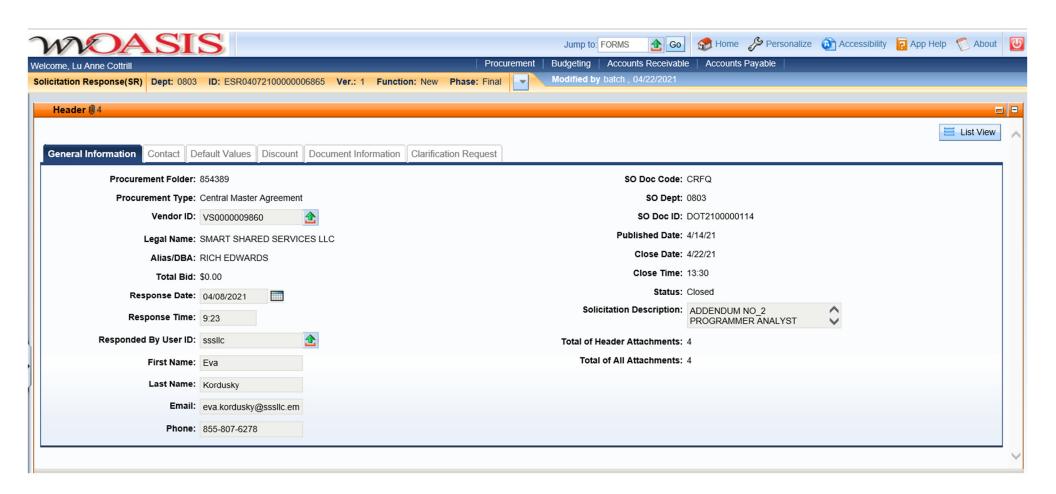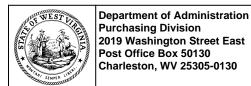**2019 Washington Street, East**
Charleston, WV 25305
Telephone: 304-558-2306
General Fax: 304-558-6026
Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Welcome, Lu Anne Cottrill | Procurement | Budgeting | Accounts Receivable | Accounts Payable

Solicitation Response(SR) | **Dept:** 0803 | **ID:** ESR04072100000006865 | **Ver.:** 1 | **Function:** New | **Phase:** Final | ▼ | Modified by batch , 04/22/2021

Header 📎 4   ⬜ ⊟

[☰ List View]

| **General Information** | Contact | Default Values | Discount | Document Information | Clarification Request |

Procurement Folder: 854389

Procurement Type: Central Master Agreement

Vendor ID: VS0000009860 ⬆

Legal Name: SMART SHARED SERVICES LLC

Alias/DBA: RICH EDWARDS

Total Bid: $0.00

Response Date: 04/08/2021 📅

Response Time: 9:23

Responded By User ID: sssllc ⬆

First Name: Eva

Last Name: Kordusky

Email: eva.kordusky@sssllc.em

Phone: 855-807-6278

SO Doc Code: CRFQ

SO Dept: 0803

SO Doc ID: DOT2100000114

Published Date: 4/14/21

Close Date: 4/22/21

Close Time: 13:30

Status: Closed

Solicitation Description: ADDENDUM NO_2 PROGRAMMER ANALYST

Total of Header Attachments: 4

Total of All Attachments: 4

Proc Folder:	854389
Solicitation Description:	ADDENDUM NO_2 PROGRAMMER ANALYST
Proc Type:	Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2021-04-22 13:30	SR 0803 ESR04072100000006865	1

VENDOR
VS0000009860
SMART SHARED SERVICES LLC

Solicitation Number:	CRFQ 0803 DOT2100000114

Total Bid:	0	**Response Date:**	2021-04-08	**Response Time:**	09:23:56

Comments:

FOR INFORMATION CONTACT THE BUYER
John W Estep
304-558-2566
john.w.estep@wv.gov

Vendor
Signature X   **FEIN#**   **DATE**
All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	APPLICATION PROGRAMMER ANALYST	0.00000	EA	64.940000	0.00

Comm Code	Manufacturer	Specification	Model #
81111600			

Commodity Line Comments:

Extended Description:

APPLICATION PROGRAMMER ANALYST

Billy J. Lane
Sr. Mainframe Programmer

Summary: Sr. Mainframe Developer possessing significant experience with State Government and WV Dept of Transportation systems and applications.

Knowledge and Skills:

Mainframes: IBM 360, 135, 138, 145, 4341, 4361, 9700, AS400
Software: **Enterprise COBOL for o/s and CICS and DB2,**
JCL for IBM z/OS enterprise server
SDSF Productivity Aid, ISPF, Programming Productivity Aid, CICS Web Interface, HTML Pc Language, Front Page Screen Design Functionality, JAVASCRPT, HTTP Server For CICS WEB Interface, CICS/CEMT, Novell NetWork, SDF2, VSAM, ACCESS DB, Foxpro
Tools: PRF, RC/Query, RC/Update

Experience:

Smart Shared Services, LLC   **July 10, 2017 - Present**
Fenwick Technologies, Inc   Nov 2011 – July 7, 2017
Contract Programmer for WVDOT
Upgrade the UNI software from 4.1 to 5.2 Programming changes and testing for West Virginia to comply with FMCSA (Federal Motor Carrier Safety Admin.). Upgrade software for the WVOAH (WV Office of Administrative Hearings) to prepare letters and retrain users on the Docketing System. Other changes to DMV driver issuance system, Veterans and Life Time Hunters to comply with federal and state legal requirements. Program and test CD31 validation data.

> **Support the following systems and applications:**
> - **Commercial Driver's License Information System (CDLIS)** - CDLIS is the nation-wide computer system that enables State Driver Licensing Agencies to ensure that each commercial driver has only one driver's license and that the State of Record has the driver's complete driver record
> - **Problem Driver Pointer System (PDPS)** – The PDPS is used to search the National Driver Register (NDR). This is a repository of information on problem drivers provided by all 51 U.S. jurisdictions
> - Social Security Online Verification (SSOLV) – Online support allows a jurisdiction to verify an individual's SSN with the Social Security Administration's database during the driver's license issuance or renewal process, while an applicant is still at the counter
> - Unified Network Interface (UNI) – The UNI product resides on a site's host and fills an "interface" role between a site's application system and the telecommunications network **(AAMVA).** In this interface role between application and network, UNI provides both application interface functions as well as network interface functions.

Smart
Shared Services

WV Dept. of Transportation - Programmer Analyst III   Feb 2003– Sept 2011

- ✓ **Take the lead with other analyst in analysis, designing, maintaining and upgrading the DMV Drivers Application System using Cobol/CICS/DB2 and JCL**. Work directly with Federal Government agency **(AAMVA) and (FMCSA)** to establish new and maintain existing systems for issuance of Commercial Drivers License to comply with federal and state legal requirements. Communicate with other States IT to solve problems with transferring Drivers.
- ✓ **Code complex batch COBOL programs, compiling and debugging using CA DB2 Tools for CICS/DB2 programs online, SQL statements against DB2 tables (RC/Update, RC/Query and PRF**
- ✓ Help design and maintain the **Docketing System for WV OAH** (WV Office of Administrative Hearings). Continue to modify programs and work with personnel to keep current with Legislative changes.
- ✓ Knowledge of WV DOT business processes as it relates to the computer systems
- ✓ Work with Management to establish deadlines as well as methodologies for establishing upgrades of current systems as well as new ones.
- ✓ Analyze the various software tools to develop and maintain system.
- ✓ Establish user procedures and train the user. Monitor the users and others to make sure procedures are being followed.
- ✓ Keep educated on available technology to improve skills and establish more efficient ways to perform my functions as an analyst. Involved in Webinars for AAMVA modifications and updates such as ACD code, Restriction code for CDL's and upgrading of the Software.
- ✓ **Extensive knowledge of the codes and language used by CDLIS, PDPS, SSA and the UNI system in general. Program and develop CD31 verification for AAMVA's annual Clean File process involving some 100,000 CDL drivers in the State of West Virginia.**
- ✓ **Monitor AAMVA net UNI log for validating drivers and working closely with the DMV and OAH Helpdesks. Install AAMVA's UNI software upgrades.**
- ✓ **Extensive knowledge of the WV DMV Drivers' System and its interfaces with AAMVA software (CDLIS. PDPS, SSOLV and UNI)**
  Help Design and Program Online Drivers License Renewal and Duplication System for DMV so drivers can renew or get duplication via personal computers or at a kiosk.

Other Positions and Duties
  Worked for 8 years for the State of South Carolina as a Computer Operations Supervisor, System Analyst III, from 1969 till 1977
  Was employed by Bluefield Supply as COBOL programmer 1978 till 1988
  Worked for Albers Drug Co in Knoxville TN as a remote programmer 1988 till 1990
  Worked for Ammars Inc as PC programmer 1990 till 2003

Systems Analyst for Dept of Mental Health of SC 1969

Analyze manual system, document and develop flow for programmers – train users to use automated system

Education Graduated ECPI in Columbia SC 1969

Reference:

Lynette Shaw
Programmer Analyst IV
WV DOT – IT Services
307-558-9509
Lynette.s.shaw@wv.gov

EXHIBIT A - PRICING PAGE

Item Number	Quantity	Description	Unit Price	YEAR 1 TOTAL	OPTIONAL YEAR 2 TOTAL	OPITONAL YEAR 3 TOTAL
TOTAL INSTALLATION & DELIVERY COST						
LOCATION - BUILDING 5, ROOM A-715 CHARLESTON, WV 25305						
1	2184	Application Programmer Analyst Contract Cost for 1 year based on hourly rate	$64.94	$67.06	$68.97	$70.92
Total			$141,828.96	$ 146,459.04	$ 150,630.48	$ 154,889.28

This amount is for evaluationn purposes only

Proc Folder:	854389		**Reason for Modification:**
Doc Description:	PROGRAMMER ANALYST		
Proc Type:	Central Master Agreement		

Date Issued	Solicitation Closes	Solicitation No	Version
2021-03-25	2021-04-08 13:30	CRFQ 0803 DOT2100000114	1

BID RECEIVING LOCATION

VENDOR

Vendor Customer Code: VS0000009860

Vendor Name : Smart Shared Services, LLC

Address : 405 Capitol St.

Street : Ste 608

City : Charleston

State : WV   **Country :** USA   **Zip :** 25301

Principal Contact : Eva Kordusky

Vendor Contact Phone: 855-807-6278   **Extension:** 229

FOR INFORMATION CONTACT THE BUYER
John W Estep
304-558-2566
john.w.estep@wv.gov

Vendor Signature X Eva Kordusky   **FEIN#** 47-1148168   **DATE** April 16, 2021

All offers subject to all terms and conditions contained in this solicitation

10.2.2. Immediate cancellation of one or more release orders issued under this Contract.

10.2.3. Any other remedies available in law or equity.

11. MISCELLANEOUS:

11.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Eva Kordusky

Telephone Number: 855-807-6278   x 229

Fax Number: 888-680-6555

Email Address: eva.Kordusky@sssllc.email

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Eva Kordusky, VP of Business Operations
(Name, Title)
Eva Kordusky, VP of Business Operations
(Printed Name and Title)
405 Capitol St, Ste 608, Charleston, WV 25301
(Address)
_855-807-6278 x229/ 888-680-6555_
(Phone Number) / (Fax Number)
eva.Kordusky@sssllc.email
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Smart Shared Services, LLC
(Company)
Eva Kordusky, VP of Business Operations
(Authorized Signature) (Representative Name, Title)
Eva Kordusky, VP of Business Operations
(Printed Name and Title of Authorized Representative)
April 6, 2021
(Date)
_855-807-6278 x229, 888-680-6555_
(Phone Number) (Fax Number)

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

> **EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

> **DEFINITIONS:**

> **"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

> **"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

> **"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code* §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Smart Shared Services, LLC

Authorized Signature: _Eva Brodursky_　　　　Date: April 6, 2021

State of West Virginia

County of Kanawha , to-wit:

Taken, subscribed, and sworn to before me this 6th day of April , 20 21.

My Commission expires March 1, 2022 , 20___.

NOTARY PUBLIC _Joyce Lennox_

Purchasing Affidavit (Revised 01/19/2018)

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts
(Required by *W. Va. Code* § 6D-1-2)

Name of Contracting Business Entity: Smart Shared Services, LLC **Address:** 405 Capitol St, Ste 608

Charleston, WV 25301

Name of Authorized Agent: Eva Kordusky **Address:** 405 Capitol St, Ste 608, Charleston, WV 25301

Contract Number: DOT2100000114 **Contract Description:** Application Programmer Analyst

Governmental agency awarding contract: WV Department of Transportation, Division of Highways

☐ **Check here if this is a Supplemental Disclosure**

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below *(attach additional pages if necessary)*:

1. **Subcontractors or other entities performing work or service under the Contract**
   ☑ Check here if none, otherwise list entity/individual names below.

2. **Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)**
   ☐ Check here if none, otherwise list entity/individual names below.
   Rich Edwards

3. **Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)**
   ☑ Check here if none, otherwise list entity/individual names below.

Signature: Eva Kordusky **Date Signed:** April 6, 2021

Notary Verification

State of WV , **County of** Kanawha :

I, Eva Kordusky , the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this ___6th___ day of ___April___, 2021.

_____
Notary Public's Signature

To be completed by State Agency:
Date Received by State Agency: _____
Date submitted to Ethics Commission: _____
Governmental agency submitting Disclosure: _____

Revised June 8, 2018

Candidate Name: Billy J. Lane

WV CRFQ DOT2100000114 Mainframe Application Programmer

QUALIFICATIONS	Years Exp.	Last Used	Self Rating (1-10)
3.1 - The Application Programmer Analyst must have at least ten (10) years of paid full-time programming experience programming in an IBM Mainfraime COBOL/CICS/DB2 environment.	18	April 2021	10
3.2 - The Application Programmer Analyst must have at least ten (10) years of paid full-time programming experience programming in designing and maintaining complex CICS/DB2 applications	18	April 2021	10
3.3 - The Application Programmer Analyst must have at least eight (8) years of paid full-time programming experience in JCL in an enterprise mainframe environment.	18	April 2021	10
3.4 - The Application Programmer Analyst must have at least (10) years of paid full-time programming in enterprise mainframe database analysis and design. Must also have experience working in a regulated environment either at the state or federal level.	18	April 2021	10
3.5 - The Application Programmer Analyst must have at least five (5) years of paid full-time programming experience paid full time experience using Computer Associates CA DB2 Tools - RC/Update, RC/Query & PRF	16	April 2021	10
3.6 - The Application Programmer Analyst must have at least seven (7) year of paid full time experience working with the WVOAH Docketing System	14	April 2021	10
3.7 - The Application Programmer Analyst must have at least eight (8) year of experience working with federal and state legal requirements regarding Commercial Driver Licensing and the WV Drivers System.	18	April 2021	10
3.8 - The Application Programmer Analyst must have at least ten (10) years full time programming experience with the American Association of Motor Vehicle Administrators (AAMVA) applications which interfaces with the WV Driver's Licence System. These applications include the Commercial Driver's License Information System (CDLIS), the Problem Driver Pointer System (PDPS), the Social Security Online Verification (SSOLV) and the Unified Network Interface (UNI).	17	April 2021	10
3.9 - All references to experience requirements listed in this RFQ shall be demonstrated through references provided in the candidate's resume as described above.			