



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.



## Header 6

[List View](#)

## General Information

[Contact](#)[Default Values](#)[Discount](#)[Document Information](#)[Clarification Request](#)

Procurement Folder: 772030

Procurement Type: Central Purchase Order

Vendor ID: VS0000020195



Legal Name: SMART IT PROS INC

Alias/DBA:

Total Bid: \$210,910.00

Response Date: 09/16/2020



Response Time: 9:34

Responded By User ID: smartitpros



First Name: David

Last Name: Thomas

Email: dave.thomas@smartitpc

SO Doc Code: CRFQ

SO Dept: 0803

SO Doc ID: DOT2100000020

Published Date: 9/11/20

Close Date: 9/17/20

Close Time: 13:30

Status: Closed

Solicitation Description: ADDENDUM No 1. Dell 5424  
Ruggedized laptops or Equal

Total of Header Attachments: 6

Total of All Attachments: 6



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

**State of West Virginia  
Solicitation Response**

**Proc Folder:** 772030  
**Solicitation Description:** ADDENDUM No 1. Dell 5424 Ruggedized laptops or Equal  
**Proc Type:** Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2020-09-17 13:30	SR 0803 ESR09162000000001982	1

**VENDOR**  
VS0000020195  
SMART IT PROS INC

**Solicitation Number:** CRFQ 0803 DOT2100000020  
**Total Bid:** 210910  
**Response Date:** 2020-09-16  
**Response Time:** 09:34:19  
**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
John W Estep  
(304) 558-7839  
john.w.estep@wv.gov

**Vendor Signature X** **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Ruggedized Dell Latitude 5424 laptop or equivalent	70.00000	EA	3013.000000	210910.00

Comm Code	Manufacturer	Specification	Model #
43210000			

**Commodity Line Comments:**

**Extended Description:**

Ruggedized Dell Latitude 5424 laptop or equivalent



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Centralized Request for Quote  
 Office Equip.**

<b>Proc Folder:</b> 772030			<b>Reason for Modification:</b>
<b>Doc Description:</b> 63210004 70 Dell 5424 Ruggedized laptops or equivalent			
<b>Proc Type:</b> Central Purchase Order			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2020-09-04	2020-09-17 13:30	CRFQ 0803 DOT2100000020	1

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:**  
**Vendor Name :** SMART IT PROS, INC.  
**Address :**  
**Street :** 900 W University Dr, Suite B-6  
**City :** Rochester  
**State :** MI **Country :** USA **Zip :** 48307  
**Principal Contact :** David Thomas  
**Vendor Contact Phone:** (734) 238-1553 **Extension:**

**FOR INFORMATION CONTACT THE BUYER**

John W Estep  
 (304) 558-7839  
 john.w.estep@wv.gov

**Vendor Signature X** *David Thomas* **FEIN#** 36-4746476 **DATE** 09/10/2020

**All offers subject to all terms and conditions contained in this solicitation**

**ADDITIONAL INFORMATION****REQUEST FOR QUOTATION:**

The West Virginia Department of Transportation is soliciting bids to establish a contract for the one-time purchase of (70) Seventy Dell Latitude 5424 Rugged laptops or equal. Per the bid requirements, specifications, terms and conditions attached to this solicitation.

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS INFORMATION SERVICE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM 920 CHARLESTON WV 25305-0430 US	DIVISION OF HIGHWAYS INFORMATION SERVICE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM 920 CHARLESTON WV 25305-0430 US

Line	Comm Ln Desc	Qty	Unit Issue
1	Ruggedized Dell Latitude 5424 laptop or equivalent	70.00000	EA

Comm Code	Manufacturer	Specification	Model #
43210000			

**Extended Description:**

Ruggedized Dell Latitude 5424 laptop or equivalent

**SCHEDULE OF EVENTS**

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Tech Questions Due by 10:00am	2020-09-11

	Document Phase	Document Description	Page 3
DOT2100000020	Final	63210004 70 Dell 5424 Ruggedized laptops or equivalent	

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

## EXHIBIT A - PRICING PAGE

TOTAL INSTALLATION & DELIVERY COST				
LOCATION -Building 5, Room 920, Charleston, WV 25305				
Item Number	QTY	Description	Unit Price	Extended Price
1	70	3.1.1. Rugged Laptop with four year accidental damage warranty and Absolute Resilience Licensing	\$3,013.00	\$210,910.00
				\$
				\$
				\$

Item Number            **ES14AK05FM708R6**

**Item Description**

**Labook S14, 14" FHD (1920 x1080) Standard Display, Intel® Core™ i5-8250U Processor 2.50 GHz up to 3.40 GHz, Windows 10 Professional with 16GB RAM, 1TB SSD, 802.11a/b/g/n/ac wireless, Bluetooth 5.0, 2MP Front Camera, HDMI, VGA, RS232, Smart Card, SD Card Reader, Mouse, Standard Keyboard, Main Battery, IP53, 4ft Drop, with docking connector, 3-Year Labook Standard Limited (2D) Warranty Coverage**

**SOLUTE SOFTWARE : Absolute DDS Premium - 60 Month Term - 1-2499 Unit Volume**

QTY : 70

Unit Price : \$2,288.00

Extended Price. : \$160,160.00





Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
 Office Equip.

<b>Proc Folder:</b> 772030		<b>Reason for Modification:</b> ADDENDUM NO.1  Addendum No.1 issued to publish and distribute the attached information to the Vendor Community
<b>Doc Description:</b> ADDENDUM No 1. Dell 5424 Ruggedized laptops or Equal		
<b>Proc Type:</b> Central Purchase Order		
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>
2020-09-11	2020-09-17 13:30	CRFQ 0803 DOT2100000020
		<b>Version</b>
		2

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:**

**Vendor Name :**

**Address :**

**Street :**

**City :**

**State :**

**Country :**

**Zip :**

**Principal Contact :**

**Vendor Contact Phone:**

**Extension:**

**FOR INFORMATION CONTACT THE BUYER**

John W Estep  
 (304) 558-7839  
 john.w.estep@wv.gov

**Vendor  
 Signature X**

**FEIN#**

**DATE**

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION****ADDENDUM NO.1**

Addendum No.1 issued to publish and distribute the attached information to the Vendor Community

**REQUEST FOR QUOTATION:**

The West Virginia Department of Transportation is soliciting bids to establish a contract for the one-time purchase of (70) Seventy Dell Latitude 5424 Rugged laptops or equal. Per the bid requirements, specifications, terms and conditions attached to this solicitation.

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS INFORMATION SERVICE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM 920 CHARLESTON WV 25305-0430 US	DIVISION OF HIGHWAYS INFORMATION SERVICE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM 920 CHARLESTON WV 25305-0430 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Ruggedized Dell Latitude 5424 laptop or equivalent	70.00000	EA		

Comm Code	Manufacturer	Specification	Model #
43210000			

**Extended Description:**

Ruggedized Dell Latitude 5424 laptop or equivalent

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Tech Questions Due by 10:00am	2020-09-11

**SOLICITATION NUMBER: CRFQ DOT2100000020**  
**Addendum Number: 1**

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The purpose of this addendum is to modify the solicitation identified as CRFQ DOT2100000020 (“Solicitation”) to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other-

**Additional Documentation:**

1. Vendor questions and responses
2. Bid Opening remains 09/17/2020 at 1:30 pm

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

**70 Dell 5424 Ruggedized Laptops (63210004)**  
**Addendum #1                      CRFQ DOT21\*20**

Question #1: The Specifications document says Manufacturer's Limited Hardware Warranty Initial year. Whereas the Exhibit A Pricing page says four-year accidental damage warranty. Please clarify.

Answer #1: Per 3.1.1.3 - Vendor shall provide pricing for a warranty upgrade to provide a total of four years in coverage. The warranty upgrade shall include a minimum of next day onsite coverage for hardware, keyboard, monitor and other internal components. Warranty shall also cover damages resulting from accidental falls, water exposure and other forms of unintentional damage.

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFO DOT2100000020**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |                                                    |                                          |
|----------------------------------------------------|------------------------------------------|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

**SMART IT PROS, INC.**

\_\_\_\_\_  
Company

*Devin Thomas*

\_\_\_\_\_  
Authorized Signature

**09/14/2020**

\_\_\_\_\_  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

# West Virginia Ethics Commission



## Disclosure of Interested Parties to Contracts

Pursuant to *W. Va. Code* § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

*"Business entity"* means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation, but does not include publicly traded companies listed on a national or international stock exchange.

*"Interested party"* or *"Interested parties"* means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

*"State agency"* means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of *W. Va. Code* § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

*This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: [ethics@wv.gov](mailto:ethics@wv.gov); website: [www.ethics.wv.gov](http://www.ethics.wv.gov).*

West Virginia Ethics Commission  
**Disclosure of Interested Parties to Contracts**

(Required by *W. Va. Code* § 6D-1-2)

Name of Contracting Business Entity: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_

Name of Authorized Agent: \_\_\_\_\_ Address: \_\_\_\_\_

Contract Number: \_\_\_\_\_ Contract Description: \_\_\_\_\_

Governmental agency awarding contract: \_\_\_\_\_

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (*attach additional pages if necessary*):

**1. Subcontractors or other entities performing work or service under the Contract**

Check here if none, otherwise list entity/individual names below.

**2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)**

Check here if none, otherwise list entity/individual names below.

**3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)**

Check here if none, otherwise list entity/individual names below.

Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

***Notary Verification***

State of \_\_\_\_\_, County of \_\_\_\_\_:

I, \_\_\_\_\_, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public's Signature

**To be completed by State Agency:**

Date Received by State Agency: \_\_\_\_\_

Date submitted to Ethics Commission: \_\_\_\_\_

Governmental agency submitting Disclosure: \_\_\_\_\_

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: SMART IT PROS INC

Authorized Signature: Rodrick Date: 09/15/20

State of Michigan

County of Macomb, to-wit:

Taken, subscribed, and sworn to before me this 15 day of September, 2020.

My Commission expires 05/05/2023, 20    .

AFFIX SEAL HERE

NOTARY PUBLIC Elizabeth Niksa  
Elizabeth Niksa  
Purchasing Affidavit (Revised 01/19/2018)





# Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: SMART IT PROS Inc Address: 900 W University Dr

Suite B-6  
Rochester, MI 48307

Name of Authorized Agent: RADHIKA TANGELLA Address: \_\_\_\_\_

Contract Number: CRFQ DOT2100000020 Contract Description: Dell 5424 Rugged equivalent

Governmental agency awarding contract: DOT

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

**1. Subcontractors or other entities performing work or service under the Contract**

Check here if none, otherwise list entity/individual names below.

**2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)**

Check here if none, otherwise list entity/individual names below.

**3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)**

Check here if none, otherwise list entity/individual names below.

Signature: Radhika Tangella

Date Signed: 09/15/20

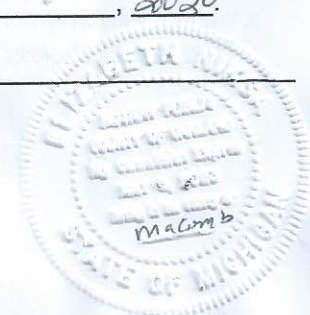
### Notary Verification

State of Michigan, County of Macomb:

I, Radhika Tangella, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 15th day of September, 2020.

Elizabeth Inpsa  
Notary Public's Signature



**To be completed by State Agency:**

Date Received by State Agency: \_\_\_\_\_

Date submitted to Ethics Commission: \_\_\_\_\_

Governmental agency submitting Disclosure: \_\_\_\_\_