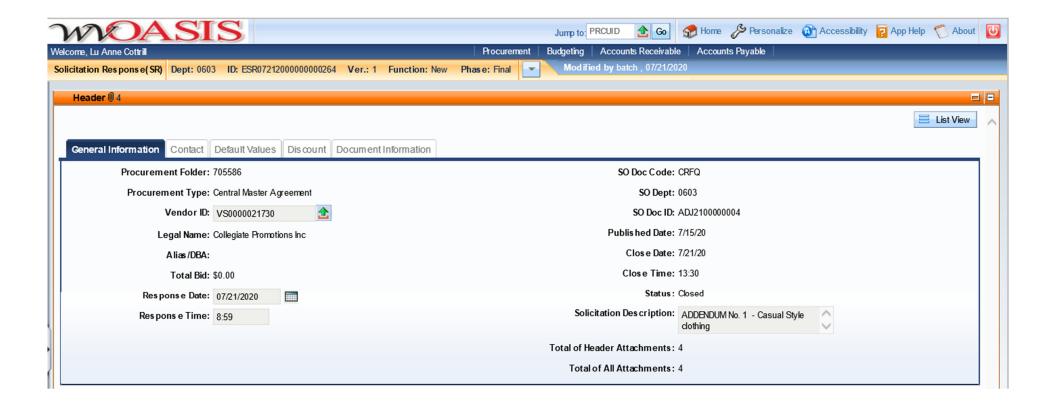
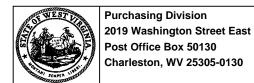


2019 Washington Street, East Charleston, WV 25305 Telephone: 304-558-2306 General Fax: 304-558-6026

Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.





# State of West Virginia Solicitation Response

Proc Folder: 705586

Solicitation Description: ADDENDUM No. 1 - Casual Style clothing

**Proc Type**: Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response		Version
	2020-07-21	SR 0603 ES	SR07212000000000264	1
	13:30:00			

VENDOR

VS0000021730

Collegiate Promotions Inc

Solicitation Number: CRFQ 0603 ADJ2100000004

**Total Bid :** \$0.00 **Response Date:** 2020-07-21 **Response Time:** 08:59:00

**Comments:** 

FOR INFORMATION CONTACT THE BUYER

John W Estep (304) 558-7839 john.w.estep@wv.gov

Signature on File FEIN # DATE

All offers subject to all terms and conditions contained in this solicitation

Page: 1 FORM ID: WV-PRC-SR-001

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Military uniforms	0.00000	EA	\$0.000000	\$0.00

Comm Code	Manufacturer	Specification	Model #	
53102900				

**Extended Description:** 

PLEASE SEE EXHIBIT A PRICING PAGE. Casual Style clothing for Adjutant General Programs

Item	Item Description	Manufacturer for "or equal bids"	Manufacturer's Item Number for "or equal	Sizes	Estimated Annual Use	Unit Price	Extended Price
3.1.17	4 Sweatshirts		bids"	<del></del>			
	Size: Regular: Small - XL						
	Size: Regular: 2XL				1000.00	\$ 7.14	\$ 7,140.00
	Size: Regular: 3XL				400.00	\$ 8.74	
	TOTAL				300.00	\$ 9.04	\$ 2,712.00
	3.1.1.4a Color: Heather Gray						\$ 13,348.00
	3.1.1.4b Color: Navy				800.00		
	3.1.1.4c Color: Black				600.00		
	3.1.1.4d Color: Dark Gray				200.00		
	Sizizi id Color. Dark Gray				100.00		
3.1.2.7	Sweatpants						
	Size: Regular: Small - XL						
	Size: Regular: 2XL				2000.00	8.34	\$ 16,680.00
	Size: Regular: 3XL				400.00	10.49	\$ 4,196.00
	TOTAL				300.00	10.49	\$ 3,147.00
	3.1.2.7a Color: Heather Gray						\$ 24,023.00
	3.1.2.7b Color: Navy				1500.00		
	3.1.2.7c Color: Black				800.00		
	3.1.2.7d Color: Dark Gray				200.00		
	Color. Dark Gray				200.00		
3.1.3.6	T-shirts						
	Size: Regular: Small - XL						
	Size: Regular: 2XL				2100.00	3.39	\$ 7,119.00
	Size: Regular: 3XL				500.00 \$	4.74	\$ 2,370.00
	TOTAL				400.00 \$	5.74	
	3.1.3.6a Color: <b>Gold</b>						\$ 11,785.00
	3.1.3.6b Color: Navy				1400.00		
	3.1.3.6c Color: Maroon				700.00		
	3.1.3.6d Color: Dark Gray				200.00		
	3.1.3.6e Color: Black				100.00		
3.1.4.5					600.00		
	Size: Regular: Small - XL				1 100 00 1		
9	Size: Regular: 2XL				1400.00 \$	7.84 \$	10,976.00
	Size: Regular: 3XL				<b>500.00</b> \$	8.74 \$ 8.74 \$	4,370.00
	TOTAL				7	0.74	2,622.00
The state of the s	3.1.4.5a Color: Heather Gray				1000.00		17,968.00
1000	3.1.4.5b Color: Navy				800.00		
	3.1.4.5c Color: Black				300.00		
5	3.1.4.5d Color: Dark Gray				100.00		
*	* Quantities are estimated for	bid evaluation purpos	es only.			Overall Total Cost \$	67,124.00
	Vendor Information:						
Name: (	Collegiate Promotions, Inc						
	1 Ace St						
	Fall River, MA 02720						
Phone:	8009314697						
Fax:							
E-mail o	office@collegepromo.com	1 1					
Authorize	ed Signature:	To the	Date:	7/2//20			
		1011		11 21/20			

# STATE OF WEST VIRGINIA Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

# **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

# WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Collegiate Promotions, Inc	
Authorized Signature:	Date: 07/20/2020
State of Massachusetts	
County of Norfik, to-wit:	
Taken, subscribed, and sworn to before me this 20 day of	
My Commission expires $\frac{12}{30}$ , $\frac{30}{35}$ .	
AFFIX SEAL HERE NOTARY PUBLIC	A Amen A.

Purchasing Affidavit (Revised 01/19/2018)

## **SPECIFICATIONS**

- 1. PURPOSE AND SCOPE: The West Virginia Purchasing Division is soliciting bids on behalf of Adjutant General's Office to establish an open-end contract for casual style cadet clothing for Adjutant General Programs.
- 2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in Section 2 of the General Terms and Conditions.
  - **2.1** "Contract Item" or "Contract Items" means the list of items identified in Section 3.1 below and on the Pricing Pages.
  - **2.2** "Pricing Pages" means the schedule of prices, estimated order quantity, and totals contained in wvOASIS or attached hereto as Exhibit A, and used to evaluate the Solicitation responses.
    - **2.3 "Solicitation"** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

## 3. GENERAL REQUIREMENTS:

- 3.1 Contract Items and Mandatory Requirements: Vendor shall provide Agency with the Contract Items listed below on an open-end and continuing basis. Contract Items must meet or exceed the mandatory requirements as shown below.
  - 3.1.1 Contract Item #1 Sweatshirts, Jerzees #562MR / #562MRX (or equal)
    - **3.1.1.1** Must be 8.0 oz., 50/50 cotton/poly pill-resistant fleece.
    - **3.1.1.2** Must be constructed with seamless body with set in sleeves.
    - 3.1.1.3 Shall have 1 x 1 ribbed collar, cuffs, and waistband with spandex for stretch and recovery.
    - 3.1.1.4 Color must be specified on each order as either a) heather gray, b) navy, c), black, or d) dark gray.
    - 3.1.1.5 Must have colored silkscreen logo 3.5" w X 1.5" h on front left side of sweatshirt. (See attached Exhibit B for sample logos and required garment placement).
    - 3.1.1.6 Must have colored silkscreen logo 12" w x 4" h across back of sweatshirt. (See attached Exhibit B for sample log and required garment placement).

**3.1.1.7** Vendor must be able to provide size ranges from Small thru 3XL.

# 3.1.2 Contract Item #2 – Sweatpants, Jerzees #973MR / 973MRX (or equal)

- **3.1.2.1** Must be 8.0 oz., 50/50 cotton/poly fleece.
- 3.1.2.2 Must have covered elastic waistband.
- 3.1.2.3 Must have elastic cuff at ankles.
- **3.1.2.4** Must not have side seams.
- 3.1.2.5 Must have inside draw cord at waistband.
- 3.1.2.6 Pockets are not required.
- 3.1.2.7 Color must be specified on each order as either a) heather gray, b) navy, c), black, or d) dark gray.
- **3.1.2.8** Must have colored silkscreen logo 3.5" w x 1.9" h on front upper left leg area of pant. (See Exhibit B for sample log and required garment placement).
- **3.1.2.9** Vendor must be able to provide size ranges from Small thru 3XL.

# 3.1.3 Contract Item #3 – T-shirt, Jerzees Men's Heavyweight #29MR / 29MRX (or equal)

- **3.1.3.1** Must be 5.6 oz., 50/50 cotton/poly blend.
- 3.1.3.2 Must have durable rigged crew neck collar. Must have
- 3.1.3.3 Must be taped shoulder to shoulder.
- **3.1.3.4** Must have double needle cover seamed front neck for a clean finish.
- **3.1.3.5** Must have double needle hemmed set in sleeves and bottom hem.
- 3.1.3.6 Color must be specified on each order as either a) gold, b) navy, c), maroon, d) dark gray, or e) black.
- **3.1.3.7** Must have colored silkscreen logo 3.5" w x 1.5" h on front left side of t-shirt. (See attached Exhibit B for sample log and required garment placement).
- **3.1.3.8** Must have colored silkscreen logo, 12" w x 4" h across back of shirt.
- 3.1.3.9 Must be able to provide size ranges from Small thru 3XL.

# 3.1.4 Contract Item #4 – Jersey Knit Shorts, Augusta Style # 990 (or equal)

- 3.1.4.1 Must be 50/50 cotton/poly blend.
- 3.1.4.2 Must have an elastic waistband.
- **3.1.4.3** Must have 6" inseam.
- 3.1.4.4 Must have double-needle hemmed bottom.

- 3.1.4.5 Color must be specified on each order as either a) heather gray, b) navy, c), black, or d) dark gray.
- **3.1.4.6** Must have colored silkscreen logo 3.5" w x 1.9" h on front lower leg of short. (See attached Exhibit B for sample logo and required garment placement).
- **3.1.4.7** Vendor must be able to provide size ranges from Small thru 3XL.

### 4. CONTRACT AWARD:

- **4.1 Contract Award:** The Contract is intended to provide Agencies with a purchase price on all Contract Items. The Contract shall be awarded to the Vendor that provides the Contract Items meeting the required specifications for the lowest overall total cost as shown on the Pricing Pages.
  - "Exhibit B" is attached with all the different type of Logo's that are required for the orders that can be placed.
- **4.2 Pricing Pages:** Vendor should complete the Pricing Pages by listing the unit price and extending the total price on the "Exhibit A" Pricing Page. Vendor should complete the Pricing Page in its entirety as failure to do so may result in Vendor's bids being disqualified.

The Pricing Pages contain a list of the Contract Items and estimated purchase volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

### 5. ORDERING AND PAYMENT:

- 5.1 Ordering: Vendor shall accept orders through wvOASIS, regular mail, facsimile, email, or any other written form of communication. Vendor may, but is not required to, accept on-line orders through a secure internet ordering portal/website. If Vendor has the ability to accept on-line orders, it should include in its response a brief description of how Agencies may utilize the on-line ordering system. Vendor shall ensure that its on-line ordering system is properly secured prior to processing Agency orders on-line.
- **5.2** Payment: Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.

### 6. DELIVERY AND RETURN:

- **6.1 Delivery Time:** Vendor shall deliver standard orders within 30 working days after orders are received. Vendor shall deliver emergency orders within 5 working day(s) after orders are received. Vendor shall ship all orders in accordance with the above schedule and shall not hold orders until a minimum delivery quantity is met.
- 6.2 Late Delivery: The Agency placing the order under this Contract must be notified in writing if orders will be delayed for any reason. Any delay in delivery that could cause harm to an Agency will be grounds for cancellation of the delayed order, and/or obtaining the items ordered from a third party.
  - Any Agency seeking to obtain items from a third party under this provision must first obtain approval of the Purchasing Division.
- 6.3 Delivery Payment/Risk of Loss: Standard order delivery shall be F.O.B. destination to the Agency's location. Vendor shall include the cost of standard order delivery charges in its bid pricing/discount and is not permitted to charge the Agency separately for such delivery. The Agency will pay delivery charges on all emergency orders provided that Vendor invoices those delivery costs as a separate charge with the original freight bill attached to the invoice.
- 6.4 Return of Unacceptable Items: If the Agency deems the Contract Items to be unacceptable, the Contract Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable, or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. If the original packaging cannot be utilized for the return, Vendor will supply the Agency with appropriate return packaging upon request. All returns of unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive a full credit or refund for the purchase price, at the Agency's discretion.
- 6.5 Return Due to Agency Error: Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

### 7. VENDOR DEFAULT:

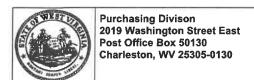
- **7.1** The following shall be considered a vendor default under this Contract.
  - 7.1.1 Failure to provide Contract Items in accordance with the requirements contained herein.
  - 7.1.2 Failure to comply with other specifications and requirements contained herein.
  - 7.1.3 Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.
  - 7.1.4 Failure to remedy deficient performance upon request.
- 7.2 The following remedies shall be available to Agency upon default.
  - 7.2.1 Immediate cancellation of the Contract.
  - 7.2.2 Immediate cancellation of one or more release orders issued under this Contract.
  - 7.2.3 Any other remedies available in law or equity.

### 8. MISCELLANEOUS:

- **8.1 No Substitutions:** Vendor shall supply only Contract Items submitted in response to the Solicitation unless a contract modification is approved in accordance with the provisions contained in this Contract.
- **8.2 Vendor Supply:** Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.

- **8.3 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
- **8.4** Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager:	Timothy Hart
Telephone Number:	800-931-4697
Fax Number:	
Email Address:	t.hart@collegepromo.com



State of West Virginia Request for Quotation 08 — Clothing

Proc Folder: 705586

Doc Description: ADDENDUM No. 1 - Casual Style clothing

Proc Type: Central Master Agreement

 
 Date Issued
 Solicitation Closes
 Solicitation No
 Version

 2020-07-15
 2020-07-21 13:30:00
 CRFQ
 0603 ADJ2100000004
 2

**BID RECEIVING LOCATION** 

**BID CLERK** 

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION 2019 WASHINGTON ST E

CHARLESTON

WV

25305

US

### **VENDOR**

Vendor Name, Address and Telephone Number:

Collegiate Promotions, Inc 1 Ace Street Fall River, Ma 02720 800-931-4697

FOR INFORMATION CONTACT THE BUYER

John W Estep (304) 558-7839 john.w.estep@wv.gov

Signature X

Timothy Hart

FEIN# 80-0721830

DATE

07/21/20

All offers subject to all terms and conditions contained in this solicitation

Page: 1

FORM ID: WV-PRC-CRFQ-001

### ADDITIONAL INFORMATION:

### ADDENDUM NO.1

ADDENDUM No. 1 - issued to publish and distribute the attached information to the vendor community

INVOICE TO		SHIP TO		
STATE FINANCE		MOUNTAINEER CHALLENG	BE PROGRAM	
ADJUTANT GENERALS OFF	ICE	ADJUTANT GENERALS OF	FICE	
1703 COONSKIN DR		1001 ARMY RD		
CHARLESTON	WV25311-1085	KINGWOOD	WV 26537	
US		US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Military uniforms	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #	
53102900				

### **Extended Description:**

PLEASE SEE EXHIBIT A PRICING PAGE. Casual Style clothing for Adjutant General Programs

# SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	Event Date
1	Tech Questions due by 10:00am	2020-07-15

	Document Phase	Document Description	Page 3
ADJ2100000004	Draft	ADDENDUM No. 1 - Casual Style clothing	of 3

# ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

# SOLICITATION NUMBER: CRFQ ADJ2100000004 Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as CRFQ ADJ2100000004 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum C	Category:
-----------------------	-----------

[]	Modify bid opening date and time
[]	Modify specifications of product or service being sought
[ X]	Attachment of vendor questions and responses
[]	Attachment of pre-bid sign-in sheet
[]	Correction of error
[]	Other-

### **Additional Documentation:**

- 1. Vendor questions and responses
- 2. Bid Opening remains July 21,2020 at 1:30 pm

### **Terms and Conditions:**

- 1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
- 2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# CRFQ ADJ2100000004 ADDENDUM NO. 1

# **Questions:**

Q1: Has a similar solicitation been issued before? If so, at what price was it awarded?

A1: Yes, this was awarded in 2013 under ADJ14\*03 to East Coast Tees LLC. The pricing page is attached for reference

# **Other Information:**

1. The bid opening remains on 07/21/2020 at 1:30 pm.

# **EXHIBIT A**

	PRICING PAGE								
CONTRACT ITEM NO.	DESCRIPTION	EST QTY		Extended Price					
Item No. 3.1.1									
	Size: Regular- Small through XL	700		\$5,110.00					
	Size: Regular- 2XL	50	\$ 8.84	\$ 442.00					
	Size: Regular- 3XL	50	\$ 8.84	\$ 442.00					
tem No. 3.1.2	Sweatpants			+					
	Size: Regular- Small through XL	700	\$ 8.72	\$6,104.0					
	Size: Regular- 2XL	50		\$ 534.00					
	Size: Regular- 3XL	50	\$ 10.68	\$ 534.00					
tem No. 3.1.3	T-Shirt (Yellow)								
	Size: Small through XL	2500	\$ 4.14	\$10,350.0					
	Size: 2XL	150		\$883.50					
	Size: 3XL	150	\$ 5.89	\$ 883.50					
tem No. 3.1.4	Shorts		Ι	T					
	Size: Small through XL	1400	\$ 8.06	\$11,284.0					
	Size: 2XL	100		\$876.00					
	Size: 3XL	100		\$1,006.00					
	All sizes are ADULT sizes.			+					
	Failure to use this form may result in disqualification	TOTA	AL COST:	\$38,449.0					
	Bidder / Vendor Information:								
	Name: East Coast Tees								
	Address: 205 C Street								
	South Charleston, WV 25303								
	Phone: (304) 720-8677								
	Fax: (800) 861-6625								
	E-Mail Address: steve@eastcoasttees.com								
	Authorized Signature: Subject								

# ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.: CRFQ ADJ2100000004

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

(Checl	c th	e bo	x next to each addendum rece	ived	l)	
	[	X ]	Addendum No. 1	[	]	Addendum No. 6
	[	]	Addendum No. 2	[	]	Addendum No. 7
	[	]	Addendum No. 3	[	]	Addendum No. 8
	[	]	Addendum No. 4	[	]	Addendum No. 9

Addendum Numbers Received:

Addendum No. 5

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

[ ] Addendum No. 10

Collegiate Promotions, Inc
Company
Timothy Hart
Authorized Signature
07/21/20
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.