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Header 2

List View 

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 881645

Procurement Type: Central Purchase Order

Vendor ID: 000000192964 

Legal Name: JOHNSON MIRMIRAN & THOMPSON INC

Alias/DBA:

Total Bid: \$34,933.92

Response Date: 06/17/2021 

Response Time: 11:37

Responded By User ID: NRMarketing 

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Last Name: Resta

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SO Doc Code: CRFQ

SO Dept: 0432

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Solicitation Description: ADDENDUM 1: Historic Preservation: Multi County Survey. 


Total of Header Attachments: 2

Total of All Attachments: 2



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 881645
Solicitation Description: ADDENDUM 1: Historic Preservation: Multi County Survey.
Proc Type: Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2021-06-17 13:30	SR 0432 ESR06162100000008227	1

VENDOR
 000000192964
 JOHNSON MIRMIRAN & THOMPSON INC

Solicitation Number: CRFQ 0432 DCH2100000008
Total Bid: 34933.91999999999825377017259 **Response Date:** 2021-06-17 **Response Time:** 11:37:44
Comments:

FOR INFORMATION CONTACT THE BUYER
 Dusty J Smith
 (304) 558-2063
 dusty.j.smith@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Historic Preservation: Multi County Survey.				34933.92

Comm Code	Manufacturer	Specification	Model #
71112107			

Commodity Line Comments:

Extended Description:

Provide the service of conducting a reconnaissance-level architectural Survey of Clay, Lewis, Webster, and Upshur Counties in West Virginia. Per attached specifications.

June 17, 2021

TECHNICAL PROPOSAL

HISTORIC PRESERVATION: MULTI COUNTY SURVEY

Clay, Lewis, Webster, and Upshur Counties, WV



CRFQ 0432 DCH210000008

Submitted to: The West Virginia Purchasing Division
on behalf of the West Virginia Department of Arts, Culture and History, State Historic Preservation Office





June 17, 2021

Dusty Smith
Senior Buyer, Department of Administration, Purchasing Division
West Virginia Department of Arts, Culture and History
State Historic Preservation Office
2019 Washington Street, East
Charleston, WV 25305

RE: Historic Preservation: Multi County Survey
JMT Job No. 21-02159
Client Ref No. CRFQ 0432 DCH2100000008

Dear Mr. Smith:

Johnson, Mirmiran & Thompson, Inc. (JMT) is pleased to submit our proposal to conduct a Reconnaissance-level architectural survey of Clay, Lewis, Webster, and Upshur Counties.

Established in 1971, JMT is a multi-disciplined consulting firm providing cultural resources, environmental, planning, architectural, GIS, surveying, engineering, construction management/inspection and related services. JMT provides cultural resources services nationwide, with skilled discipline leads qualified in architectural history, historic preservation, archaeology, public history, and public participation.

All of JMT's cultural resources staff are qualified under the Secretary of the Interior's Professional Qualifications Standards (36 CFR 61). JMT offers the staff, capabilities, and resources of a large firm, while maintaining the personal touch and customer service of a small firm. Our experience listing properties in the National Register of Historic Places, coupled with our extensive experience conducting historic resource surveys across the United States (including AR, DC, FL, GA, MD, NC, NJ, PA, SC, SD, TX, WV, and VA) provides us with a unique skill set that is essential to this project.

Our experience working in a national setting allows us to bring proven methodologies and solutions to projects no matter where they are located. We have the unique opportunity to learn about and understand regional architectural trends, local styles and forms, and character defining features through both research and fieldwork. Our training and exposure have allowed us to experience – and given us the ability to better understand – regional development and vernacular architectural trends. This skillset provides cost savings solutions to our clients as well as ensures that the research and evaluation of resources are done using current best practices.

Should any questions regarding this proposal arise, please feel free to reach out to our Cultural Resources Manager, Ms. Mary Alfson Tinsman at 215-496-4728 or malfson@jmt.com.

Very truly yours,
JOHNSON, MIRMIRAN & THOMPSON, INC.

James E. Maloney, PE
Senior Vice President

JEM/jlp



1. Understanding & Approach

1 Understanding & Approach

The purpose of this project is to successfully complete a Reconnaissance-level survey of 600 resources located in a combination of the unincorporated areas of the following four counties in West Virginia: Clay, Lewis, Webster, and Upshur. The survey will identify and document properties that are at least 45 years old and that retain historic architectural integrity. The survey will follow the counties in the order listed, ending when a total of 600 potentially eligible resources are identified. The purpose of this reconnaissance study is to document historic structures which retain a high level of integrity and to provide an overview history of these counties.

Understanding of Scope

JMT's cultural resources staff have previously conducted large-scale county survey projects, including two survey projects in West Virginia – Preston/Taylor Counties and Hancock/Brooke/Marshall/Wetzel/Tyler Counties. This experience has given us a clear understanding of the nature of the work, as well as an understanding of the most effective methods of completing the work on time and within budget to meet the West Virginia State Historic Preservation Office's (WV SHPO) overall performance expectations. Our Cultural Resources Manager – Ms. Mary Alfson Tinsman – and Senior Architectural Historian – Ms. Sara McLaughlin – understand the demands of this project and have successfully crafted this proposal to address the requirements of the WV SHPO.

JMT's cultural resources staff have previously conducted large-scale county survey projects, including two survey projects in West Virginia: Historic Resources Surveys for Hancock, Brooke, Marshall, Wetzel, & Tyler Counties and Historic Resources Survey of Preston & Taylor Counties



Technical Approach & Timeline

JMT will complete the Reconnaissance-level survey of 600 Historic Property Inventory Forms (HPI Form), per the guidelines and conditions established in the Request for Proposals (RFP). The following is a narrative discussion of the proposed work which clearly illustrates our commitment to providing the WV SHPO the highest quality product.

JMT's architectural historians will complete the survey in compliance with the WV SHPO's standards. This work will begin with a kick-off meeting and project orientation to be held at the WV SHPO. At this meeting, JMT will obtain any available information on previously surveyed resources from the SHPO staff (including GIS data) and will discuss with staff their expectations for this project. At this time, JMT staff will also review Survey Guidelines to address any potential changes survey staff should consider during the project. Research will be done at local repositories during the course of the project as well as online in order to complete a history for each of the four counties.

After the kick-off meeting and initial background research, JMT's architectural historians will complete the survey utilizing public roads. As a result of prior experience working on similar county-wide surveys, JMT has developed a survey approach that has been tested and refined. This methodology utilizes United States Geological Survey (USGS) maps as field maps. The majority of the area to be surveyed has USGS maps created in the mid-1970s, allowing for ease of identification of properties constructed prior to that time. All structures will be surveyed from the public right-of-way; therefore, only those properties that can be evaluated from the public right-of-way will be documented. JMT staff will not conduct any work from private property during this survey.

Fieldwork and documentation will comply with the standards of the WV SHPO as outlined and specified in the RFP. This will include documenting the main resources on separate HPI Forms (outbuildings will be documented as ancillary resources on the same inventory form). All of the HPI forms will be submitted as PDFs along with hard copies. Each HPI form will be saved as a separate PDF file accompanied by at least two current photographs (depending on each property and its respective visibility from the public right-of-way). Photographs will be taken digitally and embedded in the HPI forms and continuation sheets. Digital photographs will meet the National Park Service's Standards for electronic images.



JMT offers the staff, capabilities, & results of a large national firm, while maintaining the personal touch & service of a small firm.



In addition to the HPI Forms, JMT will provide the WV SHPO with complete USGS topographic maps detailing resource locations. Maps will be labeled with the name of the county, quadrangle name, and resource site numbers. Also provided to the WV SHPO will be an ESRI Shapefile with all resource locations and data collected in the field. Resource location data will be collected in the field and revised/refined in the office. GIS datapoints will be located on or immediately adjacent to the main structure on each property.

JMT will also complete Reconnaissance Survey Reports (CSR) for each county surveyed and documented. The reports will include a brief historic overview, survey methodology, property types, USGS maps, table of resources, and recommendations. The final survey reports will be submitted as PDF files.

Based on the information in the RFP, we have prepared the following schedule. Please note that some dates will be contingent on review times and meeting availability; however, we have included enough float time to ensure the timely completion of the overall project.

PROJECT SCHEDULE

MILESTONE	DUE DATE
Notice-to-Proceed (NTP) – estimated	July 5, 2021*
Kick-off meeting	Week of July 19, 2021
Background research complete	August 27, 2021
Submittal of draft histories	October 8, 2021
Fieldwork complete	December 31, 2021
Submittal of draft of survey reports	January 31, 2022
Comments to JMT on draft survey report	March 4, 2022
Delivery of final reports, GIS data, and forms	April 29, 2022

** The schedule was prepared assuming a July 5, 2021 Notice-to-Proceed. It will be adjusted accordingly if this date changes.*

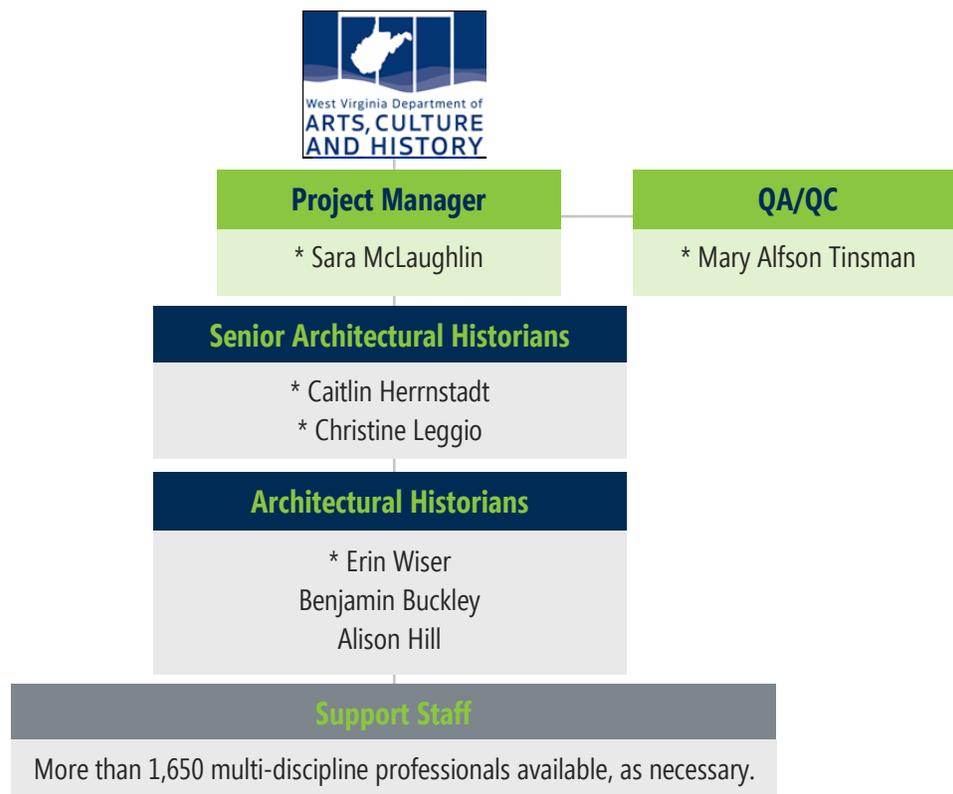


2. Team Qualifications

2 Team Qualifications

For JMT, the quality assurance process has already started for this contract with the selection of our proposed well-qualified, professional staff. We have carefully designated our Project Manager and key staff members who can be dedicated to the WV SHPO. Our Project Manager, Ms. Sara McLaughlin, has more than 12 years of extensive experience working on historic preservation and cultural resources projects for a variety of federal, state, and local clients. Her work focuses primarily on the research, survey, and documentation of historic aboveground resources with an extensive understanding of Section 106, and state and federal documenting regulations. Ms. McLaughlin’s architectural experience spans the gamut from conservation to adaptive reuse. Her previous cultural resources projects include survey and documentation of neighborhoods surrounding proposed transmission lines, natural gas pipelines, and cell towers.

Ms. McLaughlin will serve as the liaison and single point-of-contact for the WV SHPO’s Project Manager, simplifying the management process. Ms. McLaughlin will maintain contact with the WV SHPO to sustain an understanding of the overall goals and expectations and communicate them to the JMT Team. Ms. McLaughlin will be responsible for all contractual matters with the WV SHPO and will ensure that the project team is adequately staffed for this contract to guarantee that each assignment is completed on time.



* denotes resume included



Sara McLaughlin

PROJECT MANAGER

Ms. McLaughlin is a senior architectural historian with experience in cultural resource management and preservation architecture. She exceeds the qualifications for Architectural Historian under the standards set forth by the Secretary of the Interior. Ms. McLaughlin has extensive experience working on historic preservation and cultural resources projects for a variety of federal, state, and local clients. Her work focuses primarily on the research, survey, and documentation of historic above ground resources with an extensive understanding of Section 106, and state and federal documenting regulations. Ms. McLaughlin's architectural experience spans the gamut from conservation to adaptive reuse. Her cultural resource projects include survey and documentation of neighborhoods surrounding proposed transmission lines, natural gas pipelines, and cell towers.

West Virginia Historic Resources Surveys for Hancock, Brooke, Marshall, Wetzel and Tyler Counties, WV. *State of West Virginia Purchasing Division.* Project Manager. Ms. McLaughlin coordinated survey teams, survey methodology and worked closely with the client to ensure accurate and efficient project completion. She managed the projects staff, budget, deadlines, and deliverables. Additionally, Ms. McLaughlin created a customized GIS-based survey app for surveyors to document resources in the field. After completing a similar survey of Preston and Taylor Counties in West Virginia in 2016, JMT was again contracted by the West Virginia Division of Culture and History to complete a Reconnaissance-level survey of up to 750 resources located within the unincorporated areas of Hancock, Brooke, Marshall, Tyler and Wetzel Counties. The purpose of this survey was to identify and document properties that were at least 50-years old and that retain historic architectural integrity. A West Virginia Historic Property Inventory Form was completed for each property surveyed. A final report was compiled describing our methodology, and findings as well as providing a detailed history of each county.

Reconnaissance-Level Historic Resources Survey, Preston County, WV. *State of West Virginia.* Project Manager. Ms. McLaughlin coordinated survey teams, survey methodology and worked closely with the client to ensure accurate and efficient project completion. Additionally, Ms. McLaughlin compiled a history of Preston County to be submitted to the state. JMT was contracted by the West Virginia Division of Culture and History to complete a Reconnaissance-level survey of up to 750 resources located within the unincorporated areas of Preston and Taylor Counties. JMT identified and documented properties that are at least 50 years old and retain historic architectural integrity. 713 properties were surveyed, and 81 were determined to be potentially eligible for listing in the National Register of Historic Places. A final report was compiled.

Continued.

Education

MS | 2008 | Historic Preservation
BA | 1995 | Mass Communications
AAS | 2006 | Interior Design

Registration

Qualified under 36 CFR 61

Years of Experience

12

Juniata Historic Resource Survey, Juniata County PA. *Commonwealth of PA Historical & Museum Commission.* Project Manager. Ms. McLaughlin was responsible for overall project management and client coordination. This project is being completed using funds set aside to undertake disaster related planning initiatives, such as this Architectural Survey of Juniata County. JMT has been contracted to complete a survey of five communities within Juniata County and document properties within the 100-year floodplain. Additional work under this contract includes, Pennsylvania Historic Resource Survey Forms for five properties and a project summary.

Professional Consultant Services for Lycoming County Historic Resources Inventory, Lycoming County, PA. *County of Lycoming.* Project Manager. Ms. McLaughlin served as the Project Manager/Senior Architectural Historian on this project. She provided contract management, oversight of all staff working on this project, and coordination with the client. JMT worked with Lycoming County and the City of Williamsport, Pennsylvania to update their existing historic resource inventory and to provide guidance for future historic preservation activities as part of the County's ongoing Master Plan efforts. This contract consisted of surveying every property in the City of Williamsport, Pennsylvania to create a database of architecturally significant historic properties. A report and database were created and delivered to the client. Additionally, three other municipalities in Lycoming County were also documented-Jersey Shore, Muncy, and Montgomeryville. Public meetings were held multiple times throughout the contract in different municipalities.

Intensive Historic Resource Survey for Arcade Mills, Rock Hill, SC. *City of Rock Hill.* Project Manager. JMT worked with the City of Rock Hill, South Carolina to conduct an intensive level survey of the Arcade Mill Village Historic District comprised of vernacular homes constructed c. 1900 for the workers of the Arcade Mill. Ms. McLaughlin was responsible for overseeing the fieldwork and creation of a history of the area and documenting the change of the dwellings over time.

Three-County Historic Resources Surveys of Aransas, Refugio, and Calhoun, TX. *Texas Department of Transportation.* Project Manager. Ms. McLaughlin is currently co-managing this project. The project entails preparing multiple historic contexts for each county, significant public involvement, and the survey and documentation of over 9,000 historic properties. JMT is working directly with the Texas Historical Commission (Tx SHPO) on this project. This project is being funded through a grant from the Emergency Supplemental Historic Preservation Fund (ESHPPF) of the National Park Service (NPS), US Department of Interior, related to the consequences of Hurricanes Harvey, Irma, and Maria.

Blue Ridge Parkway EA and Resource Survey, Ashe and Alleghany Counties, NC. *Federal Highway Administration.* Senior Architectural Historian. Ms. McLaughlin initiated and will manage correspondence with the National Parks Service, Federal Highways Administrations, North Carolina State Historic Preservation Office and appropriate Tribal Historic Preservation Officers regarding the replacement of four bridges within the National Register eligible Blue Ridge Parkway. Demolition of these bridges will result in an adverse effect to the Parkway. To address this, Ms. McLaughlin will manage the mitigation ultimately agreed upon for the Memorandum of Agreement.

Historic Architectural and Landscape Analyses LSC, Statewide, NC. *North Carolina Department of Transportation.* Project Manager. Ms. McLaughlin lead the team for JMT's open-end Cultural Resource contract with North Carolina's Department of Transportation. Projects included North Carolina Eligibility Evaluation reports for multiple sites across the state effected by transportation projects. These projects include site visits, deed research, historical research- both online and at local repositories.

Historic Preservation Services, Penn's Common and Prince Historic District Resurveys, Reading, PA. *City of Reading.* Senior Architectural Historian. Ms. McLaughlin worked as part of a team to document each resource within both the Penn's Common and Prince Historic Districts within the City of Reading. JMT's portable survey application was used to collect data and photographs which were then merged into the Pennsylvania Historical & Museum Commission's Abbreviated Historic Resource Survey Form.



Mary Alfson Tinsman

QA/QC

Ms. Alfson Tinsman is JMT's Cultural Resources Manager. She has 23 years of experience in completing a variety of environmental review documents such as Historic Resource Surveys/Determination of Eligibility Reports, Determination of Effect Reports, and 4(f) Evaluations. She has prepared and participated in state-level and HABS/HAER documentation of residences, industrial buildings, bridges, and districts. She has conducted numerous architectural studies, ranging from Reconnaissance-level surveys through large-scale eligibility and assessment studies throughout the United States. She has studied and documented a wide variety of resources including farmsteads, urban and rural historic districts, commercial properties, industrial properties, historic landscapes, residential properties, and transportation resources. These surveys range from simple bridge replacement projects of one or two historic properties to large multi-property surveys. She also has experience with public involvement and preservation planning.

Education

MBA | 2011 | Business Management
MS | 2000 | Historic Preservation
BA | 1996 | Anthropology

Registration

Qualified under 36 CFR 61

Years of Experience

23

West Virginia Historic Resources Surveys for Hancock, Brooke, Marshall, Wetzel and Tyler Counties, WV. *State of West Virginia Purchasing Division.* Project Manager. After completing a similar survey of Preston and Taylor Counties in West Virginia in 2016, JMT was again contracted by the West Virginia Division of Culture and History to complete a Reconnaissance-level survey of up to 750 resources located within the unincorporated areas of Hancock, Brooke, Marshall, Tyler and Wetzel Counties. The purpose of this survey was to identify and document properties that were at least 50-years old and that retain historic architectural integrity. A West Virginia Historic Property Inventory Form was completed for each property surveyed. A final report was compiled describing our methodology, and findings as well as providing a detailed history of each county.

Reconnaissance-Level Historic Resources Survey, Preston and Taylor Counties, WV. *State of West Virginia.* Project Manager. JMT was contracted by the West Virginia Division of Culture and History to complete a Reconnaissance-level survey of up to 750 resources located within the unincorporated areas of Preston and Taylor Counties. JMT identified and documented properties that are at least 50 years old and retain historic architectural integrity. 713 properties were surveyed, and 81 were determined to be potentially eligible for listing in the National Register of Historic Places. A final report was compiled.

West Virginia Historic Property Inventory Form (HPI Form), 102 Bluestone Road, Mount Hope, WV. *United States General Services Administration.* Cultural Resources Manager. Ms. Alfson Tinsman was responsible for the completion of an HPI Form for the federal building and garage, which GSA is proposing to dispose of. Assessments of the building as individually eligible and its potential to contribute to the Mount Hope Historic District were provided. The building was designed by noted West Virginia architect Glen C. Hancock and served as the headquarters for the U.S. Bureau of Mines District C.

Architectural Survey of Hand and Hyde Counties, SD. *South Dakota Historic Preservation Office.* Project Manager. Ms. Alfson Tinsman managed the contractual aspects of this project as well as providing QA/QC services. She also assisted with conducting fieldwork. These were the 11th and 12th counties that Ms. Alfson Tinsman has managed the survey efforts for in South Dakota.

Continued.

Reconnaissance-level Architectural Survey of Clark County, SD. *South Dakota Historic Preservation Office.* Project Manager. Ms. Alfson Tinsman was critical to conducting the survey, background research, and National Register eligibility evaluations of the surveyed properties. This project was carried out for the South Dakota SHPO. The work consisted of the comprehensive architectural survey of Clark County. After fieldwork was completed, a final report was issued that included a project methodology: the regional and local context and descriptions, site plans, photographs of historic properties, and recommendations for additional work.

Reconnaissance-level Architectural Survey of Roberts County, SD. *South Dakota State Historical Society.* Project Manager. Ms. Alfson Tinsman managed this comprehensive architectural survey of Roberts County. The survey required several weeks of fieldwork, traversing public roads in order to record those properties older than forty years of age that retain a sufficient amount of physical integrity for consideration to the National Register of Historic Places. Consistent survey methods, developed prior to the fieldwork, were critical to the successful completion of the survey work. The fieldwork culminated in a final report.

Historic Resource Identification, Evaluation, Documentation & Survey, Statewide, TX. *Texas Department of Transportation.* Contract Manager. Ms. Alfson Tinsman is a Principal Investigator for this contract as well as the contract manager. JMT is providing Historic Resource expertise to TxDOT for the completion of a wide variety of projects including, but not limited to Reconnaissance-level Surveys and Reports, Intensive Level Surveys and Reports, Historic Bridge Documentation Reports, Section 4(f) Reports (including Individual Section 4(f) Reports), and creative mitigation. In addition, JMT is working with TxDOT to create an online GIS Story-Map to be used as a tool for historic bridge mitigation. JMT is creating the format, content, and requirements for inclusion for the Story-Map in close coordination with TxDOT.

Three-County Historic Resources Surveys of Aransas, Refugio, and Calhoun, TX. *Texas Department of Transportation.* Contract Manager. Ms. Alfson Tinsman is currently managing all aspects of this project. The project entails preparing multiple historic contexts for each county, significant public involvement, and the survey and documentation of over 9,000 historic properties. JMT is working directly with the Texas Historical Commission (Tx SHPO) on this project.

SHPO Digitization Project - Phase II, Dauphin County, PA. *Pennsylvania Historical and Museum Commission.* Contract Manager. Ms. Alfson Tinsman serves as the contract administrator and is responsible for the overall agreement and work. JMT is working with the PHMC to digitize all of their existing records (over 4 million paper files) and to integrate the scanned files into the CRGIS system. JMT has six staff who are currently working on-site at the PHMC for 18-months to complete this project. This is the PHMC's next step in their overall goal of updating and revamping the existing CRGIS system.

Historic Preservation Services, Reading, PA. *City of Reading.* Project Manager. JMT has held two contracts to provide general historic preservation services to the Reading Historic Architectural Review Board. This work included supporting the Historic Architectural Review Board (HARB) as well as completing a survey of 1800 resources located within three of their local historic districts. These surveys were completed using a portable survey application designed by JMT. The survey application collected data and photographs and then merged the information into the Pennsylvania Historical & Museum Commission's Abbreviated Historic Resource Survey Form.

Consulting Services to Draft a New Historic Resources Management Plan, Rockville, MD. *City of Rockville.* Project Manager. Ms. Alfson Tinsman is currently overseeing a team of architectural historians as they develop the historic inventory plan and work directly with the City and its stakeholders. JMT worked with the City of Rockville to update their existing Historic Resource Management Plan. The work entailed numerous stages, including survey and documentation, public involvement, analysis of the City's existing zoning and preservation ordinance, and the completion of an Action Plan.

Historic Preservation Services (HARB Support), York, PA. *City of York.* Cultural Resources Project Manager. Ms. Alfson Tinsman is providing historic preservation support to the City of York's Historic Architectural Review Board as well as providing general Section 106 support to the City for all HUD/DCED projects.

SEPTA Ardmore Transit Center Project, Ardmore PA. *Southeastern Pennsylvania Transportation Authority.* Cultural Resources Manager. As part of the cultural resources work, the Ardmore Commercial Historic District was documented. The historic district was determined eligible under Criterion A and Criterion C. The work also included an archaeological assessment that identified a small area within the APE that possessed archaeological potential.



Christine Leggio

ARCHITECTURAL HISTORIAN

Ms. Leggio meets the qualifications for Architectural Historian under the standards set forth by the Secretary of the Interior. She has a wide range of professional and academic experience relating to architectural history, architectural conservation, and documentation of historic structures. She also has experience in completing a variety of Environmental Review documents including Historic Resource Surveys/Determination of Eligibility Reports, Determination of Effect Reports, and National Register Nominations. Ms. Leggio has conducted numerous architectural studies, ranging from Reconnaissance-level surveys through large-scale assessment studies throughout the United States. She has studied and documented a wide variety of resources including farmsteads, ranches, urban historic districts, historic landscapes, and residential properties. These surveys range from projects of one or two historic properties to large multi-property surveys.

Reconnaissance-Level Historic Resources Survey, Preston and Taylor Counties, WV. *State of West Virginia.* Architectural Historian. Ms. Leggio assisted in conducting the survey, background research, and preliminary National Register eligibility evaluations of the surveyed properties. JMT was contracted by the West Virginia Division of Culture and History to complete a Reconnaissance-level survey of up to 750 resources located within the unincorporated areas of Preston and Taylor Counties. JMT identified and documented properties that are at least 50 years old and retain historic architectural integrity. 713 properties were surveyed, and 81 were determined to be potentially eligible for listing in the National Register of Historic Places. A final report was compiled.

Architectural Survey of Roberts County, SD. *South Dakota Historic Preservation Office.* Architectural Historian. Ms. Leggio managed this comprehensive architectural survey of Roberts County. The survey required several weeks of fieldwork, traversing public roads in order to record those properties older than forty years of age that retain a sufficient amount of physical integrity for consideration to the National Register of Historic Places. Consistent survey methods, developed prior to the fieldwork, were critical to the successful completion of the survey work. The fieldwork culminated in a final report.

Reconnaissance-Level Architectural Survey of Clark County, SD. *South Dakota Historic Preservation Office.* Architectural Historian. This project is being carried out for the South Dakota SHPO. The work consists of the comprehensive architectural survey of Clark County. The end result will be a final report, including a regional and local context that evaluated resources for eligibility for listing in the NRHP. The report will analyze architecture by trends and provide recommendations for additional work in the area. Ms. Leggio is assisting in conducting the survey, background research, and National Register eligibility evaluations of the surveyed properties.

Continued.

Education

MS | 2012 | Historic Preservation
BFA | 2006 | Painting and Drawing

Registration

Qualified under 36 CFR 61
American Institute for Conservation of
Historic and Artistic Works – Associate
Member, Architecture Specialty Group

Years of Experience

10

Three-County Historic Resources Surveys of Aransas, Refugio, and Calhoun, TX. *Texas Department of Transportation.* Architectural Historian. Ms. Leggio is currently working on drafting multiple historic contexts for each of the three counties. Specific areas of research and interest including Architecture, Commerce, Maritime History, Agriculture, and Industry. The project entails preparing multiple historic contexts for each county, significant public involvement, and the survey and documentation of over 9,000 historic properties. JMT is working directly with the Texas Historical Commission (Tx SHPO) on this project.

Hamilton Street Historic Resource Survey, Allentown, PA. *City of Allentown.* Architectural Historian. Ms. Leggio assisted in the historic resource survey along Hamilton Street and provided documentation and categorization of the historic resources. The City of Allentown required a historic preservation consultant to conduct a historic resource survey of all buildings 50 years old or older along Hamilton Street between American Parkway and 12th street (approximately 160 properties). The project included a unique task, which was to create a rating system for the historic buildings located along Hamilton Street.

Lycoming County Historic Preservation Consultant, PA. *Lycoming County.* Senior Architectural Historian. Ms. Leggio provided the field survey and input of entries into the database. JMT is currently working with Lycoming County and the City of Williamsport, Pennsylvania to update their existing historic resource inventory and to provide guidance for future historic preservation activities as part of the County's ongoing Master Plan efforts.

Historic Preservation Services, Reading, PA. *City of Allentown.* Project Manager. Ms. Leggio was responsible for completing the survey of the resources and compiling the information for the PA Historical & Museum Commission. Ms. Leggio provided project management, overseeing all aspects of the work completed, the project schedule, the project budget, and coordinating with the client. JMT has held two contracts to provide general historic preservation services to the Reading Historic Architectural Review Board. This work included supporting the Historic Architectural Review Board (HARB) as well as completing a survey of 1800 resources located within three of their local historic districts. These surveys were completed using a portable survey application designed by JMT. The survey application collected data and photographs and then merged the information into the Pennsylvania Historical & Museum Commission's Abbreviated Historic Resource Survey Form.

Steamtown National Historic Site, Scranton, PA. *National Park Service.* Architectural Historian. Ms. Leggio is currently completing National Register of Historic Places (NRHP) documentation for Steamtown National Historic Site (NHS) in Scranton, Lackawanna County, Pennsylvania. As part of this project, she is completing all the documentation necessary for completion of the nomination.

Five National Register of Historic Places Nominations, SD. *South Dakota Historic Preservation Office.* Project Manager/Architectural Historian. Ms. Leggio is responsible for coordination with the SD SHPO, the survey and research, and the completion of the National Register Nominations. JMT traveled to South Dakota to meet with the State Historic Preservation Office (SHPO) to complete research at the South Dakota Library. The locations and historical context varied among the different sites, therefore requiring different methods to undergo preservation needs and to nominate the sites correctly. JMT completed the Nominations within the budget and schedule for the project.

Bureau of Public Transportation – Cultural Resources, Multiple Locations, PA. *Pennsylvania Department of Transportation, Bureau of Public Transportation.* Architectural Historian. Ms. Leggio provided cultural resources services to the Pennsylvania Department of Transportation's Bureau of Public Transportation for multiple train station redevelopment projects along the Pennsylvania Keystone Line. The projects involved a comprehensive cultural resources survey and the preparation Determination of Eligibility Reports for 22 properties, Determination of Effect Reports and Memorandum of Agreements.

Montgomery Hospital Re-Use Project, Norristown, PA. *Einstein Healthcare Network.* Architectural Historian. Ms. Leggio was responsible for the general management of the Section 106 process, working with Einstein, the PHMC and DCED to achieve appropriate and meaningful mitigation as a result of the project. Ms. Leggio also assisted in soliciting consulting parties and in holding consulting party meetings. This project involves the management and coordination of the Section 106 process for Einstein Healthcare Network as they work to replace the former Montgomery Hospital in Norristown, Pennsylvania. The Hospital is eligible for the National Register and the proposed demolition and redevelopment will utilize HOME funds through DCED.



Caitlin Herrnstadt

SENIOR ARCHITECTURAL HISTORIAN

Ms. Herrnstadt is an Architectural Historian with experience in historic preservation and cultural resource management. She exceeds the necessary qualifications of Architectural Historian under the standards set forth by the Secretary of the Interior. She has a variety of professional and educational experiences including involvement with cultural landscape projects for the National Park Service, the research and writing of National Register nominations for the South Dakota SHPO, and coordination of large-scale architectural surveys for a variety of clients. She also has experience in the research, survey, and documentation of historic above ground resources and thorough knowledge of federal preservation regulations including the NRHP, Section 106, and Historic Preservation Tax Incentives.

West Virginia Historic Resources Surveys for Hancock, Brooke, Marshall, Wetzel and Tyler Counties, WV. *State of West Virginia Purchasing Division.* Architectural Historian. Ms. Herrnstadt completed extensive fieldwork and property documentation across the project area and wrote a historical context for each county. She was responsible for data entry and completion of survey forms for surveyed properties identified during fieldwork.

Reconnaissance-Level Historic Resources Survey, Preston and Taylor Counties, WV. *State of West Virginia.* Architectural Historian. Ms. Herrnstadt completed extensive fieldwork and property documentation across the project area and wrote a historical context for each county. She was responsible for data entry and completion of survey forms for surveyed properties identified during fieldwork. JMT was contracted by the West Virginia Division of Culture and History to complete a Reconnaissance-level survey of up to 750 resources located within the unincorporated areas of Preston and Taylor Counties. JMT identified and documented properties that are at least 50 years old and retain historic architectural integrity. 713 properties were surveyed, and 81 were determined to be potentially eligible for listing in the National Register of Historic Places. A final report was compiled.

Architectural Survey of Hand and Hyde Counties, SD. *South Dakota Historic Preservation Office.* Architectural Historian. Ms. Herrnstadt managed this project and was responsible for conducting fieldwork, completing survey forms, and researching and writing a detailed report of the findings of the survey including historic context and recommendation for further studies including potential National Register Nominations. She also assisted in coordination with the client.

Architectural Survey of Haakon & Mellette Counties, SD. *South Dakota Historic Preservation Office.* Architectural Historian. Surveyed and documented historic resources located in the Haakon and Mellette Counties in South Dakota. Ms. Herrnstadt managed this project and was responsible for conducting fieldwork, completing survey forms, and researching and writing a detailed report of the findings of the survey including historic context and recommendation for further studies including potential National Register Nominations.

Continued.

Education

MHP | 2013 | Historic Preservation
BA | 2010 | History

Registration

Qualified under 36 CFR 61

Years of Experience

7

Architectural Survey of Roberts County, SD. *South Dakota Historic Preservation Office.* Architectural Historian. Ms. Herrnstadt participated in this comprehensive architectural survey of Roberts County. The survey required several weeks of fieldwork, traversing public roads in order to record those properties older than forty years of age that retain a sufficient amount of physical integrity for consideration to the National Register of Historic Places. Consistent survey methods, developed prior to the fieldwork, were critical to the successful completion of the survey work. The fieldwork culminated in a final report.

Five National Register of Historic Places Nominations, SD. *South Dakota Historic Preservation Office.* Architectural Historian. Ms. Herrnstadt was responsible for conducting the research into the historic context of these properties and for creating National Register Nominations. Her research included detailed property and deed research, as well as an in-depth search for primary and secondary sources.

Town of Belleair Historic Resources Survey, Belleair, FL. *Town of Belleair.* Architectural Historian. Ms. Herrnstadt assisted in the survey and documentation of historic resources in the Town of Belleair, FL. She was responsible for architectural survey work, assistance with oral interviews, completing Florida Master Site File Forms, researching and writing a detailed report of the findings of the survey including historic context, and recommendation for further studies including potential National Register Nominations.

Survey to Update the Savannah Victorian Historic District, Savannah, GA. *City of Savannah.* Architectural Historian. Ms. Herrnstadt assisted with the survey and documentation of more than 850 properties located within this historic district. Ms. Herrnstadt was responsible for the researching and writing a detailed report of the findings of the survey including recommendation for further studies including potential National Register Nominations. She was also responsible for the data entry into the State Historic Preservation Offices GIS system ("GNAHRGIS"). The work entailed coordination and efforts to reconcile the information gathered in the field using a portable survey application with the data fields needed in the GNAHRGIS system.

Bloomfield Historic Resources Survey, Bloomfield, NJ. *Bloomfield Township.* Architectural Historian. Surveyed and documented historic resources in the township of Bloomfield, New Jersey. Ms. Herrnstadt was responsible for the researching and writing a detailed report of the findings of the survey including recommendation for further studies including potential National Register Nominations and the creation of a conservation district for the concentration of Tudor Revival properties.

Historic Resource Identification, Evaluation, Documentation, & Survey, Statewide, TX. *TxDOT Environmental Affairs Division.* Architectural Historian. Ms. Herrnstadt completed the fieldwork for multiple surveys under this Open End. JMT is providing Historic Resource expertise to TxDOT for the completion of a wide variety of projects including, but not limited to Reconnaissance-level Surveys and Reports, Intensive Level Surveys and Reports, Historic Bridge Documentation Reports, Section 4(f) Reports (including Individual Section 4(f) Reports), and creative mitigation. In addition, JMT is working with TxDOT to create an online GIS Story-Map to be used as a tool for historic bridge mitigation. JMT is creating the format, content, and requirements for inclusion for the Story-Map in close coordination with TxDOT.

Historic Resources Survey, VA. *Commonwealth of Virginia.* Architectural Historian. Ms. Herrnstadt conducted a Reconnaissance-level survey of eight historic resources which comprise the Depot Square Historic District. Ms. Herrnstadt conducted an exterior survey and research for all eight resources, which contribute to the Historic District. VCRIS records were updated for all resources and DHR Archive Files were submitted. Ms. Herrnstadt conducted all archival research to develop the historical significance of the Historic District and compiled all necessary documentation for nomination to the National Register. This project was assigned by the Virginia DHR through the Cost Share Survey and Planning Grant Program. The reconnaissance survey and National Register Nomination was the first task awarded to JMT through this contract.

Intensive Survey, Mule Barn at Powhatan Correctional Center, VA. *Virginia Department of Corrections.* Architectural Historian. Researched, surveyed, and documented an historic mule barn located at the Powhatan Correctional Center in Virginia. Ms. Herrnstadt was responsible for documenting this resource and conducting the research into the historic context of the barn. In addition, she wrote an in-depth report of her findings and gave a recommendation for National Register Eligibility. She also updated Virginia's V-CRIS database and prepared the survey materials for submittal to the VA-DHR. Her research included detailed property and deed research, as well as an in-depth search for primary and secondary sources.

PAST PROJECT EXPERIENCE

Historic Resources Surveys for Hancock, Brooke, Marshall, Wetzel, & Tyler Counties, WV

Location

Various Counties, WV

Project Fee

\$39,605

State of West Virginia, Purchasing Division

2019 Washington Street, E., Charleston, WV 25305

Jeffrey Smith

Structural Historian

304-558-0240

jeffrey.s.smith@wv.gov



The purpose of this survey was to identify and document properties that were at least 50 years old and that retained historic architectural integrity.

After completing a similar survey of Preston and Taylor Counties in West Virginia in 2016, JMT was again contracted by the West Virginia Division of Culture and History to complete a reconnaissance level survey of as many as 750 resources located within the unincorporated areas of Hancock, Brooke, Marshall, Tyler, and Wetzel Counties.

The purpose of this survey was to identify and document properties that were at least 50 years old and that retained historic architectural integrity. A West Virginia Historic Property Inventory Form was completed for each property surveyed. A final report was compiled describing our methodology and findings, as well as providing a detailed history of each county.

JMT Architectural Historians used a combination of USGS maps and our portable application in the field. The USGS maps allowed for the ease of identification of structures constructed prior to the mid-1960s and 1970s. Through our customizable application, JMT was able to collect data and photos electronically. That data was then used to populate the West Virginia Historic Property Inventory Forms and will be handed off to the state as GIS data upon completion of the project.



Historic Resources Survey of Preston & Taylor Counties, WV

Location

Various Counties, WV

Project Fee

\$34,652

State of West Virginia

1900 Kanawha Boulevard, East
Charleston, WV 25305

Jeffrey Smith

Structural Historian

304-558-0240

Jeffrey.s.smith@wv.gov

JMT was contracted by the West Virginia Division of Culture and History to complete a reconnaissance level survey of as many as 750 resources located within the unincorporated areas of Preston County. Because an adequate number of resources could not be documented in Preston County, survey work continued in the unincorporated areas of neighboring Taylor County then onto the incorporated areas of Preston County.

The purpose of this survey was to identify and document properties that were at least 50 years old and that retained historic architectural integrity. In total, 713 properties were surveyed and 81 were determined to be potentially eligible for listing in the National Register of Historic Places. A West Virginia Historic Property Inventory Form was completed for each property surveyed. A final report was compiled describing our methodology and findings, as well as providing a detailed history of Preston County.



In total, 713 properties were surveyed and 81 were determined to be potentially eligible for listing in the National Register of Historic Places.



West Virginia Historic Property Inventory Form, WV

Location

Mount Hope, WV

Project Fee

\$10,187 (expected)

United States General Services Administration

301 7th St. SW

Room 2670

Washington D.C., 20407

Donna Andrews

Regional Historic Preservation Officer

Regional Fine Arts Officer

215-446-4570

donna.andrews@gsa.gov



JMT was contracted by the United States General Services Administration (GSA) to complete a West Virginia Historic Property Inventory Form (HPI Form) for the Federal Building and Garage located at 102 Bluestone Road, Mount Hope, West Virginia. Constructed in the 1950s as the headquarters for the U.S. Bureau of Mines District 3-0, the building eventually housed the offices of District 4-0 of the Coal Mine Safety and Health program dedicated to training programs, inspections, and investigations of mines until it was vacated in 2020.

The building architect was noted West Virginia architect Glen C. Hancock who oversaw the design and construction of the original one-story building. A second story was added in 1966 based on plans previously created by Mr. Hancock. The Federal Building and Garage underwent various upgrades and renovations over the years to its interior.

JMT prepared the WV HPI Form to evaluate the building individually for its potential to be listed in the National Register of Historic Places and determined that the property is not eligible individually. JMT further evaluated the building as a contributing element to the Mount Hope Historic District and determined that it is a contributing building to the Historic District under both Criterion A and C.

JMT prepared the WV HPI Form to evaluate the original headquarters for the U.S. Bureau of Mines District 3-0.



Reconnaissance Level Architectural Survey of Clark County, SD

Location

Pierre, SD

Project Fee

\$18,994

South Dakota State Historical Society

900 Governors Dr., Pierre, SD 57501

Jennifer Brosz

Historic Preservation Specialist

605-773-2906

jennifer.brosz@state.sd.us



Historic properties recorded more than five years prior to the fieldwork were re-examined to confirm National Register eligibility.

This project consisted of a comprehensive architectural survey of Clark County, located in eastern South Dakota. The project was completed for the South Dakota State Historic Preservation Office as the next step in a series of County Surveys being completed by the South Dakota State Historic Preservation Office. Survey work was coordinated among a team of two Architectural Historians. Consistent survey methods, developed prior to the fieldwork, were critical to the successful completion of the project. The survey required two weeks of fieldwork, traversing public roads in order to record those properties older than forty years of age that retain a sufficient amount of physical integrity for consideration to the National Register of Historic Places. Historic properties recorded more than five years prior to the fieldwork were re-examined to confirm National Register eligibility. Research conducted at the State Archives and at local repositories was used to develop a regional and local context with which the historic properties were evaluated for National Register eligibility.

Fieldwork has been completed and the project culminated with a final report which included project methodology; the regional and local context; and descriptions, site plans and photographs of the recorded historic properties. The report further analyzed architecture by trends and provided recommendations for additional work in the area. Ms. Alfson Tinsman was responsible for the proposal efforts and contractual matters. She was supported by a JMT architectural historian who coordinated and conducted the survey, background research, and National Register eligibility evaluations of the surveyed properties, and also coordinated and reviewed all fieldwork, document preparation and managed client correspondence

Challenges of the project included the intemperate weather conditions that can be present in South Dakota during fall months when the survey work were completed. Other challenges involved the rural road conditions that were encountered requiring the use of 4-wheel drive vehicles.

This survey was similar to previous work conducted by Ms. Alfson Tinsman and the JMT team for Edmund, Sanborn, and Jerauld Counties in South Dakota.





3. Required Forms

3 Required Forms

The following pages contain JMT's required forms for this submission.



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Service - Prof

Proc Folder: 881645			Reason for Modification:
Doc Description: Historic Preservation: Multi County Survey.			
Proc Type: Central Purchase Order			
Date Issued	Solicitation Closes	Solicitation No	Version
2021-06-03	2021-06-17 13:30	CRFQ 0432 DCH2100000008	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 000000192964
Vendor Name : Johnson, Mirmiran & Thompson, Inc.
Address : Suite 520
Street : 1600 Market Street
City : Philadelphia
State : PA **Zip :** 19103
Principal Contact : Mary Alfson Tinsman **Country :** United States
Vendor Contact Phone: 215-496-4728 **Extension:** N/A

FOR INFORMATION CONTACT THE BUYER

Dusty J Smith
 (304) 558-2063
 dusty.j.smith@wv.gov

Vendor Signature X **FEIN#** 52-0963531 **DATE** June 17, 2021

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

THE STATE OF WEST VIRGINIA PURCHASING DIVISION FOR THE WEST VIRGINIA DIVISION OF CULTURE AND HISTORY, IS SOLICITING BIDS FOR THE ONE-TIME PURCHASE FOR A RECONNAISSANCE- LEVEL ARCHITECTURAL SURVEY OF CLAY, LEWIS, WEBSTER, AND UPSHUR COUNTIES IN WEST VIRGINIA PER THE ATTACHED DOCUMENTS.

QUESTIONS REGARDING THE SOLICITATION MUST BE SUBMITTED IN WRITING TO DUSTY.J.SMITH@WV.GOV PRIOR TO THE QUESTION PERIOD DEADLINE CONTAINED IN THE INSTRUCTIONS TO VENDORS SUBMITTING BIDS.

****PLEASE NOTE MAKE SURE YOU DOWNLOAD ALL OF THE DOCUMENTS ****

INVOICE TO		SHIP TO	
DIVISION OF CULTURE & HISTORY CULTURAL CENTER 1900 KANAWHA BLVD E CHARLESTON WV US		DIVISION OF CULTURE & HISTORY CULTURAL CENTER 1900 KANAWHA BLVD E CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Historic Preservation: Multi County Survey.				

Comm Code	Manufacturer	Specification	Model #
71112107			

Extended Description:
Provide the service of conducting a reconnaissance-level architectural Survey of Clay, Lewis, Webster, and Upshur Counties in West Virginia.Per attached specifications.

SCHEDULE OF EVENTS

Line	Event	Event Date
1	TECHNICAL QUESITONS DUE AT 10AM	2021-06-09

	Document Phase	Document Description	Page 3
DCH2100000008	Final	Historic Preservation: Multi County Survey.	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

 Vice President

(Name, Title)
Mary Alfson Tinsman, Cultural Resources Manager, Vice President

(Printed Name and Title)
1600 Market Street, Suite 520, Philadelphia, PA 19103

(Address)
215-496-4728 / N/A

(Phone Number) / (Fax Number)
malfson@jmt.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

Johnson, Mirmiran & Thompson, Inc.

(Company)

 Senior Vice President

(Authorized Signature) (Representative Name, Title)

James E. Maloney, PE, Senior Vice President

(Printed Name and Title of Authorized Representative)

June 17, 2021

(Date)

215-496-4720 N/A

(Phone Number) (Fax Number)

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code §61-5-3*) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Johnson, Mirmiran & Thompson, Inc.

Authorized Signature: *James Maloney* Date: June 17, 2021

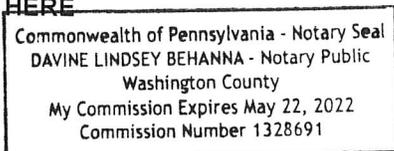
State of Pennsylvania

County of Washington, to-wit:

Taken, subscribed, and sworn to before me this 17th day of June, 2021.

My Commission expires May 22, 2022.

AFFIX SEAL HERE



NOTARY PUBLIC

Davine Lindsey Behanna

Purchasing Affidavit (Revised 01/19/2018)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Johnson, Mirmiran & Thompson, Inc.

Company



Authorized Signature

June 17, 2021

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Service - Prof

Proc Folder: 881645		Reason for Modification:	
Doc Description: ADDENDUM 1: Historic Preservation: Multi County Survey.		ADDENDUM 1: AGENCY RESPONSES TO VENDORS QUESTIONS	
Proc Type: Central Purchase Order			
Date Issued	Solicitation Closes	Solicitation No	Version
2021-06-09	2021-06-17 13:30	CRFQ 0432 DCH2100000008	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 000000192964
Vendor Name : Johnson, Mirmiran & Thompson, Inc.
Address : Suite 520
Street : 1600 Market Street
City : Philadelphia
State : PA **Country :** United States **Zip :** 19103
Principal Contact : Mary Alfson Tinsman
Vendor Contact Phone: 215-496-4728 **Extension:** N/A

FOR INFORMATION CONTACT THE BUYER

Dusty J Smith
 (304) 558-2063
 dusty.j.smith@wv.gov

Vendor Signature X **FEIN#** 52-0963531 **DATE** June 17, 2021

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

ADDENDUM 1 IS ISSUED FOR THE FOLLOWING REASONS:

1. AGENCY RESPONSES TO VENDORS QUESTIONS

Bid opening and time will remain the same.

NO OTHER CHANGES

****PLEASE NOTE MAKE SURE YOU DOWNLOAD ALL OF THE DOCUMENTS ****

INVOICE TO		SHIP TO	
DIVISION OF CULTURE & HISTORY CULTURAL CENTER 1900 KANAWHA BLVD E CHARLESTON WV US		DIVISION OF CULTURE & HISTORY CULTURAL CENTER 1900 KANAWHA BLVD E CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Historic Preservation: Multi County Survey.				

Comm Code	Manufacturer	Specification	Model #
71112107			

Extended Description:

Provide the service of conducting a reconnaissance-level architectural Survey of Clay, Lewis, Webster, and Upshur Counties in West Virginia. Per attached specifications.

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	TECHNICAL QUESITONS DUE AT 10AM	2021-06-09

Questions for CRFQ: DCH2100000008

Question

1. Section 4.1 of the Specifications indicates that 600 architectural resources should be documented. Section 4.1.2 states that Historic Property Inventory Forms should be completed for 750 resources. Is the scope 600 or 750 historic resources?

Answer

1. 600

Question

2. On page 26 of the 'Complete Solicitation' Section 4.1.2 calls for "seven hundred and fifty (750) historic resources" to be surveyed; however, Section 7. Payment on page 28 indicates payment will be made after each set of 150 HPI forms – four sets of 150 are required, the total of which is only 600. Could you please clarify the total number of resources to be surveyed?

Answer

2. 600

Question

3. On page 1 of the 'Complete Solicitation' the Solicitation Closes field reads 2021-06-17; however, on page 5 under 7. Bid Opening the deadline is listed as June 9th 2021. Can you please confirm the closing date?

Answer

3. Bid Opening is June 17, 2021 at 1:30pm

Question

4. I did not find the Pricing Page (Exhibit A) where we are to enter our lump sum costs
 - a. Is this something you can provide or we can download within Oasis?
 - b. Please confirm if it is permissible to email a response to this solicitation to Dusty J. Smith or do we need to submit a hard copy to the Bid Clerk, Department of Administration, Purchasing Division, 2019 Washington St. E, Charleston, WV 25305.

Answer 4.

- a. Vendor should complete the Pricing Page by entering the lump sum total bid for the commodity line in wvOASIS. Vendor should complete the Pricing Page in its entirety as failure to do so may result in Vendor's bids being disqualified.

If submitting a bid online, Vendors should enter the lump sum into the commodity line and the system will sum the total amount automatically. If responding with a paper bid, Vendors should download and/or print the assembled Final Solicitation document (with the highest version number) from wvOASIS and insert their lump sum Prices for the Commodity Line.

- b. Instructions to Vendors Item 6 page 4,

BID SUBMISSION: All bids must be submitted electronically through wvOASIS or signed and delivered by the Vendor to the Purchasing Division at the address listed below on or before the time of the bid opening. Any bid received by the Purchasing Division staff is considered to be in the possession of the Purchasing Division and will not be returned for any reason. The Purchasing Division will not accept bids, modification of bids, or addendum acknowledgement forms via e-mail. Acceptable delivery method includes electronic submission via wvOASIS, hand delivery, delivery by courier, or facsimile.

Question

5. On page 25, 600 resources are mentioned (150 resources per county), but on page 26, 750 resources are indicated. Can you confirm the survey includes up to a total of 600 resources?

Answer

5 600

REQUEST FOR QUOTATION
Historic Resources Survey of Clay, Lewis, Webster, and Upshur Counties

10.1.4. Failure to remedy deficient performance upon request.

10.2. The following remedies shall be available to Agency upon default.

10.2.1. Immediate cancellation of the Contract.

10.2.2. Immediate cancellation of one or more release orders issued under this Contract.

10.2.3. Any other remedies available in law or equity.

11. MISCELLANEOUS:

11.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Mary Alfson Tinsman
Telephone Number: 215-496-4728
Fax Number: N/A
Email Address: malfson@jmt.com



4. Pricing

PRICING

	Sr. AH	AH1	AH2		TOTAL
Cultural Resource Survey - 600 HPI Forms					
A. Background Research	4	40			44
B. Fieldwork - Reconnaissance Survey	16	110	110		236
C. Report and HPI Forms	16	40	120		176
D. Revisions	4	16			20
Subtotal 1	40	206	230		476
Task 1	Hours			Hourly Rate	
Senior Architectural Historian	40	x		\$40.30	\$4,223.44
Architectural Historian I	206	x		\$24.00	\$12,953.28
Architectural Historian 2	230	x		\$22.00	\$13,257.20
Total Direct Labor	246				\$30,433.92
<i>Hotel</i>	20	x		\$100.00	\$2,000.00
<i>Per Diem Travel Days</i>	8	x		\$38.00	\$304.00
<i>Per Diem Full Days</i>	16	x		\$56.00	\$896.00
<i>Tolls/Car Rentals/Printing/Misc</i>	4	x		\$325.00	\$1,300.00
Total Indirect Cost					\$4,500.00
				Total Cost	\$34,933.92



Turning Visions into Realities

1600 Market Street, Suite 520

Philadelphia, PA 19103

P. 267-256-0300

www.jmt.com