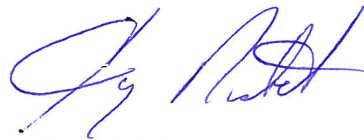


NOTICE

Please note this bid from Bobcat of Advantage Valley for the solicitation DEP2100000033 was received at the Purchasing Division office prior to the established bid-opening date and time on May 25, 2021, but was not publicized due to technical errors at the bid opening. This response has since been loaded and is now posted.



Guy Nisbet

Assistant Purchasing Director



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 1


[List View](#)**General Information** [Contact](#) [Default Values](#) [Discount](#) [Document Information](#) [Clarification Request](#)

Procurement Folder: 879525

SO Doc Code: CRFQ

Procurement Type: Central Purchase Order

SO Dept: 0313

Vendor ID: 

SO Doc ID: DEP2100000033

Legal Name: BOBCAT OF ADVANTAGE VALLEY


Published Date: 5/19/21

Alias/DBA:


Close Date: 5/25/21

Total Bid: \$41,397.00

Close Time: 13:30

Response Date: 

Status: Closed

Response Time: Solicitation Description: Responded By User ID: 

Total of Header Attachments: 1

First Name:

Total of All Attachments: 1

Last Name: Email: Phone:



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

**State of West Virginia
Solicitation Response**

Proc Folder: 879525
Solicitation Description: Compact Excavator with Attachments
Proc Type: Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2021-05-25 13:30	SR 0313 ESR05192100000007712	1

VENDOR
000000200182
BOBCAT OF ADVANTAGE VALLEY

Solicitation Number: CRFQ 0313 DEP2100000033
Total Bid: 41397 **Response Date:** 2021-05-19 **Response Time:** 13:28:46
Comments:

FOR INFORMATION CONTACT THE BUYER
Joseph E Hager III
(304) 558-2306
joseph.e.hageriii@wv.gov

Vendor _____ **FEIN#** _____ **DATE** _____
Signature X

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Compact Excavator with Attachments	1.00000	EA	41397.000000	41397.00

Comm Code	Manufacturer	Specification	Model #
30190000			

Commodity Line Comments:

Extended Description:

Compact Excavator with Attachments, as listed in attached specifications.



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Equipment

Proc Folder: 879525			Reason for Modification:
Doc Description: Compact Excavator with Attachments			
Proc Type: Central Purchase Order			
Date Issued	Solicitation Closes	Solicitation No	Version
2021-05-10	2021-05-25 13:30	CRFQ 0313 DEP2100000033	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 00000200182

Vendor Name : Jefferds Corporaion dba Bobcat of Advantage Valey

Address : 614 New Goff Mountain Rd

Street :

City : Cross Lanes


State : West Virginia **Country :** USA **Zip :** 25313

Principal Contact : Phil Cogar

Vendor Contact Phone: 304-776-9100 **Extension:**

FOR INFORMATION CONTACT THE BUYER

Joseph E Hager III
 (304) 558-2306
 joseph.e.hageriii@wv.gov

Vendor Signature X  **FEIN#** 55-0336065 **DATE** 5/19/21

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Department of Environmental Protection (WVDEP), Office of Homeland Security and Emergency Response (HSER), to establish a contract for the one-time purchase of one (1) John Deere 35G or Equal Compact Excavator and the associated listed attachments per the attached specifications and terms and conditions.

INVOICE TO

ENVIRONMENTAL
PROTECTION
HOMELAND SECURITY &
EMERGENCY RESPONSE
4994 ELK RIVER RD S
ELKVIEW WV
US

SHIP TO

ENVIRONMENTAL
PROTECTION
HOMELAND SECURITY &
EMERGENCY RESPONSE
4994 ELK RIVER RD S
ELKVIEW WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Compact Excavator with Attachments	1.00000	EA	<i>\$41,397.00</i>	<i>\$41,397.00</i>

Comm Code	Manufacturer	Specification	Model #
30190000	Bobcat		E35

Extended Description:

Compact Excavator with Attachments, as listed in attached specifications.

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
-------------	--------------	-------------------

	Document Phase	Document Description	Page 3
DEP2100000033	Final	Compact Excavator with Attachments	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Jefferds Corporation dba Bobcat of Advantage Valley

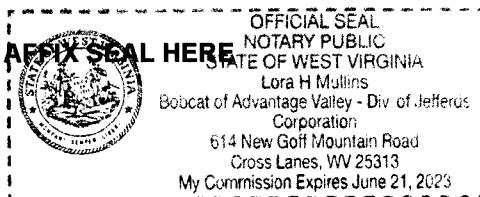
Authorized Signature:  Date: 5/19/2021

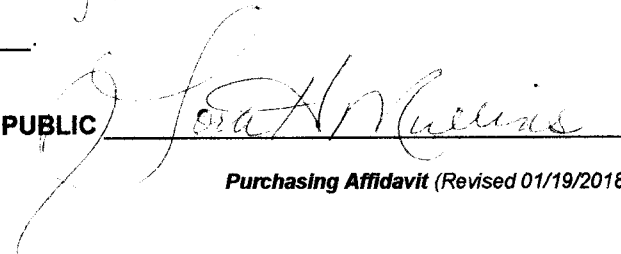
State of West Virginia

County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 19th day of May, 2021.

My Commission expires _____, 20____.



NOTARY PUBLIC 
Purchasing Affidavit (Revised 01/19/2018)

DEP Compact Excavator and Miscellaneous Equipment

Item	QTY	Unit of Measure	Description	Brand Bid or Equal	Model Bid or Equal	Unit Price	Extended Cost
3.1.1	1	Ea	Compact Excavator with Attachments	BOBCAT	E35	\$ 40,602.00	\$ 40,602.00
3.1.2	1	Ea	24" Digging Bucket	BOBCAT	MX3-24-T	\$ 795.00	\$ 795.00
TOTAL BID AMOUNT:						\$	41,397.00

Company:

JEFFERDS
CORPORATI
ON dba
Bobcat of
Advantage
Valley

Address:

614 New
Goff
Mountain
Road

City:

CROSS
LANES

State:

WV

INSTRUCTIONS TO VENDORS SUBMITTING BIDS

1. REVIEW DOCUMENTS THOROUGHLY: The attached documents contain a solicitation for bids. Please read these instructions and all documents attached in their entirety. These instructions provide critical information about requirements that if overlooked could lead to disqualification of a Vendor's bid. All bids must be submitted in accordance with the provisions contained in these instructions and the Solicitation. Failure to do so may result in disqualification of Vendor's bid.

2. MANDATORY TERMS: The Solicitation may contain mandatory provisions identified by the use of the words "must," "will," and "shall." Failure to comply with a mandatory term in the Solicitation will result in bid disqualification.

3. PREBID MEETING: The item identified below shall apply to this Solicitation.

A pre-bid meeting will not be held prior to bid opening

A **MANDATORY PRE-BID** meeting will be held at the following place and time:

All Vendors submitting a bid must attend the mandatory pre-bid meeting. Failure to attend the mandatory pre-bid meeting shall result in disqualification of the Vendor's bid. No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.

An attendance sheet provided at the pre-bid meeting shall serve as the official document verifying attendance. Any person attending the pre-bid meeting on behalf of a Vendor must list on the attendance sheet his or her name and the name of the Vendor he or she is representing.

Additionally, the person attending the pre-bid meeting should include the Vendor's E-Mail address, phone number, and Fax number on the attendance sheet. It is the Vendor's responsibility to locate the attendance sheet and provide the required information. Failure to complete the attendance sheet as required may result in disqualification of Vendor's bid.

All Vendors should arrive prior to the starting time for the pre-bid. Vendors who arrive after the starting time but prior to the end of the pre-bid will be permitted to sign in but are charged with knowing all matters discussed at the pre-bid.

Questions submitted at least five business days prior to a scheduled pre-bid will be discussed at the pre-bid meeting if possible. Any discussions or answers to questions at the pre-bid meeting
Revised 04/21/2021

are preliminary in nature and are non-binding. Official and binding answers to questions will be published in a written addendum to the Solicitation prior to bid opening.

4. VENDOR QUESTION DEADLINE: Vendors may submit questions relating to this Solicitation to the Purchasing Division. Questions must be submitted in writing. All questions must be submitted on or before the date listed below and to the address listed below in order to be considered. A written response will be published in a Solicitation addendum if a response is possible and appropriate. Non-written discussions, conversations, or questions and answers regarding this Solicitation are preliminary in nature and are nonbinding.

Submitted e-mails should have solicitation number in the subject line.

Question Submission Deadline: 5/17/2021 @ 4:00 PM ET

Submit Questions to: Josh Hager
2019 Washington Street, East
Charleston, WV 25305
Fax: (304) 558-4115 (Vendors should not use this fax number for bid submission)
Email: Joseph.E.HagerIII@wv.gov

5. VERBAL COMMUNICATION: Any verbal communication between the Vendor and any State personnel is not binding, including verbal communication at the mandatory pre-bid conference. Only information issued in writing and added to the Solicitation by an official written addendum by the Purchasing Division is binding.

6. BID SUBMISSION: All bids must be submitted electronically through wvOASIS or signed and delivered by the Vendor to the Purchasing Division at the address listed below on or before the date and time of the bid opening. Any bid received by the Purchasing Division staff is considered to be in the possession of the Purchasing Division and will not be returned for any reason. The Purchasing Division will not accept bids, modification of bids, or addendum acknowledgment forms via e-mail. Acceptable delivery methods include electronic submission via wvOASIS, hand delivery, delivery by courier, or facsimile.

The bid delivery address is:
Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

A bid that is not submitted electronically through wvOASIS should contain the information listed below on the face of the envelope or the bid may be rejected by the Purchasing Division.:

SEALED BID: Compact Excavator with Attachments
BUYER: Josh Hager (same person as Joseph Hager)
SOLICITATION NO.: CRFQ 0313 DEP2100000033
BID OPENING DATE: See next page
BID OPENING TIME: See next page
FAX NUMBER: 304-558-3970

Revised 04/21/2021

The Purchasing Division may prohibit the submission of bids electronically through wvOASIS at its sole discretion. Such a prohibition will be contained and communicated in the wvOASIS system resulting in the Vendor's inability to submit bids through wvOASIS. Submission of a response to a Request for Proposal is not permitted in wvOASIS.

For Request For Proposal (“RFP”) Responses Only: In the event that Vendor is responding to a request for proposal, the Vendor shall submit one original technical and one original cost proposal plus NA convenience copies of each to the Purchasing Division at the address shown above. Additionally, the Vendor should identify the bid type as either a technical or cost proposal on the face of each bid envelope submitted in response to a request for proposal as follows:

BID TYPE: (This only applies to CRFP)

- Technical
 Cost

7. BID OPENING: Bids submitted in response to this Solicitation will be opened at the location identified below on the date and time listed below. Delivery of a bid after the bid opening date and time will result in bid disqualification. For purposes of this Solicitation, a bid is considered delivered when confirmation of delivery is provided by wvOASIS (in the case of electronic submission) or when the bid is time stamped by the official Purchasing Division time clock (in the case of hand delivery).

Bid Opening Date and Time: 5/25/2021 @ 1:30 PM ET

Bid Opening Location: Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

8. ADDENDUM ACKNOWLEDGEMENT: Changes or revisions to this Solicitation will be made by an official written addendum issued by the Purchasing Division. Vendor should acknowledge receipt of all addenda issued with this Solicitation by completing an Addendum Acknowledgment Form, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

9. BID FORMATTING: Vendor should type or electronically enter the information onto its bid to prevent errors in the evaluation. Failure to type or electronically enter the information may result in bid disqualification.

10. ALTERNATE MODEL OR BRAND: Unless the box below is checked, any model, brand, or specification listed in this Solicitation establishes the acceptable level of quality only and is not intended to reflect a preference for, or in any way favor, a particular brand or vendor. Vendors may bid alternates to a listed model or brand provided that the alternate is at least equal to the model or brand and complies with the required specifications. The equality of any alternate being bid shall be determined by the State at its sole discretion. Any Vendor bidding an alternate model or brand should clearly identify the alternate items in its bid and should include manufacturer's specifications, industry literature, and/or any other relevant documentation demonstrating the

equality of the alternate items. Failure to provide information for alternate items may be grounds for rejection of a Vendor's bid.

This Solicitation is based upon a standardized commodity established under W. Va. Code § 5A-3-61. Vendors are expected to bid the standardized commodity identified. Failure to bid the standardized commodity will result in your firm's bid being rejected.

11. EXCEPTIONS AND CLARIFICATIONS: The Solicitation contains the specifications that shall form the basis of a contractual agreement. Vendor shall clearly mark any exceptions, clarifications, or other proposed modifications in its bid. Exceptions to, clarifications of, or modifications of a requirement or term and condition of the Solicitation may result in bid disqualification.

12. COMMUNICATION LIMITATIONS: In accordance with West Virginia Code of State Rules §148-1-6.6, communication with the State of West Virginia or any of its employees regarding this Solicitation during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited without prior Purchasing Division approval. Purchasing Division approval for such communication is implied for all agency delegated and exempt purchases.

13. REGISTRATION: Prior to Contract award, the apparent successful Vendor must be properly registered with the West Virginia Purchasing Division and must have paid the \$125 fee, if applicable.

14. UNIT PRICE: Unit prices shall prevail in cases of a discrepancy in the Vendor's bid.

15. PREFERENCE: Vendor Preference may be requested in purchases of motor vehicles or construction and maintenance equipment and machinery used in highway and other infrastructure projects. Any request for preference must be submitted in writing with the bid, must specifically identify the preference requested with reference to the applicable subsection of West Virginia Code § 5A-3-37, and must include with the bid any information necessary to evaluate and confirm the applicability of the requested preference. A request form to help facilitate the request can be found at:

<http://www.state.wv.us/admin/purchase/vrc/Venpref.pdf>.

15A. RECIPROCAL PREFERENCE: The State of West Virginia applies a reciprocal preference to all solicitations for commodities and printing in accordance with W. Va. Code § 5A-3-37(b). In effect, non-resident vendors receiving a preference in their home states, will see that same preference granted to West Virginia resident vendors bidding against them in West Virginia. Any request for reciprocal preference must include with the bid any information necessary to evaluate and confirm the applicability of the preference. A request form to help facilitate the request can be found at: <http://www.state.wv.us/admin/purchase/vrc/Venpref.pdf>.

16. SMALL, WOMEN-OWNED, OR MINORITY-OWNED BUSINESSES: For any solicitations publicly advertised for bid, in accordance with West Virginia Code §5A-3-37(a)(7) and W. Va. CSR § 148-22-9, any non-resident vendor certified as a small, women-owned, or minority-owned business under W. Va. CSR § 148-22-9 shall be provided the same preference made available to any resident vendor. Any non-resident small, women-owned, or

minority-owned business must identify itself as such in writing, must submit that writing to the Purchasing Division with its bid, and must be properly certified under W. Va. CSR § 148-22-9 prior to contract award to receive the preferences made available to resident vendors. Preference for a non-resident small, women-owned, or minority owned business shall be applied in accordance with W. Va. CSR § 148-22-9.

17. WAIVER OF MINOR IRREGULARITIES: The Director reserves the right to waive minor irregularities in bids or specifications in accordance with West Virginia Code of State Rules § 148-1-4.6.

18. ELECTRONIC FILE ACCESS RESTRICTIONS: Vendor must ensure that its submission in wvOASIS can be accessed and viewed by the Purchasing Division staff immediately upon bid opening. The Purchasing Division will consider any file that cannot be immediately accessed and viewed at the time of the bid opening (such as, encrypted files, password protected files, or incompatible files) to be blank or incomplete as context requires, and are therefore unacceptable. A vendor will not be permitted to unencrypt files, remove password protections, or resubmit documents after bid opening to make a file viewable if those documents are required with the bid. A Vendor may be required to provide document passwords or remove access restrictions to allow the Purchasing Division to print or electronically save documents provided that those documents are viewable by the Purchasing Division prior to obtaining the password or removing the access restriction.

19. NON-RESPONSIBLE: The Purchasing Division Director reserves the right to reject the bid of any vendor as Non-Responsible in accordance with W. Va. Code of State Rules § 148-1-5.3, when the Director determines that the vendor submitting the bid does not have the capability to fully perform, or lacks the integrity and reliability to assure good-faith performance.”

20. ACCEPTANCE/REJECTION: The State may accept or reject any bid in whole, or in part in accordance with W. Va. Code of State Rules § 148-1-4.5. and § 148-1-6.4.b.”

21. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor’s entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled “confidential,” “proprietary,” “trade secret,” “private,” or labeled with any other claim against public disclosure of the documents, to include any “trade secrets” as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

22. INTERESTED PARTY DISCLOSURE: West Virginia Code § 6D-1-2 requires that the vendor submit to the Purchasing Division a disclosure of interested parties to the contract for all contracts with an actual or estimated value of at least \$1 Million. That disclosure must occur on the form prescribed and approved by the WV Ethics Commission prior to contract award. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

23. WITH THE BID REQUIREMENTS: In instances where these specifications require documentation or other information with the bid, and a vendor fails to provide it with the bid, the Director of the Purchasing Division reserves the right to request those items after bid opening and prior to contract award pursuant to the authority to waive minor irregularities in bids or specifications under W. Va. CSR § 148-1-4.6. This authority does not apply to instances where state law mandates receipt with the bid.

24. E-MAIL NOTIFICATION OF AWARD: The Purchasing Division will attempt to provide bidders with e-mail notification of contract award when a solicitation that the bidder participated in has been awarded. For notification purposes, bidders must provide the Purchasing Division with a valid email address in the bid response. Bidders may also monitor wvOASIS or the Purchasing Division's website to determine when a contract has been awarded.

GENERAL TERMS AND CONDITIONS:

1. CONTRACTUAL AGREEMENT: Issuance of an Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance by the State of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid, or on the Contract if the Contract is not the result of a bid solicitation, signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

2. DEFINITIONS: As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

2.1. "Agency" or "Agencies" means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

2.2. "Bid" or "Proposal" means the vendors submitted response to this solicitation.

2.3. "Contract" means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

2.4. "Director" means the Director of the West Virginia Department of Administration, Purchasing Division.

2.5. "Purchasing Division" means the West Virginia Department of Administration, Purchasing Division.

2.6. "Award Document" means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.

2.7. "Solicitation" means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

2.8. "State" means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

2.9. "Vendor" or "Vendors" means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

3. CONTRACT TERM; RENEWAL; EXTENSION: The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

Term Contract

Initial Contract Term: This Contract becomes effective on _____ and the initial contract term extends until _____.

Renewal Term: This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be delivered to the Agency and then submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to _____ successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Alternate Renewal Term – This contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Delivery Order Limitations: In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

Fixed Period Contract: This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within _____ days.

Fixed Period Contract with Renewals: This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within _____ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that maintenance, monitoring, or warranty services will be provided for _____ year(s) thereafter.

One Time Purchase: The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

Other: See attached _____
Revised 04/21/2021

4. AUTHORITY TO PROCEED: Vendor is authorized to begin performance of this contract on the date of encumbrance listed on the front page of the Award Document unless either the box for “Fixed Period Contract” or “Fixed Period Contract with Renewals” has been checked in Section 3 above. If either “Fixed Period Contract” or “Fixed Period Contract with Renewals” has been checked, Vendor must not begin work until it receives a separate notice to proceed from the State. The notice to proceed will then be incorporated into the Contract via change order to memorialize the official date that work commenced.

5. QUANTITIES: The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

Open End Contract: Quantities listed in this Solicitation/Award Document are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

Service: The scope of the service to be provided will be more clearly defined in the specifications included herewith.

Combined Service and Goods: The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

One Time Purchase: This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General’s office.

6. EMERGENCY PURCHASES: The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute of breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One Time Purchase contract.

7. REQUIRED DOCUMENTS: All of the items checked below must be provided to the Purchasing Division by the Vendor as specified below.

BID BOND (Construction Only): Pursuant to the requirements contained in W. Va. Code § 5-22-1(c), All Vendors submitting a bid on a construction project shall furnish a valid bid bond in the amount of five percent (5%) of the total amount of the bid protecting the State of West Virginia. The bid bond must be submitted with the bid.

PERFORMANCE BOND: The apparent successful Vendor shall provide a performance bond in the amount of 100% of the contract. The performance bond must be received by the Purchasing Division prior to Contract award.

LABOR/MATERIAL PAYMENT BOND: The apparent successful Vendor shall provide a labor/material payment bond in the amount of 100% of the Contract value. The labor/material payment bond must be delivered to the Purchasing Division prior to Contract award.

In lieu of the Bid Bond, Performance Bond, and Labor/Material Payment Bond, the Vendor may provide certified checks, cashier's checks, or irrevocable letters of credit. Any certified check, cashier's check, or irrevocable letter of credit provided in lieu of a bond must be of the same amount and delivered on the same schedule as the bond it replaces. A letter of credit submitted in lieu of a performance and labor/material payment bond will only be allowed for projects under \$100,000. Personal or business checks are not acceptable. Notwithstanding the foregoing, West Virginia Code § 5-22-1 (d) mandates that a vendor provide a performance and labor/material payment bond for construction projects. Accordingly, substitutions for the performance and labor/material payment bonds for construction projects is not permitted.

MAINTENANCE BOND: The apparent successful Vendor shall provide a two (2) year maintenance bond covering the roofing system. The maintenance bond must be issued and delivered to the Purchasing Division prior to Contract award.

LICENSE(S) / CERTIFICATIONS / PERMITS: In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.

8. INSURANCE: The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below and must include the State as an additional insured on each policy prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether or not that insurance requirement is listed in this section.

Vendor must maintain:

Commercial General Liability Insurance in at least an amount of: 1,000,000.00 per occurrence.

Automobile Liability Insurance in at least an amount of: 1,000,000.00 per occurrence.

Professional/Malpractice/Errors and Omission Insurance in at least an amount of: _____ per occurrence. Notwithstanding the forgoing, Vendor's are not required to list the State as an additional insured for this type of policy.

Commercial Crime and Third Party Fidelity Insurance in an amount of: _____ per occurrence.

Cyber Liability Insurance in an amount of: _____ per occurrence.

Builders Risk Insurance in an amount equal to 100% of the amount of the Contract.

Pollution Insurance in an amount of: _____ per occurrence.

Aircraft Liability in an amount of: _____ per occurrence.

Notwithstanding anything contained in this section to the contrary, the Director of the Purchasing Division reserves the right to waive the requirement that the State be named as an additional insured on one or more of the Vendor's insurance policies if the Director finds that doing so is in the State's best interest.

9. WORKERS' COMPENSATION INSURANCE: Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

10. [Reserved]

11. LIQUIDATED DAMAGES: This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

NA _____ for NA _____.

Liquidated Damages Contained in the Specifications.

Liquidated Damages Are Not Included in this Contract.

12. ACCEPTANCE: Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

13. PRICING: The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.

14. PAYMENT IN ARREARS: Payments for goods/services will be made in arrears only upon receipt of a proper invoice, detailing the goods/services provided or receipt of the goods/services, whichever is later. Notwithstanding the foregoing, payments for software maintenance, licenses, or subscriptions may be paid annually in advance.

15. PAYMENT METHODS: Vendor must accept payment by electronic funds transfer and P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)

16. TAXES: The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

17. ADDITIONAL FEES: Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia, included in the Contract, or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

18. FUNDING: This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available. If that occurs, the State may notify the Vendor that an alternative source of funding has been obtained and thereby avoid the automatic termination. Non-appropriation or non-funding shall not be considered an event of default.

19. CANCELLATION: The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.b.

20. TIME: Time is of the essence with regard to all matters of time and performance in this Contract.

21. APPLICABLE LAW: This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code, or West Virginia Code of State Rules is void and of no effect.

22. COMPLIANCE WITH LAWS: Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

23. ARBITRATION: Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

24. MODIFICATIONS: This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.

25. WAIVER: The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

26. SUBSEQUENT FORMS: The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

27. ASSIGNMENT: Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments.

28. WARRANTY: The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

29. STATE EMPLOYEES: State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

30. PRIVACY, SECURITY, AND CONFIDENTIALITY: The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/default.html>.

31. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

32. LICENSING: In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

33. ANTITRUST: In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

34. VENDOR CERTIFICATIONS: By signing its bid or entering into this Contract, Vendor certifies (1) that its bid or offer was made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, person or entity submitting a bid or offer for the same material, supplies, equipment or services; (2) that its bid or offer is in all respects fair and without collusion or fraud; (3) that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; and (4) that it has reviewed this Solicitation in its entirety; understands the requirements, terms and conditions, and other information contained herein.

Vendor's signature on its bid or offer also affirms that neither it nor its representatives have any interest, nor shall acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency. The individual signing this bid or offer on behalf of Vendor certifies that he or she is authorized by the Vendor to execute this bid or offer or any documents related thereto on Vendor's behalf; that he or she is authorized to bind the Vendor in a contractual relationship; and that, to the best of his or her knowledge, the Vendor has properly registered with any State agency that may require registration.

35. VENDOR RELATIONSHIP: The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

36. INDEMNIFICATION: The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

37. PURCHASING AFFIDAVIT: In accordance with West Virginia Code §§ 5A-3-10a and 5-22-1(i), the State is prohibited from awarding a contract to any bidder that owes a debt to the State or a political subdivision of the State, Vendors are required to sign, notarize, and submit the Purchasing Affidavit to the Purchasing Division affirming under oath that it is not in default on any monetary obligation owed to the state or a political subdivision of the state.

38. CONFLICT OF INTEREST: Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

39. REPORTS: Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at purchasing.division@wv.gov.

40. BACKGROUND CHECK: In accordance with W. Va. Code § 15-2D-3, the State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check. Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

41. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS: Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.

b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open heath, basic oxygen, electric furnace, Bessemer or other steel making process. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:

c. The cost for each contract item used does not exceed one tenth of one percent (.1%)

of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or

- d. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

42. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL: In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a “substantial labor surplus area”, as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

43. INTERESTED PARTY SUPPLEMENTAL DISCLOSURE: W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$1 million, the vendor must submit to the Agency a supplemental disclosure of interested parties reflecting any new or differing interested parties to the contract, which were not included in the original pre-award interested party disclosure, within 30 days following the completion or termination of the contract. A copy of that form is included with this solicitation or can be obtained from the

WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

44. PROHIBITION AGAINST USED OR REFURBISHED: Unless expressly permitted in the solicitation published by the State, Vendor must provide new, unused commodities, and is prohibited from supplying used or refurbished commodities, in fulfilling its responsibilities under this Contract.

45. VOID CONTRACT CLAUSES – This Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Phil Cogar, CME Sales Manager

(Name, Title)

Phil Cogar, CME Sales Manager

(Printed Name and Title)

614 New Goff Mountain Road, Cross Lanes, WV 25313

(Address)

304-776-9100/304-776-0285

(Phone Number) / (Fax Number)

philipcogar@jefferds.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

Jefferds Corporation dba Bobcat of Advantage Valley

(Company)

(Authorized Signature) (Representative Name, Title)

Phil Cogar, CME Sales Manager

(Printed Name and Title of Authorized Representative)

5/19/2021

(Date)

304-776-9100/304-776-0285

(Phone Number) (Fax Number)

**ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Jefferds Corporation dba Bobcat of Advantage Valley

Company

Authorized Signature

5/19/2021

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION
Compact Excavator with Attachments

SPECIFICATIONS

1. **PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Department of Environmental Protection (WVDEP), Office of Homeland Security and Emergency Response (HSER), to establish a contract for the one-time purchase of one (1) John Deere 35G or Equal Compact Excavator and the associated listed attachments.

2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
 - 2.1 **“Contract Item”** means the list of items identified and fully described by the specifications in 3.1 below.
 - 2.2 **“Pricing Page”** means the pages, contained in WVOASIS or attached as Exhibit A, upon which Vendor should list its proposed price for the Contract Items.
 - 2.3 **“Solicitation”** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.
 - 2.4 **“F.O.B.”** means free on board.
 - 2.5 **“EPA Final Tier 4 Diesel Engine”** means the Environmental Protection Agencies’ regulation to control the emissions from new and in-use nonroad compression ignition engines.
 - 2.6 **“OEM”** means the original equipment manufacturer.
 - 2.7 **“ROPS”** means the roll over protection structure.
 - 2.8 **“WVDEP”** means The West Virginia Department of Environmental Protection.
 - 2.9 **“HSER” AND “AGENCY”** means West Virginia Department of Environmental Protection Office of Homeland Security / Emergency Response.

REQUEST FOR QUOTATION
Compact Excavator with Attachments

3. GENERAL REQUIREMENTS:

3.1 Mandatory Contract Item Requirements: Contract Item must meet or exceed the mandatory requirements listed below.

3.1.1 Compact Excavator

3.1.1.1 Compact excavator shall be John Deere 35G or Equal.

3.1.1.1.1 If the Vendor is submitting an Equivalent Brand, this information including model number must be submitted with the submitted bid response.

3.1.1.2 Unit must be manufactured in 2020 or current model year machine; clearly identified and marked with the date of manufacture.

3.1.1.2.1 Equipment must be new. Refurbished equipment will not be accepted.

3.1.1.3 Unit must be a minimum of 8,200 pound and not to exceed 8,900 pound transport weight, including excavator full of fluids, thumb and (Item 3.1.2) a 24" digging bucket.

3.1.1.4 Overall width shall not exceed 72 inches.

3.1.1.5 Unit must be equipped with one and two-way switchable auxiliary hydraulics on the stick for attachments.

3.1.1.5.1 The auxiliary hydraulics shall have standard quick couplers for the attachments.

3.1.1.5.2 The controls must be joystick mounted in the cab for operation.

3.1.1.5.3 There shall be a device such as a hydraulic accumulator to release pressure while changing the attachment hydraulic lines.

3.1.1.5.4 Hydraulic flow rate must be a minimum of 16 gallons per minute.

3.1.1.6 Unit must be equipped with a hydraulic operating OEM thumb or Manufacturer's suggested size for the machine.

REQUEST FOR QUOTATION
Compact Excavator with Attachments

3.1.1.6.1 The thumb shall have a minimum of two tines.

3.1.1.7 Unit must be equipped with an enclosed glass cab.

3.1.1.7.1 The glass shall be tinted laminated safety glass.

3.1.1.8 The front glass shall be equipped with a powered wiper.

3.1.1.9 Unit cab shall be ROPS certified.

3.1.1.10 Unit shall be equipped with manufacturers' heater and air conditioning system.

3.1.1.11 Unit shall have AM/FM Radio and Antenna installed in cab.

3.1.1.12 Unit must be equipped with a cushioned cloth suspension seat with armrests inside the cab. The seat shall be equipped with a seat belt that meets the federal motor vehicle standards.

3.1.1.13 Manufacturer's vandalism protection package shall be provided.

3.1.1.13.1 The vandalism protection package shall include locking cab doors, locking compartments for engine and hydraulic components, locking fuel and radiator access and electrical cut-off switch. All locks except master switch shall be keyed alike.

3.1.1.14 Unit must have an EPA final tier 4 diesel engine with a minimum of 23 HP.

3.1.1.14.1 Engine must be equipped with a self-priming fuel system.

3.1.1.14.2 Engine shall be liquid cooled, and coolant shall be manufacturer approved extended life anti-freeze that provides protection to at least -30 degrees Fahrenheit. Cold weather starting aid shall be provided.

REQUEST FOR QUOTATION
Compact Excavator with Attachments

- 3.1.1.15** Unit shall have a manufacturers standard undercarriage and be fitted with rubber tracks.
- 3.1.1.16** Prior to delivery unit must be serviced in accordance with the manufacturers “Work Ready” preparation procedures.
- 3.1.1.16.1** All units must arrive at the prescribed delivery point having been completely pre-serviced with oil, lubricants, and coolant.
- 3.1.1.16.2** All prescribed precautions pertaining to first operations and break-in of the unit are to be posted conspicuously on the unit for ready observance by the operator.
- 3.1.1.17** Unit shall have a minimum lift capacity of 3,400 pounds at a minimum of 10 feet radius and over the blade of the machine.
- 3.1.1.18** Unit shall have a minimum digging reach of 17 feet and minimum digging force of 4,200 lbs.
- 3.1.1.19** Unit shall be equipped with the following lighting systems.
- 3.1.1.19.1** The unit must have a minimum of two operating lights. One shall be boom mounted and one shall be cab mounted towards the bucket.
- 3.1.1.19.2** All lighting shall be switch operable from the cab.
- 3.1.1.20** Unit shall be equipped with a fire extinguisher properly mounted to the machine.
- 3.1.1.21** All parts and accessories advertised and regularly supplied as standard shall be included. All standard safety features, required by Federal and State Law, shall be included.
- 3.1.1.22** Unit shall have at least one of each: owner’s manual, repair manual, operator’s manual, and the safety maintenance and operation literature in paper or digital format (CD/DVD) at the time of delivery.

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3.1.2 24" Digging Bucket.

3.1.2.1 Digging Bucket must be heavy duty with a minimum capacity of 3.29 cubic feet.

3.1.2.2 Digging Bucket must have replaceable teeth.

3.1.2.3 Digging Bucket must be compatible with 3.1.1

4. CONTRACT AWARD:

4.1 Contract Award: The Contract is intended to provide Agencies with a purchase price for the Contract Items. The Contract shall be awarded to the Vendor that provides the Contract Items meeting the required specifications for the lowest overall total cost as shown on the Pricing Pages.

4.2 Pricing Page: Vendor shall complete the Pricing Page by entering the unit cost and extended cost to equal the total bid amount. Vendor shall complete the Pricing Page in full as failure to complete the Pricing Page in its entirety may result in Vendor's bid being disqualified.

Vendor should type or electronically enter the information into the Pricing Page to prevent errors in the evaluation.

5. PAYMENT:

5.1 Payment: Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.

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6. DELIVERY AND RETURN:

6.1 Delivery Time: Vendor shall ship the Contract Items immediately after being awarded this Contract and receiving a purchase order or notice to proceed. Vendor shall deliver the Contract Items within thirty (30) calendar days after receiving a purchase order or notice to proceed. Vendor shall ship all orders in accordance with the above schedule and shall not hold orders until a minimum delivery quantity is met. Unit will be delivered to the HSER HQ at 4994 Elk River Road South, Elkview, WV, 25071. A representative unit (if requested) for inspection must be provided within 30 working day(s) after receipt of the purchase agreement by the successful vendor.

6.2 Late Delivery: The Agency placing the order under this Contract must be notified in writing if the shipment of the Contract Items will be delayed for any reason. Any delay in delivery that could cause harm to the Agency will be grounds for cancellation of the Contract, and/or obtaining the Contract Items from a third party.

Any Agency seeking to obtain the Contract Items from a third party under this provision must first obtain approval of the Purchasing Division.

6.3 Delivery Payment/Risk of Loss: Vendor shall deliver the Contract Items F.O.B. destination to the Agency's location.

6.4 Return of Unacceptable Items: If the Agency deems the Contract Items to be unacceptable, the Contract Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. If the original packaging cannot be utilized for the return, Vendor will supply the Agency with appropriate return packaging upon request. All returns of unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive a full credit or refund for the purchase price, at the Agency's discretion.

6.5 Return Due to Agency Error: Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

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7 VENDOR DEFAULT:

7.1 The following shall be considered a vendor default under this Contract.

- 7.1.1 Failure to provide Contract Items in accordance with the requirements contained herein.
- 7.1.2 Failure to comply with other specifications and requirements contained herein.
- 7.1.3 Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.
- 7.1.4 Failure to remedy deficient performance upon request.

7.2 The following remedies shall be available to Agency upon default.

- 7.2.1 Immediate cancellation of the Contract.
- 7.2.2 Immediate cancellation of orders issued under this Contract.
- 7.2.3 Any other remedies available in law or equity.

Exhibit A Pricing Page

DEP Compact Excavator and Miscellaneous Equipment

Item	QTY	Unit of Measure	Description	Brand Bid or Equal	Model Bid or Equal	Unit Price	Extended Cost
3.1.1	1	Ea	Compact Excavator with Attachments				\$ -
3.1.2	1	Ea	24" Digging Bucket				\$ -
						TOTAL BID AMOUNT:	\$ -

Company:

Address:

City:

State:

Bobcat

E35R **Long Arm**

COMPACT EXCAVATOR

Effective April 1, 2017

These bid specifications are to be used as guidelines when assisting purchasing agents and governmental specification writers in writing specs for excavators.

It is not the intent of these specifications to cover all details of design or construction. The unit shall be fully equipped to perform the work intended and shall be a new, current production model.

For individual assistance in preparing detailed specifications, contact the Product Management Group &/or Product Training Group Department in the West Fargo, ND office at 701-241-8700.

For the most up-to-date Bid Specs go to BobcatNET >>Excavators>>E35R>>Bid Specs

COMPACT EXCAVATOR BID SPECIFICATIONS (3 - 4 TON)

OPERATING WEIGHTS & DIGGING FORCES – MUST MEET THE FOLLOWING SPECIFICATIONS

- Operating Weight (Includes Standard Equipment, 165 lb. operator, fluids full and 24 in. Bucket)
 - With Canopy..... 8377 lbs. (3800 kg)
 - Add for Cab Heat & Air Conditioning +284 lbs. (129 kg)
 - Add for Steel Tracks +212 lbs. (96 kg)
 - Add for Angle Blade +251 lbs. (114 kg)
 - Add for Hydraulic Clamp +126 lbs. (57 kg)
- Arm Digging Force 3986 lbf. (17734 N.)
- Bucket Digging Force, with attachment quick-tach installed..... 6968 lbf. (30995 N.)

WORKING RANGE– MUST MEET FOLLOWING SPECIFICATIONS

- Maximum Radius of Working Equipment 221.8 in. (5633 mm)
- Maximum Reach at Ground Level 217.3 in. (5520 mm)
- Maximum Working Equipment Radius with Boom at Maximum Height 91.5 in. (2324 mm)
- Maximum Blade Lift Height – Standard Blade 15.0 in. (382 mm)
- Maximum Blade Lift Height – Angle Blade 17.8 in. (451 mm)
- Maximum Blade Drop Depth – Standard Blade 17.9 in. (456 mm)
- Maximum Blade Drop Depth – Angle Blade 22.5 in. (572 mm)
- Maximum Height of Working Equipment with Arm Retracted 146.0 in. (3708 mm)
- Maximum Bucket Tooth Height 196.3 in. (4985 mm)
- Maximum Dump Height..... 138.6 in. (3521 mm)
- Maximum Depth of Vertical Wall which can be excavated 95.0 in. (2414 mm)
- Maximum Dig Depth shall be no less than 134.5 in. (3417 mm)
- Minimum Bucket Pivot Angle 185°

DIMENSIONS – MUST MEET FOLLOWING SPECIFICATIONS

- Clearance, Upper-structure to Groundline..... 21.3 in. (540 mm)
- Groundline to Top of Engine Cover..... 61.3 in. (1557 mm)
- Overall Length of Track Assembly..... 81.7 in. (2074 mm)
- Length of Track on Ground 64.8 in. (1647 mm)
- Machine Centerline to Blade – Standard Blade 60.1 in. (1528 mm)
- Machine Centerline to Blade – Angle Blade 70.1 in. (1780 mm)
- Minimum Blade Angle – Angle Blade 25° Left/Right
- Blade Height – Standard Blade 12.7 in. (324 mm)
- Blade Height – Angle Blade 13.9 in. (354 mm)
- Blade Width 68.9 in. (1750 mm)
- Minimum Radius in Travel Position 149.5 in. (3796 mm)
- Overall Length in Travel Position..... 190.3 in. (4832 mm)
- Overall Height 96.2 in. (2443 mm)
- Minimum Turning Radius 72.5 in. (1841 mm)
- Rear Swing Clearance 38.0 in. (965 mm)
- Tail swing overhang shall be no more than 3.2 in. (82 mm) beyond the width of the tracks.
- There shall be no protrusion from swing cylinder casting during boom swing left.
- Boom swing left shall be no less than 75°
- Boom swing right shall be no less than 55°

HYDRAULIC SYSTEM – MUST MEET FOLLOWING SPECIFICATIONS

- System shall utilize a load sensing, torque limiting, variable displacement piston pump in tandem with gear pump.
- Hydraulic pump capacity shall be capable of providing no less than 26.7 GPM (101.2 L/min)
- Hydraulic pump capacity for auxiliary flow shall be capable of providing no less than 16.9 GPM (63.9 L/min) for attachment operation.
- System relief pressure at auxiliary quick couplers shall be 2987 PSI (210 bar).
- Hydraulic reservoir tank shall be non-metallic.
- Variable flow auxiliary hydraulics shall be standard equipment.
 - Shall include boom mounted flush-face quick couplers.
 - Primary auxiliary couplers (M & F) shall be located on the left side of the boom.
- Control valve shall be a 9 spool, closed center, individually compensated valve.
 - Shall include detent position for blade float function.
- Cylinders shall be a double-acting type.
- Boom cylinder shall have end of stroke cushioning for boom up function.
- Arm cylinder shall have cushioning for arm out and arm in functions.
- Cylinders shall have inertia welded rods and bases at the ends of the cylinders.
- Engine warning & shutdown shall be provided as standard equipment and shall monitor hydraulic oil temperature and hydrostatic charge pressure.
- A hydraulic oil cooler shall be standard equipment.
- Drive motors shall be 2 axial piston motors.
- Slew motor shall be axial piston motor with planetary reduction.
- Slew speed shall be no less than 8.6 RPM

DRIVE SYSTEM – MUST MEET FOLLOWING SPECIFICATIONS

- Each track shall be independently driven by a hydrostatic axial piston motor.
- Shall utilize a two stage planetary gear reduction of 48.6:1
- Maximum drawbar pull shall be no less than 7658 lbf.(34034 N).
- Maximum gradability traveling down or backing up slopes shall be 30°.
- Travel Speeds shall be no less than:
 - Low 1.6 mph (2.6 km/hr)
 - High 2.9 mph (4.7 km/hr)

UNDERCARRIAGE – MACHINE MUST MEET FOLLOWING SPECIFICATIONS

- Undercarriage shall be a crawler-type tractor design.
- Track Rollers shall be sealed, with reinforced box-section track roller frame.
- Track Adjusters shall be grease-type with shock absorbing recoil springs
- Half pitch rubber track shall be standard equipment.
- Steel shoe track shall be optional equipment.
- Track width (rubber) shall be no more than 11.8" (300 mm).
- Track width (steel) shall be no more than 11.8" (300 mm).
- Each side will utilize 4 bottom track rollers and 1 top roller.
- Undercarriage shall have 4 tie down points on main frame and 2 tie down points on blade.
- Rubber track ground pressure shall not exceed 5.02 psi (34.6 kPa).
- Steel track ground pressure shall not exceed 5.15 psi (35.5 kPa).

ENGINE/ELECTRICAL – MUST MEET FOLLOWING SPECIFICATIONS

- Excavator shall have a 3 cylinder, liquid-cooled, diesel producing no less than:
 - 24.8 hp (18.5 kW) at 2200 RPM rated engine speed. (SAE Gross)
 - 24.1 hp (17.9 kW) (SAE Net)
- Engine shall produce no less torque than 71.8 ft.-lbs. (97.4 Nm) at 1500 RPM.
- Engine displacement shall be no more than 100.2 in.³ (1.64 L).
- Engine shall meet Tier 4 compliance without the aid of a diesel particulate filter (DPF).
- Engine shall utilize forced lubrication.
- Cold weather start assist, with automatic pre-heat system, shall be standard equipment.
- Air cleaner shall be a dry replaceable paper cartridge and must include safety element.
- Engine oil filter shall be a full flow cartridge type filter.
- Alternator shall be 12 volt, delivering no less than 90 amps.
- Battery shall be 12 volt, delivering no less than 540 cold cranking amps @ 0°F (-18°C)
- Starter shall be a 12 volt, gear reduction type delivering 2.7 hp (2.0 kW)
- Engine coolant shall include propylene glycol anti-freeze with freeze protection to -34°F (-37°C)
- Engine shutdown shall be provided as standard equipment and shall monitor engine coolant temperature, engine oil pressure, and engine RPM to help prevent engine damage.
- Engine block heater shall be provided as optional equipment to provide easier starting during cold weather.

CONTROLS – MACHINE MUST MEET FOLLOWING SPECIFICATIONS

- Excavator direction, steering, and travel speed shall be controlled by two hand or foot levers.
 - Thumb buttons control auxiliary hydraulics and boom swing
 - Blade control shall be a separate lever with float function
- Excavator boom and arm functions shall be controlled by two joysticks attached to the operator group.
- High and Low travel speed shall be controlled by a push button on the blade lever
- Excavator Functions shall be selectable between ISO and Standard controls.
- Engine speed control shall be a rotary dial with auto-idle feature.
- Excavator auxiliary function shall be controlled by switches on right-hand joystick.
- Service brake (Travel) shall be a hydraulic lock on the motor.
- Parking brake (Travel) shall be a hydraulic lock on the motor.
- Service brake (Slew) shall be a hydraulic lock on the motor.
- Holding brake (Slew) shall be an automatically applied slew brake integrated in motor.
- Engine starting and shutdown functions shall be controlled electrically with a key switch or optional keyless start.

CAPACITIES – MACHINE MUST MEET FOLLOWING SPECIFICATIONS

- Fuel Tank shall be made of polypropylene and have a minimum capacity of 13.7 gal (52.0 L).
- Cooling System (radiator) shall have a minimum capacity of 2.11 gal (8.0 L).
- Engine capacity (with oil filter) shall be a maximum of 5.5 qts (5.2 L).
- Hydraulic System capacity shall be no more than 10.5 gal (39.7 L).
- Hydraulic Reserve shall have a maximum capacity of 2.2 gal (8.3 L).

INSTRUMENTATION

- The standard excavator instrumentation panel shall be positioned forward of the operator for optimum visibility.
- Standard Instrumentation shall consist of:
 - Gauges for engine coolant temperature and fuel level
 - Warning lights for fuel level, seat belt, engine coolant temperature, engine malfunction, hydraulic system malfunction, general warning.
 - Indicator lights for 2-Speed travel mode, engine preheat
 - Data display for operating hours, engine RPM, maintenance clock, battery voltage, service codes, engine preheat countdown.
- The system shall alert the operator of monitored excavator malfunctions by way of an audible alarm and visual warning light.
 - The system shall have engine shut down provisions to prevent damage to engine and hydraulic system.
- A deluxe display panel shall be available as optional equipment. In addition to features provided in the standard instrumentation, the deluxe panel shall provide:
 - Digital clock and resettable job clock.
 - Keyless start system that provides one Owner Code and eight Operator codes.
 - Owner and Operator codes shall be (5) digit, programmable at owners discretion.
 - System shall have ability to track individual operator fuel consumption and idle time.
 - System shall Eco Mode function.
 - System shall provide real time data including engine coolant temperature, engine oil pressure, battery voltage, hydraulic oil temperature.
 - System shall provide input capability and visual feedback for depth guidance system.

ATTACHMENTS

Attachment Requirements:

- All attachments must be mounted on a quick-change mechanism.
- Quick-Change mechanism will maintain original bucket to arm geometry.
- Quick-Change shall not affect bucket or arm digging forces.
- A hydraulic powered Quick-Change mechanism shall be available as optional equipment.
- Attachments shall be available:

-Auger	-Hydraulic Clamp
-Buckets: Grading & Trenching	-Packer Wheel
-Flail Mower	-Plate Compactor
-Grading Blade	-PowerTilt®
-Grapple, 3-Tine	-Hydraulic Clamp with
-Hydraulic Breaker	interchangeable work tools
-Hydra-Tilt	
-Ripper Tooth	

STANDARD FEATURES SHALL INCLUDE:

- Excavator shall feature an Auto-Idle function.
- Excavator shall have 2-Speed Travel with Auto-Shift drive motors.
- Excavator shall have Battery Run-down protection.
- Excavator shall have Auxiliary Hydraulics with Boom Mounted Flush Face Quick Couplers.
- Excavator shall have Control Console Locks, which disable all hydraulic functions.
- Excavator shall have Control Pattern Selector Valve (ISO/STD) within reach of operator.
- Excavator shall be equipped with 12V power port.
- Excavator Dozer Blade with Float shall be standard equipment.
- Engine/Hydraulic Monitor with Shutdown shall be standard equipment.
- Fingertip Auxiliary Hydraulic Control shall be standard equipment.
- Fingertip Boom Swing Control shall be standard equipment.
- Excavator shall utilize composite engine panels.
- Excavator shall have a horn as standard equipment.
- Excavator shall have two front operating lights.
- Hydraulic Joystick Controls shall be standard equipment
- Rubber track shall be standard equipment.
- Spark Arrestor exhaust system shall be standard equipment.
- Suspension Seat shall be standard equipment.
- A retractable seatbelt shall be standard equipment.
- Adjustable arm rests shall be standard equipment.
- Cup holder shall be standard equipment.
- TOPS/ROPS/FOPS Canopy shall be standard equipment.
- Vandalism Protection shall be standard equipment.
- Standard warranty shall be 12 Months, Unlimited Hours.
- A Quick-Change (Attachment Mounting System) shall be standard equipment.

AVAILABLE OPTIONS/ACCESSORIES:

- Mirror Kit shall be available.
- Beacon Light shall be available.
- Deluxe cloth seat shall be available.
- Deluxe display panel, with integrated Keyless Start system, shall be available as optional equipment.
- Enclosed cab with heat & air conditioning shall be available as optional equipment without changing excavator profile.
- Excavator Cab shall have clear visibility of the blade and both tracks from the operator group.
- An AM/FM radio shall be available as an option.
- Front cab window shall be frameless.
- Hydraulic activated angle blade shall be available as optional equipment.
- Hydraulic activated attachment mounting system shall be available as optional equipment.
- Secondary Auxiliary Hydraulic circuit shall be available as optional equipment.
- Steel Tracks shall be available as optional equipment.
- Rubber pads for steel tracks shall be available as standard equipment.
- Front guard structure shall be available as optional equipment.
- Travel motion alarm shall be available as optional equipment.

SAFETY

- A four-post canopy or optional enclosed cab provided.
- Four post canopy and cab shall meet Rollover Protective Structure (ROPS) in accordance with ISO 12117-2 and Tip Over Protective Structure (TOPS) in accordance with ISO 12117 and Falling Object Protective Structure (FOPS) in accordance with ISO 10262.
- Retractable seat belt with reminder indicator (located on dash panel) shall be provided as standard equipment.
- Additional operator protection shall be provided by deactivating ALL excavator functions when the operator console is in the upright position.
- An automatic spring applied multi-disc brake shall be provided to lock the upper structure to the undercarriage for transporting.
- Grab handles to assist the operator in entering and exiting the excavator will be provided as standard equipment.
- Front working lights for indoor use and low light operation will be standard.
- A weather resistant operator handbook written in English will be attached to inside of cab, providing operational instructions and warning by decals with pictorials and international symbols plus some messages in four basic languages: English, French, German and Spanish.

SERVICEABILITY

- Access to the following items shall be gained by opening the rear hood or side access hood:
 - Air cleaner with indicator
 - Battery
 - Cooling System (engine coolant, hydraulic oil cooler) for cleaning
 - Cooling coils must be separable without aid of tools
 - Engine fuel filter
 - Engine oil level check point and fill point.
 - Sight gauge for hydraulic oil level
 - Starter
- Rear hood, side hood, and fuel fill shall have locking provisions for vandal proofing
- Easy access to all grease points
- Central grease point for slew bearing, and slew pinion.

TRAINING RESOURCES

- A comprehensive Excavator Service Safety Training Kit shall be available.
- A comprehensive Excavator Operator Training Kit shall be available.