



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at [wvOASIS.gov](http://wvOASIS.gov). As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at [WVPurchasing.gov](http://WVPurchasing.gov) with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 1

List View

**General Information** | [Contact](#) | [Default Values](#) | [Discount](#) | [Document Information](#)

<b>Procurement Folder:</b> 764502	<b>SO Doc Code:</b> CRFQ
<b>Procurement Type:</b> Central Master Agreement	<b>SO Dept:</b> 0210
<b>Vendor ID:</b> <input type="text" value="00000206345"/>	<b>SO Doc ID:</b> ISC210000002
<b>Legal Name:</b> ACCESS SYSTEMS	<b>Published Date:</b> 8/5/20
<b>Alias/DBA:</b>	<b>Close Date:</b> 8/19/20
<b>Total Bid:</b> \$268,000.00	<b>Close Time:</b> 13:30
<b>Response Date:</b> <input type="text" value="08/18/2020"/>	<b>Status:</b> Closed
<b>Response Time:</b> <input type="text" value="17:52"/>	<b>Solicitation Description:</b> <input type="text" value="Non-Toshiba PBX Maintenance (OT21022)"/>
<b>Total of Header Attachments:</b> 1	
<b>Total of All Attachments:</b> 1	



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder :** 764502  
**Solicitation Description :** Non-Toshiba PBX Maintenance (OT21022)  
**Proc Type :** Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2020-08-19 13:30:00	SR 0210 ESR08182000000001049	1

<b>VENDOR</b>
000000206345 ACCESS SYSTEMS

**Solicitation Number:** CRFQ 0210 ISC2100000002

**Total Bid :** \$268,000.00      **Response Date:** 2020-08-18      **Response Time:** 17:52:30

**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
 Jessica S Chambers  
 (304) 558-0246  
 jessica.s.chambers@wv.gov

<b>Signature on File</b>	<b>FEIN #</b>	<b>DATE</b>
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Post-Warranty Telephone Maintenance	100.00000	HOUR	\$140.000000	\$14,000.00

Comm Code	Manufacturer	Specification	Model #
81161708			

Extended Description :	4.1.1 Contract Service #1
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**Comments:** rate per hour

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Major Outage	100.00000	HOUR	\$290.000000	\$29,000.00

Comm Code	Manufacturer	Specification	Model #
81161708			

Extended Description :	4.1.2 Contract Service #2
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**Comments:** rate per hour

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Minor Outage	100.00000	HOUR	\$240.000000	\$24,000.00

Comm Code	Manufacturer	Specification	Model #
81161708			

Extended Description :	4.1.3 Contract Service #3
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**Comments:** rate per hour

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Post-Warranty Telephone Maintenance - Optional YR2	100.00000	HOUR	\$140.000000	\$14,000.00

Comm Code	Manufacturer	Specification	Model #
81161708			

<b>Extended Description :</b>	4.1.1 Contract Service #1
-------------------------------	---------------------------

**Comments:** rate per hour

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Major Outage - Optional YR2	100.00000	HOUR	\$290.000000	\$29,000.00

Comm Code	Manufacturer	Specification	Model #
81161708			

<b>Extended Description :</b>	4.1.2 Contract Service #2
-------------------------------	---------------------------

**Comments:** rate per hour

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Minor Outage - Optional YR2	100.00000	HOUR	\$240.000000	\$24,000.00

Comm Code	Manufacturer	Specification	Model #
81161708			

<b>Extended Description :</b>	4.1.3 Contract Service #3
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**Comments:** rate per hour

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	Post-Warranty Telephone Maintenance - Optional YR3	100.00000	HOUR	\$140.000000	\$14,000.00

Comm Code	Manufacturer	Specification	Model #
81161708			

<b>Extended Description :</b>	4.1.1 Contract Service #1
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**Comments:** rate per hour

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	Major Outage - Optional YR3	100.00000	HOUR	\$290.000000	\$29,000.00

Comm Code	Manufacturer	Specification	Model #
81161708			

<b>Extended Description :</b>	4.1.2 Contract Service #2
-------------------------------	---------------------------

**Comments:** rate per hour

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Minor Outage - Optional YR3	100.00000	HOUR	\$240.000000	\$24,000.00

Comm Code	Manufacturer	Specification	Model #
81161708			

<b>Extended Description :</b>	4.1.3 Contract Service #3
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**Comments:** rate per hour

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	Post-Warranty Telephone Maintenance - Optional YR4	100.00000	HOUR	\$140.000000	\$14,000.00

Comm Code	Manufacturer	Specification	Model #
81161708			

<b>Extended Description :</b>	4.1.1 Contract Service #1
-------------------------------	---------------------------

**Comments:** rate per hour

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
11	Major Outage - Optional YR4	100.00000	HOUR	\$290.000000	\$29,000.00

Comm Code	Manufacturer	Specification	Model #
81161708			

<b>Extended Description :</b>	4.1.2 Contract Service #2
-------------------------------	---------------------------

**Comments:** rate per hour

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
12	Minor Outage - Optional YR4	100.00000	HOUR	\$240.000000	\$24,000.00

Comm Code	Manufacturer	Specification	Model #
81161708			

<b>Extended Description :</b>	4.1.3 Contract Service #3
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**Comments:** rate per hour



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 35 - Telecomm

Proc Folder: 764502

Doc Description: Non-Toshiba PBX Maintenance (OT21022)

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2020-08-05	2020-08-19 13:30:00	CRFQ 0210 ISC2100000002	1

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

Access Systems  
 4108 MacConkle Ave SE  
 Charleston, WV 25304 304 340 4288

**FOR INFORMATION CONTACT THE BUYER**

Jessica S Chambers  
 (304) 558-0246  
 jessica.s.chambers@wv.gov

Signature X

FEIN # 55-0684486

DATE 8/18/20

All offers subject to all terms and conditions contained in this solicitation



**ADDITIONAL INFORMATION:**

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Office of Technology (WVOT) to establish an open-end contract for post-warranty maintenance and moves, adds, changes, and deletions (MACD's) for all telephone systems for which the WVOT is responsible, excluding Cisco Call Managers and Toshiba telephone systems per the terms and conditions and specifications as attached.

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Post-Warranty Telephone Maintenance	100.00000	HOUR	\$140 <sup>00</sup> /hr	

Comm Code	Manufacturer	Specification	Model #
81161708			

**Extended Description :**

4.1.1 Contract Service #1

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Major Outage	100.00000	HOUR	\$290 <sup>00</sup> /hr	

Comm Code	Manufacturer	Specification	Model #
81161708			

**Extended Description :**

4.1.2 Contract Service #2

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Minor Outage	100.00000	HOUR	\$ 240 <sup>00</sup> /hr	

Comm Code	Manufacturer	Specification	Model #
81161708			

Extended Description :  
4.1.3 Contract Service #3

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US	WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Post-Warranty Telephone Maintenance - Optional YR2	100.00000	HOUR	\$ 140 <sup>00</sup> /hr	

Comm Code	Manufacturer	Specification	Model #
81161708			

Extended Description :  
4.1.1 Contract Service #1

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US	WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Major Outage - Optional YR2	100.00000	HOUR	\$ 290 <sup>00</sup> /hr	

Comm Code	Manufacturer	Specification	Model #
81161708			

Extended Description :  
4.1.2 Contract Service #2



INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Minor Outage - Optional YR2	100.00000	HOUR	\$240 <sup>00</sup> /hr	

Comm Code	Manufacturer	Specification	Model #
81161708			

Extended Description :  
4.1.3 Contract Service #3

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Post-Warranty Telephone Maintenance - Optional YR3	100.00000	HOUR	\$140 <sup>00</sup> /hr	

Comm Code	Manufacturer	Specification	Model #
81161708			

Extended Description :  
4.1.1 Contract Service #1

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Major Outage - Optional YR3	100.00000	HOUR	\$290 <sup>00</sup> /hr	

Comm Code	Manufacturer	Specification	Model #
81161708			

Extended Description :  
4.1.2 Contract Service #2

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Minor Outage - Optional YR3	100.00000	HOUR	\$290 <sup>00</sup> /hr	

Comm Code	Manufacturer	Specification	Model #
81161708			

Extended Description :  
4.1.3 Contract Service #3

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Post-Warranty Telephone Maintenance - Optional YR4	100.00000	HOUR	\$140 <sup>00</sup> /hr	

Comm Code	Manufacturer	Specification	Model #
81161708			

Extended Description :  
4.1.1 Contract Service #1

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	Major Outage - Optional YR4	100.00000	HOUR	290 <sup>00</sup> /hr	

Comm Code	Manufacturer	Specification	Model #
81161708			

Extended Description :  
4.1.2 Contract Service #2

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV25305 US		WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Minor Outage - Optional YR4	100.00000	HOUR	\$290.00/hr	

Comm Code	Manufacturer	Specification	Model #
81161708			

Extended Description :  
4.1.3 Contract Service #3

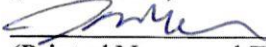
**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Technical Question Deadline at 9:00 AM (ET)	2020-08-12



**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

JASON KNAPP VP of Operations  
(Name, Title)

  
(Printed Name and Title)

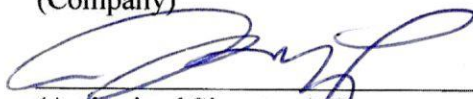
4108 MACCONNIE AVE SE CHARLESTON WV 25304  
(Address)

304 340 4288 (304 340 4293)  
(Phone Number) / (Fax Number)

tech @ access wv . com  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Access Systems  
(Company)

 JASON KNAPP VP of Operations  
(Authorized Signature) (Representative Name, Title)

JASON KNAPP VP of Operations  
(Printed Name and Title of Authorized Representative)

8/18/20  
(Date)

304 340 4288 304 340 4293  
(Phone Number) (Fax Number)

REQUEST FOR QUOTATION  
Post-Warranty Telephone Maintenance (OT21022)

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**10. VENDOR DEFAULT:**

**10.1** The following shall be considered a vendor default under this Contract.

- 10.1.1** Failure to perform Contract Services in accordance with the requirements contained herein.
- 10.1.2** Failure to comply with other specifications and requirements contained herein.
- 10.1.3** Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.
- 10.1.4** Failure to remedy deficient performance upon request.

**10.2** The following remedies shall be available to Agency upon default.

- 10.2.1** Immediate cancellation of the Contract.
- 10.2.2** Immediate cancellation of one or more release orders issued under this Contract.
- 10.2.3** Any other remedies available in law or equity.

**11. MISCELLANEOUS:**

**11.1 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** JASON KWAPP  
**Telephone Number:** 304 340 4288  
**Fax Number:** 304 340 4293  
**Email Address:** tech@accesswv.com



STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Access Systems

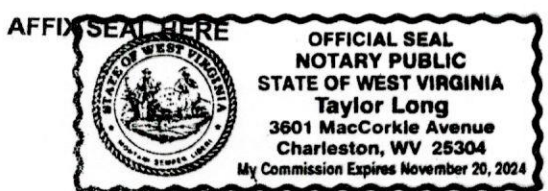
Authorized Signature: [Signature] Date: 8/18/2020

State of West Virginia

County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 18 day of August, 2020

My Commission expires November 20, 2024.



NOTARY PUBLIC [Signature]  
Purchasing Affidavit (Revised 01/19/2018)