



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header 4

[List View](#)

## General Information

[Contact](#)[Default Values](#)[Discount](#)[Document Information](#)

Procurement Folder: 702868

SO Doc Code: CRFQ

Procurement Type: Central Contract - Fixed Amt

SO Dept: 1300

Vendor ID: VS0000022357

SO Doc ID: STO2000000002

Legal Name: ProLink Staffing, LLC

Published Date: 6/2/20

Alias/DBA: ProLink Staffing, LLC

Close Date: 6/10/20

Total Bid: \$380,000.00

Close Time: 13:30

Response Date: 06/10/2020

Status: Closed

Response Time: 10:11

Solicitation Description: Addendum No 2 Supplemental Staffing for Microsoft Applicatio

Total of Header Attachments: 4

Total of All Attachments: 4



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder :** 702868

**Solicitation Description :** Addendum No 2 Supplemental Staffing for Microsoft Applicatio

**Proc Type :** Central Contract - Fixed Amt

Date issued	Solicitation Closes	Solicitation Response	Version
	2020-06-10 13:30:00	SR 1300 ESR06102000000007404	1

<b>VENDOR</b>
VS0000022357 ProLink Staffing, LLC ProLink Staffing, LLC

**Solicitation Number:** CRFQ 1300 STO2000000002

**Total Bid :** \$380,000.00

**Response Date:** 2020-06-10

**Response Time:** 10:11:50

**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
 Melissa Pettrey  
 (304) 558-0094  
 melissa.k.pettrey@wv.gov

Signature on File	FEIN #	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Temporary information technology software developers	2000.00000	HOUR	\$76.000000	\$152,000.00

Comm Code	Manufacturer	Specification	Model #
80111608			

<b>Extended Description :</b>	Year 1 / Individual 1
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**Comments:** Candidate available to start 7/6/20

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Temporary information technology software developers	2000.00000	HOUR	\$76.000000	\$152,000.00

Comm Code	Manufacturer	Specification	Model #
80111608			

<b>Extended Description :</b>	Year 1 / Individual 2
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**Comments:** Candidate able to start with 2 week notice from offer.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Temporary information technology software developers	500.00000	HOUR	\$76.000000	\$38,000.00

Comm Code	Manufacturer	Specification	Model #
80111608			

<b>Extended Description :</b>	Three (3) Month Renewal Option Individual 1
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Temporary information technology software developers	500.00000	HOUR	\$76.000000	\$38,000.00

Comm Code	Manufacturer	Specification	Model #
80111608			

<b>Extended Description :</b>	Three (3) Month Renewal Option Individual 2
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Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 34 — Service - Prof

Proc Folder: 702868

Doc Description: Addendum No 2 Supplemental Staffing for Microsoft Applicatio

Proc Type: Central Contract - Fixed Amt

Date Issued	Solicitation Closes	Solicitation No	Version
2020-06-02	2020-06-10 13:30:00	CRFQ 1300 STO2000000002	3

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

Prolink Staffing  
 502-434-3007  
 10400 Linn Station Drive, STE 221  
 Louisville, KY 40223

**FOR INFORMATION CONTACT THE BUYER**

Melissa Pettrey  
 (304) 558-0094  
 melissa.k.pettrey@wv.gov

Signature X *Mark Best*

FEIN # 35-2518634

DATE 6/10/20

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

Addendum

Addendum No. 2 is being issued to publish and distribute the attached information to the vendor community.

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Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia State Treasurer's Office (STO or Agency) to establish a contract for Supplemental Staffing Services for Microsoft Application Development per the specifications and terms and conditions as attached hereto.

INVOICE TO		SHIP TO	
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE		WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE	
CHARLESTON	WV25304	CHARLESTON	WV 25304
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Temporary information technology software developers	2000.00000	HOUR	\$76/hr	\$152,000

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description :

Year 1 / Individual 1

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US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
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Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description :

Year 1 / Individual 2

INVOICE TO		SHIP TO	
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE		WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE	
CHARLESTON	WV25304	CHARLESTON	WV 25304
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Temporary information technology software developers	500.00000	HOUR	\$76/hour	\$38,000

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description :**

Three (3) Month Renewal Option  
Individual 1

INVOICE TO		SHIP TO	
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE		WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE	
CHARLESTON	WV25304	CHARLESTON	WV 25304
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Temporary information technology software developers	500.00000	HOUR	\$76/hour	\$38,000

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description :**

Three (3) Month Renewal Option  
Individual 2

<b>STO2000000002</b>	<b>Document Phase</b> Final	<b>Document Description</b> Addendum No 2 Supplemental Staffing for Microsoft Applicatio	<b>Page 4</b> <b>of 4</b>
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**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions





Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 34 — Service - Prof

Proc Folder: 702868

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BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

**FOR INFORMATION CONTACT THE BUYER**

Melissa Pettrey  
 (304) 558-0094  
 melissa.k.pettrey@wv.gov

Signature X

FEIN #

DATE

All offers subject to all terms and conditions contained in this solicitation

Addendum

Addendum No. 2 is being issued to publish and distribute the attached information to the vendor community.

Request for Quotation

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
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Year 1 / Individual 1

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CHARLESTON	WV25304	CHARLESTON	WV 25304
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Temporary information technology software developers	2000.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description :  
Year 1 / Individual 2

INVOICE TO		SHIP TO	
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE		WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE	
CHARLESTON	WV25304	CHARLESTON	WV 25304
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Temporary information technology software developers	500.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description :**  
Three (3) Month Renewal Option  
Individual 1

INVOICE TO		SHIP TO	
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE		WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE	
CHARLESTON	WV25304	CHARLESTON	WV 25304
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Temporary information technology software developers	500.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
80111608			

**Extended Description :**  
Three (3) Month Renewal Option  
Individual 2

**SOLICITATION NUMBER: CRFQ# STO2000000002**  
**Addendum Number: 02**

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The purpose of this addendum is to modify the solicitation identified as **CRFQ STO2000000002** ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other ( )

**Description of Modification to Specifications:**

The purpose of this Addendum is:

- 1. To move Bid Opening to 06/10/2020 @ 1:30 p.m.**
- 2. Address Vendor questions received by 5/22/2020.**
- 3. Modification of Specifications**

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

**ADDENDUM # 02**  
**CRFQ STO2000000002**  
Supplemental Staffing for Microsoft Application Development

**Specifications Modifications**

**The Agency would like to modify Section 1.1 of the Specifications as follows (last paragraph):**

- It is anticipated that this project will begin the week of July 6, 2020.

**The Agency would like to add clarifying language to Section 5.1 of the Specifications as follows:**

**Section 5.1 – Add Paragraph:** This solicitation is a ‘lowest bid/cost meeting specifications’ acquisition. Vendors should take into account the pool of candidates who meet the qualifications and ability to provide the requested deliverables they will be proposing for the project. The vendor shall then provide an all-inclusive hourly rate for the (pooled) candidates and indicate that hourly rate on the Pricing Page. The hourly rate that is bid shall be firm for the base term of the contract. The Agency would like to have copies of resumes with the bid response to expedite the evaluation and for planned interviews for final project selection after contract award.

**The Agency would like to add clarifying language to Section 7 of the Specifications as follows:**

**Add Paragraph:** Vendor may request payment for services every two (2) weeks in lieu of a monthly invoice submission. Payment requests shall include the employee name, date of work, and the number of hours billed. Invoices will be verified by the Agency Project Manager(s) before payment processing can occur.

**Vendor Questions/Agency Responses**

1. Due to the current circumstances with COVID-19, is remote onboarding/start possible?

**Answer:** The expectation is for the supplemental staff to be onsite. However, if future circumstances surrounding the pandemic would force the office to work remotely in general, then that would apply to the supplemental staff as well. We do offer the option of working four ten-hour days, providing three-day weekends for those that don’t reside in the area. The Agency is taking precautions as recommended by the CDC and the WV Dept of Health & Human Resources for staff and visitors to practice social distancing, providing disposable masks (as available) for wearing in common spaces/areas, hand sanitizer, soap and water, etc. and limiting in-person meetings as much as possible.

2. What mode of interview are you planning to conduct?

**Answer:** Once the contract has been awarded, the Agency will utilize Microsoft Teams or telephone to interview the candidates that have been proposed for the project. The Vendor should keep in mind that this is a lowest price offer meeting specifications type of acquisition and is not a negotiated procurement. This means that the vendor should assess the candidates that will be

proposed for the project, and which are included in the hourly rate proposed on the Pricing Page for any of those candidates submitted for acceptance by the Agency.

3. What is the level of seniority for the advertised position?

Answer: Supplemental staff to the existing Agency development team.

4. Can you please specify the required skills/technologies more deeply?

Answer: Sections 3.1 thru 3.6 of the solicitation provide an appropriate description. Mandatory deliverables are listed in Section 4 to help provide examples of work to be provided.

5. How many people (developers) are on the project?

Answer: To varying degrees, five Agency developers.

6. Is this a new position or do you have an incumbent? In case there is an incumbent, do you intend to renew their services?

Answer: There is no incumbent. This is a unique one-time project.

7. Is this a new contract? If no please specify the incumbent name

Answer: Yes.

8. Is there any budget allocated for this contract?

Answer: This project is funded.

9. Is there any NTE hourly rate cap for this opportunity?

Answer: The hourly rate on the Pricing Page shall not be exceeded. The Agency intends on paying an hourly rate for up to two candidates per the Pricing Page. One individual may be priced at one hourly rate while another may be priced at a different rate. At no time will the agency agree to an hourly rate for an individual that exceeds the rates on the vendor's response/pricing page.

10. Is there any preference given to local vendors?

Answer: Vendor preference does not apply to this acquisition.

11. Please specify the interview mode (skype or telephonic)?

Answer: See the response to question #2 above.

12. Please specify the list of applications and the technologies used by the agency?

Answer: Sections 1.1 and 3.1 thru 3.6 of the solicitation provide insight to technologies used. Applications include purpose built in-house applications of varying functionality.

13. How many candidates we can propose in our response

Answer: As many as you like. However, the Agency will only pay for two approved candidates for this project. See also questions/answers #2 and #9 above.

14. Is there any response format required by the agency (e.g. Cover letter, Company experience, references etc.) or we just need to submit candidate resume, pricing, and forms mentioned in the solicitation document?

Answer: The Vendor should provide the forms mentioned in the solicitation along with candidate resumes. Resumes and References would be helpful if provided with the bid response. A cover letter and brief company experience may be provided as an attachment if responding to the solicitation via wvOASIS. The vendor may also provide a response in other ways per the **Instructions to Vendors Submitting Bids** document, Section 6.

15. How many company's references we have to submit with our bid response? if applicable

Answer: The Vendor may submit no more than five (5) references relating to company experience.

16. Do we need to provide candidate references? If yes how many

Answer: Not initially. However, upon notification, the vendor must provide at least three (3) references for the proposed candidates within one business day of the request. Resumes and References would be helpful if provided with the bid response.

17. Please specify the anticipated date of publishing Q&A's and addendums?

Answer: As soon as responses/answers can be gathered from the Agency.

18. From where will we can receive the addendum and Q&A's (Inbox or via the portal)?

Answer: Addenda and final solicitation documents may be found by visiting [www.wvOASIS.gov](http://www.wvOASIS.gov) and selecting VSS (Vendor Self Service) to see all open solicitations.

19. Is this a Single Award or Multiple Award?

Answer: This will be a single award contract. The services are for up to two individuals who will provide supplemental staffing needs for a one-time project.

20. How many Developers are you looking for?

Answer: Two.

21. I believe your PDF stated 3 month rolling contracts?

Answer: The base contract term will be for One-year for up to two (2) individuals. If the Agency determines that services beyond the first year are required, it will be determined if one or both individuals will be required on a three-month extension period(s).

22. Is that the case, or are you open to longer contracts and/or permanent employees?

Answer: This contract is for a one-time unique project. The base terms will be for one-year for up to two (2) individuals. If the services are needed beyond the first year, the Agency will determine if one or both individuals will be required and will be extended for three-month extension period(s).

23. Can Developers be remote or must they be working from your WV office?

Answer: See question/answer #1 above.

24. Do you have budgets in mind for the additional team members?

Answer: This project is funded.

25. How do we onboard with your procurement team?

Answer: Once an award has been made through the WV Dept. of Administration, Purchasing Division, the Agency's Purchasing Division will be notified. At that time, the Agency will make contact with the Vendor and the internal customer to provide information as needed; i.e. contract/project kick-off meeting (online/telephone), Agency project manager contact information.

26. When is the Pre bid conference scheduled- can we dial into this call

Answer: There was no pre-bid; see the Instructions to Vendors Submitting Bids document.

27. How many total positions are in scope within this Solicitation

Answer: Two.

28. General - Is there an incumbent contractor performing these services? If so, can you please identify the company/contract and the funding history?

Answer: There is no incumbent. This is a new, one-time unique project.

29. Section 3 – Qualifications: Do you prefer a condensed proposal consisting primarily of proposed personnel resumes and pricing? Or, would you prefer a more comprehensive proposal detailing company capabilities, past performances, development methodologies, etc.?

Answer: Condensed will be fine. See also answers to questions 14, 15 and 16 above.

30. Section 6 – Bid Submission: Please confirm that an electronic submission of the proposal is all that is required. (no paper submission)

Answer: If an electronic submission is provided, a duplicate paper submission of the same is not required. Vendors are encouraged to upload/attach all requested documents to its electronic submission to expedite the evaluation. Additional information, such as references and resumes, is to be provided within one business day of request, if not included with the bid response.



31. Section 8 – Insurance: Please confirm that proof of the required insurance is not required for the proposal, but rather is required prior to contract award.

Answer: This is correct. Upon notice of intent to award, the Vendor will be required to provide a Certificate of Liability Insurance, or acceptable legal equivalent, with the required amounts listed, and should name the State of WV/Treasurer's Office as an additional insured.

32. With the COVID-19 Pandemic ongoing, will it be possible for these supplemental staff members to work from home?

Answer: See question/answer 1 above.

33. General Terms and Conditions #41 Background Checks: Since the work being performed is not at the Capitol complex, will the State's background checks be required?

Answer: At this time, this specific requirement is not applicable. However, the Agency has its own separate security system at the worksite and a background check may be required upon providing building/systems access.

34. Mandatory Requirements #4.1.2 State individuals will be required to work on site. With COVID-19 will remote work be allowed? If only onsite is permitted what is the policy and protocols in place to protect workers safety?

Answer: See question/answer #1 above.

35. Will the WV State Treasurer's Office supply all necessary equipment/hardware and tools/licensing to review and modernize software standards and compliance with security standards?

Answer: Yes.

36. How many resumes a vendor is allowed to submit per position in the response?

Answer: See response to #16 above

37. Can we replace the candidate in case the candidate submitted at the time of response is not available in the future?

Answer: Only if the replacement is approved by the WVSTO, and, candidate will not exceed the contract hourly rate established at the time of award.

38. Is there will be any preference given to local candidates?

Answer: Vendor preference is not applicable to this acquisition.

39. Is this bid a re-compete of an ongoing contract? If yes, then please share the details of the incumbents.

Answer: This is not a re-compete.

40. Is there any defined Not-To-Exceed (NTE) budget for this bid?

Answer: WVSTO will determine when the project is completed, and the supplemental staffing is no longer needed. The hourly rate on the Pricing Page shall not be exceeded. The Agency intends on paying an hourly rate for up to two candidates per the Pricing Page. One individual may be priced at one hourly rate while another may be priced at a different rate. At no time will the agency agree to an hourly rate for an individual that exceeds the rates on the vendor's response/pricing page.

41. We are interested in participating in this RFQ. We wanted to ask you if this service can be done from abroad?. If so, could you please send me all additional document/information needed to better understand terms and conditions of this solicitation?

Answer: No, the services may not be done from abroad. You may view this solicitation and others, by visiting [www.wvOASIS.gov](http://www.wvOASIS.gov) and selecting Vendor Self-Service (VSS). This will link you to the VSS Portal where anyone may access through the Public Access option near the bottom of the page.

42. Will you accept offers from nearshore companies? Our development team is located in Ecuador which is really close to West Virginia's time zone.

Answer: No, the service may not be done from abroad.

43. Can the Application Development be performed 100% remotely?

Answer: No. See question/answer #1 for more information

44. It's understood that you need 2 full year (2000 hours approx.) .NET developers

Answer: The 2,000 hours is per individual, per one-year base contract term, and is an estimate; this will be used as a basis of evaluation. It's unlikely to be exceeded, although it could be less

45. and 2 three month (500 hours approx.) .NET developers as well, correct?

Answer: See response to question #21 above

46. Based on previous question, It's understood that all 4 resources will be working simultaneously, correct?

Answer: There will only be two supplemental staff.

47. Is it mandatory to submit the offers via the wvOASIS portal or can we deliver via email?

Answer: See questions/answers #14 and #30 above.

48. With the current Covid-19 situation, are you still requiring the consultants to be onsite to perform these services?

Answer: See question/answer #1 above.

49. We currently have consultants available to perform the tasks as specified in the RFP. However, by the time you make a decision to award a contract, if our submitted candidates are not available, will we have the option of submitting additional people, who are ready to be interviewed within a 48 hour notice as possible replacement candidates?

Answer: Only if the replacement is approved by the WVSTO. Also see #2, #9 and #37 above.

50. Are there any Work Visa restrictions? If we have H1-B1 or TN Visa Holders, are they eligible to perform services on this contract?

Answer: Such restrictions or eligibility is the responsibility of the vendor/company who employs the individuals. The WVSTO will not be the employer. If the vendor plans to propose candidates that this may be of concern, it is preferred that the terms of the work visas make it possible for them to work the duration of the project. Vendor is wholly responsible for any requirements related to Form I-9.

51. Are the consultant required to work on site or has there be any change in that due to COVID-19 situation?

Answer: See question/answer #1 above.

52. Also, Can you please what the mode of interview of the consultants will be?

Answer: See question/answer #2 above.

53. What date will the candidates be selected and when will they be interviewed?

Answer: See question/answer #2 above.

54. What is the required citizenship status for candidates? (example: green card, valid EAD, etc.

Answer: Such eligibility determination is the responsibility of the vendor/company who employs the individuals. The vendor is wholly responsible for any requirements of Form I-9.

55. What are the education requirements for the candidate? (ex. bachelors, associates, techtraining, etc)

Answer: Sections 3.1 thru 3.6 of the RFQ provide the requirements of the staff.

56. Is there any more detailed documentation of the type of Microsoft Application Developers the state is requesting? Billing rates vary with different skill sets and the limited information on the PDF RFQ file makes it difficult to quote.

Answer: Sections 3.X and 4.X describe this.

57. It appears you can complete the entire bid online but we noticed there is a "Bid Receiving Location" on the PDF RFQ form. Does the state require a hard copy to be mailed as well?

Answer: See questions/answers # 14 and 30 above.

58. When is the close of the vendor question period? Will my email address be added to the list of recipients of answered questions?

Answer: Questions were due 5/22/2020. Vendors submitting questions are generally notified when an Addendum is finalized. Vendors should always check [www.wvOASIS.gov](http://www.wvOASIS.gov) for changes, etc. before finalizing a response to a solicitation.

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ STO2000000002**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input type="checkbox"/> Addendum No. 1            | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Prolink Staffing

\_\_\_\_\_  
Company

*Mark Best*

\_\_\_\_\_  
Authorized Signature

6/10/20

\_\_\_\_\_  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



TECHNOLOGY

CANDIDATE SUBMISSION

Name: Martin McQuade

Position/Discipline: C# .NET Developer

Best Contact Information: (304) 881-6961 or mfmquade@gmail.com

Interview Availability: Tuesday-Friday with a 24-48 hour notice

Start Date Availability: 7/6/2020

Requested Time Off: July 12-18

Hourly Bill Rate/Pay Rate: \$33 per hour

SUMMARY OF QUALIFICATIONS	
<p>Education: B.S. Information Systems</p> <p>Total Experience: 5+ years</p> <p>Relevant Experience: C#.NET, VB.NET, SQL Server, Git/Jenkins, AWS, Azure, .NET Framework 2 / 4, .NET Core 2 / 3 /3.1, MySQL, AWS pipelines (CodeCommit), and Azure pipelines (DevOps).</p>	<p>Martin is a candidate for the C# .NET Developer position with .NET experience. He is an ideal fit for the position for the following reasons:</p> <ul style="list-style-type: none"> <li>▪ He has experience creating new code, as well as maintaining and updating code on legacy applications.</li> <li>▪ He has experience with Microsoft SQL Server and was responsible for SQL database management.</li> <li>▪ He is a full-stack developer and is comfortable working on both front end and back end development.</li> </ul> <p>Please follow up with additional questions.</p>
REFERENCE HIGHLIGHTS	
References pending	

SKILLS		
Skill	Experience	Position
.NET Development	5+ years	Various roles- see resume
SQL	5+ years	

## Martin McQuade

### Skills

- C#/VB
- .NET Framework 2 / 4
- .NET Core 2 / 3 /3.1
- NodeJS
- jQuery / qUnit
- ReactJS / Jest
- SQL Server
- MySQL
- DynamoDB
- Git/Jenkins
- AWS pipelines (CodeCommit)
- Azure pipelines (DevOps)

### Experience

**National Travel Inc.,** Charleston, WV

**5/2019 – Present**

*Application Developer*

- As lead developer on a rewards platform, and client analytical application, I successfully helped shape business processes in accordance with requirements and delivered well with adherence to budget, schedule, and scope.
- Delegated duties, responsibilities, and spans of authority to project personnel.
- Providing training, resources, and acknowledging feedback to further develop our infrastructure.

**Healthsmart,** Charleston, WV

**8/2017 – 5/2019**

*Programmer Analyst*

- Coordinated development and deployment of server batch jobs, testing and validation procedures, and documentation to meet new business needs.
- ETL data management for multiple vendors data transmission feeds.
- Confer with business analysts and operations managers to accurately identify project limitations and capabilities, and ensure development met performance requirements and interfaces were efficient.
- Manage and Monitor task automation and report subscriptions.
- Trained users to use new or modified software.

**WV State Dept. of Environmental Protection, Charleston, WV**

**8/2015 – 7/2016**

*Programmer Analyst/Intern*

- Developed automation software to handle reconciliation tasks to increase operations efficiency.
- Documented automation software and provided training for end users.

## **Education**

B.S. Information Systems, West Virginia University Institute of Technology



## CANDIDATE SUBMISSION

**Name:** Christopher Ryan Hill

**Position/Discipline:** C# .NET Developer

**Best Contact Information:** (304) 888-4095 or ryan.hill\_76@hotmail.com

**Interview Availability:** 48 hour notice

**Start Date Availability:** Pending 2 week notice

**Requested Time Off:** N/A

**Hourly Bill Rate/Pay Rate:**

SUMMARY OF QUALIFICATIONS	
<p>Education: B.S., Computer Information Systems with Minor in Computer Science</p> <p>Total Experience: 16 years</p> <p>Relevant Experience: C#, Visual Basic, VB.NET, Microsoft Visual Studio, .Net Core( 1.1,2.0), Microsoft SQL Server 2000/2005/2008/2012/2016, MySQL</p>	<p>Christopher is a candidate for the C# .NET Developer position with .NET experience. He is an ideal fit for the position for the following reasons:</p> <ul style="list-style-type: none"> <li>▪ He has experience creating enhancements and bug fixes for a C# ASP.NET WinForms financial application that uses an SQL Server 2012 database.</li> <li>▪ He was responsible for maintenance of numerous internal and external applications based on ASP.Net Web Forms and MVC C#.</li> <li>▪ He designed a new Dashboard page for SharePoint 2010 that will be developed using Visual Studio C# Web Parts.</li> </ul> <p>Please follow up with additional questions.</p>
REFERENCE HIGHLIGHTS	
References pending	

SKILLS		
Skill	Experience	Position
.NET Development	16 years	Various roles- see resume
SQL	16 years	



# Christopher Ryan Hill

## TECHNICAL SKILLS

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<b>Language:</b>	C#, C++, JavaScript, Pascal, Visual Basic, VB.NET, Java, COBOL, Delphi, SQL, PHP, HTML 5, 8086 Assembly, ColdFusion, CSS3, JavaScript, T-SQL, Json, XML, AJAX
<b>IDEs:</b>	Microsoft Visual Studio, Eclipse, NetBeans, IntelliJ IDEA, WebStorm
<b>Frameworks:</b>	ASP.NET (1.1, 2.0, 3.5,4.0-4.7), .Net Core( 1.1,2.0), Spring, Hibernate, JQuery, Entity Framework(3.5,4.0,5.0,6.0,Core), XNA(Microsoft DirectX Framework), BootStrap, StructureMap, Ninject, Autofac, Knockout, Angular 2, MVC5, REST, SOAP, ADO.NET, DevExpress
<b>Databases:</b>	Microsoft SQL Server 2000/2005/2008/2012/2016, MySQL, Microsoft Access, Oracle 11g, Oracle 10g
<b>Web Servers:</b>	IIS 8.0, IIS 7.5, IIS 7.0, IIS 6.0, IIS 5.0, Apache 2.2/2.4, Tomcat 5/6/7/8
<b>Programming Methodologies:</b>	Waterfall, Scrum, Agile, Kanban

## PROFESSIONAL EXPERIENCE

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### ManTech International Corporation

*Senior Software Developer - Remote*

*May 2016 – Present*

- Designed and Implementing a multi-tenant SQL Server database Proposal Evaluation Tool in Asp.Net MVC 5 with an Asp.Net Core IdentityServer 4 web application serving as the Single Sign-On.
- Maintained a Java-based web application using MVC architecture with Spring, Hibernate and SQL Server 2012 that provides Human Resource functionality to the client.
- Created enhancements and bug fixes for a C# ASP.NET WinForms financial application that uses an SQL Server 2012 database.
- Assisting in migrating build server from a TFS build server to a Jenkins build server.

### West Virginia School of Osteopathic Medicine

*SQL Developer – Lewisburg, WV*

*Oct. 2015 – May 2016*

- Supporting and creating enhancements for ASP.NET (C#, VB), Java Spring MVC, and ColdFusion Web Applications.
- Supported and maintained the Central Authentication Service (CAS) Server.
- Database Administrator for SQL Server 2008, 2008 R2 and 2012.
- Introduced software development methodologies and best practices along with setting up source control and continuous integration using Jenkins and Git, to enhance the schools release processes and customization of applications.
- Designing, writing of use cases, and functional requirements for a custom grant processing system.

### ManTech International Corporation

*Senior Software Engineer - Remote*

*Aug. 2014 – Oct. 2015*

- Created enhancements and bug fixes for a C# ASP.NET WinForms financial application that uses an SQL Server 2012 database.
- Set up Continuous Integration using Team Foundation Server Git 2012 for the project.
- Coordinated the merging of sources code and code changes into code repositories across all environments.
- Maintained a Java-based website using MVC architecture with Spring, Hibernate and SQL Server 2012 that provides Human Resource functionality to the client.
- Administrated the development and testing environment using VMWare's vCloud Director.

### West Virginia Interactive a subsidiary of NIC Inc.

### **Software Engineer - Part-time Remote**

*Jul. 2014 – Aug. 2015*

- Responsible for maintenance of numerous internal and external applications based on ASP.Net Web Forms and MVC C#.
- Converted existing ASP.NET Web Forms applications to MVC C# applications.

### **1901 Group LLC**

#### **Senior Software Developer – 1099 Contract Remote**

*Apr. 2014 – Oct. 2014*

- Designed the new architecture for new SharePoint environments.
- Installation, Configuration, and Migration of existing SharePoint server to new 2010 SharePoint server with an SQL Server 2008 database for Development, Test, and Production environments.
- Assisting in the design of a new Dashboard page for SharePoint 2010 that will be developed using Visual Studio C# Web Parts.
- Supported existing customizations and administrative duties for the SharePoint environments.

### **TEK Systems**

#### **Lead Application Developer – Radford, VA**

*Jan. 2014 – Apr. 2014*

- Work on client site to enhance and sustain a Cold Fusion and Java web application with an Oracle 11g database backend. Responsible for bug fixes and creating new enhancements.
- Designed and began the implementation of an MVC ASP.Net C# web application with an SQL Server 2008 database to replace the current Cold Fusion and Java web application.

### **West Virginia Interactive a subsidiary of NIC Inc.**

#### **Software Engineer - Charleston, WV**

*Feb. 2013 – Jan. 2014*

- Developed the following web applications that are mobile responsive in ASP.NET4.0 C# using MVC 4.0 with SQL Server 2008 databases:
  - Web application to purchase advanced nursing and prescriptive authority license online and generate the required documentation in PDF format for download.
  - Developed the West Virginia's Commercial Vehicle Information Exchange Window web application that serves as West Virginia's data exchange system and its primary focus to facilitate the exchange of commercial vehicle data among multiple states systems and users.
  - Web application for the Division of Corrections offering a new Offender Public Search.
  - Department of Motor Vehicle web application to check driver license status and request duplicate registration card, decal, plate or change of address.
  - Developed the new Offender Information System web application for West Virginia Division of Correction.
  - Converted the existing web application for Workforce West Virginia Online Contribution Reporting System to handle bulk payments and other new functionality.
  - Assisted in the building of a web application for West Virginia Department of Motor Vehicles for people to check their driver's license status or request a duplicate registration card, decal, plate, or change of address.
- Responsible for maintenance of numerous internal and external applications based on ASP.Net Web Forms and MVC C#.

### **Lockheed Martin**

#### **Application Software Developer Analyst Senior– Radford, VA**

*Mar. 2012 – Feb. 2013*

- Worked on a client site to enhance and sustain a Cold Fusion and Java web application with an Oracle 11g database backend. Responsible for bug fixes and creating.
- Responsible for making all ASP.NET web applications STIGs (Security Technical Implementation Guide) compliant.

### **Aprimo, a Division of Teradata Corp.**

#### **Client Relationship Technical Consultant - Remote**

*Oct. 2011 – Mar. 2012*

- Responsible for effectively communicating technical and functional concepts to both technical and non-technical users.

- The primary resource for all technical advisement and delivery, including small- and medium-size customizations, enhancements, integrations, server management and analytics.
- Customer liaison to individual organizations to ensure that client requests were completed.
- Directly managed the customer accounts and ensured communication was consistent, expectations were effectively managed, and hours were consumed on a monthly basis.
- All technical development was done using ASP.NET C# with SQL Server 2008, Oracle 10g, or Oracle 11g depending on the client's environment.

## Harmonia Inc.

Software Engineer – *Blacksburg Va.*

Jan. 2011 – Oct. 2011

- Assisted in design, writing of use cases, and functional requirements for a custom solution integrated payment processing system to replace the current NavyCash system.
- Developed a prototype using ASP.NET from customer feedback used as a proof of concept that led to over \$3M in additional project funding.

## ManTech International Corporation

Software Developer – *Hinton, WV*

May 2004 – Dec. 2010

- Developed and implemented customized ASP.NET C# based web applications using SQL Server databases to track assets and improve the business processes.
- Worked with customers to define initial requirements, determine potential enhancements, resolve technical issues and craft custom solutions to best meet needs.
- Configured Microsoft Reporting Services for the report generation.
- Worked as a part of the development team responsible for the development of a SCORM conformant web based learning management system (LMS) utilizing an ASP.NET C# based web application and SQL Server database.
- Responsible for design, development, and maintenance of an internal content management system (CMS) using ASP.NET C# and SQL Server 2005.
- Developed a Java-based website using MVC architecture with Spring, Hibernate, and MySQL to provide front-end management features for a middleware system.
- Functioned as the lead SQL Server 2005 Database Administrator.
- Designed and implemented backup, recovery, and log-shipping as a part of overall disaster recovery/failover procedures for all database environments.

## EDUCATION

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**B.S., Computer Information Systems with Minor in Computer Science**

2004

*Concord University - Athens, WV*

## TECHNICAL TRAINING

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**SQL Server 2005 Database Administration: Hands On**

*Learning Tree International*

**Implementing Security for Application ASP.NET**

*RiverHead Training, Inc.*

**Advanced Web Application Development ASP.NET**

*RiverHead Training, Inc.*