



Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Request for Quotation  
19 - Highways

Proc Folder: 716642

Doc Description: STONE & AGG MAT.& DEL BY VENDOR (6620C047)

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2020-05-19	2020-06-11 13:30:00	CRFQ 0803 DOT2000000169	1

**BID RECEIVING LOCATION**

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

**VENDOR**

Vendor Name, Address and Telephone Number:

E. Dillon & Company  
P.O. Box 160  
Swords Creek, VA 24649  
(276) 873-6816

06/11/20 11:51:45  
WV Purchasing Division

**FOR INFORMATION CONTACT THE BUYER**

Crystal G Hustead

(304) 558-2402

crystal.g.hustead@wv.gov

Signature X

FEIN # 54-0261160

DATE 6/11/20

All offers subject to all terms and conditions contained in this solicitation



# ADDITIONAL INFORMATION

THE STATE OF WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, WEST VIRGINIA DIVISION OF HIGHWAYS, IS SOLICITING BIDS TO ESTABLISH AN OPEN-END CONTRACT FOR STONE AND AGGREGATE MATERIALS DELIVERY BY VENDOR TO ESTABLISHED LOCATION PER THE ATTACHED DOCUMENTS.

\*\*\*QUESTIONS REGARDING THE SOLICITATION MUST BE SUBMITTED IN WRITING TO CRYSTAL.G.HUSTEAD@WV.GOV PRIOR TO THE QUESTION PERIOD DEADLINE CONTAINED IN THE INSTRUCTIONS TO VENDORS SUBMITTING BIDS\*\*\*

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER
No City WV99999	No City WV 99999
US	US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	STONE AGG 2020 MAT.&DEL. BY VENDOR	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
11111600			

## Extended Description :

STONE AGGREGATE CINDERS 2020 MAT.&DEL. BY THE LOW-BID VENDOR PER ATTACHED PRICING PAGES AND INFORMATION ATTACHMENT FORM

## SCHEDULE OF EVENTS

Line	Event	Event Date
1	VENDOR QUESTION DEADLINE	2020-05-26



DOT2000000169	Document Phase Final	Document Description STONE & AGG MAT.& DEL BY VENDOR (6620C047)	Page 3 of 3
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# ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



## INSTRUCTIONS TO VENDORS SUBMITTING BIDS

**1. REVIEW DOCUMENTS THOROUGHLY:** The attached documents contain a solicitation for bids. Please read these instructions and all documents attached in their entirety. These instructions provide critical information about requirements that if overlooked could lead to disqualification of a Vendor's bid. All bids must be submitted in accordance with the provisions contained in these instructions and the Solicitation. Failure to do so may result in disqualification of Vendor's bid.

**2. MANDATORY TERMS:** The Solicitation may contain mandatory provisions identified by the use of the words "must," "will," and "shall." Failure to comply with a mandatory term in the Solicitation will result in bid disqualification.

**3. PREBID MEETING:** The item identified below shall apply to this Solicitation.

☒ A pre-bid meeting will not be held prior to bid opening

☐ A MANDATORY PRE-BID meeting will be held at the following place and time:

All Vendors submitting a bid must attend the mandatory pre-bid meeting. Failure to attend the mandatory pre-bid meeting shall result in disqualification of the Vendor's bid. No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.

An attendance sheet provided at the pre-bid meeting shall serve as the official document verifying attendance. Any person attending the pre-bid meeting on behalf of a Vendor must list on the attendance sheet his or her name and the name of the Vendor he or she is representing.

Additionally, the person attending the pre-bid meeting should include the Vendor's E-Mail address, phone number, and Fax number on the attendance sheet. It is the Vendor's responsibility to locate the attendance sheet and provide the required information. Failure to complete the attendance sheet as required may result in disqualification of Vendor's bid.

All Vendors should arrive prior to the starting time for the pre-bid. Vendors who arrive after the starting time but prior to the end of the pre-bid will be permitted to sign in but are charged with knowing all matters discussed at the pre-bid.

Questions submitted at least five business days prior to a scheduled pre-bid will be discussed at the pre-bid meeting if possible. Any discussions or answers to questions at the pre-bid meeting  
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are preliminary in nature and are non-binding. Official and binding answers to questions will be published in a written addendum to the Solicitation prior to bid opening.

**4. VENDOR QUESTION DEADLINE:** Vendors may submit questions relating to this Solicitation to the Purchasing Division. Questions must be submitted in writing. All questions must be submitted on or before the date listed below and to the address listed below in order to be considered. A written response will be published in a Solicitation addendum if a response is possible and appropriate. Non-written discussions, conversations, or questions and answers regarding this Solicitation are preliminary in nature and are nonbinding.

Submitted e-mails should have solicitation number in the subject line.

Question Submission Deadline: May 26, 2020 at 10:00 AM

Submit Questions to: Crystal Hustead

2019 Washington Street, East

Charleston, WV 25305

Fax: (304) 558-4115 (Vendors should not use this fax number for bid submission)

Email: Crystal.G.Hustead@wv.gov

**5. VERBAL COMMUNICATION:** Any verbal communication between the Vendor and any State personnel is not binding, including verbal communication at the mandatory pre-bid conference. Only information issued in writing and added to the Solicitation by an official written addendum by the Purchasing Division is binding.

**6. BID SUBMISSION:** All bids must be submitted electronically through wvOASIS or signed and delivered by the Vendor to the Purchasing Division at the address listed below on or before the date and time of the bid opening. Any bid received by the Purchasing Division staff is considered to be in the possession of the Purchasing Division and will not be returned for any reason. The Purchasing Division will not accept bids, modification of bids, or addendum acknowledgment forms via e-mail. Acceptable delivery methods include electronic submission via wvOASIS, hand delivery, delivery by courier, or facsimile.

The bid delivery address is:

Department of Administration, Purchasing Division

2019 Washington Street East

Charleston, WV 25305-0130

A bid that is not submitted electronically through wvOASIS should contain the information listed below on the face of the envelope or the bid may be rejected by the Purchasing Division.:

**SEALED BID:**

**BUYER:** Crystal Hustead

**SOLICITATION NO.:** CRFQ DOT2000000169

**BID OPENING DATE:** June 11, 2020

**BID OPENING TIME:** 1:30 PM

**FAX NUMBER:** 304-558-3970

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The Purchasing Division may prohibit the submission of bids electronically through wvOASIS at its sole discretion. Such a prohibition will be contained and communicated in the wvOASIS system resulting in the Vendor's inability to submit bids through wvOASIS. Submission of a response to an Expression of Interest or Request for Proposal is not permitted in wvOASIS.

**For Request For Proposal ("RFP") Responses Only:** In the event that Vendor is responding to a request for proposal, the Vendor shall submit one original technical and one original cost proposal plus n/a convenience copies of each to the Purchasing Division at the address shown above. Additionally, the Vendor should identify the bid type as either a technical or cost proposal on the face of each bid envelope submitted in response to a request for proposal as follows:

**BID TYPE:** (This only applies to CRFP)

- ☐ Technical  
☐ Cost

**7. BID OPENING:** Bids submitted in response to this Solicitation will be opened at the location identified below on the date and time listed below. Delivery of a bid after the bid opening date and time will result in bid disqualification. For purposes of this Solicitation, a bid is considered delivered when confirmation of delivery is provided by wvOASIS (in the case of electronic submission) or when the bid is time stamped by the official Purchasing Division time clock (in the case of hand delivery).

**Bid Opening Date and Time:** June 11, 2020 at 1:30 PM

**Bid Opening Location:** Department of Administration, Purchasing Division  
2019 Washington Street East  
Charleston, WV 25305-0130

**8. ADDENDUM ACKNOWLEDGEMENT:** Changes or revisions to this Solicitation will be made by an official written addendum issued by the Purchasing Division. Vendor should acknowledge receipt of all addenda issued with this Solicitation by completing an Addendum Acknowledgment Form, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

**9. BID FORMATTING:** Vendor should type or electronically enter the information onto its bid to prevent errors in the evaluation. Failure to type or electronically enter the information may result in bid disqualification.

**10. ALTERNATE MODEL OR BRAND:** Unless the box below is checked, any model, brand, or specification listed in this Solicitation establishes the acceptable level of quality only and is not intended to reflect a preference for, or in any way favor, a particular brand or vendor. Vendors may bid alternates to a listed model or brand provided that the alternate is at least equal to the model or brand and complies with the required specifications. The equality of any alternate being bid shall be determined by the State at its sole discretion. Any Vendor bidding an alternate model or brand should clearly identify the alternate items in its bid and should include manufacturer's specifications, industry literature, and/or any other relevant documentation demonstrating the

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equality of the alternate items. Failure to provide information for alternate items may be grounds for rejection of a Vendor's bid.

☐ This Solicitation is based upon a standardized commodity established under W. Va. Code § 5A-3-61. Vendors are expected to bid the standardized commodity identified. Failure to bid the standardized commodity will result in your firm's bid being rejected.

**11. EXCEPTIONS AND CLARIFICATIONS:** The Solicitation contains the specifications that shall form the basis of a contractual agreement. Vendor shall clearly mark any exceptions, clarifications, or other proposed modifications in its bid. Exceptions to, clarifications of, or modifications of a requirement or term and condition of the Solicitation may result in bid disqualification.

**12. COMMUNICATION LIMITATIONS:** In accordance with West Virginia Code of State Rules § 148-1-6.6, communication with the State of West Virginia or any of its employees regarding this Solicitation during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited without prior Purchasing Division approval. Purchasing Division approval for such communication is implied for all agency delegated and exempt purchases.

**13. REGISTRATION:** Prior to Contract award, the apparent successful Vendor must be properly registered with the West Virginia Purchasing Division and must have paid the \$125 fee, if applicable.

**14. UNIT PRICE:** Unit prices shall prevail in cases of a discrepancy in the Vendor's bid.

**15. PREFERENCE:** Vendor Preference may be requested in purchases of motor vehicles or construction and maintenance equipment and machinery used in highway and other infrastructure projects. Any request for preference must be submitted in writing with the bid, must specifically identify the preference requested with reference to the applicable subsection of West Virginia Code § 5A-3-37, and must include with the bid any information necessary to evaluate and confirm the applicability of the requested preference. A request form to help facilitate the request can be found at:  
<http://www.state.wv.us/admin/purchase/vrc/Venpref.pdf>.

**15A. RECIPROCAL PREFERENCE:** The State of West Virginia applies a reciprocal preference to all solicitations for commodities and printing in accordance with W. Va. Code § 5A-3-37(b). In effect, non-resident vendors receiving a preference in their home states, will see that same preference granted to West Virginia resident vendors bidding against them in West Virginia. Any request for reciprocal preference must include with the bid any information necessary to evaluate and confirm the applicability of the preference. A request form to help facilitate the request can be found at: <http://www.state.wv.us/admin/purchase/vrc/Venpref.pdf>.

**16. SMALL, WOMEN-OWNED, OR MINORITY-OWNED BUSINESSES:** For any solicitations publicly advertised for bid, in accordance with West Virginia Code § 5A-3-37(a)(7) and W. Va. CSR § 148-22-9, any non-resident vendor certified as a small, women-owned, or minority-owned business under W. Va. CSR § 148-22-9 shall be provided the same preference made available to any resident vendor. Any non-resident small, women-owned, or

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minority-owned business must identify itself as such in writing, must submit that writing to the Purchasing Division with its bid, and must be properly certified under W. Va. CSR § 148-22-9 prior to contract award to receive the preferences made available to resident vendors. Preference for a non-resident small, women-owned, or minority owned business shall be applied in accordance with W. Va. CSR § 148-22-9.

**17. WAIVER OF MINOR IRREGULARITIES:** The Director reserves the right to waive minor irregularities in bids or specifications in accordance with West Virginia Code of State Rules § 148-1-4.6.

**18. ELECTRONIC FILE ACCESS RESTRICTIONS:** Vendor must ensure that its submission in wvOASIS can be accessed and viewed by the Purchasing Division staff immediately upon bid opening. The Purchasing Division will consider any file that cannot be immediately accessed and viewed at the time of the bid opening (such as, encrypted files, password protected files, or incompatible files) to be blank or incomplete as context requires, and are therefore unacceptable. A vendor will not be permitted to unencrypt files, remove password protections, or resubmit documents after bid opening to make a file viewable if those documents are required with the bid. A Vendor may be required to provide document passwords or remove access restrictions to allow the Purchasing Division to print or electronically save documents provided that those documents are viewable by the Purchasing Division prior to obtaining the password or removing the access restriction.

**19. NON-RESPONSIBLE:** The Purchasing Division Director reserves the right to reject the bid of any vendor as Non-Responsible in accordance with W. Va. Code of State Rules § 148-1-5.3, when the Director determines that the vendor submitting the bid does not have the capability to fully perform, or lacks the integrity and reliability to assure good-faith performance."

**20. ACCEPTANCE/REJECTION:** The State may accept or reject any bid in whole, or in part in accordance with W. Va. Code of State Rules § 148-1-4.5. and § 148-1-6.4.b."

**21. YOUR SUBMISSION IS A PUBLIC DOCUMENT:** Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

**DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.**

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

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**22. INTERESTED PARTY DISCLOSURE:** West Virginia Code § 6D-1-2 requires that the vendor submit to the Purchasing Division a disclosure of interested parties to the contract for all contracts with an actual or estimated value of at least \$1 Million. That disclosure must occur on the form prescribed and approved by the WV Ethics Commission prior to contract award. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

**23. WITH THE BID REQUIREMENTS:** In instances where these specifications require documentation or other information with the bid, and a vendor fails to provide it with the bid, the Director of the Purchasing Division reserves the right to request those items after bid opening and prior to contract award pursuant to the authority to waive minor irregularities in bids or specifications under W. Va. CSR § 148-1-4.6. This authority does not apply to instances where state law mandates receipt with the bid.

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## GENERAL TERMS AND CONDITIONS:

- 1. CONTRACTUAL AGREEMENT:** Issuance of a Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.
- 2. DEFINITIONS:** As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.
- 2.1. "Agency" or "Agencies"** means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.
- 2.2. "Bid" or "Proposal"** means the vendors submitted response to this solicitation.
- 2.3. "Contract"** means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.
- 2.4. "Director"** means the Director of the West Virginia Department of Administration, Purchasing Division.
- 2.5. "Purchasing Division"** means the West Virginia Department of Administration, Purchasing Division.
- 2.6. "Award Document"** means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.
- 2.7. "Solicitation"** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.
- 2.8. "State"** means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.
- 2.9. "Vendor" or "Vendors"** means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

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**3. CONTRACT TERM; RENEWAL; EXTENSION:** The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

☒ **Term Contract**

**Initial Contract Term:** Initial Contract Term: This Contract becomes effective on Award \_\_\_\_\_ and extends for a period of one (1) year(s).

**Renewal Term:** This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be delivered to the Agency and then submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to two (2) successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

☐ **Alternate Renewal Term** – This contract may be renewed for \_\_\_\_\_ successive \_\_\_\_\_ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

**Delivery Order Limitations:** In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

☐ **Fixed Period Contract:** This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within \_\_\_\_\_ days.

☐ **Fixed Period Contract with Renewals:** This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within \_\_\_\_\_ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that maintenance, monitoring, or warranty services will be provided for \_\_\_\_\_ year(s) thereafter.

☐ **One Time Purchase:** The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

☐ **Other:** See attached.

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**4. NOTICE TO PROCEED:** Vendor shall begin performance of this Contract immediately upon receiving notice to proceed unless otherwise instructed by the Agency. Unless otherwise specified, the fully executed Award Document will be considered notice to proceed.

**5. QUANTITIES:** The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

☒ **Open End Contract:** Quantities listed in this Solicitation are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

☐ **Service:** The scope of the service to be provided will be more clearly defined in the specifications included herewith.

☐ **Combined Service and Goods:** The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

☐ **One Time Purchase:** This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

**6. EMERGENCY PURCHASES:** The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute a breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One Time Purchase contract.

**7. REQUIRED DOCUMENTS:** All of the items checked below must be provided to the Purchasing Division by the Vendor as specified below.

☐ **BID BOND (Construction Only):** Pursuant to the requirements contained in W. Va. Code § 5-22-1(c), All Vendors submitting a bid on a construction project shall furnish a valid bid bond in the amount of five percent (5%) of the total amount of the bid protecting the State of West Virginia. The bid bond must be submitted with the bid.

☐ **PERFORMANCE BOND:** The apparent successful Vendor shall provide a performance bond in the amount of 100% of the contract. The performance bond must be received by the Purchasing Division prior to Contract award.

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☐ **LABOR/MATERIAL PAYMENT BOND:** The apparent successful Vendor shall provide a labor/material payment bond in the amount of 100% of the Contract value. The labor/material payment bond must be delivered to the Purchasing Division prior to Contract award.

In lieu of the Bid Bond, Performance Bond, and Labor/Material Payment Bond, the Vendor may provide certified checks, cashier's checks, or irrevocable letters of credit. Any certified check, cashier's check, or irrevocable letter of credit provided in lieu of a bond must be of the same amount and delivered on the same schedule as the bond it replaces. A letter of credit submitted in lieu of a performance and labor/material payment bond will only be allowed for projects under \$100,000. Personal or business checks are not acceptable. Notwithstanding the foregoing, West Virginia Code § 5-22-1 (d) mandates that a vendor provide a performance and labor/material payment bond for construction projects. Accordingly, substitutions for the performance and labor/material payment bonds for construction projects is not permitted.

☐ **MAINTENANCE BOND:** The apparent successful Vendor shall provide a two (2) year maintenance bond covering the roofing system. The maintenance bond must be issued and delivered to the Purchasing Division prior to Contract award.

☐ **LICENSE(S) / CERTIFICATIONS / PERMITS:** In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

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The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.

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**8. INSURANCE:** The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below and must include the State as an additional insured on each policy prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether or not that insurance requirement is listed in this section.

Vendor must maintain:

☒ **Commercial General Liability Insurance** in at least an amount of: \$1,000,000 <sup>\*\*See Below</sup> per occurrence.

☐ **Automobile Liability Insurance** in at least an amount of: \_\_\_\_\_ per occurrence.

☐ **Professional/Malpractice/Errors and Omission Insurance** in at least an amount of: \_\_\_\_\_ per occurrence. Notwithstanding the forgoing, Vendor's are not required to list the State as an additional insured for this type of policy.

☐ **Commercial Crime and Third Party Fidelity Insurance** in an amount of: \_\_\_\_\_ per occurrence.

☐ **Cyber Liability Insurance** in an amount of: \_\_\_\_\_ per occurrence.

☐ **Builders Risk Insurance** in an amount equal to 100% of the amount of the Contract.

☐ **Pollution Insurance** in an amount of: \_\_\_\_\_ per occurrence.

☐ **Aircraft Liability** in an amount of: \_\_\_\_\_ per occurrence.

☒ **\*\*\*STATE OF WEST VIRGINIA MUST BE LISTED AS ADDITIONAL INSURED ON INSURANCE CERTIFICATE**

☒ **\*\*\*CERTIFICATE HOLDER SHOULD READ AS FOLLOWS:**  
STATE OF WV  
1900 KANAWHA BLVD E, BLDG 5, CHARLESTON, WV 25305

☐

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Notwithstanding anything contained in this section to the contrary, the Director of the Purchasing Division reserves the right to waive the requirement that the State be named as an additional insured on one or more of the Vendor's insurance policies if the Director finds that doing so is in the State's best interest.

**9. WORKERS' COMPENSATION INSURANCE:** The apparent successful Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

**10. [Reserved]**

**11. LIQUIDATED DAMAGES:** This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

☐ \_\_\_\_\_ for \_\_\_\_\_

☒ Liquidated Damages Contained in the Specifications

**12. ACCEPTANCE:** Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

**13. PRICING:** The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.

**14. PAYMENT IN ARREARS:** Payment in advance is prohibited under this Contract. Payment may only be made after the delivery and acceptance of goods or services. The Vendor shall submit invoices, in arrears.

**15. PAYMENT METHODS:** Vendor must accept payment by electronic funds transfer and P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)

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**16. TAXES:** The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

**17. ADDITIONAL FEES:** Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

**18. FUNDING:** This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available.

**19. CANCELLATION:** The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.b.

**20. TIME:** Time is of the essence with regard to all matters of time and performance in this Contract.

**21. APPLICABLE LAW:** This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code or West Virginia Code of State Rules is void and of no effect.

**22. COMPLIANCE WITH LAWS:** Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

**SUBCONTRACTOR COMPLIANCE:** Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

**23. ARBITRATION:** Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

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**24. MODIFICATIONS:** This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.

**25. WAIVER:** The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

**26. SUBSEQUENT FORMS:** The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

**27. ASSIGNMENT:** Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments.

**28. WARRANTY:** The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

**29. STATE EMPLOYEES:** State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

**30. PRIVACY, SECURITY, AND CONFIDENTIALITY:** The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/default.html>.

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**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Mike Miller, General Sales Manager  
(Name, Title)  
Mike Miller, General Sales Manager  
(Printed Name and Title)  
2522 Swords Creek Road, Swords Creek, VA 24649  
(Address)  
276-873-6816 / 276-873-5688  
(Phone Number) / (Fax Number)  
mmiller@edillon.com  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

E. Dillon & Company  
(Company)  
Mike Miller, General Sales Manager  
(Authorized Signature) (Representative Name, Title)  
Mike Miller, General Sales Manager  
(Printed Name and Title of Authorized Representative)  
6/11/20  
(Date)  
(276) 873-6816      (276) 873-5688  
(Phone Number) (Fax Number)

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ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.: CRFQ DOT2000000169

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- ☐ Addendum No. 1
- ☐ Addendum No. 2
- ☐ Addendum No. 3
- ☐ Addendum No. 4
- ☐ Addendum No. 5

- ☐ Addendum No. 6
- ☐ Addendum No. 7
- ☐ Addendum No. 8
- ☐ Addendum No. 9
- ☐ Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

E. Dillon & Company  
Company

Mark Miller  
Authorized Signature

6/11/20  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

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**REQUEST FOR QUOTATION**  
**CRFQ DOT2000000169**  
**Stone and Aggregate Materials and Delivery by Vendor (DOT6620C047)**

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**SPECIFICATIONS**

1. **PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Division of Highways and the West Virginia Adjutant General's Office/West Virginia Army Reserve National Guard, to establish an open-end contract for various sizes and types of Stone and Aggregate Materials for delivery of these items, by the Vendor, to established District locations throughout the State of West Virginia for use by the West Virginia Division of Highways and the Adjutant General's Office/West Virginia Army Reserve National Guard.

This contract shall be F.O.B. to the Division's ESTABLISHED Storage Sites ONLY, Delivery by the Vendor.

2. **DEFINITIONS:** The terms used throughout this solicitation shall have the assigned meanings as indicated below. Additional definitions can be found in Section 2 of the General Terms and Conditions.
- 2.1 "Contract Item" or "Contract Items" means the list of items identified in Section 3 below.
- 2.2 "Pricing Pages" means the schedule of prices and estimated order quantity contained in wvOASIS or attached hereto as Attachment A and used to evaluate the Solicitation.
- 2.3 "WVDOH" means the West Virginia Division of Highways.
- 2.4 "AASHTO" means American Association of State Highway and Transportation Officials. Reference: [www.transportation.org](http://www.transportation.org).
- 2.5 "Contractor" or "Vendor" are interchangeable terms used throughout this Solicitation and is any person or entity that may, through contract, or other means, supply the State or its Subdivisions with commodities or services.
- 2.6 "Standard Specs" means the West Virginia Department of Transportation, Division of Highways Standard Specifications, Roads and Bridges, adopted latest Standard Spec book edition, as modified by all subsequent annual Supplemental Specifications.
- 2.7 "F.O.B. Destination" or "Free-on-Board Destination" means that the WVDOH takes delivery of the products being shipped once the goods arrive at the location specified on the Delivery Order. The vendor pays and bears the freight charges and owns the goods while in transit. The bid price for Materials shall include Delivery at the Vendor's expense.

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- 2.8 "Attachment A" and "Pricing Pages" are interchangeable terms used throughout this solicitation. Attachment A(s) must accompany Attachment B(s). If not provided by Vendor at the time of bid, the bid will be disqualified.
- 2.9 "Attachment B" and "Plant Information Form" are interchangeable terms used throughout this solicitation. Attachment B(s) must accompany Attachment A(s). If not provided by Vendor at the time of bid, the Vendor's bid will be disqualified.

**3. GENERAL REQUIREMENTS:**

- 3.1 **Contract Items and Mandatory Requirements:** Vendor shall provide Agency with the Contract Items listed in Section 3.3 on an open-end and continuing basis. Contract Items must meet or exceed the mandatory requirements as shown below.
- 3.2 **Specifications** The following sections of the Standard Specs, shall apply to the administration of this contract: Sections 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, and 401, as applicable.

A hard copy of the current Standard Specs may be purchased at a cost of \$20.00 (\$15.00 for the 2017 book plus \$5.00 for the latest Supplemental) using Attachment C "Standard Specifications Order Form". The completed form should be emailed to [DOHSpecifications@wv.gov](mailto:DOHSpecifications@wv.gov) or mailed to the following address:

Contract Administration Division  
1900 Kanawha Boulevard, East  
Building Five, Room 840  
Charleston, WV 25305

A free electronic copy of the Standard Specs may be obtained by sourcing:  
[https://transportation.wv.gov/highways/contractadmin/specifications/Documents/SpecBookOrderForm\\_20171128.pdf](https://transportation.wv.gov/highways/contractadmin/specifications/Documents/SpecBookOrderForm_20171128.pdf)

- 3.3 **Materials:** The following materials are to be provided under this contract.

<u>MATERIAL</u>	<u>STANDARD SPECS SECTION</u>
Fine Aggregate (NOTE 1)	702
Coarse Aggregate (NOTE 1 & 4)	703
Crushed Stone	703.1
Riprap	704.2
Stone for Gabions	704.3
Shot Rock	704.8
Abrasives (NOTES 2, 3, 5 & 8)	
Aggregate for Base and Sub-base	704.6

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No. 8 Modified and No. 9 Modified (NOTE 3 & 4)	703.3
No. 11 Limestone for SRIC (NOTE 6)	703.1
Quarry Waste (NOTE 7)	
Steel Slag for SRIC (NOTE 8)	703.3
Imbricated Stone (NOTE 9)	704.5

**NOTE 1:** Fine aggregate on the pricing page shall be considered to be fine aggregate for Portland cement concrete or mortar sand, the particular type to be specified in the Delivery Order. Coarse aggregate on the Pricing Pages is identified by an AASHTO standard size: e.g., AASHTO Size No. 1, AASHTO Size No. 467, etc. Aggregate for base and sub-base on the Pricing Pages is identified by class: e.g., Class 1, Class 2, and Class 9, etc.

**NOTE 2:** Abrasives shall conform to the following specifications:

**A. Quality**

1. The liquid limit shall not exceed 25 and the plasticity index shall not exceed 6.
2. Total deleterious substances including, but not limited to metal, glass, clay, shale, and thin or elongated pieces shall not exceed 3% of the dry weight of the total sample. Deleterious content shall be determined on that fraction of material retained on the U.S. Standard No. 4 (4.75 mm) sieve.
3. When gravel is used as an abrasive, the material retained on the No. 8, the sieve shall have a majority of crushed particles.

**B. Gradation**

The material shall conform to the following gradation requirements determined in accordance with AASHTO T-27:

<u>SIEVE SIZE</u>	<u>% PASSING BY WEIGHT</u>	
	<u>Standard</u>	<u>Modified</u>
1/2 inch	100	100
3/8 inch	85-100	85-100
No. 100	0-10	0-4

**NOTE 3:** In addition to meeting the gradation requirements of AASHTO No. 8 and No. 9 aggregate in table 703.4, Modified AASHTO No. 8 and Modified AASHTO No. 9 aggregate shall have a maximum of 2% passing the No. 200 sieve, when sampled at the source (the Vendor's last point of possession), prior to shipment, as determined by AASHTO T-11 and T-27. The aggregates shall be crushed with a minimum of 80% two face fracture. Modified AASHTO No. 8 and Modified AASHTO No. 9 aggregate shall meet all other requirements for AASHTO No. 8 and AASHTO No. 9 aggregate.

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**NOTE 4:** With exception of the following contract items, grading on all specified sieve sized for material furnished shall be determined by AASHTO T-27 (Dry Test Only) or by AASHTO T-27 with AASHTO T-11:

- Item J, AASHTO No. 7
- Item K, AASHTO No. 8
- Item L, AASHTO No. 9
- Item S, AASHTO No. 8 Modified
- Item T, AASHTO No. 9 Modified

The grading for the above items shall be determined by AASHTO T-27 and AASHTO T-11.

**NOTE 5:** Cinders shall conform to the following specifications:

## A. Definition

Cinders (Power Plant Slag) consists of Wet Bottom Boiler Slag (shiny, black, glassy material) formed when molten ash from the burning of coal drops into water and shatters at the bottom of the boiler, and/or Bottom Ash formed when ash particles from the burning of pulverized coal is allowed to air cool at the bottom of the furnace.

## B. Quality

Total deleterious substances, including but not limited to metal, glass, clay, shale, and thin or elongated pieces, shall not exceed 3% of the dry weight of the total sample. Deleterious content shall be determined on that fraction of material retained on the US Standard No. 4 (4.75 mm) sieve.

## C. Gradation

The material shall conform to the following gradation requirements determined in accordance with AASHTO T-27.

<u>SIEVE SIZE</u>	<u>% PASSING BY WEIGHT</u>
1/2 inch	100
3/8 inch	85-100
No. 100	0-20

**NOTE 6:** No. 11 Limestone for SRIC shall conform to the following specifications:

## A. Quality

1. The liquid limit shall not exceed 25 and the plasticity index shall not exceed 6.
2. Total deleterious substances including, but not limited to metal, glass, clay, shale, and thin or elongated pieces shall not exceed 1% of the dry weight of the

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total sample. Deleterious content shall be determined on that fraction of material retained on the U.S. Standard No. 8 (2.36 mm) sieve.

**B. Gradation**

The material shall conform to the following gradation requirements determined in accordance with AASHTO T-27:

<u>SIEVE SIZE</u>	<u>% PASSING BY WEIGHT</u>
3/8 inch	100
No. 4	40-90
No. 8	10-40
No. 100	0-5

**NOTE 7:** Quarry Waste shall meet the WVDOH specifications 716.1.1 – Random Material.

**NOTE 8:** Steel Slag for SRIC, Pricing Pages Item OC, shall conform to the following specifications:

**A. Quality**

1. The liquid limit shall not exceed 25 and the plasticity index shall not exceed 6.
2. Total deleterious substances including, but not limited to metal, glass, clay, shale, and thin or elongated pieces shall not exceed 3% of the dry weight of the total sample. Deleterious content shall be determined on that fraction of material retained on the U.S. Standard No. 4 (4.75 mm) sieve.

**B. Gradation**

The material shall conform to the following gradation requirements determined in accordance with AASHTO T-27:

<u>SIEVE SIZE</u>	<u>% PASSING BY WEIGHT</u>
1/2 inch	100
3/8 inch	85-100
No. 100	0-20

**NOTE 9:** Imbricated Stone/Rock shall meet the Standard Specs 704.5 – Special Rock Fill. Size shall be a minimum of 36 inches with a maximum of 72 inches. Imbricated Stone/Rock shall have two flat surfaces that may be used in a stackable manner. Imbricated Stone/Rock may be used in conjunction with Standard Specs 218.3 and 218.4.

**3.4 Sampling and Testing:**

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Sampling and testing for quality of all items furnished in this contract will be the responsibility of the WVDOH. Minimum frequency of sampling and testing for quality on all materials (other than those sources already covered by the WVDOH's "commercial source" approval) will be at least one sample every six days of shipment (or if tested during production, at least one sample every six days of production).

Other minimum frequencies shall be in accordance with the following:

<u>Property</u>	<u>Frequency</u>
Gradation - Delivered Material	One sample per each day of shipment or if tested during production, one sample per each day of production. See NOTE 1 below.
Moisture Content	See NOTE 2 below.

All samples taken by the Vendor shall be by a Certified Aggregate Sampler or Certified Aggregate Inspector. Tests shall be performed by a Certified Aggregate Inspector.

**NOTE 1:** The Vendor will be responsible for providing test results attesting to the gradation of materials delivered. Gradation results from the production source will be acceptable.

**NOTE 2:** In the event visual inspection of the aggregate indicates excess or unusual moisture beyond what is normally expected in the aggregate, the WVDOH reserves the right to determine the moisture content by standard methods in accordance with established Division procedures. If this becomes necessary, the net weight of the portion represented will be adjusted utilizing the test results obtained by the WVDOH in accordance with MP 700.00.22. Items OA, OB, OC, PA and PB (Abrasives) will be considered fine aggregate outlined in MP 700.00.22.

**3.5 Acceptance Plan:**

Per section 703 of the Standard Specs, crushed stone shall consist of particles of clean, hard, tough, durable rock, free from adherent and foreign material. Acceptance for gradation shall be based on test results, provided and certified by the Vendor to be true test results and representative of the material supplied to the WVDOH, on consecutive random samples from a lot. A lot shall consist of a quantity of material represented by an average value (not to exceed 5 sub-lots). A sub-lot shall consist of the quantity of material represented by a single gradation test. In the case where only one sample is taken to represent the total quantity, the sub-lot and lot will be considered the same. Frequency of sampling and testing shall be in accordance with the Vendor's quality control plan outlined in MP

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700.00.51. The Vendor shall provide the gradation test results to the WVDOH within 72 hours.

WVDOH reserves the right to have environmental sources sample, test and evaluate material deliveries. If material fails to comply with the WVDOH quality requirements, the nonconforming material will not be accepted and shall be removed and replaced at the Vendor's expense or, at the option of the ordering District, may be left in place with reduced payment.

Gradation test results shall be averaged in accordance with MP 300.00.51. When the average falls outside the applicable limits, the entire lot of material represented thereby will be considered non-conforming to the extent that the last of its sub-lots is non-conforming. When a lot of material is nonconforming, then the last sub-lot contained therein shall have its degree of non-conformance determined as set forth below.

When a sub-lot of material is to have its price adjusted, the percentage point difference between the non-conforming test value and the specification limit shall be determined for each sieve size determined to be non-conforming, and this value shall be multiplied by its appropriate multiplication factor as set forth in Table 1.

**TABLE 1**

<u>NONCONFORMING SIEVE SIZE</u>	<u>MULTIPLICATION FACTOR</u>
Plus No. 40	1
No. 40	1.5
No. 50	1.5
No. 100	2.0
	(1.3 for abrasives and Cinders)
No. 20	2.5
1/2"	1
3/8"	1

The total measure of non-conformance of an individual sub-lot is the sum of all non-conformances on the various sieve sizes of that sub-lot. In no case, however, shall a sub-lot of material have its price adjusted more than once, and the first adjustment which is determined shall apply.

When the total degree of non-conformance has been established and it is 12 or less, the material will be paid for at an adjusted contract price as specified in Table 2.

**TABLE 2**

<u>DEGREE OF NON-CONFORMANCE</u>	<u>PERCENT OF CONTRACT PRICE TO BE REDUCED</u>
1.0 TO 3.0	2

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3.1 TO 5.0	4
5.1 TO 8.0	7
8.1 TO 12.0	11
Greater than 12	*

\*The WVDOH will make a special evaluation of the material and determine the appropriate action.

In the event a Vendor delivers a specific quantity of material from a stockpile, and said quantity is less than the total quantity contained in the stockpile and it has been determined from his certified test data that a non-conforming sub-lot(s) is contained in said stockpile, the price reduction shall be calculated for the specific quantity as follows:

The percent price reduction shall be determined as set forth above for the non-conforming sub-lot. The quantity represented by the non-conforming sub-lot shall then be calculated as a percent of the total (total material contained in the stockpile). To determine the price reduction on the specific quantity delivered, multiply the percent of non-conforming material contained in the stockpile by the quantity delivered, and reduce this quantity by the percent price reduction as determined.

Example: If it has been determined that a stockpile of 100 tons contains 10 percent failing material, and said material is to have its price reduced by 4 percent, then the actual quantity delivered, say 15 tons, will be multiplied by 0.10 (10 percent failing material) which equals 1.5 tons. These 1.5 tons will thus have its price reduced by 4 percent. The remaining 13.5 tons will be paid for at full contract price.

$$TD \left( 1 - \frac{PQ_n}{100Q_t} \right) = AP \text{ (price to be paid after adjustment)}$$

WHERE

TD = tonnage delivered

P = percent price reduction

D = cost per ton

Q<sub>n</sub> = quantity of non-conforming sub-lot(s)

Q<sub>t</sub> = quantity of total stockpile

If two sub-lots are non-conforming within the stockpile, calculate each separately for the adjusted payment on the quantity delivered (as above). Add these two adjusted payments together and subtract from the total the price to be paid before

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adjustment for tonnage delivered (TD). If three sub-lots are non-conforming, calculate each separately and subtract twice the price to be paid before adjustment for tonnage delivered, and so on.

### Example:

$(AP1 + AP2) - TD = \text{Final price to be paid after adjustments}$

OR

$(AP1 + AP2 + AP3) - 2 TD = \text{Final price to be paid after adjustments}$

WHERE: AP = price to be paid after initial adjustment for one non-conforming sub-lot determined by the above equation.

T = tonnage delivered

D = cost per ton

In the event material is delivered from a continuous stockpile, that is, a stockpile which is continuously being replenished while also having material removed for these applications, certification shall be based on the shipment samples.

### 3.6 Weighing Materials Delivered by Modes of Transportation Other Than Trucks

Materials delivered to the designated site by barge, or other non-truck modes shall have their weight determined by a means acceptable to the WVDOH, and the weights of materials so shipped shall be certified, by the Vendor or his authorized agent, to be correct.

The minimum barge delivery requested will be approximately 6,500 tons per the order. When barge delivery is required, Contract Items will be ordered in 1,500-ton increments.

### 3.7 Bid Instructions:

#### 3.7.1 Plant Information Form shall include:

Vendor shall complete Attachment B "Plant Information Form(s)" by providing the Vendor's Source Information for all Materials being provided to the WVDOH through this contract. Vendors may bid any or all items on the Attachment A "Pricing Pages".

#### 3.7.1 Plant Information Form shall include:

Information requested for Limestone, Sandstone, Gravel, or Sand:

a) Exact Name of Plant Sourcing Material

b) Exact Physical Address Location of Vendor's Storage Site(s)

Information requested for Cinders, Blast Furnace Slag, or Steel Slag:

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- c) Exact Name of Plant Sourcing Material
- d) Exact Physical Address Location of Vendor's Plant/Storage Site(s)

FAILURE TO PROVIDE THE REQUIRED INFORMATION SHALL DISQUALIFY THIS STORAGE SITE(S) AS A SOURCE FOR THE BID ITEMS.

- 3.7.2 Pricing Pages shall be F.O.B. Destination of the Division's established District Storage Site(s), for applicable Contract Items A-W, Z and AA per District, per location and the Adjutant General per locations.

A Vendor may submit more than one Vendor's Storage Site information on one Information Attachment Form ONLY if bid pricing is the SAME for all Storage Sites and all WVDOH and Adjutant General locations bid. A separate bid with Pricing Pages and Plant Information form MUST be submitted when bid price varies between Vendor's Storage Sites. Vendor Shall clearly indicate sourced Plant location on each set of the Pricing Pages to eliminate any confusion as to which Pricing relates to which Plant.

Vendor's bid will be disqualified if both Attachment A "Pricing Page" AND Attachment B "Plant Information Form" are not submitted with their bid packet.

## 4. CONTRACT AWARD:

- 4.1 **Contract Award:** The Contract is intended to provide Agencies with a purchase price on all Contract Items. Qualified vendors will be awarded a Contract on Pricing Page F.O.B. Destination of the Division's established Storage Site to determine a unit price for those locations and items for which their bid is low based on cost, per cubic yard.

Bids submitted will be evaluated by the WVDOH based on cost per cubic yard F.O.B. Destination at the Agency's established Storage Site. Cost per cubic yard will be determined by multiplying the Vendor's per ton bid price in dollars by a "Tons per Cubic Yard Factor" which is listed in the following table:

Aggregate – Tons per Cubic Yard Factors

Item	Limestone	Type of Material (Numbers in parenthesis are pounds per cubic yard.)				
		Sandstone	Gravel	Blast Furnace Slag	Steel Slag	Cinders

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Class 1, 2, 9, 10	1.46 (2920)	1.46 (2920)	1.46 (2920)	1.36 (2720)	1.57 (3140)	1.81 (3620)
AASHTO sizes No. 1 thru No. 7	1.30 (2600)	1.30 (2600)	1.30 (2600)	1.04 (2080)	1.41 (2820)	1.61 (3220)
AASHTO sizes No. 8 thru No. 10	1.32 (2640)	1.32 (2640)	1.32 (2640)	1.20 (2400)	1.35 (2700)	1.61 (3220)
Gabions	1.31 (2620)	1.31 (2620)	1.31 (2620)	----	----	----
Fine Aggregate	1.40 (2800)	1.40 (2800)	1.40 (2800)	1.36 (2720)	1.46 (2900)	1.77 (3540)
Abrasives	1.36 (2720)	1.36 (2720)	1.36 (2720)	1.28 (2560)	1.46 (2900)	1.75 (3500)*
Rip Rap/Shot Rock	1.31 (2620)	1.31 (2620)	----	----	----	----

Cinders (Numbers in parenthesis are pounds per cubic yard.)					
Source*	*In the event the bidding source is not listed, it will be necessary for the WVDOH to establish the weight per unit volume of said source prior to award.				
Albright Power Albright, WV	0.90 (1792)				
Burger Power Dilles Bottom, OH	1.29 (2579)				
Fort Martin Power Fort Martin, WV	0.94 (1883)				
Harrison Power Haywood, WV	0.95 (1900)				
John Amos Power Winfield, WV	0.82 (1631)				
Pleasants Power Plant Willow Island, WV	1.09 (2185)				
Mountaineer Power New Haven, WV	0.65 (1305)				
Bruce Mansfield Plant Shippingport, PA	1.09 (2185)				
Virginia Electric Power Mt. Storm, VA	0.79 (1585)				
Hatfield Power Masontown, PA	0.85 (1700)				

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- 4.2 **Pricing Pages:** Vendor shall complete Attachment A "Pricing Pages" per instructions in Section 3.7, Bid Instructions.

Attachment A "Pricing Pages" contain a list of Contract Items along with estimated purchase volume F.O.B. Destination at the Agency's established Storage Site. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

Vendor should electronically enter the information into Attachment A "Pricing Pages", through wvOASIS, if available, or as an electronic document. In most cases, the Vendor can request an electronic copy of Attachment A "Pricing Pages" for bid purposes by sending an email request to the following address:  
Crystal.G.Hustead@wv.gov

- 4.3 **Contract award transition:** Upon the award of this contract, whether the effective date or the completed and encumbered date or an established date by the WVDOH, the WVDOH Maintenance Division will announce the effective date of use of this contract to the Districts and the Vendors. Upon the announced effective date of use by the WVDOH Maintenance Division to the Districts and Vendors, any Delivery Order issued toward the 2019-2020 Materials and Delivery by the Vendor Contracts shall remain in effect and should not be cancelled until that Delivery Order is filled; however, after ten (10) working days of the Districts' and Vendors' notice, any Delivery Order that has not been completely filled by the Vendors from the 2019-2020 Materials and Delivery by the Vendor Contracts shall NOT be completed, but a cancellation notice will be sent to that Vendor from the issuing District for cancellation of the balance of that Delivery Order only. No Delivery Order from the 2019-2020 Materials and Delivery by the Vendor Contracts should be held open by the District or the Vendor longer ten (10) working days after the notice to the Districts and the Vendors of the effective date of use of the new contracts.

This directive is issued to assist the Districts and the Vendors when fulfilling open Delivery Orders only. It is NOT issued to cause harm or to take contracts from one Vendor to give to another Vendor, but to establish a transition process from one contract into another contract.

## 5. ORDERING AND PAYMENT:

- 5.1 **Ordering:** Vendor shall accept orders through wvOASIS, regular mail, facsimile, e-mail, or any other written forms of communication. Vendor may, but is not required to, accept on-line orders through a secure internet ordering portal/website. If Vendor can accept on-line orders, it should include in its response a brief description of how Agencies may utilize the on-line ordering system. Vendor shall

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ensure that its on-line ordering system is properly secured prior to processing Agency orders on-line. Vendor shall maintain communication of its current phone numbers, fax numbers, e-mail addresses, location addresses, and all ordering/ billing/ payment addresses with WVDOH and in wvOASIS as applicable.

**5.1.1 NOTE:** To acknowledge all Agency orders and ascertain Delivery Order acceptance, Vendor must respond to the ordering Agency - in writing - by either email or fax to all Agency Delivery Orders by no later than five business days of the date of the Delivery Order and by 4:00p.m. on the fifth business day. Failure for any reason to provide the WVDOH with written acknowledgement of any Delivery Orders/revisions within five business days of the sent date of the Delivery Order shall be considered Delivery Order refusal or failure.

**5.2 Payment:** Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia. The State of West Virginia currently utilizes a Purchasing Card (P-Card) program, administered under contract by a banking institution, to process payment for goods and services through state designated credit cards. Under this Contract, Vendor must accept payment by electronic funds transfer and P-Card. **Electronic Funds Transfer for payment is available through the WV State Auditor's Office.** The Vendor may visit the WV State Auditor's website ([www.wvsao.gov](http://www.wvsao.gov)) for all necessary forms and instructions. Payment method for each Delivery Order may be dictated at WVDOH's discretion.

## 6. DELIVERY AND RETURN:

**6.1 Delivery Time:** After a Delivery Order is received, Vendor shall deliver standard and emergency orders according to the Agency's established date and timeframe as indicated by the Agency on the Delivery Order. Vendor shall ship all orders in accordance with the Agency's Delivery Order schedule and shall not hold orders until a minimum delivery quantity is met.

**6.2 Refused, Late, or "Failed" Delivery:** If the Vendor refuses or fails to deliver the ordered goods and services in accordance with the Agency's due date/timeframe specified by the Agency on the Delivery Order, Vendor shall provide to the ordering Agency a written reason for failure by no later five (5) business days of the date of the Agency Delivery order, and by 4:00pm on the fifth day.

If the Vendor fails to provide a written response to any Agency Delivery Order within five business days, or by 4:00pm on the fifth day from the Agency's Delivery Order date, or fails to deliver the Agency's order according to the timeline

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specified on the Agency's written order, the Agency may cancel the order and seek to obtain the ordered goods and services from the next calculated low bid Vendor. If the Vendor delivers services or products whose quality fails to meet the standards of these Specifications, such failures shall be considered harmful to the Agency, and at its own discretion, the Agency may cancel the failed order and seek to obtain the ordered goods and services from the next calculated low bid Vendor, or proceed with an Emergency Purchase from the open market. In the event the Vendor failures cause harm to the Agency, Liquidated Damages may be applied at the Agency's discretion, per Section 7.3 of the Contract Specifications and in accordance with the Standard Specs Section 108.7.

Any Agency seeking to obtain items from a third party under this provision must first obtain approval of the Purchasing Division.

- 6.3 Delivery Payment/Risk of Loss:** Standard order delivery shall be F.O.B. Destination to the Agency's location. Vendor shall include the cost of standard order delivery charges in its bid pricing/discount and is not permitted to charge the Agency separately for such delivery. The Agency will pay delivery charges on all emergency orders if the Vendor invoices those delivery costs as a separate charge with the original freight bill attached to the invoice.
- 6.4 Return of Unacceptable Items:** If the Agency deems the Contract Items to be unacceptable, the Contract Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. If the original packaging cannot be utilized for the return, Vendor will supply the Agency with appropriate return packaging upon request. All returns of unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive a full credit or refund for the purchase price, at the Agency's discretion.
- 6.5 Return Due to Agency Error:** Items ordered in error by the Agency will be returned for credit within 30 days of receipt, with all freight charges paid by the Vendor to the Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

**7. VENDOR DEFAULT:**

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**7.1** The following shall be considered a vendor default under this Contract.

- 7.1.1** Failure to provide Contract Items in accordance with the requirements contained herein.
- 7.1.2** Failure to comply with other specifications and requirements contained herein.
- 7.1.3** Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.
- 7.1.4** Failure to remedy deficient performance upon request.

**7.2** The following remedies shall be available to Agency upon default.

- 7.2.1** Immediate cancellation of the Contract.
- 7.2.2** Immediate cancellation of one or more delivery orders issued under this contract.
- 7.2.3** Any other remedies available in law or equity.

**8. MISCELLANEOUS:**

- 8.1 No Substitutions:** Vendor shall supply only Contract Items submitted unless a contract modification is approved in accordance with the provisions contained in this Contract.
- 8.2 Vendor Supply:** Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.
- 8.3 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this contract.
- 8.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract Manager must be

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available during normal business hours to address any customer service or other issues related to this Contract. Vendor shall provide and maintain the Agency with current email addresses, billing/payment addresses, phone numbers, fax numbers, and any changes to the Contract Manager during the life of the contract. Vendor should list its Contract Manager and his or her contact information below.

Contract Manager: Mike Miller  
Telephone Number: (276) 873-6816  
Fax Number: (276) 873-4208  
Email Address: mmiller@edillon.com

Revised 10/27/2014

Jun 11 2020 11:49am  
P035

EDILLON

Received: 2768735688

2768735688

03/01/2013 01:24



Contract Item	Description of Aggregate	Estimated Quantity (TONS)	Location of DOH Storage Site	Bid Price (\$/Ton) F.O.B. DOH Storage Site
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BOONE COUNTY

				LIMESTONE SANDSTONE GRAVEL, SAND	BLAST FURNACE SLAG	STEEL SLAG
A	Class 1	2500	Seth			
D	AASHTO #1	500	Seth			
E	AASHTO #3	1800	Seth			
G	AASHTO #467	1000	Seth			
L	AASHTO #9	1000	Seth			
OA	Limestone Std Abr.	2500	Seth			
OB	Sandstone Std Abr.	2500	Seth			
OC	Steel Slag for SRIC	2500	Seth			
PA	Limestone Mod Abr.	2500	Seth			
PB	Sandstone Mod Abr.	2500	Seth			
S	AASHTO #8M	1500	Seth			

BOONE COUNTY

A	Class 1	10000	Rock Creek			
D	AASHTO #1	1000	Rock Creek			
E	AASHTO #3	2500	Rock Creek			
G	AASHTO #467	1000	Rock Creek			
L	AASHTO #9	1000	Rock Creek			
M	Gabion Stone	1500	Rock Creek			
N	Fine Aggregate	500	Rock Creek			
OA	Limestone Std Abr.	2500	Rock Creek			
OB	Sandstone Std Abr.	2500	Rock Creek			
OC	Steel Slag for SRIC	2500	Rock Creek			
PA	Limestone Mod Abr.	2500	Rock Creek			
PB	Sandstone Mod Abr.	2500	Rock Creek			
S	AASHTO #8M	2500	Rock Creek			

BOONE COUNTY

A	Class 1	2000	Clinton			
G	AASHTO #467	1000	Clinton			
L	AASHTO #9	1000	Clinton			
OA	Limestone Std Abr.	1000	Clinton			
OB	Sandstone Std Abr.	1000	Clinton			
OC	Steel Slag for SRIC	1000	Clinton			
PA	Limestone Mod Abr.	1000	Clinton			
PB	Sandstone Mod Abr.	1000	Clinton			

CLAY COUNTY

A	Class 1	0	Big Otter			
E	AASHTO #3	0	Big Otter			
G	AASHTO #467	0	Big Otter			
S	AASHTO #8M	0	Big Otter			



Contract Item	Description of Aggregate	Estimated Quantity (TONS)	Location of DOH Storage Site	Bid Price (\$/Ton) F.O.B. DOH Storage Site
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CABELL COUNTY

				LIMESTONE SANDSTONE GRAVEL, SAND	BLAST FURNACE SLAG	STEEL SLAG
A	Class 1	6000	Barboursville Lot			
E	AASHTO #3	1000	Barboursville Lot			
G	AASHTO #467	1000	Barboursville Lot			
H	AASHTO #57	500	Barboursville Lot			
I	AASHTO #67	5000	Barboursville Lot			
K	AASHTO #8	2500	Barboursville Lot			
L	AASHTO #9	1000	Barboursville Lot			
M	Gabion Stone	1000	Barboursville Lot			
OA	Limestone Std Abr.	500	Barboursville Lot			
OC	Steel Slag for SRIC	500	Barboursville Lot			
PA	Limestone Mod Abr.	500	Barboursville Lot			
Q	Rip Rap	2000	Barboursville Lot			
R	Shot Rock	1000	Barboursville Lot			
S	AASHTO #8M	1000	Barboursville Lot			
V	#11 Limestone Abr.	3000	Barboursville Lot			

LINCOLN COUNTY

A	Class 1	1000	Harts	32.85		
B	Class 2	500	Harts	—		
E	AASHTO #3	500	Harts	34.60		
H	AASHTO #57	500	Harts	35.37		
K	AASHTO #8	1000	Harts	35.37		
M	Gabion Stone	1000	Harts	34.60		
OA	Limestone Std Abr.	1000	Harts	—		
OC	Steel Slag for SRIC	1000	Harts	—		
Q	Rip Rap	500	Harts	—		
R	Shot Rock	1000	Harts	—		
S	AASHTO #8M	500	Harts	—		
V	#11 Limestone Abr.	1000	Harts	—		

LINCOLN COUNTY

A	Class 1	5000	West Hamlin			
B	Class 2	1000	West Hamlin			
E	AASHTO #3	1500	West Hamlin			
H	AASHTO #57	2000	West Hamlin			
I	AASHTO #67	1000	West Hamlin			
K	AASHTO #8	2000	West Hamlin			
M	Gabion Stone	1500	West Hamlin			
OA	Limestone Std Abr.	1000	West Hamlin			
OC	Steel Slag for SRIC	1000	West Hamlin			
Q	Rip Rap	2000	West Hamlin			
R	Shot Rock	1000	West Hamlin			
S	AASHTO #8M	1000	West Hamlin			
V	#11 Limestone Abr.	2000	West Hamlin			



Contract Item	Description of Aggregate	Estimated Quantity (TONS)	Location of DOH Storage Site	Bid Price (\$/Ton) F.O.B. DOH Storage Site
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CALHOUN COUNTY

				LIMESTONE SANDSTONE GRAVEL, SAND	BLAST FURNACE SLAG	STEEL SLAG
A	Class 1	3600	Millstone			
E	AASHTO #3	1800	Millstone			
F	AASHTO #4	2000	Millstone			
G	AASHTO #467	5000	Millstone			
H	AASHTO #57	2500	Millstone			
I	AASHTO #67	2500	Millstone			
M	Gabion Stone	600	Millstone			
OA	Limestone Std Abr.	2500	Millstone			
OB	Sandstone Std Abr.	2500	Millstone			
OC	Steel Slag for SRIC	2500	Millstone			
R	Shot Rock	2500	Millstone			
S	AASHTO #8M	1150	Millstone			

JACKSON COUNTY

A	Class 1	1000	Medina - I-77			
E	AASHTO #3	1000	Medina - I-77			
OA	Limestone Std Abr.	750	Medina - I-77			
OB	Sandstone Std Abr.	750	Medina - I-77			
OC	Steel Slag for SRIC	750	Medina - I-77			

JACKSON COUNTY

A	Class 1	7000	Ripley			
D	AASHTO #1	500	Ripley			
E	AASHTO #3	1000	Ripley			
G	AASHTO #467	5000	Ripley			
I	AASHTO #67	5000	Ripley			
M	Gabion Stone	500	Ripley			
OB	Sandstone Std Abr.	3000	Ripley			
OC	Steel Slag for SRIC	3000	Ripley			
Q	RipRap	250	Ripley			
R	Shot Rock	1000	Ripley			
S	AASHTO #8M	1500	Ripley			
T	AASHTO #9M	1500	Ripley			

PLEASANTS COUNTY

A	Class 1	5000	Colin Anderson Lot			
D	AASHTO #1	1500	Colin Anderson Lot			
E	AASHTO #3	1500	Colin Anderson Lot			
G	AASHTO #467	1000	Colin Anderson Lot			
H	AASHTO #57	2000	Colin Anderson Lot			
M	Gabion Stone	2000	Colin Anderson Lot			
S	AASHTO #8M	1000	Colin Anderson Lot			
T	AASHTO #9M	1000	Colin Anderson Lot			



Contract Item Description of Aggregate Estimated Quantity (TONS) Location of DOH Storage Site

DODDRIDGE COUNTY

				LIMESTONE SANDSTONE GRAVEL, SAND	BLAST FURNACE SLAG	STEEL SLAG
A	Class 1	6000	Smithburg			
B	Class 2	2000	Smithburg			
D	AASHTO #1	4000	Smithburg			
E	AASHTO #3	4000	Smithburg			
G	AASHTO #467	3000	Smithburg			
H	AASHTO #57	3000	Smithburg			
K	AASHTO #8	6000	Smithburg			
L	AASHTO #9	4000	Smithburg			
M	Gabion Stone	2500	Smithburg			
N	Fine Aggregate	4000	Smithburg			
OA	Limestone Std Abr.	4000	Smithburg			
OB	Sandstone Std Abr.	4000	Smithburg			
OC	Steel Slag for SRIC	4000	Smithburg			
PA	Limestone Mod Abr.	4000	Smithburg			
PB	Sandstone Mod Abr.	4000	Smithburg			
Q	RipRap	2000	Smithburg			
R	Shot Rock	1500	Smithburg			
W	Quarry Waste	100	Smithburg			

HARRISON COUNTY

A	Class 1	18000	Gore			
B	Class 2	4000	Gore			
D	AASHTO #1	2000	Gore			
E	AASHTO #3	5000	Gore			
G	AASHTO #467	4000	Gore			
H	AASHTO #57	8000	Gore			
K	AASHTO #8	8000	Gore			
L	AASHTO #9	4000	Gore			
M	Gabion Stone	4000	Gore			
OA	Limestone Std Abr.	4000	Gore			
OB	Sandstone Std Abr.	4000	Gore			
OC	Steel Slag for SRIC	4000	Gore			
PA	Limestone Mod Abr.	4000	Gore			
PB	Sandstone Mod Abr.	4000	Gore			
Q	RipRap	2000	Gore			
R	Shot Rock	500	Gore			
W	Quarry Waste	100	Gore			

HARRISON COUNTY

A	Class 1	1000	Saltwell I-79			
K	AASHTO #8	3000	Saltwell I-79			
L	AASHTO #9	2000	Saltwell I-79			
R	Shot Rock	500	Saltwell I-79			



Contract Item	Description of Aggregate	Estimated Quantity (TONS)	Location of DOH Storage Site	Bid Price (\$/Ton) F.O.B. DOH Storage Site
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BERKELEY COUNTY

				LIMESTONE SANDSTONE GRAVEL, SAND	BLAST FURNACE SLAG	STEEL SLAG
A	Class 1	3000	Martinsburg			
B	Class 2	3000	Martinsburg			
C	Class 10	1000	Martinsburg			
E	AASHTO #3	3000	Martinsburg			
H	AASHTO #57	3500	Martinsburg			
J	AASHTO #7	3000	Martinsburg			
L	AASHTO #9	1000	Martinsburg			
M	Gabion Stone	500	Martinsburg			
N	Fine Aggregate	500	Martinsburg			
OA	Limestone Std Abr.	4500	Martinsburg			
OB	Sandstone Std Abr.	4500	Martinsburg			
OC	Steel Slag for SRIC	4500	Martinsburg			
PA	Limestone Mod Abr.	4500	Martinsburg			
PB	Sandstone Mod Abr.	4500	Martinsburg			
Q	Riprap	500	Martinsburg			
R	Shot Rock	2000	Martinsburg			
S	AASHTO #8M	5000	Martinsburg			
T	AASHTO #9M	1000	Martinsburg			
W	Quarry Waste	500	Martinsburg			

GRANT COUNTY

A	Class 1	3500	Petersburg			
B	Class 2	3500	Petersburg			
C	Class 10	1000	Petersburg			
E	AASHTO #3	500	Petersburg			
J	AASHTO #7	2500	Petersburg			
K	AASHTO #8	2500	Petersburg			
M	Gabion Stone	500	Petersburg			
OA	Limestone Std Abr.	2000	Petersburg			
OB	Sandstone Std Abr.	2000	Petersburg			
OC	Steel Slag for SRIC	2000	Petersburg			
PA	Limestone Mod Abr.	2000	Petersburg			
PB	Sandstone Mod Abr.	2000	Petersburg			
Q	Riprap	500	Petersburg			
R	Shot Rock	2000	Petersburg			
S	AASHTO #8M	3000	Petersburg			
T	AASHTO #9M	750	Petersburg			
W	Quarry Waste	500	Petersburg			



Contract Item	Description of Aggregate	Estimated Quantity (TONS)	Location of DOH Storage Site	Bid Price (\$/Ton) F.O. B. DOH Storage Site		
<u>BROOKE COUNTY</u>				LIMESTONE SANDSTONE GRAVEL, SAND	BLAST FURNACE SLAG	STEEL SLAG
A	Class 1	15000	Wellsburg			
D	AASHTO #1	500	Wellsburg			
E	AASHTO #3	500	Wellsburg			
G	AASHTO #467	1000	Wellsburg			
H	AASHTO #57	2000	Wellsburg			
I	AASHTO #67	1000	Wellsburg			
K	AASHTO #8	1500	Wellsburg			
M	Gabion Stone	1000	Wellsburg			
N	Fine Aggregate	100	Wellsburg			
OA	Limestone Std Abr.	500	Wellsburg			
OB	Sandstone Std Abr.	500	Wellsburg			
OC	Steel Slag for SRIC	500	Wellsburg			
PA	Limestone Mod Abr.	5000	Wellsburg			
PB	Sandstone Mod Abr.	5000	Wellsburg			
Q	Riprap	1000	Wellsburg			
R	Shot Rock	500	Wellsburg			
S	AASHTO #8M	2000	Wellsburg			

BROOKE COUNTY

A	Class 1	3000	Weirton			
D	AASHTO #1	500	Weirton			
E	AASHTO #3	500	Weirton			
G	AASHTO #467	500	Weirton			
H	AASHTO #57	1000	Weirton			
I	AASHTO #67	1000	Weirton			
K	AASHTO #8	5000	Weirton			
M	Gabion Stone	500	Weirton			
N	Fine Aggregate	100	Weirton			
OA	Limestone Std Abr.	4000	Weirton			
OB	Sandstone Std Abr.	4000	Weirton			
OC	Steel Slag for SRIC	4000	Weirton			
PA	Limestone Mod Abr.	4000	Weirton			
PB	Sandstone Mod Abr.	4000	Weirton			
R	Shot Rock	500	Weirton			
S	AASHTO #8M	2000	Weirton			



Contract Item	Description of Aggregate	Estimated Quantity (TONS)	Location of DOH Storage Site	LIMESTONE SANDSTONE GRAVEL, SAND	BLAST FURNACE SLAG	STEEL SLAG
<b>BARBOUR COUNTY</b>						
A	Class 1	2000	Belington			
B	Class 2	1500	Belington			
D	AASHTO #1	500	Belington			
E	AASHTO #3	500	Belington			
G	AASHTO #467	700	Belington			
H	AASHTO #57	1000	Belington			
K	AASHTO #8	1500	Belington			
L	AASHTO #9	1000	Belington			
M	Gabion Stone	200	Belington			
OA	Limestone Std Abr.	3000	Belington			
OB	Sandstone Std Abr.	3000	Belington			
OC	Steel Slag for SRIC	3000	Belington			
PA	Limestone Mod Abr.	500	Belington			
PB	Sandstone Mod Abr.	500	Belington			
R	Shot Rock	500	Belington			

**BARBOUR COUNTY**

A	Class 1	6000	Philippi			
B	Class 2	3000	Philippi			
D	AASHTO #1	500	Philippi			
E	AASHTO #3	500	Philippi			
G	AASHTO #467	2000	Philippi			
H	AASHTO #57	1200	Philippi			
K	AASHTO #8	2500	Philippi			
L	AASHTO #9	1500	Philippi			
M	Gabion Stone	500	Philippi			
OA	Limestone Std Abr.	5000	Philippi			
OB	Sandstone Std Abr.	5000	Philippi			
OC	Steel Slag for SRIC	5000	Philippi			
PA	Limestone Mod Abr.	500	Philippi			
PB	Sandstone Mod Abr.	500	Philippi			
R	Shot Rock	500	Philippi			

**BRAXTON COUNTY**

A	Class 1	500	Burnsville I-79			
K	AASHTO #8	1000	Burnsville I-79			
L	AASHTO #9	1000	Burnsville I-79			
M	Gabion Stone	500	Burnsville I-79			
OA	Limestone Std Abr.	1500	Burnsville I-79			
OB	Sandstone Std Abr.	1500	Burnsville I-79			
OC	Steel Slag for SRIC	1500	Burnsville I-79			
PA	Limestone Mod Abr.	500	Burnsville I-79			
PB	Sandstone Mod Abr.	500	Burnsville I-79			
R	Shot Rock	500	Burnsville I-79			



Contract Item	Description of Aggregate	Estimated Quantity (TONS)	Location of DOH Storage Site	Bid Price (\$/Ton) F.O.B. DOH Storage Site
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PENDLETON COUNTY

				LIMESTONE SANDSTONE GRAVEL, SAND	BLAST FURNACE SLAG	STEEL SLAG
A	Class 1	1000	Brandywine			
B	Class 2	450	Brandywine			
I	AASHTO #67	500	Brandywine			
K	AASHTO #8	1000	Brandywine			
L	AASHTO #9	1000	Brandywine			
OA	Limestone Std Abr.	2000	Brandywine			
OB	Sandstone Std Abr.	2000	Brandywine			
OC	Steel Slag for SRIC	2000	Brandywine			
PA	Limestone Mod Abr.	1600	Brandywine			
PB	Sandstone Mod Abr.	1600	Brandywine			

PENDLETON COUNTY

A	Class 1	2500	Franklin - US 220N			
B	Class 2	2700	Franklin - US 220N			
D	AASHTO #1	1000	Franklin - US 220N			
H	AASHTO #57	1000	Franklin - US 220N			
I	AASHTO #67	1000	Franklin - US 220N			
K	AASHTO #8	950	Franklin - US 220N			
L	AASHTO #9	2000	Franklin - US 220N			
M	Gabion Stone	135	Franklin - US 220N			
OA	Limestone Std Abr.	2400	Franklin - US 220N			
OB	Sandstone Std Abr.	2400	Franklin - US 220N			
OC	Steel Slag for SRIC	2400	Franklin - US 220N			
PA	Limestone Mod Abr.	4400	Franklin - US 220N			
PB	Sandstone Mod Abr.	4400	Franklin - US 220N			

PENDLETON COUNTY

A	Class 1	275	Franklin - US 220S			
B	Class 2	1160	Franklin - US 220S			
D	AASHTO #1	1000	Franklin - US 220S			
H	AASHTO #57	500	Franklin - US 220S			
I	AASHTO #67	500	Franklin - US 220S			
K	AASHTO #8	700	Franklin - US 220S			
L	AASHTO #9	2000	Franklin - US 220S			
M	Gabion Stone	500	Franklin - US 220S			
OA	Limestone Std Abr.	2400	Franklin - US 220S			
OB	Sandstone Std Abr.	2400	Franklin - US 220S			
OC	Steel Slag for SRIC	2400	Franklin - US 220S			
PA	Limestone Mod Abr.	1300	Franklin - US 220S			
PB	Sandstone Mod Abr.	1300	Franklin - US 220S			



Contract Item	Description of Aggregate	Estimated Quantity (TONS)	Location of DOH Storage Site	Bid Price (\$/Ton) F.O.B. DOH Storage Site
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FAYETTE COUNTY

				LIMESTONE SANDSTONE GRAVEL, SAND	BLAST FURNACE SLAG	STEEL SLAG
A	Class 1	20000	Oak Hill			
E	AASHTO #3	1000	Oak Hill			
F	AASHTO #4	5000	Oak Hill			
G	AASHTO #467	5000	Oak Hill			
H	AASHTO #57	5000	Oak Hill			
I	AASHTO #67	4000	Oak Hill			
J	AASHTO #7	5000	Oak Hill			
K	AASHTO #8	5000	Oak Hill			
L	AASHTO #9	20000	Oak Hill			
M	Gabion Stone	5000	Oak Hill			
OA	Limestone Std Abr.	5000	Oak Hill			
OB	Sandstone Std Abr.	5000	Oak Hill			
OC	Steel Slag for SRIC	5000	Oak Hill			
PA	Limestone Mod Abr.	4000	Oak Hill			
PB	Sandstone Mod Abr.	4000	Oak Hill			
Q	Rip Rap	5000	Oak Hill			
R	Shot Rock	5000	Oak Hill			
S	AASHTO #8M	2500	Oak Hill			
U	Pea Gravel	2000	Oak Hill			

FAYETTE COUNTY

A	Class 1	20000	Lookout			
E	AASHTO #3	5000	Lookout			
H	AASHTO #57	5000	Lookout			
I	AASHTO #67	2000	Lookout			
J	AASHTO #7	5000	Lookout			
K	AASHTO #8	5000	Lookout			
L	AASHTO #9	15000	Lookout			
M	Gabion Stone	5000	Lookout			
OA	Limestone Std Abr.	5000	Lookout			
OB	Sandstone Std Abr.	5000	Lookout			
OC	Steel Slag for SRIC	5000	Lookout			
PA	Limestone Mod Abr.	4000	Lookout			
PB	Sandstone Mod Abr.	4000	Lookout			
Q	Rip Rap	5000	Lookout			
R	Shot Rock	5000	Lookout			
S	AASHTO #8M	2500	Lookout			
U	Pea Gravel	1000	Lookout			



Contract Item	Description of Aggregate	Estimated Quantity (TONS)	Location of DOH Storage Site	Bid Price (\$/Ton) F.O.B. DOH Storage Site		
MCDOWELL COUNTY				LIMESTONE SANDSTONE GRAVEL, SAND	BLAST FURNACE SLAG	STEEL SLAG
A	Class 1	10000	Havaco	21.61		
E	AASHTO #3	2000	Havaco	23.80		
G	AASHTO #467	3000	Havaco	24.11		
H	AASHTO #57	1000	Havaco	23.90		
K	AASHTO #8	1000	Havaco	24.11		
L	AASHTO #9	500	Havaco	24.50		
M	Gabion Stone	1500	Havaco	—		
OC	Steel Slag for SRIC	1500	Havaco	—		
PA	Limestone Mod Abr.	5000	Havaco	—		
PB	Sandstone Mod Abr.	5000	Havaco	—		
R	Shot Rock	1500	Havaco	—		

## MCDOWELL COUNTY

A	Class 1	3000	Johnnycake Mountain	22.66		
E	AASHTO #3	2000	Johnnycake Mountain	25.80		
G	AASHTO #467	1000	Johnnycake Mountain	25.80		
H	AASHTO #57	1000	Johnnycake Mountain	25.80		
K	AASHTO #8	1000	Johnnycake Mountain	26.47		
L	AASHTO #9	500	Johnnycake Mountain	26.85		
M	Gabion Stone	500	Johnnycake Mountain	25.80		
OC	Steel Slag for SRIC	2000	Johnnycake Mountain	—		
PA	Limestone Mod Abr.	2000	Johnnycake Mountain	—		
PB	Sandstone Mod Abr.	2000	Johnnycake Mountain	—		
R	Shot Rock	800	Johnnycake Mountain	—		

## MCDOWELL COUNTY

A	Class 1	5000	Raysal	19.75		
E	AASHTO #3	2000	Raysal	21.40		
G	AASHTO #467	2000	Raysal	21.62		
H	AASHTO #57	1000	Raysal	21.40		
K	AASHTO #8	500	Raysal	21.80		
L	AASHTO #9	500	Raysal	22.00		
M	Gabion Stone	1000	Raysal	21.40		
OC	Steel Slag for SRIC	2000	Raysal	—		
PA	Limestone Mod Abr.	2000	Raysal	—		
PB	Sandstone Mod Abr.	2000	Raysal	—		
R	Shot Rock	1000	Raysal	—		

## MCDOWELL COUNTY

A	Class 1	3000	Yukon	20.75		
E	AASHTO #3	2000	Yukon	22.40		
G	AASHTO #467	1000	Yukon	22.62		
H	AASHTO #57	1000	Yukon	22.40		
K	AASHTO #8	1500	Yukon	22.80		
L	AASHTO #9	500	Yukon	23.00		
M	Gabion Stone	600	Yukon	22.40		
OC	Steel Slag for SRIC	2000	Yukon	—		
PA	Limestone Mod Abr.	2000	Yukon	—		
PB	Sandstone Mod Abr.	2000	Yukon	—		
R	Shot Rock	800	Yukon	—		



Contract Item	Description of Aggregate	Estimated Quantity (TONS)	Location of DOH Storage Site	Bid Price (\$/Ton) F.O.B. DOH Storage Site
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BERKELEY COUNTY

Morgan Morgan NG Armory  
2096 Kelly Island Road  
Martinsburg, WV 25401

				LIMESTONE SANDSTONE GRAVEL, SAND	BLAST FURNACE SLAG	STEEL SLAG
A	Class 1	500	Morgan Morgan NG Armory			
B	Class 2	500	Morgan Morgan NG Armory			
D	AASHTO #1	500	Morgan Morgan NG Armory			
G	AASHTO #467	500	Morgan Morgan NG Armory			
H	AASHTO #57	500	Morgan Morgan NG Armory			
K	AASHTO #8	500	Morgan Morgan NG Armory			
L	AASHTO #9	500	Morgan Morgan NG Armory			
M	Gabion Stone	500	Morgan Morgan NG Armory			
N	Fine Aggregates	500	Morgan Morgan NG Armory			
OA	Limestone Std Abr.	500	Morgan Morgan NG Armory			
OB	Sandstone Std Abr.	500	Morgan Morgan NG Armory			
OC	Steel Slag for SRIC	500	Morgan Morgan NG Armory			
PA	Limestone Mod Abr.	500	Morgan Morgan NG Armory			
PB	Sandstone Mod Abr.	500	Morgan Morgan NG Armory			
Q	RipRap	500	Morgan Morgan NG Armory			
R	Shot Rock	500	Morgan Morgan NG Armory			
S	AASHTO #8M	500	Morgan Morgan NG Armory			
W	Quarry Waste	500	Morgan Morgan NG Armory			

BERKELEY COUNTY

WV Air National Guard Base/Martinsburg  
222 Sabre Jet Boulevard  
Martinsburg, WV 25405

				LIMESTONE SANDSTONE GRAVEL, SAND	BLAST FURNACE SLAG	STEEL SLAG
A	Class 1	500	WVANGB/Martinsburg			
B	Class 2	500	WVANGB/Martinsburg			
D	AASHTO #1	500	WVANGB/Martinsburg			
G	AASHTO #467	500	WVANGB/Martinsburg			
H	AASHTO #57	500	WVANGB/Martinsburg			
K	AASHTO #8	500	WVANGB/Martinsburg			
L	AASHTO #9	500	WVANGB/Martinsburg			
M	Gabion Stone	500	WVANGB/Martinsburg			
N	Fine Aggregates	500	WVANGB/Martinsburg			
OA	Limestone Std Abr.	500	WVANGB/Martinsburg			
OB	Sandstone Std Abr.	500	WVANGB/Martinsburg			
OC	Steel Slag for SRIC	500	WVANGB/Martinsburg			
PA	Limestone Mod Abr.	500	WVANGB/Martinsburg			
PB	Sandstone Mod Abr.	500	WVANGB/Martinsburg			
Q	RipRap	500	WVANGB/Martinsburg			
R	Shot Rock	500	WVANGB/Martinsburg			
S	AASHTO #8M	500	WVANGB/Martinsburg			
W	Quarry Waste	500	WVANGB/Martinsburg			



## Attachment B - INFORMATION FORM

## Vendor's Storage Sites

Stone and Aggregate - Material and Delivery to Established Locations by Vendor ONLY  
Mandatory - Vendor shall complete this form and return with bid submission or bid will be Disqualified.

VENDOR NAME E. Dillon & Company

Vendors should be sure to write their name on each Information Form AND their matching Pricing Pages.

Vendor may submit more than one Vendor Storage Sites information on ONE Information Form ONLY IF PRICING is the SAME for all Storage Sites & DOH locations bid. IF PRICING VARIES between Storage Sites, Vendor MUST submit a Separate Information Form.

## Information for LIMESTONE, SANDSTONE, GRAVEL, SAND, BLAST FURNACE SLAG, and STEEL SLAG:

a) SOURCE OF MATERIAL - list all sources for which bid prices apply

(Sandstone/Limestone Quarry name &amp; location; Gravel Dredging or pit name &amp; location; Slag Production plant name &amp; location)

2522 Swords Creek Road	
State Route 67	
Swords Creek, VA 24649	

## b) EXACT LOCATION OF VENDOR'S STORAGE SITE(S):

Reminder: A separate bid schedule **must** be submitted when bid price varies between Vendor's storage sites.

2522 Swords Creek Road	
State Rt. 67	
Swords Creek, VA 24649	

## SOURCES for CINDERS only:

## c) SOURCE OF MATERIAL - Name and Location of plant which produces Cinder material:


## d) EXACT LOCATION OF VENDOR'S STORAGE SITE(S):

Reminder: A separate bid schedule **must** be submitted when bid price varies between Vendor's storage sites.




# West Virginia Ethics Commission



## Disclosure of Interested Parties to Contracts

Pursuant to *W. Va. Code* § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

*"Business entity"* means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation, but does not include publicly traded companies listed on a national or international stock exchange.

*"Interested party" or "Interested parties"* means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

*"State agency"* means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of *W. Va. Code* § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

*This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: [ethics@wv.gov](mailto:ethics@wv.gov); website: [www.ethics.wv.gov](http://www.ethics.wv.gov).*

Revised June 8, 2018



West Virginia Ethics Commission  
**Disclosure of Interested Parties to Contracts**

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: E. Dillon & Company Address: 2522 Swords Creek Rd.  
Swords Creek, VA 24649  
Name of Authorized Agent: Mike Miller Address: 2522 Swords Creek Rd. Swords Creek, VA  
24649  
Contract Number: DOT 2000000169 Contract Description: Stone & Agg Mat. Del. by Vendor  
Governmental agency awarding contract: State of West Virginia

☐ Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

**1. Subcontractors or other entities performing work or service under the Contract**

☒ Check here if none, otherwise list entity/individual names below.

**2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)**

☐ Check here if none, otherwise list entity/individual names below.

E. Dillon & Company

**3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)**

☒ Check here if none, otherwise list entity/individual names below.

Signature: [Signature]

Date Signed: 6/11/20

**Notary Verification**

State of VIRGINIA, County of Russell

Mike Miller, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 11 day of JUNE, 2020.

[Signature]

Notary Public's Signature

**To be completed by State Agency:**

Date Received by State Agency: \_\_\_\_\_

Date submitted to Ethics Commission: \_\_\_\_\_

Governmental agency submitting Disclosure: \_\_\_\_\_

Revised June 8, 2018



STATE OF WEST VIRGINIA  
Purchasing Division

## PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: E. Dillon & Company

Authorized Signature: [Signature] Date: 6/11/20

State of VIRGINIA

County of Russell, to-wit:

Taken, subscribed, and sworn to before me this 11 day of June, 2020.

My Commission Expires 5-31-2021, 2021.

AFFIX SEAL HERE



NOTARY PUBLIC

[Signature]

Purchasing Affidavit (Revised 01/19/2018)





# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
08/10/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Aon Risk Services Central, Inc.  
Chicago IL office  
200 East Randolph  
Chicago IL 60601 USA

CONTACT  
NAME:  
PHONE (A/C, No., Ext.): (866) 283-7122 FAX (A/C, No.): (800) 363-0105  
E-MAIL  
ADDRESS:

INSURED  
E. Dillon and Company  
P.O. Box 160  
Swords Creek VA 24649 USA

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Zurich American Ins Co	16535
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

**COVERAGES**

CERTIFICATE NUMBER: 570062284861

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INFO	SUBR INFO	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		GLO106080403	04/01/2020	04/01/2021	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$500,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMPROP AGG \$4,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y		BAP 1060805-03	04/01/2020	04/01/2021	COMBINED SINGLE LIMIT (Per accident) \$2,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC106080303	04/01/2020	04/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH EL, EACH ACCIDENT \$1,000,000 EL, DISEASE-SEA EMPLOYEE \$1,000,000 EL, DISEASE-POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

West Virginia Division of Highways its subsidiaries, affiliates, directors, officers and employees are included as Additional Insured in accordance with the policy provisions of the General Liability policy.

**CERTIFICATE HOLDER****CANCELLATION**

West Virginia Division of Highways  
1900 Kanawha Blvd.  
Charleston WV 25305 USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Aon Risk Services Central, Inc.*