



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 19 — Highways

Proc Folder: 716802

Doc Description: ADDENDUM 1 VENTRAC OEM OR EQUAL PARTS (7020C017)

Proc Type: Central Master Agreement


Date Issued	Solicitation Closes	Solicitation No	Version
2020-05-28	2020-06-04 13:30:00	CRFQ 0803 DOT2000000166	2

BID RECEIVING LOCATION
 BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

RECEIVED
 2020 JUN -1 AM 9:44
 WV PURCHASING
 DIVISION

VENDOR
 Vendor Name, Address and Telephone Number:
 Middletown Tractor Sales
 136 Billingsley Drive
 Buckhannon, WV 26201
 (304) 473-4400

FOR INFORMATION CONTACT THE BUYER
 Crystal G Hustead
 (304) 558-2402
 crystal.g.hustead@wv.gov

Signature X  FEIN # 550547155 DATE 05/28/2020

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

THE STATE OF WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, WEST VIRGINIA DIVISION OF HIGHWAYS, IS SOLICITING BIDS TO ESTABLISH AN OPEN-END CONTRACT FOR VENTRAC OEM PARTS OR EQUAL PER THE ATTACHED DOCUMENTS.

QUESTIONS REGARDING THE SOLICITATION MUST BE SUBMITTED IN WRITING TO CRYSTAL.G.HUSTEAD@WV.GOV PRIOR TO THE QUESTION PERIOD DEADLINE CONTAINED IN THE INSTRUCTIONS TO VENDORS SUBMITTING BIDS

INVOICE TO		SHIP TO	
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
No City	WV99999	No City	WV 99999
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	VENTRAC OEM PARTS	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
25101901			

Extended Description :

VENTRAC OEM PARTS-PRICING TO BE INCLUDED ON ATTACHED EXHIBIT A PRICING PAGE

SCHEDULE OF EVENTS

Line	Event	Event Date
1	VENDOR QUESTION DEADLINE	2020-05-21

DOT2000000166	Document Phase Final	Document Description ADDENDUM 1 VENTRAC OEM OR EQUAL PARTS (7020C017)	Page 3 of 3
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

SOLICITATION NUMBER: CRFQ DOT2000000166
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. To provide answers to vendor questions
2. To provide REVISED Exhibit A Pricing Page

No other changes

Bid opening remains June 4, 2020 at 1:30 PM

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

ADDENDUM 1

CRFQ DOT2000000166

VENTRAC OEM PARTS OR EQUAL

1. Question:

On the pricing page, it appears that items 12, 13, 14, and 15 are not VENTRAC OEM Part Numbers. I have contacted Ventrac to ask for assistance in locating what may be required and they could not come up with anything that even closely resembled these numbers within their master parts price file. I am wondering if there has been a mistake in pulling these numbers over and a correction needs to be made. Please advise on whether I should proceed with quoting these part numbers at \$0.00 Catalog Unit Price or wait until a possible addendum is posted.

Answer: The part numbers in question shall be replaced and a new pricing page will be submitted as follows:

Q: Line item #12 - 4420933 Hand Grip Gear Shift

A: Shall read: 21.0119 Filter Head

Q: Line item #13 - 6100774 Expansion Plug

A: Shall read: 23.0145 Steering Cylinder

Q: Line item #14 - 6300319 Ext Bracket

A: Shall read: 21.0080 Hydraulic Pump

Q: Line item #15 - 6450954 ECU Valve ASM

A: Shall read: 47.0351-1 Lever Park Brake

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: DOT2000000166

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Middletown Tractor Sales

Company



Authorized Signature

05/28/2020

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012


CRFQ DOT2000000166

VENDOR: Middletown Tractor Sales VENTRAC OEM or Equal Parts - REVISED Pricing Page

Discount Percentage** -5.50% (Please enter as a negative. Example discount of 5% should be -5.0%)

Markup Percentage** 0.00%

Item No.	VENTRAC OEM Part number	"Or Equal" Parts	Estimated Unit Quantity	Unit (for calculation purposes)	Catalog Unit Price	Units Provided for Catalog Price	**Discount/Markup** Percentage	Adjusted Unit Price	Item Total Cost
1	Part No. 55.0023 Description: BEARING, BALL	Part No. Description:	4	EACH	\$ 8.10	1.00	-5.50%	\$ 7.65	\$30.62
2	Part No. 81.B045 Description: DRIVE BELT	Part No. Description:	2	EACH	\$ 18.98	1.00	-5.50%	\$ 17.94	\$35.87
3	Part No. 91.0814-8 Description: BOLT 1/2X20X1	Part No. Description:	5	EACH	\$ 1.87	1.00	-5.50%	\$ 1.77	\$8.84
4	Part No. 79.0048 Description: BLADE	Part No. Description:	6	EACH	\$ 24.59	1.00	-5.50%	\$ 23.24	\$139.43
5	Part No. 83.H165-2 Description: BUSHING	Part No. 83.H165-2 Description:	2	EACH	\$ 13.64	1.00	-5.50%	\$ 12.89	\$25.78
6	Part No. 53.0141 Description: CASTER, WHEEL 6X2	Part No. Description:	2	EACH	\$ 31.65	1.00	-5.50%	\$ 29.91	\$59.82
7	Part No. 64.0688 Description: GUARD, SPINDLE	Part No. 64.2002 Description:	2	EACH	\$ 5.26	1.00	-5.50%	\$ 4.97	\$9.94
8	Part No. 83.BK50H Description: PULLEY, 5"	Part No. Description:	2	EACH	\$ 33.59	1.00	-5.50%	\$ 31.74	\$63.49

Item No.	VENTRAC OEM Part number	"Or Equal" Parts	Estimated Unit Quantity	Unit (for calculation purposes)	Catalog Unit Price	Units Provided for Catalog Price	**Discount/Markup** Percentage	Adjusted Unit Price	Item Total Cost
9	Part No. 87.0225 Description: SPINDLE, ASM RH	Part No. Description:	2	EACH	\$ 131.92	1.00	-5.50%	\$ 124.66	\$249.33
10	Part No. 41.0048 Description: SPRING, EXT	Part No. Description:	2	EACH	\$ 11.08	1.00	-5.50%	\$ 10.47	\$20.94
11	Part No. 50.0183 Description: YOKE CASTER	Part No. Description:	2	EACH	\$ 53.08	1.00	-5.50%	\$ 50.16	\$100.32
12	Part No. 21.0119 Description: FILTER HEAD	Part No. Description:	3	EACH	\$ 29.37	1.00	-5.50%	\$ 27.75	\$83.26
13	Part No. 23.0145 Description: STEERING CYLINDER	Part No. Description:	4	EACH	\$ 177.98	1.00	-5.50%	\$ 168.19	\$672.76
14	Part No. 21.0080 Description: HYDRAULIC PUMP	Part No. Description:	4	EACH	\$ 1,099.90	1.00	-5.50%	\$ 1,039.41	\$4,157.62
15	Part No. 47.0351 Description: LEVER PARK BRAKE	Part No. Description:	3	EACH	\$ 120.08	1.00	-5.50%	\$ 113.48	\$340.43
Total Bid Amount									\$5,998.44

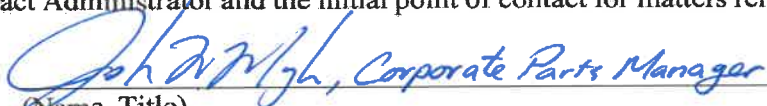
CONTRACT MANAGER: Joey Mayle

TELEPHONE NUMBER: 304-366-4690

FAX NUMBER: 304-366-4698

E-MAIL ADDRESS: joey@middletowntractor.com

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

 *Joseph W. Mayle, Corporate Parts Manager*

(Name, Title)

Joseph W. Mayle, Corporate Parts Manager

(Printed Name and Title)

2050 Boyers Drive Fairmont, WV 26554

(Address)

(304) 366-4690 / (304) 366-4698

(Phone Number) / (Fax Number)

joey@middletowntractor.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Middletown Tractor Sales

(Company)

 *Joseph W. Mayle, Corporate Parts Manager*

(Authorized Signature) (Representative Name, Title)

Joseph W. Mayle, Corporate Parts Manager

(Printed Name and Title of Authorized Representative)

05/28/2020

(Date)

(304) 366-4690 / (304) 366-4698

(Phone Number) (Fax Number)

West Virginia Ethics Commission



Disclosure of Interested Parties to Contracts

Pursuant to *W. Va. Code* § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

"Business entity" means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation, but does not include publicly traded companies listed on a national or international stock exchange.

"Interested party" or "Interested parties" means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

"State agency" means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of *W. Va. Code* § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: ethics@wv.gov; website: www.ethics.wv.gov.

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Middletown Tractor Sales Address: 136 Billingsley Drive Buckhannon, WV 26201

Name of Authorized Agent: Joseph Mayle Address: 2050 Boyers Drive Fairmont, WV 26554

Contract Number: DOT2000000166 Contract Description: VENTRAC OEM or Equal Parts

Governmental agency awarding contract: DOT

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (*attach additional pages if necessary*):

1. Subcontractors or other entities performing work or service under the Contract

Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

Check here if none, otherwise list entity/individual names below.

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

Check here if none, otherwise list entity/individual names below.

Signature: 

Date Signed: 05/28/2020

Notary Verification

State of WV, County of TAYLOR:

I, JOSEPH MAYLE, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 28 day of MAY, 2020.

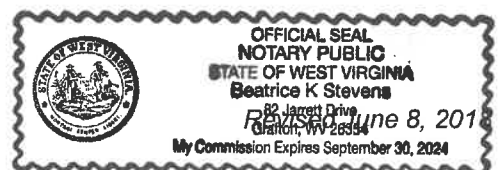

Notary Public's Signature

To be completed by State Agency:

Date Received by State Agency: _____

Date submitted to Ethics Commission: _____

Governmental agency submitting Disclosure: _____



STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Middletown Tractor Sales

Authorized Signature: [Signature] Date: 05/28/2020

State of WV

County of TAYLOR, to-wit:

Taken, subscribed, and sworn to before me this 28 day of MAY, 2020.

My Commission expires 09-30, 2024.



NOTARY PUBLIC Beatrice K Stevens