



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 10

General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 658642

Procurement Type: Central Purchase Order

Vendor ID: VS0000019153



Legal Name: TIGER DIVERSIFIED LLC

Alias/DBA:

Total Bid: \$25,495.24

Response Date: 02/03/2020



Response Time: 16:31

SO Doc Code: CRFQ

SO Dept: 0803

SO Doc ID: DOT2000000090

Published Date: 1/24/20

Close Date: 2/4/20

Close Time: 13:30

Status: Closed

Solicitation Description: ADDENDUM 1 PURCHASE AND
INSTALL OF ROLLER SHADES -


Total of Header Attachments: 10

Total of All Attachments: 10



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder : 658642

Solicitation Description : ADDENDUM 1 PURCHASE AND INSTALL OF ROLLER SHADES -07200853

Proc Type : Central Purchase Order

Date issued	Solicitation Closes	Solicitation Response	Version
	2020-02-04 13:30:00	SR 0803 ESR02032000000004550	1

VENDOR

VS0000019153

TIGER DIVERSIFIED LLC

Solicitation Number: CRFQ 0803 DOT2000000090

Total Bid : \$25,495.24

Response Date: 2020-02-03

Response Time: 16:31:29

Comments:

FOR INFORMATION CONTACT THE BUYER

Crystal G Hustead
(304) 558-2402
crystal.g.hustead@wv.gov

Signature on File

FEIN #

DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	PURCHASE AND INSTALL OF ROLLER SHADES	68.00000	EA	\$374.930000	\$25,495.24

Comm Code	Manufacturer	Specification	Model #
52131602			

Extended Description :	Roller Shades and installation for District Seven Headquarters and District Shop, Mechoshades 1300 or equivalent
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BID BOND PREPARATION INSTRUCTIONS

AGENCY **WV DOT**
RFQ/RFP# **DOT2000000090**

- (A) WV State Agency
(Stated on Page 1 "Spending Unit")
- (B) Request for Quotation Number (upper right corner of page #1)
- (C) Your Business Entity Name (or Individual Name if Sole Proprietor)
- (ii) City, Location of your Company
- (E) State, Location of your Company
- (F) Surety Corporate Name
- (G) City, Location of Surety
- (H) State, Location of Surety
- (I) State of Surety Incorporation
- (J) City of Surety's Principal Office
- (K) Minimum amount of acceptable bid bond is
- 5% of total bid. You may state "5% of bid" or a specific amount on this line in words.
- (L) Amount of bond in numbers
- (M) Brief Description of scope of work
- (N) Day of the month
- (O) Month
- (P) Year
- (Q) Name of Business Entity (or Individual Name if Sole Proprietor)
- (R) Seal of Principal
- (S) Signature of President, Vice President, or Authorized Agent
- (T) Title of Person Signing for Principal
- (U) Seal of Surety
- (V) Name of Surety
- (W) Signature of Attorney in Fact of the Surety

NOTE 1: Dated Power of Attorney with Surety Seal must accompany this bid bond.

Bid Bond
KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned,
Tiger Diversified LLC of **Buckhannon, WV**
as Principal, and **Surety Bonds Direct**
of **Charleston, SC**,
a corporation organized and existing under the laws
of the State of **SC** with its principal office in the City of
Charleston, as Surety, are held and firmly bound unto The State
of West Virginia, as Oblige, in the penal sum of **5%**
(\$ **5%**) for the payment of which, well and truly to be made,
we jointly and severally bind ourselves, our heirs, administrators, executors,
successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the Department of Administration a certain bid or proposal, attached hereto and made a part hereof to enter into a contract in writing for **Roller Shades**

NOW THEREFORE

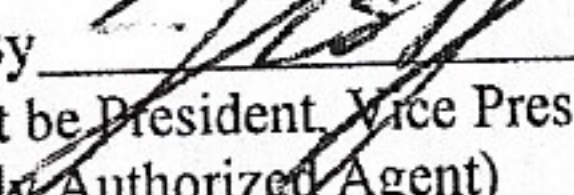
(a) If said bid shall be rejected, or
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated

The Surety for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of time within which the Oblige may accept such bid: and said Surety does hereby waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and Surety, or by Principal individually if Principal is in individual, the 3rd day of **February**, 2020.

Principal Seal

Tiger Diversified LLC
(Name of Principal)

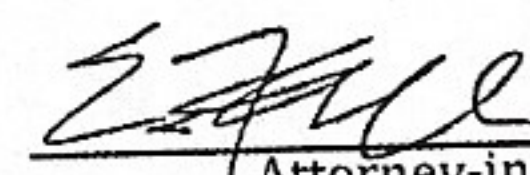
By 
(Must be President, Vice President, or Duly Authorized Agent)

Surety Seal

(U)

Owner
Title

Surety Bonds Direct
(Name of Surety)


Attorney-in-Fact

IMPORTANT — Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)

1. CONTRACTOR'S LICENSE: West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. If an apparent low bidder fails to submit a license number in accordance with this section, the Purchasing Division will promptly request by telephone and electronic mail that the low bidder and the second low bidder provide the license number within one business day of the request. Failure of the bidder to provide the license number within one business day of receiving the request shall result in disqualification of the bid. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: Tiger Diversified LLC
Contractor's License No.: WV- 058439

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a contract award document.

2. DRUG-FREE WORKPLACE AFFIDAVIT: W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit an affidavit that the Vendor has a written plan for a drug-free workplace policy. If the affidavit is not submitted with the bid submission, the Purchasing Division shall promptly request by telephone and electronic mail that the low bidder and second low bidder provide the affidavit within one business day of the request. Failure to submit the affidavit within one business day of receiving the request shall result in disqualification of the bid. To comply with this law, Vendor should complete the enclosed drug-free workplace affidavit and submit the same with its bid. Failure to submit the signed and notarized drugfree workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, within one business day of being requested to do so shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

2.1. DRUG-FREE WORKPLACE POLICY: Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy.

Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Josh Ringer, owner
(Name, Title)

(Printed Name and Title)

PO Box 2654 Buckhannon, WV 26201
(Address)

304-940-1012
(Phone Number) / (Fax Number)

(Phone Number) / (Fax Number)

josh.r@whiteyswv.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Tiger Diversified LLC
(Company)


(Authorized Signature) (Representative Name, Title)

Josh Ringer
(Printed Name and Title of Authorized Representative)

2-4-2020
(Date)

304-940-1012
(Phone Number) (Fax Number)

REQUEST FOR QUOTATION
CRFQ DOT2000000090
Purchase and Installation of Roller Shades (07200853)

- 11.1. Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.
- 11.2. Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.
- 11.3. Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.
- 11.4. Anyone performing under this Contract will be subject to Agency's security protocol and procedures.
- 11.5. Vendor shall inform all staff of Agency's security protocol and procedures.

12. MISCELLANEOUS:

- 12.1. **Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Josh Ringer

Telephone Number: 304-940-1012

Fax Number: _____

Email Address: jashr@whiteyswv.com

ADDENDUM ACKNOWLEDGEMENT FORM

SOLICITATION NO.: CRFQ DOT2000000090

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- ☒ Addendum No. 1
- ☒ Addendum No. 2
- ☒ Addendum No. 3
- ☒ Addendum No. 4
- ☒ Addendum No. 5

- ☐ Addendum No. 6
- ☐ Addendum No. 7
- ☐ Addendum No. 8
- ☐ Addendum No. 9
- ☐ Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Tiger Diversified LLC
Company

[Signature]
Authorized Signature

2-4-2020
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA,

COUNTY OF Upshur, TO-WIT:

I, Matthew Woody, after being first duly sworn, depose and state as follows:

1. I am an employee of Tiger Diversified LLC; and,
(Company Name)
2. I do hereby attest that Tiger Diversified LLC
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code** §21-1D.

The above statements are sworn to under the penalty of perjury.

Printed Name: Matthew Woody

Signature: Matthew Woody

Title: office manager

Company Name: Tiger Diversified LLC

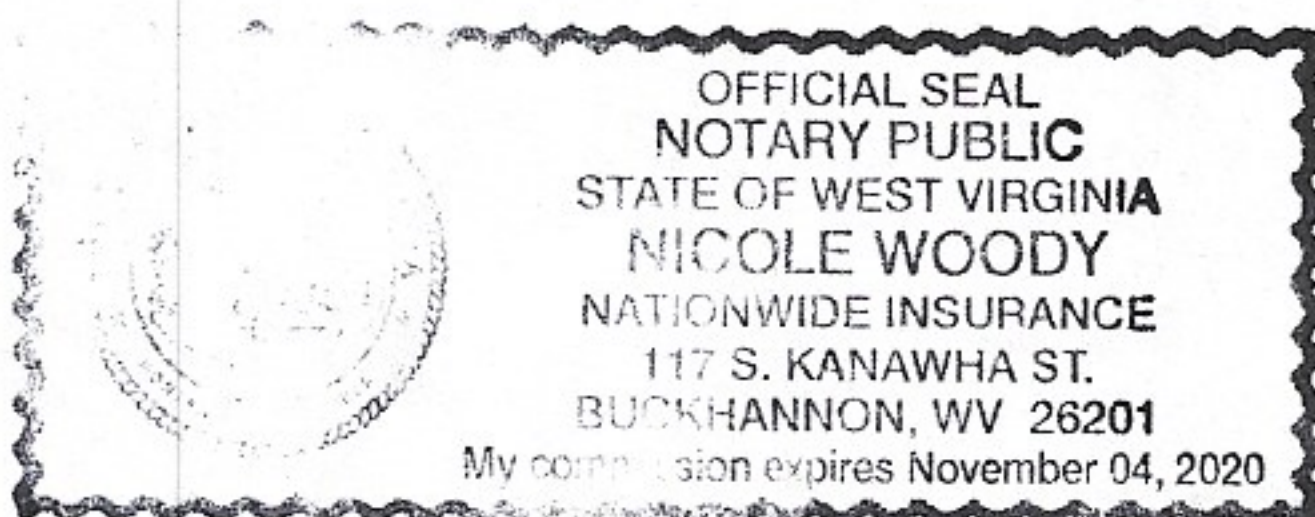
Date: 2-4-2020

Taken, subscribed and sworn to before me this 4th day of February, 2020.

By Commission expires November 4, 2020

(Seal)

[Signature]
(Notary Public)



West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts
(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Tiger Diversified LLC Address: PO Box 2654
Buckhannon, WV 26201

Name of Authorized Agent: Josh Ringer Address: PO Box 2654 Buckhannon, WV 26201

Contract Number: DOT2000000090 Contract Description: Purchase and Install of Roller Shades

Governmental agency awarding contract: WV DOH

☒ Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. Subcontractors or other entities performing work or service under the Contract

☒ Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

☒ Check here if none, otherwise list entity/individual names below.

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

☒ Check here if none, otherwise list entity/individual names below.

Signature: [Signature]

Date Signed: 2-4-2020

Notary Verification

State of West Virginia, County of Cephar:

I, _____, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 4th day of February, 2020.

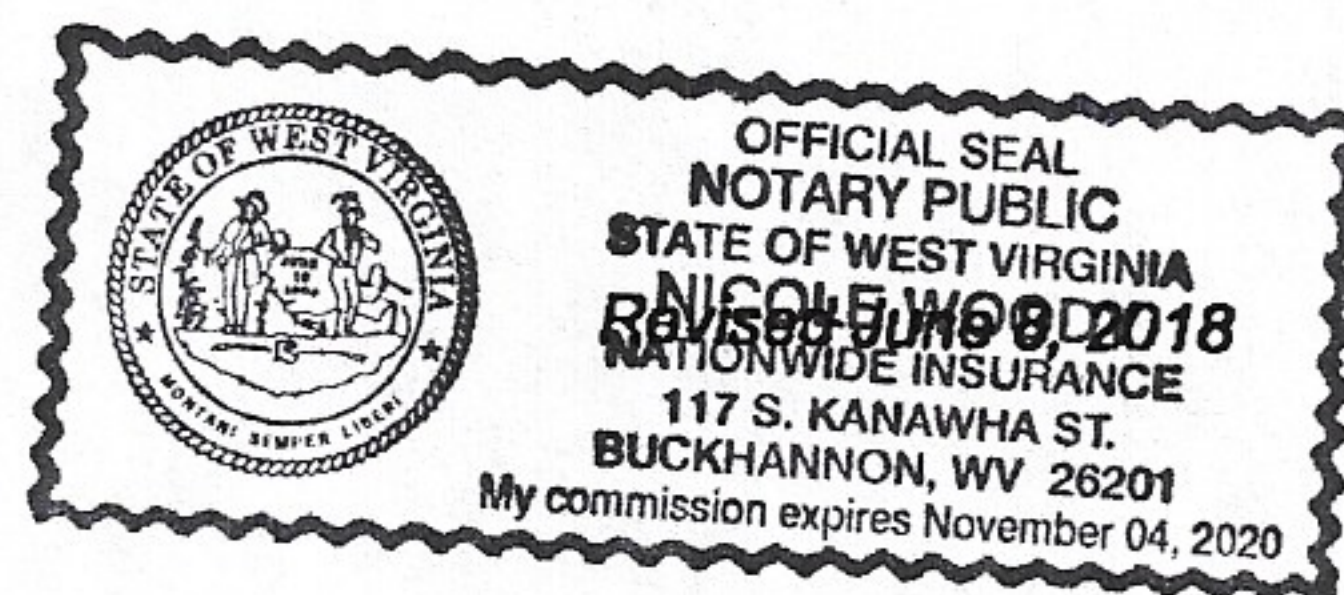
[Signature]
Notary Public's Signature

To be completed by State Agency:

Date Received by State Agency: _____

Date submitted to Ethics Commission: _____

Governmental agency submitting Disclosure: _____



CONTRACTOR LICENSE

Authorized by the
West Virginia Contractor Licensing Board

Number: WV058439

Classification:

ASPHALT
HIGHWAY STRIPING
PRESSURE WASHING/SANDBLASTING

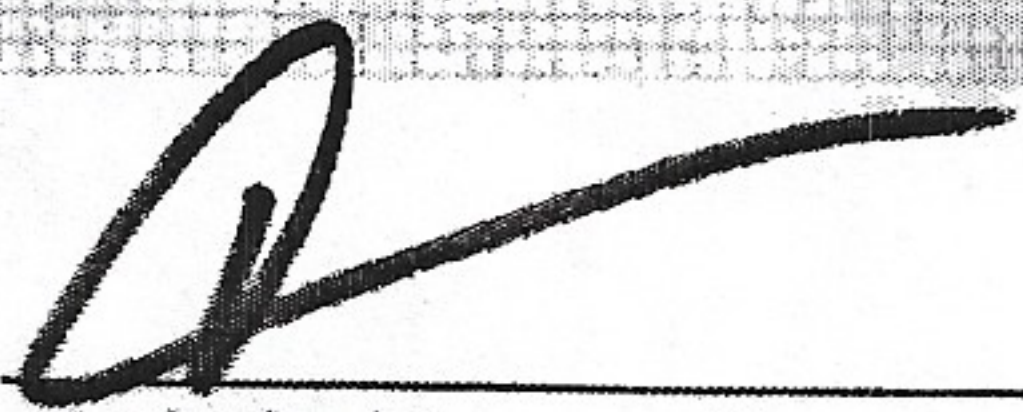
TIGER DIVERSIFIED LLC
DBA TIGER DIVERSIFIED
PO BOX 1144
BUCKHANNON, WV 26201

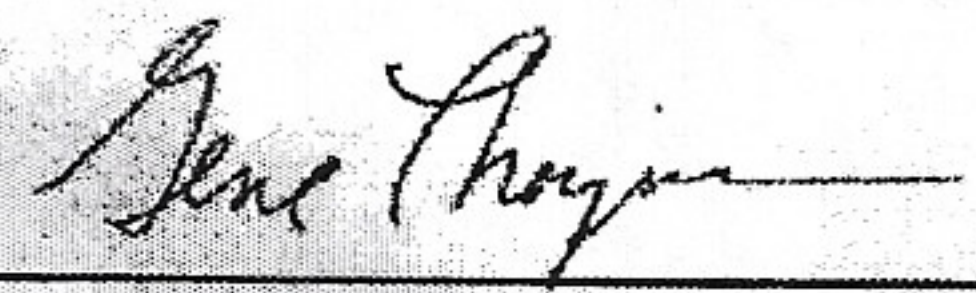
Date Issued

Expiration Date

APRIL 09, 2019

APRIL 09, 2020


Authorized Company Signature


Chair, West Virginia Contractor
Licensing Board

WEST VIRGINIA
CONTRACTOR
LICENSING
BOARD

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

REQUEST FOR QUOTATION
CRFQ DOT2000000090
Purchase and Installation of Roller Shades (07200853)

EXHIBIT A – Pricing Page

DATE: 2-4-2020

NAME OF VENDOR: Tiger Diversified LLC

The aforementioned, hereinafter called Vendor, being familiar with and understanding the Bidding Documents and also having examined the site and being familiar with the local conditions affecting the project hereby proposed to furnish all labor, material, equipment, supplies and transportation and to perform all Work in accordance with the Bidding Documents with the time set forth for the sum of:

LUMP SUM BID:

For the sum of: Twenty five Thousand four hundred
(In words) ninty five dollars and
twenty four cents

(\$ 25,495²⁴)

(In numbers)

Vendor Authorized signature: 