



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 09 - Construction

Proc Folder: 658642

Doc Description: PURCHASE AND INSTALL OF ROLLER SHADES -07200853

Proc Type: Central Purchase Order

| Date Issued | Solicitation Closes    | Solicitation No         | Version |
|-------------|------------------------|-------------------------|---------|
| 2019-12-04  | 2020-02-04<br>13:30:00 | CRFQ 0803 DOT2000000090 | 1       |

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

ALMOST HEAVEN INTERIORS  
 68 HEATHERWOOD DR.  
 S. CHARLESTON, WV 25309  
 (304) 932-2120



**FOR INFORMATION CONTACT THE BUYER**

Crystal G Husted  
 (304) 558-2402  
 crystal.g.husted@wv.gov

Signature  FEIN # 81-4557384 DATE 1/30/2020

All offers subject to all terms and conditions contained in this solicitation

# *Almost Heaven Interiors*

68 Heatherwood Dr.  
South Charleston, WV 25309  
(304) 932-2120  
February 4, 2020

State of WV  
Department of Administration – Purchasing Division  
2019 Washington St. E  
Charleston, WV 25305

## *Proposal*

Re : CRFQ DOT2000000090  
WV DOH District 7 HQ – window shades

Per the specifications, drawings, and 1 addenda disseminated, Almost Heaven Interiors offers to provide and install 1 lot of MechoShade Mecho/5 manually operated roller shades with shadecloths in Thermoveil 1300 series (5% openness). These shades would be provided with Black or Quaker Bronze enameled Snap-Loc fascias and would be installed attached to the window heads and jambs, not the window frames of the following locations:

### **Silver Birch shadecloths**

Office 107  
Office 109A  
Office 109B  
Office 115  
Office 116B

Office 119  
Office 120  
Office 203A  
Office 203B

### **Eggshell shadecloths**

Open Office 108  
Office 112  
Office 113  
Office 114  
Office 121  
Office 201  
Open Office 202  
File 204A  
Office 204B

Office 205  
Open Office 206  
Office 207A  
Office 207B  
R.O.W. Files 208A  
Office 208B  
Open Office 301  
Open Office 207

**Proposal Total      \$45,000.00**

Our proposal includes the new goods described above, freight-in and delivery, and installation labor. We would propose to complete the installation in the evening(s) and over a weekend to minimize disruption to the daily operation of the DOH's personnel. Approximate time to order fulfillment is 60 days after receipt of notice to proceed. If you have any questions, do not hesitate to reach out to me. I thank you for your consideration and hope to secure the State's business again.

Kind Regards,



Charles Belcher

**REQUEST FOR QUOTATION  
CRFQ DOT2000000090  
Purchase and Installation of Roller Shades (07200853)**

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**EXHIBIT A - Pricing Page**

**DATE:** 1/30/2020

**NAME OF VENDOR:** ALMOST HEAVEN INTERIORS

The aforementioned, hereinafter called Vendor, being familiar with and understanding the Bidding Documents and also having examined the site and being familiar with the local conditions affecting the project hereby proposed to furnish all labor, material, equipment, supplies and transportation and to perform all Work in accordance with the Bidding Documents with the time set forth for the sum of:

**LUMP SUM BID:**

**For the sum of:** FORTY-FIVE THOUSAND  
(In words)

**(\$** 45,000.00 **)**  
(In numbers)

**Vendor Authorized signature:** 

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ DOT2000000090**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.


Addendum Numbers Received:

*(Check the box next to each addendum received)*

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.


ALMOST HEAVEN INTERIORS  
Company

  
Authorized Signature


1/30/2020  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

 - OWNER  
(Name, Title)  
CHARLES BELCHER - OWNER  
(Printed Name and Title)  
68 HEATHERWOOD DR., SCNAS, WV 25309  
(Address)  
(304) 932-2120  
(Phone Number) / (Fax Number)  
ALMOST HEAVEN INTERIORS@YAHOO.COM  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

ALMOST HEAVEN INTERIORS  
(Company)  
 - OWNER  
(Authorized Signature) (Representative Name, Title)  
CHARLES BELCHER - OWNER  
(Printed Name and Title of Authorized Representative)  
1/30/2020  
(Date)  
(304) 932-2120  
(Phone Number) (Fax Number)

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name:  ALMOST HEAVEN INTERIORS

Authorized Signature:  Date: 1/30/2020

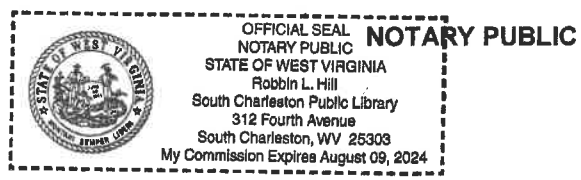
State of West Virginia

County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 30 day of January, 2020

My Commission expires August 9 2024, 2024

**AFFIX SEAL HERE**





# CONTRACTOR LICENSE

Authorized by the

**West Virginia Contractor Licensing Board**

**Number:**

WV055782

**Classification:**

**SPECIALTY**

CHARLES BELCHER  
DBA ALMOST HEAVEN INTERIORS  
68 HEATHERWOOD DR  
SOUTH CHARLESTON, WV 25309


**Date Issued**

**Expiration Date**

JANUARY 13, 2020

JANUARY 13, 2021

  
Authorized Company Signature

  
Chair, West Virginia Contractor  
Licensing Board

**WEST VIRGINIA  
CONTRACTOR  
LICENSING  
BOARD**

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

# *Almost Heaven Interiors*

68 Heatherwood Dr.  
South Charleston, WV 25309  
(304) 932-2120  
February 4, 2020

## *Recent & Current Projects*

| <u>Project</u>                       | <u>Location</u>           | <u>General Contractor</u> |
|--------------------------------------|---------------------------|---------------------------|
| The New Williamstown Elem. School    | Williamstown, WV          | Swope Construction        |
| The New Mountain Valley Elem. School | Bluefield, WV             | DCI / Shires, Inc.        |
| CAMC Health System                   | Charleston, WV            | --                        |
| Private Residence @ The Greenbrier   | White Sulphur Springs, WV | Agsten Homebuilders       |
| Robert C. Byrd Federal Courthouse    | Charleston, WV            | --                        |
| Kee Federal Building                 | Bluefield, WV             | --                        |
| Beckley Fire Station #3              | Beckley, WV               | Swope Construction        |
| Cacapon State Park Lodge Renovation  | Berkeley Springs, WV      | Paramount Builders        |





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/04/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|   |  |   |  |
|---|--|---|--|
| <b>PRODUCER</b><br>Garlow Insurance Agency, Inc.<br>P O Box 5052<br><br>Charleston WV 25361                                 |  | <b>CONTACT NAME:</b> Lora Fields<br><b>PHONE (A/C, No, Ext):</b> (304)347-8972<br><b>E-MAIL ADDRESS:</b> lfields@garlowinsurance.com<br><b>FAX (A/C, No):</b> (304)347-8973                                 |  |
| <b>INSURED</b><br><br>Almost Heaven Interiors<br>Charles Belcher dba<br>68 Heatherwood Dr<br>South Charleston WV 25309-1151 |  | <b>INSURER(S) AFFORDING COVERAGE</b><br><b>INSURER A:</b> Erie Ins Prop & Cas Co<br><b>INSURER B:</b> ERIE INS CO OF NY<br><b>INSURER C:</b><br><b>INSURER D:</b><br><b>INSURER E:</b><br><b>INSURER F:</b> |  |
|   |  | <b>NAIC #</b><br>26830<br>16233   |  |

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |              |
|----------|---|-----------|----------|---------------|-------------------------|-------------------------|---|--------------|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: | Y         |          | Q266320095    | 02/13/2019              | 02/13/2020              | EACH OCCURRENCE   | \$ 1,000,000 |
|          |   |           |          |               |                         |                         | DAMAGE TO RENTED PREMISES (Ea occurrence)                                       | \$ 1,000,000 |
|          |   |           |          |               |                         |                         | MED EXP (Any one person)  | \$ 5000      |
|          |   |           |          |               |                         |                         | PERSONAL & ADV INJURY   | \$ 1,000,000 |
|          |   |           |          |               |                         |                         | GENERAL AGGREGATE   | \$ 2,000,000 |
|          |   |           |          |               |                         |                         | PRODUCTS - COMP/OP AGG  | \$ 2,000,000 |
|          |   |           |          |               |                         |                         |   | \$           |
|          | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY<br><input type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS ONLY   |           |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident)   | \$           |
|          |   |           |          |               |                         |                         | BODILY INJURY (Per person)  | \$           |
|          |   |           |          |               |                         |                         | BODILY INJURY (Per accident)  | \$           |
|          |   |           |          |               |                         |                         | PROPERTY DAMAGE (Per accident)  | \$           |
|          |   |           |          |               |                         |                         |   | \$           |
|          | <b>UMBRELLA LIAB</b><br><input type="checkbox"/> EXCESS LIAB<br>DED <input type="checkbox"/> RETENTION \$   |           |          |               |                         |                         | EACH OCCURRENCE   | \$           |
|          |   |           |          |               |                         |                         | AGGREGATE   | \$           |
|          |   |           |          |               |                         |                         |   | \$           |
| B        | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below   |           | N/A      | Q87-6500466   | 03/15/2019              | 03/15/2020              | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER |              |
|          |   |           |          |               |                         |                         | E.L. EACH ACCIDENT  | \$ 100000    |
|          |   |           |          |               |                         |                         | E.L. DISEASE - EA EMPLOYEE  | \$ 100000    |
|          |   |           |          |               |                         |                         | E.L. DISEASE - POLICY LIMIT   | \$ 500000    |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project #CRFQ 0803 DOT2000000090

State of West Virginia is additional insured

**CERTIFICATE HOLDER****CANCELLATION**

State of West Virginia  
Purchasing Division, Bldg. 5  
1900 Kanawha Boulevard East

Charleston

WV 25305

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Fax:

Email:

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ACORD 25 (2016/03)

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**ERIE INSURANCE  
PROPERTY & CASUALTY COMPANY  
BID BOND**

**Know All Men by These Presents,**

Bond No. .... EE1347 ....

That we, Charles Belcher dba Almost Heaven Interiors .....  
(hereinafter called the Principal) as Principal, and the ERIE INSURANCE PROPERTY & CASUALTY COMPANY, of  
Erie, Pennsylvania, a corporation duly organized under the laws of the State of Pennsylvania, (hereinafter  
called the Surety), as Surety, are held and firmly bound unto State of West Virginia .....

Purchasing Division ..... hereinafter called the Obligee in the full and just sum of 5% or .....

Two thousand, Two hundred Fifty and 00/100 ..... Dollars, (\$2,250 .....),  
good and lawful money of the United States of America, to the payments of which sum of money well  
and truly to be made, the said Principal and Surety bind themselves, their and each of their heirs, executors,  
administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed, sealed and dated this ..... 4th ..... day of ..... February ..... , A.D. 20. 20.

**THE CONDITION OF THIS OBLIGATION IS SUCH:** That, if the Obligee shall make any award within 30  
days to the Principal for Installation of roller shades .....

.....  
.....  
..... according to the terms of the proposal or bid made by the Principal therefor, and the Principal shall  
duly make and enter into a contract with the Obligee in accordance with the terms of said proposal  
or bid and award and shall give bond for the faithful performance thereof with the Surety or Sureties  
approved by the Obligee; or if the Principal shall, in case of failure so to do, pay the Obligee the damages  
which the Obligee may suffer by reason of such failure, not exceeding the penalty of this bond, then  
this obligation shall be null and void; otherwise it shall be and remain in full force and effect.

In Testimony Whereof, the Principal and Surety have caused these presents to be duly signed and sealed.

Principal.  .....

Witness.  .....

By: ~~OWNER / PROPRIETOR~~ .....

Witness.  .....

ERIE INSURANCE  
PROPERTY & CASUALTY COMPANY

By:  .....

Attorney-in-Fact



# LIMITED POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That ERIE INSURANCE COMPANY, a corporation duly organized under the laws of the Commonwealth of Pennsylvania, does hereby make, constitute and appoint -----

Philip P. Garlow, Jarred W. Hurley, Lora Fields, Tony Lucas, Dan K. Bowen, Harold Payne, Jennifer Hines, Margaret Gunnoe, Jacqueline Fitch, Cody Javins and Ryan Fitzer-----

individually, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver for and on its behalf, and as its act and deed: any and all bonds and undertakings of suretyship, -----

----- each in a penalty not to exceed the sum of five hundred thousand dollars (\$500,000.00). -----

And to bind ERIE INSURANCE COMPANY thereby as fully and to the same extent as if such bonds and undertakings and other writings obligatory in the nature thereof were signed by the appropriate officer of ERIE INSURANCE COMPANY and sealed and attested by one other of such officers, and hereby ratifies and confirms all that its said Attorney(s)-in-Fact may do in pursuance hereof.

The Power of Attorney is granted under and by authority of the following Resolutions adopted by the Board of Directors of ERIE INSURANCE COMPANY on the 2nd day of September, 2016, and said Resolutions have not been amended or repealed:

“RESOLVED, that the Chief Executive Officer, or any Senior Vice President or Vice President shall have power and authority to: (a) Appoint Attorney(s)-in-Fact and to authorize them to execute on behalf of the Company, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and, (b) Remove any such Attorney-in-Fact at any time and revoke the power and authority given to him or her.

RESOLVED, that Attorney(s)-in-Fact shall have power and authority, subject to the terms and limitations of the Power of Attorney issued to them, to execute and deliver on behalf of the Company, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof. The corporate seal is not necessary for the validity of any bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof.”

This Limited Power of Attorney is signed and sealed by facsimiles under and by virtue of the following Resolution adopted by the Board of Directors of ERIE INSURANCE COMPANY on the 2nd day of September, 2016, and said Resolution has not been amended or repealed:

“RESOLVED, that the signature of Timothy G. NeCastro, as Chief Executive Officer of the Company, and the Seal of the Company may be affixed by the following facsimiles on any Limited Power of Attorney for the execution of bonds, undertakings, recognizances, contracts and other writings in the nature thereof, and the signature of Brian W. Bolash, as Secretary of the Company, the Seal of the Company, the signature of Sheila M. Hirsch, as Notary Public, and her notarial seal, may also be affixed by the following facsimiles to any certificate or acknowledgment of any such Limited Power of Attorney, and only under such circumstances shall said facsimiles be valid and binding on the Company.”

IN WITNESS WHEREOF, ERIE INSURANCE COMPANY has caused these presents to be signed by its Chief Executive Officer, and its corporate seal to be hereto affixed this 18th day of October, 2016.



*Timothy G. NeCastro*  
Timothy G. NeCastro  
Chief Executive Officer

COMMONWEALTH OF PENNSYLVANIA } ss.  
COUNTY OF ERIE

On this 18th day of October, 2016, before me personally came Timothy G. NeCastro, to me known, who being by me duly sworn, did depose and say: that he is Chief Executive Officer of ERIE INSURANCE COMPANY, the corporation described in and which executed the above instrument; that he knows the Seal of said corporation; that the Seal affixed to the said instrument is such corporate Seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.



*Sheila M. Hirsch*  
My commission expires June 27, 2020  
Notary Public

### CERTIFICATE

I, Brian W. Bolash, Secretary of ERIE INSURANCE COMPANY, do hereby certify that the original LIMITED POWER OF ATTORNEY, of which the foregoing is a full, true and correct copy, is still in full force and effect as of the date below.

In witness whereof, I have hereunto subscribed my name and affixed corporate Seal of the Company by facsimiles pursuant to the action of the Board of Directors of the Company,



*Brian W. Bolash*  
Brian W. Bolash, Secretary

this 4th day of February 2020