

A/E Services for WVANG, Construction and Facilities Management

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WV PURCHASING  
DIVISION

# CAMP DAWSON COTTAGE RENOVATIONS

CEOI ADJ2000000004

TECHNICAL PROPOSAL BY:  
PICKERING ASSOCIATES

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February 18, 2020



**EST. 1988**

# **OUR MISSION**

**Pickering Associates is a multi-disciplined professional architectural, engineering and surveying firm providing quality services that meet or exceed our clients' expectations. We are committed to the professional development and technical advancement of our employees. We will continuously improve the delivery of our services through innovation and an entrepreneurial spirit.**

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Department of Administration, Purchasing Division  
Ms. Tara Lyle  
2019 Washington Street, East  
Charleston, WV 25305-0130



Ms. Lyle,

Pickering Associates is pleased to submit this proposal for providing Architectural/Engineering services for the Camp Dawson Cottage Renovation Design project. Our firm is capable of providing full A/E services in-house to complete the scope of your project and has had the opportunity to provide similar professional services to many clients throughout our history. We feel confident our design team is uniquely qualified to assist you with this project.

Pickering Associates is a premier all-inclusive A/E Firm located in West Virginia and Ohio and headquartered in Parkersburg, WV. With our Fairmont office located only an hour away from Camp Dawson, we are able to quickly address issues that may arise during design and construction. The following proposal outlines our technical expertise, management, staff capabilities and experience for providing high-quality engineering and architectural services.

Our understanding is that your project includes renovations of the General's Cottage, Sergeant Major's Cottage and the Stone Cottage at Camp Dawson. As a firm, Pickering Associates has designed several residential projects including the Harbor Point Condominium development currently under construction in Williamstown, WV. This project consists of multiple two- or six-unit buildings. These luxury units are three or four stories high, each with private garages, elevators and waterfront views overlooking a riverfront marina, and designed to comply with all building, fire and ADA codes. In addition, our staff has participated in the design of Black Bear Ridge Cabins in Ohio. These rustic log homes provide lodging for visitors looking for a quiet getaway. Pickering Associates is also currently designing the renovation of North Bend State Park Lodge near Cairo, WV, which will consist of total upgrades of HVAC, fire alarm, plumbing and electrical service, as well as complete cosmetic renovations inside and out.

Planned renovations of the Camp Dawson cottages include upgrades to HVAC, plumbing, restrooms, kitchens, lighting, windows, doors, and bringing all systems into compliance with current building codes. I am certified as a Building Code Plans Examiner by the WV State Fire Marshal's Office and worked as a Code Official for many years, including residential and commercial plan review. Our entire team of professionals is very familiar with fire, building and ADA codes and can ensure your project will be designed to comply with all current codes.

Our approach to your project will demonstrate our procedure for communication, our strict adherence to schedules and budget, and our reputation for excellent quality service that results in accurate construction documents. Our team has extensive experience with renovation projects, and we are aware of the challenges, concerns and issues that will need to be addressed throughout design and construction. We believe that our previous experience, qualified design team, and familiarity with and proximity to Camp Dawson sets us apart, making our full-service firm an excellent choice for your project.

We look forward to personally discussing our qualifications to complete this project on time, within budget and exceeding the standards of any firm you may have worked with previously.

Respectfully submitted,

A handwritten signature in blue ink that reads "Pamela Wean". The signature is fluid and cursive, written in a professional style.

Pamela Wean, AIA  
Architect, Project Manager and Branch Manager  
Pickering Associates

# ABOUT THE COMPANY

*Founded in 1988, Pickering Associates has been providing architectural, engineering and surveying services throughout West Virginia and Ohio for the past thirty years.*

Our company is the product of three generations and more than 75 years of construction experience. This experience plus state-of-the-art engineering practices create a full-service, multi-discipline, architectural, engineering and surveying firm serving a wide range of needs and featuring innovative, customized solutions. Our highly qualified staff includes licensed professional engineers, professional surveyors, licensed architects, designers, and drafters as well as support personnel.

The disciplines we cover include architecture, surveying, project management, civil engineering, structural engineering, mechanical engineering, electrical engineering, process engineering, automation and control, and construction administration. Pickering Associates specializes in the above listed disciplines with education, government, healthcare, industrial, oil & gas and private sector clients.



**“WE ARE  
COMMITTED TO THE  
PROFESSIONAL  
DEVELOPMENT AND  
TECHNICAL  
ADVANCEMENT OF  
OUR EMPLOYEES.”**

# ABOUT THE PEOPLE

In choosing Pickering Associates, your project will be performed to your specifications with frequent meetings and status reports to keep you up-to-date on the status of the project. Our sole focus is your full satisfaction with the completed quality installation.

Successfully executing more than 10,000 projects in its history, the firm has built a tremendous wealth of experience gaining insight into what works for each of our client types. Those lessons learned add substance to our work and provide our clients with unparalleled value.

Our objective is to partner with our clients improving their performance, flexibility, life-cycle cost, sustainability and ultimately well-being.

## LEADERSHIP

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### V.P. of Marketing & Development

Traci Stotts, AIA, NCARB  
Architect

### C.E.O. & President

Ryan Taylor  
Sr. Project Manager

### Executive V.P. of Design

David Boggs, P.E., CPD  
Sr. Mechanical Engineer

### V.P. of Projects

Zac Campbell, P.M.P.  
Sr. Project Manager

### V.P. of Construction

Mark Welch, P.E.  
Sr. Project Manager

## DEPARTMENT LEADS

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### Civil Engineering

Spencer Kimble, P.E.

### Electrical Engineering

Carl Henson, P.E.

### Mechanical Engineering

Jeff Hosek, P.E. LEED AP (BD+C)

### Piping Engineering

Patrick Flora, E.I.

### Structural Engineering

Eric Smith, P.E.

### Architecture

Traci Stotts, AIA, NCARB

### Building Information Modeling

Chris Algmin, AIA, NCARB

### Construction Administration

Ronald Arnold

### Surveying

Bill Showalter, P.S.

## BRANCH MANAGERS

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### Athens

John Bentz, P.E.

### Charleston

Sean Simon, AIA, NCARB

### Fairmont

Pamela Wean, AIA

# PROJECT APPROACH

It is our understanding the scope of the project requested by the WVANG consists of, but may not be limited to the following:

## **Goal/Objective 1:**

*Provide a complete design including all engineering and architectural disciplines and supervision thereof, to prepare construction bid documents for West Virginia State Purchasing. Key design elements include, a new instantaneous domestic hot water system, evaluate current heating and cooling systems for efficiency, make adjustments or replacements with new and more efficient heating and cooling system if applicable, complete restroom renovations, complete kitchen renovations, new and more efficient windows, new exterior doors, new interior and exterior LED lighting for the entire building(s). The designs shall bring the entire building(s) and all systems to current building codes.*

## **Goal/Objective 2:**

*Perform a structural analysis on each of the three cottages and make recommendations, if any, for repairs.*

## **Goal/Objective 3:**

*Adjust current floor plans to establish better flow for the buildings and to better serve the buildings intended purpose.*

## **Goal/Objective 4:**

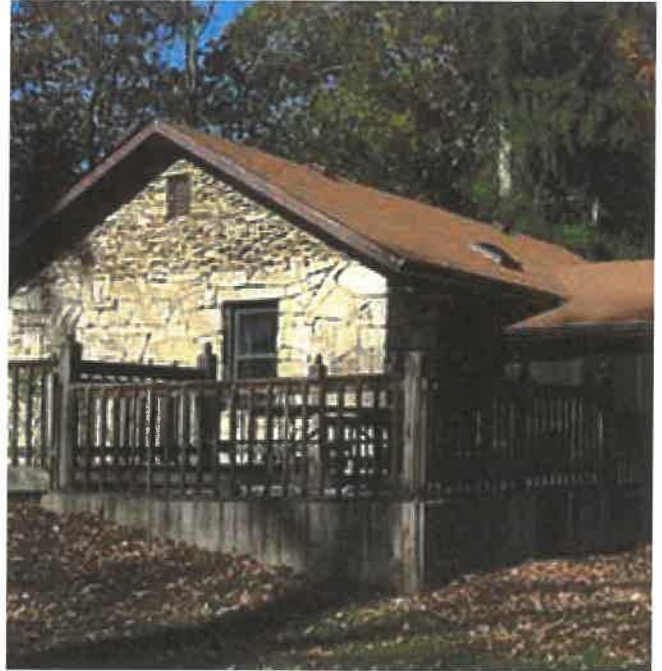
*Provide, if necessary, all geotechnical work including any drill borings as well as research and investigating the location of existing underground and above ground utilities, and provide drawings and specifications of any and all utility and road infrastructure as needed.*

## **Goal/Objective 5:**

*Drawings and specifications at 35%, 65%, 95% and 100%, cost estimates are to be revised and submitted with each submittal at 35%, 65%, 95% and 100%.*

## **Goal/Objective 6:**

*Provide construction bid services.*



Pickering Associates takes pride in our approach to projects and project management. We strive to deliver consistent projects that execute our Client's expectations.

Our project manager, Pam Wean, will communicate with each design discipline through all phases of design and construction to ensure the project is well coordinated. She will keep the WVANG and Camp Dawson informed throughout the entire process and confirm information gets distributed to the entire team. Communication will be consistent from the project kickoff meeting through closeout. Pam will also lead in the development of the project schedule in conjunction with WVANG and Camp Dawson.

Pickering's project approach outlined below will look for any opportunity to reduce the overall projected schedule as well as project budget.

### ***Program Verification and Project Schedule:***

This phase will begin with a project kick-off meeting with all stakeholders to gather information on team expectations, must-haves, visions, and dreams for the project. Considerations include:

- a) Age and maintenance record of the cottages
- b) Current floor plan flow issues
- c) Are the cottages currently electric heat and cool or a mix of natural gas and electric?

# PROJECT APPROACH CONTINUED...

- d) What is the current electrical load for each cottage and is there room to expand?
- e) Any obvious structural issues?

These topics will be used as a starting point for our conversations and will be used as a tool to allow for in-depth conversations of programming requirements. Once the program has been vetted and confirmed, our design team will go to work to develop a project construction schedule in coordination with the budget. We will work closely with all stakeholders in order to capture valuable ideas and perceptions of the project, and present options that capture the vision of WVANG, while taking into consideration the context of the surrounding areas and functionality of the cottages. This phase will conclude with consensus of the team on programming desires and overall look and layout of the new designs. We will also facilitate conversations for project delivery methods and schedule to determine which option will be best for your project, and provide an estimate of probable construction costs that can be discussed with the team.

## ***Design Development:***

This phase of design will build upon the work that was completed and agreed upon in the program verification and construction schedule stage of the project. Modifications will be made to the design and scope of work, if needed, to synchronize the scope with the Client's project budget, looking for any opportunity to reduce the budget and/or schedule. Drawings and specifications will be submitted at 35%, 65%, 95% and 100%. Cost estimates will be revised and submitted at the same time. Systems for the building will be discussed, defined and coordinated with all other disciplines and all plans will be further refined. With additional information and development of the project, we will provide an updated estimate of probable construction costs for the team to review and discuss.

## ***Construction Documents:***

This phase of the project will include creating the final plans and technical specifications that will be used for bidding and permitting of the project. Our design documents will be reviewed by the project team and will go through an internal constructability review by principal professionals in our firm, to provide a well-coordinated project. Again, the estimate of probable construction costs will be reviewed and more firmly established at the conclusion of this phase.

## ***Construction:***

Pickering Associates will work with WVANG Construction and Facilities management team and Camp Dawson to execute the established construction schedule. Bi-monthly construction progress meetings are anticipated and will be important throughout the project to keep the entire team informed of progress, discuss stakeholder feedback, and to provide for a means of consistent communication. Quality of construction will also be monitored by our team throughout this phase by weekly site visits, to assure that all work is in compliance with the project bid documents. Our construction administration team will perform the necessary tasks associated with the construction and management of the project as well as coordination of record documents at the completion of construction.

We are confident that with our extensive Renovation and Government experience, we can deliver a successful project that both WVANG and the residents and visitors of Camp Dawson can be proud of. We believe our experience, along with our ability to listen and understand the needs of our clients, makes Pickering Associates an excellent choice for your design partner. We look forward to working with the WVANG team to improve the residents' and visitors' experiences at the Camp Dawson cottages.



## YOUR PROJECT

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### Project Owner

West Virginia Army National Guard  
Constructions and Facilities  
Management

## LEADERSHIP

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### Design Lead

Jeff Hosek, P.E. LEED AP  
Mechanical Engineer

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Jeff has been contributing mechanical engineering expertise and project management for more than ten years and has been a major contributor to a number of LEED projects. He served as the engineer of record for the mechanical design of a \$25M high-rise residential dormitory and has acted as lead mechanical engineer and project manager for a variety of projects.

### Project Manager

Pam Wean, AIA  
Project Manager

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Pam has extensive experience working on a variety of projects including historical renovations, commercial expansions and civic projects. As a long-time resident and the manager of the Fairmont office, Pam provides over 35 years' experience in architectural services and project management expertise.

### Design Lead

Spencer Kimble, P.E.  
Civil Engineer

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Spencer coordinates and manages a team that provides site planning and development to industrial, commercial and institutional accounts. He has a wealth of experience with storm water management, erosion control, site utility layout, parking lot design and permit assistance.

## DESIGN TEAM

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### Electrical Engineering

Mark Moore, P.E.

### Structural Engineering

Eric Smith, P.E.

### Plumbing Engineering

David Boggs, PE

### Construction Administration

Sean G. Simon. AIA, NCARB

### Building Information Modeling

Jeremy Hobson



# WHAT FULL SERVICE MEANS

## PUBLIC BUILDINGS

For owners and designers, public buildings present a unique set of challenges and opportunities in an effort to maintain, renovate and expand services provided within the facility as well as service a wide range of individuals all with different needs and abilities. While some projects allow a design team to start from the ground up, many building projects involve the adaptive reuse of an existing facility or an addition in order to facilitate the owner's continued demand for growth. It is also important for owners to find a team with the depth of experience in dealing within the restrictions of limited budgets, governing regulations, multiple phase oversight and approving agencies.

Public buildings also present a unique design for the team selected for a project by the fact that potentially every component of the design will be subjected to an expanded range of users that are normally not present during the design phase. Pickering throughout the years has been able to engage with many organizations to provide design and consultant services on multiple projects including dormitory upgrades and renovations, office facilities, lodges, and conference centers.

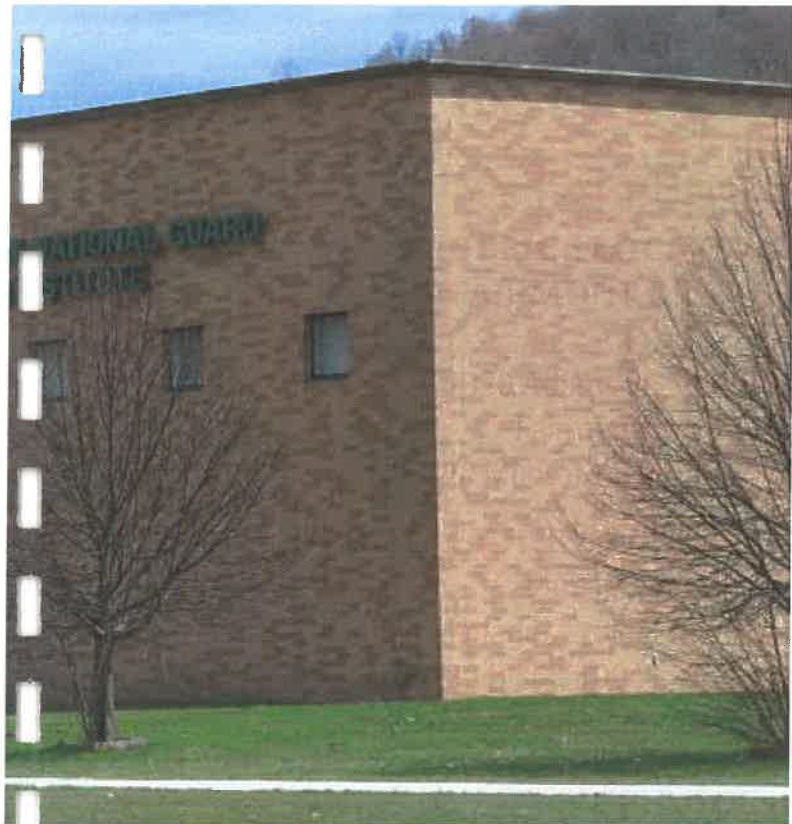
Our depth of experience and staffing provides owners with the knowledge and resources to execute their projects effectively. We understand and execute projects to create facilities which meet ADA compliance, greater occupancy safety through knowledgeable design practices and the use of technology, while providing our clients with scheduled phase-gate review

## OUR PLEDGE

points for proper oversight and approval, concise project management to maintain budget and schedule oversight and assistance throughout the review and approval process with governing agencies. Our expertise includes several different methods of project delivery including D-B, D-B-B and CMR.

With the selection of Pickering Associates, your organization gains the full depth of our organization. All projects are scheduled out through all phases of delivery by our resource manager and the project manager, assigning the necessary resources to perform to the schedule required for that project and highlight major milestones.

Because we are a full-service firm, we are able to provide a better coordinated project than firms who are required to use outside consultants. We organize regular in-house project team coordination meetings throughout the design phases of a project to discuss and resolve any issues or concerns that may arise. We feel that this face-to-face coordination with our design team is more effective and efficient than coordinating via email or over the phone. Our close coordination



efforts have proven valuable in many cases where the design schedule is accelerated and/or where there is equipment in the project that requires the effort and coordination of several disciplines.

Pickering Associates has invested in state-of-the art 3D Scanning technologies to more quickly and accurately document existing site conditions. This helps our design teams capture existing site data in more detail and in a format that blends well with our 3D modeling and BIM workflows.

This tool allows us to send a small scanning team into an existing building/space and virtually document the conditions of the area in three dimensions, including detailed color photographs throughout the scanned area for design teams to reference throughout the project. This data capture process is safer and more efficient for our designers. It reduces the time and equipment needed for traditional hand-measuring that our industry has been accustomed to throughout the years.

By working with Pickering Associates you will see that teamwork is the spirit and foundation of our organization. We acknowledge the importance of a quick turn-around and excellent quality services which our administrative procedures, overall organization and depth of experience are posed to provide you. As you will see from our resumes and company experience, we are uniquely qualified to offer the professional services required and to ensure that your vision becomes a reality.

## **OFFICE LOCATION: FAIRMONT BRANCH**

320 Adams St. Suite 102  
Fairmont, WV 26554  
70 Miles from Project Site

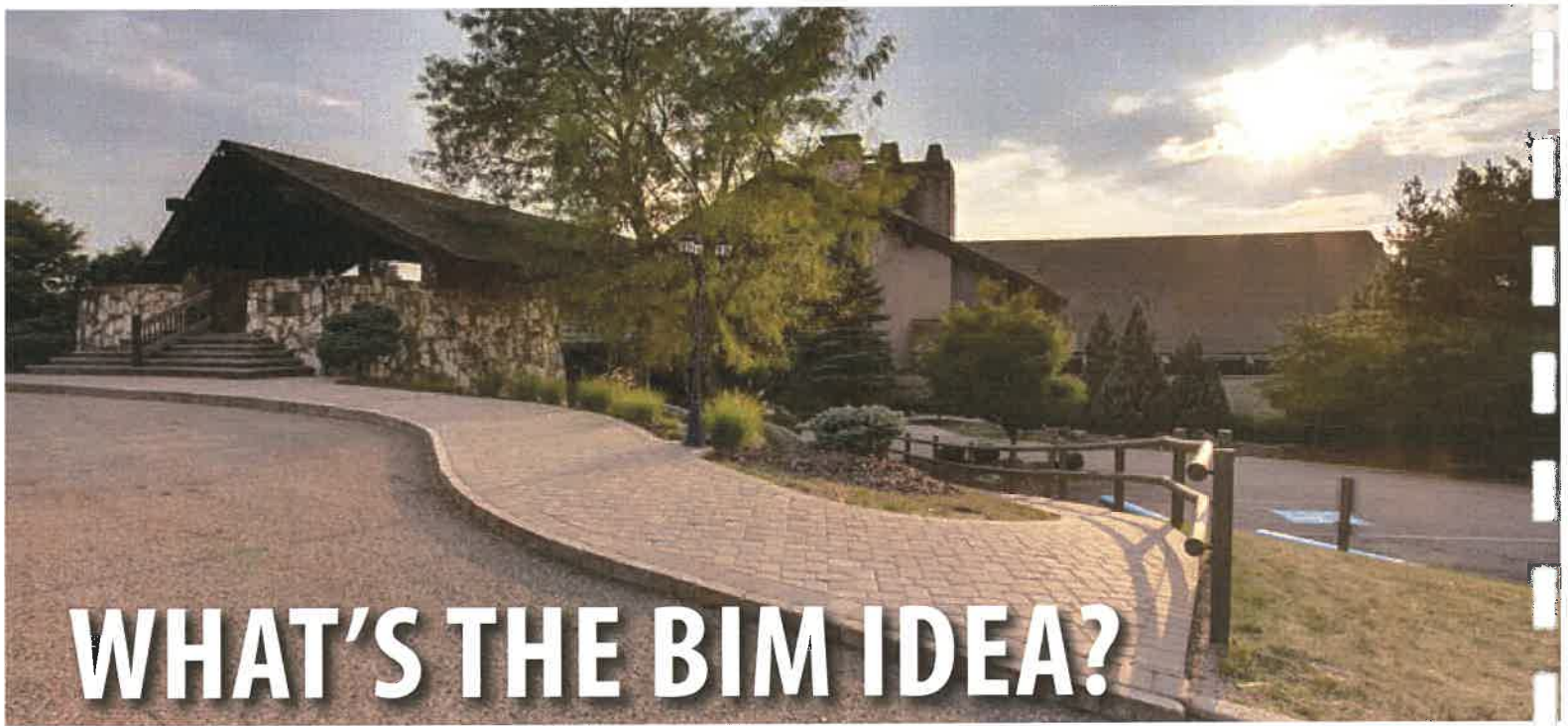
## **CONTACT INFORMATION:**

Pam Wean/Contact  
Branch Manager/Project Manager  
(P) (304) 363-1004 EXT: 5001  
(E) pwean@pickeringusa.com

## **SERVICES:**

Architecture  
Interior Design  
3D Model Design  
Landscape Architecture  
Civil Engineering  
Structural Engineering  
Electrical Engineering  
Automations & Controls  
Mechanical Engineering  
Piping Engineering  
Process Engineering  
Surveying  
Marketing Development  
Construction Services  
Project Management

**Rated as one of the  
TOP  
Engineering Firms in  
West Virginia.**  
*- The State Journal*



# WHAT'S THE BIM IDEA?

Pickering Associates "IDEA" is our Integrated Design Execution Approach.

**Integrated** - we want our clients, contractors and end users engaged in the process of design. When the right people are involved, accessing the best information, good decisions are made.

**Design Execution**- refers to how we develop and optimize your project. We focus on the questions that have the most impact. We assign the right staff with the right tools

**Our Approach**- recognizes that projects are constantly changing and evolving as the project progresses. We tailor a plan for the project objective, maintain and monitor it so it remains optimized to achieve project goals, faster.

Pickering Associates' Integrated Design Execution Approach - our "IDEA", is a big deal, and will help your project be successful.

Building Information Modeling is a process that aligns to all aspects of our "IDEA". It is integrated, allowing easy access to project information. The software we use help understand the proposed design, coordinate, and identify the critical problems that need answers. Most importantly, Building Information Modeling is a process that fits with our Approach. Allowing the project team to evolve seamlessly as more information is available and new stakeholders are brought onto the team.

Efficient visual communication and an in-depth design understanding are the greatest assets that BIM brings to the table at Pickering Associates. The composite model allows our team to accelerate project development and simplify conversations during design reviews. Having the capability to visualize all of the design models together in a single review session aides both inter- and intra-department collaboration with all

Project stakeholders like never before. Capturing all client and designer comments and feedback within a 3D model live during a review session saves countless hours of paging through "redlines" generated from traditional 2D physical paper reviews. The added capacity to search and export reports of these digital comments allows our team to capture and track design communications more efficiently than ever before.

Pickering Associates has invested in state-of-the-art 3D Scanning technologies to more quickly and accurately document existing site conditions. This helps our design teams capture existing site data in more detail and in a format the blends well with our 3D modeling and BIM work flows.

This tool allows us to send a small scanning team into an existing building/space and digitize the as-built conditions of the area in three dimensions, including detailed color photographs throughout the scanned area for design teams to reference throughout the project. This data capture implementation is safer and more efficient for our designers. It reduces the time and equipment needed for traditional hand-measuring that our industry has been accustomed to throughout the years. Granting our designers the ability to measure from a 360 degree image or point cloud with higher accuracy and faster than field measurements.

Building Information Modeling is a process that starts at integrating the team, provides access to project information, incorporates tools to understand design execution, and allows teams to focus on what matters most for the project. It perfectly complements Pickering's Integrated Design Execution Approach, and we can't wait to show you BIM and our "IDEA"s!

# PAST PROJECTS

\* More Project examples available upon request

## **West Virginia Army National Guard Charleston, WV**

Kenova Vehicle Exhaust HVAC Upgrades  
Camp Dawson Building 215 Windows and Door Replacements  
Camp Dawson Rappel Tower Renovation  
Camp Dawson Structural Repairs

## **West Virginia DNR**

**Chief Logan State Park**  
Park Recreation Center  
**Parkersburg, West Virginia**  
District 6 Office Complex  
**North Bend State Park**  
Lodge Renovations

## **West Virginia State Capital Complex Charleston, West Virginia**

Governor's Mansion Roof Replacement

## **Ritchie County Historical Society Ritchie Count, WV**

Old Stone House Rehabilitation  
Pennsboro Masonry Rehabilitation  
Trailhead Reconstruction

## **Mondo Building & Excavating Reno, OH**

Marina Electrical Infrastructure  
Galaxy Grocery Store  
Polymer Expansion  
Heron's Nest Concept and Design  
Environmental Clean Up  
Vienna Starbucks  
Wetz Building  
PMC Belpre Building  
Mariana Landscape Planning  
Harbor Point Development Conceptual Designs

## **People's Bank**

**Marietta, OH & Vienna, WV**  
New Division Street Office  
Division Street Detailed Design  
Marietta Office Renovation Des & Con Docs  
Marietta Office Elevator Upgrade

## **City of Parkersburg Parkersburg, WV**

Old Sumner School Site and Building Evaluation  
Emerson New Fire Station Design & Construction Administration  
Covert Street New Fire Station Design & Construction Administration  
Liberty Street New Fire Station Design  
City of Parkersburg Master Planning Design

## **Vienna Volunteer Fire Department Vienna, WV**

Vienna Volunteer Fire Station Addition  
Police Station Generator Renovation

## **Williamstown National Bank Parkersburg, WV**

Parkersburg Branch Renovations  
Williamstown Expansion Estimation  
Building Renovations  
Lubeck Branch Renovations

## **Hippodrome/Colony Historical Theatre Association**

**Marietta, OH**  
Colony Theatre Structural Slab Design  
Downtown Arch Conceptual Design  
Colony Theatre Renovation  
Colony Theatre Structural Assessment  
Creative Economy Marketing Materials

## **Charton Management Vienna, WV**

Qdoba Mexican Grill Phase 1 &2 Design  
Vienna & Belpre Burger King  
Movie Gallery Drainage Modification

## **Boxer's Bed and Biscuits Belpre, OH**

New Pawplex Phase 1&2  
HVAC Revisions

## **Bowling & Dunn Family Dentistry South Parkersburg, WV**

New Addition



## PROJECT SPECS:

PROJECT COST  
\$320,000

SQUARE FOOTAGE  
THREE CABINS OF VARIOUS SIZES

DESIGN COMPLETION  
JULY 2019

CONSTRUCTION COMPLETION  
SEPTEMBER 2019

## SERVICES PROVIDED

ARCHITECTURE  
CIVIL  
MECHANICAL  
ELECTRICAL  
PLUMBING  
STRUCTURAL  
SURVEYING  
PROJECT MANAGEMENT

## CLIENT CONTACT

KATIE SCHMITZER  
P) (740) 603-3722  
E) KATIE.SCHMITZER@GMAIL.COM

DPG Hellbender, LLC, wanted to construct three (3) cabins off of Mann Road, in Hocking County, Ohio. Recent changes to State of Ohio code required that these cabins be treated as commercial facilities and require submission of permit drawings to state agencies. The client has selected prototype drawings of two cabins from Old Virginia Log Homes for the construction of the three cabins.

Pickering Associates was requested to provide permit drawings to the client for the development of these two prototype cabins. The services included Architectural and Structural design compliance with State agencies, Mechanical, Electrical, and Plumbing permit design and coordination, along with site utility coordination and site permitting assistance. Direct coordination was required with Old Virginia Log Homes to ensure proper construction practices for the specialized timber structures.





# CEDAR LAKES STATE PARK

## CONCEPTUAL MASTER PLANNING

### PROJECT SPECS:

PROJECT COST  
\$12,800

SQUARE FOOTAGE  
FIVE BUILDINGS OF VARIOUS SIZES

DESIGN COMPLETION  
NOVEMBER 2015

CONSTRUCTION COMPLETION  
N/A

### SERVICES PROVIDED

ARCHITECTURE  
BIM DESIGN  
PROJECT MANAGEMENT

### CLIENT CONTACT

KAREN FACEMYER  
DIRECTOR OF CEDAR LAKES CONFERENCE CENTER  
P) 304-428-1622

Pickering Associates was hired by the Cedar Lakes Foundation to create an overall vision for future renovations to the existing facility at Cedar Lakes State Park in order to give it a more modern and cohesive appearance.

The first phase was to determine the look that could be carried throughout the facility to give visitors a consistent experience as they move from building to building and around the grounds. Pickering Associates selected materials and furnishings that complemented the existing building materials and used a 3D modeling program to digitally recreate four interior spaces and one entire building. The project team created 3D concept renderings for standard rooms and areas that could then be applied to all structures in some capacity. The team also compiled a construction cost estimated based on materials chosen and scope of renovation work.

The concept renderings are being used as a tool by the Cedar Lakes Foundation to seek investments for the renovation projects and to guide future design decisions.





# GLENVILLE STATE COLLEGE

## GOODWIN HALL

### PROJECT SPECS:

PROJECT COST  
\$23 M

SQUARE FOOTAGE  
120,566

DESIGN COMPLETION  
SEPTEMBER 2009

CONSTRUCTION COMPLETION  
JANUARY 2011

### SERVICES PROVIDED

ARCHITECTURE  
ELECTRICAL  
MECHANICAL  
PIPING  
CONSTRUCTION MANAGEMENT  
PROJECT MANAGEMENT

### CLIENT CONTACT

THOMAS RATLIFF  
DIRECTOR OF PHYSICAL PLANT  
P) 304.462.6241  
E) THOMAS.RATLIFF@GLENVILLE.EDU

A 6 story, 484 bed residence hall with a mix of one and two bed units on the campus of Glenville State College. A very steep site, the building exits at grade on five separate levels. The facility also contains the maintenance department on two levels, guest services, a small chapel and a student meeting room.

The facility houses college maintenance offices and 484 beds in its dormitory portion. It was built on the site of an existing on-grade parking lot and several other existing buildings. The design not only provided for student dormitories, but incorporated spaces for the Glenville State College Physical Plan and Wesley Foundation.

Architectural design, HVAC design, electrical distribution engineering including a transformer and secondary underground feeder conductors, standby power systems, electrical distribution to floors, receptacles and lights, outdoor lighting and other electrical needs, interior plumbing design and all associated drawings were included in the scope.

Project Management was also a part of the scope and this included imperative design build team meetings and phone communications to complete a quality project within the allotted schedule.

This project was prior to Pickering Associates and Associated Architects merging in January 2016. Associated Architects was the Architect of Record and Pickering Associates was the Engineer of Record.







# WVANG - CAMP DAWSON

## BUILDING 215 RENOVATION

### PROJECT SPECS:

ESTIMATED PROJECT COST  
\$705,361

DESIGN COMPLETION  
MAY 2019

CONSTRUCTION COMPLETION  
TO BE DETERMINED BY OWNER

The West Virginia Army National Guard Command was seeking architectural and engineering professional services to renovate Building 215 at Camp Dawson by replacing all windows and doors. This facility houses West Virginia National Guard troops for training.

The key design elements for the project included new windows and doors that are better suited to protect against transference of heat and cold. The new windows included window shades that have the option of light filter and black out. The project also included the replacement of all exterior and interior door hardware. The new door hardware is of high security type per the West Virginia National Guard specifications.

### SERVICES PROVIDED

ARCHITECTURE  
CIVIL  
ELECTRICAL  
MECHANICAL  
STRUCTURAL  
CONSTRUCTION MANAGEMENT

### CLIENT CONTACT

TODD REYNOLDS  
PROJECT MANAGER  
P) (304) 561-6658  
E) MATTHEW.T.REYNOLDS18.NFG@MAIL.MIL





## PROJECT SPECS:

ESTIMATED PROJECT COST  
\$425,962

DESIGN COMPLETION  
APRIL 2019

CONSTRUCTION COMPLETION  
TO BE DETERMINED BY OWNER

## SERVICES PROVIDED

ARCHITECTURE  
CIVIL  
ELECTRICAL  
MECHANICAL  
STRUCTURAL  
CONSTRUCTION MANAGEMENT

## CLIENT CONTACT

TODD REYNOLDS  
PROJECT MANAGER  
P) (304) 561-6658  
E) MATTHEW.T.REYNOLDS18.NFG@MAIL.MIL

The West Virginia Army National Guard Command was seeking architectural and engineering professional services for the restoration of the Rappel Tower Support Facilities at Camp Dawson. The Rappel Tower Support Facilities consists of two (2) pre-fabricated concrete buildings; one of which is a classroom building, and the other restroom facilities. Each building has some structural and sustainment issues that need to be addressed both structurally and mechanically. This facility will be used by soldiers in training.

The design elements for the project generally included abating mildew and molded wall board and material from classroom area, addressing roof issues, storm drainage, design for new HVAC systems, new instantaneous domestic hot water system, restroom renovations, and new interior and exterior LED lighting for both buildings.

During the development and progression of design scope it was determined that the electrical service to the classroom building and the electrical distribution panel in the restroom building were insufficient to power the necessary and needed HVAC systems to meet the request to air condition the restroom building of the project. Pickering Associates addressed this additional scope with no delay in the schedule.



# WEST VIRGINIA DIVISION OF NATURAL RESOURCES

# NORTH BEND STATE PARK LODGE RENOVATION

## PROJECT SPECS:

ESTIMATED PROJECT COST  
\$3 MILLION

SQUARE FOOTAGE  
28,000 SF

DESIGN COMPLETION  
TBD

CONSTRUCTION COMPLETION  
TBD

## SERVICES PROVIDED

ARCHITECTURE  
BIM DESIGN  
CIVIL  
LANDSCAPE ARCHITECTURE  
STRUCTURAL  
MECHANICAL  
ELECTRICAL  
PLUMBING  
PROJECT MANAGEMENT  
CONSTRUCTION ADMINISTRATION

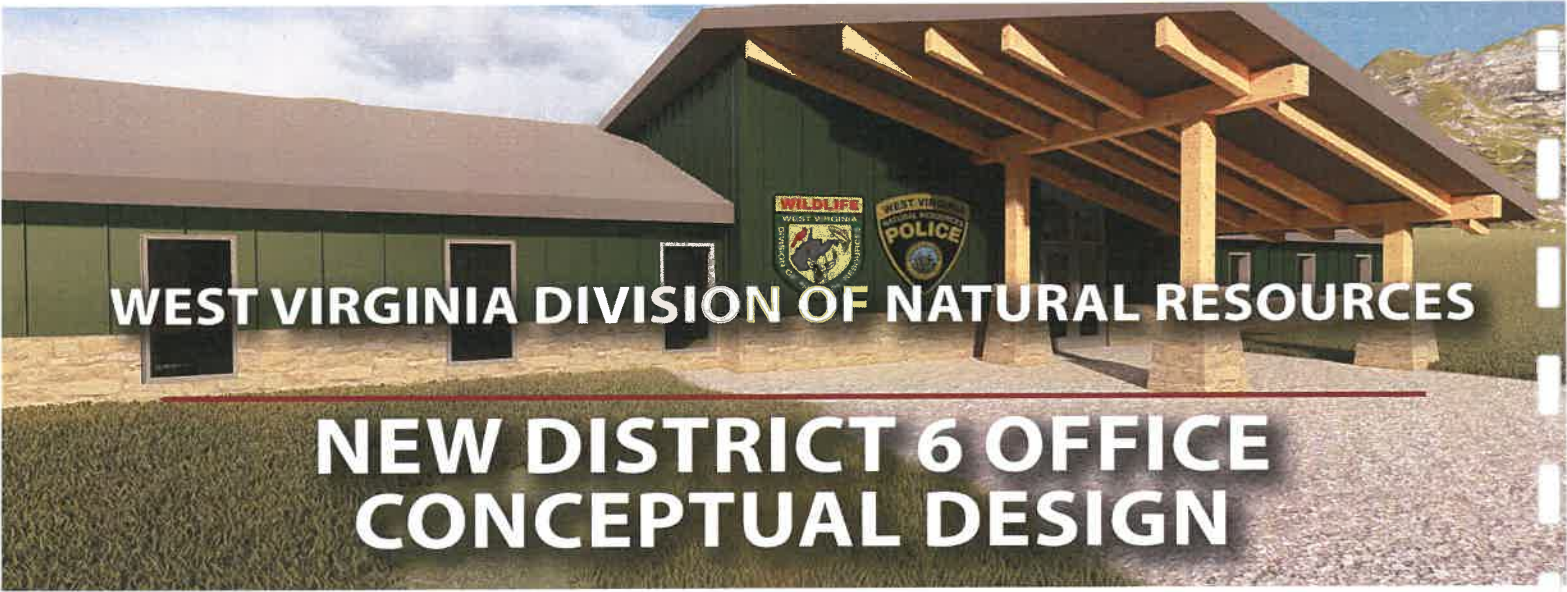
## CLIENT CONTACT

BRAD LESLIE  
CHIEF ENGINEER  
P) (304) 558-2764  
E) BRAD.S.LESLIE@WV.GOV

Pickering Associates is working with the West Virginia Division of Natural Resources (WVDNR) to perform design services for redecorating and renovating the North Bend State Park Lodge building in Cairo, West Virginia. The project includes replacement of the existing membrane roofing system (approximately 16,000 SF), exterior modifications to improve the main front entrance area of the building, and design of a pergola structure at the existing outdoor dining area.

Interior improvements include: Window replacement and addition of select new window locations, door replacement and access control, new flooring throughout the building, public toilet room upgrades, wall and ceiling finish replacement, plumbing fixture replacement, water heater replacement, new LED lighting, addition of a fire alarm system, replacement of kitchen hood system, replacement of PTAC units in guest rooms, new mechanical system in dining room and lobby areas to replace existing PTAC units, add HVAC/fresh air to existing corridor spaces, addition of a small diesel standby generator, and material, color & furniture selection.

Construction is expected to begin in May 2020.



## PROJECT SPECS:

PROJECT COST  
\$20,000

SQUARE FOOTAGE  
6,480 SF & 7,000 SF

DESIGN COMPLETION  
DECEMBER 2018

CONSTRUCTION COMPLETION  
N/A

## SERVICES PROVIDED

ARCHITECTURE  
BIM DESIGN  
PROJECT MANAGEMENT

## CLIENT CONTACT

BRAD LESLIE  
CHIEF ENGINEER  
P) (304) 558-2764  
E) BRAD.S.LESLIE@WV.GOV

Pickering Associates worked with the West Virginia Division of Natural Resources (WVDNR) to preform conceptual design services for developing a 64 acre site along Emerson Avenue in Parkersburg, W.Va. The WVDNR wished to determine the feasibility for and probable construction costs that would be associated with developing the site for their District 6 operations. Pickering performed conceptual design services to assist the Client in obtaining funding for the project.

The conceptual design included development of a new office building and a separate building for labs, storage and shop space. The office building included a lobby, reception area, twenty offices for both Wildlife and Law, a large conference room, an evidence room, storage, restrooms, and miscellaneous support spaces. Pickering Associates provided a topographical survey of the property, a high-level conceptual site/grading plan, conceptual floor plans for each building, an exterior rendering of the proposed main office building, and a high-level opinion of probable construction costs. Utility companies were also contacted to obtain preliminary information regarding utility coordination and to better understand challenges and issues that may need to be addressed for the project.



# CHIEF LOGAN STATE PARK

## RECREATION CENTER RENOVATIONS

### PROJECT SPECS:

PROJECT COST  
\$5.6 MILLION

SQUARE FOOTAGE  
45,613

DESIGN COMPLETION  
OCTOBER 2007

CONSTRUCTION COMPLETION  
FEBRUARY 2010

### SERVICES PROVIDED

ARCHITECTURE  
MECHANICAL  
PIPING  
CONSTRUCTION MANAGEMENT

### CLIENT CONTACT

BRADLEY LESLIE  
CHIEF ENGINEER  
P) (304) 541- 9356  
E) BRAD.S.LESLIE@WV.GOV

Pickering Associates worked in conjunction with Associated Architects on this state of the art recreation center, which is located on entrance road approaching Chief Logan Lodge and Conference Center.

This stand-alone facility features an aquatic center with Olympic-style 25-meter / 8-lane competition swimming pool; climate controlled fitness center; professional sports shop with equipment and accessories; multi-purpose areas for indoor soccer, volleyball, and basketball; three indoor tennis courts; elevated walking track; and locker rooms with amenities, showers and daily-use lockers.

Extensive design was necessary for the aquatic center in order to control the humidity associated with the indoor pool. The fitness center's climate control system allows users to work out in a comfortable environment. Lighting for the tennis courts was designed to be tournament approved.

This project has become a valuable attraction for the Chief Logan State Park Lodge and Conference Center.





## PROJECT SPECS:

PROJECT COST  
PRIVATE

SQUARE FOOTAGE  
6,440 SF, 3,000 SF AND 2,200 SF UNITS

DESIGN COMPLETION  
JANUARY 2020

CONSTRUCTION COMPLETION  
ON-GOING

## SERVICES PROVIDED

CIVIL  
LANDSCAPING  
STRUCTURAL  
ARCHITECTURAL

## CLIENT CONTACT

JOHN ANDERSON  
PROJECT MANAGER  
P) (740) 236-6006  
E) JOHN@MONDOBUILDING.COM

Pickering Associates was contracted by a private developer, Mondo Building and Excavating, to design luxury condominiums to be constructed on a peninsula on the banks of the Ohio River. A private marina is also planned for the harbor adjacent to the condos for use by the residents of the development.

Two- and six-unit buildings are planned, each providing three- and four-story units with multiple decks overlooking the waterfront. Natural light will flood the units through numerous floor-to-ceiling glass doors, windows and clerestory windows. Exterior facades are comprised of muted earth tones with complimentary bold accents using brick, cement board lap siding, gable roofs and attractive details.

Construction began in early 2020, with occupancy of the first units scheduled for summer, 2020.





# PAMELA WEAN, AIA

SENIOR PROJECT ARCHITECT  
PROJECT MANAGER  
BRANCH MANAGER

## BACKGROUND:

### EDUCATION

FAIRMONT STATE COLLEGE  
B.S., ARCHITECTURAL TECHNOLOGY

FAIRMONT STATE COLLEGE  
ASSOC. OF APPLIED SCIENCE - INTERIOR DESIGN

### LICENSES

PROFESSIONAL ARCHITECT  
W.VA. & OHIO

### YEARS EXPERIENCE

35 YEARS

ALWAYS BE A FIRST-RATE  
VERSION OF YOURSELF  
INSTEAD OF A SEC-  
OND-RATE VERSION OF  
SOMEBODY ELSE.

Judy Garland

- Project Architect for the design of renovations for the Lodge at North Bend State Park.
- Project Architect for renovations of the Historic Ritchie Courthouse in Harrisville, W.Va.
- Project Architect for the design and construction of the new Franklin Elementary School in Franklin, W.Va.
- Project Architect for the design and construction of the new East Fairmont Middle School in Fairmont, W.Va.
- Project Architect for the design of renovations at the Fairmont Senior High School in Fairmont, W.Va.
- Project Architect for the design and construction of the Marion County Board of Education Office in Fairmont, W.Va.
- Project Architect for the design of the addition to Armstrong Flooring in Beverly, W.Va.
- Project Architect for the design and construction of renovations to Immaculate Conception Church in Clarksburg, W.Va.
- Project Architect for the design and construction of the Star Furniture Store at University Town Center in Morgantown, W.Va.
- Project Architect for the design and construction for an addition and renovations at Simpson Elementary School in Bridgeport, W.Va.
- Project Architect for multiple construction projects at Stockmeier Urethanes in Clarksburg, W.Va.
- Project Architect for the design of MVB White Hall Branch in Fairmont, W.Va.



# JEREMY HOBSON

ARCHITECTURAL DESIGNER  
3D DESIGNER  
DRAFTING

## BACKGROUND:

### EDUCATION

MARION COUNTY VOCATIONAL CENTER  
DRAFTING

### YEARS EXPERIENCE

15 YEARS

- Coordinated CEFP Development for seven different counties throughout West Virginia.
- Drafter and 3D Designer for the new Keyser Primary School in Keyser, W.Va.
- Drafter and 3D Designer for the new St. Marys High School and Athletic Complex in St. Marys, W.Va.
- Drafter and 3D Designer for renovations and an addition at Kasson Elementary/Middle School in Moatsville, W.Va.
- Drafter and 3D Designer for county wide School Improvement Bond projects for Marion, Mineral and Pleasants County Schools.
- Drafter and 3D Designer for Mannington Middle School Master Planning project in Mannington, W.Va.
- Drafter and Designer for Wood County Schools mantrap additions and secure entrance renovations.
- Drafter and 3D Designer for Donel Kinnard Memorial State Veterans Cemetery project in Institute, W.Va.
- Drafter and Designer for the Appalachian Hotel in Kingwood, W.Va.
- Drafter and Designer for the WVANG Building 215 and Rappel Support Renovations at Camp Dawson, W.Va.
- Drafter and Designer for the AHF Plant Expansion in Beverly, W.Va.
- Drafter and Designer for Hino Fluids Storage and Breakroom Addition in Parkersburg, W.Va.

EVERY PRODUCT OF  
ARCHITECTURE SHOULD  
BE A FRUIT OF OUR  
ENDEAVOR TO BUILD AN  
EARTHLY PARADISE FOR  
PEOPLE.

*Alvar Alto*





## JEFFREY HOSEK, P.E. LEED AP

MECHANICAL ENGINEER  
LEED PROJECT ENGINEER  
MECHANICAL ENGINEERING DEPARTMENT MANAGER

### BACKGROUND:

#### EDUCATION

UNIVERSITY OF AKRON  
B.S. MECHANICAL ENGINEERING

#### LICENSES

PROFESSIONAL ENGINEER  
W.VA., OHIO, KY., PA., LA., VA., MINN.  
LEED AP (BD&C)

#### YEARS EXPERIENCE

21 YEARS

- Mechanical Engineer of record for the design of a new \$25M high-rise dormitory at Glenville State College, in Glenville, W.Va.
- LEED Commissioning Project Manager on a design/build project for Washington Electric Cooperative in Marietta, Ohio.
- LEED Commissioning Project Manager for Kent State University which included a complete renovation to the fine arts building.
- LEED Mechanical engineer for a new 500,000 square foot distribution center and administration building for Honda American Motors.
- LEED Project Manager for converting a downtown Columbus, Ohio fire station into a local family health center.
- Mechanical Engineer for a new FBI field office in Cleveland, Ohio.
- Mechanical engineer for a new two story annex to the Vienna Volunteer Fire Department in Vienna, West Virginia.
- Mechanical Engineer of record for the design of a new \$25M high-rise dormitory at Glenville State College, in Glenville, W.Va.
- Project Manager performing an intense study to assess redundant cooling to Ohio University's Computer Center in Athens, Ohio.
- Lead Mechanical Engineer for an area of the hospital to be leased by a Physical Therapy provider.
- Project Manager and Mechanical Engineer for a new medical office building for O'Bleness Hospital in Athens, Ohio.

SOMETIMES THE QUESTIONS ARE COMPLICATED AND THE ANSWERS ARE SIMPLE.

Dr. Seuss



# MARK MOORE, P.E.

ELECTRICAL ENGINEER

## BACKGROUND:

### EDUCATION

WEST VIRGINIA UNIVERSITY INSTITUTE OF  
TECHNOLOGY  
B.S. ELECTRICAL ENGINEERING

### LICENSES

PROFESSIONAL ENGINEER  
W.VA., MD.

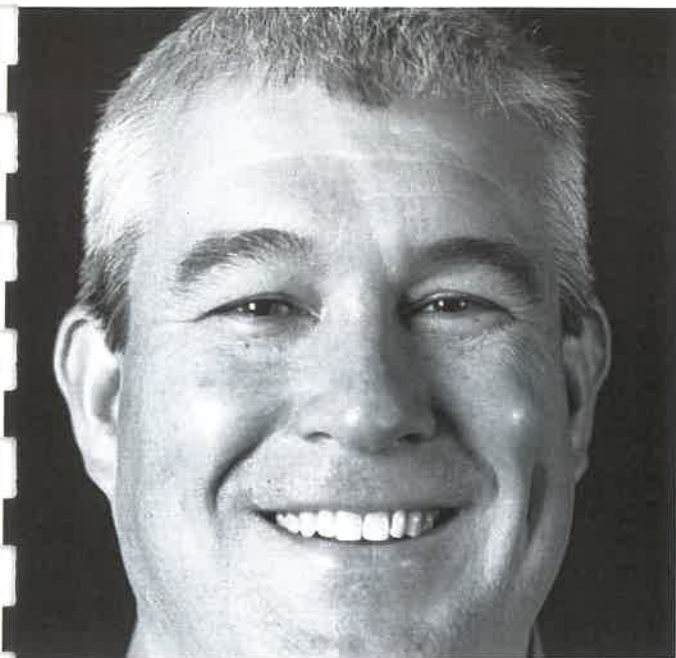
### YEARS EXPERIENCE

18 YEARS

- Electrical Engineer for Randolph County Development Authority at Armstrong Manufacturing in Beverly, W.Va.
- Electrical Engineer for a Commercialization Station for the City of Bluefield, W.Va.
- Electrical Engineer for upgrades and installation of a new building complex that allows for Fermentation, Chiller Relocation in Maxwelton, West Virginia.
- Electrical Engineer for HVAC renovations for Cabell Huntington Hospital located in Huntington, W.Va.
- Electrical Engineer for Ona Transmitting Station Electrical Study for WSAZ television station located in Charleston, W.Va.
- Electrical Engineer for renovations made at the Memorial EP Lab Charleston Area Medical Center in Charleston, W.Va.
- Electrical Engineer for renovations performed in the Wound Care Clinic at Cabell Huntington Hospital in conjunction with Ed Tucker Architects, in Huntington W.Va.
- Electrical Engineer for phase 2 renovations for the new Music Therapy program facility at Marietta College in Marietta, Ohio.
- Prior to joining Pickering Associates was an Electrical Engineer for Boiler replacement and renovations project for the West Virginia Capital Complex.
- Prior to joining Pickering Associates was an Electrical Engineer for a Keephills Coal Handling Project at Epcor in West Virginia.

SUCCESS IS NO ACCIDENT.  
IT IS HARD WORK, PERSEVERANCE,  
LEARNING, STUDYING, SACRIFICE  
AND MOST OF ALL, LOVE  
OF WHAT YOU ARE DOING  
OR LEARNING TO DO

Pele



## DAVID BOGGS, P.E.

EXECUTIVE VICE PRESIDENT OF DESIGN  
SENIOR MECHANICAL ENGINEER,  
SENIOR PLUMBING ENGINEER

### BACKGROUND:

#### EDUCATION

MARSHALL UNIVERSITY  
M.S. ENGINEERING MANAGEMENT

VIRGINIA TECH.  
B.S. MECHANICAL ENGINEERING

#### LICENSES

PROFESSIONAL ENGINEER  
WV & OH

#### YEARS EXPERIENCE

23 YEARS

- Project Manager and Plumbing Engineer of record for the MEP services on a \$25MM high-rise dormitory in Glenville, W.Va.
- Project Manager and Plumbing Engineer of record for a dual boiler system replacement to a school in Parkersburg, W.Va.
- Project Manager and Plumbing Engineer of record for a potable water system repair in an elementary school in Vienna, W.Va.
- Project Manager for the conversion of a multi-unit HVAC system into a more efficient single unit system on a university campus in Parkersburg, W.Va.
- Project Manager and Lead Mechanical/Plumbing Engineer for multiple dormitory bathroom renovation projects at a college in Marietta, Ohio.
- Project Manager and Lead Mechanical Engineer for multiple projects at Ohio University in Athens, Ohio.
- Lead Mechanical/Plumbing Engineer of record for a new \$7MM medical office facility in Parkersburg, West Virginia.
- Lead Mechanical/Plumbing Engineer of record for a \$1MM medical/dental office facility in Parkersburg, West Virginia.
- Lead Mechanical/Plumbing Engineer of record on the design of a new science facility on a university campus in Vienna, W.Va.
- Lead Plumbing Engineer of record for a new 5,400 sq. ft. medical office building located in Belpre, Ohio.
- Lead Mechanical/Plumbing Engineer for a new medical facility located in Marietta, Ohio.

DETERMINE THAT THE  
THING CAN AND SHALL  
BE DONE, AND THEN WE  
SHALL FIND THE WAY.

Abraham Lincoln



# SPENCER KIMBLE, P.E.

CIVIL ENGINEERING DEPARTMENT MANAGER  
PROJECT MANAGER  
CIVIL ENGINEER

## BACKGROUND:

### EDUCATION

WEST VIRGINIA UNIVERSITY  
B.S. CIVIL ENGINEERING

MARSHALL UNIVERSITY  
M.S. ENGINEERING MANAGEMENT

### LICENSES

PROFESSIONAL ENGINEER  
WV, OH

### YEARS EXPERIENCE

13 YEARS

- Civil Engineer for addition and renovation for the Emerson Public Library in Parkersburg, W.Va.
- Civil Engineer for addition and renovation for Mid Ohio Valley Technology Institute in Saint Marys, W.Va.
- Civil Engineer for approximately 7,000 linear foot water-line and meter replacement in Devola, Ohio.
- Project Manager and Civil Engineer for over 40 horizontal drilling locations throughout W.Va. and Ohio.
- Civil Engineer for a new subdivision in Marietta, Ohio.
- Civil Engineer for a new retail business in Utica, Ohio.
- Civil Engineer for a new restaurant in Vienna, W.Va.
- Lead Civil Engineer for the design of \$1.8M physical therapy administrative building on Parkersburg, West Virginia.
- Civil Engineer for Phase 1 and 2 of the Larry Lang First Colony Development.
- Lead Civil Engineer for the design of two medical office buildings totaling approximately 30,000 SF near the traffic circle in Parkersburg, W.Va.
- Civil Engineer for three new \$8M full service maintenance facilities for state DOT operations.
- Lead Civil Engineer for construction of a new 4 story hotel in Parkersburg, W.Va.

A SHIP IN PORT IS SAFE,  
BUT THAT IS NOT WHAT  
SHIPS ARE FOR. SAIL OUT  
TO SEA AND DO NEW  
THINGS.

Rear Admiral Grace Hopper



## ERIC SMITH, PE

DEPARTMENT MANAGER  
STRUCTURAL ENGINEER

### BACKGROUND:

#### EDUCATION

MARSHALL UNIVERSITY  
M.S. ENGINEERING MANAGEMENT  
WEST VIRGINIA UNIVERSITY  
B.S. CIVIL ENGINEERING

#### LICENSES

PROFESSIONAL ENGINEER  
W.VA. & OHIO

#### YEARS EXPERIENCE

14 YEARS

PERFECTION IS NOT AT-  
TAINABLE, BUT IF WE  
CHASE PERFECTION WE  
CAN CATCH EXCELLENCE.

Vince Lombardi

- Structural Engineer for a renovation and addition to the Mid Ohio Valley Technology Institute in Saint Marys, West Virginia.
- Structural Engineer for Salt & Motorcycle Storage Building for West Virginia University at Parkersburg in Parkersburg, W.Va.
- Structural Engineer on Eureka Hunter Pipeline, L.L.C. Low Water Crossing.
- Extensive technical experience with civil, structural, and geospatial software packages including STAAD Pro, Presto, Enercalc, AutoCAD, AutoDesk Land Desktop, AutoDesk Civil 3D, and Topo USA.
- Senior Project Manager and Structural Engineer of Record for Catwalk repairs at Ohio University in Athens, Ohio.
- Structural Engineer of Record for NESHAP improvements at Eramet Marietta, Inc.
- Structural Engineer of Record for the Ohio Department of Transportation Facility of Washington County, Ohio. Project included pre-engineered metal building, tensioned fabric structures.
- City of Marietta City Hall Renovations, Marietta, Ohio.
- City of Marietta Wastewater Treatment Plant Renovations, Marietta, Ohio.
- Marietta City Armory Renovations, Marietta, Ohio.
- General Projects for Local Industrial Plants.
- Roof and Elevator Project for Christ United Methodist Church Marietta, Ohio.



## SEAN G. SIMON, AIA, NCARB

BRANCH MANAGER  
SENIOR CONSTRUCTION ADMINISTRATOR  
PROJECT ARCHITECT  
COST ESTIMATING  
QUALITY REVIEW OF FINAL BID PACKAGES

### BACKGROUND:

#### EDUCATION

CONSTRUCTION SPECIFICATIONS INSTITUTE  
CONSTRUCTION DOCUMENT TECHNOLOGIST

UNIVERSITY OF TENNESSEE  
PROFESSIONAL BACHELOR OF ARCHITECTURE

#### LICENSES

PROFESSIONAL ARCHITECT

WV

#### YEARS EXPERIENCE

28 YEARS

- Project Architect for WV Governor's Mansion exterior evaluation and renovations.
- Project Architect for WV State Tax and Revenue Building Renovations.
- Project Architect for Mathiasis/Baker Fire Station.
- Project Architect for USDA Offices in Moorefield, WV.
- Project Architect for South Branch Cinema 6. This project included a 6 screen movie theater, which included 3 different theater sizes and a total of 800 seats.
- Project Architect for over 10 different banking facilities located throughout Virginia and West Virginia.
- Project Architect for a one story facility for the Beckley State Police/ Department of Motor Vehicle.
- Project Architect for a new Urgent Care facility in Moorefield, W.Va.
- Project Architect for the Monumental sign for Robert C. Byrd Courthouse in Charleston, W.Va.
- Project Architect for a renovation project for the Social Security and Department of Labor Office in Parkersburg, W.Va.
- Project Architect for construction a new vet clinic for the Lost River Vet Clinic.
- Project Architect for the construction of the original Eastern Community College.
- Project Architect for the construction of an 8,400 sf facility for the Moorefield National Guard Armory.
- Project Architect for an office headquarter design that was 2 stories at 35,000 sf and designed for a future 3rd floor.
- Project Manager for the replacement of a Linear Accelerator at Camden Clark.
- Project Manager for a \$3.5M storm water piping and separation project at Kraton Polymers.

QUALITY IS NOT AN ACT,  
IT IS A HABIT.

Aristotle



# REFERENCES



## **People's Bank Theatre Marietta, Ohio**

R. Hunt Brawley, J.D., Executive Director  
(P) (740) 373-0894  
(E) hbrawley@peoplesbanktheatre.com



**GRAE-CON**

## **Grae- Con Construction Marietta, Ohio**

Robert Gribben, Jr., President  
(P) (740) 373-0849



## **Mark Mondo- Building and Excavating, Inc. City, Ohio**

John H. Anderson, Project Manager, Business De-  
velopment  
(P) (740) 376-9396  
(E) john@mondobuilding.com

## **Larry Lang Excavating, Inc. Beverly, Ohio**

Larry Lang, President  
(P) (740) 984-4750  
(E) doubledozer@lidozer.com

## **Appalachian Hospitality Kingwood, WV**

Robby Peddicord  
(P) (304) 329-1355  
(E) Robbypeddicord@gmail.com

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CEOI ADJ2000000004**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Pickering Associates

Company



Authorized Signature

2/17/2020

Date


NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Traci Stotts, VP Marketing  
(Name, Title)  
Traci Stotts, VP Marketing  
(Printed Name and Title)  
11283 Emerson Avenue; Parkersburg, WV 26104  
(Address)  
Phone Number: 304-464-5305 Fax Number: 304-464-4428  
(Phone Number) / (Fax Number)  
tstotts@pickeringusa.com  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Pickering Associates  
(Company)  
 VP of Marketing  
(Authorized Signature) (Representative Name, Title)

Traci L. Stotts, VP Marketing  
(Printed Name and Title of Authorized Representative)

February 17, 2020  
(Date)

Phone Number: 304-464-5305 Fax Number: 304-464-4428  
(Phone Number) (Fax Number)

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Pickering Associates

Authorized Signature: *Travis Datto* Date: February 17, 2020

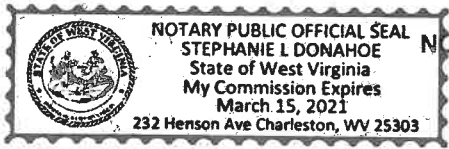
State of West Virginia

County of Wood, to-wit:

Taken, subscribed, and sworn to before me this 17<sup>th</sup> day of February, 2020

My Commission expires March 15<sup>th</sup>, 2021

AFFIX SEAL HERE



NOTARY PUBLIC *Stephanie L. Donahoe*