Feb 25 2020 01:22pm (FAX)304 267 3847

P.001/015

304- 538 3170



Purchasing Divison 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

State of West Virginia Request for Quotation 09 ~ Construction

Proc Folder: 670208 Doc Description: Addendum No.03.-PE Building HVAC Upgrade & Renovation Proj. Proc Type: Central Purchase Order Date Issued Solicitation Closes Solicitation No Version 2020-02-10 2020-02-25 CRFQ 0403 DBS2000000002 13:30:00

EDUTE EVINEURO (VION **BID CLERK** DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON ST E CHARLESTON W 25305 US

Vendor Name, Address and Telephone Number: W. Harley Miller Contractors, Inc. P. O. Box 945 Martinsburg, WV 25402 304-267-8959

FOR INFORMATION CONTACT THE BUYER **Guy Nisbet** (304) 558-2596 guy.l.nlsbet@wv.gov James W. Dailey, IH-President Signature X 55-061-8361 FEIN# DATE 2/25/2020

All offers subject to all terms and conditions contained in this solicitation

ADDITIONALINFORMATION

Addendum

Addendum No.03 Issued to publish and distribute the attached information to the vendor community.

Central Request for Quotation

(Construction Services - WV School for the Deaf and Bilind PE HVAC Upgrade and Associated Renovation Project)

In accordance with WV Code 5A-3 and WV Code 5-22, The West Virginia Purchasing Division is soliciting bids on behalf of the Agency The WV. School for the deaf and Blind(WV DBS) to establish a one-time construction contract for the PE HVAC Upgrade and Associated Renovation Project located at the facility in Romney. Hampshire County, West Virginia per the specifications, terms and conditions that are a part of this solicitation and reference herein.

INVOICE TO	Contract Con	LUHPYTO)	
ACCOUNTS PAYABLE		CENTRAL SUPPLY	TOTAL STATE OF THE
SCHOOL FOR THE DEA	F & BLIND	SCHOOL FOR THE DE	AF & BLIND
301 EAST MAIN ST		301 EAST MAIN ST	
ROMNEY	WV26757-1894	ROMNEY	WV 26757-1894

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Building and facility maintenance and repair services)			1,170,000

Comm Code	Manufacturer	Specification	Model #	7
72100000				

Extended Description:

Building and facility maintenance and repair services

Feb 25 2020 01:22pm

P003

02/25/2020 13:21W. Harley Miller Contractor. Inc

(FAX)304 267 3847

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	Document Phase	Document Description	Page 3
DB\$200000002	Final	Addendum No.03 -PE Building HVAC	of 3
		Upgrade & Renovation Proj.	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

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Agency WV Purchasing Division REQ.P.O#_DBS20000000002

BID BOND

	KNOW ALL MEN BY THESE PI	RESENTS, That we, the ur	ndersigned, W. Harley Miller Contractors, Inc.
or	Martinsburg		as Principal, and Liberty Mutual Insurance Company
of	Boston ,	MAB.G	proprietion prospized and evicting updat the love at the out of
MA	with its principal office	In the City of Bos	ION AS Surety are held and firmly hound unto the de-
of West \	virginia, as Obligee, in the penal	sum of Five Percent of A	mount Bid /5 5% \ \for the property of which
well and t	truly to be made, we jointly and a	severally bind ourselves, o	ur hairs, administrators, executors, successors and assigns.
•	The Condition of the above ob	ligation is such that wher	eas the Principal has submitted to the Purchasing Section of th
Departitie	ant of Administration a certain bi	d or proposal, attached her	elo and made a part haronf to enter late a contract.
AAA OCII	iooi for Dear and Bitud (MAI	DBS) PE Building HVA	C Upgrade and Renovation Project, 301 E Main Street,
Romney	, WV 26757, Hampshire Co	unty	The state of the s
1	NOW THEREFORE,		
	a) If sald bid shall be rejec	led, or	
elteched (b) If said bid shall be acc	epted and the Principal s	shall enter into a contract in accordance with the bid or proposa
the agreer	ment created by the accentance	of eald hid thee this -tit-	quited by the bid or proposal, and shall in all other respects perform
full force a	and effect. It is expressly under	rstood and screed that the	quired by the bid or proposal, and shall in all other respects perform ation shall be null and void, otherwise this obligation shall remain ir I lisbility of the Surety for any and all claims hereunder shall, in no
event, exc	seed the penal amount of this ob	ilgation as herein stated.	resumy of the outery for any and all claims necessiter shall, in no
_			
T laami vew	he Surety, for the value receive	d, hereby stipulates and a	grees that the obligations of said Surety and its bond shall be in no
	ce of any such extension.	in of the time within which	greas that the obligations of said Surety and its bond shall be in no n the Obligee may accept such bid, and said Surety does hereby
- V	VITNESS, the following signature	es and seals of Principal a	nd Surety, executed and sealed by a proper officer of Principal and
Surely, or	by Principal Individually if Princip	pal is an Individual, this 2	5th day of February 2020
Principal S	Seal : W =		W. Harley Miller Contractors, Inc.
			(Name of Principal)
	====		(Must be Smother West West)
			(Must be President, Vice President, or Duly Authorized Agent)
رواد در در موده دور دواد سه رود پیر	**************************************		President
			(Title)
	The Comment of the Co		(1.22)
urety Sea	ı Bişi		Liberty Mutual Insurance Company
			(Name of Surety)
-			A 4
			By: Jammes & Solhe
***************************************	A market		Tammy S. Selbe, Licensed WyRehident Agent Attorney-in-Fact
			Tammy S. Selbe, Licensed WV/Re) Ident Agent Attorney-In-Fact

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

> Liberty Mutual Insurance Company The Ohio Casualty Insurance Company West American Insurance Company

Certificate No: 8201353-014055

POWER OF ATTORNEY

ANUMN ALL PERSONS BY THESE PRESENTS: That The Obla Contain, Includes Contains	
KNOWN ALL PERSONS BY THESE PRESENTS; That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshi Liberty Multual Insurance Company is a corporation duly organized under the laws of the State of Manager Company is a corporation duly organized under the laws of the State of New Hampshi	lna ab
Liberty Mutual insurance Company is a corporation duly organized under the laws of the State of New Hampshi under the laws of the State of New Hampshi under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by suitority herein set from Account and the Company is a corporation duly organized under the "Companies", pursuant to and by suitority herein set from Account and the Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by suitority herein set from Account and the Company is a corporation duly organized under the laws of the State of New Hampshi	ire, that
under the laws of the State of Indiana (herein collectively called the "Compenies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Jaime Carpenter, Kimberly L. Miles, Tarumy S. Selbe, Douglas P. Taylor, Andrew K. Toeter.	bezineo
Companies Kimbada I have my constitute and ampales 7-1-1-1	Benine on
Carpenter, Kimberly L., Miles, Tammy S. Selbe, Douglas P. Taylor, Andrew K. Teeter	L
The state of the s	$\overline{}$

all of the city of Charleston state of West Virginia each individually if there be more than one named, its true and iswful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surely and as its act and deed, any and all undertakings, bonds, recognizances and other surely obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed

MBU





Liberty Mutual Insurance Company The Ohio Casualty Insurance Company West American Insurance Company

David M. Carey, Assistant Secretary

rantees State of PENNSYLVANIA County of MONTGOMERY SS

credit.

, note, loan, letter of cr rate or residual vatue

mortgage, e, interest ra

Not valid for mc currency rate, i

. 2019 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual insurance 3rd day of June Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia. Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA

Notarial Seal Terraso Pastella, Notary Public Upper Menon Twp., Montgomery County My Commission Expires Merch 25, 2021 Mamber, Pennsylvania Association of Natas

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV — OFFICERS: Saction 12. Power of Attorney,

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal acknowledge and dollars as a supplication. President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surely any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as it signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attempty-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seat of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-infact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and blinding upon the Company with the same force and effect as though manually effixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and

IN TESTIMONY WHEREOF, I have harounto set my hand and affixed the seals of said Companies this __25th __day of







Renee C. Llewellyn, Assistant Secretary

LM9-12873 LMIC OCIC WAIC MAIN CO_082018

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ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)

1. CONTRACTOR'S LICENSE: West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. If an apparent low bidder fails to submit a license number in accordance with this section, the Purchasing Division will promptly request by telephone and electronic mail that the low bidder and the second low bidder provide the license number within one business day of the request. Failure of the bidder to provide the license number within one business day of receiving the request shall result in disqualification of the bid. Vendors should include a contractor's license number in the space provided below.

Contractor's Name:	W. Harley Mill	er Contractors.	Inc.	
Contractor's License No.: \	WVW/005			

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a contract award document.

- 2. DRUG-FREE WORKPLACE AFFIDAVIT: W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit an affidavit that the Vendor has a written plan for a drug-free workplace policy. If the affidavit is not submitted with the bid submission, the Purchasing Division shall promptly request by telephone and electronic mail that the low bidder and second low bidder provide the affidavit within one business day of the request. Failure to submit the affidavit within one business day of receiving the request shall result in disqualification of the bid. To comply with this law, Vendor should complete the enclosed drug-free workplace affidavit and submit the same with its bid. Failure to submit the signed and notarized drugfree workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, within one business day of being requested to do so shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.
- 2.1. DRUG-FREE WORKPLACE POLICY: Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy.

Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.



CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

Number:

Classification:

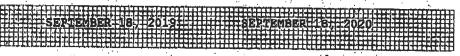
ELECTRICAL GENERAL BUILDING GENERAL ENGINEERING HEATING, VENTILATING & COOLING MULTIFAMILY PIPING PLUMBING RESIDENTIAL SPECIALTY

CONCRETE excavation LOW VOLTAGE SYSTEM

W HARLEY MILLER CONTRACTORS DBA W HARLEY MILLER SYSTEMS 1193 HEDGESVILLE RD MARTINSBURG, WV 25403

Date Issued

Expiration Date



Chair, West Virginia Contractor Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advartisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

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Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: W. Harley Miller Contractors	, Inc.
project.	form more than \$25,000.00 of work to complete the
Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.
545 Elatric	WV 0 2 3811
RH Luppo	WV008412
Glass Service of Cumb	orland NVD1+258
61255 SCYVILL OF Cunt Stufford Systems	WV044561
N	
-	
*1100	

Attach additional pages if necessary

Revised 11/14/2019

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

James W. Dailey	. III-President
(Name, Title)	
_lames W. Dailey	III-President
(Printed Name an	d Title)
P. O. Box 945	Martinsburg, WV 25402
(Address)	
304-267-8959	Fax 304-267-3847
(Phone Number) / tdailey@whitconto	(Fax Number) ractors.com
(email address)	

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

(Phone Number) (Fax I	Jumber)			
304-267-8959	Fax 304-26	7-3847		
(Date)				
2/25/2020				
(Printed Name and Titl	e of Authorized R	epresentative))	
James W. Dailey, I				
(Authorized Signature)	(Representative)	Vame, Title)		
5		James W.	Dailey,	III-Presiden
(Company)				
W. Harley Miller C	ontractors. Inc.			

(FAX)304 267 3847

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ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:	
(Check the box next to each addendum	received)
Addendum No. 1 Addendum No. 2 Addendum No. 3 Addendum No. 4 Addendum No. 5	Addendum No. 6 Addendum No. 7 Addendum No. 8 Addendum No. 9 Addendum No. 10
discussion held between Vendor's repre	receipt of addenda may be cause for rejection of this bid resentation made or assumed to be made during any oral resentatives and any state personnel is not binding. Only ded to the specifications by an official addendum is
W. Harley Miller Contractors, Inc.	
Authorized Signature James W. Dailey,	TII-President
2/25/2020	e a e i respersancis
Date	

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION Physical Education Building HVAC replacement and related construction at the West Virginia Schools for the Deaf and the Blind

10.5. Vendor shall inform all staff of Agency's security protocol and procedures.

11, MISCELLANEOUS:

11.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Email Address:	tdailey@whmsontractors.com
Fax Number:	304-267-3847
Telephone Number:	304-267-8959
Contract Manager:	James W Dailey, III

11.2. Owner's Representative: Owner's representative for notice purposes is

Name: Mark Gandolfi

Telephone Number: 304.822.4810

Fax Number:

Email Address: mgandolfi@k12.wv.us

12. Initial Decision Maker: Michael Baker International, the Architect, shall serve as the Initial Decision Maker in matters relating to this contract.

EXHIBIT A - PRICING PAGE WV School for the Deaf and Blind PE HVAC Upgrade & Associated Renovation Project

Name of Vendor:		
	W. Harley Miller Contractors, Inc.	
Address of Vendor:		
	P. O. Box 945 Martinsburg, WV 25402	
Phone Number of Vendor:		
· ceretti.	304-267-8959	

We, the undersigned, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to vendors, drawings, and specifications, hereby proposes to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding documents.

Base Bid

The Base Bid shall consist of construction of the facility and related work described in the drawings and specifications. **Total Base Bid shall** be indicated in the space below.

Total Base Bid: Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, written in figures.

1,170,000-

Total Base Bld: Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, written in words.

one million one hundred sounty thousand dollars 34

WY-73 Approved / July 7, 2017

STATE OF WEST VIRGINIA,

My Commission Expires October 29, 2024

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State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

COUNTY OF Berkeley TO-WIT: I, James W. Dailey, III _____ after being first duly sworn, depose and state as follows: 1. I am an employee of W. Harley Miller Contractors, Inc. ___; and, (Company Name) I do hereby attest that W. Harley Miller Contractors. Inc. 2. (Company Name) maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with West Virginia Code §21-1D. The above statements are sworn to under the penalty of perjury. Printed Name: James W. Dailey, III Signature: President Title: Company Name: W. Harley Miller Contractors. Inc. 2/25/2020 Date: _____ Taken, subscribed and sworn to before me this 25th day of February By Commission expires ______ October 29, 2024 (Seal) Vicine Lobare OFFICIAL SEAL NOTARY PUBLIC STATE OF WEST VIRGINIA Vickie R Kava 11 Colorado Court Palling Waters, WV 25419

Rev. July 7, 2017

West Virginia Ethics Commission Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: W. Harley Mills	Address: P. O. Box 945-Martinsburg, WV 25402
Contractors, In	11 111 27 38
Name of Authorized Agent:James W. Dailey, III	Address: P. O. Box 945-Martinsburg, WV 25402
Contract Number: TBD	Contract Description: WV School for the Deaf and Blind
Governmental agency awarding contract: WYSD&B	PE Bldg. HVAC Upgrade & Renovation Project
☐ Check here if this is a Supplemental Disclosure	
List the Names of Interested Parties to the contract which a entity for each category below (attach additional pages if	are known or reasonably anticipated by the contracting business necessary);
1. Subcontractors or other entities performing work of the contractors or other entities performing work or other entities performing work of the contractors of the co	or service under the Contract ames below.
2. Any person or entity who owns 25% or more of co 述Check here if none, otherwise list entity/individual n	ntracting entity (not applicable to publicly traded entities) ames below.
3. Any person or entity that facilitated, or negotiate services related to the negotiation or drafting of th	
	2222200
Notary Verification	
State of _West_Virginia C	ounty of Berkeley
, <u>James W. Dailey, III</u> entity listed above, being duly sworn, acknowledge that the penalty of perjury.	the authorized agent of the contracting business belong made under oath and under the
Taken, sworn to and subscribed before me this25th	day ofFebruary
	Vicini Rokave
N	Notary Public's Signature
To be completed by State Agency: Date Received by State Agency:	OFFICIAL SEAL NOTARY PUBLIC
Pate submitted to Ethics Commission:	STATE OF WEST VIRGINIA
Sovernmental agency submitting Disclosure:	11 Colorado Court Falling Waters, WV 26419 My Commission Expired blacks Innaca A 2018

(FAX)304 267 3847

P.015/015

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political aubdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the unineured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false awearing (W. Ve. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

My Commission expires <u>October 29</u>, 20 24

WITNESS THE FOLLOWING SIGNATURE:

AFFIX SEAL HERE



Purchasing Affidavit (Revised 01/19/2018)

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