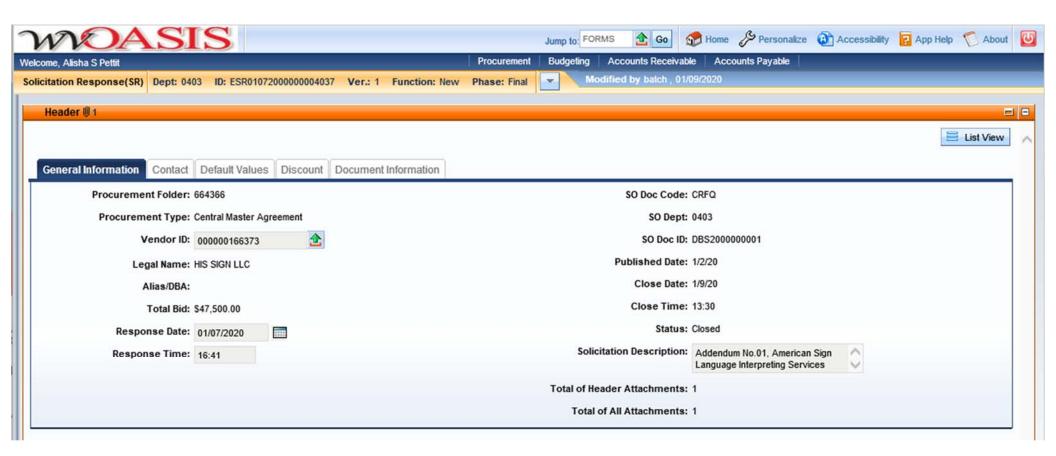
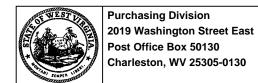


2019 Washington Street, East Charleston, WV 25305 Telephone: 304-558-2306 General Fax: 304-558-6026 Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.





# State of West Virginia Solicitation Response

Proc Folder: 664366

Solicitation Description: Addendum No.01, American Sign Language Interpreting Services

Proc Type: Central Master Agreement

Date issued	Solicitation Closes	Solicitation	n Response	Version
	2020-01-09 13:30:00	SR	0403 ESR01072000000004037	1
	13.30.00			

VENDOR

000000166373

HIS SIGN LLC

Solicitation Number: CRFQ 0403 DBS2000000001

**Total Bid:** \$47,500.00 **Response Date:** 2020-01-07 **Response Time:** 16:41:35

**Comments:** 

FOR INFORMATION CONTACT THE BUYER

Guy Nisbet (304) 558-2596 guy.l.nisbet@wv.gov

Signature on File FEIN # DATE

All offers subject to all terms and conditions contained in this solicitation

Page: 1 FORM ID: WV-PRC-SR-001

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Sign language interpretation service	500.00000	HOUR	\$95.000000	\$47,500.00

Comm Code	Manufacturer	Specification	Model #	
82112067				
<b>Extended Descrip</b>	otion: Sign language inte	rpretation service		

#### Comments:

Our rates are primarily \$95.00 an hour per interpreter (assignments that take place between 8am-5pm Monday-Friday and where we have at least two business days-notice). Assignments that are in the evening or weekend are \$120.00 an hour and assignments that are last minute (less than two business days-notice, overnight or holiday are \$150.00 an hour. Each assignment carries a two hour minimum as well.



# Capability Statement

## **About Us**

HIS Sign, LLC is a woman owned sign language interpreting agency based in Northern Virginia. We provide 24 x 7 x 365 onsite sign language interpreting services in the Virginia, Maryland, West Virginia and District of Columbia areas and Video Remote Interpreting (VRI) services to the world. As a company, we are all committed to providing valuable services to the Deaf community, the Business community, and the Interpreting Community. We do this by following the Golden Rule: "Treat Others as You Want to be Treated", and by serving with integrity and dedication.

### **Services Offered**

- In-person Interpreting
- Video Remote Interpreting (VRI)
- Tactile Interpreting
- Real-time Captioning
- ASL Classes
- Interpreted Video Services
- Sign Translation of Text
- Spoken Language

#### **Differentiators**

- Over 400 experienced and highly qualified interpreters giving us a 98% filled request rate
- Accommodation of last minute requests
- Matching an interpreter to your language preference
- Services available 24 hours a day, 365 days a year

### **Who We Serve**

- Educational
- Government
- Corporate
- Medical Services
- Legal Setting
- Conference/Performance

#### Our Team

HIS Sign, LLC is proud to have a large and highly technical workforce. The team averages close to 20 years of experience in virtually every industry vertical. That knowledge and know-how has helped HIS Sign wok successfully with various clients, in many different spaces. Our smooth and cost-effective process matches you with a qualified interpreter to help you achieve your goals.

#### **Contact**

HIS Sign, LLC 44050 Ashburn Shopping Plaza Suite 195-639 Ashburn, VA 20147 877-886-8879 RequestInterpreter@HISsign.com

DUNS: 168990385 TIN: 27-1383717 SWaM: 688943 eVA: VS0000066504 Cage Code: 330M1