



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 4

General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 696627

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0402

Vendor ID: VS0000019863

SO Doc ID: EDD200000009

Legal Name: Law Office of Dennis Taylor PLLC

Published Date: 3/19/20

Alias/DBA: Law Office of Dennis Taylor PLLC

Close Date: 4/14/20

Total Bid: \$0.00

Close Time: 13:30

Response Date: 04/14/2020

Status: Closed

Response Time: 12:49

Solicitation Description:

Addendum

DUE PROCESS HEARING OFFICERS

Total of Header Attachments: 4

Total of All Attachments: 4



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Solicitation Response

Proc Folder : 696627
 Solicitation Description : Addendum
 Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2020-04-14 13:30:00	SR 0402 ESR0326200000005554	1

VENDOR
VS0000019863 Law Office of Dennis Taylor PLLC Law Office of Dennis Taylor PLLC

Solicitation Number: CRFQ 0402 EDD2000000009

Total Bid : \$0.00 Response Date: 2020-04-14 Response Time: 12:49:24

Comments:

FOR INFORMATION CONTACT THE BUYER
 Joseph E Hager III
 (304) 558-2306
 joseph.e.hageriii@wv.gov

Signature on File	FEIN #	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	DUE PROCESS HEARING OFFICER FOR IDEA DISPUTE	0.00000	HOUR	\$190.000000	\$0.00

Comm Code	Manufacturer	Specification	Model #
80122001			

Extended Description : DUE PROCESS HEARING OFFICER FOR IDEA DISPUTE RESOLUTION.
 THE HOURLY RATE OF THE SERVICES ARE INCLUSIVE OF ALL PREPARATION AND MATERIALS, HEARING AND DECISION WRITING.



Purchasing Divison
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 25 - Legal

Proc Folder: 696627

Doc Description: Addendum

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2020-03-19	2020-04-14 13:30:00	CRFQ 0402 EDD2000000009	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:
 Law Office of Dennis Taylor PLLC
 831 4th Avenue, Suite 201
 Huntington, WV 25701
 Phone: +1 304.541.0332

FOR INFORMATION CONTACT THE BUYER

Joseph E Hager III
 (304) 558-2306
 joseph.e.hageriii@wv.gov

Signature X *Dennis C. Taylor* FEIN # 83-3291048 DATE 14 April 2020

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

Addendum

Addendum #1 issued to publish and distribute the attached information to the vendor community

Request for quotation

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Department of Education (WVDE) Office of Federal Programs (OFP) to establish contract services for Due Process Hearing Officers to include preparation, hearing and decision writing for the IDEA Dispute Resolution System as required under the IDEA, CRF 300.507-300.514 and Policy 2419.11: Regulations for the Education of Students with Exceptionalities per the attached specifications and terms and conditions

INVOICE TO	SHIP TO
DEPARTMENT OF EDUCATION BLDG 6, RM 330 1900 KANAWHA BLVD E CHARLESTON WV25305 US	SECRETARY DEPARTMENT OF EDUCATION OFFICE OF SCHOOL IMPROVEMENT 1900 KANAWHA BLVD E, BLDG 6 RM 700 CHARLESTON WV 25305 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	DUE PROCESS HEARING OFFICER FOR IDEA DISPUTE	0.00000	HOUR	\$190.00	

Comm Code	Manufacturer	Specification	Model #
80122001			

Extended Description :

DUE PROCESS HEARING OFFICER FOR IDEA DISPUTE RESOLUTION.

THE HOURLY RATE OF THE SERVICES ARE INCLUSIVE OF ALL PREPARATION AND MATERIALS, HEARING AND DECISION WRITING.

NOTE: THE VENDOR SHALL BE RESPONSIBLE FOR ALL MILEAGE, TRAVEL, COPYING, AND OTHER COSTS, INCLUDING TRAVEL COSTS, ASSOCIATED WITH PERFORMANCE OF THIS CONTRACT. ANY ANTICIPATED MILEAGE, TRAVEL OR OTHER COSTS MAY BE INCLUDED IN THE HOURLY RATE.

EDD2000000009	Document Phase Final	Document Description Addendum DUE PROCESS HEARING OFFICERS FOR IDEA DISPUTE	Page 3 of 3
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: EDD2000000009

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Law Office of Dennis Taylor PLLC

Company

Dennis C. Taylor

Authorized Signature

14 April 2020

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Dennis C. Taylor, Managing Member
 (Name, Title)
 Dennis C. Taylor, Managing Member

831 4th Ave., Ste. 201, Huntington, WV 25701
 (Printed Name and Title)
 831 4th Ave., Ste. 201, Huntington, WV 25701

+1 304.541.0332/ No fax
 (Address)
 +1 304.541.0332/ No fax

dennis@dennistaylorlaw.com
 (Phone Number) / (Fax Number)
 dennis@dennistaylorlaw.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Law Office of Dennis Taylor PLLC

(Company)

Dennis C. Taylor, Managing Member
 (Authorized Signature) (Representative Name, Title)

Dennis C. Taylor, Managing Member

(Printed Name and Title of Authorized Representative)

14 April 2020

(Date)

+ 1 304.541.0332/No fax

(Phone Number) (Fax Number)

DENNIS CLEVELAND TAYLOR

831 Fourth Avenue, Suite 201 • Huntington, West Virginia 25701
Mobile Phone: 304.541.0332 • Email: dennis@dennistaylorlaw.com

PROFESSIONAL EXPERIENCE

PRINCIPAL <i>Law Office of Dennis Taylor PLLC (formerly Taylor & Price PLLC)</i>	2013-PRESENT <i>Huntington, West Virginia</i>
OF COUNSEL <i>Franklin Scott Conway LLP (formerly Talcott Franklin PC)</i>	2011-PRESENT <i>Washington, DC</i>
PRINCIPAL <i>DCT Advisors LLC</i>	2013-2019 <i>Huntington, West Virginia</i>
ADJUNCT PROFESSOR <i>Marshall University</i>	2000-2018 <i>Huntington, West Virginia</i>
VICE CHANCELLOR FOR ADMINISTRATION <i>West Virginia Higher Education Policy Commission (WVHEPC)</i> <i>West Virginia Community and Technical College System (WVCTCS)</i>	2004-2009 <i>Charleston, West Virginia</i>
CHIEF OF STAFF <i>West Virginia Department of Education and the Arts (WVDEA)</i>	2001-2004 <i>Charleston, West Virginia</i>
GENERAL COUNSEL / DIRECTOR OF HUMAN RESOURCES <i>Tyler Mountain Water Co., Inc.</i>	1999-2001 <i>Poca, West Virginia</i>
ASSOCIATE <i>Goodwin & Goodwin, LLP</i>	1996-1997 <i>Charleston, West Virginia</i>
JUDICIAL LAW CLERK <i>U.S. District Judge Joseph R. Goodwin</i> <i>U.S. District Judge Robert C. Chambers</i>	1995-1996, 1997-1999 <i>Huntington, West Virginia</i> <i>Huntington, West Virginia</i>

EDUCATION

JURIS DOCTOR

Washington and Lee University *Lexington, Virginia*

- Magna Cum Laude; Order of the Coif
- Managing Editor, *Washington and Lee Law Review*

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MASTER OF ARTS IN COMMUNICATION STUDIES
Marshall University

Huntington, West Virginia

BACHELOR OF ARTS
Marshall University

Huntington, West Virginia

- Magna Cum Laude
- Major: Speech Communication; Minor: Political Science

SKILLS

LEGAL

- Part of team that handles large-scale litigation, typically for organizational plaintiffs. Worked on *Deutsche Bank v. FDIC and JPMorgan Chase* (D.D.C.), which resulted in billion-dollar settlement for investors in litigation resulting from collapse of Washington Mutual Bank. Representing students in dispute over closure of Harrison College (Indiana).
- Served as *pro bono* arbitrator in disputes between BridgeValley Community and Technical College (CTC) and West Virginia State University and between Pierpont CTC and Fairmont State University.
- Served as WVHEPC/WVCTCS' hearing officer for procurement disputes, a grievance evaluator for WVDEA, counsel for both agency and grievants at various times, an EEO investigator for the WV Division of Personnel, and FOIA officer for WVHEPC/WVCTCS and WVDEA.
- Previously responsible for WVHEPC's higher education legal services division, which handles legal matters for public higher education institutions.
- Regularly provide legal advice and assistance to businesses, educational institutions, and non-profit organizations on a wide range of issues, including governance and structure, business transactions, employment, and government relations.
- General counsel for manufacturing company. Provided legal advice, drafted and reviewed legal documents, and directed retained counsel. Ensured federal and state legal compliance for multi-state business.
- Former judicial law clerk for two federal judges. Assisted judges in performing legal research, drafting opinions and orders, and preparing for and conducting trials.

LEGISLATIVE

- Coordinated legislative activities for WVHEPC and WVCTCS. Served as liaison between public officials and higher education institutions. Prepared numerous reports for West Virginia legislators on a wide range of higher education issues.
- Worked with public officials on legislation to establish Vision 2020 higher education accountability system (SB 638, 2008), facilitate community and technical college independence (HB 3215, 2008), increase higher education institution flexibility (SB 603, 2005), restructure state-level financial aid programs to better fulfill state policy goals (HB 4049, 2006 and SB 373, 2009), establish a data-sharing compact between K-12 and higher education (HB 3340, 2009), and create a library facilities improvement fund (HB 2890, 2018).

DENNIS CLEVELAND TAYLOR

Page 3 of 3

- Drafted legislative rules to address various public policy issues, including higher education accountability; rulemaking; presidential selection, evaluation and compensation; community and technical college finance; and need-based financial aid.

BOARDS AND COMMISSIONS

- Chair of Renaissance Building Condominium Association. Currently serve on WV Library Commission. Chaired WVNET Policy Board, Covenant House Board of Directors, and Wynfield Trace Homeowners' Association Board of Directors.
- Regularly prepared and presented board agenda items to WVHEPC and WVCTCS.
- Presented effective board training to various government and non-profit boards and commissions.

BUDGETING, FINANCE, AND FACILITIES

- Supervised budgeting process for WVHEPC, WVCTCS, and the West Virginia Department of Education and the Arts. Served as state executive and legislative branches' primary contact for higher education budget issues.
- Served as acting chief financial officer for WVHEPC and WVCTCS, including oversight of system budgeting, capital and facilities management, auditing, and procurement, as well as day-to-day accounting.
- Developed comprehensive plan, adopted by the Legislative Capital Projects and Facilities Needs Committee, to address higher education capital project planning, financing, and management, as well as facilities maintenance. Completed two higher education bond issues totaling more than \$180 million.

OTHER SKILLS

- Managed day-to-day operations for WVHEPC and WVCTCS, two agencies with approximately 65 employees (excluding WVNET) and overall operating budgets totaling more than \$120 million (including \$80 million in state-level financial aid).
- Oversaw WVNET, which employs approximately 40 employees and provides telecommunications and computing services for higher education institutions, public schools, and state government.
- Supervised division of financial aid and student services. Responsible for administering \$80+ million in student financial aid programs, including the PROMISE scholarship program, higher education grant program, higher education adult part-time student grant program, and other smaller financial aid programs.
- Responsible for personnel classification and compensation system for more than 5,000 higher education employees.
- Teach/taught undergraduate and graduate public speaking (honors), legal communication, and leadership courses at Marshall University.
- Co-wrote 2017 Brigham Young University Education and Law Journal article titled *"Addressing Conflict of Interest in the Context of Campus Sexual Violence."*