



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 8

List View

General Information | Contact | Default Values | Discount | Document Information

Procurement Folder: 658012

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0323

Vendor ID: VS0000020847

SO Doc ID: WWW2000000006

Legal Name: INSIGHT PEOPLE MANAGEMENT LLC

Published Date: 12/30/19

Alias/DBA:

Close Date: 1/3/20

Total Bid: \$55.00

Close Time: 13:30

Response Date: 01/02/2020

Status: Closed

Response Time: 19:58

Solicitation Description: ADDENDUM 3 - Drug Screening/Testing

Total of Header Attachments: 8

Total of All Attachments: 8



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder : 658012
Solicitation Description : ADDENDUM 3 - Drug Screening/Testing
Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2020-01-03 13:30:00	SR 0323 ESR12231900000003785	1

VENDOR
VS0000020847 INSIGHT PEOPLE MANAGEMENT LLC

Solicitation Number: CRFQ 0323 WWV2000000006

Total Bid : \$55.00 **Response Date:** 2020-01-02 **Response Time:** 19:58:12

Comments:

FOR INFORMATION CONTACT THE BUYER
 Dusty J Smith
 (304) 558-2063
 dusty.j.smith@wv.gov

Signature on File	FEIN #	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Drug Screening/Testing per specifications attached herein	1.00000	EA	\$55.000000	\$55.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description :	Drug Screening/Testing per specifications attached herein
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Comments: Please see proposal for additional services and associated pricing.



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 23 – Laboratory

Proc Folder: 658012

Doc Description: ADDENDUM 2- Drug Screening/Testing

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2019-12-30	2020-01-03 13:30:00	CRFQ 0323 WWV2000000006	3

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

FOR INFORMATION CONTACT THE BUYER

Dusty J Smith
 (304) 558-2063
 dusty.j.smith@wv.gov

Signature X FEIN # DATE

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

ADDENDUM 2 IS ISSUED FOR THE FOLLOWING REASONS:

1. TO GIVE RESPONES TO THE VENDORS' QUESTIONS.

NO OTHER CHANGES.

INVOICE TO		SHIP TO	
FISCAL AND ADMINISTRATIVE MANAGEMENT - 5301 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV25305 US		OFFICE OF ADMIN SUPPORT - 5302 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Drug Screening/Testing per specifications attached herein	1.00000	EA		

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description :

Drug Screening/Testing per specifications attached herein

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	TECHNICAL QUESTIONS DUE AT 10AM	2019-12-16

WWW2000000006	Document Phase Draft	Document Description ADDENDUM 2- Drug Screening/Testing	Page 3 of 3
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

OTS ID	ST	COUNTY	CITY	FACILITY NAME	ADDRESS	ZIP	PHONE	FAX NUMBER	DAYS	HOURS	SAIVA	ALCOHOL	DRUGS	RADAR	HAIR	OTS BLOOD DRUGS	APPT
800325	AL	DALLAS	SELMA	LABCORP	103 SAMUEL O MOSELEY DR	36701	334-874-9051	334-874-8786	M-F SATURDAY	7:30A-4:00P 7AM-11AM	SA	D	D	R	H	BD	Y
93811	AL	TUSCALOOSA	HUMA	LABCORP	902 DR EDWARD HILLARD DR	35401	205-596-7794	205-345-8221	MONDAY-FRIDAY SAT SAT BLOOD	7:30AM-6:30PM 7AM-11AM DRAWS ONLY	SA	D	R	H	BD	Y	
506812	AL	SHELBY	BIRMINGHAM	LABCORP	153 NARROWS PKWY STE 202	35242	205-981-2335	205-981-4514	MONDAY-FRIDAY LUNCH SAT BLOOD	8:00AM-4:00PM 12:30PM-1:30PM ONLY 7A-11A	SA	D	R	H	BD	Y	
505268	AL	MADISON	HUNTSVILLE	LABCORP	1878 Jeff rd. STE F	35806	256-489-1050	256-489-3956	MON-FRI SAT	7:30AM-3:30PM 12:00P-1:00P	SA	D	R	H	BD	Y	
509389	AL	TALADEGA	SLYCALGA	LABCORP	209 W SPRING ST. SUITE 105	35150	256-245-4098	256-245-4406	MON-THURS FRI SAT BLOOD	7:00AM-4:30PM 7:00AM-1:30PM ONLY 7AM-11AM	SA	D	R	H	BD	Y	
507081	AL	PULASKI	LEE	LABCORP	1518-B PROFESSIONAL PKWY	36830	334-501-0700	334-501-0702	MON-FRI LUNCH	7:30AM-4:00PM 12:00P-1:30P	SA	D	R	H	BD	Y	
93806	AL	MONTGOMERY	MONTGOMERY	LABCORP	225-A WINTON BLVD/NT LOOP	36117	334-396-8525	334-396-3332	MON-FRI SAT	7:30AM-4:30PM 7AM-11AM	SA	D	R	H	BD	Y	
93838	AL	JEFFERSON	BIRMINGHAM	LABCORP	790 MONTCLAIR RD,SUITE 120	35213	205-581-3711	205-581-4249	MON-FRI	7:30AM-4:00PM	SA	D	R	H	BD	Y	
520428	AL	MORGAN	HAYSETTE	LABCORP	615 MYNATT ST SW, SUITE C	35640	256-773-2334	256-773-2336	MON-FRI LUNCH	8:00A-4:30P 12:30P-1:30P	SA	D	R	H	BD	Y	
93409	AR	WASHINGTON	FAYETTEVILLE	LABCORP	509 E MILLSPR RD STE 103	72703	479-571-3203	479-571-8091	MON-FRI DRUG SCREENS	8:00AM-11:30A 12:30PM-5:00P 8:00AM-11:00A 12:30PM-4:30P	SA	D	R	H	BD	Y	
063538	AZ	PULASKI	LITTLE ROCK	LABCORP	501 663-0601	72202	501-663-0601	501-663-0938	MON-FRI SCREENS	7:30AM-4:00PM 12:00P-1:30P	SA	D	R	H	BD	Y	
93111	AZ	MOHAVE	BULLHEAD CITY	LABCORP	2580 HWY 95, STE 216	86442	928-763-8272	928-763-7680	MONDAY-FRIDAY DRUG SCREENS	7:00AM-4:00PM 9:00A-3:00P	SA	D	R	H	BD	Y	
93385	AZ	COCHISE	SIERRA VISTA	LABCORP	2241 E FRY BLVD	85635	520-459-3783	520-459-2459	MONDAY-FRIDAY CLOSED LUNCH DRUG SCREENS 1:00P-3:00P	7:00AM-3:30PM NOON-1:00PM 10:00A-11:30A	D	R	R	H	BD	Y	
93392	AZ	PIMA	TUCSON	LABCORP	698 E WETMORE, STE 350	85718	520-887-4888	520-888-5183	MONDAY-FRIDAY LUNCH DRUG SCREENS	8:00AM-4:30PM NOON-1:00PM 10:00A-11:30A 1:00PM-3:00PM	SA	D	R	R	H	BD	Y
93116	AZ	YUMA	YUMA	LABCORP	1240 W 24TH ST.	85364	928-726-0977	928-726-2808	MONDAY-FRIDAY DRUG SCREENS 1:30PM-3PM	7:00AM-4:00PM 9AM-11:30AM	SA	D	R	R	H	BD	Y
060796	AZ	MOHAVE	KINGMAN	LABCORP	2401 STOCKTON HILL RD, STE 3	86401	928-692-0116	928-692-0480	MONDAY-FRIDAY DRUG SCREENS 1:30P-2:30P	7:00AM-4:00PM 9:00A-11:30A	D	R	R	H	BD	Y	
500735	AZ	MOHAVE	LAKE HAVASU CITY	LABCORP	2082 MESQUITE AVE, STE 114	86403	928-855-4077	928-855-5470	MONDAY-FRIDAY DRUG SCREENS	6:00AM-4:00PM 8:00AM-11:00A 1:00PM-3:00PM	D	R	R	H	BD	Y	
93115	AZ	PIMA	TUCSON	LABCORP	310 N WILMOT RD STE 102	85711	520-298-2864	520-298-7317	MONDAY-FRIDAY CLOSED LUNCH DRUG SCREENS	7:00AM-4:00PM NOON-1:00PM 10:00A-11:30A 1:30P-3:30P	D	R	R	H	BD	Y	
062374	AZ	MARICOPA	PHOENIX	LABCORP	4350 E RAY RD STE 125,BLDG 5	85044	480-706-1093	480-706-1741	CLOSED TUES - SAT LUNCH	MONDAY 8:00A-3:30P 12:30P-1:00P	SA	D	R	R	H	BD	Y
062643	AZ	PIMA	TUCSON	LABCORP	1011 W CRAWFORD RD STE 201	85711	530-322-8945	530-795-4348	MONDAY-FRIDAY LUNCH DRUG SCREENS	7:30AM-4:30PM 9AM-11:30AM; 6:30-NOON 9AM-11AM	SA	D	R	R	H	BD	Y
062641	AZ	PIMA	TUCSON	LABCORP	1400 W VALENCIA RD STE 101	85746	520-889-2730	520-889-0701	MONDAY-FRIDAY LUNCH DRUG SCREENS 1:30PM-3PM SATURDAY DRUG SCREENS	7:00AM-4:00PM NOON-1:00PM 1:30PM-3:00PM	SA	D	R	H	BD	Y	
062975	AZ	MARICOPA	GLENDALE	LABCORP	5750 W THUNDERBIRD RD STE E580	85306	602-298-9626	602-298-0282	MONDAY-FRIDAY SATURDAY DRUG SCREENS NO SATURDAY	7:00AM-5:00PM 8:00AM-NOON 9:00AM-4:00PM COLLECTIONS	SA	D	R	R	H	BD	Y
064821	AZ	NAVAJO	SHOW LOW	LABCORP	5171 CUB LAKE RD STE 250	85901	928-532-0431	928-532-0445	MONDAY-FRIDAY LUNCH DRUG SCREEN	7:30AM-4:30PM 12:30PM-1:30P 8:30AM-NOON 1:30PM-4:00PM	SA	D	R	R	H	BD	Y
066216	AZ	PIMA	TUCSON	LABCORP	7388 NORTH LA CHOLLA BLVD	85714	520-544-3659	520-544-0691	MONDAY-FRIDAY LUNCH SATURDAY DRUG SCREENS	7:00AM-4:00PM 12:30PM-1:30P 7:30AM-NOON 10:00A-NOON 1:30P-3:00P	SA	D	R	R	H	BD	Y
50220	AZ	YAVAPAI	COTTONWOOD	LABCORP	115 S CANBY LANE, STE B2	85342	928-644-0661	928-644-0661	MONDAY-FRIDAY LUNCH	7:30AM-4:00PM 12:00P-1:30P	SA	D	R	R	H	BD	Y
508265	AZ	YAVAPAI	PRESOTT VALLEY	LABCORP	7732 E FLORENTINE RD.	85741	928-772-5889	928-775-5678	MONDAY-FRIDAY SATURDAY DRUG SCREENS NO SATURDAY COLLECTIONS	6:00AM-5:00PM 9:00AM-NOON 9:00AM-3:00PM DRUG SCREEN	D	R	R	H	BD	Y	
520870	AZ	MARICOPA	PHOENIX	LABCORP	333 West Thomas Rd. #101	85013	602-264-4642	602-264-8108	MONDAY-FRIDAY DRUG SCREENS AND 1PM-3PM	7:00AM- 4PM 9AM-12P	D	R	R	H	BD	Y	
153952	AZ	COCONINO	FLAGSTAFF	LABCORP	1750 S RAILROAD SPRINGS STE 10	86001	928-774-3563	928-774-3540	MONDAY-FRIDAY CLOSED FOR 12P-1P	7AM-3:30P LUNCH	D	R	R	H	BD	Y	
93419	CA	SAN DIEGO	SAJON	LABCORP	1625 E MAIN ST, SUITE 203	92101	619-449-3646	619-449-2668	MONDAY-FRIDAY LUNCH DRUG SCREENS	7:30AM-4:00PM 12:00P-3:00PM	SA	D	R	R	H	BD	Y
93120	CA	RIVERSIDE	INDIO	LABCORP	81557 DR. CARBON BLVD, STE A3	92201	760-347-9789	760-775-3087	MONDAY-FRIDAY DRUG SCREEN	6:00AM-4:30PM 11:00A-3:00PM	D	R	R	H	BD	Y	
93434	CA	ORANGE	LAGUNA HILLS	LABCORP	23961 CALLE DE LA MAGDALENA STE 230	92653	949-586-6590	949-586-5299	MONDAY-FRIDAY DRUG SCREEN	7:00AM-4:00PM 12:00P-3:00PM	D	R	R	H	BD	Y	
93444	CA	RIVERSIDE	PALM DESERT	LABCORP	73345 HIGHWAY 111, SUITE 204B	92260	760-568-6933	760-568-5399	MONDAY-FRIDAY DRUG SCREENS	6:30AM-3:30PM 9:30AM-2:00PM	D	R	R	H	BD	Y	
98289	CA	SAN BERNARDINO	SAN BERNARDINO	LABCORP	399 W. HIGHLAND AVE. SUITE 510	92404	909-883-0410	909-883-3169	MONDAY-FRIDAY DRUG SCREEN	7:30AM-4:00PM 12:00P-2:00PM	D	R	R	H	BD	Y	
060987	CA	LOS ANGELES	LONG BEACH	LABCORP	1703 TERMINO AVE. SUITE 102	90804	562-498-2100	562-498-2208	MONDAY-FRIDAY LUNCH DRUG SCREEN AND PITS WITH APPT	8:00AM-5:00PM 12:00P-1:00PM 8:30A-11:30AM 1:00PM-4:00PM ON SUITE 201	D	R	R	H	BD	Y	
060994	CA	LOS ANGELES	LONG BEACH	LABCORP	1360 W 1ST ST STE 100	90801	562-498-2100	562-498-2208	MONDAY-FRIDAY LUNCH DRUG SCREENS	7:30AM-4:00PM 12:00P-1:00PM	SA	D	R	R	H	BD	Y
061024	CA	RIVERSIDE	BLYTHE	LABCORP	101 E. HOBBSON WAY, STE. A	92225	760-922-5882	760-922-2991	MONDAY-FRIDAY LUNCH DRUG SCREENS AND	7:00AM-4:00PM 11:30A-12:30P 9:00A-11:00AM 12:30P-2:00PM	SA	D	R	R	H	BD	Y
93416	CA	KERN	DELANO	LABCORP	1206 HIGH STREET	93215	661-721-2520	661-725-0648	MONDAY-FRIDAY SATURDAY DRUG SCREEN FROM	7:30AM-4:00PM 8:00A-12:00PM MON-FRI ONLY 7:30AM-1:30PM	SA	D	R	R	H	BD	Y
060780	CA	SAN DIEGO	CHULA VISTA	LABCORP	450 4TH AVE. SUITE 405	91910	619-691-0706	619-422-3634	MONDAY-FRIDAY DRUG SCREEN	7:00AM-3:30PM 11:00AM-2:00P	D	R	R	H	BD	Y	
063356	CA	STANISLAUS	MODESTO	LABCORP	1524 MCHEERY AVE. SUITE 160	95350	209-577-3767	209-525-8314	MONDAY-FRIDAY DRUG SCREEN	7:00AM-4:00PM 8:00AM-1:30PM	D	R	R	H	BD	Y	
063355	CA	STANISLAUS	MODESTO	LABCORP	1541 FLORIDA AVE. SUITE 102	95350	209-526-9496	209-569-0423	MONDAY-FRIDAY DRUG SCREENS AND	7:30AM-4:30PM 7:30A-11:30AM 1:30P-3:30PM	D	R	R	H	BD	Y	
063451	CA	MONTREY	SALINAS	LABCORP	535 E. ROMAE LANE, SUITE 4	95301	619-414-1556	831-770-7364	MONDAY-FRIDAY LUNCH DRUG SCREEN FROM	7:00AM-4:00PM 12:00P-1:00PM MON-FRI ONLY 8:00A-2:00PM	D	R	R	H	BD	Y	
063448	CA	SONOMA	PETALUMA	LABCORP	153 LYNCH CREEK WAY	94954	707-765-2043	707-765-1327	MONDAY-FRIDAY LUNCH DRUG SCREENS AND	7:30AM-4:00PM 12:00P-1:00PM 8:00A-11:00AM 1:00PM-3:00PM	D	R	R	H	BD	Y	
065152	CA	SONOMA	ROBERT PARK	LABCORP	1370 MEDICAL CENTER DR STE B	94928	707-585-2090	707-585-2309	MONDAY-FRIDAY LUNCH DRUG SCREENS	7:30AM-4:00PM 12:00P-1:00PM 8:00A-11:00AM 1:00PM-3:00PM	D	R	R	H	BD	Y	
065396	CA	SONOMA	WINDSOR	LABCORP	8465 OLD REDWOOD HWAY, STE 400	95492	707-836-7023	707-836-7479	MONDAY-FRIDAY LUNCH DRUG SCREENS	7:30A-4:00P 12:00P-1:00PM 8:00A-11:00AM 1:00PM-3:00PM	D	R	R	H	BD	Y	
063454	CA	SONOMA	SANTA ROSA	LABCORP	1111 SONOMA AVE STE 121	95405	707-538-2065	707-542-0021	MONDAY-FRIDAY SATURDAY DRUG SCREENS FROM	7:00AM-5:00PM 8:00A-12:00PM MON-FRI ONLY 9:00A-3:00PM	D	R	R	H	BD	Y	
509903	CA	SAN FRANCISCO	SAN FRANCISCO	LABCORP	2233 POST ST STE 105	94115	415-393-0199	415-374-6710	MONDAY-FRIDAY DRUG SCREENS	7:30AM-4:00PM 12:00P-1:00PM 1:00P-3:30PM	D	R	R	H	BD	Y	
064312	CA	TEHAMA	RED BLUFF	LABCORP	645 ANTELOPE BLVD. STE 20	96080	530-528-9094	530-528-9095	MONDAY-FRIDAY LUNCH DRUG SCREENS	7:00AM-3:30PM 11:30A-12:30P 7:30A-10:30A 12:30P-3:00P	D	R	R	H	BD	Y	
064617	CA	SHASTA	REDDING	LABCORP	1725 GOLD ST	96001	530-525-8076	530-225-8019	MONDAY-FRIDAY SATURDAY SCR M-F PATERNITY M-F	6:30AM-6:00PM 7:00A-11:00AM 7:00AM-4:00PM 7:00AM-4:00PM	D	R	R	H	BD	Y	
93457	CA	SAN DIEGO	SAN DIEGO	LABCORP	3737 MORAGA AVE. SUITE A102	92117	858-274-4804	858-274-5729	MONDAY-FRIDAY LUNCH DRUG SCREENS AND	7:30AM-3:30PM 12:00P-1:00PM 10:30A-12:00P 1:00P-2:30PM	D	R	R	H	BD	Y	
064930	CA	LOS ANGELES	LOS ANGELES	LABCORP	1400 S. GRAND AVE. SUITE 612	90015	213-745-8205	213-745-8229	MONDAY-FRIDAY DRUG SCREEN	8:00AM-4:00PM 12:00P-3:00PM	D	R	R	H	BD	Y	
65443	CA	LOS ANGELES	BURBANK	LABCORP	2701 W WALDEMA AVE STE 203	91505	818-563-3577	818-563-3647	MONDAY-FRIDAY DRUG SCREEN	8:00AM-4:30PM 12:30P-3:00PM	D	R	R	H	BD	Y	
065820	CA	SACRAMENTO	TOLSON	LABCORP	1008 RILEY ST STE 4	95630	916-883-3878	916-883-4882	MONDAY-FRIDAY LUNCH DRUG SCREEN AND	7:30AM-4:00PM 12:00P-1:00PM 8:00A-11:00AM 1:00PM-3:00PM	D	R	R	H	BD	Y	
065818	CA	PLACER	ROSEVILLE	LABCORP	1730 SANTA CLARA DR	95661	916-784-8347	916-784-8391	MONDAY-FRIDAY LUNCH SATURDAY DRUG SCREEN FROM 8-11AM	7:30AM-4:00PM 12:00P-1:00PM 8:00A-12:00PM MON-FRI ONLY 1:00PM-3:00PM	SA	D	R	R	H	BD	Y
065825	CA	LOS ANGELES	MISSION HILLS	LABCORP	14901 RINALDI ST., SUITE 204	91345	818-361-7089	818-365-3940	MONDAY-FRIDAY DRUG SCREEN	7:30AM-4:00PM 10:30A-1:30PM	D	R	R	H	BD	Y	
066352	CA	LOS ANGELES	VAN NUYS	LABCORP	15211 VANOWEN ST STE 319	91405	818-786-6258	818-786-2804	MONDAY-FRIDAY SATURDAY DRUG SCREEN FROM	7:00AM-4:00PM 7:30A-12:00PM MON-FRI ONLY 12:00P-3:00PM	D	R	R	H	BD	Y	
066480	CA	RIVERSIDE	PALM SPRINGS	LABCORP	555 E TACHEVAH DR STE 3E	92262	760-322-3097	760-416-0963	MONDAY-FRIDAY DRUG SCREEN	7:00AM-4:00PM 11:00A-2:30PM	D	R	R	H	BD	Y	
501706	CA	SAN DIEGO	NATIONAL CITY	LABCORP	1037 HIGHLAND AVENUE												

93888	SC	HORRY	CONWAY	LABORP	812 FARRAR DR STE A	29526 843-347-8480 843-347-8489	MON-FRI DRUG SCREEN DRUG SCREEN	7:30 - 4:30 7:30-12:30 2:00-3:30	SA	D	RD	H	BD	Y
93807	SC	DORCHESTER	SUMMERVILLE	LABORP	105A HARTH PL	29485 843-851-2999 843-851-2080	M-F CLOSED LUNCH DRUG SCREENS DRUG SCREENS	7:00A-4:30P 12:30P-1:30P 7:30A-12:00P 2:00P-4:00P						
52103	TX	GREENVILLE	GREENVILLE	LABORP	135 COMMONWEALTH DR STE 150	29551 864-284-0528 864-288-6175	M-F CLOSED LUNCH DRUG SCREENS DRUG SCREENS	7:00A-5:00P 1:00P-2:00P 9:00-11:30 2:00-4:30						
501417	SC	BEAUFORT	BLUFFTON	LABORP	18 OAK FOREST ROAD STE B	29110 843-815-4570 843-815-2056	MON-FRI CLOSED LUNCH DRUG SCREENS DRUG SCREENS	7:00A-4:30PM 1:00P-2:00P 11:00-12:30 2:00-4:00	SA	D	RD	H	BD	Y
97272	SC	GEORGETOWN	MURRELLS INLET	LABORP	4017 HWY 17S, SUITE 202	29576 843-651-3003 843-651-7705	MON-FRI LUNCH CLOSED DRUG SCREENS DRUG SCREENS PATERNITY	7:00AM-4:00PM 12:00P-1:00P 8:30AM-11:30A 1:00P-3:30P 1:00P-3:30P						
509232	SC	AIKEN	AIKEN	LABORP	410 UNIVERSITY PKWY, SUITE 1500B	29801 803-641-2295 803-641-3153	MON-FRI DRUG SCREENS CLOSED LUNCH	7:30AM-5:00PM 9:00AM-4:00PM 12:30P-1:30P	D	RD	H	BD	Y	
93793	SC	GREENWOOD	GREENWOOD	LABORP	1111 EDGEFIELD STREET	29646 864-227-0623 864-227-0623	MON - FRI CLOSED LUNCH DRUG SCREENS DRUG SCREENS	7:30AM-4:00PM 12:30P-1:30P 8:00A-12:00P 1:30P-3:30P	D	RD	H	BD	Y	
060991	SC	SPARTANBURG	SPARTANBURG	LABORP	1650 SKYLINE DRIVE STE 320	29307 864-542-8933 864-542-8835	MON - FRI CLOSED LUNCH DRUG SCREENS DRUG SCREENS	8:00AM-5:00PM 12:30PM-1:30P 10:00AM-12:00 1:30PM-4:00PM	D	RD	H	BD	Y	
068826	SC	HILTON HEAD ISLAND	60 MAIN STREET, STE E	LABORP	60 MAIN STREET, STE E	29926 843-682-9291 843-682-9998	MONDAY - THURSDAY LUNCH FRIDAY DRUG SCR M-T DRG SCR FRI	7:30AM-4:30PM 1:00PM-2:00PM 7:30AM-2:00PM 11-12:30 2-4 11:00AM-1:30P						
055082	SD	PENNINGTON	RAPID CITY	LABORP	713 OMAHA ST	57701 605-716-7485 605-716-4337	MONDAY-FRIDAY SATURDAY	7:00AM-5:00PM 8:00AM-NONON	D	RD	H	BD	Y	
93059	TN	SULLIVAN	BRISTOL	LABORP	3500 BLOUNTVILLE HWY STE 101	37620 423-968-1431 423-968-3118	MON - FRI DRUG SCREENS	7:30A-5:00P 8:00A-4:30P	SA	D	RD	H	BD	Y
93061	TN	KNOX	KNOXVILLE	LABORP	4200 Sutherland Avenue	37919 865-588-2036 865-584-2059	MON-FRI LUNCH	8:00AM-4:30PM 12:30PM-1:30P	SA	D	RD	H	BD	Y
94744	TN	DAVIDSON	NASHVILLE	LABORP	1400 DONELSON PIKE STE B10	37217 615-366-0313 866-676-0275	MON-FRI	7:00AM-4:30PM	SA	D	RD	H	BD	Y
064429	TN	KNOX	KNOXVILLE	LABORP	1932 ALCOA HWY, BLDG C#155	37920 865-305-9720 865-305-6896	MON-FRI SAT 9AM-12PM M-F 8A-4:30P WE ARE LOCATE HOSPITAL	6:30AM-5:00PM DRUG SCREENS D INSIDE THE	SA	D	RD	H	BD	Y
99342	TN	PUTNAM	COOKEVILLE	LABORP	1080 NEAL ST STE 201	38501 931-372-0009 931-520-7628	M-F LUNCH	8:00A-5:00P 12:00P-1:00P	SA	D	RD	H	BD	Y
501445	TN	LOUDON	LENOIR CITY	LABORP	689 MEDICAL PARK DR STE 202	37772 865-988-6490 865-988-6990	MONDAY-FRIDAY LUNCH	7AM-3:30PM 12PM-1PM	SA	D	RD	H	BD	Y
505521	TN	MADISON	JACKSON	LABORP	159 NORTHSTAR DRIVE	38305 731-660-1477 731-660-4022	MON-FRI LUNCH	8AM-4:30PM 12PM-1PM	SA	D	RD	H	BD	Y
93241	TN	HAMILTON	CHATTANOOGA	LABORP	2204 ENCOMPASS DR #180	37421 423-624-0533 423-954-3957	MON-FRI LUNCH	8:00A-5:00P 12PM-1PM	SA	D	RD	H	BD	Y
510543	TN	SULLIVAN	KINGSPORT	LABORP	1526 BRIDGEWATER LANE, ST 1	37660 423-392-8001 423-392-9803	MON - FRI LUNCH CLOSED DRUG SCREENS	7:00A-4:00P 12:00P-1:00P 7:30A-11:00A 1:00P-3:00P	SA	D	RD	H	BD	Y
801445	TN	SHELBY	CORNOVA	LABORP	8001 CENTERVIEW PKWY #120	38013 901-624-5430 901-624-4550	MON-FRI LUNCH	8:00AM-4:30PM 12PM-1PM	SA	D	RD	H	BD	Y
511954	TN	MAURY	SPRING HILL	LABORP	5421 MAIN STREET	37174 931-489-6155 931-489-6156	MON-FRI	7:30AM-5:00PM	SA	D	RD	H	BD	Y
521232	TN	MAURY	COLUMBIA	LABORP	1220 TROTWOOD AVE	38401 931-560-1420 931-560-1422	MON-FRI	6:30A-6:00P	SA	D	RD	H	BD	Y
66181	TN	MONTGOMERY	CLARKSVILLE	LABORP	286 CLEAR SKY COURT, SUITE C	37043 931-906-0466 931-905-1259	MON-FRI LUNCH	8:00AM-4:30PM 12:00P-1:00P	SA	D	RD	H	BD	Y
94362	TN	WASHINGTON	JOHNSON CITY	LABORP	301 MED TECH PKWY STE 105	37604 423-854-9340 423-854-8975	MON-FRI CLSD LUNCH DRUG SCREENS DRUG SCREENS	7:30AM-4:30PM 12:00PM-1:00P 8:00A-11:30A 1:00P-4:00P						
520495	TN	SHELBY	MURKINSH	LABORP	2175 KIRBY ROAD, SUITE	38119 901-683-1403 901-758-5962	MON-FRI	8AM-4:30PM	SA	D	RD	H	BD	Y
523748	TN	MURFESSBORO	MURFESSBORO	LABORP	1970 MEDICAL CTR PKWY, SUITE G	37125 901-683-8701 901-683-8798	MON-FRI LUNCH	7:30AM 11:30A-12:30P	SA	D	RD	H	BD	Y
95780	TX	TRAVIS	AUSTIN	LABORP	4207 JAMES CASEY ST STE 101	78745 512-443-0538 512-448-1205	MONDAY-FRIDAY DRUG SCREENS	8:00A-4:00P 12:30P-3:00P	D	RD	H	BD	Y	
82074	TX	TRAVIS	AUSTIN	LABORP	711 W 38TH ST, SUITE B-2	78705 512-452-2529 512-407-9203	MONDAY-FRIDAY SATURDAY DRUG SCREENS NO DRUG COL	8:00A-4:30P 8:00A-11:00A 9:00A-1:00P 2:00P-3:30P ON SATURDAY	D	RD	H	BD	Y	
93432	TX	BRAZOS	COLLEGE STATION	LABORP	1602 ROCK PRAIRE RD, #260	78485 979-696-3753 979-696-3840	MON - FRI CLOSED LUNCH DRUG SCREENS	7:30A-4:00P 12P-1P 9A-3P	SA	D	RD	H	BD	Y
93065	TX	NUECES	CORPUS CHRISTI	LABORP	1534 S STAPLES	78404 361-888-8480 361-888-8117	MONDAY-FRIDAY OPEN SATURDAY M-F DRUG SCRE M-F PATERNITY	6:30A-5:00P 8:00A-12:00PM 9:00AM-4:00PM 9:00AM-4:00PM	D	RD	H	BD	Y	
93909	TX	DALLAS	IRVING	LABORP	3801 GASTON AVE STE 104	75246 214-824-2374 214-824-1409	MON-FRI DRUG SCREENS NO DRUGS COL SATURDAY	7:30-5:00 8:30-4:00	SA	D	RD	H	BD	Y
95306	TX	DALLAS	DESOTO	LABORP	951 YORK DR STE 101	75115 972-296-6101 972-296-7573	MON-FRI DRUG SCREENS	8:00A-5:00P 8:00A-4:00P	D	RD	H	BD	Y	
93252	TX	DALLAS	GARLAND	LABORP	325 N SHILOH RD #101	75042 972-494-4655 972-494-4546	M-F DRUG SCREENS	8:00-5:00 8:30-11:30 1:30-4:30	D	RD	H	BD	Y	
93735	TX	HUNT	GREENVILLE	LABORP	3101 JOE RAMSEY BLVD E STE 105	75401 903-455-8310 903-455-0621	MONDAY-FRIDAY DRUG SCREENS	8:00 - 5:00 8:00-12:00 1:30-4:30	D	RD	H	BD	Y	
96354	TX	HARRIS	HOUSTON	LABORP	11301 FALLBROOK, #126	77065 281-955-7356 281-955-2653	MONDAY-FRIDAY DRUG SCREENS	7AM-5PM 9A-4P	SA	D	RD	H	BD	Y
93993	TX	HARRIS	HUNTSVILLE	LABORP	18648 MCKAY BLVD # 215	77388 281-540-0214 281-540-0269	M-F DRUG SCREENS	7:30AM-5P 9A-4P	SA	D	RD	H	BD	Y
95313	TX	GREEG	LONGVIEW	LABORP	815 W 4TH ST STE D	75601 903-236-0887 903-236-2470	MON - THURS DRUG SCREENS FRIDAYS DRUG SCREENS	7:30-12:01 1:00-4:00 8-11:30 1-3:30 7:30-12:00 8:00-11:30	SA	D	RD	H	BD	Y
93923	TX	BEKAR	SAN ANTONIO	LABORP	8042 WURZBACH RD STE 140	78229 210-514-3806 210-515-0648	M-F SAT DRUG SCREENS NO DRUGS DONE	7:30-5:30 8:00-12:00 12:30-4:30 ON SATURDAY	D	RD	H	BD	Y	
93075	TX	BEKAR	SAN ANTONIO	LABORP	8601 VILLAGE DR STE 202	78217 210-646-0116 210-646-7723	M-F DRUG SCREENS	7:30-4:30 1:30-4:00	D	RD	H	BD	Y	
95321	TX	GRAYSON	SHERMAN	LABORP	2001 N LOY LAKE RD STE M	75090 903-893-4792 903-892-9511	MON-FRI DRUG SCREENS	8:00-12:30 1:30-5:00 8:00-12:00 1:30-4:30	SA	D	RD	H	BD	Y
93925	TX	TARRANT	TOMBALL	LABORP	506 GRAHAM RD, #206	77375 281-351-8011 281-351-9359	M-F DRUG SCREENS	7:30A-5P 9A-4P	SA	D	RD	H	BD	Y
93759	TX	HARRIS	449 S BROADWAY AVE, SUITE 1	LABORP	549 S BROADWAY AVE, SUITE 1	76701 903-593-7985 903-693-8123	M-F DRUG SCREENS	7:00-12:00 1:00-5:00 8:30-11:30 1:30-4:30	SA	D	RD	H	BD	Y
93067	TX	TARRANT	FORT WORTH	LABORP	1106 ALSTON AVE SUITE 250	76104 817-927-2830 817-927-2846	MON-FRI DRUG SC M-F SATURDAY NO DRUG SCREENS	6:30-5:30 8:00-4:30 8:00-12:00 SATURDAY	SA	D	RD	H	BD	Y
93636	TX	CAMERON	HARLINGEN	LABORP	5505 S EXPRESSWAY 77 STE 103	78550 956-547-4610 956-428-9267	M-F DRUG SCREENS	7:30AM-4:30PM 8:00AM-4:00PM	D	RD	H	BD	Y	
800060	TX	BEKAR	SAN ANTONIO	LABORP	7390 BARLITE BLVD STE 135	78224 210-932-3011 210-922-7115	M-F LUNCH DRUG SCREENS	8:00-4:30 12:30-1:30 1:30P-4:00PM	D	RD	H	BD	Y	
801128	TX	DALLAS	RICHARDSON	LABORP	399 W CAMPBELL RD STE 210	75080 972-669-9209 972-669-9052	M-F DRUG SCREENS	8:30-5:30 8:00-11:30 1:30-5:00	D	RD	H	BD	Y	
93738	TX	HARRIS	HOUSTON	LABORP	5420 DASHWOOD DR STE 205	77168 713-666-6777 713-666-8880	M-F DRUG SCREENS	8AM-5PM 9A-4P	SA	D	RD	H	BD	Y
93257	TX	HIDALGO	LONGVIEW	LABORP	1424 EAST RIDGE ROAD STE 222	78501 903-631-0122 903-667-1671	M-F M-F DRUG SCR	7:00A-4:00P 12:00-3:00	SA	D	RD	H	BD	Y
93934	TX	ANGELINA	LUFKIN	LABORP	513 GASLIGHT BLVD	75904 936-639-6263 936-639-9697	M-TH LUNCH FRI DS M-TH DS FRI	7:30A-4:30P 12:30P-1:30P 7:30A-3P 9:30A-4P 9:30A-2:30P	SA	D	RD	H	BD	Y
060725	TX	BEKAR	LEWISVILLE	LABORP	12602 TOEPPERWEIN RD STE 272	78233 210-599-2927 210-599-3370	MON-FRI DRUG SCREENS	7:00 - 5:00 9:00A-12:00P 2:00P-4:00P	SA	D	RD	H	BD	Y
060988	TX	DENTON	LEWISVILLE	LABORP	571 W MAIN ST STE 110	75567 214-222-3044 214-222-0155	MON-FRI SAT DRUG SCREENS NO DRUG SCREE	8:00-5:00 8:00-12:00 8:00-11:30 1:30-4:30 NS ON SATURDAY	SA	D	RD	H	BD	Y
061016	TX	BRAZORIA	LAKE JACKSON	LABORP	208 OAK DRIVE SOUTH #205	77056 979-480-9579 979-480-9564	MON AND WEDS THURS AND THUR DRUG SCREENS LUNCH CLOSED FRI	7:30A-4:30P 7:30A-3:30P 9A-3P 12:30P-1:30P 8A-12P	SA	D	RD	H	BD	Y
065656	TX	BEKAR	SAN ANTONIO	LABORP	19016 STONE OAK PARKWAY #265	78202 210-593-7985 210-593-7985	MON-FRI DRUG SCREENS NO DRUGS COL SATURDAY	7:00-5:00 8:00-4:30 ON SATURDAY 8:00 - 12:00	SA	D	RD	H	BD	Y
95110	TX	HARRIS	HOUSTON	LABORP	8313 SOUTHWEST FWY STE 111	77074 713-774-4032 713-771-2042	M-F LUNCH DRUG SCREENS	8AM-5PM 12:00P-1:00P 8:30-11AM 1:30-4:00PM	D	RD	H	BD	Y	
065444	TX	DALLAS	MESQUITE	LABORP	3220 GUS THOMASSON RD STE 226	75150 972-686-6134 972-686-2634	MON-FRI DRUG SCREENS	8:00-5:00 8:30-11:30 1:30-4:30	SA	D	RD	H	BD	Y
97801	TX	JEFFERSON	BEAUMONT	LABORP	4106 DOWLEN RD # E	77706 409-892-1464 409-892-1466	MONDAY-FRIDAY LUNCH DRUG SCREENS DRUG SCREENS	7:00AM-3:30PM NONON-1:00PM 7:00AM-11:30A 1:00PM-3:00PM	SA	D	RD	H	BD	Y
062888	TX	FORT BEND	RICHMOND	LABORP	1601 MAIN ST STE 405	77469 281-341-9316 832-595-2781	M-F DRUG SCREENS	7AM-4:30PM 9A-4P	SA	D	RD	H	BD	Y
063237	TX	BEKAR	SAN ANTONIO	LABORP	1200 BROOKLYN AVE STE 165	78212 210-223-8905 210-223-8909	MON-FRI LUNCH DRUG SCREENS	8:00AM-4:55PM 12:30PM-1:30P 9:00A-12:00P 2:00P-3:30P	D	RD	H	BD	Y	
061056	TX	DENTON	3331 COLORADO BLVD	LABORP	3331 COLORADO BLVD	76210 817-463-3021 817-463-3021	MON-FRI DRUG SCREENS	7:30-5:00 8:00-11:30 1:30-4:30	SA	D	RD	H	BD	Y
951316	TX	TARRANT	NORTH RICHLAND HILLS	LABORP	43801 BOWE COLLOWAY, SUITE 105	76180 817-595-2363 817-595-0324	MON-FRI DRUG SCREENS	7:35-5:00 9:00-4:00	SA	D	RD	H	BD	Y
800941	TX	MONTGOMERY	CORRE	LABORP	100 MEDICAL CENTER BLVD STE 114	77304 936-441-0470 936-441-0472	M - F DRUG SCREENS SATURDAY DRUG SCREENS	7:30A-5P 9A-4P 8A-12P 9A-11A	SA	D	RD	H	BD	Y
062662	TX	JEFFERSON	PORT ARTHUR	LABORP	2501 JIMMY JOHNSON BLVD 209	77640 409-729-2588 409-729-9175	MONDAY-FRIDAY LUNCH DRUG SCREENS	7:00AM-4:00PM NONON-1:00PM 7:00A-11:30AM 1:00PM-3:30PM	SA	D	RD	H	BD	Y
93247	TX	POTTER	AMARILLO	LABORP	1901 MED PARK DR STE 413	79106 806-359								

93246	TX	TAYLOR	ABILENE	LABCORP	8 HOSPITAL DRIVE	79606 325-793-9960	325-793-9281	MONDAY-FRIDAY CLOSED LUNCH PATERNITY & DRUG SCREEN	7:30AM-4:30PM 12:30-1:30 8:00-12:00 2:00-4:00	SA	D	RD	H	BD	Y	
511887	TX	COMAL	NEW BRAUNFELS	LABCORP	2115 STEPHEN'S PLACE 1200	78130 830-643-0167	830-643-0227	MON - FRI LUNCH DRUG SCREENS	8:00AM-4:30PM 12:00PM-1:00P 9:00AM-3:30PM	SA	D	RD	H	BD	Y	
95305	TX	TARRANT	ARLINGTON	LABCORP	2020 S RANDOL MILL RD STE 302	76011 817-364-1541	817-459-0979	MONDAY-FRIDAY SATURDAY DRUG SCR M-F NO DRUG SCRIN	7:30AM-4:30PM 8:00-12:00PM 8:00A-4:30PM SATURDAY	SA	D	RD	H	BD	Y	
513426	TX	MONTGOMERY	SHENANDOAH	LABCORP	129 VISION PARK BLVD #113	77284 936-721-1667	936-721-1675	MON-FRI DRUG SCREENS	8A-5P 9A-4P	SA	D	RD	H	BD	Y	
95323	TX	WICHITA	WICHITA FALLS	LABCORP	3701 FAIRWAY SUITE 110	76310 940-767-9243	940-723-6258	M-F DRUG SCREENS	8AM-5PM 8:30-11:30 1:30-4:30	SA	D	RD	H	BD	Y	
520623	TX	WILLIAMSON	CEDAR PARK	LABCORP	1401 MEDICAL PARKWAY BLC 325	78613 512-260-7951	512-260-7957	MONDAY-FRIDAY DRUG SCREENS	8:00AM-4:30PM 8:30AM-3:30PM	D	RD				Y	
520824	TX	BEXAR	SAN ANTONIO	LABCORP	9618 HUEBNER RD SUITE 214	78240 210-686-6554	210-641-2046	MONDAY-FRIDAY LUNCH	8:00AM-4:30PM 12:30PM-1:30P	D	RD				Y	
94403	UT	SALT LAKE	SALT LAKE CITY	LABCORP	1060 E 100 S STE 17	84102 801-355-8559	801-355-8567	MON - THUR FRIDAY DRUG SCREENS NO DRUG 3:00PM	7:00AM-4:30PM 7:00AM-4:00PM 8:00AM-3:00PM SCREENS AFTER - 5:00PM	D	RD			BD	Y	
800414	UT	SALT LAKE	SALT LAKE CITY	LABCORP	1250 E 3900 S #250 BLDG.	84124 801-664-9675	801-268-2026	MONDAY-FRIDAY LUNCH DRUG SCREENS 1200-3:00P	8:00AM-4:30PM 12:30P-1:30P 8:00A-11:30A - 5:00PM	D	RD				Y	
060825	UT	SALT LAKE	DRAPER	LABCORP	12176 S 1000 E SUITE 6	84020 801-495-9514	801-495-9298	MONDAY-FRIDAY LUNCH DRUG SCREENS AND 1:00P-	8:00AM-5:00PM NOON-1:00PM 8:30A-11:00A 3:00P	D	RD			BD	Y	
060786	UT	WEBER	OGDEN	LABCORP	6028 SOUTH RIDGELINE DR 204	84405 801-475-1915	801-475-7691	MONDAY-FRIDAY DRUG SCREENS 1PM-3PM SCREENS AFTER FOR LUNCH	8:00AM-5:00PM 9AM-11AM AND NO DRUG 3PM CLOSED 12PM-1PM	D	RD			BD	Y	
83825	UT	WASHINGTON	SAINT GEORGE	LABCORP	1490 E FOREMASTER DR STE 130	84790 435-673-8266	435-674-5163	MON-THUR FRIDAY LUNCH DRUG SCREENS AND 1300-330P	8:00AM-5:00PM 8:00AM-4:00PM 12:30-1:30 9AM-11:30AM	D	RD			BD	Y	
503286	UT	UTAH	PROVO	LABCORP	1900 N STATE ST LOWER LEVEL	84604 801-377-2263	801-377-2230	MON-FRI DRUG SCREENS TO 330PM	830AM-430PM FROM 830AM	D	RD				Y	
93930	VA	FAIRFAX	ALEXANDRIA	LABCORP	21206 WILSON FARM RD STE 314	703 703-780-3272	703-780-3132	M-F DRUG SCREENS	8:00A-4:00P 9:00A-3:00P	SA	D	RD			Y	
93984	VA	NEWPORT NEWS CITY	NEWPORT NEWS	LABCORP	860 OMNI BLVD STE 201	23606 757-873-1258	757-873-1285	M-F DRUG SCREENS	7:00A-5:00P 8:00AM-4:00PM	D	RD			BD	Y	
98982	VA	MECKLENBURG	SOUTH HILL	LABCORP	2004 E FERRELL STREET	29370 434-447-6120	434-584-0293	M-F DRUG SCREENS LUNCH	8:30A-12:00M 1:00AM-5:00P 9:00A-11:00A 1:00P-4:00P 12:00N-1:00P	D	RD				Y	
93753	VA	ESSEX	TAPPAHANNOCK	LABCORP	1413 TAPPAHANNOCK BLVD STE 2	22560 804-443-1574	804-443-9099	MON-FRI DRUG SCREENS LUNCH	7:30A-12:30P 1:00P-3:00P 9:00A-12:00M 1:00P-3:00P 12:30P-1:00P	D	RD			BD	Y	
93076	VA	ARLINGTON	ARLINGTON	LABCORP	1005 N GLEBE RD STE 10	22201 703-527-7053	703-294-6889	MONDAY-FRIDAY DRUG SCREENS LAST GITT SATURDAY NO DRUG SCRIN SAT	8:00A-4:00P 9:00A-3:00P 12:30P 8:00A-11:30P SATURDAY	D	RD				Y	
061055	VA	HENRICO	RICHMOND	LABCORP	8040 VILLA PARK DR	23228 804-264-3394	804-553-1549	M-F DRUG SCREENS:	7:30A-5:00P 9:00A-4:00P	SA	D	RD	H	BD	Y	
801494	VA	HARRISONBURG CITY	HARRISONBURG	LABCORP	420 NEFF AVENUE	22801 540-434-5565	540-439-7976	M-F DRUG SCREENS LUNCH	7:30A-5:00P 9:00A-4:00P 12:30P-1:00P	SA	D	RD	H	BD	Y	
060985	VA	FAIRFAX	SPRINGFIELD	LABCORP	6120 BRANDON AVE STE 105	21250 703-813-2873	703-913-2875	MONDAY-FRIDAY DRUG SCRIN M-F SAT DRUG SCRIN SAT	7:00A-4:00P 8:00A-3:00P 7:30A-11:30A 7:30A-10:30A	D	RD			BD	Y	
93660	VA	ALEXANDRIA CITY	ALEXANDRIA	LABCORP	5130 DUKE ST STE 10	22304 703-823-6294	703-823-6308	M-F DRUG SCRIN M-F SAT DRUG SCRIN SAT	7:00A-4:00P 8:00A-3:00P 8:00A-12:00P 9:00A-11:00A	D	RD				Y	
061067	VA	FAUQUIER	WARRENTON	LABCORP	170 W SHIRLEY AVE	20186 540-341-3882	540-341-4051	M-F CLOSED LUNCH DRUG SCREENS	8:00A-4:00P 12:00P-1:00P 8:00A-3:00P	D	RD			BD	Y	
061053	VA	WINCHESTER CITY	WINCHESTER	LABCORP	1724 AMHERST ST	22601 540-678-5509	540-678-5598	MONDAY-FRIDAY DRUG SCREENS	7:00A-4:00P 9:30AM-3:00P	D	RD			BD	Y	
93993	VA	ROANKE	VALLEY PARK DR STE 7	LABCORP	5305 VALLEY PARK DR STE 7	5305 540-563-9852	540-563-7794	M-F DRUG SCREENS CLSD LUNCH	8:00-5:00 8:00-4:30 12:00P-1:00P	SA	D	RD	H	BD	Y	
93980	VA	FREDERICKSBURG CITY	FREDERICKSBURG	LABCORP	1071 CARE WAY STE 201	22401 543-732-9673	540-734-8164	M-F DRUG SCREENS	8:00A-5:00P 9:00A-4:00P	D	RD				Y	
061068	VA	FAIRFAX	FAIRFAX	LABCORP	8503 ARLINGTON BLVD STE 350	20231 703-573-6298	703-573-7895	MON - FRI SAT M-F LAST GITT SAT LAST GITT	7:00A-4:00P 8:00A-12:00P 12:30P 8:30A	D	RD				Y	
061837	VA	CHESTERFIELD	RICHMOND	LABCORP	7311 BOULDER VIEW LN	23225 804-323-0530	804-323-7563	M-F DRUG SCREENS NONE BEFORE 9 SAT DRUG SCREENS	7:00AM-5:00P 9:00AM-4:00PM 7:30AM-12:00N 9:00AM-11:00A	SA	D	RD	H	BD	Y	
93086	VA	PORTSMOUTH CITY	PORTSMOUTH	LABCORP	3270 ACADEMY AVE	23703 757-686-1981	757-686-0848	M-F DRUG SCREENS DRUG SCREENS LUNCH	8:00A-5:00P 9:00A-12:00N 2:00P-4:00P 12:30P-1:00P	D	RD			BD	Y	
063439	VA	LOUDOUN	DULLES	LABCORP	21145 RIDGETOP CIR STE 110	20166 703-406-0809	703-406-0379	M-F SAT DRUG SCRIN M-F DRUG SCRIN SAT	7:00AM-4:00P 7:00A-11:00A 9:00A-3:00 8:00AM-10:00A	D	RD			BD	Y	
502366	VA	SPOTSYLVANIA	FREDERICKSBURG	LABCORP	2511 SALEM CHURCH RD	22407 540-549-3140	540-785-6119	M-F DRUG SCREENS SAT NO SAT DRUG SCREENS	8:30A-5:00P 10:00A-4:00P 8:00A-12:00P	D	RD				Y	
065111	VA	ALBEMARLE	CHARLOTTESVILLE	LABCORP	600 PETER JEFFERSON PKWY 110	22811 434-295-7674	434-296-4550	M-F CLOSED LUNCH MW-F DRUG SCRIN T TH DRG SCRIN	8:00A-5:00P 12:30P-1:00P 9:00A-4:00P 1P-4P ONLY	SA	D	RD	H	BD	Y	
502181	VA	PRINCE WILLIAM	MANASSAS	LABCORP	8609 SUDLEY RD STE 104	20110 703-530-0501	703-530-0503	M-F DRUG SCRIN M-F SAT	7:00A-4:00P 8:00A-3:00P 8:00A-12:00N	D	RD			BD	Y	
97729	VA	PRINCE WILLIAM	WOODBRIDGE	LABCORP	14010 SMOKETOWN ROAD, STE 101	22192 703-670-3061	703-670-3148	MON-FRI DRUG SCREENS SAT DRUG SCREENS	7AM-4PM 8AM-3PM 7AM-11AM 7AM-10AM	D	RD			BD	Y	
506923	VA	PETERSBURG	PETERSBURG	LABCORP	34-D MEDICAL PARK BLVD	23805 804-732-5301	804-732-5489	MON-FRI DRUG SCREENS	7:30AM-5:00PM 9:00AM-3:30PM	D	RD				Y	
507348	VA	FAIRFAX	LEESBURG	LABCORP	222 CANTON CIR SE, STE 100	20175 703-737-3605	703-737-3603	MON-FRI SAT DRUG SCRIN M-F DRUG SCRIN SAT	7:00AM-4:00PM 7:00AM-11:00A 9:00AM-3:00PM 8:00AM-10:00A	D	RD	H	BD	Y		
507506	VA	PITTSYLVANIA	DANVILLE	LABCORP	174 EXECUTIVE DRIVE, STE C	24541 434-792-0396	434-792-0398	MON-FRI MON-FRI CLOSED LUNCH DRUG SCREENS DRUG SCREENS	8:00AM-12:00P 1:00PM-5:00PM 12:00P-1:00PM 10:00A-11:30A 1:00PM-4:30PM	SA	D	RD	H	BD	Y	
508494	VA	PRINCE GEORGE	PRINCE GEORGE	LABCORP	4000 PUDDOCK ROAD, STE 200	23875 804-861-0381	804-861-0383	MON-FRI DRUG SCREENS SAT SAT DRUG SCRIN	7:00A-5:00P 8:00A-4:00P 7:30A-12:00P 8:30A-11:00A	SA	D	RD			Y	
93081	VA	CITY OF HAMPTON	HAMPTON	LABCORP	1511 HARDY CASH DRIVE	23666 757-838-9341	757-825-4951	MONDAY-FRIDAY SATURDAY DRUG SCREENS SAT DRUG SCR	8:00A-5:00P 8:00AM-12:00P 9:00AM-4:00P 8:00AM-11:00A	SA	D	RD			Y	
93770	VA	CITY OF VIRGINIA	VIRGINIA BEACH	LABCORP	729 FIRT COLONIAL ROAD	757 757-422-0725	757-422-0726	MON-FRI DRUG SCREENS	8:00AM-5:00PM 9:00AM-4:00PM	D	RD			BD	Y	
502153	VA	ROANOK COUNTY	SALEM	LABCORP	1802 BRABURN DRIVE #220	24153 540-989-2104	540-989-2106	MONDAY-FRIDAY DRUG SCREENS	7:00AM-4:30PM 9:00AM-4:00PM	SA	D	RD	H	BD	Y	
93078	VA	PRINCESS ANNE	CHESAPEAKE	LABCORP	840 GREENBRIER CIRCLE STE 100	753 757-487-4892	757-574-3285	MON-FRI DRUG SCRIN M-F DRUG SCRIN SAT	6:30-5:00 7:30-4:30 12:30-1:30	SA	D	RD	H	BD	Y	
93760	VA	PRINCESS ANNE	VIRGINIA BEACH	LABCORP	1027 INDEPENDENCE BLVD STE 24	23455 757-464-2300	757-464-0792	MON - FRI SAT DRUG SCREENS SAT DRG SCR	7:00AM-5:00PM 8:00AM-12:00P 9:00AM-4:00PM 9:00AM-11:00A	D	RD				Y	
821148	VA	WARREN	FRONT ROYAL	LABCORP	1100 N. SHENANDOAH AVE, STE A	22630 540-883-0300	540-551-3673	MONDAY-FRIDAY DRUG SCRNS CLSD LUNCH	7:00AM-4:00PM 8:00AM-3:00PM 12:00-1:00PM	D	RD				Y	
501041	VA	KING	SEATTLE	LABCORP	1229 MADISON ST STE 610	98104 206-621-3074	206-621-6459	MONDAY-FRIDAY DRUG SCREENS SATURDAY SAT DRUG SCR LUNCH	7:30AM-4:00PM 6:30AM-4:00PM	SA	D	RD	H	BD	Y	
062177	VA	THURSTON	LACEY	LABCORP	5130 CORPORATE CENTER CT 5E	98503 360-456-4663	360-923-0146	MONDAY-FRIDAY DRUG SCREENS	8:00AM-5:00PM 8:00AM-3:30PM	SA	D	RD			Y	
062175	VA	KING	KIRKLAND	LABCORP	12911 120TH AVE NE STE C/D6	98034 425-851-8390	425-821-8394	MONDAY-FRIDAY DRUG SCREENS	7:00AM-4:30PM 7:00AM-12:00P 1:00PM-3:30PM	SA	D	RD	H	BD	Y	
063339	VA	KITPAW	PORT ORCHARD	LABCORP	450 S KITSAP BLVD STE 144	36056 360-876-7122	360-876-7923	MON-FRI DRUG SCREENS	6:30AM-5:00PM 6:30AM-4:00PM	SA	D	RD	H	BD	Y	
064040	VA	ISLAND	OK HARBOR	LABCORP	275 SE CABOT DR SUITE A-09	98277 360-675-5133	360-675-4973	MONDAY-FRIDAY DRUG SCREENS	7:00AM-5:00PM 8:00AM-4:00PM	SA	D	RD			Y	
062848	VA	WHATCOMD	BELLINGHAM	LABCORP	2075 BARKLEY BLVD, #103	98225 360-734-0760	360-714-9719	MONDAY-FRIDAY LUNCH DRUG SCRIN SATURDAY	7:30AM-4:00PM 12:30P-1:30P 8:00AM-NOON 1:30PM-4:00PM 8:00AM-NOON	SA	D	RD	H	BD	Y	
064833	VA	KING	SEATTLE	LABCORP	550 17TH AVE STE 200	98122 206-861-7030	206-861-7377	MONDAY-FRIDAY DRUG SCREENS	8:00AM-5:00PM 8:00AM-4:30PM	SA	D	RD	H	BD	Y	
064823	VA	KITPAW	POULSBORO	LABCORP	20730 BOND RD NE, SUITE S-100	98370 360-779-5620	360-697-1239	MONAY-FRIDAY LUNCH DRUG SCREEN AND	7:00AM-5:00PM 12:30P-1:30PM 8:00A-11:30AM 1:30PM-4:00PM	SA	D	RD	H	BD	Y	
065633	VA	PIERCE	TACOMA	LABCORP	3401 S 19TH ST STE 220	98405 253-383-0310	253-383-0916	MONDAY-FRIDAY DRUG SCREENS LUNCH	6:30-5:00 7:30-4:30 12:30-1:30	SA	D	RD	H	BD	Y	
063381	VA	KING	SEATTLE	LABCORP	5300 TALLMAN AVE NW	98107 206-781-8360	206-781-6162	MONDAY-FRIDAY SAT-SUNDAY AFTER HOURS PATERNITY: APPOINTMENT	7:00AM-6:00PM 8:00AM-4:00PM CONTACT SITE WEDNESDAYS BY ONLY	SA	D	RD			Y	
064268	VA	KING	AUBURN	LABCORP	1 E MAIN ST STE 130	98002 253-887-8139	253-887-7673	M-F DRUG SCREENS	7:30-5:00 8:00-4:00	SA	D	RD	H	BD	Y	
504675	VA	SKAGIT	MOUNT VERNON	LABCORP	1117 E DIVISION ST	98273 360-419-0172	360-419-7038	MONDAY-FRIDAY SATURDAY DRUG SCREENS M-F SAT	7:00AM-5:00PM 8:00AM-12:00P 7:30AM-4:00PM 8:00AM-11:00A	SA	D	RD			Y	
504674	VA	SKAGIT	SEDOO WOOLLEY	LABCORP	638 EUNSEY PARK DR, STE D	98284 360-856-4601	360-856-4951	MONDAY-FRIDAY DRUG SCREENS	7:00AM-4:00PM 7:30AM-3:30PM	SA	D	RD			Y	
97471	VA	KING	BELLEVUE	LABCORP	1310 116TH AVE NE SUITE R	98004 425-688-1660	425-455-5149	MONDAY-FRIDAY LUNCH SATURDAY	7:30AM-4:00PM 12:15PM-1:15P 7:30AM-11:30A	SA	D	RD	H	BD	Y	
64833	VA	KING	SEATTLE	LABCORP	550 17TH AVE STE 200	98122 206-861-7000	M-F	M-F	8:00-5:00	SA	D	RD				Y
510801	WV	WALKUESHA	NEW BERLIN	LABCORP	12555 W NATIONAL AVE	53151 262-641-0607	262-784-0472	MON-FRI LUNCH DRUG SCREENS DRUG SCREENS	7:30AM-4:00PM 12:15PM-12:45P 10AM-12:00PM 1:00PM-3:00PM	SA	D	RD	H	BD	Y	
510802	WV	MILWAUKEE	WALUWATOSA	LABCORP	3040 N 117TH ST, #210	53222 414-544-0265	414-544-0273	MON-FRI LUNCH DRUG SCREENS DRUG SCREENS	8:30AM-5:00PM 12PM-12:30PM 10AM-11:30AM 1:00PM-4:00PM	SA	D	RD	H	BD	Y	
93097	WV	RALEIGH	2401 S KANAWHA ST	LABCORP	25801 304-253-2185	304-255-1567	MON-FRI DRUG SCREENS LUNCH	7:30AM-4:00PM 8:00AM-3:00PM 12:30-1:00PM	SA	D	RD	H	BD	Y		
93098	WV	HARRISON	BRIDGEPORT	LABCORP	215 W MAIN ST	26390 304-842-7391	304-842-6083	MON-FRI LUNCH NO DRUG SCRIS	7:30AM-4:00PM 12:00-1:00PM AFTER 3:30PM	SA	D	RD	H	BD	Y	
93792	WV	MARION	FAIRMONT	LABCORP	501 LOCUST AVE	26554 304-366-0921	304-366-4564	MON-FRI LUNCH DRUG SCREENS	7:30AM-4:00PM 12:30-1:30PM 7:30AM-3:30PM	SA	D	RD	H	BD	Y	
93788	WV	WV	HUNTINGTON	LABCORP												

CRFQ #WWV2000000006

DRUG & ALCOHOL TESTING SERVICES



Insight People Management, LLC
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Risk Management & Employment Screening Services

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**REQUEST FOR PROPOSALS FOR
DRUG & ALCOHOL TESTING SERVICES
SOLICITATION NO.: CRFQ VWW2000000006**

Dusty J. Smith
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Email: dusty.j.smjth@wv.gov

Letter of Transmittal

Insight People Management, LLC is pleased to present this proposal to WorkForce West Virginia. This proposal contains the details of a customized program designed to allow WORKFORCE WEST VIRGINIA to maximize network capability, increase efficiency and stay compliant with drug screening program management. Given the reliably fast turn-around time needed for your program, we believe that Insight will create a state-of-the-art program offering unique advantages to your organization while setting a standard for the industry. The main focus for this proposal are to be focused around DOT & Non-DOT drug tests, consortiums and randoms. Insight agrees that it will comply with all federal, state, municipal and local laws, rules and regulations that may be applicable to this Contract, record retention and all other requirements stated within CRFQ VWW2000000006.

For technical and contractual clarifications:

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Executive Overview

Insight People Management, LLC (Insight) is a full-service administrator of federally mandated alcohol and drug testing programs. In addition, we administrate company and even customer policy requirements. Full-Service means we handle ALL aspects of drug & alcohol program compliance. We take care of the tedious, but necessary, tasks that your substance abuse program requires and are with you every step of the way. We will provide you with your own account executive who is trained in every aspect of DOT and corporate substance abuse program requirements and keep you abreast of the latest technologies available to ensure security and success for your company.

Insight People Management, LLC. provides the services and expertise your company needs to work smarter. We provide a nationwide, DOT Random Drug Testing Consortium program administration services for companies regulated by Federal and State government, and we offer Drug-free programs for non-regulated employees. In addition, our DOT Random Drug Testing Consortium programs has a strong history in the transportation industry specializing in providing owner-operators with their own authority and motor carriers of all sizes with convenient, cost effective support to facilitate and manage their drug and alcohol testing compliance. We will help you implement a quality substance abuse prevention and testing program that meets federal, state and industry standards.

Insight's advanced functionality has been developed and customized to meet the requirements of our unique and diverse client base. It gives each client the ability to track and manage sensitive program information in a highly secure, real-time environment with the convenience of online access. Testing can be ordered online with orders printed out onsite or emailed to an individual. We have revolutionized the pre-employment process by providing a one-stop-shop for drug screening, background checks, driving records, electronic I-9 and eVerify services to name a few. Our "Quick app" feature allows employers to select specific products to order and send an email invite to the prospective employee. Once the individual enters their demographic information and selects a collection site they are on their way! Employers have 24-hour access to the system, which provides customized updates, captures executed authorization and disclosure forms and includes an "Adverse Action Matrix" that allows you to send FCRA notices with the touch of a button. Insight provides robust reporting features allowing you to customize and even export to Excel. We even incorporated the ability to create custom notices which can be sent to individuals.

We have access to over 10,000 collection sites and provide on-site and after-hours

collections. We offer Statistical Data Reporting (to clients and companies) Also included is the annual Management Information System (MIS) submission to DOT. Statistical reporting is accommodated quarterly, semi- annually or annually per client need. Free web-based result reporting and event tracking, real-time results, on-demand reports and electronic event scheduling.

With Insight, you can become paperless and achieve a higher level of security. From electronic chain of custody forms, online ordering and result population, we've got you covered. Insight also provides DOT background/history check and safety performance checks required on all new CDL drivers and can manage your FMCSA Clearinghouse by conducting pre-employment and annual checks. Insight can designate employees to be automatically re-run at DOT regulated intervals, taking the burden off you.

Key Value Points for Insight People Management

- Full service drug testing services
- Most expansive network including more than 10,000 collection sites.
- All results are reviewed by MRO
- Compliant authorization and disclosure forms built into the system
- Customizable forms can be built into the platform to meet your needs
- Background Screening
- DOT Previous Employment Drug & Alcohol Test Verifications
- Split specimen testing
- DHHS and SAMHSA certified laboratories
- Automated participant notifications of results
- Client event notifications (donor scheduled, donor no-show, donor collection completed, etc...)

Custom Reports

- Annual Results Testing Summary (Overview of all D&A tests conducted)
- Testing Report by Test Reason
- MIS Data Collection
- Random Selection Pool (List of all employees pulled for random selection pool)

On-Line Client Access

Insight utilizes a custom software program that would allow WORKFORCE WEST VIRGINIA to communicate directly with our web site to submit screening requests and access results, additionally, the system allows you to electronically send orders for drug screening to potential employees, provides appropriate disclosure and authorization forms and is linked to over 10,000 certified collection sites. This system is accessible 24 hours a day, 7 days a week and is equipped with multi- level security features that

prohibit unauthorized access. Client access can be customized according to your needs.

SECTION 1: COMPANY BACKGROUND & QUALIFICATIONS

Introduction to Insight People Management



Insight is a **Certified Woman-Owned Small Business** established in 2014 and recognized as a Small and Emerging Business and Small Entrepreneurship with the Louisiana Economic Development's Hudson Initiative. Insight evolved as the brain child of a frustrated HR manager, myself and blossomed into a platform that every employer needs. The days of repeatedly entering the same demographic information into different systems or dealing with paper drug screen forms and I-9s is in the rearview mirror. We have combined multiple facets of new employee screening, onboarding, volunteer screening and employee management into one interface. The system automatically updates with required notices and authorizations as they are released by regulating agencies and state specific forms are automatically populated based on the job location. Insight interfaces with a multitude of laboratories, payroll systems and HR systems providing seamless interaction. We offer lab-based drug tests in compliance with the Department of Transportation's 5- panel drug testing regimen and conduct DOT Random Drug and Alcohol Testing, Pre-employment Drug Screening, and Post-Accident tests in compliance with DOT procedures listed in 49 DFR Part 40. With our nationwide network of over 10,000 collection sites, your employees and job candidates can take tests near their homes, workplace and on the road. The samples are tested at our HHS- certified laboratories as split specimens and reviewed by a board-certified Medical Review Officer (MRO). We provide documented chain of custody forms for all drug samples, and fast turnaround drug test results. We have been managing DOT pools since our inception and our customers have been extremely pleased.



In 50 years, LabCorp has transformed from a local laboratory operating from a hospital basement to a leading global life sciences company that is deeply integrated in guiding patient care. LabCorp has grown organically and through targeted acquisitions that have added to its geographic and technological scope. The company provides comprehensive clinical laboratory and end-to-end drug development services. Employing nearly 61,000 people worldwide, the company's mission is to improve health and improve lives by delivering world-class diagnostics, accelerating the availability of innovative medicines to patients, and using technology to change the way care is delivered. The

company – with revenue in excess of \$11 billion in 2018 – provides diagnostic, drug development and technology-enabled solutions for more than 120 million patient encounters per year. LabCorp typically processes tests on more than 2.5 million patient specimens per week and supports clinical trial activity in approximately 100 countries through its industry-leading central laboratory business, generating more safety and efficacy data to support drug approvals than any other company. LabCorp is certified through the Department of Health and Human Services (HHS) and listed in the Federal Register as an agency that meets the standards of the Mandatory Guidelines for Federal Workplace Drug Testing Programs (Mandatory Guidelines).



Located in Kansas City, MO, was designed to be the ultimate management solution for nationwide employee screening programs. Founded in 1998 by Dr. Murray Lappe and the nation's largest Medical Review Officer (MRO) corporation, eScreen has provided drugs-of-abuse screening and automated hiring program solutions for some of the nation's largest hiring programs. Today with more than 5,100 eScreen Occupational Health Network (EOHN) provider locations, eScreen is setting the new standard for drug testing program management by offering employers a truly nationwide solution. eScreen processes millions of healthcare and corporate data transactions each year through a centralized process that has been designed to ensure program compliance for all Department of Transportation (DOT) and non-DOT hiring programs. As the only truly integrated, electronic drug testing solution in the industry, the capabilities are virtually limitless in its ability to simplify local and nationwide testing. There are several ways that eScreen differentiates itself from the competition. Most prominent among them is being the original, instrumented, point-of-collection test which delivers negative urine test results within 15 minutes—

all while being controlled from a secure, paperless web platform. This platform gives employers total visibility of test data throughout the entire process— from employer to collection facility to lab and then to MRO. It also offers a wide range of innovative products and services including the eScreen123® drugs-of-abuse and occupational health screening platform; electronic custody and control form (eCCF®); and the MyeScreen® industry-leading web- based result reporting and program management software. The Health-eScreen® online application is designed to schedule, process and deliver reports on occupational health services and physical exams via the eScreen platform. With eScreen® computerized database management services, employers can easily manage a consistent, compliant and efficient nationwide drug screening program. eScreen's lab (Alere) is certified through the Department of Health and Human Services (HHS) and listed in the Federal Register as an agency that meets the standards of the Mandatory Guidelines for Federal Workplace Drug Testing Programs (Mandatory Guidelines).



With over 30 years of experience and multiple laboratory facilities dedicated to toxicology worldwide, Alere Toxicology Services offers state-of-the-art technology, automated computer systems, and a skilled laboratory staff to ensure accurate analysis. Alere's laboratory facilities process millions of specimens annually servicing

the unique needs of each of our dedicated solutions segments. The internal quality control program meets and exceeds all standards set by the federal government. To make certain that Alere Toxicology Services is fulfilling all requirements to perform substance abuse testing, they are inspected at least twice a year by the Substance Abuse and Mental Health Services Administration (SAMHSA) and once a year by the College of American Pathologists' Forensic Drug Testing Accreditation (CAP-FUDT). Beyond the inspections, we participate in proficiency testing programs conducted by SAMHSA, CAP-FUDT, New York, Florida, and Pennsylvania. To further ensure that specimens are properly handled and tested, we maintain a Quality Control and Assurance program that encompasses all steps in the testing process, including: Specimen accessioning and handling, Chain of custody, Maintenance of equipment, Personnel performance, Specimen analysis, Laboratory procedures and Reporting of results. Alere is certified through the Department of Health and Human Services (HHS) and listed in the Federal Register as an agency that meets the standards of the Mandatory Guidelines for Federal Workplace Drug Testing Programs (Mandatory Guidelines).

Relevant References



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SECTION 2: PRODUCTS & SERVICES

Electronic Event Process

Insight is a secure, confidential customer-facing web application from which end users can manage their entire hiring and workforce management program. Through Insight, the end user has real-time access to drug screens, medical services and other event results, donor status, expired event notifications, and various statistical reports. Insight allows end users to schedule (pre-register) all types of screening and other events to maintain compliance across the hiring program and have true visibility to all parts of the employee screening process. The Scheduling feature is a dynamic tool that gives end users control over creating, monitoring and completing a screening event. *In addition, the automation capabilities of Insight also allow other options for end users with needs for integration solutions with HRIS and other systems. Flexibility and integration make Insight the total hiring solution for end users seeking faster results, paperless transactions, and compliance control.

Insight features and options include:

- Event scheduling (pre-registration) for drug tests, BAT, medical services and physical exams
- Collection location selection from a nationwide network of service providers
- Single invoice program wide and ability to track cost center at transaction level
- Online results reporting via a secure electronic Inbox
- Real-time event and donor status tracking
- Immediate notification of expired events
- Random and Consortium program management
- On-demand statistical reports generation
- Program management for “blended” programs – DOT and non-DOT events

Electronic Forms, Chain of Custody, Result Reporting & Notifications

All forms associated with a drug screen order, collection, processing, results, scheduling and notifications are easily assessable on the Insight platform in the donor’s file. Insight can automate the process of notification, capture electronic signatures of authorization and disclosure forms, and send personalized donor notices. Insight can accommodate WorkForce West Virginia’s requirement for the “Drug Test Authorization Form” by requiring a specific time frame in which the drug screen must be completed by and provide notification if this requirement is not met. Additionally, all collection facilities verify the donors, demographic information and photo ID as part of the collection process.

Electronic Applicant Notifications

Applicants can be notified of drug testing via our web-based platform. Client have the ability to customize time frames in which the donor has to respond to the testing notification and event alerts can be set to notify the employer of scheduling, when the donor presents to the collection site, upon completion of the collection, when a donor fails to show in the allotted time, etc.

Laboratory Urine Drug Testing

For lab-based testing services, the urine specimen is collected at the point-of-care location, sealed and then shipped to a SAMHSA certified lab for the drug screen. Any certified collection site will send specimen to the lab. Non-DOT tests are performed using electronic chain of custody form (eCCF®). DOT lab-based tests can be processed through the Insight system along with the required federal, paper chain plus automated results reporting. For programs that require expanded panel testing and don't demand a rapid result, lab-based testing is the preferred solution. This method is also appropriate for testing employees in situations where the panel may be extended to cover a range of drugs. Lab-based drug testing allows for testing of ALL panel options for all non- DOT testing and required 5- panel tests for DOT employees. The average turnaround time for lab-based test results ranges from 24 to 72 hours. All results report back to the end user via a secure, confidential website.

- All services performed are in compliance with all applicable Federal, DOT and State regulations, rules, statutes, and policies regarding drug and alcohol testing. This includes, but is not limited to, the Federal Motor Carrier Act Title 49: Transportation, Part 40 Procedures for Transportation Workplace Drug and Alcohol Testing Programs, Title 49: Part 382 Controlled Substances and Alcohol Use and Testing.

Random Drug Testing

Insight automates the drug testing administration process through an integrated application that links supervisor, manager, collection site and donor. Random testing events can be monitored and controlled by custom-designed donor pools.

Employers establish the protocols and criteria for each donor pool, which automatically triggers manager notifications when donors are pulled to be tested according to the pool's criteria. Advanced automation gives HR personnel an electronic application to process the details of the random program, and lightens their workload for other duties.

Benefits include:

- Custom donor pools
- Real-time status notifications
- Onsite management tools
- Program compliance visibility
- Automated escalation notices
- Consortium for 49 or fewer employees

Breath Alcohol Testing

Recording and reporting breath alcohol testing (BAT) occurs through the Electronic Custody and Control Form (eCCF®) using only authorized BAT testing products. BATs are recorded electronically in the portal and are reported in real-time via a secure and confidential web platform.

Breath alcohol testing can be scheduled (pre-registered) as an independent event or combined with all other types of screening and testing services to create a single-platform collection process (for both DOT and non-DOT BATs).

DOT Safety Performance History Records Request

Automated and electronic requests to previous employers to satisfy DOT Rule 49 CFR Part 40 Section

40.25. The applicant completes the required form online and we take care of the rest. You will receive a copy of the completed checks and these files will be stored in the employee's files in the Insight System.

FMCSA Drug & Alcohol Clearinghouse Management

January 6th, 2020 is the effective date for the new FMCSA Drug and Alcohol Clearinghouse. As a regulated motor carrier, you are affected by this new rule and the addition to Part 382. You are required to comply as any FMCSA employer is. Part 382.727 states: § 382.727 Penalties. An employer, employee, MRO, or service agent who violates any provision of this subpart shall be subject to the civil and/or criminal penalty provisions of 49 U.S.C. 521(b)(2)(C). Insight can manage all aspects of this process for you. First you will need to register as an employer in the FMCSA Clearinghouse and designate Insight People Management, LLC as your C/TPA – Consortium/Third Party Administrator.

- As an employer you will need to purchase annually credits in the Clearinghouse system.
- You will order this query in the Insight system and we take care of the rest.
- Regulations state checks must be performed on all new employees and annually thereafter.
- Insight will run the checks and process annual re-checks for you
- Insight/MRO will report all positive drug and alcohol tests, refusal to test and other reportable incidents for you.
- If you have actual knowledge of drug/alcohol use while performing safety sensitive duties, you can notify Insight and we will handle reporting to the clearinghouse.
- If you have an employee that must attend a Substance Abuse Professional (SAP) for a drug/alcohol violation, notify Insight and we will handle reporting this information to the clearinghouse.
- Insight will report to the Clearinghouse a negative return to duty test and the completion of any required, follow up testing.

Software Applications

Insight connects you with the tools and information you need to efficiently manage employee screening programs. Our systems provide an advanced set of features that improve employee testing processes—allowing you to make informed decisions quickly. Test results are always at your fingertips with streamlined Web-based reporting options. Insight's systems simplify scheduling tests for multiple donors and provides you with the tools to remain compliant with DOT and company drug testing. Our platform integrates with numerous payroll, applicant tracking and human resource information systems (HRIS) providing seamless access and decreases data entry. Insight People Management, along with it's partnered laboratories offer a wide range of personnel to assist with every aspect of your drug testing practice. Our staff not only has hands on experience in the collection of specimens, but also an extensive background in DOT rules and regulations and human resources. Our team can offer guidance every step of the way and are here to streamline the drug testing and driver management requirements that you face.

SECTION 3: DRUG TEST SPECIFICS

Proposer will test, record, submit for review and legally support confirmations of test specimens in conformity within the concentration cutoff levels requested by WorkForce West Virginia as outlined below. Proposer has the ability to change screening cutoffs as requested by WFWV and/or according to National cutoff levels from the US DOT and US DHH.

Initial Test Analyte	Initial Test Cutoff Concentration	Confirmatory Test Cutoff Concentration
Amphetamines	1000 ng	500 ng
Cannabinoids/THC	50 ng	15 ng
Cocaine Metabolite	300 ng	150 ng
Opiates	300 ng	300 ng
Phencyclidine (PCP)	25 ng	25 ng
Benzodiazepines	300 ng	300 ng
Propoxyphene	300 ng	300 ng
Methadone	300 ng	300 ng
Barbiturates	300 ng	300 ng
Synthetic Narcotics Oxycodone Hydrocodone	100 ng 300 ng	100 ng 300 ng

SECTION 4: COSTS

Instant Testing	Per Test	In Network	On Site
Instant Non-DOT Urine Testing with -eCup 10-Panel per WFWV specs <ul style="list-style-type: none"> • Includes GC/MS Confirmation, Electronic Results Reporting, Data Management. • Includes Collection, Lab and MRO Review Services. 		55.00	65.00
Laboratory Testing			
DOT Urine Drug Screen 10-Panel per WFWV specs <ul style="list-style-type: none"> • Includes GC/MS Confirmation, Electronic Results Reporting, Data Management. Screening and (GC/MS) is performed at a designated SAMHSA certified laboratory. • Includes Collection, Lab and MRO Review Services. 		55.00	65.00
5-9 standard panel		50.00	60.00
10 standard panel		55.00	65.00
Methaqualone test-cost addl. to any panel	\$5.00		
Heroin (non-reflexive) -cost addl. to any panel	\$3.00		
Ecstasy test-cost addl. to any panel	\$5.00		
Oxycodone test-cost addl. to any panel	\$8.00		
Urine Alcohol test-cost addl. to any panel	\$8.00		
Cotinine test-cost addl. to any panel	\$10.00		
Urine Fentanyl test-cost addl. to any panel	\$10.00		
Tramadol test-cost addl. to any panel	\$10.00		
Meperidine test-cost addl. to any panel	\$10.00		
Narcotics panel (oxycodone, meperidine, fentanyl, nalbuphine, pentazocine)	\$50.00		
DOT Laboratory Testing			
Includes GC/MS Confirmation, Electronic Results Reporting, Data Management. Screening and (GC/MS) is performed at a designated SAMHSA certified laboratory. All systems infrastructure to include software and hardware licenses, communication systems and data storage. Includes Collection and Lab.			
DOT 7 panel: Cannabinoids (THC), Cocaine, Methamphetamine, Opiates, Phencyclidine, MDMA, 6- AM.		50.00	60.00

Medical Review Officer Services include physician interview, document review, and release of final report (positive and negative).	\$0.00		
Hair Testing	In Network		On Site
Hair testing at eScreen-designated lab. Laboratory screening, confirmation and electronic results feed into client's system for reporting. 7-panel includes expanded opiates. Includes Collection, Lab and MRO Review Services and Shipping.	\$80.00		\$90.00
Breathe Alcohol Testing			
Breath Alcohol Testing	\$45.00		\$55.00
Emergency On-Site Breath Alcohol Testing Service (no advance notice) cost plus \$20.00			
Oral Drug Testing			
5 panel lab based oral testing (Intercept)	\$50.00		
10 panel lab based oral testing (Intercept)	\$60.00		
Collection Cost additional	\$25.00/test		
On-Site Drug Testing Service-standard 5-10 panel			
72 business hours advance notice is required. If this is not met then a \$450 rush charge plus listed collection fees below will be charged. For cancellation less than 48 business hours.			
Tier 1: 1-9 tests.	Minimum fee: \$300.00		
Tier 2: 10-19 tests.	Minimum fee: \$350.00		
Tier 3: 20+ tests.	Minimum fee: \$600.00		
Random Consortiums			
<u>Random Consortium</u> : for employers with less than 50 covered employees	\$500.00 annual membership fee per pool		
<u>Stand Alone Pool</u> : for employers with 50 or more covered employees	\$550.00 annual membership fee per pool		
Additional Services			
After Hours Collections	Cost plus \$25.00		
Observed Collections	Cost plus \$25.00		
Blood Alcohol Collection and Testing	\$70.00		
Client-Requested Re-Analysis of a Drug Specimen	\$200.00		
Cab Packs for DOT Testing Only	\$10.00		
Blind Specimen Submission (DOT Only)	\$45.00		
Expert Witness Testimony – MRO	\$350.00 per hour plus travel		
Litigation Package	\$350.00		
Legal Support: Any required legal support required by Client will be billed to Client at its cost plus any travel expenses.			

Criminal Background Check: (Includes, National, Federal, state (2), county (2), OFAC, Sex Offender, Wants & Warrants, Patriot Act, and more...)	\$45.00 each
MVR – Driving Record	\$25.00 each
CDLIS (Commercial Drivers Licenses Information System) reports	\$25.00 each
PSP History Search	\$12.00 each
FMCSA Clearinghouse Management – Pre-employment & annual checks, yearly monitoring option, reporting, etc.	\$500 annual fee \$25.00 per verification
DOT Previous Employment Drug & Alcohol History Verifications	\$30.00 per employee (unlimited verifications)
Electronic I-9 and eVerify	\$250.00 annual fee \$8.00 per employee

SECTION 5: QUALITY OF SERVICE

Insight will implement WORKFORCE WEST VIRGINIA’s FTA drug-testing program as the C/TPA (Consortium/Third Party Administrator) and will adhere to 49 CFR Part 40 “Procedures for Transportation Workplace Drug Testing Programs”; and, 49 CFR Part 655 “Prevention of Alcohol and Prohibited Drug Use in Transit Operations” for all procedural and regulatory requirements that assure maintenance of and compliance with the FTA Drug and Alcohol Testing Program. In doing so, Insight will draw the monthly selections of employees to have random drug/alcohol tests. Insight will only use Department of Health & Human Services (DHHS) and Substance Abuse and Mental Health Services Administration (SAMHSA) certified laboratories that maintain certification of personnel and facility. Certified Laboratories and will provide the contact and certification information of the Medical Review Officer (MRO) as requested.



Insight Can Provide Services 365 Days a Year

- Insight, through it’s affiliated certified laboratories, maintains a vast network of reliable collection sites worldwide. More than 10,000 active, preferred, and clinic service centers are available to accommodate your substance abuse testing and occupational health needs. These providers are knowledgeable, experienced, and follow all established regulatory guidelines to maintain proper collection

procedures and assure specimen integrity. Many can also provide breath alcohol testing, pre-employment, random, and post-accident testing, physicals, and occupational health programs. Additionally, Insight maintains an on-call Collector for post-accident, reasonable suspicion, and FTA random tests.

Insight Uses Only DHHS Certified Laboratories

- a) Drug testing will be conducted by Substance Abuse and Mental Health Services Administration (SAMHSA) certified laboratories (Alere/Quest/LabCorp, etc.) and in accordance with Department of Health and Human Services and Department of Transportation requirements. Testing of nonregulated specimens is conducted using comparable stringent protocols.
- b) Each certified lab conducts routine and recommended internal and external calibration verification based on the manufacturers recommendations. Documentation of this compliance is on file with each prospective laboratory and meets SAMSHA, Department of Health and Human Services, DOT and 49 CFR Parts 40 and 655 requirements. Due to the large number of collectors employed by each certified lab and collection sites totaling over 10,000 locations, specific requests for such documentation will be provided upon request when accompanied by a specific geographical area.

c) Specimen Collection and Drug Testing Procedures

Specimen collection will be conducted in accordance with 49 CFR Part 40 and any applicable state law. Collection procedures have been designed to ensure the security and integrity of the specimen provided by each driver. The procedures will strictly follow federal chain of custody guidelines. A drug testing custody and control form (CCF) will be used to document the chain of custody from the time the specimen is collected at the testing facility until it is tested at the laboratory. A collection kit meeting the requirements of 49 CFR Part 40, Appendix A must be used for the drug test. The driver will be asked to remove all unnecessary outer garments (coat, jacket) and secure all personal belongings. The driver may keep his/her wallet. The driver will be asked to provide his/her specimen in a room that allows for privacy unless direct observation is required by 49 CFR Part 40.67. Once a 45 mL sample is provided, it must be split into a primary specimen of 30 mL and a second specimen of 15 mL. Only the primary (30 mL) specimen is used for testing. The second (15 mL) specimen may be used for a second confirmation test if requested by the employee. Nelson Tree Service Substance Abuse Policy (Rev 02.01.17) Page 26 To ensure the integrity and accuracy of each test, all specimen collection, analysis, and laboratory procedures shall be conducted in accordance with DOT procedural protocols and safeguards as set forth in 49 CFR Part 40.

d) Laboratory Analysis & Results

As required by 49 CFR Part 40 regulations, only a laboratory certified by the Department of Health and Human Services (DHSS) to perform urinalysis for the presence of controlled substance will be retained by Insight. The laboratory will maintain strict compliance with federally approved chain-of-custody procedures, quality control, maintenance, and scientific analytical

methodologies. All drug screens include a preliminary drug screening, two highly sophisticated scientific tests including adulterant detection, and a review of non-negative results by an independent Medical Review Officer. All specimens are required to undergo an initial screen followed by confirmation of all positive screen results. According to 49 CFR Part 40 regulation, the laboratory must report all test results directly to the medical review officer (MRO). All test results must be transmitted to the MRO in a timely manner, preferably the same day that they were reviewed by the certifying scientist. The MRO will receive all test results, interpret the results and notify the employee of any positive results. The MRO will then provide the employee the opportunity to discuss the results, verify the results and review any medical history, including any appropriate medical records provided by the person tested. This review and interpretation are to determine if there is an alternate medical explanation for the confirmed positive test result. The MRO will then verify that the laboratory report and assessment are correct, and notify the Designated Employer Representative of the pass/fail results. Based on a review of laboratory inspection reports, quality assurance and quality control data, and other drug test results, the MRO may conclude that a particular specimen is invalid for testing. Upon reaching such a conclusion, the MRO will cancel the test and determine whether there is a medical explanation for the specimen's invalidity. If no explanation is found, the MRO will order that the individual be tested again using direct observation collection procedures. If an employee's test is verified as positive, the MRO will accept the employee's request for a retest at the original laboratory or at a second certified laboratory for a period of sixty (60) days following the employee's receipt of the verified test results from the MRO, or as otherwise allowed by the laws or regulations of the State where the employee reports for duty. An employee who is tested pursuant to DOT or FMCSA Regulations and whose test is verified as positive, adulterated or substituted is entitled to have the split specimen tested if the request for such testing is received by the MRO within seventy-two (72) hours of the employee's receipt of the verified test results. The MRO will approve all retest results to be sent to Substance Abuse and Mental Health Service Administration (SAMHSA) certified laboratories at the employee's expense (employee will be reimbursed if the retest is negative) and notify the laboratory in writing to maintain verified positive urine in secured frozen storage for more than 365 days, if required for a court case or for some other reason. The MRO may verify a positive, adulterated, substituted, or invalid drug test without having communicated with the driver about the test results if: 1.) The driver expressly declines the opportunity to discuss the results of the test. 2.) Neither the MRO or DER has been able to make contact with the driver for 10 days; or 3.) Within 72 hours after a documented contact by the DER instructing the driver to contact the MRO, the driver has not done so. The MRO shall also conduct additional examinations, interviews and/or counseling, as necessary, to ascertain whether a situation constitutes covered personnel's failure to be fit for duty. The MRO shall participate in and provide all information necessary to the individual(s) reviewing and resolving appeals by employees. Because it is possible that some analytes may deteriorate during storage the results of a retest are to be reported as confirmation of the original test results if the detected level of the drug are: a) below the DOT established limit; and b) equal

to or greater than the sensitivity of the test. The current company responsible for providing the Medical Review Officer services is:

MRO - Dr. Stephen Kracht
7500 W. 110th St. Ste. 500
Overland Park, KS.
Phone 800-881-0722 or 888-382-2281.

e) Confirmation and/or Confirmatory Drug Test

All specimens testing positive on qualitative analysis will be subject to a second analytical procedure to identify and quantify the presence of a specific drug or drug metabolite. All positive initial tests are confirmed by Gas Chromatography Mass Spectrometry (GC/MS) at cut off levels established by the DOT under Substance Abuse and Mental Health Services Administration (SAMHSA), or accepted industry standard for those drugs for which DOT cut off levels have not been established.

f) Split Sample

As required by 49 CFR Part 40 regulations, the MRO must notify each driver who has a positive, adulterated, substituted, or invalid drug test result that he/she has 72 hours to request the test of the split specimen. If the driver requests the testing of Nelson Tree Service Substance Abuse Policy (Rev 02.01.17) Page 27 the split specimen, the MRO must direct (in writing) the lab to provide the split specimen to another certified laboratory for analysis. The driver will pay for the testing of a split specimen.

g) Specimen Retention

Long-term frozen storage will ensure that positive urine specimens will be available for any necessary retest. The designated drug testing laboratory will retain all confirmed positive specimens for at least 1 year in the original labeled specimen bottle. Confidentiality/Recordkeeping All driver alcohol and controlled substance test records are considered confidential and will be retained for the time required in 49 CFR 382.401.

Letter of Authority to the MRO For Information Exchange

- Insight will obtain WORKFORCE WEST VIRGINIA's Designated Employee Representative (DER) information and provide each laboratory with a letter of authorization allowing them to transmit confidential information about drug and alcohol testing between the MRO and WORKFORCE WEST VIRGINIA's DER (Workers' Compensation/Drug & Alcohol Program Administrator) and who will serve as the contact and liaison for any and all purposes related to Federal Drug and Alcohol Testing. The Designated Employer Representative (DER) is the only person who may designate an alternate to function in her stead. The Workers' Compensation/Drug & Alcohol

Program Administrator contact information will be provided to the awarded contractor.

On-Site Testing

- For on-site testing, the collector will arrive at least 15 minutes early and will notify the supervisor on duty of their presence at the WORKFORCE WEST VIRGINIA site to assure the vital coordination and compliance of the drug testing program.

Reporting Issues to the DER

Insight and/or its designated agents will report any problem situations to the DER immediately. Depending on the situation this may be by phone or in person and will be documented according to DOT/FTA requirements. Problems may include, but are not limited to:

- Refusal to test;
- Refusal to cooperate with the Collector;
- Hostile and/or belligerent behavior;
- Attempted adulteration of a specimen;
- Attempted substitution of a specimen; and/or
- Any reason to require an observed collection.
- Any problem collections will be handled strictly according to DOT/FTA Regulations.

Collector Training and Certification

- a) Due to the large collection site network and thousands of collection personnel employed, Insight will provide detailed information on the collection personnel's qualifications pertaining to staff to be utilized on specific pre-arranged collection dates or at specific locations.
- b) WORKFORCE WEST VIRGINIA will make such requests at least 5 days prior to an on-site collection or reference a specific collection site.
- c) Under no circumstance will collection personnel be used that do not meet DOT requirements.
- d) WORKFORCE WEST VIRGINIA has the final authority to approve or deny all collectors

Qualified Collection Personnel & Use of NHTSA Approved Products

- a) Collection personnel are trained and certified in accordance with 49 CFR Parts 40 and 655
- b) To ensure the integrity and accuracy of each test, all specimen collection, analysis, and laboratory procedures shall be conducted in accordance with DOT procedural protocols and safeguards as set forth in 49 CFR Part 40.
- c) Only products on the conforming products list (approved by

NHTSA) and Part 40 requirements will be utilized for testing under this policy.

- d) EBT or ASD of < 0.02 are reported as negative with results and a copy of the signed form being uploaded into Insight.
- e) If the EBT or ASD is 0.02 or more, a confirmation test will be performed and the BAT will immediately and directly notify the DER and results will be uploaded into Insight. Communications between the BAT and donor, DER, MRO and/or Insight will be documented in the record.
- f) Recommended internal and external calibration verification based on the manufacturers recommendation will be carried out by collection staff and collection sites and available to the DER if requested.

Collections Site & Labs Compliance with the CFR for DOT Drug Testing

- Collection Sites, Forms, Equipment, Supplies Used in DOT Urine Collections are in compliance with DOT standards and collection of specimens meet the same requirements.
- All collection sites have all necessary personnel, materials, equipment, facilities and supervision to provide for the collection, temporary storage, and shipping of urine specimens to a laboratory, and a suitable clean surface for writing.
- Collections sites take necessary steps to protect the security and integrity of urine collections.
- Federal Drug Testing Custody and Control Form (CCF) or Electronic Chain of Custody (eCCF) forms are used to document every urine collection required by the DOT drug testing program.
- For each DOT drug test, a collection kit meeting the requirements of Appendix A of this part.
- Collectors identify donors and comply with all DOT testing requirements.
- WORKFORCE WEST VIRGINIA's DER will have 24-hour access to the Insight platform with robust reporting features that can organize collections/testing by name, date, department, result, etc.
- Insight can customize DER notifications to include no-shows, arrival, specimen collected and end results. Once results are completed, the DER will receive an email notification to log-in and view the results. Copies of all pertinent forms (CCF, BAT, Authorization, Disclosure, Test Results) are available to view and download as needed.
- Negative drug test results will be emailed per secure line directly to DER on the same day as received from the MRO.
- Confirmed positive results will be called per secure phone line directly to DER on the same day as received from the MRO. Phone results will be followed with emailed results.

Random Selection Process

- Insight uses a computer generated random testing process based on a scientifically valid method, prescribed by FMCSA regulations.
- The random testing percentage will conform with current FMCSA regulations and will be amended based on changes made by governing agencies.
- The DER will decide the schedule for random selections (monthly, quarterly, yearly).
- If on-site collections will be utilized, the DER will coordinate scheduling through Insight People Management. Preferably a 72-hour notice applies to on-site scheduling, but Insight will work with the DER to accommodate the company's needs. If additional charges apply for time sensitive situations, WORKFORCE WEST VIRGINIA will be responsible for such fees.

Compliance With The Transmission of Drug and Alcohol Testing Information

- As a TPA, Insight may act as an intermediary in the transmission of drug and alcohol testing information in the circumstances specified by the client. Each client makes the decision about whether to receive some or all of this information, rather than directly from the service agent who originates the information (e.g., an MRO or BAT). The specific provisions of this part concerning which Insight may act as an intermediary are listed in Appendix F to this part. These are the only situations in which you may act as an intermediary. You are prohibited from doing so in all other situations. In transmitting information to clients/employers, Insight will meet all requirements (e.g., concerning confidentiality and timing) that would apply if the service agent originating the information (e.g., an MRO or collector) sent the information directly to the client/employer. Results within the Insight system are secure and only assessible by individuals designated by WORKFORCE WEST VIRGINIA. Restricted access allows for increased security and confidentiality.

Overall Benefits



Ensure Compliance

We closely monitor regulations and manage your program to fully meet DOT requirements.



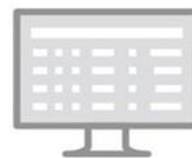
Minimize Risk & Exposure

Keep drivers on the road safe with a reliable drug and alcohol testing program.



Fast Results

Receive fast notification of positive tests, so you can act immediately. 97% of test results are returned within 48 hours.



Centralized Electronic Files

Your files will be securely stored electronically, accessible 24/7 in the Client Information Center.



Reduced Overhead

Minimize costs of in-house expertise & relieve your accounting dept with consolidated billing (One monthly D&A testing bill).

SECTION 6: PERSONNEL

Lori Purcell

CEO and Manager, Insight People Management, LLC

Phone: 225-324-2790

Email: lori@insightpeoplemanagement.com

Lori is a seasoned professional with over 23 years of practical experience in healthcare, human resources and in the legal field. She is familiar with clinic operations, drug screen collections, DOT rules and regulations, employee management, applicant tracking and all aspects of human resource related services, including EEOC, ADA and FMLA. Her other strengths include regulatory compliance related to the Fair Credit Reporting Act of 1970 (FCRA), Federal Motor Carrier Safety Regulations, driver qualification files, CDL, DOT, as well as transportation litigation, commercial litigation and risk management. Lori oversees and supports all compliance related programs and facilitates modifications resulting from changes in the law to ensure all clients are provided the most up-to-date information, forms and receive legally compliant products.

Trey Hill

Vice President of Sales, Insight People Management, LLC

Phone: 225-571-7466

Email: treyhill@insightpeoplemanagement.com

Trey is an accomplished executive with a medical background. He obtained a degree in nursing from Our Lady of the Lake and has over 24 years experience in ICU, PACU, ER and clinic operations. He has expert knowledge of medical related processes and is familiar with a wide range of laboratory products (from analytical instrumentation to disposables) to physician offices, medical groups, reference laboratories, and hospital laboratories. He routinely assists clients in choosing the best products and services to meet their needs. Trey handles strategic planning, sales development and growth, P&L, and process implementation. He has excellent knowledge of human biology and the effects of pharmaceuticals, drug testing rules and regulations and employee drug screening programs.

Danny Chance

President, Pelican Diagnostics, LLC

Director of Clinical Laboratory Services, Insight People Management, LLC

Phone: 318-381-0024

Email: djrchance@yahoo.com

Danny has been the president and owner of Pelican Diagnostics LLC for over 4 years and also serves as the Director of Clinical Laboratory Services for Insight. He has an extensive background in laboratory management, chain-of-custody, supervising laboratory personnel, overseeing quality assurance, conducting quality controls, analyzing and interpreting laboratory results,

determining operations issues and maintaining lab records and manuals. Danny has in depth knowledge and experience of DOT rules and regulations, collection procedures for Non- DOT & DOT drug and alcohol specimens as well as documentation requirements. Additionally, he created a program for the Louisiana DCFS to perform mobile drug screens for clients and children when needed at court, homes, or the local state office.

Glynn Chaney

Vice President and Director, Medical Drug Monitoring, LabCorp, Discipline Director, Clinical Toxicology

Phone: 727-482-7873

Email: chaneyg@labcorp.com

Mr. Chaney holds certification as a toxicological chemist from the National Registry of Certified Chemists. He earned a Master of Science degree in technology management from Mercer University in Atlanta, Georgia. He has comprehensive experience in analytical toxicology methods, theory, and instrumentation with emphasis in mass spectrometry, chromatography (GC, HPLC, SPE, TLC), and immunoassay. His management experience and skills encompass technical operations, product development, and sales in complex, competitive and service intensive business disciplines. He first joined LabCorp 1999 as a toxicology laboratory director in Tampa, Florida. Additionally, Mr. Chaney is a substance abuse and mental health services (SAMHSA) inspector for the National Laboratory Certification Program, a forensic urine drug testing (FUDT) inspector for the College of American Pathologists, and a member of the Society of Forensic Toxicologists and the Society of Hair Testing.

Stephen J. Kracht, D.O.

Medical review Officer, Aleere/eScreen

8140 Ward Pkwy Suite 275 Kansas City, MO 64114

Phone: 847-631-0599

Email: mrocc@mrocc.org

Dr. Kracht obtained his medical degree from the University of Missouri Kansas City School of Medicine in 1983 and has been in practice for 35 years. He specializes in occupational medicine preventive medicine in Overland Park, KS with a focus on the health of workers, including the ability to perform work; the physical, chemical, biological, and social environments of the workplace; and the health outcomes of environmental exposures. Practitioners in this field address the promotion of health in the work place, and the prevention and management of occupational and environmental injury, illness, and disability. He is certified by both the Medical Review Officer Certification Council and the American Association of Medical Review Officers.

Exhibit A-Pricing Page for Drug Screening Services

Description	Unit of Measure	Unit Cost	Estimated Number of Test	Extended Cost
Drug Screening/Testing	Each	\$55.00	1000	\$55,000.00
Total Bid Amount				\$55,000.00

Estimated quantity is for bidding purposes only



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 23 - Laboratory

Proc Folder: 658012

Doc Description: Drug Screening/Testing

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2019-12-09	2019-12-27 13:30:00	CRFQ 0323 WWW2000000006	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

*Insight People Management, LLC
 PO Box 1618
 Mandeville, LA 70470
 225-324-2790*

FOR INFORMATION CONTACT THE BUYER

Dusty J Smith
 (304) 558-2063
 dusty.j.smith@wv.gov

Signature X

La'Orrell

FEIN #

47-1478821

DATE

12/23/19

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

THE STATE OF WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, WORKFORCE WEST VIRGINIA IS SOLICITING BIDS FOR THE OPEN-END CONTRACT OF DRUG SCREENING AND TESTING SERVICES PER THE ATTACHED DOCUMENTS.

QUESTIONS REGARDING THE SOLICITATION MUST BE SUBMITTED IN WRITING TO DUSTY.J.SMITH@WV.GOV PRIOR TO THE QUESTION PERIOD DEADLINE CONTAINED IN THE INSTRUCTIONS TO VENDORS SUBMITTING BIDS.

INVOICE TO	SHIP TO
FISCAL AND ADMINISTRATIVE MANAGEMENT - 5301 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV25305 US	OFFICE OF ADMIN SUPPORT - 5302 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV 25305 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Drug Screening/Testing per specifications attached herein	1.00000	EA	\$ 55.00	\$ 55.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description :

Drug Screening/Testing per specifications attached herein

SCHEDULE OF EVENTS

Line	Event	Event Date
1	TECHNICAL QUESTIONS DUE AT 10AM	2019-12-16

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

LORI Purcell, CEO
(Name, Title)

(Printed Name and Title)

PO Box 1618 Mandeville, LA 70470
(Address)

225-324-2790
(Phone Number) / (Fax Number)

LORI@insightpeoplemanagement.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Insight People Management, LLC
(Company)

 CEO
(Authorized Signature) (Representative Name, Title)

LORI Purcell, CEO
(Printed Name and Title of Authorized Representative)

12/23/2019
(Date)

P) 225 324-2790
(Phone Number) (Fax Number)

**ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company Insight People Management, LLC

Authorized Signature Joe Powell

Date 12/23/19

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

**REQUEST FOR QUOTATION
Drug Screening/Testing Services**

DOL:

<http://www.dol.gov/elaws/esa/flsa/docs/contractors.asp>

Prior to utilizing the services available under this contract, each agency must ensure that factors relating to the broad categories of behavioral control, financial control, and the type of relationship between the state and the temporary worker will not cause the independent contractor relationship to be construed as an employee/employer relationship. Items that must be considered include but are not limited to, the degree of control exercised by the State over the temporary worker relating to performance of the job and the degree to which the temporary worker is integrated into the State's system. The Purchasing Division recommends that each agency review the IRS and DOL publications found at the links above and obtain further assurance from their respective internal legal counsel to maintain the independent contractor status for individuals and entities hired under this contact.

12. MISCELLANEOUS:

12.1 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: LORETTA Purcell
Telephone Number: 225-324-2290
Fax Number: _____
Email Address: LORETTA@insightpeoplemanagement.com

West Virginia Ethics Commission



Disclosure of Interested Parties to Contracts

Pursuant to *W. Va. Code* § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

"Business entity" means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation, but does not include publicly traded companies listed on a national or international stock exchange.

"Interested party" or *"Interested parties"* means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

"State agency" means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of *W. Va. Code* § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: ethics@wv.gov; website: www.ethics.wv.gov.

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Insight People Management, LLC Address: PO Box 1618
Mandeville, LA 70470

Name of Authorized Agent: Lori Russell Address: Same as above

Contract Number: _____ Contract Description: _____

Governmental agency awarding contract: _____

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. Subcontractors or other entities performing work or service under the Contract

Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

Check here if none, otherwise list entity/individual names below.

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

Check here if none, otherwise list entity/individual names below.

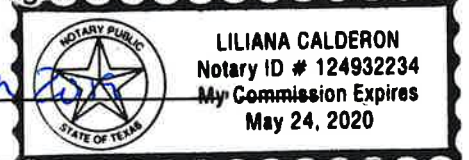
Signature: Lori Russell Date Signed: 12/23/19

Notary Verification

State of Texas, County of Harris:

I, Lori Russell, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 23rd day of December



[Signature]
Notary Public's Signature

To be completed by State Agency:

Date Received by State Agency: _____

Date submitted to Ethics Commission: _____

Governmental agency submitting Disclosure: _____

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

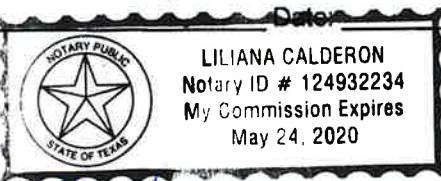
WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Insight People Management, LLC

Authorized Signature: [Signature] Date: _____

State of Texas

County of Harris to-wit:



Taken, subscribed, and sworn to before me this 23 day of December, 2019.

My Commission expires 05-24-2020, 20 .

AFFIX SEAL HERE

NOTARY PUBLIC [Signature]

13. You have the ability to customize the order by adjusting the time frame in which the employ has to take the test, receive email notifications when the employee completed the test, faile take the test by the allotted time and so on. If you elect any of the notification options make sure to add the email address you want notifications sent to. You also have the option to ad notes that will be displayed on the ePassport.

[Back](#) [Confirm](#)

Configuration:	<input checked="" type="radio"/> Immediate (Start time is current time.) <input type="radio"/> Future (Start time must be specified.)
Hours Type:	Immediate Donor has <input type="text" value="24"/> <input type="text" value="Actual Hours"/> (CST) to complete test. <input type="checkbox"/> Donor is allowed to take test up to 7 days after the test time has expired. <input type="checkbox"/> Do not display expiration time on the ePassport.
Notifications:	<input type="checkbox"/> Send Email when donor has completed the event. <input type="checkbox"/> Send Email if the donor fails to take test by the event time. <input type="checkbox"/> Send Email notification 4 hours before scheduled event expires.
Email Address:	<input type="text"/>
Scheduler Contact Info:	Note: To email multiple recipients, separate email addresses with a semi colon. Please enter the contact information in case the donor has questions. Contact First Name: <input type="text"/> Contact Last Name: <input type="text"/> Contact Phone: (<input type="text"/>) <input type="text"/> - <input type="text"/> Ext. <input type="text"/>
Additional Notes for	<input type="text"/>