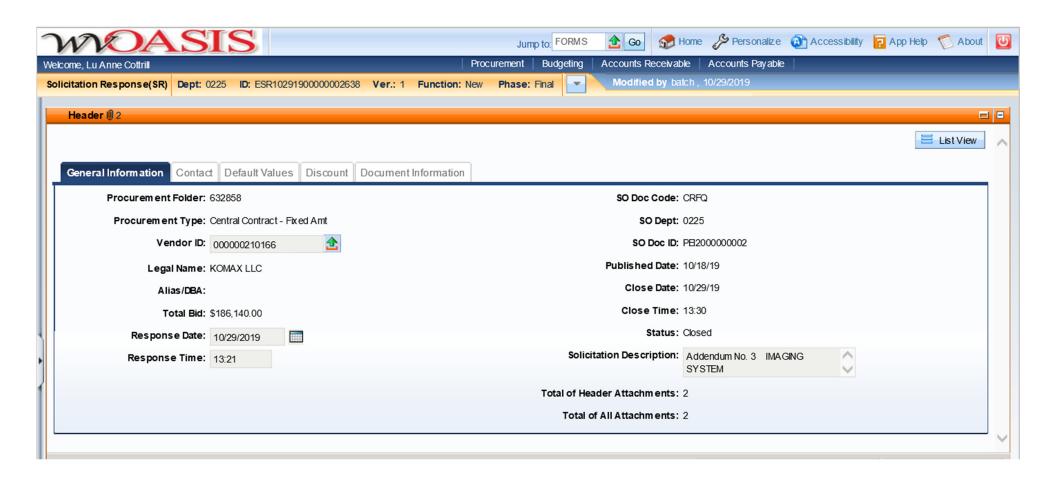
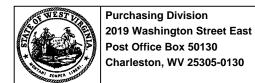


2019 Washington Street, East Charleston, WV 25305 Telephone: 304-558-2306 General Fax: 304-558-6026

Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.





State of West Virginia Solicitation Response

Proc Folder: 632858

Solicitation Description: Addendum No. 3 IMAGING SYSTEM

Proc Type: Central Contract - Fixed Amt

Date issued	Solicitation Closes	Solicitation Response	Version
	2019-10-29 13:30:00	SR 0225 ESR10291900000002638	1

VENDOR

000000210166

KOMAX LLC

Solicitation Number: CRFQ 0225 PEI2000000002

Total Bid: \$186,140.00 **Response Date:** 2019-10-29 **Response Time:** 13:21:48

Comments:

FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey (304) 558-0094 melissa.k.pettrey@wv.gov

Signature on File FEIN # DATE

All offers subject to all terms and conditions contained in this solicitation

Page: 1 FORM ID: WV-PRC-SR-001

Line	Comm Ln [Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Scanning S Maintenan	System Software + Yr 1 ce/Support				\$17,000.00
Comm Code	Mar	nufacturer	Specification		Model #	
43230000			- Сресинский п			
Extended Des	scription:	Scanning System Software	+ Yr 1 Maintena	ance/Support		
Con	nments:	Bidding Ademero' Content (58 Named Users License	Central and Cap	ture Point So	ftware. Brochures	attached.
Line	Comm Ln [Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Image Mar Maintenan	nagement Software + Yr 1 ce/Support				\$28,880.00
Comm Code	Mar	nufacturer	Specification		Model #	
43230000						
Extended Des	scription :	Image Management Softwa	are + Yr 1 Mainte	enance/Suppo	ort	
Line	Comm Ln [Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Implement		,			\$24,900.00
Comm Code	Mar	nufacturer	Specification		Model #	
43230000			<u> </u>		model "	
Extended Des	scription :	Implementation				
Line	Comm Ln [Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Scanning S Maintenan	System Software ce - Yr 2				\$8,000.00
Comm Code	Mar	nufacturer	Specification		Model #	
43230000						
Extended Des	scription :	Scanning System Software	Maintenance - \	Yr 2		

Line	Comm Ln Desc		Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Scanning Syste Maintenance - `	em Software Yr 3				\$8,000.00
Comm Code	Manufac	turer	Specification		Model #	
13230000						
Extended Des	scription : Scar	nning System Software	Maintenance -	Yr 3		
Line 6	Comm Ln Desc Scanning Syste	om Software	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount \$8,000.00
	Maintenance - `	Yr 4				\$6,000.00
Comm Code 43230000	Manufac	turer	Specification		Model #	
Extended Des	scription : Scal	nning System Software	Maintenance -	Yr 4		
Line	Comm Ln Desc		Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	Scanning Syste Maintenance - `	em Software Yr 5				\$8,000.00
	Maintenance -					
	Manufac		Specification		Model #	
43230000	Manufac		-	Yr 5	Model #	
43230000 Extended Des	Manufac	turer	-	Yr 5 Unit Issue	Model #	Ln Total Or Contract Amount
43230000 Extended Des	Manufac	turer	Maintenance -			Ln Total Or Contract Amount \$8,000.00
43230000 Extended Des Line	Manufac	nning System Software em Software 1st Optional Renewal	Maintenance -			
Comm Code 43230000 Extended Des Line 8 Comm Code 43230000	Manufaction: Scare Comm Ln Desc Scanning System Maintenance -	nning System Software em Software 1st Optional Renewal	Maintenance -		Unit Price	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Scanning System Software Maintenance - 2nd Optional				\$8,000.00
Comm Code	Manufacturer	Specification		Model #	
43230000		·			
Extended Des	Year 7- Second Optional	Renewal			
Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	Scanning System Software Maintenance -3rd Optional Renewal				\$8,000.00
Comm Code	Manufacturer	Specification		Model #	
43230000					
Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
11	Image Management Software Maintenance - Yr 2				\$8,480.00
Comm Code	Manufacturer	Specification		Model #	
43230000					
Extended Des	cription: Image Management Softv	vare Maintenance	e - Yr 2		
Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
12	Image Management Software Maintenance - Yr 3				\$8,480.00
Comm Code	Manufacturer	Specification		Model #	
43230000					
Extended Des	cription : Image Management Softv	vare Maintenance	e - Yr 3		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
13	Image Management Software Maintenance - Yr 4				\$8,480.00
Comm Code	Manufacturer	Specification		Model #	
43230000					
Extended Des	Image Management So	ftware Maintenance	- Yr 4		
Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
14	Image Management Software Maintenance - Yr 5				\$8,480.00
Comm Code	Manufacturer	Specification		Model #	
43230000					
Line 15	Comm Ln Desc Image Management Software	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount \$8,480.00
	Maintenance - 1st Optional Renew	al			. ,
Comm Code	Manufacturer	Specification		Model #	
43230000					
Extended Des	cription: Year 6- First Optional I I	Renewal			
Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
16	Image Management Software Maintenance - 2nd optional Renwa	I			\$8,480.00
Comm Code	Manufacturer	Specification		Model #	
43230000					
Extended Des	cription : Year 7- Second Optiona	al Renewal			

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
17	Image Management Software Maintenance - 3rd Optional Renewal				\$8,480.00

	Specification	Model #	
: Year 8- Third Option	nal Renewal		
	: Year 8- Third Option	: Year 8- Third Optional Renewal	: Year 8- Third Optional Renewal

ADEMERO SYSTEM REQUIREMENTS

Minimum System Requirements for Workstations

Software:

Microsoft® Windows® Vista; or Mac® OS X
Microsoft Internet Explorer 11; or Mozilla Firefox® 15; or Google Chrome® 20
Sun Microsystems® JavaTM JRE 6.0 or higher

Hardware:

2GHz processor 2GB RAM

Recommended System Requirements for Workstations

Software:

Microsoft® Windows® 7 or higher; or Mac® OS X
Microsoft Internet Explorer 11; or Mozilla Firefox® 30; or Google Chrome® 35
Sun Microsystems® JavaTM JRE 6.0 or higher

Hardware:

2.5GHz dual-core processor 4GB RAM

Minimum System Requirements for Servers

Software:

Microsoft® Windows® Server 2008 Microsoft Internet Information Services (IIS) 7.0 or higher Microsoft .NET Framework 4

Hardware:

2GHz quad-core processor 4GB RAM 100GB redundant (backed-up) storage space

Recommended System Requirements for Servers

Software:

Microsoft® Windows® Server 2012 Microsoft Internet Information Services (IIS) 8.0 or higher Microsoft .NET Framework 4.5

Hardware:

Quad-Core Intel® Xeon® Processors 8GB RAM 250GB redundant storage space





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CapturePoint uses a world-renowned OCR engine to
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turns the document from a picture document into a fully
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CONTENT CENTRAL KEEPS YOUR INFORMATION SECURE. AN EMBEDDED SYSTEM-EVENT VIEWER LETS ADMINISTRATORS AUDIT ACTIONS TAKEN BY ANY USER, INCLUDING CONNECTIONS, SEARCHES, VIEWS, EDITS, AND MORE.

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Central's workflow engine will fly through it. Automatically send email
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Server Platform

Microsoft® Windows®

Internet Information Services (IIS)

.NET Framework

Microsoft SQL Server (bundled with a free version)

SSL Compatible

Client Platform Compatibility

Microsoft® Windows®

Apple® Macintosh®

UNIX/Linux

Microsoft Internet Explorer®

Mozilla Firefox®

Microsoft Office®

Google® Android

Apple® iOS

Plugin Compatibility

Adobe® Acrobat Reader®

Nitro PDF®

PDF XChange® by Tracker Software Products

Brava!® by Informative Graphics®

QuickViewPlus® by AvantStar

qPDF NotesTM by Qoppa Software

System and Security

Fully Browser Based

Web-Based Capable

Mobile Site

Folder & File Building (uses metadata)

Document-Type Security

Document Permissions (View, Edit, Add, Delete, etc.)

Logging & Event Viewer (audit trail)

Designated Folder for Deleted Content

Internal Messaging System

External Messaging via E-mail

Administration Console

Configurable Session Timeout



Upgradable Licensing

Unlimited Catalog Creation

Unlimited Document-Type Creation

Unlimited Group Creation

Unlimited User Creation

Active Directory Integration

Customizable User Interface / Theme Creation

Document-Type Administrator Permission

Batch Catalog Creation

Capture

Paper Capture from TIFF

Paper Capture from JPEG

Paper Capture from PDF

Paper Capture to PDF

Electronic File Capture (any file type)

Drag & Drop Capture

Single-Document Capture (one-touch scanning)

Batch Document Capture

Fixed-Page Batch Document Capture

Barcoding for Batch Processing (fax capable)

Scan-to-Browser, Scan-to-Web

TWAIN Compliant

Image Review Tools (Zoom, Rotate, Rearrange, Delete)

Wide-Format/Large-Format Compatible

Scan Routing (user or catalog queue)

Imports Existing Files (any file type)

Optical Character Recognition (OCR)

OCR for Existing PDFs

Positional OCR (for PDF Highlighting)

Multi-Language OCR

Zonal OCR (for automating field input)

Zonal Barcode Recognition

Automatic Rotation

Document Creation via PDF/XFA Forms

E-mail Capture



ODBC Integration (for automating field input)

Capture Content using XML Descriptor

Microsoft Office Integration

Coding (Indexing, Data Entry)

Pre-Capture Coding

Post-Capture Coding

Versatile Coding (combined pre & post)

OCR-Only Capture

Document Coding Queue/Inbox

Drag-and-Drop OCR Coding

Field Types: Text, Numeric, Date

Field Masks (e.g., Phone, SSN, Custom)

Drop-Down Field-Choice Lists

AutoComplete/TypeAhead

Coding-Field Ordering

Off-Site/Remote Coding Capable

ODBC / External Data Source Integration

Searching and Retrieval

Full-Text Searching

Document Properties Searching (field searching)

Filename Searching

Proximity Searching

Wildcard Searching

Stemming

Advanced Search Syntax

Adds to Search Providers (Internet Explorer, Firefox)

Search All Catalogs

Search-Field Ordering

Drop-Down Field-Choice Lists

AutoComplete/TypeAhead

Sort Results

Group Results

Save Results

Document Status Indicators (e.g., checked out)

Thumbnail Support for Image-Based Documents



PDF Streaming for Network Performance

Display PDFs in Browser

Display MS Office in Browser

Download Documents

Zip & Download Documents

E-mail Documents

Fax Documents (using RelayFax®)

Catalog Browser (browser-based file explorer)

Search by Packet (Document Group)

Management

Annotation Markup with PDFs

Approval Processes

Workflow Rules / Automation

External Application Processing

Work Queue / Collaboration

Message (E-mail) Templates

One-Click Document Editing

Packets / Document Grouping

Retention-Policy Management

Report Generator

Document Versioning / Version Control

Revision History

Check Out / Check In

User Dashboard

Update Properties (metadata/fields)

Append to Document

Replace Document

Copy Documents

Move Documents

Delete Documents

Support

In-Product Live-Chat Support

In-Product, Contextual Help Documentation

Printable Documentation

Available 24/7/365 Voice/E-mail/Chat Support



30-Day Money-Back Guarantee **Free** First-Year Support & Upgrades



Ademero understands the importance of a well-supported product. Our maintenance plan provides annual support services and maintenance services as listed below. Should you need assistance, fully-qualified support technicians are available to you 365 days a year. Software updates including new features, performance enhancements and bug fixes will be provided to you free of charge with this annual maintenance plan.



Telephone Hotline



Live Web Chat (Integrated in Content Central)





Web Site Knowledge Base (FAQ)



E-mail Address

Maintenance Services

Software Updates

Includes Product Enhancements, Documentation Updates, and Bug Fixes. Updates keep you current with new hardware and OS releases.



Product Enhancements

New features, enhanced existing features, and performance improvements.

Documentation Updates

All software changes/additions will be addressed with new documentation.

Bug Fixes

Issues will be resolved and included in all software updates.

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STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code* §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Komax LLC

Authorized Signature: Date: 10-39-19

State of West Virginia

County of Kangwha , to-wit:

Taken, subscribed, and sworn to before me this 29 day of October , 2019.

My Commission expires September 5 , 2024.

AFFIX SEAL HERE NOTARY PUBLIC Tell A Much

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Robert A. Maxwell
500 D Street
South Charleston, WV 25303
v Commission Excites Sentember 05, 2024

ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.: PEI2000000002

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

(Che	ck the bo	ox next to each addendum	receive	d)	
	[1	Addendum No. 1]]	Addendum No. 6
		Addendum No. 2	[]	Addendum No. 7
		Addendum No. 3	[]	Addendum No. 8
	[]	Addendum No. 4	[]	Addendum No. 9
	[]	Addendum No. 5	f	1	Addendum No. 10

Addendum Numbers Received:

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Company

Authorized Signature

10-29-19

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

1)00.	1/2
(Name, Title)	
	State Contracts Manager
(Printed Name an	d Title) harleston WV 25303
(Address)	maneston vvv 25505
304-744-7440 / 30	04-744-7450
(Phone Number)	
dhumphrey@kom	axwv.com
(email address)	
product or namica unless	
conditions contained in the bid, offer or proposal for and submit this bid, offer, I am authorized to bind the	s the mandatory requirements contained in the Solicitation for that otherwise stated herein; that the Vendor accepts the terms and e Solicitation, unless otherwise stated herein; that I am submitting this review and consideration; that I am authorized by the vendor to execute or proposal, or any documents related thereto on vendor's behalf; that e vendor in a contractual relationship; and that to the best of my s properly registered with any State agency that may require
conditions contained in the bid, offer or proposal for and submit this bid, offer, I am authorized to bind the knowledge, the vendor has registration. Komax LLC	otherwise stated herein; that the Vendor accepts the terms and e Solicitation, unless otherwise stated herein; that I am submitting this review and consideration; that I am authorized by the vendor to execute or proposal, or any documents related thereto on vendor's behalf; that e vendor in a contractual relationship; and that to the best of my
conditions contained in the bid, offer or proposal for and submit this bid, offer, I am authorized to bind the knowledge, the vendor has registration.	otherwise stated herein; that the Vendor accepts the terms and e Solicitation, unless otherwise stated herein; that I am submitting this review and consideration; that I am authorized by the vendor to execute or proposal, or any documents related thereto on vendor's behalf; that e vendor in a contractual relationship; and that to the best of my
conditions contained in the bid, offer or proposal for and submit this bid, offer, I am authorized to bind the knowledge, the vendor has registration. Komax LLC (Company)	otherwise stated herein; that the Vendor accepts the terms and e Solicitation, unless otherwise stated herein; that I am submitting this review and consideration; that I am authorized by the vendor to execute or proposal, or any documents related thereto on vendor's behalf; that e vendor in a contractual relationship; and that to the best of my
conditions contained in the bid, offer or proposal for and submit this bid, offer, I am authorized to bind the knowledge, the vendor has registration. Komax LLC (Company)	otherwise stated herein; that the Vendor accepts the terms and the Solicitation, unless otherwise stated herein; that I am submitting this review and consideration; that I am authorized by the vendor to execute or proposal, or any documents related thereto on vendor's behalf; that the vendor in a contractual relationship; and that to the best of my is properly registered with any State agency that may require the property registered with any State agency that may require
conditions contained in the bid, offer or proposal for and submit this bid, offer, I am authorized to bind the knowledge, the vendor has registration. Komax LLC (Company) (Authorized Signature) David Humphrey - State Company	otherwise stated herein; that the Vendor accepts the terms and the Solicitation, unless otherwise stated herein; that I am submitting this review and consideration; that I am authorized by the vendor to execute or proposal, or any documents related thereto on vendor's behalf; that the vendor in a contractual relationship; and that to the best of my is properly registered with any State agency that may require the property registered with any State agency that may require
conditions contained in the bid, offer or proposal for and submit this bid, offer, I am authorized to bind the knowledge, the vendor has registration. Komax LLC (Company) (Authorized Signature) David Humphrey - State Company	otherwise stated herein; that the Vendor accepts the terms and le Solicitation, unless otherwise stated herein; that I am submitting this review and consideration; that I am authorized by the vendor to execute or proposal, or any documents related thereto on vendor's behalf; that le vendor in a contractual relationship; and that to the best of my s properly registered with any State agency that may require epresentative Name, Title) ontracts Manager
conditions contained in the bid, offer or proposal for and submit this bid, offer, I am authorized to bind the knowledge, the vendor has registration. Komax LLC (Company) (Authorized Signature) David Humphrey - State Compand Printed Name and Title of the bid.	otherwise stated herein; that the Vendor accepts the terms and le Solicitation, unless otherwise stated herein; that I am submitting this review and consideration; that I am authorized by the vendor to execute or proposal, or any documents related thereto on vendor's behalf; that le vendor in a contractual relationship; and that to the best of my s properly registered with any State agency that may require epresentative Name, Title) ontracts Manager

(Phone Number) (Fax Number)

REQUEST FOR QUOTATION [Imaging System]

10. VENDOR DEFAULT:

- 10.1. The following shall be considered a vendor default under this Contract.
 - 10.1.1 Failure to perform Contract Services in accordance with the requirements contained herein.
 - 10.1.2 Failure to comply with other specifications and requirements contained herein.
 - 10.1.3 Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.
 - 10.1.4 Failure to remedy deficient performance upon request.
- 10.2 The following remedies shall be available to Agency upon default.
 - 10.2.1 Cancellation of the Contract.
 - 10.2.2 Cancellation of one or more release orders issued under this Contract.
 - 10.2.3 Any other remedies available in law or equity.

11. MISCELLANEOUS:

11.1 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: David Humphrey - State Contracts Manager

Telephone Number: 304-744-7440

Fax Number: 304-744-7450

Email Address: dhumphrey@komaxwv.com