



West Virginia Purchasing Division

2019 Washington Street, East
Charleston, WV 25305
Telephone: 304-558-2306
General Fax: 304-558-6026
Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 1

[List View](#)

General Information

[Contact](#)[Default Values](#)[Discount](#)[Document Information](#)

Procurement Folder: 626814

Procurement Type: Central Master Agreement

Vendor ID:

Legal Name: ADVANCED TREE & LAWN CARE LLC

Alias/DBA:

Total Bid: \$22,440.00

Response Date: Response Time:

SO Doc Code: CRFQ

SO Dept: 0211

SO Doc ID: GSD200000012

Published Date: 10/9/19

Close Date: 10/15/19

Close Time: 13:30

Status: Closed

Solicitation Description:

Total of Header Attachments: 1

Total of All Attachments: 1



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder : 626814

Solicitation Description : Addendum No 1 Snow Removal Services - Charleston Metro

Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2019-10-15 13:30:00	SR 0211 ESR10151900000002402	1

VENDOR
000000101128 ADVANCED TREE & LAWN CARE LLC

Solicitation Number: CRFQ 0211 GSD2000000012

Total Bid : \$22,440.00 **Response Date:** 2019-10-15 **Response Time:** 11:11:18

Comments:

FOR INFORMATION CONTACT THE BUYER
 Melissa Pettrey
 (304) 558-0094
 melissa.k.pettrey@wv.gov

Signature on File	FEIN #	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Snow Removal Services - Charleston Metro Buildings	1.00000	EA	\$22,440.000000	\$22,440.00

Comm Code	Manufacturer	Specification	Model #
72102903			

Extended Description :	Snow Removal Services - Charleston Metro Buildings. Enter TOTAL BID AMOUNT here.
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Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 27 - Miscellaneous

Proc Folder: 626814

Doc Description: Snow Removal Services - Charleston Metro Buildings

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2019-09-26	2019-10-15 13:30:00	CRFQ 0211 GSD2000000012	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

*Advances Tree + Lawn Care
 PO Box 876
 Hurricane, WV 25526 304-397-6006*

FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey
 (304) 558-0094
 melissa.k.pettrey@wv.gov

Signature X *Sally* FEIN # *05-0562606* DATE *10/15/19*

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

The West Virginia Purchasing Division is soliciting bids on behalf of The Department of Administration, General Services Division, to establish an open-end contract for snow removal on various Department of Administration owned parking lots throughout Kanawha County per the bid requirements, specifications and terms and conditions as attached hereto.

****The award of this Contract may be split if it is in the best interest of the State and the West Virginia Department of Administration's General Services Division.****

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV25305 US	STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS No City WV 99999 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Snow Removal Services - Charleston Metro Buildings	1.00000	EA		22,440

Comm Code	Manufacturer	Specification	Model #
72102903			

Extended Description :

Snow Removal Services - Charleston Metro Buildings.
 Enter TOTAL BID AMOUNT here.

GSD2000000012	Document Phase Final	Document Description Snow Removal Services - Charleston Metro Buildings	Page 3 of 3
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

Exhibit A - Pricing Page

Capitol Complex		Bid
1	De-icing under 1" or during icy conditions	2,550
2	Snow removal and de-icing of 1"-6" accumulation	2,550
3	Snow removal and de-icing over 6" accumulation	2,550
Location Subtotal:		7,650

The Laidley Lots		Bid
4	De-icing under 1" or during icy conditions	1,100
5	Snow removal and de-icing of 1"-6" accumulation	1,100
6	Snow removal and de-icing over 6" accumulation	1,100
Location Subtotal:		3,300

DEP Building #37		Bid
7	De-icing under 1" or during icy conditions	2,500
8	Snow removal and de-icing of 1"-6" accumulation	2,500
9	Snow removal and de-icing over 6" accumulation	2,500
Location Subtotal:		7,500

Plaza Four #74		Bid
10	De-icing under 1" or during icy conditions	330
11	Snow removal and de-icing of 1"-6" accumulation	330
12	Snow removal and de-icing over 6" accumulation	330
Location Subtotal:		990

Cornerstone Bldg #84		Bid
13	De-icing under 1" or during icy conditions	500
14	Snow removal and de-icing of 1"-6" accumulation	500
15	Snow removal and de-icing over 6" accumulation	500
Location Subtotal:		1,500

Summers Building #86		Bid
16	De-icing under 1" or during icy conditions	500
17	Snow removal and de-icing of 1"-6" accumulation	500
18	Snow removal and de-icing over 6" accumulation	500
Location Subtotal:		1,500

TOTAL BID AMOUNT 22,440

Off-site Snow Removal		Hourly Labor Rate
19		245. ⁰⁰

Vendor Information

Company Name Advanced Tree + Lawn Care
 Address PO Box 876
Hurricane WV 25526
 Phone Number 304-397-6006
 Fax Number 304-397-6006
 FEIN 05-0562606
 Contact Name Printed Lisa Riffle
 Contact Name Signature Jalin Riffle
 Date 10/15/19
 Vendor Email Address landscaping@advancedtreeandlawn-care.biz

STATE OF WEST VIRGINIA

Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Advanced Tree & Lawn Care

Authorized Signature: [Signature] Date: 10/15/19

State of West Virginia

County of Putnam, to-wit:

Taken, subscribed, and sworn to before me this 15 day of October, 2019.

My Commission expires October 22, 2023.

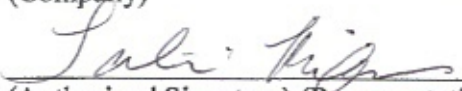


NOTARY PUBLIC [Signature]

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Lisa Riffle - partner
(Name, Title)
Lisa Riffle - partner
(Printed Name and Title)
P.O. Box 876 Hurricane WV 25526
(Address)
304-397-6006, 304-397-6006
(Phone Number) / (Fax Number)
landscaping@advancedtreeandlawn.com.biz
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Advanced Tree and Lawn Care
(Company)
 Lisa Riffle partner
(Authorized Signature) (Representative Name, Title)
Lisa Riffle partner
(Printed Name and Title of Authorized Representative)
10/15/19
(Date)
304-397-6006, 304-397-6006
(Phone Number) (Fax Number)

REQUEST FOR QUOTATION
Snow Removal – Charleston Metro Office Buildings

9. VENDOR DEFAULT:

9.1. The following shall be considered a vendor default under this Contract.

- 9.1.1. Failure to perform Contract Services in accordance with the requirements contained herein.
- 9.1.2. Failure to comply with other specifications and requirements contained herein.
- 9.1.3. Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.
- 9.1.4. Failure to remedy deficient performance upon request.

9.2. The following remedies shall be available to Agency upon default.

- 9.2.1. Immediate cancellation of the Contract.
- 9.2.2. Immediate cancellation of one or more release orders issued under this Contract.
- 9.2.3. Any other remedies available in law or equity.

10. MISCELLANEOUS:

10.1. **Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Lisa Riffle
Telephone Number: 304-610-2082
Fax Number: 304-397-6006
Email Address: landscaping@advancedtreeandlawn.com
br2



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 27 - Miscellaneous

Proc Folder: 626814

Doc Description: Snow Removal Services - Charleston Metro Buildings

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2019-09-26	2019-10-15 13:30:00	CRFQ 0211 GSD2000000012	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

*Advances Tree + Lawn Care
 PO box 876
 Hurricane WV 25526*

FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey
 (304) 558-0094
 melissa.k.pettrey@wv.gov

Signature X

Talor Pettrey

FEIN #

05-0562606

DATE

10/15/19

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

The West Virginia Purchasing Division is soliciting bids on behalf of The Department of Administration, General Services Division, to establish an open-end contract for snow removal on various Department of Administration owned parking lots throughout Kanawha County per the bid requirements, specifications and terms and conditions as attached hereto.

****The award of this Contract may be split if it is in the best interest of the State and the West Virginia Department of Administration's General Services Division.****

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV25305 US	STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS No City WV 99999 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Snow Removal Services - Charleston Metro Buildings	1.00000	EA		\$22,440

Comm Code	Manufacturer	Specification	Model #
72102903			

Extended Description :

Snow Removal Services - Charleston Metro Buildings.
 Enter TOTAL BID AMOUNT here.



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 27 - Miscellaneous

Proc Folder: 626814

Doc Description: Addendum No 1 Snow Removal Services - Charleston Metro

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2019-10-09	2019-10-15 13:30:00	CRFQ 0211 GSD2000000012	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

Advanced Tree + Lawn Care
PO Box 876
Humane, WV 25126 304-397-6006

FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey
 (304) 558-0094
 melissa.k.pettrey@wv.gov

Signature X *[Signature]* FEIN # *05-0562606* DATE *10/15/19*

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

Addendum No. 1

Addendum No. 1 is issued to publish and distribute the attached information to the vendor community.

The West Virginia Purchasing Division is soliciting bids on behalf of The Department of Administration, General Services Division, to establish an open-end contract for snow removal on various Department of Administration owned parking lots throughout Kanawha County per the bid requirements, specifications and terms and conditions as attached hereto.

The award of this Contract may be split if it is in the best interest of the State and the West Virginia Department of Administration's General Services Division.

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV25305 US	STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS No City WV 99999 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Snow Removal Services - Charleston Metro Buildings	1.00000	EA		8 22,440

Comm Code	Manufacturer	Specification	Model #
72102903			

Extended Description :

Snow Removal Services - Charleston Metro Buildings.
Enter TOTAL BID AMOUNT here.

SOLICITATION NUMBER: GSD2000000012

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as PSC1800000005 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. To publish Pre-bid meeting Sign-in sheet.
2. Bid opening remains 10/15/2019 @ 1:30 P.M. EST

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

SIGN IN SHEET

Request for Proposal No. CRFQ GSD2000000012 PLEASE PRINT

Date: Oct. 2, 2019

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Advanced Tree + Lawn Care</u>	<u>PO Box 876</u>	PHONE <u>304.397.6006</u>
Rep: <u>Lisa Riffe</u>	<u>Hurricane WV 25526</u>	TOLL FREE
Email Address: <u>landscaping@advancedtreeandlawn.com, biz</u>		FAX <u>304 397 6006</u>
Company: <u>Environmental Mgmt / RPM Services</u>	<u>PO Box 2074</u>	PHONE <u>717-715-2691</u>
Rep: <u>Jeff Roy</u>	<u>St Albans WV 25577</u>	TOLL FREE
Email Address: <u>Jeff.Roy@AOL.COM</u>		FAX <u>304 772 304 201 5296</u>
Company: <u>RSG Landscaping & Lawn Care</u>	<u>P.O. Box 830</u>	PHONE <u>304-965-8717</u>
Rep: <u>Jeff Stafford</u>	<u>Elkview WV</u>	TOLL FREE
Email Address: <u>jstafford@RSGlandscaping.com</u>	<u>25071</u>	FAX <u>Same</u>
Company: _____	_____	PHONE
Rep: _____	_____	TOLL FREE
Email Address: _____	_____	FAX
Company: _____	_____	PHONE
Rep: _____	_____	TOLL FREE
Email Address: _____	_____	FAX

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: GSD2000000012

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Advanced Tree + Lawn Care
Company

Sally [Signature]
Authorized Signature

10/15/19
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.