



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 2

List View

General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 619426

Procurement Type: Central Master Agreement

Vendor ID: VS0000020911

Legal Name: The LSC Group Inc

Alias/DBA:

Total Bid: \$100,560.00

Response Date: 01/30/2020

Response Time: 5:50

SO Doc Code: CRFQ

SO Dept: 0210

SO Doc ID: ISC2000000011

Published Date: 1/23/20

Close Date: 1/30/20

Close Time: 13:30

Status: Closed

Solicitation Description: Addendum 4-e-Discovery
Softw are as a Service (OT19141)

Total of Header Attachments: 2

Total of All Attachments: 2



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder : 619426

Solicitation Description : Addendum 4-e-Discovery Software as a Service (OT19141)

Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2020-01-30 13:30:00	SR 0210 ESR01292000000004479	1

VENDOR

VS0000020911
The LSC Group Inc

Solicitation Number: CRFQ 0210 ISC2000000011

Total Bid : \$100,560.00 Response Date: 2020-01-30 Response Time: 05:50:06

Comments:

FOR INFORMATION CONTACT THE BUYER

Jessica S Chambers
(304) 558-0246
jessica.s.chambers@wv.gov

Signature on File	FEIN #	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Contract Services: e-Discovery System	100.00000	EA	\$251.400000	\$25,140.00

Comm Code	Manufacturer	Specification	Model #
43231511			

Extended Description : Vendor should complete the Commodity Lines in Oasis, which will be used as the referenced Pricing Page by providing the unit cost per Gigabyte (GB). The unit price will be multiplied with the quantity to provide the extended cost. The calculated Overall Total Cost must be entered into wvOASIS pricing section for commodity line

The Vendor should complete the Pricing Page in full as failure to complete the Pricing Page in its entirety may result in

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3	Opt Renewal Y3: Contract Services: e-Discovery System	100.00000	EA	\$251.400000	\$25,140.00

Comm Code	Manufacturer	Specification	Model #
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2019 Washington Street East
Post Office Box 50130
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State of West Virginia
Request for Quotation
21 — Info Technology

Proc Folder: 619426

Doc Description: Addendum 4-e-Discovery Software as a Service (OT19141)

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2020-01-23	2020-01-30 13.30.00	CRFQ 0210 ISC2000000011	5

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON STE

CHARLESTON

WV 25305

US

VENDOR

Vendor Name Address and Telephone Number

Troy Humphrey
18575 Jamboree Rd 6th Floor, Irvine, CA 92612
800-572-9280

FOR INFORMATION CONTACT THE BUYER

Jessica S Chambers
(304) 558-0246
jessica.s.chambers@wv.gov

DocuSigned by:

Signature X

Troy Humphrey

FEIN # 26-0785249

DATE 01/29/2020

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION**Addendum**

Addendum No.04 is being issued to extend the bid opening date and time a week and address technical question #23 that was answered incorrectly in Addendum No. 03.

- please see the file labeled Addendum No. 04 attached for details.

No other changes.

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Office of Technology to establish a contract for an e-Discovery software as a service. This software will be used for discovery in legal proceedings to process emails and other files. The software will facilitate keyword searching, document review, privilege report creation, data tagging and redaction prior to final report being released per the terms and conditions and specifications as attached.

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E. BLDG 5 10TH FLOOR CHARLESTON WV25305 US	IS&C - CHIEF FINANCIAL OFFICER DEPARTMENT OF ADMINISTRATION BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
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Comm Code	Manufacturer	Specification	Model#		
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
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SCHEDULE OF EVENTS

Line	Event	Event Date
1	Technical Question Deadline	2019-12-23

SOLICITATION NUMBER: CRFQ1SC200000011

Addendum Number: No.04

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☒ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☐ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☒ Correction of error
- ☐ Other

Description of Modification to Solicitation:

Addendum issued to publish and distribute the attached documentation to the vendor community.

1. The purpose of this addendum is to amend technical question #23 that was answered incorrectly in Addendum No. 03 and extend the bid opening date one week.

No additional changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

Technical Question Revised #23 Answer

Question #23 Answer per Addendwn No. 03:

23		The "Requested Quantity" field for each contract period reads: "100 EA"; Is the value entered into the "Unit Price" field intended to be the cost per 1 GB or cost per 100 GB?	100GB, Quantities Listed are estimates only. Actual Quantities may vary. This allows the Agency to evaluate the bids.
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Question #23 Revised Answer:

23		The "Requested Quantity" field for each contract period reads: "100 EA"; Is the value entered into the "Unit Price" field intended to be the cost per 1 GB or cost per 100 GB?	The value entered into the "Unit Price" field is the cost per 1 GB, Quantities Listed are estimates only. Actual Quantities may vary. This allows the Agency to evaluate the bids.
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ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

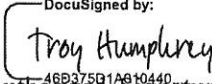
<input checked="" type="checkbox"/> Addendum No.1	<input type="checkbox"/> Addendum No: 6
<input checked="" type="checkbox"/> Addendum No.2	<input type="checkbox"/> Addendum No.7
<input checked="" type="checkbox"/> Addendum No:3	<input type="checkbox"/> Addendum No.8
<input checked="" type="checkbox"/> Addendum No:4	<input type="checkbox"/> Addendum No.9
<input type="checkbox"/> Addendum No:5	<input type="checkbox"/> Addendum No.10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

The LSC Group Inc.

Company

DocuSigned by:


46D375B1A610440
Authorized Signature

01/29/2020

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
Revised 6/8/2012



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Request for Quotation
21 – Info Technology

Proc Folder: 619426

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Proc Type: Central Master Agreement

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2020-01-23	2020-01-30 13:30:00	CRFQ 0210 ISC2000000011	5

BID RECEIVING LOCATION

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PURCHASING DIVISION
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VENDOR

Vendor Name, Address and Telephone Number:

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DocuSign Envelope ID: 9D50B305-7D6E-4653-BB23-2A76492B7E57 e used as the referenced Pricing Page by providing the unit cost per Gigabyte (GB). The unit price will be multiplied with the quantity to provide the extended cost. The calculated Overall Total Cost must be entered into wvOASIS pricing section for commodity line

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<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Technical Question Deadline	2019-12-23

	Document Phase	Document Description	Page 5
ISC2000000011	Final	Addendum 4-e-Discovery Software as a Service (OT19141)	of 5

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions