



accelerate business excellence

Mahantech Corporation
405 Capitol Street, Suite 101
Charleston, WV 25301
Phone: (304) 720-2246
Fax: (304) 720-2247
www.mahantech.com

May 12, 2020

Bid Clerk
Department of Administration
Purchasing Division
2019 Washington Street East
Charleston, WV 25305 US
Buyer: Melissa Pettrey

RECEIVED

2020 MAY 13 AM 11:39

WV PURCHASING
DIVISION

**Re: Request for Quotation (Professional Application Developers for COMPASS
(Solicitation No: CRFQ 0203 CPR2000000004))**

Dear Bid Clerk,

We appreciate the opportunity to propose our company as a potential resource to meet the requirements of the above-mentioned RFP for the State of West Virginia. Our proposal is built upon a proven history of success and we are sure that we can create a worthwhile business partnership with your agency.

In response to the solicitation number: **CRFQ 0203 CPR2000000004**, we have enclosed the following documents as required:

- 1) Cover Letter
- 2) CRFQ CPR20-04
- 3) Exhibit B - Fillable Documentation Verification Form_v3
- 4) Add No. 1
- 5) Final_CRFQ_0203_CPR2000000004_1_CRFQ_FORM
- 6) Final_CRFQ_0203_CPR2000000004_2_CRFQ_FORM

Mahantech Corporation provides Information Technology-related services to both government entities and private corporations. With experience covering more than 20 years, our management and staff understand the unique challenges faced by state government. We are experts in providing insight across multiple facets of IT and business collaboration. Mahantech Corporation is committed to working with its clients in the most efficient and cost-effective manner. Since 1998, Mahantech Corp. has been providing Information Technology staff augmentation services to multiple clients across the USA.

We look forward to the opportunity of working with you.

Sincerely,


Channa M Arjuna
President



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 34 -- Service - Prof

Proc Folder: 686609

Doc Description: Professional Application Developers for COMPASS

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2020-04-29	2020-05-13 13:30:00	CRFQ 0203 CPR2000000004	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

MAHANTECH CORP
 405 CAPITOL ST, STE 101
 CHARLESTON, WV 25301
 PHONE: 304-720-2246

FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey
 (304) 558-0094
 melissa.k.pettrey@wv.gov

Signature X

FEIN # 34-1855567

DATE 05/12/2020

All offers subject to all terms and conditions contained in this solicitation

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the Consolidated Public Retirement Board (CPRB) to establish a contract for two (2) Professional Application Developers for the COMPASS System. These contractors will provide application development services to maintain, enhance, and support the ongoing operations of the COMPASS system per the specifications, bid requirements and terms and conditions as attached hereto.

INVOICE TO		SHIP TO	
CONSOLIDATED PUBLIC RETIREMENT 4101 MACCORKLE AVE SE CHARLESTON WV25304 US		CONSOLIDATED PUBLIC RETIREMENT 4101 MACCORKLE AVE SE CHARLESTON WV 25304 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Temporary information technology software developers				

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description :

Temporary information technology software developers

INSTRUCTIONS TO VENDORS SUBMITTING BIDS

1. REVIEW DOCUMENTS THOROUGHLY: The attached documents contain a solicitation for bids. Please read these instructions and all documents attached in their entirety. These instructions provide critical information about requirements that if overlooked could lead to disqualification of a Vendor's bid. All bids must be submitted in accordance with the provisions contained in these instructions and the Solicitation. Failure to do so may result in disqualification of Vendor's bid.

2. MANDATORY TERMS: The Solicitation may contain mandatory provisions identified by the use of the words "must," "will," and "shall." Failure to comply with a mandatory term in the Solicitation will result in bid disqualification.

3. PREBID MEETING: The item identified below shall apply to this Solicitation.

A pre-bid meeting will not be held prior to bid opening

A MANDATORY PRE-BID meeting will be held at the following place and time:

All Vendors submitting a bid must attend the mandatory pre-bid meeting. Failure to attend the mandatory pre-bid meeting shall result in disqualification of the Vendor's bid. No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.

An attendance sheet provided at the pre-bid meeting shall serve as the official document verifying attendance. Any person attending the pre-bid meeting on behalf of a Vendor must list on the attendance sheet his or her name and the name of the Vendor he or she is representing.

Additionally, the person attending the pre-bid meeting should include the Vendor's E-Mail address, phone number, and Fax number on the attendance sheet. It is the Vendor's responsibility to locate the attendance sheet and provide the required information. Failure to complete the attendance sheet as required may result in disqualification of Vendor's bid.

All Vendors should arrive prior to the starting time for the pre-bid. Vendors who arrive after the starting time but prior to the end of the pre-bid will be permitted to sign in but are charged with knowing all matters discussed at the pre-bid.

Questions submitted at least five business days prior to a scheduled pre-bid will be discussed at the pre-bid meeting if possible. Any discussions or answers to questions at the pre-bid meeting
Revised 01/09/2020

are preliminary in nature and are non-binding. Official and binding answers to questions will be published in a written addendum to the Solicitation prior to bid opening.

4. VENDOR QUESTION DEADLINE: Vendors may submit questions relating to this Solicitation to the Purchasing Division. Questions must be submitted in writing. All questions must be submitted on or before the date listed below and to the address listed below in order to be considered. A written response will be published in a Solicitation addendum if a response is possible and appropriate. Non-written discussions, conversations, or questions and answers regarding this Solicitation are preliminary in nature and are nonbinding.

Submitted e-mails should have solicitation number in the subject line.

Question Submission Deadline: 05/05/2020 @ 3:00 P.M.

Submit Questions to: **Melissa Pettrey, Senior Buyer**
2019 Washington Street, East
Charleston, WV 25305
Fax: (304) 558-4115 (Vendors should not use this fax number for bid submission)
Email: melissa.k.pettrey@wv.gov

5. VERBAL COMMUNICATION: Any verbal communication between the Vendor and any State personnel is not binding, including verbal communication at the mandatory pre-bid conference. Only information issued in writing and added to the Solicitation by an official written addendum by the Purchasing Division is binding.

6. BID SUBMISSION: All bids must be submitted electronically through wvOASIS or signed and delivered by the Vendor to the Purchasing Division at the address listed below on or before the date and time of the bid opening. Any bid received by the Purchasing Division staff is considered to be in the possession of the Purchasing Division and will not be returned for any reason. The Purchasing Division will not accept bids, modification of bids, or addendum acknowledgment forms via e-mail. Acceptable delivery methods include electronic submission via wvOASIS, hand delivery, delivery by courier, or facsimile.

The bid delivery address is:
Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

A bid that is not submitted electronically through wvOASIS should contain the information listed below on the face of the envelope or the bid may be rejected by the Purchasing Division.:

SEALED BID: Professional Application Developers for COMPASS
BUYER: Melissa Pettrey, Senior Buyer
SOLICITATION NO.: CRFQ CPR2000000004
BID OPENING DATE: 05/13/2020
BID OPENING TIME: 1:30 P.M.
FAX NUMBER: 304-558-3970

Revised 01/09/2020

The Purchasing Division may prohibit the submission of bids electronically through wvOASIS at its sole discretion. Such a prohibition will be contained and communicated in the wvOASIS system resulting in the Vendor's inability to submit bids through wvOASIS. Submission of a response to an Expression of Interest or Request for Proposal is not permitted in wvOASIS.

For Request For Proposal ("RFP") Responses Only: In the event that Vendor is responding to a request for proposal, the Vendor shall submit one original technical and one original cost proposal plus _____ N/A _____ convenience copies of each to the Purchasing Division at the address shown above. Additionally, the Vendor should identify the bid type as either a technical or cost proposal on the face of each bid envelope submitted in response to a request for proposal as follows:

BID TYPE: (This only applies to CRFP)

Technical

Cost

7. BID OPENING: Bids submitted in response to this Solicitation will be opened at the location identified below on the date and time listed below. Delivery of a bid after the bid opening date and time will result in bid disqualification. For purposes of this Solicitation, a bid is considered delivered when confirmation of delivery is provided by wvOASIS (in the case of electronic submission) or when the bid is time stamped by the official Purchasing Division time clock (in the case of hand delivery).

Bid Opening Date and Time: 05/13/2020 @1:30 P.M.

Bid Opening Location: Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

8. ADDENDUM ACKNOWLEDGEMENT: Changes or revisions to this Solicitation will be made by an official written addendum issued by the Purchasing Division. Vendor should acknowledge receipt of all addenda issued with this Solicitation by completing an Addendum Acknowledgment Form, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

9. BID FORMATTING: Vendor should type or electronically enter the information onto its bid to prevent errors in the evaluation. Failure to type or electronically enter the information may result in bid disqualification.

10. ALTERNATE MODEL OR BRAND: Unless the box below is checked, any model, brand, or specification listed in this Solicitation establishes the acceptable level of quality only and is not intended to reflect a preference for, or in any way favor, a particular brand or vendor. Vendors may bid alternates to a listed model or brand provided that the alternate is at least equal to the model or brand and complies with the required specifications. The equality of any alternate being bid shall be determined by the State at its sole discretion. Any Vendor bidding an alternate model or brand should clearly identify the alternate items in its bid and should include manufacturer's specifications, industry literature, and/or any other relevant documentation demonstrating the

equality of the alternate items. Failure to provide information for alternate items may be grounds for rejection of a Vendor's bid.

This Solicitation is based upon a standardized commodity established under W. Va. Code § 5A-3-61. Vendors are expected to bid the standardized commodity identified. Failure to bid the standardized commodity will result in your firm's bid being rejected.

11. EXCEPTIONS AND CLARIFICATIONS: The Solicitation contains the specifications that shall form the basis of a contractual agreement. Vendor shall clearly mark any exceptions, clarifications, or other proposed modifications in its bid. Exceptions to, clarifications of, or modifications of a requirement or term and condition of the Solicitation may result in bid disqualification.

12. COMMUNICATION LIMITATIONS: In accordance with West Virginia Code of State Rules §148-1-6.6, communication with the State of West Virginia or any of its employees regarding this Solicitation during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited without prior Purchasing Division approval. Purchasing Division approval for such communication is implied for all agency delegated and exempt purchases.

13. REGISTRATION: Prior to Contract award, the apparent successful Vendor must be properly registered with the West Virginia Purchasing Division and must have paid the \$125 fee, if applicable.

14. UNIT PRICE: Unit prices shall prevail in cases of a discrepancy in the Vendor's bid.

15. PREFERENCE: Vendor Preference may be requested in purchases of motor vehicles or construction and maintenance equipment and machinery used in highway and other infrastructure projects. Any request for preference must be submitted in writing with the bid, must specifically identify the preference requested with reference to the applicable subsection of West Virginia Code § 5A-3-37, and must include with the bid any information necessary to evaluate and confirm the applicability of the requested preference. A request form to help facilitate the request can be found at:
<http://www.state.wv.us/admin/purchase/vrc/Venpref.pdf>.

15A. RECIPROCAL PREFERENCE: The State of West Virginia applies a reciprocal preference to all solicitations for commodities and printing in accordance with W. Va. Code § 5A-3-37(b). In effect, non-resident vendors receiving a preference in their home states, will see that same preference granted to West Virginia resident vendors bidding against them in West Virginia. Any request for reciprocal preference must include with the bid any information necessary to evaluate and confirm the applicability of the preference. A request form to help facilitate the request can be found at: <http://www.state.wv.us/admin/purchase/vrc/Venpref.pdf>.

16. SMALL, WOMEN-OWNED, OR MINORITY-OWNED BUSINESSES: For any solicitations publicly advertised for bid, in accordance with West Virginia Code §5A-3-37(a)(7) and W. Va. CSR § 148-22-9, any non-resident vendor certified as a small, women-owned, or minority-owned business under W. Va. CSR § 148-22-9 shall be provided the same preference made available to any resident vendor. Any non-resident small, women-owned, or

minority-owned business must identify itself as such in writing, must submit that writing to the Purchasing Division with its bid, and must be properly certified under W. Va. CSR § 148-22-9 prior to contract award to receive the preferences made available to resident vendors. Preference for a non-resident small, women-owned, or minority owned business shall be applied in accordance with W. Va. CSR § 148-22-9.

17. WAIVER OF MINOR IRREGULARITIES: The Director reserves the right to waive minor irregularities in bids or specifications in accordance with West Virginia Code of State Rules § 148-1-4.6.

18. ELECTRONIC FILE ACCESS RESTRICTIONS: Vendor must ensure that its submission in wvOASIS can be accessed and viewed by the Purchasing Division staff immediately upon bid opening. The Purchasing Division will consider any file that cannot be immediately accessed and viewed at the time of the bid opening (such as, encrypted files, password protected files, or incompatible files) to be blank or incomplete as context requires, and are therefore unacceptable. A vendor will not be permitted to unencrypt files, remove password protections, or resubmit documents after bid opening to make a file viewable if those documents are required with the bid. A Vendor may be required to provide document passwords or remove access restrictions to allow the Purchasing Division to print or electronically save documents provided that those documents are viewable by the Purchasing Division prior to obtaining the password or removing the access restriction.

19. NON-RESPONSIBLE: The Purchasing Division Director reserves the right to reject the bid of any vendor as Non-Responsible in accordance with W. Va. Code of State Rules § 148-1-5.3, when the Director determines that the vendor submitting the bid does not have the capability to fully perform, or lacks the integrity and reliability to assure good-faith performance.”

20. ACCEPTANCE/REJECTION: The State may accept or reject any bid in whole, or in part in accordance with W. Va. Code of State Rules § 148-1-4.5. and § 148-1-6.4.b.”

21. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor’s entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled “confidential,” “proprietary,” “trade secret,” “private,” or labeled with any other claim against public disclosure of the documents, to include any “trade secrets” as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

22. INTERESTED PARTY DISCLOSURE: West Virginia Code § 6D-1-2 requires that the vendor submit to the Purchasing Division a disclosure of interested parties to the contract for all contracts with an actual or estimated value of at least \$1 Million. That disclosure must occur on the form prescribed and approved by the WV Ethics Commission prior to contract award. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

23. WITH THE BID REQUIREMENTS: In instances where these specifications require documentation or other information with the bid, and a vendor fails to provide it with the bid, the Director of the Purchasing Division reserves the right to request those items after bid opening and prior to contract award pursuant to the authority to waive minor irregularities in bids or specifications under W. Va. CSR § 148-1-4.6. This authority does not apply to instances where state law mandates receipt with the bid.

GENERAL TERMS AND CONDITIONS:

1. CONTRACTUAL AGREEMENT: Issuance of a Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

2. DEFINITIONS: As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

2.1. "Agency" or "Agencies" means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

2.2. "Bid" or "Proposal" means the vendors submitted response to this solicitation.

2.3. "Contract" means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

2.4. "Director" means the Director of the West Virginia Department of Administration, Purchasing Division.

2.5. "Purchasing Division" means the West Virginia Department of Administration, Purchasing Division.

2.6. "Award Document" means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.

2.7. "Solicitation" means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

2.8. "State" means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

2.9. "Vendor" or "Vendors" means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

3. CONTRACT TERM; RENEWAL; EXTENSION: The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

Term Contract

Initial Contract Term: This Contract becomes effective on UPON AWARD and extends for a period of ONE (1) year(s).

Renewal Term: This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be delivered to the Agency and then submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to THREE (3) successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Alternate Renewal Term – This contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Delivery Order Limitations: In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

Fixed Period Contract: This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within _____ days.

Fixed Period Contract with Renewals: This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within _____ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that maintenance, monitoring, or warranty services will be provided for _____ year(s) thereafter.

One Time Purchase: The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

Other: See attached.

4. NOTICE TO PROCEED: Vendor shall begin performance of this Contract immediately upon receiving notice to proceed unless otherwise instructed by the Agency. Unless otherwise specified, the fully executed Award Document will be considered notice to proceed.

5. QUANTITIES: The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

Open End Contract: Quantities listed in this Solicitation are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

Service: The scope of the service to be provided will be more clearly defined in the specifications included herewith.

Combined Service and Goods: The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

One Time Purchase: This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

6. EMERGENCY PURCHASES: The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute a breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One Time Purchase contract.

7. REQUIRED DOCUMENTS: All of the items checked below must be provided to the Purchasing Division by the Vendor as specified below.

BID BOND (Construction Only): Pursuant to the requirements contained in W. Va. Code § 5-22-1(c), All Vendors submitting a bid on a construction project shall furnish a valid bid bond in the amount of five percent (5%) of the total amount of the bid protecting the State of West Virginia. The bid bond must be submitted with the bid.

PERFORMANCE BOND: The apparent successful Vendor shall provide a performance bond in the amount of 100% of the contract. The performance bond must be received by the Purchasing Division prior to Contract award.

LABOR/MATERIAL PAYMENT BOND: The apparent successful Vendor shall provide a labor/material payment bond in the amount of 100% of the Contract value. The labor/material payment bond must be delivered to the Purchasing Division prior to Contract award.

In lieu of the Bid Bond, Performance Bond, and Labor/Material Payment Bond, the Vendor may provide certified checks, cashier's checks, or irrevocable letters of credit. Any certified check, cashier's check, or irrevocable letter of credit provided in lieu of a bond must be of the same amount and delivered on the same schedule as the bond it replaces. A letter of credit submitted in lieu of a performance and labor/material payment bond will only be allowed for projects under \$100,000. Personal or business checks are not acceptable. Notwithstanding the foregoing, West Virginia Code § 5-22-1 (d) mandates that a vendor provide a performance and labor/material payment bond for construction projects. Accordingly, substitutions for the performance and labor/material payment bonds for construction projects is not permitted.

MAINTENANCE BOND: The apparent successful Vendor shall provide a two (2) year maintenance bond covering the roofing system. The maintenance bond must be issued and delivered to the Purchasing Division prior to Contract award.

LICENSE(S) / CERTIFICATIONS / PERMITS: In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.

8. INSURANCE: The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below and must include the State as an additional insured on each policy prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether or not that insurance requirement is listed in this section.

Vendor must maintain:

Commercial General Liability Insurance in at least an amount of: \$1,000,000.00 per occurrence.

Automobile Liability Insurance in at least an amount of: _____ per occurrence.

Professional/Malpractice/Errors and Omission Insurance in at least an amount of: _____ per occurrence. Notwithstanding the forgoing, Vendor's are not required to list the State as an additional insured for this type of policy.

Commercial Crime and Third Party Fidelity Insurance in an amount of: _____ per occurrence.

Cyber Liability Insurance in an amount of: _____ per occurrence.

Builders Risk Insurance in an amount equal to 100% of the amount of the Contract.

Pollution Insurance in an amount of: _____ per occurrence.

Aircraft Liability in an amount of: _____ per occurrence.

Notwithstanding anything contained in this section to the contrary, the Director of the Purchasing Division reserves the right to waive the requirement that the State be named as an additional insured on one or more of the Vendor's insurance policies if the Director finds that doing so is in the State's best interest.

9. WORKERS' COMPENSATION INSURANCE: The apparent successful Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

10. [Reserved]

11. LIQUIDATED DAMAGES: This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

_____ for _____

Liquidated Damages Contained in the Specifications

12. ACCEPTANCE: Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

13. PRICING: The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.

14. PAYMENT IN ARREARS: Payment in advance is prohibited under this Contract. Payment may only be made after the delivery and acceptance of goods or services. The Vendor shall submit invoices, in arrears.

15. PAYMENT METHODS: Vendor must accept payment by electronic funds transfer and P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)

16. TAXES: The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

17. ADDITIONAL FEES: Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

18. FUNDING: This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available.

19. CANCELLATION: The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.b.

20. TIME: Time is of the essence with regard to all matters of time and performance in this Contract.

21. APPLICABLE LAW: This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code or West Virginia Code of State Rules is void and of no effect.

22. COMPLIANCE WITH LAWS: Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

23. ARBITRATION: Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

24. MODIFICATIONS: This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.

25. WAIVER: The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

26. SUBSEQUENT FORMS: The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

27. ASSIGNMENT: Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments.

28. WARRANTY: The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

29. STATE EMPLOYEES: State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

30. PRIVACY, SECURITY, AND CONFIDENTIALITY: The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/default.html>.

31. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

32. LICENSING: In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

33. ANTITRUST: In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

34. VENDOR CERTIFICATIONS: By signing its bid or entering into this Contract, Vendor certifies (1) that its bid or offer was made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, person or entity submitting a bid or offer for the same material, supplies, equipment or services; (2) that its bid or offer is in all respects fair and without collusion or fraud; (3) that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; and (4) that it has reviewed this Solicitation in its entirety; understands the requirements, terms and conditions, and other information contained herein.

Vendor's signature on its bid or offer also affirms that neither it nor its representatives have any interest, nor shall acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency. The individual signing this bid or offer on behalf of Vendor certifies that he or she is authorized by the Vendor to execute this bid or offer or any documents related thereto on Vendor's behalf; that he or she is authorized to bind the Vendor in a contractual relationship; and that, to the best of his or her knowledge, the Vendor has properly registered with any State agency that may require registration.

35. VENDOR RELATIONSHIP: The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

36. INDEMNIFICATION: The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

37. PURCHASING AFFIDAVIT: In accordance with West Virginia Code §§ 5A-3-10a and 5-22-1(i), the State is prohibited from awarding a contract to any bidder that owes a debt to the State or a political subdivision of the State, Vendors are required to sign, notarize, and submit the Purchasing Affidavit to the Purchasing Division affirming under oath that it is not in default on any monetary obligation owed to the state or a political subdivision of the state.

38. ADDITIONAL AGENCY AND LOCAL GOVERNMENT USE: This Contract may be utilized by other agencies, spending units, and political subdivisions of the State of West Virginia; county, municipal, and other local government bodies; and school districts ("Other Government Entities"), provided that both the Other Government Entity and the Vendor agree. Any extension of this Contract to the aforementioned Other Government Entities must be on the same prices, terms, and conditions as those offered and agreed to in this Contract, provided that such extension is in compliance with the applicable laws, rules, and ordinances of the Other Government Entity. A refusal to extend this Contract to the Other Government Entities shall not impact or influence the award of this Contract in any manner.

39. CONFLICT OF INTEREST: Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

40. REPORTS: Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at purchasing.requisitions@wv.gov.

41. BACKGROUND CHECK: In accordance with W. Va. Code § 15-2D-3, the Director of the Division of Protective Services shall require any service provider whose employees are regularly employed on the grounds or in the buildings of the Capitol complex or who have access to sensitive or critical information to submit to a fingerprint-based state and federal background inquiry through the state repository. The service provider is responsible for any costs associated with the fingerprint-based state and federal background inquiry.

After the contract for such services has been approved, but before any such employees are permitted to be on the grounds or in the buildings of the Capitol complex or have access to sensitive or critical information, the service provider shall submit a list of all persons who will be physically present and working at the Capitol complex to the Director of the Division of Protective Services for purposes of verifying compliance with this provision. The State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check.

Revised 01/09/2020

Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

42. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS: Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open heath, basic oxygen, electric furnace, Bessemer or other steel making process. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:
- c. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
- d. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

43. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL: In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a

“substantial labor surplus area”, as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

44. INTERESTED PARTY SUPPLEMENTAL DISCLOSURE: W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$1 million, the vendor must submit to the Agency a supplemental disclosure of interested parties reflecting any new or differing interested parties to the contract, which were not included in the original pre-award interested party disclosure, within 30 days following the completion or termination of the contract. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

45. PROHIBITION AGAINST USED OR REFURBISHED: Unless expressly permitted in the solicitation published by the State, Vendor must provide new, unused commodities, and is prohibited from supplying used or refurbished commodities, in fulfilling its responsibilities under this Contract.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

CHANNA M ARJUNA, PRESIDENT

(Name, Title)
CHANNA M ARJUNA, PRESIDENT

(Printed Name and Title)
405 CAPITOL ST, STE 101, CHARLESTON, WV 25301

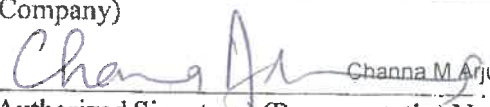
(Address)
PHONE: 304-720-2246/ FAX: 304-720-2247

(Phone Number) / (Fax Number)
CARJUNA@MAHANTECH.COM

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

MAHANTECH CORP

(Company)
 Channa M Arjuna, President

(Authorized Signature) (Representative Name, Title)
CHANNA M ARJUNA, PRESIDENT

(Printed Name and Title of Authorized Representative)
05/12/2020

(Date)
PHONE: 304-720-2246 / FAX: 304-720-2247

(Phone Number) (Fax Number)

REQUEST FOR QUOTATION
Professional Application Developers for COMPASS

SPECIFICATIONS

1. **PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of the Consolidated Public Retirement Board (CPRB) to establish a contract for two (2) Professional Application Developers for the COMPASS System. These contractors will provide application development services to maintain, enhance, and support the ongoing operations of the COMPASS system.

2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.

2.1 **“Business Hours”** means Monday – Friday 8:00 AM to 5:00 PM EST excluding weekends and Federal and State holidays, which are as follows:

- New Year’s Day (January 1)
- Martin Luther King Day (Third Monday in January)
- President’s Day (Third Monday in February)
- Memorial Day (Last Monday in May)
- West Virginia Day (June 20)
- Independence Day (July 4)
- Labor Day (First Monday in September)
- Columbus Day (Second Monday in October)
- Veterans Day (November 11)
- Thanksgiving (Fourth Thursday in November)
- Day After Thanksgiving (Fourth Friday in November)
- Christmas Day (December 25)

2.2 **“Contract Services”** means Application Developer contractors to provide application development services to maintain, enhance and support the ongoing operations of the COMPASS system as more fully described in these specifications.

2.3 **“Contractor”** means the Vendor’s candidates for this Professional Application Developers solicitation.

2.4 **“Pricing Page”** means the pages, contained in wvOASIS or attached hereto as Exhibit A, upon which Vendor should list its proposed price for the Contract Services.

2.5 **“Solicitation”** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

REQUEST FOR QUOTATION
Professional Application Developers for COMPASS

3. CURRENT ENVIRONMENT:

3.1. In 2017 the Consolidated Public Retirement Board implemented COMPASS to modernize and replace the legacy application for its membership management and pension administration system. COMPASS was built utilizing the .NET 4.5 Framework with VB.NET as the main language. The underlying data is stored in a Microsoft SQL Server 2012 instance.

4. MANDATORY QUALIFICATIONS: Vendor, or Vendor's staff if requirements are inherently limited to individuals rather than corporate entities, shall have the following minimum qualifications:

4.1. The Vendor must provide documentation to validate the following requirements (see Exhibit B).

4.1.1. The Vendor must provide two Application Developer Contractors with prior experience in the following applied knowledge and skillsets:

- 4.1.1.1.** Microsoft Visual Studio 2013
- 4.1.1.2.** VB.NET
- 4.1.1.3.** XML
- 4.1.1.4.** ASP.NET
- 4.1.1.5.** CSS
- 4.1.1.6.** HTML
- 4.1.1.7.** JavaScript
- 4.1.1.8.** SQL Server 2012
- 4.1.1.9.** SQL Server Reporting Services (SSRS)

4.1.2. The Vendor must provide two Application Developer Contractors each with a minimum of two (2) years of paid experience working on application VB.NET development projects. The Application Developer Contractors must provide details of experience in participating in the following:

- Debugging Code and coding for existing systems within Microsoft Visual Studio 2013.
- Documenting in code an explanation of the code changes made throughout the development process
- Working on a team with business analysts to define new features that the contractor must then code and integrate with existing systems
- Working on a team with developers to upgrade and configure existing Code

REQUEST FOR QUOTATION
Professional Application Developers for COMPASS

- Software testing, including system integration and regression testing, to ensure application changes continue to meet the business needs.

4.1.3. The Vendor must provide Application Developer Contractors with a Bachelor of Science degree from an accredited college or university in computer science or related field including.

4.1.3.1. If the Vendor is providing Application Developer Contractors with a Bachelor of Science degree in Computer Science, then they should submit a copy of their diploma with their bid. However, this document will be required prior to contract award.

4.1.3.2. If the Vendor is providing Application Developer Contractors with a Bachelor of Science degree in a related field, then they should provide transcripts highlighting the applicable courses. However, this document will be required prior to contract award.

5. MANDATORY REQUIREMENTS:

5.1 Mandatory Contract Services Requirements and Deliverables: Contract Services must meet or exceed the mandatory requirements listed below.

5.1.1 Contract Services #1 – Professional Application Developers: The Vendor must provide Application Development contractors to modify/enhance COMPASS as needed to meet the ongoing operational needs of the State of WV Consolidated Public Retirement Board. The Contractors will be responsible for the following:

5.1.1.1 Making required code changes to modify/enhance COMPASS to meet the ongoing operational needs of the agency.

5.1.1.2 Utilizing Visual Studio to track code change requests, source code versioning, and document changes to source code as well as related design documents. These code changes can include changes to the Database utilizing SQL Server 2012.

REQUEST FOR QUOTATION
Professional Application Developers for COMPASS

- 5.1.1.3** Assisting other team members in troubleshooting application related issues.
 - 5.1.1.4** Working with the IT team to complete all assigned code change requests within the monthly deployment time frames. This means all new code has been unit tested by the contractor and results validated with a business user prior to deployment.
 - 5.1.1.5** Working with the Business Team to complete issue triage. This means actively responding to assigned Code change requests, identifying specific occurrences of issues, reviewing documented samples of an issue and actively seeking out a code fix if applicable.
- 5.1.2 Deliverables:** The Contractors will provide deliverables as proof of ongoing work:
- 5.1.2.1** The Contractors will work within Visual Studio to check-in their code changes, document the results of the change in code and sample test IDs used to validate the updates made by the contractor to be migrated from integration testing.
 - 5.1.2.2** The Contractors will email the CPRB Chief Technology Officer or his designee an itemized progress update on their assigned and outstanding code change requests. This email communication will inform management on the status of each issue, the expected turnaround time for each issue assigned to the contractor and challenges they are facing in addressing code change.
 - 5.1.2.3** Contractors must be able to provide user documentation of any steps taken to resolve issues along with any code changes if applicable. If code changes are applicable; detailed annotations of the code changes referencing their change request IDs must be made in source code prior to deployment.
- 5.1.3** Vendor must include in their bid the cost of optional Annual renewals for years 2, 3, and 4. These optional Annual renewals will be initiated on Agency request authorized under the authority of the Purchasing division.
- 5.1.4** Application Developers will be interviewed by agency's lead developer post award to review the technical expertise outlined in 5.1.1

REQUEST FOR QUOTATION
Professional Application Developers for COMPASS

5.1.5 Health Insurance Portability and Accountability Act: In addition to what is covered by the Confidentiality in the General Terms and Conditions included with this solicitation, Vendor and any candidate they provide may be required to sign the HIPAA/Business Associate Addendum with an Appendix 1, which indicates the specific Protected Health Information (PHI), specifically written for the project for which CPRB is requesting the candidate, prior to issuance of any delivery order. A copy of the form (without the specific PHI in Appendix 1) is available on the website referenced in the Confidentiality term. The HIPAA/Business Associate Addendum is required prior to award of the Contract.

5.1.6 Independent Contractor Status: The purpose of this contract is to obtain temporary services that are provided by individuals or entities as independent contractors and not as employees of the State of West Virginia. The distinction between an independent contractor and an employee is complex and can require an analysis of 20 or more factors relating to the circumstances of each contract. The Internal Revenue Service and the U.S. Department of Labor have provided guidance on this issue at:

5.1.6.1 Internal Revenue Service (IRS): <http://www.irs.gov/pub/irs-pdf/p15a.pdf>

5.1.6.2 Internal Revenue Service (IRS):
<http://www.irs.gov/Businesses/Small-Businesses-&-Self-Employed/Independent-Contractor-Self-Employed-or-Employee>

5.1.6.3 Department of Labor (DOL):
<http://www.dol.gov/elaws/esa/flsa/docs/contractors.asp>

REQUEST FOR QUOTATION
Professional Application Developers for COMPASS

Prior to utilizing the services available under this contract, the requestor must ensure that factors relating to the broad categories of behavioral control, financial control, and the type of relationship between the state and the temporary worker will not cause the independent contractor relationship to be construed as an employee/employer relationship. Items that must be considered include but are not limited to, the degree of control exercised by the State over the temporary worker relating to performance of the job and the degree to which the temporary worker is integrated into the State's system. The Purchasing Division recommends that the requestor review the IRS and DOL publications found at the links above and obtain further assurance from their respective internal legal counsel to maintain the independent contractor status of individuals and entities hired under this contract.

6. CONTRACT AWARD:

6.1 Contract Award: The Contract is intended to provide Agency with a purchase price for the Contract Services. The Contract shall be awarded to the Vendor that provides the Contract Services meeting the required specifications for the lowest overall total cost as shown on the Pricing Pages.

CONTRACT WILL BE EVALUATED ON ALL LINES BUT ONLY AWARDED ON FIRST YEAR.

Renewal options for years 2, 3, and 4 will be initiated by the Agency, agreed to by the Vendor and processed by the West Virginia Purchasing Division as Change Orders for subsequent years.

6.2 Pricing Page: Vendor should complete the Pricing Page and pricing section on wvOASIS by providing an hourly rate as the unit cost. Vendor should complete the Pricing Page in full without altering the number of rows and columns. Vendor should type or electronically enter the Unit Cost for each line item in the Pricing Page through wvOASIS, if available, or as an electronic document. Failure to complete the Pricing Page in its entirety may result in Vendor's bid being disqualified.

7. PERFORMANCE: The Vendor and Agency shall agree upon a schedule for performance of Contract Services and Contract Services Deliverables, unless such a schedule is already included herein by Agency. If this Contract is designated as an open-end contract, Vendor shall perform in accordance with the release orders that may be issued against this Contract.

8. PAYMENT: Agency shall pay an hourly rate, as shown on the Pricing Pages, for all Contract Services performed and accepted under this Contract. Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.

REQUEST FOR QUOTATION
Professional Application Developers for COMPASS

9. TRAVEL: Vendor shall be responsible for all mileage and travel costs, including travel time, associated with performance of this Contract. Any anticipated mileage or travel costs may be included in the flat fee or hourly rate listed on Vendor's bid, but such costs will not be paid by the Agency separately.

10. FACILITIES ACCESS: Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities. If access cards and/or keys are required:

10.1. Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.

10.2. Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.

10.3. Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.

10.4. Anyone performing under this Contract will be subject to Agency's security protocol and procedures.

10.5. Vendor shall inform all staff of Agency's security protocol and procedures.

11. VENDOR DEFAULT:

11.1. The following shall be considered a vendor default under this Contract.

11.1.1. Failure to perform Contract Services in accordance with the requirements contained herein.

11.1.2. Failure to comply with other specifications and requirements contained herein.

11.1.3. Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.

11.1.4. Failure to remedy deficient performance upon request.

11.2. The following remedies shall be available to Agency upon default.

11.2.1. Immediate cancellation of the Contract.

11.2.2. Immediate cancellation of one or more release orders issued under this Contract.

11.2.3. Any other remedies available in law or equity.

REQUEST FOR QUOTATION
Professional Application Developers for COMPASS

12. MISCELLANEOUS:

12.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: CHANNA M ARJUNA

Telephone Number: 304-720-2246

Fax Number: 304-720-2247

Email Address: CARJUNA@MAHANTECH.COM

EXHIBIT A - Pricing Page

Contract Item	Description	Unit of Measure	Estimated Quantity	Unit Cost	Extended Cost
5.1.1.1	Contract Services #1 – Professional Application Developers	Hourly	2080	\$39.97	\$ 83137.60
5.1.1.1	Optional Renewal Year 2 for Contract Services #1 – Professional Application Developers	Hourly	2080	\$39.97	\$ 83137.60
5.1.1.1	Optional Renewal Year 3 for Contract Services #1 – Professional Application Developers	Hourly	2080	\$39.97	\$ 83137.60
5.1.1.1	Optional Renewal Year 4 for Contract Services #1 – Professional Application Developers	Hourly	2080	\$39.97	\$ 83137.60
				Total Cost	\$ 332,550.40

Prices listed are per-developer

EXHIBIT B – Required Documentation Verification Form

Documentation of Work Experience

As per section 4: mandatory qualifications; the vendor must provide documentation to validate the following requirements. Exhibit B – Required Documentation Verification Form must be completed in its entirety and should be submitted with vendor's bid response, and must be submitted prior to award.

Skillsets

4.1.1 The Vendor must provide a Senior Applications Developer contractor with prior experience in the following applied knowledge and skillsets.

- Microsoft Visual Studio 2013
- VB.NET
- XML
- ASP.NET
- CSS
- HTML
- JavaScript
- SQL Server 2012
- SQL Server Reporting Services (SSRS)

Project and Work Experience

4.1.2 The Vendor must provide a Senior Applications Developer Contractor with a minimum of two (2) years of paid experience working on projects in each of the following applications:

- Debugging Code and coding for existing systems within Microsoft Visual Studio 2013.
- Documenting in code an explanation of the code changes made throughout the development process
- Working on a team with business analysts to define new features that the contractor must then code and integrate with existing systems
- Working on a team with developers to upgrade and configure existing Code
- Software testing, including system integration and regression testing, to ensure application changes continue to meet the business needs

Concurrent experience is acceptable and must be documented on the applicable Required Documentation Verification Forms (Exhibit B).

EXHIBIT B – Required Documentation Verification Form

The Applications Developer Contractor must provide project information, their role, the utilized skillsets from section 4.1.1 and experience as described in section 4.1.2. Please complete your information. Do not handwrite the information below.

Project 1:	Controlled Substance Automated Prescription Program (CSAPP)
Duration:	July 2018 to Till Date
Role performed on Project:	Software Developer
Explanation of work performed using Skillsets in 4.1.1	<ul style="list-style-type: none"> • Added new features, upgrading the UI components, supporting existing CSAPP application, a web-based system that optimizes the collection, analysis, and reporting of information on the prescribing, dispensing, and use of controlled substances. • Built new user registration screens and controls, enhancing existing features for the Administrator, Prescribers, Dispensers, Dispensing Prescriber, Law Enforcement user modules. • Research, design and develop database, application configuration modules for making the CSAPP and RxDataTrack applications to support multi state. • Database Design & Management, data quality assessment, data analysis, pattern and trend identification and visualization of data insights. • Developed new portable lightweight application that supports online and offline mode for prescription data entry and submission of RxData for the unregistered dispensing prescriber users. • Perform application design, development and deployment based on industry's best practices. Monitor application performance at post-deployment stage and make necessary changes if needed. • Enhanced and secured the existing data retrieving and processing services. • Prepared use case documents, utilized MS Visio to create UML diagrams (use case, activity and class diagrams), build proof of concepts for the proposed multistate RxData Exchange
Project 2:	Production Support
Duration:	April 2017 to June 2018
Role performed on Project:	Programmer Analyst II
Explanation of work performed using Skillsets in 4.1.1	<ul style="list-style-type: none"> • Worked as a part of a team in design, develop, manage and supports web based application • Worked as production support team to resolve production issue caused by data, UI code and backend code. • Worked extensively with DDL commands to create, alter, drop and truncate tables. • Worked with DML commands to select, insert, update and delete data in database • Created and altered various stored procedures, Joins, functions and views as per requirements. • Worked extensively on performance improvement in UI as well as stored procedures. • Extensively used Telerik Kendo UI, JavaScript, bootstrap and JQuery to provide a rich UI experience. • Consumed web services in applications to display data from database and make change to data in database. • Extensive use of JQuery and Cascading Style Sheets for formatting front end. • Debugged the coding defects, validated the fixes and closed the bugs accordingly. • Worked on the UI layer using HTML, CSS, and JavaScript to give a good look and feel for the site.
Project 3:	
Duration:	
Role performed on Project:	
Explanation of work performed using Skillsets in 4.1.1	
Project 4:	
Duration:	
Role performed on Project:	
Explanation of work performed using Skillsets in 4.1.1	

Note: If more room is needed then attach remaining information on a separate sheet.

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 - Debugging Code for existing systems within Microsoft Visual Studio 2013. Documenting code changes consistently throughout the development process

Previous Project: **Controlled Substance Automated Prescription Program (CSAPP)**

Project Start Date: **July 2018** Date Completed: **Till Date**

Project Description:

The CSAPP is a Web-based system that optimizes the collection, analysis, and reporting of information on the prescribing, dispensing, and use of controlled substances.

regarding the reporting of Schedule II, III & IV controlled substances to the State of West Virginia Prescription Monitoring Program (WPMP). The WV CSAPP utilizes proprietary RxDataTrack software.

The system assists state regulators plus authorized prescriber's and dispensers to monitor controlled substances to prevent the diversion, abuse and misuse of controlled substance prescription medication.

The use of data collected through CSAPP provides the data for education and information, early intervention, prevention of diversion, investigation, and enforcement of existing laws governing the use of controlled substances.

This serves as a valuable tool in the effort to protect the health and welfare of the citizens of West Virginia by reducing the abuse of prescription drugs.

Contractor's Role:

Software Developer

Skillsets Utilized:

Microsoft Visual Studio 2012/2013/2015/2017, ASP.NET 2.0, 3.5, 4.0, 4.5, 6, ADO.NET, Linq, CSS, HTML Entity Framework,

JavaScript/JQuery, Microsoft SQL Server 2008/2012/2014/2016, SSRS, Web Api, Entity Framework,

MVC 4.0/5.0/6.0, C#.net/VB.net, XML/XSLT/XSD, AJAX, Bootstrap, Team Foundation Server (TFS).

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Channa, Arjuna**

Phone Number: **3047202246**

Email Address: **carjuna@mahantech.com**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Working on a team with business analysts to define new features that the contractor must then code and integrate for existing systems

Previous Project: **Controlled Substance Automated Prescription Program (CSAPP)**

Project Start Date: **July 2018** Date Completed: **Till Date**

Project Description:

The CSAPP is a Web-based system that optimizes the collection, analysis, and reporting of information on the prescribing, dispensing, and use of controlled substances.

regarding the reporting of Schedule II, III & IV controlled substances to the State of West Virginia Prescription Monitoring Program (WVPM). The WV CSAPP utilizes proprietary RxDataTrack software.

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Software Developer

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JavaScript/JQuery, Microsoft SQL Server 2008/2012/2014/2016, SSRS, Web Api, Entity Framework,

MVC 4.0/5.0/6.0, C#.net/VB.net, XML/XSLT/XSD, AJAX, Bootstrap, Team Foundation Server (TFS).

Location: Charleston, WV

Project URL:

(if applicable)

Project Manager / Supervisor: Channa, Arjuna

Phone Number: 304-720-2246

Email Address: carjuna@mahantech.com

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Working on a team with developers to upgrade and configure existing code

Previous Project: **Controlled Substance Automated Prescription Program (CSAPP)**

Project Start Date: **July 2018** Date Completed: **Till Date**

Project Description:

The CSAPP is a Web-based system that optimizes the collection, analysis, and reporting of information on the prescribing, dispensing, and use of controlled substances.

regarding the reporting of Schedule II, III & IV controlled substances to the State of West Virginia Prescription Monitoring Program (WVPMP). The WV CSAPP utilizes proprietary RxDataTrack software.

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Contractor's Role:

Software Developer

Skillsets Utilized:

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JavaScript/JQuery, Microsoft SQL Server 2008/2012/2014/2016, SSRS, Web Api, Entity Framework,

MVC 4.0/5.0/6.0, C#.net/VB.net, XML/XSLT/XSD, AJAX, Bootstrap, Team Foundation Server (TFS).

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Channa, Arjuna**

Phone Number: **304-720-2246**

Email Address: **carjuna@mahantech.com**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Software testing, including system integration and regression testing, to ensure application changes continue to meet the business needs

Previous Project: **Controlled Substance Automated Prescription Program (CSAPP)**

Project Start Date: **July 2018** Date Completed: **Till Date**

Project Description:

The CSAPP is a Web-based system that optimizes the collection, analysis, and reporting of information on the prescribing, dispensing, and use of controlled substances.

regarding the reporting of Schedule II, III & IV controlled substances to the State of West Virginia Prescription Monitoring Program (WVPMP). The WV CSAPP utilizes proprietary RxDataTrack software.

The system assists state regulators plus authorized prescriber's and dispensers to monitor controlled substances to prevent the diversion, abuse and misuse of controlled substance prescription medication.

The use of data collected through CSAPP provides the data for education and information, early intervention, prevention of diversion, investigation, and enforcement of existing laws governing the use of controlled substances.

This serves as a valuable tool in the effort to protect the health and welfare of the citizens of West Virginia by reducing the abuse of prescription drugs.

Contractor's Role:

Software Developer

Skillsets Utilized:

Microsoft Visual Studio 2012/2013/2015/2017, ASP.NET 2.0, 3.5, 4.0, 4.5, 6, ADO.NET, Linq, CSS, HTML Entity Framework,

JavaScript/JQuery, Microsoft SQL Server 2008/2012/2014/2016, SSRS, Web Api, Entity Framework,

MVC 4.0/5.0/6.0, C#.net/VB.net, XML/XSLT/XSD, AJAX, Bootstrap, Team Foundation Server (TFS).

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Channa, Arjuna**

Phone Number: **304-720-2246**

Email Address: **carjuna@mahantech.com**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 - Debugging Code for existing systems within Microsoft Visual Studio 2013. Documenting code changes consistently throughout the development process

Previous Project: **Production Support**

Project Start Date: **April 2017** Date Completed: **June 2018**

Project Description:

MIS provides professional management information systems and consultation services to DHHR, enhancing the delivery of services to the citizens of West Virginia. Production support for various applications in DHHR.

Contractor's Role:

Programmer Analyst II

Skillsets Utilized:

Microsoft Visual Studio 2013, TFS, SSRS, ASP.NET 4.5, MVC4, Telerik Kendo UI, C#/VB.NET, ADO.NET, Entity Framework, SQL Server 2012/2014, HTML, CSS, XML, JQuery, IIS7.

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Sungupta, Shovik**

Phone Number:

Email Address: **Shovik.R.Sengupta@wv.gov**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Working on a team with business analysts to define new features that the contractor must then code and integrate for existing systems

Previous Project: **Production Support**

Project Start Date: **April 2017**

Date Completed: **June 2018**

Project Description:

MIS provides professional management information systems and consultation services to DHHR, enhancing the delivery of services to the citizens of West Virginia. Production support for various applications in DHHR.

Contractor's Role:

Programmer Analyst II

Skillsets Utilized:

Microsoft Visual Studio 2013, TFS, SSRS, ASP.NET 4.5, MVC4, Telerik Kendo UI, C#/VB.NET, ADO.NET, Entity Framework, SQL Server 2012/2014, HTML, CSS, XML, JQuery, IIS7.

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Sungupta, Shovik**

Phone Number:

Email Address: **Shovik.R.Sengupta@wv.gov**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Working on a team with developers to upgrade and configure existing code

Previous Project: **Production Support**

Project Start Date: **April 2017**

Date Completed: **June 2018**

Project Description:

MIS provides professional management information systems and consultation services to DHHR, enhancing the delivery of services to the citizens of West Virginia. Production support for various applications in DHHR.

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Programmer Analyst II

Skillsets Utilized:

Microsoft Visual Studio 2013, TFS, SSRS, ASP.NET 4.5, MVC4, Telerik Kendo UI, C#/VB.NET, ADO.NET, Entity Framework, SQL Server 2012/2014, HTML, CSS, XML, JQuery, IIS7.

Location: Charleston, WV

Project URL:

(if applicable)

Project Manager / Supervisor: Sungupta, Shovik

Phone Number:

Email Address: Shovik.R.Sengupta@wv.gov

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Software testing, including system integration and regression testing, to ensure application changes continue to meet the business needs

Previous Project: **Production Support**

Project Start Date: **April 2017**

Date Completed: **June 2018**

Project Description:

MIS provides professional management information systems and consultation services to DHHR, enhancing the delivery of services to the citizens of West Virginia. Production support for various applications in DHHR.

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Programmer Analyst II

Skillssets Utilized:

Microsoft Visual Studio 2013, TFS, SSRS, ASP.NET 4.5, MVC4, Telerik Kendo UI, C#/VB.NET, ADO.NET, Entity Framework, SQL Server 2012/2014, HTML, CSS, XML, JQuery, IIS7.

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Sungupta, Shovik**

Phone Number:

Email Address: **Shovik.R.Sengupta@wv.gov**

EXHIBIT B – Required Documentation Verification Form



The Applications Developer Contractor must provide project information, their role, the utilized skillsets from section 4.1.1 and experience as described in section 4.1.2. Please complete your information. Do not handwrite the information below.

Project 1:	Controlled Substance Automated Prescription Program (CSAPP)
Duration:	July 2018 to Till Date
Role performed on Project:	Sr. Software Developer
Explanation of work performed using Skillsets in 4.1.1	<ul style="list-style-type: none"> • Conduct detailed analysis of the client's requirements and provided estimates. • Architect and design solutions adhering to the OT web and database architectures and guidelines. • Establishing components for complex, major projects to agreed project plans and to defined Technology standards to meet project requirements. Providing guidance on the projects and its requirements to the clients over the technology, processes and applications while updating them on the regular project related developments. • Preparing Low Level Design Documents (LLDD), High Level Design Documents (HLDD), Admin Guides and Release Notes and run books. • Research and build prototype for complex business and technical problems using cutting edge technologies for implementing new and enhancing the existing CSAPP Application, Rxcheck & Pmpit integration, file submission and manual data entry systems. • Designing and developing enhanced Build new user registration screens and controls, enhancing existing features for the Administrator, Prescribers, Dispensers, Dispensing Prescriber, Law Enforcement user modules. • Developing new Patient reports, Prescriber reports, dispenser Reports, Administrator reports, multistate data search reports, and Realtime custom and adhoc reports. • Developed improved manual Rx Data Entry system for prescribers without automated file submission.
Project 2:	Families and Children Tracking System (FACTS)
Duration:	Feb 2013 to June 2018
Role performed on Project:	Sr. Software Developer
Explanation of work performed using Skillsets in 4.1.1	<ul style="list-style-type: none"> • Extensively worked with Team Foundation Server 2012 (TFS) for versioning and source code control. • Coordinated with functional team on requirements gathering. • Converted PowerBuilder and Asp.Net web forms into Asp.net MVC4. • Developed Web application using MVC razor Template. • Create database triggers to create sequence, logical processing on insertion of values into tables and/or when event occurs by calling application. • Giving production Support to existing asp.net, power builder and SharePoint server applications. • Maintain best practices for release management and SDLC laid out by the leadership. • Hosted web application and WCF services on IIS. • Worked with Kendo Templates for the Search Grid Windows. • Developed PL/SQL packages, power scripts to create conversion programs.
Project 3:	
Duration:	
Role performed on Project:	
Explanation of work performed using Skillsets in 4.1.1	
Project 4:	
Duration:	
Role performed on Project:	
Explanation of work performed using Skillsets in 4.1.1	

Note: If more room is needed then attach remaining information on a separate sheet.

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 - Debugging Code for existing systems within Microsoft Visual Studio 2013. Documenting code changes consistently throughout the development process

Previous Project: **Families and Children Tracking System (FACTS)**

Project Start Date: **Feb 2013** Date Completed: **June 2018**

Project Description:

FACTS (Families and Children Tracking System) is a large and comprehensive customized Statewide Automated Child Welfare Information System (SACWIS) established by the West Virginia Department of Health and Human Resources (WVDHHR) for the administration of Title IV-E Child Welfare Programs. FACTS was designed and developed based on the requirements established by the U.S. Department of Health and Human Services, Administration for Children and Families, to support the state's federal reporting for Adoption and Foster Care Analysis and Reporting System (AFCARS) and National Child Abuse and Neglect Data System (NCANDS).

Contractor's Role:

Sr. Software Developer

Skillssets Utilized:

WCF, C#.Net, ASP.NET MVC4.0, ADO.NET, HTML5, CSS 3, XML, Restful Service, Web Services, .NET Framework 4.5, ORACLE 11g, Visual Studio.NET 2015/2013/2012/2010, Team Foundation Server 2012 (TFS), SQL Server 2012, Internet Information Services, LINQ, MSVISIO, Crystal Reports, SSRS, Share point Server 2007, PL/SQL Developer, JSON, Kendo, Telerik, Power Builder, CSLA, SOAP UI Tool, JavaScript, jQuery, Bootstrap, NuGet Package Manager, log4net, Windows 7, Bingmap, sharepoint.

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Mercer, Lesa**

Phone Number:

Email Address: **Lesla.D.Mercer@wv.gov**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Working on a team with business analysts to define new features that the contractor must then code and integrate for existing systems

Previous Project: **Families and Children Tracking System (FACTS)**

Project Start Date: **Feb 2013** Date Completed: **June 2018**

Project Description:

FACTS (Families and Children Tracking System) is a large and comprehensive customized Statewide Automated Child Welfare Information System (SACWIS) established by the West Virginia Department of Health and Human Resources (WVDHHR) for the administration of Title IV-E Child Welfare Programs. FACTS was designed and developed based on the requirements established by the U.S. Department of Health and Human Services, Administration for Children and Families, to support the state's federal reporting for Adoption and Foster Care Analysis and Reporting System (AFCARS) and National Child Abuse and Neglect Data System (NCANDS).

Contractor's Role:

Sr. Software Developer

Skillsets Utilized:

WCF, C#.Net, ASP.NET MVC4.0, ADO.NET, HTML5, CSS 3, XML, Restful Service, Web Services, .NET Framework 4.5, ORACLE 11g , Visual Studio.NET 2015/2013/2012/2010, Team Foundation Server 2012 (TFS), SQL Server 2012, Internet Information Services, LINQ, MSVISIO, Crystal Reports, SSRS, Share point Server 2007, PL/SQL Developer, JSON, Kendo, Telerik, Power Builder , CSLA, SOAP UI Tool, JavaScript, jQuery, Bootstrap, NuGet Package Manager, log4net, Windows 7, Bingmap, sharepoint.

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Mercer, Lesa**

Phone Number:

Email Address: **Les.D.Mercer@wv.gov**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Working on a team with developers to upgrade and configure existing code

Previous Project: **Families and Children Tracking System (FACTS)**

Project Start Date: **Feb 2013**

Date Completed: **June 2018**

Project Description:

FACTS (Families and Children Tracking System) is a large and comprehensive customized Statewide Automated Child Welfare Information System (SACWIS) established by the West Virginia Department of Health and Human Resources (WVDHHR) for the administration of Title IV-E Child Welfare Programs. FACTS was designed and developed based on the requirements established by the U.S. Department of Health and Human Services, Administration for Children and Families, to support the state's federal reporting for Adoption and Foster Care Analysis and Reporting System (AFCARS) and National Child Abuse and Neglect Data System (NCANDS).

Contractor's Role:

Sr. Software Developer

Skillsets Utilized:

WCF, C#.Net, ASP.NET MVC4.0, ADO.NET, HTML5, CSS 3, XML, Restful Service, Web Services, .NET Framework 4.5, ORACLE 11g , Visual Studio.NET 2015/2013/2012/2010, Team Foundation Server 2012 (TFS), SQL Server 2012, Internet Information Services, LINQ, MSVISIO, Crystal Reports, SSRS, Share point Server 2007, PL/SQL Developer, JSON, Kendo, Telerik, Power Builder , CSLA, SOAP UI Tool, JavaScript, jQuery, Bootstrap, NuGet Package Manager, log4net, Windows 7, Bingmap, sharepoint.

Location: Charleston, WV

Project URL:

(if applicable)

Project Manager / Supervisor: Mercer, Lesa

Phone Number:

Email Address: Lesa.D.Mercer@wv.gov

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Software testing, including system integration and regression testing, to ensure application changes continue to meet the business needs

Previous Project: **Families and Children Tracking System (FACTS)**

Project Start Date: **Feb 2013** Date Completed: **June 2018**

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FACTS (Families and Children Tracking System) is a large and comprehensive customized Statewide Automated Child Welfare Information System (SACWIS) established by the West Virginia Department of Health and Human Resources (WVDHHR) for the administration of Title IV-E Child Welfare Programs. FACTS was designed and developed based on the requirements established by the U.S. Department of Health and Human Services, Administration for Children and Families, to support the state's federal reporting for Adoption and Foster Care Analysis and Reporting System (AFCARS) and National Child Abuse and Neglect Data System (NCANDS).

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Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Mercer, Lesa**

Phone Number:

Email Address: **Les.D.Mercer@wv.gov**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 - Debugging Code for existing systems within Microsoft Visual Studio 2013. Documenting code changes consistently throughout the development process

Previous Project: **Controlled Substance Automated Prescription Program (CSAPP)**

Project Start Date: **July 2018** Date Completed: **Till Date**

Project Description:

The CSAPP is a Web-based system that optimizes the collection, analysis, and reporting of information on the prescribing, dispensing, and use of controlled substances. regarding the reporting of Schedule II, III & IV controlled substances to the State of West Virginia Prescription Monitoring Program (WVPM). The WV CSAPP utilizes proprietary RxDataTrack software. The system assists state regulators plus authorized prescribers and dispensers to monitor controlled substances to prevent the diversion, abuse and misuse of controlled substance prescription medication. The use of data collected through CSAPP provides the data for education and information, early intervention, prevention of diversion, investigation, and enforcement of existing laws governing the use of controlled substances. This serves as a valuable tool in the effort to protect the health and welfare of the citizens of West Virginia by reducing the abuse of prescription drugs.

Contractor's Role:

Sr. Software Developer

Skillsets Utilized:

Microsoft Visual Studio 2012/2013/2015/2017, ASP.NET 2.0, 3.5, 4.0, 4.5, 6, ADO.NET, Linq, CSS, HTML Entity Framework, JavaScript/JQuery, Microsoft SQL Server 2008/2012/2014/2016, SSRS, Web Api, Entity Framework, MVC 4.0/5.0/6.0, C#.net/VB.net, XML/XSLT/XSD, AJAX, Bootstrap, Team Foundation Server (TFS).

Location: **Charleston, WV**

Project URL: _____
(if applicable)

Project Manager / Supervisor: **Channa, Arjuna**

Phone Number: **304-720-2246**

Email Address: **carjuna@mahantech.com**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Working on a team with business analysts to define new features that the contractor must then code and integrate for existing systems

Previous Project: **Controlled Substance Automated Prescription Program (CSAPP)**

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Date Completed: **Till Date**

Project Description:

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The system assists state regulators plus authorized prescribers and dispensers to monitor controlled substances to prevent the diversion, abuse and misuse of controlled substance prescription medication.

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Contractor’s Role:

Sr. Software Developer

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Location: **Charleston, WV**

Project URL:

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Project Manager / Supervisor: **Channa, Arjuna**

Phone Number: 304-720-2246

Email Address: **carjuna@mahantech.com**

EXHIBIT B – Required Documentation Verification Form

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Previous Project: **Controlled Substance Automated Prescription Program (CSAPP)**

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regarding the reporting of Schedule II, III & IV controlled substances to the State of West Virginia Prescription Monitoring Program (WVPMP). The WV CSAPP utilizes proprietary RxDataTrack software.

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Sr. Software Developer

Skillsets Utilized:

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JavaScript/JQuery, Microsoft SQL Server 2008/2012/2014/2016, SSRS, Web Api, Entity Framework,

MVC 4.0/5.0/6.0, C#.net/VB.net, XML/XSLT/XSD, AJAX, Bootstrap, Team Foundation Server (TFS).

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Channa, Arjuna**

Phone Number: 304-720-2246

Email Address: **carjuna@mahantech.com**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Software testing, including system integration and regression testing, to ensure application changes continue to meet the business needs

Previous Project: **Controlled Substance Automated Prescription Program (CSAPP)**

Project Start Date: **July 2018**

Date Completed: **Till Date**

Project Description:

The CSAPP is a Web-based system that optimizes the collection, analysis, and reporting of information on the prescribing, dispensing, and use of controlled substances.

regarding the reporting of Schedule II, III & IV controlled substances to the State of West Virginia Prescription Monitoring Program (WVPMP). The WV CSAPP utilizes proprietary RxDataTrack software.

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Contractor's Role:

Sr. Software Developer

Skillsets Utilized:

Microsoft Visual Studio 2012/2013/2015/2017, ASP.NET 2.0, 3.5, 4.0, 4.5, 6, ADO.NET, Linq, CSS, HTML Entity Framework,

JavaScript/JQuery, Microsoft SQL Server 2008/2012/2014/2016, SSRS, Web Api, Entity Framework,

MVC 4.0/5.0/6.0, C#.net/VB.net, XML/XSLT/XSD, AJAX, Bootstrap, Team Foundation Server (TFS).

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Channa, Arjuna**

Phone Number: 304-720-2246

Email Address: **carjuna@mahantech.com**

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

MAHANTECH CORP

Company

Authorized Signature

05/12/2020

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:


"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Mahantech Corp
Authorized Signature:  Date: 05/12/2020
State of West Virginia
County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 12 day of May, 2020.
My Commission expires October 24, 2022.

AFFIX SEAL HERE

NOTARY PUBLIC



Purchasing Affidavit (Revised 01/19/2018)

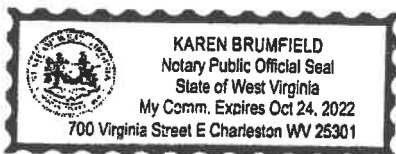


EXHIBIT B – Required Documentation Verification Form

Documentation of Work Experience

As per section 4: mandatory qualifications; the vendor must provide documentation to validate the following requirements. Exhibit B – Required Documentation Verification Form must be completed in its entirety and should be submitted with vendor's bid response, and must be submitted prior to award.

Skillsets

4.1.1 The Vendor must provide a Senior Applications Developer contractor with prior experience in the following applied knowledge and skillsets.

- Microsoft Visual Studio 2013
- VB.NET
- XML
- ASP.NET
- CSS
- HTML
- JavaScript
- SQL Server 2012
- SQL Server Reporting Services (SSRS)

Project and Work Experience

4.1.2 The Vendor must provide a Senior Applications Developer Contractor with a minimum of two (2) years of paid experience working on projects in each of the following applications:

- Debugging Code and coding for existing systems within Microsoft Visual Studio 2013.
- Documenting in code an explanation of the code changes made throughout the development process
- Working on a team with business analysts to define new features that the contractor must then code and integrate with existing systems
- Working on a team with developers to upgrade and configure existing Code
- Software testing, including system integration and regression testing, to ensure application changes continue to meet the business needs

Concurrent experience is acceptable and must be documented on the applicable Required Documentation Verification Forms (Exhibit B).

EXHIBIT B – Required Documentation Verification Form

The Applications Developer Contractor must provide project information, their role, the utilized skillsets from section 4.1.1 and experience as described in section 4.1.2. Please complete your information. Do not handwrite the information below.

Project 1:	Controlled Substance Automated Prescription Program (CSAPP)
Duration:	July 2018 to Till Date
Role performed on Project:	Software Developer
Explanation of work performed using Skillsets in 4.1.1	<ul style="list-style-type: none"> • Added new features, upgrading the UI components, supporting existing CSAPP application, a web-based system that optimizes the collection, analysis, and reporting of information on the prescribing, dispensing, and use of controlled substances. • Built new user registration screens and controls, enhancing existing features for the Administrator, Prescribers, Dispensers, Dispensing Prescriber, Law Enforcement user modules. • Research, design and develop database, application configuration modules for making the CSAPP and RxDataTrack applications to support multi state. • Database Design & Management, data quality assessment, data analysis, pattern and trend identification and visualization of data insights. • Developed new portable lightweight application that supports online and offline mode for prescription data entry and submission of RxData for the unregistered dispensing prescriber users. • Perform application design, development and deployment based on industry's best practices. Monitor application performance at post-deployment stage and make necessary changes if needed. • Enhanced and secured the existing data retrieving and processing services. • Prepared use case documents, utilized MS Visio to create UML diagrams (use case, activity and class diagrams), build proof of concepts for the proposed multistate RxData Exchange.
Project 2:	Production Support
Duration:	April 2017 to June 2018
Role performed on Project:	Programmer Analyst II
Explanation of work performed using Skillsets in 4.1.1	<ul style="list-style-type: none"> • Worked as a part of a team in design, develop, manage and supports web based application • Worked as production support team to resolve production issue caused by data, UI code and backend code. • Worked extensively with DDL commands to create, alter, drop and truncate tables. • Worked with DML commands to select, insert, update and delete data in database • Created and altered various stored procedures, joins, functions and views as per requirements. • Worked extensively on performance improvement in UI as well as stored procedures. • Extensively used Telerik Kendo UI, JavaScript, bootstrap and JQuery to provide a rich UI experience. • Consumed web services in applications to display data from database and make change to data in database. • Extensive use of JQuery and Cascading Style Sheets for formatting front end. • Debugged the coding defects, validated the fixes and closed the bugs accordingly. • Worked on the UI layer using HTML, CSS, and JavaScript to give a good look and feel for the site.
Project 3:	
Duration:	
Role performed on Project:	
Explanation of work performed using Skillsets in 4.1.1	
Project 4:	
Duration:	
Role performed on Project:	
Explanation of work performed using Skillsets in 4.1.1	

Note: If more room is needed then attach remaining information on a separate sheet.

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 - Debugging Code for existing systems within Microsoft Visual Studio 2013. Documenting code changes consistently throughout the development process

Previous Project: **Controlled Substance Automated Prescription Program (CSAPP)**

Project Start Date: **July 2018** Date Completed: **Till Date**

Project Description:

The CSAPP is a Web-based system that optimizes the collection, analysis, and reporting of information on the prescribing, dispensing, and use of controlled substances. regarding the reporting of Schedule II, III & IV controlled substances to the State of West Virginia Prescription Monitoring Program (WPMP). The WV CSAPP utilizes proprietary RxDataTrack software. The system assists state regulators plus authorized prescriber's and dispensers to monitor controlled substances to prevent the diversion, abuse and misuse of controlled substance prescription medication. The use of data collected through CSAPP provides the data for education and information, early intervention, prevention of diversion, investigation, and enforcement of existing laws governing the use of controlled substances. This serves as a valuable tool in the effort to protect the health and welfare of the citizens of West Virginia by reducing the abuse of prescription drugs.

Contractor's Role:

Software Developer

Skillsets Utilized:

Microsoft Visual Studio 2012/2013/2015/2017, ASP.NET 2.0, 3.5, 4.0, 4.5, 6, ADO.NET, Linq, CSS, HTML Entity Framework, JavaScript/JQuery, Microsoft SQL Server 2008/2012/2014/2016, SSRS, Web Api, Entity Framework, MVC 4.0/5.0/6.0, C#.net/VB.net, XML/XSLT/XSD, AJAX, Bootstrap, Team Foundation Server (TFS).

Location: **Charleston, WV**

Project URL: _____
(if applicable)

Project Manager / Supervisor: **Channa, Arjuna**

Phone Number: **3047202246**

Email Address: **carjuna@mahantech.com**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Working on a team with business analysts to define new features that the contractor must then code and integrate for existing systems

Previous Project: **Controlled Substance Automated Prescription Program (CSAPP)**

Project Start Date: **July 2018** Date Completed: **Till Date**

Project Description:

The CSAPP is a Web-based system that optimizes the collection, analysis, and reporting of information on the prescribing, dispensing, and use of controlled substances.

regarding the reporting of Schedule II, III & IV controlled substances to the State of West Virginia Prescription Monitoring Program (WVPMP). The WV CSAPP utilizes proprietary RxDataTrack software.

The system assists state regulators plus authorized prescriber's and dispensers to monitor controlled substances to prevent the diversion, abuse and misuse of controlled substance prescription medication.

The use of data collected through CSAPP provides the data for education and information, early intervention, prevention of diversion, investigation, and enforcement of existing laws governing the use of controlled substances.

This serves as a valuable tool in the effort to protect the health and welfare of the citizens of West Virginia by reducing the abuse of prescription drugs.

Contractor's Role:

Software Developer

Skillsets Utilized:

Microsoft Visual Studio 2012/2013/2015/2017, ASP.NET 2.0, 3.5, 4.0, 4.5, 6, ADO.NET, Linq, CSS, HTML Entity Framework,

JavaScript/JQuery, Microsoft SQL Server 2008/2012/2014/2016, SSRS, Web Api, Entity Framework,

MVC 4.0/5.0/6.0, C#.net/VB.net, XML/XSLT/XSD, AJAX, Bootstrap, Team Foundation Server (TFS).

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Channa, Arjuna**

Phone Number: **304-720-2246**

Email Address: **carjuna@mahantech.com**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Working on a team with developers to upgrade and configure existing code

Previous Project: **Controlled Substance Automated Prescription Program (CSAPP)**

Project Start Date: **July 2018** Date Completed: **Till Date**

Project Description:

The CSAPP is a Web-based system that optimizes the collection, analysis, and reporting of information on the prescribing, dispensing, and use of controlled substances.

regarding the reporting of Schedule II, III & IV controlled substances to the State of West Virginia Prescription Monitoring Program (WVPMP). The WV CSAPP utilizes proprietary RxDataTrack software.

The system assists state regulators plus authorized prescriber's and dispensers to monitor controlled substances to prevent the diversion, abuse and misuse of controlled substance prescription medication.

The use of data collected through CSAPP provides the data for education and information, early intervention, prevention of diversion, investigation, and enforcement of existing laws governing the use of controlled substances.

This serves as a valuable tool in the effort to protect the health and welfare of the citizens of West Virginia by reducing the abuse of prescription drugs.

Contractor's Role:

Software Developer

Skillsets Utilized:

Microsoft Visual Studio 2012/2013/2015/2017, ASP.NET 2.0, 3.5, 4.0, 4.5, 6, ADO.NET, Linq, CSS, HTML Entity Framework,

JavaScript/JQuery, Microsoft SQL Server 2008/2012/2014/2016, SSRS, Web Api, Entity Framework,

MVC 4.0/5.0/6.0, C#.net/VB.net, XML/XSLT/XSD, AJAX, Bootstrap, Team Foundation Server (TFS).

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Channa, Arjuna**

Phone Number:

Email Address: **carjuna@mahantech.com**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Software testing, including system integration and regression testing, to ensure application changes continue to meet the business needs

Previous Project: **Controlled Substance Automated Prescription Program (CSAPP)**

Project Start Date: **July 2018** Date Completed: **Till Date**

Project Description:

The CSAPP is a Web-based system that optimizes the collection, analysis, and reporting of information on the prescribing, dispensing, and use of controlled substances.

regarding the reporting of Schedule II, III & IV controlled substances to the State of West Virginia Prescription Monitoring Program (WVPMP). The WV CSAPP utilizes proprietary RxDataTrack software.

The system assists state regulators plus authorized prescriber's and dispensers to monitor controlled substances to prevent the diversion, abuse and misuse of controlled substance prescription medication.

The use of data collected through CSAPP provides the data for education and information, early intervention, prevention of diversion, investigation, and enforcement of existing laws governing the use of controlled substances.

This serves as a valuable tool in the effort to protect the health and welfare of the citizens of West Virginia by reducing the abuse of prescription drugs.

Contractor's Role:

Software Developer

Skillsets Utilized:

Microsoft Visual Studio 2012/2013/2015/2017, ASP.NET 2.0, 3.5, 4.0, 4.5, 6, ADO.NET, Linq, CSS, HTML Entity Framework,

JavaScript/JQuery, Microsoft SQL Server 2008/2012/2014/2016, SSRS, Web Api, Entity Framework,

MVC 4.0/5.0/6.0, C#.net/VB.net, XML/XSLT/XSD, AJAX, Bootstrap, Team Foundation Server (TFS).

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Channa, Arjuna**

Phone Number:

Email Address: **carjuna@mahantech.com**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 - Debugging Code for existing systems within Microsoft Visual Studio 2013. Documenting code changes consistently throughout the development process

Previous Project: **Production Support**

Project Start Date: **April 2017** Date Completed: **June 2018**

Project Description:

MIS provides professional management information systems and consultation services to DHHR, enhancing the delivery of services to the citizens of West Virginia. Production support for various applications in DHHR.

Contractor's Role:

Programmer Analyst II

Skillssets Utilized:

Microsoft Visual Studio 2013, TFS, SSRS, ASP.NET 4.5, MVC4, Telerik Kendo UI, C#/VB.NET, ADO.NET, Entity Framework, SQL Server 2012/2014, HTML, CSS, XML, JQuery, IIS7.

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Sungupta, Shovik**

Phone Number:

Email Address: **Shovik.R.Sengupta@wv.gov**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Working on a team with business analysts to define new features that the contractor must then code and integrate for existing systems

Previous Project: **Production Support**

Project Start Date: **April 2017**

Date Completed: **June 2018**

Project Description:

MIS provides professional management information systems and consultation services to DHHR, enhancing the delivery of services to the citizens of West Virginia. Production support for various applications in DHHR.

Contractor's Role:

Programmer Analyst II

Skillsets Utilized:

Microsoft Visual Studio 2013, TFS, SSRS, ASP.NET 4.5, MVC4, Telerik Kendo UI, C#/VB.NET, ADO.NET, Entity Framework, SQL Server 2012/2014, HTML, CSS, XML, JQuery, IIS7.

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Sungupta, Shovik**

Phone Number:

Email Address: **Shovik.R.Sengupta@wv.gov**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Working on a team with developers to upgrade and configure existing code

Previous Project: **Production Support**

Project Start Date: **April 2017**

Date Completed: **June 2018**

Project Description:

MIS provides professional management information systems and consultation services to DHHR, enhancing the delivery of services to the citizens of West Virginia. Production support for various applications in DHHR.

Contractor's Role:

Programmer Analyst II

Skillsets Utilized:

Microsoft Visual Studio 2013, TFS, SSRS, ASP.NET 4.5, MVC4, Telerik Kendo UI, C#/VB.NET, ADO.NET, Entity Framework, SQL Server 2012/2014, HTML, CSS, XML, JQuery, IIS7.

Location: Charleston, WV

Project URL:

(if applicable)

Project Manager / Supervisor: Sungupta, Shovik

Phone Number:

Email Address: Shovik.R.Sengupta@wv.gov

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Software testing, including system integration and regression testing, to ensure application changes continue to meet the business needs

Previous Project: **Production Support**

Project Start Date: **April 2017**

Date Completed: **June 2018**

Project Description:

MIS provides professional management information systems and consultation services to DHHR, enhancing the delivery of services to the citizens of West Virginia. Production support for various applications in DHHR.

Contractor's Role:

Programmer Analyst II

Skillsets Utilized:

Microsoft Visual Studio 2013, TFS, SSRS, ASP.NET 4.5, MVC4, Telerik Kendo UI, C#/VB.NET, ADO.NET, Entity Framework, SQL Server 2012/2014, HTML, CSS, XML, JQuery, IIS7.

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Sungupta, Shovik**

Phone Number:

Email Address: **Shovik.R.Sengupta@wv.gov**

EXHIBIT B – Required Documentation Verification Form

The Applications Developer Contractor must provide project information, their role, the utilized skillsets from section 4.1.1 and experience as described in section 4.1.2. Please complete your information. Do not handwrite the information below.

Project1:	Controlled Substance Automated Prescription Program (CSAPP)
Duration:	July 2018 to Till Date
Role performed on Project:	Sr. Software Developer
Explanation of work performed using Skillsets in 4.1.1	<ul style="list-style-type: none"> • Conduct detailed analysis of the client's requirements and provided estimates. • Architect and design solutions adhering to the OT web and database architectures and guidelines. • Establishing components for complex, major projects to agreed project plans and to defined Technology standards to meet project requirements. Providing guidance on the projects and its requirements to the clients over the technology, processes and applications while updating them on the regular project related developments. • Preparing Low Level Design Documents (LLDD), High Level Design Documents (HLDD), Admin Guides and Release Notes and run books. • Research and build prototype for complex business and technical problems using cutting edge technologies for implementing new and enhancing the existing CSAPP Application, Rxcheck & Pmpj integration, file submission and manual data entry systems. • Designing and developing enhanced Build new user registration screens and controls, enhancing existing features for the Administrator, Prescribers, Dispensers, Dispensing Prescriber, Law Enforcement user modules. • Developing new Patient reports, Prescriber reports, dispenser Reports, Administrator reports, multistate data search reports, and Realtime custom and adhoc reports. • Developed improved manual Rx Data Entry system for prescribers without automated file submission.
Project 2:	Families and Children Tracking System (FACTS)
Duration:	Feb 2013 to June 2018
Role performed on Project:	Sr. Software Developer
Explanation of work performed using Skillsets in 4.1.1	<ul style="list-style-type: none"> • Extensively worked with Team Foundation Server 2012 (TFS) for versioning and source code control. • Coordinated with functional team on requirements gathering. • Converted PowerBuilder and Asp.Net web forms into Asp.net MVC4. • Developed Web application using MVC razor Template. • Create database triggers to create sequence, logical processing on insertion of values into tables and/or when event occurs by calling application. • Giving production Support to existing asp.net, power builder and SharePoint server applications. • Maintain best practices for release management and SDLC laid out by the leadership. • Hosted web application and WCF services on IIS. • Worked with Kentico Templates for the Search Grid Windows. • Develop PUSQL packages, power scripts to create conversion programs.
Project 3:	
Duration:	
Role performed on Project:	
Explanation of work performed using Skillsets in 4.1.1	
Project 4:	
Duration:	
Role performed on Project:	
Explanation of work performed using Skillsets in 4.1.1	

Note: If more room is needed then attach remaining information on a separate sheet.

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 - Debugging Code for existing systems within Microsoft Visual Studio 2013. Documenting code changes consistently throughout the development process

Previous Project: **Families and Children Tracking System (FACTS)**

Project Start Date: **Feb 2013** Date Completed: **June 2018**

Project Description:

FACTS (Families and Children Tracking System) is a large and comprehensive customized Statewide Automated Child Welfare Information System (SACWIS) established by the West Virginia Department of Health and Human Resources (WVDHHR) for the administration of Title IV-E Child Welfare Programs. FACTS was designed and developed based on the requirements established by the U.S. Department of Health and Human Services, Administration for Children and Families, to support the state's federal reporting for Adoption and Foster Care Analysis and Reporting System (AFCARS) and National Child Abuse and Neglect Data System (NCANDS).

Contractor's Role:

Sr. Software Developer

Skillssets Utilized:

WCF, C#.Net, ASP.NET MVC4.0, ADO.NET, HTML5, CSS 3, XML, Restful Service, Web Services, .NET Framework 4.5, ORACLE 11g , Visual Studio.NET 2015/2013/2012/2010, Team Foundation Server 2012 (TFS), SQL Server 2012, Internet Information Services, LINQ, MSVISIO, Crystal Reports, SSRS, Share point Server 2007, PL/SQL Developer, JSON, Kendo, Telerik, Power Builder , CSLA, SOAP UI Tool, JavaScript, jQuery, Bootstrap, NuGet Package Manager, log4net, Windows 7, Bingmap, sharepoint.

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Mercer, Lesa**

Phone Number:

Email Address: **Lesla.D.Mercer@wv.gov**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Working on a team with business analysts to define new features that the contractor must then code and integrate for existing systems

Previous Project: **Families and Children Tracking System (FACTS)**

Project Start Date: **Feb 2013** Date Completed: **June 2018**

Project Description:

FACTS (Families and Children Tracking System) is a large and comprehensive customized Statewide Automated Child Welfare Information System (SACWIS) established by the West Virginia Department of Health and Human Resources (WVDHHR) for the administration of Title IV-E Child Welfare Programs. FACTS was designed and developed based on the requirements established by the U.S. Department of Health and Human Services, Administration for Children and Families, to support the state's federal reporting for Adoption and Foster Care Analysis and Reporting System (AFCARS) and National Child Abuse and Neglect Data System (NCANDS).

Contractor's Role:

Sr. Software Developer

Skillsets Utilized:

WCF, C#.Net, ASP.NET MVC4.0, ADO.NET, HTML5, CSS 3, XML, Restful Service, Web Services, .NET Framework 4.5, ORACLE 11g , Visual Studio.NET 2015/2013/2012/2010, Team Foundation Server 2012 (TFS), SQL Server 2012, Internet Information Services, LINQ, MSVISIO, Crystal Reports, SSRS, Share point Server 2007, PL/SQL Developer, JSON, Kendo, Telerik, Power Builder , CSLA, SOAP UI Tool, JavaScript, jQuery, Bootstrap, NuGet Package Manager, log4net, Windows 7, Bingmap, sharepoint.

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Mercer, Lesa**

Phone Number:

Email Address: **Lesia.D.Mercer@wv.gov**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Working on a team with developers to upgrade and configure existing code

Previous Project: **Families and Children Tracking System (FACTS)**

Project Start Date: **Feb 2013**

Date Completed: **June 2018**

Project Description:

FACTS (Families and Children Tracking System) is a large and comprehensive customized Statewide Automated Child Welfare Information System (SACWIS) established by the West Virginia Department of Health and Human Resources (WVDHHR) for the administration of Title IV-E Child Welfare Programs. FACTS was designed and developed based on the requirements established by the U.S. Department of Health and Human Services, Administration for Children and Families, to support the state's federal reporting for Adoption and Foster Care Analysis and Reporting System (AFCARS) and National Child Abuse and Neglect Data System (NCANDS).

Contractor's Role:

Sr. Software Developer

Skillsets Utilized:

WCF, C#.Net, ASP.NET MVC4.0, ADO.NET, HTML5, CSS 3, XML, Restful Service, Web Services, .NET Framework 4.5, ORACLE 11g, Visual Studio.NET 2015/2013/2012/2010, Team Foundation Server 2012 (TFS), SQL Server 2012, Internet Information Services, LINQ, MSVISIO, Crystal Reports, SSRS, Share point Server 2007, PL/SQL Developer, JSON, Kendo, Telerik, Power Builder, CSLA, SOAP UI Tool, JavaScript, jQuery, Bootstrap, NuGet Package Manager, log4net, Windows 7, Bingmap, sharepoint.

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Mercer, Lesa**

Phone Number:

Email Address: **Lesla.D.Mercer@wv.gov**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Software testing, including system integration and regression testing, to ensure application changes continue to meet the business needs

Previous Project: **Families and Children Tracking System (FACTS)**

Project Start Date: **Feb 2013**

Date Completed: **June 2018**

Project Description:

FACTS (Families and Children Tracking System) is a large and comprehensive customized Statewide Automated Child Welfare Information System (SACWIS) established by the West Virginia Department of Health and Human Resources (WVDHHR) for the administration of Title IV-E Child Welfare Programs. FACTS was designed and developed based on the requirements established by the U.S. Department of Health and Human Services, Administration for Children and Families, to support the state's federal reporting for Adoption and Foster Care Analysis and Reporting System (AFCARS) and National Child Abuse and Neglect Data System (NCANDS).

Contractor's Role:

Sr. Software Developer

Skillsets Utilized:

WCF, C#.Net, ASP.NET MVC4.0, ADO.NET, HTML5, CSS 3, XML, Restful Service, Web Services, .NET Framework 4.5, ORACLE 11g , Visual Studio.NET 2015/2013/2012/2010, Team Foundation Server 2012 (TFS), SQL Server 2012, Internet Information Services, LINQ, MSVISIO, Crystal Reports, SSRS, Share point Server 2007, PL/SQL Developer, JSON, Kendo, Telerik, Power Builder , CSLA, SOAP UI Tool, JavaScript, jQuery, Bootstrap, NuGet Package Manager, log4net, Windows 7, Bingmap, sharepoint.

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Mercer, Lesa**

Phone Number:

Email Address: **Les.D.Mercer@wv.gov**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 - Debugging Code for existing systems within Microsoft Visual Studio 2013. Documenting code changes consistently throughout the development process

Previous Project: **Controlled Substance Automated Prescription Program (CSAPP)**

Project Start Date: **July 2018** Date Completed: **Till Date**

Project Description:

The CSAPP is a Web-based system that optimizes the collection, analysis, and reporting of information on the prescribing, dispensing, and use of controlled substances.

regarding the reporting of Schedule II, III & IV controlled substances to the State of West Virginia Prescription Monitoring Program (WVPMP). The WV CSAPP utilizes proprietary RxDataTrack software.

The system assists state regulators plus authorized prescriber's and dispensers to monitor controlled substances to prevent the diversion, abuse and misuse of controlled substance prescription medication.

The use of data collected through CSAPP provides the data for education and information, early intervention, prevention of diversion, investigation, and enforcement of existing laws governing the use of controlled substances.

This serves as a valuable tool in the effort to protect the health and welfare of the citizens of West Virginia by reducing the abuse of prescription drugs.

Contractor's Role:

Sr. Software Developer

Skillsets Utilized:

Microsoft Visual Studio 2012/2013/2015/2017, ASP.NET 2.0, 3.5, 4.0, 4.5, 6, ADO.NET, Linq, CSS, HTML Entity Framework,

JavaScript/JQuery, Microsoft SQL Server 2008/2012/2014/2016, SSRS, Web Api, Entity Framework,

MVC 4.0/5.0/6.0, C#.net/VB.net, XML/XSLT/XSD, AJAX, Bootstrap, Team Foundation Server (TFS).

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Channa, Arjuna**

Phone Number:

Email Address: **carjuna@mahantech.com**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Working on a team with business analysts to define new features that the contractor must then code and integrate for existing systems

Previous Project: **Controlled Substance Automated Prescription Program (CSAPP)**

Project Start Date: **July 2018**

Date Completed: **Till Date**

Project Description:

The CSAPP is a Web-based system that optimizes the collection, analysis, and reporting of information on the prescribing, dispensing, and use of controlled substances.

regarding the reporting of Schedule II, III & IV controlled substances to the State of West Virginia Prescription Monitoring Program (WVPMP). The WV CSAPP utilizes proprietary RxDataTrack software.

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MVC 4.0/5.0/6.0, C#.net/VB.net, XML/XSLT/XSD, AJAX, Bootstrap, Team Foundation Server (TFS).

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Channa, Arjuna**

Phone Number:

Email Address: **carjuna@mahantech.com**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Working on a team with developers to upgrade and configure existing code

Previous Project: **Controlled Substance Automated Prescription Program (CSAPP)**

Project Start Date: **July 2018**

Date Completed: **Till Date**

Project Description:

The CSAPP is a Web-based system that optimizes the collection, analysis, and reporting of information on the prescribing, dispensing, and use of controlled substances.

regarding the reporting of Schedule II, III & IV controlled substances to the State of West Virginia Prescription Monitoring Program (WVPMP). The WV CSAPP utilizes proprietary RxDataTrack software.

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MVC 4.0/5.0/6.0, C#.net/VB.net, XML/XSLT/XSD, AJAX, Bootstrap, Team Foundation Server (TFS).

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Channa, Arjuna**

Phone Number:

Email Address: **carjuna@mahantech.com**

EXHIBIT B – Required Documentation Verification Form

Section 4.1.2 -Software testing, including system integration and regression testing, to ensure application changes continue to meet the business needs

Previous Project: **Controlled Substance Automated Prescription Program (CSAPP)**

Project Start Date: **July 2018**

Date Completed: **Till Date**

Project Description:

The CSAPP is a Web-based system that optimizes the collection, analysis, and reporting of information on the prescribing, dispensing, and use of controlled substances.

regarding the reporting of Schedule II, III & IV controlled substances to the State of West Virginia Prescription Monitoring Program (WVPMP). The WV CSAPP utilizes proprietary RxDataTrack software.

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MVC 4.0/5.0/6.0, C#.net/VB.net, XML/XSLT/XSD, AJAX, Bootstrap, Team Foundation Server (TFS).

Location: **Charleston, WV**

Project URL:

(if applicable)

Project Manager / Supervisor: **Channa, Arjuna**

Phone Number:

Email Address: **carjuna@mahantech.com**



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 34 - Service - Prof

Proc Folder: 686609

Doc Description: Addendum No.1 Professional Application Developers for COMPAS

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2020-05-07	2020-05-13 13:30:00	CRFQ 0203 CPR2000000004	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:
 MAHANTECH CORP
 405 CAPITOL ST, STE 101
 CHARLESTON, WV 25301
 304-720-2246

FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey
 (304) 558-0094
 melissa.k.pettrey@wv.gov

Signature X

FEIN # 34-1855567

DATE 05/12/2020

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

Addendum No. 1

Addendum No. 1 is issued to publish and distribute the attached information to the vendor community.

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the Consolidated Public Retirement Board (CPRB) to establish a contract for two (2) Professional Application Developers for the COMPASS System. These contractors will provide application development services to maintain, enhance, and support the ongoing operations of the COMPASS system per the specifications, bid requirements and terms and conditions as attached hereto.

INVOICE TO		SHIP TO	
CONSOLIDATED PUBLIC RETIREMENT 4101 MACCORKLE AVE SE		CONSOLIDATED PUBLIC RETIREMENT 4101 MACCORKLE AVE SE	
CHARLESTON	WV25304	CHARLESTON	WV 25304
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Temporary information technology software developers	0.00000			

Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description :

Temporary information technology software developers

SOLICITATION NUMBER: CPR2000000004

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as CPR2000000004 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. To issue responses to vendor questions.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

CRFQ CPR2000000004
Professional Application Developers
Vendor Questions & Responses

1. There is no description anywhere describing what COMPASS is. Is it an ERP, a CRM, something totally different?

A. COMPASS is the State's Pension Administration Web Based Application System. It was developed by a team of contractors within a VB.NET framework, it relies heavily on Batch Processing and is supported by SQL DB and SSRS reporting for Reports. Other supporting applications include Neevia, ApplicationXtender and Inrules.

The system environment is described in Section 3 of the RFQ and since we require hands on developers the supporting programming languages are also listed in Section 4.1.

2. Would you prefer if we submit resumes of our contractors along with Exhibit B?

A. No, not required, see response 19 on submitting more than one candidate.

3. How many contractors can we submit with our response?

A. No Limit

4. Does the contractors need to work onsite or is remote an option?

A. The contractor(s) will need to be predominantly onsite. Some flexibility can be afforded for remote work to be completed but this will be based on the discretion of the CTO.

5. Are they looking for the skills to be delivered by a single individual? Or may the company provide the skills (even if split among multiple individuals)?

A. No, we prefer to work with each contractor(s) individually per the RFQ

6. Must the worker be full-time on site? Or may the skills be delivered remotely, if only partially remote

A. See response 4

7. Do you have any visa restrictions for these 2 developers? Or anyone authorized to work in USA is allowed?

A. CPRB would prefer the same developer(s) to be available for the duration of the contract and its renewals since there is considerable time put into knowledge transfer and training of these individuals.

8. Do we need to have these developers on our payroll or Are subcontractors allowed, if we provide details along with submission of the resumes of eligible candidates?

A. Subcontractors are permissible

9. What will be the location of the services?

A. We plan to operate out of Kanawha City, Charleston, WV

10. Where are the contractors required to physically perform the work? Is out-of-state remote work allowed?

A. See response 4

**CRFQ CPR2000000004
Professional Application Developers
Vendor Questions & Responses**

11. What is the place of performance, can contractor perform this work remotely from Wisconsin?
A. See response 4

12. If onsite performance is required, what is the minimum onsite presence is required - essential how often will contractor be required to be onsite?
A. See response 4- flexibility can be afforded based on business need, contractor(s) performance and availability.

13. Can you provide more spec on the COMPASS application? Like
o Number of users
o Upgrade path
o Any other tools in use?

A. The intranet application can have anywhere between 100- 150 users accessing the application while the internet portals can be accessed by any of our clients. We have initiated refactoring of the COMPASS application from VB.NET to C#.

14. How is the application currently being maintained
A. It is currently supported by CPRB IT and has been for over a year. The team has been responsible for coding, testing and overall maintenance of the application.

15. Who is currently maintaining the application?
A. See response 14

16. Is there a contractor currently maintaining the application, if so, why is state looking for a new vendor?
A. No, See response 14

17. Also the RFP document (CRFQ CPR20-04) is an image document in PDF form, do you have a simple PDF or word copy?
A. The Purchasing Division does not release an editable version of the CRFP document.

18. Will the selected candidates initially be working remotely due to the Covid-19 Virus situation, or will they start on-site in Charleston?
A. Based on the Governor's response Plan CPRB is a state agency scheduled to begin onsite work in the coming weeks. Based on the rising needs of the situation we will adapt to work remotely as directed.

19. Will we be able to submit more than 2 candidates in order to allow the interviewers to decide on the best candidates to fill the 2 open positions?
a. Yes, post award the IT team will vet the candidates over an interview to identify the best match offered by the vendor.

20. Are these two positions new roles within the State of West Virginia or are they currently being filled by contractors?
a. New roles within our organization

CRFQ CPR2000000004
Professional Application Developers
Vendor Questions & Responses

- 21. If they are current roles, what contract number are they under?**
 - a. Not current roles.**

- 22. What is the price per hour of the current contractors?**
 - a. No current contractors onsite**

- 23. Will initial offsite work being allowed, until the Covid 19 pandemic recedes?**
 - a. See Question 18.**

- 24. Will the interviews with the lead State Analyst be conducted via conference call or onsite?**
 - a. Conference/video call**

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CPR2000000004

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

MAHANTECH CORP

Company



Authorized Signature

05/12/2020

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 34 - Service - Prof

Proc Folder: 686609

Doc Description: Professional Application Developers for COMPASS

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2020-04-29	2020-05-13 13:30:00	CRFQ 0203 CPR2000000004	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
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VENDOR

Vendor Name, Address and Telephone Number:
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FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey
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 melissa.k.pettrey@wv.gov

Signature X

FEIN # 34-1855567

DATE 05/12/2020

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ADDITIONAL INFORMATION:

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the Consolidated Public Retirement Board (CPRB) to establish a contract for two (2) Professional Application Developers for the COMPASS System. These contractors will provide application development services to maintain, enhance, and support the ongoing operations of the COMPASS system per the specifications, bid requirements and terms and conditions as attached hereto.

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Comm Code	Manufacturer	Specification	Model #
80111608			

Extended Description :

Temporary information technology software developers

CPR2000000004	Document Phase Final	Document Description Professional Application Developers for COMPASS	Page 3 of 3
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
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State of West Virginia
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 34 - Service - Prof

Proc Folder: 686609

Doc Description: Addendum No.1 Professional Application Developers for COMPAS

Proc Type: Central Master Agreement

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2020-05-07	2020-05-13 13:30:00	CRFQ 0203 CPR2000000004	2

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