



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 30 - Printing

Proc Folder: 613155

Doc Description: Printing - Governor Joe Manchin Official Papers

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2019-08-14	2019-08-29 13:30:00	CRFQ 0100 GOV2000000002	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

Dunbar Printing + Graphics
 1310 Ohio Avenue
 Dunbar, WV 25064
 304 768-1281

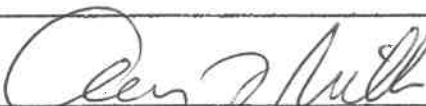
RECEIVED

2019 AUG 30 PM 3:58

WV PURCHASING
 DIVISION

FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey
 (304) 558-0094
 melissa.k.pettrey@wv.gov

Signature X  FEIN # 20-3936825-001 DATE 8/28/19

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

REQUEST FOR QUOTATION

The West Virginia Purchasing Division is soliciting bids on behalf of Office of the Governor to establish a One-Time contract for the printing of the official papers and documents of Governor Joe Manchin in book form, per the bid requirements, specifications, terms and conditions attached to this solicitation.

INVOICE TO		SHIP TO	
FISCAL MANAGER OFFICE OF THE GOVERNOR 1900 KANAWHA BLVD E		RESOURCE ADMINISTRATOR OFFICE OF THE GOVERNOR 1900 KANAWHA BLVD E	
CHARLESTON	WV25305-0370	CHARLESTON	WV 25305
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Printing using Option 1- Perfect Bound	250.00000	EA		

Comm Code	Manufacturer	Specification	Model #
82121500			

Extended Description :
 Printing Book
 Option 1 - Perfect Bound

INVOICE TO		SHIP TO	
FISCAL MANAGER OFFICE OF THE GOVERNOR 1900 KANAWHA BLVD E		RESOURCE ADMINISTRATOR OFFICE OF THE GOVERNOR 1900 KANAWHA BLVD E	
CHARLESTON	WV25305-0370	CHARLESTON	WV 25305
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Printing using Option 2 - Wire-O-Binding	250.00000	EA		

Comm Code	Manufacturer	Specification	Model #
82121500			

Extended Description :
 Printing Book
 Option 2 - Wire-O Binding

INVOICE TO		SHIP TO	
FISCAL MANAGER OFFICE OF THE GOVERNOR 1900 KANAWHA BLVD E		RESOURCE ADMINISTRATOR OFFICE OF THE GOVERNOR 1900 KANAWHA BLVD E	
CHARLESTON	WV25305-0370	CHARLESTON	WV 25305
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Electronic Publishing (PDF) Format	1.00000	EA		

Comm Code	Manufacturer	Specification	Model #
82121500			

Extended Description :
Electronic Publishing (PDF) Format will be transmitted to the WV State Archives.

INVOICE TO		SHIP TO	
FISCAL MANAGER OFFICE OF THE GOVERNOR 1900 KANAWHA BLVD E		RESOURCE ADMINISTRATOR OFFICE OF THE GOVERNOR 1900 KANAWHA BLVD E	
CHARLESTON	WV25305-0370	CHARLESTON	WV 25305
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Electronic Publishing Microsoft Office Document (DOC)	1.00000	EA		

Comm Code	Manufacturer	Specification	Model #
82121500			

Extended Description :
Microsoft Office Document (DOC)
File will be transmitted to the WV State Archives.

INVOICE TO		SHIP TO	
FISCAL MANAGER OFFICE OF THE GOVERNOR 1900 KANAWHA BLVD E		RESOURCE ADMINISTRATOR OFFICE OF THE GOVERNOR 1900 KANAWHA BLVD E	
CHARLESTON	WV25305-0370	CHARLESTON	WV 25305
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Electronic Publishing (.azw, .azw3 or kf8) format	1.00000	EA		

Comm Code	Manufacturer	Specification	Model #
82121500			

Extended Description :
Amazon Kindle Format (.azw, .azw3 or kf8). File will be transmitted to Amazon.com by the vendor & WV State Archives

INVOICE TO		SHIP TO	
FISCAL MANAGER OFFICE OF THE GOVERNOR 1900 KANAWHA BLVD E		RESOURCE ADMINISTRATOR OFFICE OF THE GOVERNOR 1900 KANAWHA BLVD E	
CHARLESTON	WV25305-0370	CHARLESTON	WV 25305
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Mailing encasements	250.00000	EA		

Comm Code	Manufacturer	Specification	Model #
44121500			

Extended Description :
All books must be individually packed in mailing encasements.

INVOICE TO		SHIP TO	
FISCAL MANAGER OFFICE OF THE GOVERNOR 1900 KANAWHA BLVD E		RESOURCE ADMINISTRATOR OFFICE OF THE GOVERNOR 1900 KANAWHA BLVD E	
CHARLESTON	WV25305-0370	CHARLESTON	WV 25305
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Mailing services	150.00000	EA		

Comm Code	Manufacturer	Specification	Model #
80141800			

Extended Description :
Vendor is responsible for mailing 150 books directly to addresses provided.

INVOICE TO		BILL TO	
FISCAL MANAGER OFFICE OF THE GOVERNOR 1900 KANAWHA BLVD E		RESOURCE ADMINISTRATOR OFFICE OF THE GOVERNOR 1900 KANAWHA BLVD E	
CHARLESTON	WV25305-0370	CHARLESTON	WV 25305
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Delivery-Shipping and Handling Charges	1.00000	EA		

Comm Code	Manufacturer	Specification	Model #
78121803			

Extended Description :

Vendor is responsible for delivering the remaining books to the Capitol Complex in Charleston WV.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Andy Gresham Account Executive
(Name/Title)

(Printed Name and Title)

1310 Ohio Avenue
(Address)

304-768-1281
(Phone Number) / (Fax Number)

Andy@dunbarprinting.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Dunbar Printing & Graphics
(Company)

Claus Mull President
(Authorized Signature) (Representative Name, Title)

Avon L Mills
(Printed Name and Title of Authorized Representative)

8/28/19
(Date)

304-768-1281
(Phone Number) (Fax Number)

Exhibit A Pricing Page

Printing of Governor Joe Manchin's Official Papers

Item	Vendor Description	Unit of Measure	Estimated QTY	Unit Price	Extended Price
Printing of the Book with Book Option 1 Perfect Bound		each	250	154.98	38745.00
Printing of the Book with Book Option 2 Wire-O Binding		each	250	154.98	38745.00
Electronic Publishing (PDF) Format. This file will be transmitted to the WV State Archives.		each	1		N/C
Electronic Publishing-Microsoft Office Document (DOC). This file will be transmitted to the WV State Archives.		each	1		X
Electronic Publishing-Amazon Kindle Format (.azw, .azw3 or kf8). This file will be transmitted to Amazon.com and released as a free-e-book. An additional copy will be transmitted to the WV State Archives.		each	1		X
Mailing Encasements		each	250		
Mailing of 150 books (addresses will be provided)		each	150	17.50	2625.00
Delivery of 100 books to the WV Capitol Complex area in Charleston by delivery method of the vendor's choice.		each	1		N/C
Total Price					38745.00

INCLUDED
IN PRICE