



West Virginia Division of Highways, District Seven Headquarters



CEOI 0803 DOT1800000002

A & E Services for District Seven, New Webster County Headquarters



07/05/18 10:14:39
MU Purchasing Division

July 2, 2018

Mark A. Atkins
Senior Buyer
Department of Administration, Purchasing Division
2019 Washington Street, East
Charleston, WV 25305-0130

Dear Mr. Atkins and Members of the Selection Team,

McKinley Architecture and Engineering is pleased to provide West Virginia Division of Highways, District Seven Headquarters with our expressions of interest to provide architectural and engineering services to develop drawings and specifications to be used for the construction contract of the District Seven, new Webster County Headquarters facility. As you review this submission, we emphasize the following strengths of McKinley Architecture and Engineering with respect to your project:

McKinley Architecture and Engineering (*McKinley & Associates*) is a full service Architectural / Engineering firm that has been providing design services since 1981. With offices in Wheeling and Charleston, WV and Pittsburgh, PA, we support a professional staff that includes Architects, Engineers, Construction Administrators, a certified Interior Designer, LEED Accredited Professionals specializing in Building Design and Construction, an HVAC Qualified Commissioning Process Provider, and more.

We are proud to be a partner with you, the West Virginia Department of Transportation, Division of Highways, on our 2nd consecutive Statewide On Call Agreement. We have recently designed the HVAC replacement at the WVDOH District 6 Headquarters Complex in Moundsville, as well as the HVAC replacement at the WVDOH Equipment Division Facility in Buckhannon, and are now very eager to continue working with you and bring our experience to this new District Seven Webster County Headquarters facility project!

We have designed several projects that are similar to this project, including working with State Governmental agencies, designing headquarters facilities, offices, and more. Furthermore, we have designed over 1,000,000 SF of office space in the past 10 years, including the **LEED Certified Building 55 - West Virginia State Office Complex building.**

Your project will be led by **Thomas R. Worledge, AIA, LEED AP BD+C, REFP**, whom is an Architect and a **LEED Accredited Professional specializing in Building Design and Construction.** He has led multiple relevant projects across the State, has award-winning projects, completed 2 LEED Certified and multiple LEED Registered projects (including West Virginia state governmental and office buildings), is a leader in energy efficient "green" design, and much more.

One of the more exciting aspects of our job is **listening to you**, our client, in how you envision this project, and **transforming your ideas into realities**. This can only be accomplished by effectively **working together with you**. Most of our current clients have been with our firm for many years. The main reason we have been able to maintain this relationship is because we **listen to their needs, and then deliver**. We encourage you to speak with our references because we feel this is the best way that our abilities can be conveyed to you.

For your convenience, we have ordered and answered our Expression of Interest by following your criteria listed in SECTION THREE: PROJECT SPECIFICATIONS – “Part 3. Qualifications and Experience.”

We love what we do, so we care about the results you get. We are ready to begin **immediately** and will meet all your Goals and Objectives. Thank you for reviewing our submission and considering McKinley Architecture and Engineering for your project.

Sincerely,



Ernest Dellatorre
President

McKinley Architecture and Engineering
(304) 233-0140
edellatorre@mckinleyassoc.com

"Vendors should provide information regarding its employees, such as staff qualifications and experience in completing similar projects ..."

First and foremost, we can state that McKinley Architecture and Engineering (McKinley Architecture and Engineering) will devote whatever time is necessary to provide the West Virginia Division of Highways, District Seven Headquarters with a successful project. If we are chosen for these projects; your project team is available to start immediately upon our being selected, and will provide the necessary hours to complete your projects on time.

The McKinley Architecture and Engineering portfolio include multiple relevant projects; examples of which you will see later in our proposal. We we have designed over 1,000,000 SF of office space in the past 10 years, including the **LEED Certified Building 55 - West Virginia State Office Complex** building.

We are on the forefront of innovative design. **Sustainable Design** is a fastly growing and supported philosophy. **We can incorporate energy efficient "green" design into the projects.** McKinley Architecture and Engineering identifies the changes necessary in the design of today's buildings to meet the demands of the future. This approach helps to retain the buildings' long-term profitability and value, which achieves the buildings' sustainability. We offer proactive solutions to complex problems such as indoor air quality, resource depletion, water quality, and much more. It is with this experience that we are able to bring insight to the design to retain and improve your long term value. We have **LEED Accredited Professionals specializing in Building Design and Construction** on staff, which includes your Project Manager, **Thomas R. Worledge, AIA, LEED AP BD+C, REFP.**

Over the years, our firm has **won multiple local, State, and National awards and recognitions for our works.** Some of these are: West Virginia AIA Honor Award, 3 West Virginia AIA Merit Awards, West Virginia AIA Craftsmanship Award, 5 Placemaker Awards (Energy Efficient "Green" Design), Building of America - Gold Medal Green Building Award, Governor's Award for Historic Preservation, 2 Preservation Alliance of West Virginia - Heritage Tourism Awards, West Virginia Department of Environmental Protection - Clean Energy Environmental Award, 2 U.S. Department of Education Green Ribbon Schools, 2 WV Department of Education's West Virginia Sustainable Schools - Black Bear Award for the Highest Achievement, American School & University Magazine's Architectural Portfolio - Outstanding Design, Best Outdoor Lighting Design in Western Pennsylvania Area, Friends of Wheeling - Architectural Preservation Award, and the City Council & Mayor's Award for Preservation to name a few.

On the following pages are the resumes of your design team, to see their individual staff qualifications and experience in completing similar projects.

Thomas R. Worledge, AIA, LEED AP BD+C, REFP

Architect / Specialized LEED Accredited Professional

Southern WV-Area Manager / Charleston Office Manager



EDUCATION:

Virginia Polytechnic Institute & State University
Master of Architecture - 1992

Fairmont State College, School of Technology
B.S. Architectural Eng. Tech. - 1983

PROFESSIONAL AFFILIATIONS AND REGISTRATIONS:

Registered Architect in:

West Virginia
Ohio
Pennsylvania
Tennessee
Virginia

National Board Certification:

NCARB # [REDACTED]

President:

West Virginia Society of Architects

Member:

The American Institute of Architects (AIA)
US Green Building Council (LEED AP BD+C)
Sustainable Building Industries Council
Recognized Educational Facility Professional (REFP)

Founder & Chairman of the Board:

US Green Building Council's West Virginia Chapter

Former voting member:

ASHRAE 90.1 Int'l Energy Code Committee

PROFESSIONAL EMPLOYMENT:

McKinley Architecture and Engineering
Manager, Charleston Office
Charleston, WV (2005 to present)

Proactive Architecture Inc.
President
Charleston, WV (1999-2005)

Silling Associates Inc.
Vice President
Charleston, WV (1992-1999)

TAG Architects
Charleston, WV (1985-1990)

Alpha Associates Inc.
Morgantown, WV (1983-1985)

SUMMARY OF EXPERIENCE:

Your "Project Manager" and main point of contact will be Thom Worledge. He is a skilled Architect (AIA), a LEED Accredited Professional with a specialization in commercial building design and construction (LEED AP BD+C), and a Recognized Educational Facility Professional (REFP). He is a registered architect in 5 states, including West Virginia. Mr. Worledge is a former voting member of the ASHRAE 90.1 Standards committee that forms the basis of the International Energy Code. He was also the president of the state chapter of the AIA. Mr. Worledge has been involved in design of projects ranging in from a small home additions (one of which was featured on HGTV's New Spaces Show) to multimillion dollar projects such as the \$20 million Parkersburg High School renovation/addition and historic preservation project, the fast-tracked \$6 million WVU IOT Maclin Hall renovation project, the LEED Certified Building 55: West Virginia State Office Complex in Logan, and the \$30 million Fairmont State University 3 building "University Terrace" Student Housing College Apartments Complex to name a few. Thom won a 2013 Placemaker Award for "Leadership, Inspiration, Stewardship" from West Virginia GreenWorks, at The Building Conference in Morgantown; moreover, 3 of his projects (N&D Natural Energy Design Building, Hilltop Elementary School, and Williamson SMART Office) all won Placemaker Awards. The LEED Certified Hilltop Elementary School won multiple State and National awards and recognitions.

NOTABLE PROFESSIONAL ACHIEVEMENTS:

Building 55: WV State Office Complex in Logan (LEED Certified)
WV Department of Health & Human Resources' Ohio County (Wheeling) office renovation
United States Postal Service - multiple projects across WV
West Virginia state Police - New Logan Detachment
WV State Police Academy - Renovations to Buildings A, B, and C; New Buildings D and Multi-Purpose Building
West Virginia University - University Police Building fit-out
West Virginia Plaster and Cement Masons Building
Fairmont State University - 3 building "University Terrace" Student Housing College Apartments Complex (\$30M)
WVU Institute of Technology - Maclin Hall Dormitory renovations
West Virginia School Building Authority - State-Wide School Safety/Vulnerability Assessments. Renovations for multiple WV County School Districts, including Boone, Hancock, Marshall, & Wood County Schools
Marshall County Schools - Hilltop Elementary School (LEED Certified - won multiple WV and National Awards & Recognitions)
Bellann in Oakhill, WV (LEED Registered)
Veterans Affairs Medical Centers - multiple VAMCs around WV and PA
Big Sandy Arena & Convention Center
WVSU - Gus R. Douglass Economic Development Center renovations

Christina Schessler, AIA, LEED AP BD+C

Architect / Specialized LEED Accredited Professional



EDUCATION:

The Pennsylvania State University
Bachelor of Architecture - 1988

Savannah College of Art & Design (SCAD)
Masters Degree in Historic Preservation - 2012

PROFESSIONAL AFFILIATIONS AND REGISTRATIONS:

Registered Architect in:

Ohio
Pennsylvania
Virginia
West Virginia

NCARB Certificate - 2005

LEED® Accredited Professional

Member:

American Institute of Architects
City of Wheeling - Building Codes Board
of Appeals
Preservation Alliance of West Virginia
The Association for Preservation Technology
International

Former Member, Board of Director, & Treasurer:

The Midwife Center for Birth & Women's
Health / Pittsburgh, PA

PROFESSIONAL EMPLOYMENT:

McKinley Architecture and Engineering
Wheeling, WV (2004 to present)

MacLachlan, Cornelius & Filoni Architects
Pittsburgh, PA (1999-2004)

Perfido Weiskopf Architects
Pittsburgh, PA (1996-1999)

T.L. Cox & Associates
Beaver, PA (1990-1996)

Valentour English Bodnar Architects
Mt. Lebanon, PA (1989-1990)

Kenny Williams & Williams Building Diagnostics
Maple Glen, PA (1988)

SUMMARY OF EXPERIENCE:

For nearly 30 years, Ms. Schessler has obtained a wide range of **architectural** project experience in governmental, commercial/office, emergency service, forensic, medical, educational, and residential projects. She has had the opportunity to participate in the design of a few uncommon building types, such as a fire fighting training center, funeral homes, and animal research facilities to name a few. Ms. Schessler is adept at developing space and utilization programs with Clients who are unfamiliar with the architectural design process. As a **LEED Accredited Professional specializing in Building Design & Construction**, Christina will also be able to provide direction to your project to develop a design that includes energy efficiency. She completed her Masters in Historic Preservation, and has a passion for renovation, restoration, and modernization projects. For Independence Hall and Bennett Square, she won Heritage Tourism Awards from the Preservation Alliance of WV. She has also won other design awards for WV and PA projects.

NOTABLE PROFESSIONAL EXPERIENCES:

Cornerstone Group - new Highlands Office
Panhandle Cleaning & Restoration Warehouse & Office Building
The Towers Building multiple renovations
Jefferson County Board of Elections office renovations
Bennett Square Office Building - 3 Phases
Wagner Building - multiple office projects
Ft. Henry Building - multiple phases, several office build-outs
Franciscan University Multi-Tenant Buildings OP #1 & OP #2
United States Postal Service - 2 Open-End IDIQ contracts / multiple projects in West Virginia and Pennsylvania
Steel Valley Regional Transit Authority Administrative and Maintenance Complex renovations
West Virginia Independence Hall historic preservation
The Highland's Visitor's Center
Grave Creek Mound Museum renovations
Harrison County Courthouse
Wheeling Island Hotel•Casino•Racetrack multiple projects
Braxton County Senior Citizen Center
Hampshire County Schools - Animal Veterinary Science Center
Lincoln National Bank
Wheeling Island Fire Station
WVU State Fire Training Academy at Jackson's Mill

Tim E. Mizer, PE, RA, QCxP

Architectural Engineer / Architect / Commissioning

Director of Engineering

EDUCATION:

Kansas State University
B.S. Architectural Engineering - 1983

University of Cincinnati
Architecture

PROFESSIONAL AFFILIATIONS AND REGISTRATIONS:

Registered Engineering in:
Ohio
West Virginia

Registered Architect in:
Ohio

**Qualified Commissioning Process
Provider**

PROFESSIONAL EMPLOYMENT:

McKinley Architecture and Engineering
Director of Engineering
Architect / Engineer / Commissioning
Wheeling, WV (1995 to present)

M.C.C. Engineering
Director of Design
Columbus, Ohio (1988-1995)

Schooley Caldwell and Associates
Electrical & Mechanical Design
Columbus, Ohio (1986-1988)

Mizer Design
Free Lance Architectural Engineering Design
Columbus, Ohio (1985-1986)

Envirotek, Inc.
Drafting and Electrical & Mechanical Design
Raleigh, NC (1984-1985)

SUMMARY OF EXPERIENCE:

Mr. Mizer is a very talented and unique professional being both a Registered Architect and Professional Engineer. In addition, he is also a Qualified Commissioning Provider. He joined McKinley Architecture and Engineering in 1995, and has over 30 years of experience. Mizer's degree in Architectural Engineering has provided him with a total understanding of the architectural, engineering, and site components with the process necessary for integrating architectural design and building systems. As the Director of Engineering, Mr. Mizer's presence is a key to the design procedures required to coordinate the functionality of the engineering systems into the aesthetics of a building space.

NOTABLE PROFESSIONAL EXPERIENCES:

WVDOT, Division of Highways - District 6 Headquarters Complex in Moundsville HVAC replacement

WVDOT, Division of Highways - Equipment Division Facility in Buckhannon HVAC replacement

Building 34: WV State Office Complex in Weirton

Building 55: WV State Office Complex in Logan, WV (LEED Certified)

West Virginia Department of Health & Human Resources' Ohio County office fit-out

Orrick Global Operations Center

Maxwell Centre - multiple office build-out projects

Wagner Building - multiple office build-out projects

Bennett Square - multiple office build-out projects

Ft. Henry Building - multiple office build-out projects

Catholic Heritage Center - multiple office build-out projects

Dr. Ganzer Office Building renovations

The Towers Building renovations, including office build-out

West Virginia State Police - multiple renovations and new detachments

USPS - worked on dozens of Post Offices in WV & PA

Millennium Centre Technology Park - multiple projects

Cabela's Eastern Distribution Center

WV Independence Hall renovations

Capitol Theatre renovations

Wheeling Island Hotel•Casino•Racetrack - Multiple Projects

Ohio County Schools - multiple projects

Hancock Co. School District-Wide Construction Program (\$56+ million)

Wood Co. School District-Wide Construction Program (\$63+ million)

Bruce A. Kennedy, PE

Electrical Engineer

EDUCATION:

The University of North Dakota
B.S. Electrical Engineering - 1975

DeVry Institute of Technology

MILITARY SERVICE:

US Air Force - Honorable Discharge

PROFESSIONAL AFFILIATIONS AND REGISTRATIONS:

Registered Engineer

PROFESSIONAL EMPLOYMENT:

McKinley Architecture and Engineering
Electrical Engineer
Wheeling, WV (2018 to present)

Advanced Electrical Simulations LLC
Owner/Principal Engineer
Spring, TX (2014 to present)

Cameron International
Principal Electrical Engineer
Houston, TX (2011-2014)

SUMMARY OF EXPERIENCE:

Mr. Kennedy has been an Electrical Engineer since 1975. He is an experienced power electronics/electrical systems design engineer with extensive electrical simulation experience using ETAP, SKM, EasyPower and PSIM. He personally owns and maintains ETAP license. He has completed electrical system designs for industrial, office, medical, educational, retail construction, and more.

NOTABLE PROFESSIONAL EXPERIENCES:

WVDOT, Division of Highways - District 6 Moundsville Headquarters

The Towers Building renovations

Wetzel County Schools - Valley Field House

Harrison County Schools - Johnson Elementary School

Facilities arc-flash, short-circuit fault, protective device coordination, load flow and harmonics studies.

Facilities electrical system existing conditions, code compliance and problem solving surveys.

Drilling rig short-circuit fault current, protective device coordination, load flow and harmonics studies.

Application of NEC, IEC and ABS standards to mobile offshore drilling rig electrical systems.

Computer data center electrical system design and onsite project management.

Data center short-circuit fault current, protective device coordination and arc-flash studies.

Electrical system designs for medical, industrial, office and retail construction.

Building load analyses, emergency generator sizing and fault current studies.

Electrical system designs for hospitals, medical clinics and educational buildings.

Short-circuit fault current, protective device coordination and arc-flash studies.

Industrial battery charger and UPS systems power electronics design.

Custom power conversion equipment/systems design.

Scott D. Kain

Plumbing & Electrical Engineering Designer

EDUCATION:

Technology Education College /
Ohio State University
Associates in Mechanical Design - 1996

PROFESSIONAL EMPLOYMENT:

McKinley Architecture and Engineering
Engineering Designer
Wheeling, WV (2001 to present)

HAWA Inc.
Mechanical Designer
Columbus, OH (1998-2001)

Autotool Inc.
Engineer
Columbus, OH (1995-1998)

SUMMARY OF EXPERIENCE:

Mr. Kain is an accomplished engineering designer who has performed in all the engineering trades we provide; specializing in electrical, plumbing, and fire protection. He has been utilized for various McKinley Architecture and Engineering' projects that needed additional mechanical, structural, and architectural manpower. In addition, Mr. Kain has also provided 3D renderings, to aid in business development, during his long tenure at McKinley Architecture and Engineering.

NOTABLE PROFESSIONAL EXPERIENCES:

Building 55: WV State Office Complex in Logan (LEED Certified)
Building 34: WV State Office Complex in Weirton
WVDHHR's new Ohio County office fit-out
Cornerstone Group - new Highlands office building
Panhandle Cleaning & Restoration warehouse and office building
United States Postal Service - multiple projects
West Virginia State Police - multiple projects
West Virginia Army National Guard - multiple projects
West Virginia Independence Hall historic preservation
Capitol Theatre renovations
Orrick Building office building renovations
Maxwell Centre office building renovations
Wagner Building office building renovations
Bennett Square office building renovations
Ft. Henry Building office building renovations
Catholic Heritage Center office building renovations
WVU Colson Hall office building renovations
West Virginia Northern Community College - B&O Building /
administrative office building renovations
Wheeling Island Hotel•Casino•Racetrack multiple projects
Raleigh County Emergency Services Authority's 911 Center and
Emergency Operations Center renovations
Holiday Inn Express Hotel & Suites
Fairmont State University - 3 new College Apartment Buildings
Ohio County Justice Center renovations
Marshall County Justice Center
VAMC Beckley renovations
Marshall County Schools - Hilltop Elementary (LEED Certified)

Michael A. Heath

HVAC & Fire Protection Engineering Designer

EDUCATION:

ITT Technical Institute
Associate Degree in Specialized Technology:
Computer-Aided Drafting Technology - 2000

PROFESSIONAL EMPLOYMENT:

McKinley Architecture and Engineering
Mechanical & Fire Protection Designer
Wheeling, WV (2007 to present)

Janus, Inc.
AutoCAD Designer / Project Manager
Pittsburgh, PA (2002-2007)

Comunale Automatic Sprinkler
Fire Protection Designer
Pittsburgh, PA (July 05 - Oct 05)

S.A. Comunale Inc.
Fire Protection Designer
Pittsburgh, PA (2000-2002)

SUMMARY OF EXPERIENCE:

Mr. Heath brings a cross-trained design background to your project, and has vast knowledge in a diverse range of disciplines. He was trained by the National Fire Protection Association (NFPA) in Dallas, Texas, and has used these skills to work on projects from multiple business sectors and with various sizes, such as the 4 story, 1,500,000 square foot David L. Lawrence Convention Center in Pittsburgh, Pennsylvania. He has vast expertise in designing and calculating fire protection systems, standpipes, dry and wet systems, hydraulics, and water cannons; stock listing materials for systems; as well as surveying job sites and frequent business trips to coordinate jobs.

NOTABLE PROFESSIONAL EXPERIENCES:

Building 55: WV State Office Complex in Logan (LEED Certified)
West Virginia Department of Health and Human Resources' Ohio County Office build-out/renovations
Cornerstone Group - new Highlands office building
Panhandle Cleaning & Restoration warehouse & office building
WV Independence Hall historic preservation / renovations
Ft. Henry Club Building renovations, including office build-outs
WVDRS Wheeling District's new office space
Bennett Square - multiple office build-outs
West Virginia Army National Guard - multiple projects
Wheeling Island Hotel•Casino•Racetrack - various projects
Capitol Theatre renovations
Fairmont State University - 3 new College Apartment Buildings
For 14 West Virginia counties; provided Fire Protection and Mechanical assessments at every school, for their 10-year Comprehensive Educational Facilities Plan (CEFP)
Boone County Schools - multiple renovation projects
Marshall County Schools - multiple projects
Ohio County Schools - multiple renovation projects
Hancock County Schools - multiple projects
Ritchie County Middle/High School renovation
Tyler County Schools - multiple renovation projects
Wetzel County Schools - multiple renovation projects
Holiday Inn Express Hotel & Suites
Candlewood Suites Hotel
PWP Industries

... references ...

We feel that the best way to demonstrate our strengths and leadership in design is by referring to our past and present clients. We have an ever-growing list of repeat clients, which include having multiple open-ended contracts with organizations such as the United States Postal Service, the Wheeling Island Hotel • Casino • Racetrack, West Virginia University, as well as the **West Virginia Department of Transportation, Division of Highways** to name a few. We are able to respond to their needs, and we are certain that we are able to respond to all of your needs as well. So that you don't only have to take our word for it; here is a list of references that we encourage you to call:

*WVDOH Equipment Division Facility HVAC &
WVDOH District 6 HQ Complex HVAC*
Mr. Joshua Smith, PE
Acting Buildings & Grounds Program Manager
WV Division of Highways
Maintenance Division
1900 Kanawha Boulevard, East
Building 5, Room 350
Charleston, WV 25305
304 / 887-2325

*Building 55: West Virginia State Office Complex
(LEED Certified)*
Mr. Gregory L. Melton
WV General Services Division
1900 Kanawha Boulevard East
Charleston, WV 25305
304 / 558-1808

Orrick Global Operations Center
Mr. Will Turani
Orrick, Herrington & Sutcliffe LLP
2121 Main Street
Wheeling, WV 26003
304 / 231-2629

*Panhandle Cleaning and Restoration
Office Building & Warehouse*
Mr. Bob Contraguero, Jr.
Panhandle Cleaning and Restoration
42 38th Street
Wheeling, WV 26003
304 / 232-2321

*Multiple USPS Projects throughout
West Virginia & Pennsylvania*
Mr. Bruce Adams
United States Postal Service
P.O. Box 20867
22681 Woodward Avenue
Ferndale, MI 48220-0867
248 / 677-9660

Wagner Building & Maxwell Centre
Mr. Dennis Kozicki
The Maxwell Partners
Maxwell Centre #300
32 20th Street
Wheeling, WV 26003
304 / 232-2280

... copies of any staff certifications or degrees applicable to this project ...

Included is a copy of Thom Worlledge's (*your project manager / lead architect*) Registration & Authorization Certificate to provide Architectural Services in West Virginia, followed by a few other relevant registrations and certifications he has obtained. In addition, a listing of all the professionals' degrees and licenses are found on their resumes in the first section. Moreover, copies of McKinley Architecture and Engineering's (McKinley & Associates') various certifications and licenses are found on the upcoming pages.

The West Virginia Board of Architects

certifies that

THOMAS R. WORLLEDGE

is registered and authorized to practice
Architecture in the State of West Virginia.

In testimony whereof this certificate has been issued
by the authority of this board.

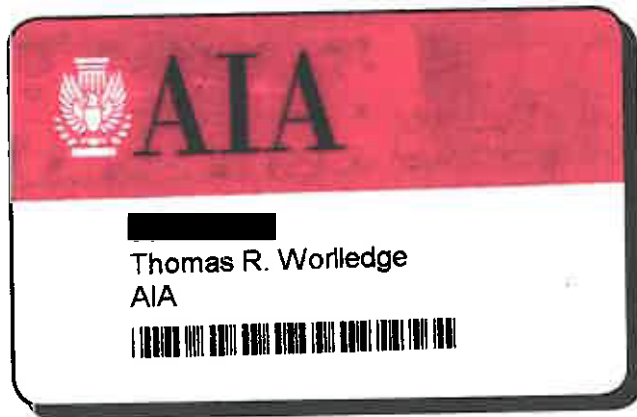
Certificate Number [REDACTED]

The registration is in good standing until June 30, 2019.



A handwritten signature in cursive script, appearing to read "Emily Papadopoulos", is written on a light-colored rectangular background.

Board Administrator





CERTIFICATE

I, Ken Hechler, Secretary of State of the State of West Virginia, hereby certify that

by the provisions of Chapter 31, Article 1, Sections 27 and 28 of the West Virginia Code, the Articles of Incorporation of

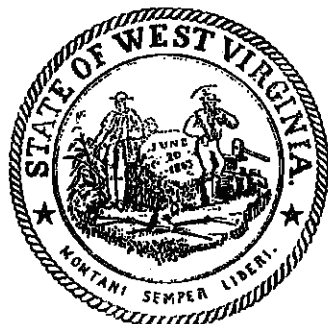
McKINLEY & ASSOCIATES, INC.

conform to law and are filed in my office. I therefore declare the organization to be a Corporation for the purposes set forth in its Articles, with the right of perpetual existence, and I issue this

CERTIFICATE OF INCORPORATION

to which I have attached a duplicate original of the Articles of Incorporation.

Given under my hand and the Great Seal of the State of West Virginia, on this



FIFTEENTH day of
DECEMBER 19 89

Ken Hechler

Secretary of State.

State of West Virginia



Certificate

*I, Natalie E. Tennant, Secretary of State of the
State of West Virginia, hereby certify that*

MCKINLEY & ASSOCIATES, INC.

was incorporated under the laws of West Virginia and a Certificate of Incorporation was issued by the West Virginia Secretary of State's Office on December 15, 1989.

I further certify that the corporation has not been revoked by the State of West Virginia nor has the West Virginia Secretary of State issued a Certificate of Dissolution to the corporation.

Accordingly, I hereby issue this

CERTIFICATE OF EXISTENCE

Validation ID:0WV3W_CQTDH



*Given under my hand and the
Great Seal of the State of
West Virginia on this day of
October 27, 2015*

Natalie E. Tennant

Secretary of State

Notice: A certificate issued electronically from the West Virginia Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Certificate Validation Page of the Secretary of State's Web site, <https://apps.wv.gov/sos/businessentitysearch/validate.aspx> entering the validation ID displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate.

**WEST VIRGINIA
STATE TAX DEPARTMENT
BUSINESS REGISTRATION
CERTIFICATE**

ISSUED TO:
**MCKINLEY & ASSOCIATES INC
32 20TH ST
WHEELING, WV 26003-3750**

BUSINESS REGISTRATION ACCOUNT NUMBER: 1040-9524

This certificate is issued on: **06/28/2011**

*This certificate is issued by
the West Virginia State Tax Commissioner
in accordance with Chapter 11, Article 12, of the West Virginia Code*

*The person or organization identified on this certificate is registered
to conduct business in the State of West Virginia at the location above.*

This certificate is not transferrable and must be displayed at the location for which issued.

This certificate shall be permanent until cessation of the business for which the certificate of registration was granted or until it is suspended, revoked or cancelled by the Tax Commissioner.

Change in name or change of location shall be considered a cessation of the business and a new certificate shall be required.

TRAVELING/STREET VENDORS: Must carry a copy of this certificate in every vehicle operated by them.
CONTRACTORS, DRILLING OPERATORS, TIMBER/LOGGING OPERATIONS: Must have a copy of this certificate displayed at every job site within West Virginia.

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L0539442304

CERTIFICATE OF *Authorization*

STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

*The West Virginia State Board of Registration for Professional Engineers
having verified the person in responsible charge is registered in
West Virginia as a professional engineer for the noted firm, hereby certifies*

MCKINLEY & ASSOCIATES, INC.

C00366-00

Engineer in Responsible Charge: TIM E MIZER - WV PE 013169

*has complied with section §30-13-17 of the West Virginia Code governing
the issuance of a Certificate of Authorization. The Board hereby notifies you of its
certification with issuance of this Certification of Authorization for the period of:*

January 1, 2018 - December 31, 2019

providing for the practice of engineering services in the State of West Virginia.

IF YOU ARE REQUIRED TO REGISTER WITH THE SECRETARY OF STATE'S OFFICE,
PLEASE SUBMIT THIS CERTIFICATE WITH YOUR APPLICATION.



IN TESTIMONY WHEREOF, THE WEST VIRGINIA STATE BOARD OF
REGISTRATION FOR PROFESSIONAL ENGINEERS HAS ISSUED THIS COA
UNDER ITS SEAL AND SIGNED BY THE PRESIDENT OF SAID BOARD.

BOARD PRESIDENT

... proposed staffing plan ...

The work to be performed by your design team is very clear; to evaluate, prioritize and design within budget to meet the needs of the West Virginia Division of Highways, District Seven Headquarters. You will see in the submittal that McKinley Architecture and Engineering has included several professionals to handle all aspects of the RFP. We are available to **start immediately** upon our being selected, and our Team is available to dedicate the necessary effort and hours to complete your project on time.

We believe our strength lies in the quality of the people we employ. Our seasoned staff has an unsurpassed knowledge of the business and the dedication it takes to make each project a success. All of our project managers, Architects and Engineers, write their own specifications for a project. By doing so, the specifications are written for - and pertinent to - only your project.

We know this Team possesses the required **expertise to address all facets of your project** - from architectural and engineering services, to designing headquarters/office facilities, determining the best layout at the site location, meeting codes, etc. We can also provide other services which you might desire, such as possible interior design services, energy efficient "LEED" design aspects, and more.

Our approach to design requires a dialog with the Owners and representatives of the District Seven Headquarters. Throughout the design process, we can hold workshops at the discretion of the Owner to get the critical information needed to achieve a design that meets your needs and budget. The most important element of the entire process becomes **communication from you** to our designers. We use and welcome your input throughout the project. We continually achieve success in projects by maintaining **time and cost management, quality control and excellent communication** amongst the client and contractors. We can and will perform for you on time and within your budget.

The way that we have historically achieved success with ANY construction project is by understanding fully the needs pertinent to the project by reviewing with the building Owner as early on as possible. Initial meetings with the users and staff will incorporate references to the standard with the object goal of determining budget, design and logistical priorities for the project.

At the **kickoff** of the project, the McKinley Architecture and Engineering team members will meet with you to review scope and gather project information. We will review this existing material provided by you (such as former facility plans, any current site plans, etc.) to ascertain if this information can be incorporated into the current program.

Upon completion of this step, McKinley will acquire all new information sufficient for use as base mapping, and will commence Schematic Design in connection with the design team and focus on designing the headquarters.

Upon completion of the Schematic Design Phase, we will prepare a preliminary cost estimate of expected costs. Our Team will meet with you and discuss these findings and based upon conclusion of this meeting move forward with the preparation of the Design Development Phase. We will provide a milestone progress set for the client to review and provide comment at the completion of the Design Development phase.

After conclusion of this phase, McKinley Architecture and Engineering will prepare Final Construction Plans and Specifications and a final cost estimate for all aspects of the project. We will also submit necessary applications for jurisdictional permitting to allow construction.

We will assist in bid preparation and selection, and upon contract award provide construction contract administration, and McKinley Architecture and Engineering has Construction Administrators on staff to fulfill this need as well.

In addition, our Eleven Month Walk-Through is a process where our professionals return to your facility eleven months after the project is completed. At that time they review all the work that was completed and check all warranties. We are making sure all of the covered work is in order and that the warranties do not expire with equipment or product not working properly. We have been doing this walk-through long before it being adopted as part of the AIA 101 Standard.

We also conduct Post Occupancy Evaluations with the Owner to find out how well we matched the Owners' needs.

With our Teams' previous experience on multiple new construction projects; headquarters, offices, and related projects; our vast experience with codes; and our great working relationship with various State agencies, including our work with the **West Virginia Department of Transportation, Division of Highways**; we are confident that we have the talent and technology needed to make this project successful.

WEST VIRGINIA DIVISION OF HIGHWAYS - DISTRICT 6 HEADQUARTERS HVAC RENOVATION

1 DOT DRIVE
MOUNDSVILLE, WEST VIRGINIA 26041



McKINLEY & ASSOCIATES

ARCHITECTS/ENGINEERS/INTERIOR DESIGN

The Maxwell Centre Suite 100
32 Twentieth Street
Wheeling, West Virginia 26003
304-233-0140 Tel / 304-233-4613 Fax

OWNER:

DIVISION OF HIGHWAYS

DIVISION OF HIGHWAYS
1900 KANAWHA BOULEVARD, EAST
CHARLESTON, WEST VIRGINIA 25305

STATE PROJECT N061-BLD/GR-0.00

LOCATION MAPS



REGISTERED DESIGN CERTIFICATIONS



CODE INFORMATION

CODE:	2014 INTERNATIONAL MECHANICAL CODE 2014 NFPA 70/NEC
USE GROUP:	BUSINESS (TYPE B)
CONSTRUCTION TYPE:	III
BUILDING SQUARE FOOTAGE:	11,870 SQUARE FOOTAGE
FIRST FLOOR SQUARE FOOTAGE:	11,880 SQUARE FOOTAGE
SECOND FLOOR SQUARE FOOTAGE:	4,100 SQUARE FOOTAGE
THIRD FLOOR SQUARE FOOTAGE:	6,100 SQUARE FOOTAGE
TOTAL SQUARE FOOTAGE:	22,080 SQUARE FOOTAGE
FIRE ALARM SYSTEMS:	YES
SPRINKLER SYSTEMS:	YES

INDEX OF DRAWINGS

CD#1	COVER SHEET
HS00	HVAC INDEX SHEET
HS01	FIRST FLOOR HVAC DEMOLITION PLAN
HS02	SECOND FLOOR HVAC DEMOLITION PLAN
HS03	THIRD FLOOR HVAC DEMOLITION PLAN
HS04	FIRST FLOOR HVAC PLAN
HS05	SECOND FLOOR HVAC PLAN
HS06	THIRD FLOOR HVAC PLAN
HS07	FIRST FLOOR PIPING PLAN
HS08	SECOND FLOOR PIPING PLAN
HS09	THIRD FLOOR PIPING PLAN
HS10	SYSTEM #1 VRF PIPING DIAGRAM
HS11	SYSTEM #2 VRF PIPING DIAGRAM
HS12	SYSTEM #3 VRF CONTROL WIRING DIAGRAM
HS13	SYSTEM #4 VRF CONTROL WIRING DIAGRAM
HS14	HVAC SCHEDULES
HS15	HVAC DETAILS
MECHANICAL	
ES-01	FIRST FLOOR ELECTRICAL PLAN
ES-02	SECOND FLOOR ELECTRICAL PLAN
ES-03	THIRD FLOOR ELECTRICAL PLAN

... Descriptions of past projects completed entailing the location of the project, project manager name and contact information, type of project, and what the project goals and objectives were and how they were met."

West Virginia Department of Transportation, Division of Highways projects

Location: Buckhannon & Moundsville, West Virginia

Contact: Mr. Joshua Smith, PE
Acting - Buildings and Grounds Program Manager
WV Division of Highways, Maintenance Division
1900 Kanawha Boulevard, East
Building 5, Room 350
Charleston, WV 25305
304 / 887-2325

Type of Project: Governmental

Project Description, Goals, and Objectives: McKinley Architecture and Engineering has been honored to be a partner with the West Virginia Department of Transportation, Division of Highways, and we are now on our 2nd consecutive Statewide On-Call Agreement with you. This open-ended contract is to provide both architectural/engineering consulting services (along with Construction Administration, and more) for the performance of various "tasks." The design services generally consist of planning, studying, designing, renovating, repairing, conducting plan/specification reviews, preparing equipment specifications and related services for Department of Transportation facilities, including the site, utilities, buildings, and structures.

For one task, we designed the HVAC replacement to the existing 2-story, 8,820 square foot WVDOH Equipment Division Facility in Buckhannon (State Project N081-BLD/GR-0.00 00). We designed a new Variable Refrigerant Flow (VRF) air handling unit with remote condensing unit to condition the offices and conference room. A complete digital controls system will be installed, with a desktop computer to allow authorized users access to the system. There are energy efficient aspects within this \$350,000 project, such as energy recovery wheel.

For another task, we are designing the \$545,000 HVAC replacement to the WVDOH District 6 Headquarters Complex in Moundsville (State Project N081-BLD/GR-0.00). The building is conditioned by 2 different types of systems, and over the course of the last several years, half of the condensing units have failed, and there has been ongoing problem with the heating and cooling throughout. We recommend that all of the units be replaced with new compatible units, both indoor and outdoor. The units that we would be proposing would be gas fired and have a higher static air capacity to make sure there is proper airflow to all of the rooms. This would eliminate the variable volume diffusers and booster fans in the corner offices. With the units being gas fired, the separate duct heaters would be eliminated so that only one control would be needed and the switchover from heating to cooling, and vice versa, would be automatic. A new control system would allow the complete system to be set back on a consistent schedule and be remotely monitored.

West Virginia Department of Transportation,
Division of Highways

District 6 Headquarters
HVAC Renovations
Moundsville, West Virginia

PROJECT MANUAL
June 22, 2011

REGISTERED DESIGN CERTIFICATION

McKINLEY
ARCHITECTURE + ENGINEERING

32 20th Street, The Maxwell Centre - Suite 100, Wheeling, West Virginia 26003 • 304-233-0140
129 Summers Street - Suite 201, Charleston, West Virginia 25301 • 304-340-4267
416 Langridge Drive, Pittsburgh, PA 15243 • 724-223-8250

Building 55: West Virginia State Office Complex

Location: Logan, West Virginia

Contact: Mr. Gregory L. Melton

State of West Virginia, General Services Division

1900 Kanawha Boulevard East

Charleston, WV 25305

304 / 558-1808



Type of Project: Governmental Office Building - Full A/E Services - New Construction
Project Description, Goals, and Objectives: City leaders were searching for a catalyst to stimulate community efforts to revitalize downtown Logan, West Virginia. This recently completed **State office building** has become that inspiration. **In March 2014, this project became LEED Certified.** The building is designed to reflect the history and culture of the area while incorporating **current technology and safety elements**, thus empowering the community leaders to create a vibrant connected urban core. This new 5-story building underscores its major role in the development and revitalization of downtown Logan by **uniting office space for 127 employees for 6 State agencies** under one roof, whom were once scattered throughout the city. The **53,200 SF building provides current technology, flexibility for future growth, and security features for existing and future tenants.** At the request of the Owner, the building was designed to be **energy efficient "green" and meet sustainable design goals.** To help achieve this, a tight building envelope was created with **closed cell foam insulation and thermal efficient windows.** One of the unique features of the building is the **natural daylight system** where we added "light louvers" which redirect daylight to the ceiling and diffuse natural light throughout the space. The **open offices** were placed around the exterior of the building and the enclosed offices along the interior wall so **more of the tenants receive quality light.** In addition, **interior windows allow the daylight to pass to the center offices.** The HVAC system included the installation of 2 **high efficiency** condensing boilers, packaged rooftop **energy recovery ventilator**, and much more. For another feature, the plaza uses **recycled brick pavers** from the demolished street; the patterns intersect at a quilt star, a symbol of West Virginia heritage that is carried into the building's main entry. It is interesting to point out a stained glass window feature in this entry, which won a **2013 AIA Craftsmanship Award.** It is custom designed to reflect the culture and history of the area, and use as much glass from West Virginia Manufacturers as possible.



Building 34: West Virginia State Office Complex

Location: Weirton, West Virginia

Contact: Mr. Andy Guz

304 / 541-3749

Type of Project: Governmental Office Building - Full A/E Services - New Construction

Project Description, Goals, and Objectives: To better serve the citizens of the Northern Panhandle of the State, the State of West Virginia established an **office building** in the City of Weirton. This **Weirton State Office Complex (also known as Building 34)** is a **\$4 million** state-of-the-art building that **houses offices for multiple state agencies**. This State Office Building was completed in 2006, and **accommodates the Division of Motor Vehicles, the Bureau of Employment Programs, the Department of Health and Human Resources, the Lottery Commission, Rehabilitation Services and the Work Force Investment Board**. This **two-story, 39,500 SF office building** was constructed with a structural steel frame and concrete foundations, cast concrete floors, precast concrete panel system, EPDM roof, two elevators, rooftop HVAC System, and building automation system. For parking, there was a large main lot and separate smaller lots to accommodate every client and/or building in the complex; this includes 14 handicapped parking spaces. Also included was site work. For security, the entire building has swipe-card access - both inside and outside, employee-only entrances, an x-ray machine, metal detector, bullet-proof glazing and tinted/reflective glazing, uninterruptible power supply, CCTV video monitoring and other surveillance equipment. There are various **finishes and furnishings**, such as desks, work stations, different floor materials (carpet, carpet tile, vinyl composite tile, unglazed ceramic tile, solid vinyl tile, and sealed concrete), casework, various door styles and swipe-access, bulletproof transaction windows, kitchen, laminated countertops, adjustable shelving, painted or glazed ceramic tile walls, and much more.

The first and second floor building **commons** spaces includes entry, security, lobby, restrooms, elevators, stairs, break room, conference room, and more. The **DMV** spaces on the first floor includes **work stations, offices**, break room, a large waiting area, license center, driver's testing room, photo area, data, plate/storage room, employee-only entrances, and more. The **Bureau of Employment Programs** spaces on the first floor includes 2 "**open**" **work station rooms, manager offices, counselor office, work force training room**, a large waiting room, hearing room/conference, server room, and storage. The **Lottery** spaces on the first floor includes **an office, an "open" office room**, conference, security room, supply room, a separate entrance/lobby, and data room. The **Rehab** spaces on the first floor includes 7 **offices**, clerical, conference room, waiting room, an employee-only entrance, and more. The **DHHR** spaces on the second floor includes 14 **offices, an "open" office east and an "open" office west, work rooms**, multiple swipe-card access doors, employee-only entrance, waiting room, reception, classroom/conference, regular conference room, resource room, interview room, family visitation room, server rooms, storage rooms, and more.



Panhandle Cleaning & Restoration - Office Building, Storage Warehouse, and Garage

Location: Triadelphia, West Virginia

Contact: Mr. Bob Contraguero, Jr.

Panhandle Cleaning and Restoration

42 38th Street

Wheeling, WV 26003

304/232-2321

Type of Project: Office Building / Warehouse - Full A/E Services - New Construction

Project Description, Goals, and Objectives: Panhandle Cleaning & Restoration invested \$3.5 million in new prefabricated metal buildings. The **Storage Warehouse** and **Contents Processing Facility's** exterior measures 130'x200', which includes a 6,400 SF 2-story mezzanine within the structure (which is broken into multiple work rooms, and many have specialized components and considerations we had to design, such as casework, workbenches, and specialty electric to name a few), providing 32,000 total square feet. **There are multiple bays and loading docks around this structure; the garages fit vehicles of various sizes.** The exterior walls are finished with masonry infill and metal siding. Interior space varies between 20' - 30' clear of the metal structure. The free-standing masonry area with a conventionally framed platform above it provides an additional storage area enabling the Owner to take advantage of the 2 ½ story clear height along one end of the warehouse. **An additional prefabricated 8,600 SF, 2-story office building is attached to the warehouse along the high side of the warehouse.** The office building also includes **custom furnishings and finishes.** This expansion of the original business now allows Panhandle to employ about 100 workers. The office building also includes a training room to keep the staff up-to-date on the newest cleaning technologies. Panhandle provides 24-hour emergency disaster clean-up services and therefore required some **special electric, data, plumbing, and mechanical systems.**



West Virginia State Police's New Logan Detachment

Location: Logan, West Virginia

Contact: Major William Scott

West Virginia State Police

725 Jefferson Road

South Charleston, WV 25309

304 / 746-2124

Type of Project: Governmental - Full A/E Services - New Construction

Project Description, Goals, and Objectives: Construction was completed in November of 2011 on the new \$4.5 million Logan Detachment for the West Virginia State Police, which is the Back-Up Data Center for the WVSP Headquarters facility in South Charleston, which we completed renovations on that HQ building. Therefore, for this Logan facility, we designed a 350 kW backup generator for the entire building, as well as an Uninterruptible Power Supply (UPS) room, raised access floors, secured entrances, and more.

In addition, this 13,000 SF detachment includes **multiple offices, squad bay for 25 Troopers w/ workstations**, a Dispatch Center, evidence room, processing room, witness interview room, **two-bay garage**, and much more. This Dispatch Center includes a dispatch room, radio room, and a computer rooms with raised access floors. There are multiple **energy-efficient and sustainable design** aspects to the building. The Detachment uses a **daylight clearstory** to let **natural daylight into the internal squad and conference rooms** (seen in middle picture). This is the first time Insulated Concrete Forms have been used for State Police Buildings; which are **energy efficient and secure**. The HVAC System included the installation of 2 high efficiency condensing boilers, pumps with variable speed drive control, custom air handling unit with dx (remote condensing unit) and hot water coils, variable air volume boxes with hot water heating coils, computer room units with remote condensing units, and direct digital controls.



3.1. a. The successful firm or team should demonstrate a clear procedure for communication with the owner during all phases of the project.

To start your project, an **on-site kickoff meeting** will be held with all pertaining Owners representatives along with all our design professionals. From this meeting the Owners Project Requirements will be defined and documented, to be used as a guideline through the design phase. We will use this information to aid in the design of the project. The project begins with this initial project activity and continues through document submissions, construction and owner occupancy. The longevity and size of the firm and our history of success completing projects of all kinds is founded upon our commitment to the schedule. **During the design phases, we hold weekly meetings to discuss your project, the budget, schedule and quality assurance. We provide Documented Minutes of all of our meetings and encourage the Owner to participate in as many of these meetings as possible.** Also during the design phases, all needed personnel become fully versed in the Client's program, project requirements and design standards. The design team is responsible for identifying for the Client any potential conflicts between program criteria and design standards and resolving those conflicts to the client's satisfaction.

From our communication with you - along with our expertise in the design of similar facilities - we will meet both of your main project goals and objectives, which you listed in **SECTION THREE: PROJECT SPECIFICATIONS – "4. Project and Goals"**:

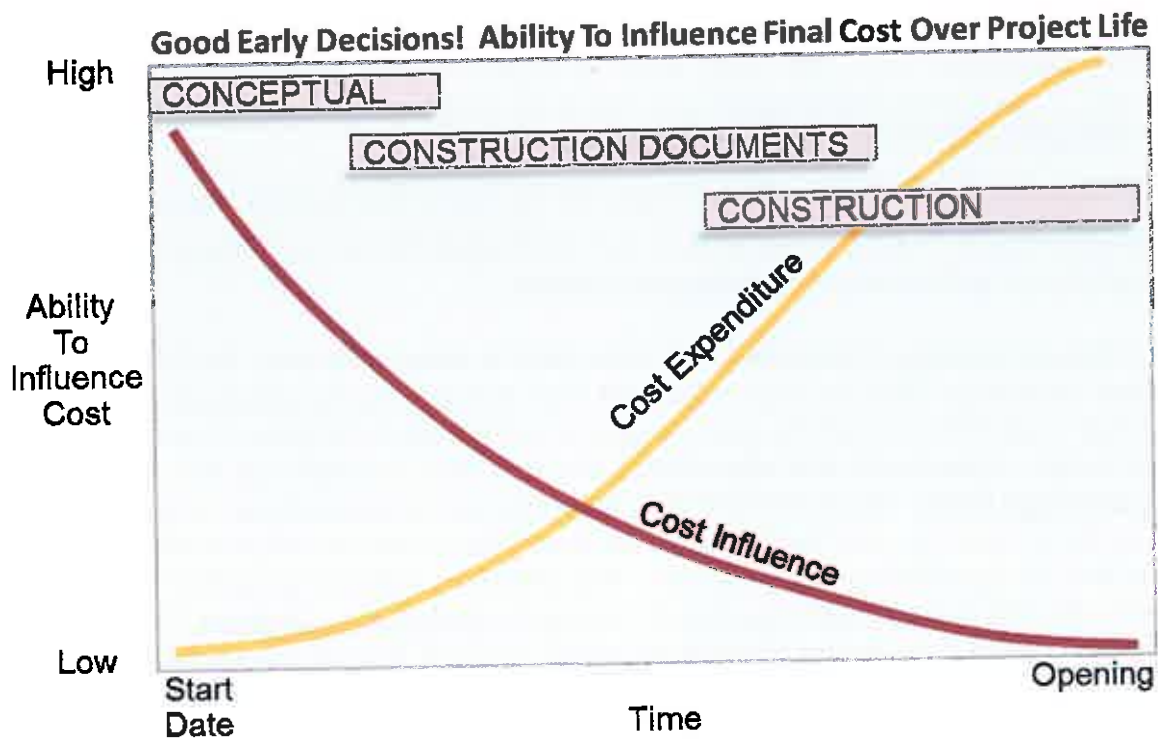
4.1. Goal/Objective 1: *To determine the best layout for the Project facility at the new site location*

4.2. Goal/Objective 2: *To develop a set of plans and specifications for the new Project facility, to be used in the solicitation and award of the construction contract.*

During the **kick-off meeting**, interviews will take place to learn what you, the Owner, want in the headquarters buildings. This is a very important step as it sets up the remainder of the project. We will review your previous facility, your program, and the site in Webster County to determine the basis of design. Armed with this information, the McKinley professionals start the process of **schematic drawings (SDs)**. This is the first time thoughts and dreams are put on paper. At the end of this phase the product is a first look at what the floor plan layouts at the new site location might look like, as well as a preliminary cost estimate. **You will have a chance to review these plans, and together we will nail down Goal/Objective 1.** During the **design development (DDs) drawings** phase, plans start to take shape and changes are made. This is a very exciting time in the project as you are finalizing concepts and ideas, but also a very important time as this is the last chance to easily make changes. **You will have a chance to review these plans as well.** Next is the time that the McKinley professionals take all of the information gained from the meetings and the SD and DD drawing phases and produce the **construction drawings (CDs) and specifications** for the project - **Goal/Objective 2.** The CDs provide the tool needed for the contractors to bid the project and information and details necessary to construct the building. Changes become difficult at this point. **Copies of the final documents will be distributed to you for final review and approval.** Afterwards is the actual **bidding** of the project. We will conduct a pre-bid meeting to handle all bidding information as well as conduct the bid opening and reporting. Finally, the **Construction Administration** phase involves the construction of the project. Our professionals now act as your agent and watch over the project. We will be on site approximately once every 1-2 weeks and work with the contractors to make sure they are building what we designed and specified and are doing it correctly. We handle all paperwork from the contractor and provide the owner with approved pay requests. This phase is very important to ensure that you get what you are paying for.

3.1. b. The successful firm or team should demonstrate a history of projects that met the owner's budget and a clear plan to ensure this project can be constructed within the project budget. This plan must be described in detail.

For meeting the Owner's budget; the work to be performed by your design team is very clear; to **evaluate, prioritize and design within budget** to meet the needs of the West Virginia Division of Highways and the District Seven Headquarters. We continually achieve success in projects by maintaining **cost and time management, quality control and excellent communication** amongst the client and contractors. **Quality control** is a constant process which begins with the initial project activity and continues through document submissions, construction and owner occupancy. All documents will be prepared with the current WV State Building Code and WV State Fire Code as well as all State and Federal Codes, Regulations, and Ordinances. **Understanding your needs through good communications up-front** will help ensure your project scope is known from the beginning; which will in-turn help save costs throughout the design and construction phases.



McKinley Architecture and Engineering **tracks the budget** through all of the programming and design phase documents, and ensures that the total building scope continues to stay within the budgeted amount. The more we understand your project, and our ability to develop quality documents, ultimately create a better end-product, which will cut down on costs. In addition, during construction, the primary objective of our Construction Administration service is to **ensure completion of work the way the client wants it - as scheduled and as budgeted**. Through these efforts we hope you can see that we have been and will continue to supply our clients throughout West Virginia with great buildings that come in on/under budget.

3.1. c. The successful firm or team should demonstrate a history of projects that have been constructed in the time allotted in the contract documents and a clear plan to ensure this project will be constructed within the agreed construction period. This plan must be described in detail.

Construction Administration by definition is, literally, the administration of the Construction Contract. Generally, this has been translated to include all forms of communication and interaction between the Architect/Engineers (McKinley Architecture and Engineering) and the General Contractor, and the coordination of regular progress meetings on site.

During the construction, the processing of shop drawings and submittals will be controlled and monitored by Mr. Worledge, your **Project Manager**, and includes the receipt, logging, review and return of submittals. Your **Project Architects and Engineers** will also be a part of some on-site meetings and will be available to answer RFIs during the construction portion of the project; moreover, one of our **Construction Administrators (CAs)**, Mike Price, will now take the more active role.

McKinley Architecture and Engineering has developed a more comprehensive role for the Construction Administrator assigned to your project. Our CAs do perform the traditional tasks of monitoring construction to ensure compliance with Contract Documents, observing construction progress, conducting progress meetings, administering payment requests and change orders, and more. ... **But our Construction Administration services ALSO constitutes**

an important thread in the texture of project continuity: our CA is part of the project development from the first design team meeting. Since they are here from Day 1 (they are not thrown into the project only when construction starts; they are here from the beginning), so they know the ins-and-outs of the project. He becomes familiar with project objectives and conditions concurrently with the other team members, and subsequently is able to maintain an informed, but usefully peripheral, coordination role that adds value to the process, both during design, and during construction. His position as site liaison is thus extended to include project liaison-in-house wherever

he sees a missing link in communication. As his primary tasks are construction related, often, what he brings to the table is good construction sense. Also, as mentioned before, during construction the primary objective of our Construction Administration service is to **ensure completion of work the way the client wants it - as scheduled and as budgeted.**

There are many ways to help the construction schedule. One tool that we could recommend and have utilized successfully is to specify the longer lead time equipment as early as possible in the design period. We then break these out for owner direct purchase from the manufacturer. This affords a quicker delivery due to any delay by the more typical contractor submittal process and will not hold up the Construction Period by waiting for the new equipment.



3.1. d. The successful firm or team should demonstrate competent and acceptable experience in all expected professional disciplines necessary for the design and completion of the project.

We know McKinley Architecture and Engineering possesses the required **expertise** to address all facets of your included projects, and we will provide you with all the disciplines and services needed to make these projects a success. **The experience of your Team members is seen in their resumes at the start of our submittal, along with the project sheets we included.**

We are confident we can meet your program requirements. McKinley Architecture and Engineering has experience with similar structures, such as **headquarters and offices buildings**, and many include rooms and scope such as conference rooms, security features, equipment storage, maintenance areas, and much more. We have worked with owners in many different sectors of business and have been able to comply with their various requirements and standards, including Federal Agencies such as the NPS, EPA, USPS, DOD, FAA, and HUD, and also State Agencies such as West Virginia Army National Guard, West Virginia State Police, West Virginia University, Marshall University, West Virginia School Building Authority, DOE, and the Department of Culture & History to name a few. We are able to respond to their needs, and we are certain that we are able to respond to all of your needs as well.

You appropriately recognize how codes, and State / federal regulations are important to a successful project. Our professional's design within these codes daily, as our practice is and remains a West Virginia practice and we are dedicated more than ever to the state in which we live. All documents will be prepared with the current WV State Building Code and WV State Fire Code as well as all State and Federal Codes, Regulations, and Ordinances. We are members of many organizations, and follow their standards, such as NFPA, AWI, WVEDC, AIA, NCARB, ASCE, ASPE, BOCA, ASHRAE, A4LE, and ACI International among others.

Our **architectural** design has been recognized with numerous State & National awards. Our **engineering** staff is known for innovative solutions, and has recently had special opportunities and experience related to various typical and atypical building types. For example, McKinley Architecture and Engineering designed the first Chilled Beam HVAC System in the State of West Virginia, one of the first Variable Refrigerant Volume / Air-Cooled DX Multi-Zone System in the State, and one of the first buildings utilizing all-LED interior and exterior lighting in West Virginia and our design came in at the same cost as traditional lighting. We have a well rounded range of experiences and are not afraid to take on new challenges. **We know the new technology and we know how and when to apply it effectively.**

Per your request within the "GENERAL TERMS AND CONDITIONS" Part 8 "INSURANCE," on the following pages you will see copies of our various Insurance Coverages.

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/19/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Paul Associates 1311 Chapline Street P. O. Box 990 Wheeling, WV 26003-0123		CONTACT NAME: PHONE (AC. No. Ext): 304.233.3303 FAX (AC. No.) 304.233.3333 E-MAIL ADDRESS: PRODUCER CUSTOMER ID #:	
INSURED McKinley & Associates, Inc. The Maxwell Centre 32-20th Street Wheeling, WV 26003		INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: Cincinnati Insurance Co. 10677 INSURER B: Brickstreet Ins Brick INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER: 2018-2019 COI's** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSUR (INSR) (WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		EPP/EBA0146335	06/15/2018	06/15/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ex occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		EPP/EBA0146335	06/15/2018	06/15/2019	COMBINED SINGLE LIMIT (Ex accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE \$ RETENTION \$		EPP/EBA0146335	06/15/2018	06/15/2019	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	WCB1018014	12/30/2017	12/30/2018	WC STATU-TORY LIMITS <input checked="" type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 CERTIFICATE ISSUED AS PROOF OF INSURANCE.

CERTIFICATE HOLDER MCKINLEY & ASSOCIATES, INC. ATTN: LISA DICARLO 32-20TH STREET WHEELING, WV 26003	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/6/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The James B. Oswald Company 1100 Superior Avenue, Suite 1500 Cleveland OH 44114	CONTACT NAME: Serena Turchik PHONE (A/C No. Ext): 216-777-6134 E-MAIL ADDRESS: sturchik@oswaldcompanies.com	FAX (A/C No.):
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Continental Insurance Company	NAIC # 18313
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

INSURED MCKIN-f
 McKinley & Associates, Inc.
 32 20th Street #100
 Wheeling WV 26003

COVERAGES

CERTIFICATE NUMBER: 1919827327

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/POP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$
A	Professional Liability Claims Made Retro Date: 9/10/1981	N	Y	AEH591893924	10/10/2017	10/10/2018	Each Claim \$1,000,000 Aggregate \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Waiver of Subrogation as designated above is provided when required of the Named Insured by written contract or agreement.

CERTIFICATE HOLDER

Specimen
 For Purposes of Evidencing
 Coverage Only WV 26003

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Serena C Turchik

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ACORD 25 (2010/05)

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Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Expression of Interest
 02 - Architect/Engr

Proc Folder: 451810

Doc Description: EOI - DISTRICT SEVEN, NEW WEBSTER COUNTY HEADQUARTERS

Proc Type: Central Contract - Fixed Amt

Date Issued	Solicitation Closes	Solicitation No	Version
2018-05-31	2018-07-05 13:30:00	CEOI 0803 DOT1800000002	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

*000000206862
 McKinley & Associates (McKinley Architecture and Engineering)
 32 20th Street - Suite 100
 Wheeling, West Virginia 26003
 (304) 233-0140

FOR INFORMATION CONTACT THE BUYER

Mark A Atkins
 (304) 558-2307
 mark.a.atkins@wv.gov

Signature X

FEIN # 55-0696478

DATE July 2, 2018

All offers subject to all terms and conditions contained in this solicitation

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.



(Name, Title)

Ernest Dellatorre, President

(Printed Name and Title)

32 20th Street - Suite 100, Wheeling, West Virginia 26003

(Address)

(304) 233-0140 | (304) 233-4613

(Phone Number) / (Fax Number)

edellatorre@mckinleyassoc.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

McKinley & Associates (McKinley Architecture and Engineering)

(Company)



(Authorized Signature) (Representative Name, Title)

Ernest Dellatorre, President

(Printed Name and Title of Authorized Representative)

July 2, 2018

(Date)

(304) 233-0140 | (304) 233-4613

(Phone Number) (Fax Number)

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Contracting Business Entity: McKinley & Associates **Address:** 32 20th Street - Suite 100
(McKinley Architecture and Engineering) Wheeling, West Virginia 26003

Authorized Agent: Ernest Dellatorre **Address:** same as above

Contract Number: CEOI 0803 DOT180000002 **Contract Description:** A & E Services for District Seven, New Webster County Headquarters

Governmental agency awarding contract: West Virginia Division of Highways, District Seven Headquarters

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. **Subcontractors or other entities performing work or service under the Contract**
 Check here if none, otherwise list entity/individual names below.

2. **Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)**
 Check here if none, otherwise list entity/individual names below.

3. **Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)**
 Check here if none, otherwise list entity/individual names below.

Signature:  Date Signed: 7-3-18

Notary Verification

State of West Virginia, County of Ohio:

I, Ernest Dellatorre, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 3rd day of July, 2018


Notary Public's Signature

To be completed by State Agency:

Date Received by State Agency: _____
Date submitted to Ethics Commission: _____
Governmental agency submitting Disclosure: _____

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: McKinley & Associates (McKinley Architecture and Engineering)

Authorized Signature: *Justin Dillatore* Date: July 3, 2018

State of West Virginia

County of Ohio, to-wit:

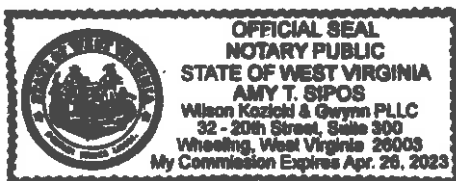
Taken, subscribed, and sworn to before me this 3rd day of July, 2018.

My Commission expires April 26, 2023.

AFFIX SEAL HERE

NOTARY PUBLIC *Amy J. Sipos*

Purchasing Affidavit (Revised 01/19/2018)





Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Expression of Interest
 02 - Architect/Engr

Proc Folder: 451810

Doc Description: ADDENDUM_1: EOI - DISTRICT SEVEN, NEW WEBSTER COUNTY HQ

Proc Type: Central Contract - Fixed Amt

Date Issued	Solicitation Closes	Solicitation No	Version
2018-06-22	2018-07-05 13:30:00	CEOI 0803 DOT1800000002	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

***000000206862**
 McKinley & Associates (McKinley Architecture and Engineering)
 32 20th Street - Suite 100
 Wheeling, West Virginia 26003
 (304) 233-0140

FOR INFORMATION CONTACT THE BUYER

Mark A Atkins
 (304) 558-2307
 mark.a.atkins@wv.gov

Signature X

FEIN # 55-0696478

DATE July 2, 2018

All offers subject to all terms and conditions contained in this solicitation

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CEOI 0803 DOT1800000002

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

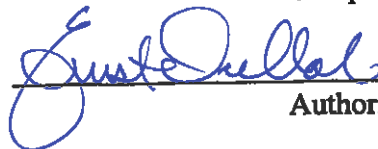
Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

McKinley & Associates (McKinley Architecture and Engineering)
Company


Authorized Signature

July 2, 2018

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.