



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at [wvOASIS.gov](http://wvOASIS.gov). As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at [WVPurchasing.gov](http://WVPurchasing.gov) with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 4

List View

General Information | Contact | Default Values | Discount | Document Information

Procurement Folder: 523547

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0702

Vendor ID: 000000211218

SO Doc ID: TAX1900000009

Legal Name: INNOVATIVE BUSINESS SOLUTIONS

Published Date: 12/6/18

Alias/DBA: BRIAN LYNN BARTLETT

Close Date: 12/20/18

Total Bid: \$17,496.00

Close Time: 13:30

Response Date: 12/20/2018

Status: Closed

Response Time: 12:07

Solicitation Description: Request for Quotation for Printing of Book Sheets

Total of Header Attachments: 4

Total of All Attachments: 4

Apply Default Values to Commodity Lines

View Procurement Folder



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder :** 523547

**Solicitation Description :** Request for Quotation for Printing of Book Sheets

**Proc Type :** Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2018-12-20 13:30:00	SR 0702 ESR12201800000002981	1

<b>VENDOR</b>
000000211218 INNOVATIVE BUSINESS SOLUTIONS BRIAN LYNN BARTLETT

**Solicitation Number:** CRFQ 0702 TAX1900000009

**Total Bid :** \$17,496.00      **Response Date:** 2018-12-20      **Response Time:** 12:07:18

**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
 Brittany E Ingraham  
 (304) 558-2157  
 brittany.e.ingraham@wv.gov

<b>Signature on File</b>	<b>FEIN #</b>	<b>DATE</b>
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Contract Item #1 - STC 12:21 Land Book Sheets (Blue) Rolled	500000.00000	SH	\$0.019440	\$9,720.00

Comm Code	Manufacturer	Specification	Model #
82121500			

**Extended Description :** See Section 3.1.1, 3.1.2, & 3.1.3 for extended description.

The Pricing Pages contain a list of the Contract Items and estimated purchase volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Contract Item #1 - STC 12:22 Land Book Sheets (Green) Rolled	400000.00000	SH	\$0.019440	\$7,776.00

Comm Code	Manufacturer	Specification	Model #
82121500			

**Extended Description :** See Section 3.1.1, 3.1.2, & 3.1.3 for extended description.

The Pricing Pages contain a list of the Contract Items and estimated purchase volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 30 – Printing

Proc Folder: 523547

Doc Description: Request for Quotation for Printing of Book Sheets

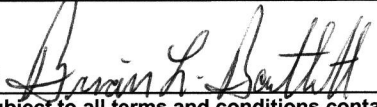
Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2018-12-06	2018-12-20 13:30:00	CRFQ 0702 TAX1900000009	1

**BID RECEIVING LOCATION**  
 BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**  
 Vendor Name, Address and Telephone Number:  
 INNOVATIVE BUSINESS SOLUTIONS 00211218  
 1224 BRUSHY FORK  
 CAIRO, WV 26337  
 304-628-3049

**FOR INFORMATION CONTACT THE BUYER**  
 Brittany E Ingraham  
 (304) 558-2157  
 brittany.e.ingraham@wv.gov

Signature X  FEIN # 550785005 DATE 12/19/2018  
 All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Tax Division to establish an open-end contract for STC 12:21 Land Book Sheets (Blue) & STC 12:22 Personal Property Book Sheets (Green), per the bid requirements, specifications, terms and conditions attached to this solicitation.

INVOICE TO		SHIP TO	
OPERATIONS DIVISION TAX DIVISION OF PO BOX 11748  CHARLESTON WV25339-1748  US		CAPITOL COMPLEX LOADING DOCK TAX DIVISION OF BLDG 7 LOADING DOCK 1900 KANAWHA BLVD E CHARLESTON WV 25305-0135  US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Contract Item #1 - STC 12:21 Land Book Sheets (Blue) Rolled	500000.00000	SH	\$ .01944	\$ 9,720.00

Comm Code	Manufacturer	Specification	Model #
82121500			

**Extended Description :**

See Section 3.1.1, 3.1.2, & 3.1.3 for extended description.

The Pricing Pages contain a list of the Contract Items and estimated purchase volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

INVOICE TO		SHIP TO	
OPERATIONS DIVISION TAX DIVISION OF PO BOX 11748  CHARLESTON WV25339-1748  US		CAPITOL COMPLEX LOADING DOCK TAX DIVISION OF BLDG 7 LOADING DOCK 1900 KANAWHA BLVD E CHARLESTON WV 25305-0135  US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Contract Item #1 - STC 12:22 Land Book Sheets (Green) Rolled	400000.00000	SH	\$ .01944	\$ 7,776.00

Comm Code	Manufacturer	Specification	Model #
82121500			

**Extended Description :**

See Section 3.1.1, 3.1.2, & 3.1.3 for extended description.

The Pricing Pages contain a list of the Contract Items and estimated purchase volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

<b>TAX1900000009</b>	<b>Document Phase</b> Final	<b>Document Description</b> Request for Quotation for Printing of Book Sheets	<b>Page 3</b> <b>of 3</b>
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**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

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STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Innovative Business Solutions

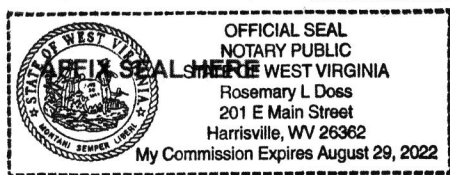
Authorized Signature: Brian L. Bartlett Date: 12/19/2018

State of West Virginia

County of Ritchie, to-wit:

Taken, subscribed, and sworn to before me this 19<sup>th</sup> day of December, 2018.

My Commission expires August 29, 2022



NOTARY PUBLIC [Signature]  
Purchasing Affidavit (Revised 01/19/2018)



**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Brian Bartlett, President  
 (Name, Title)  
Brian Bartlett, President  
 (Printed Name and Title)  
1224 Brushy Fork, Cairo, WV 26337  
 (Address)  
304-628-3049 / 304-628-3051  
 (Phone Number) / (Fax Number)  
ibs@citynet.net  
 (email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Innovative Business Solutions  
 (Company)  
Brian L. Bartlett, President  
 (Authorized Signature) (Representative Name, Title)  
Brian L. Bartlett  
 (Printed Name and Title of Authorized Representative)  
12/19/2018  
 (Date)  
304-628-3049 / 304-628-3051  
 (Phone Number) (Fax Number)

REQUEST FOR QUOTATION  
STC 12:21 LAND BOOK SHEETS (BLUE) &  
STC 12:22 PERSONAL PROPERTY BOOK SHEETS (GREEN)

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**8.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Brian Bartlett

**Telephone Number:** 304-628-3049

**Fax Number:** 304-628-3051

**Email Address:** ibs@citynet.net