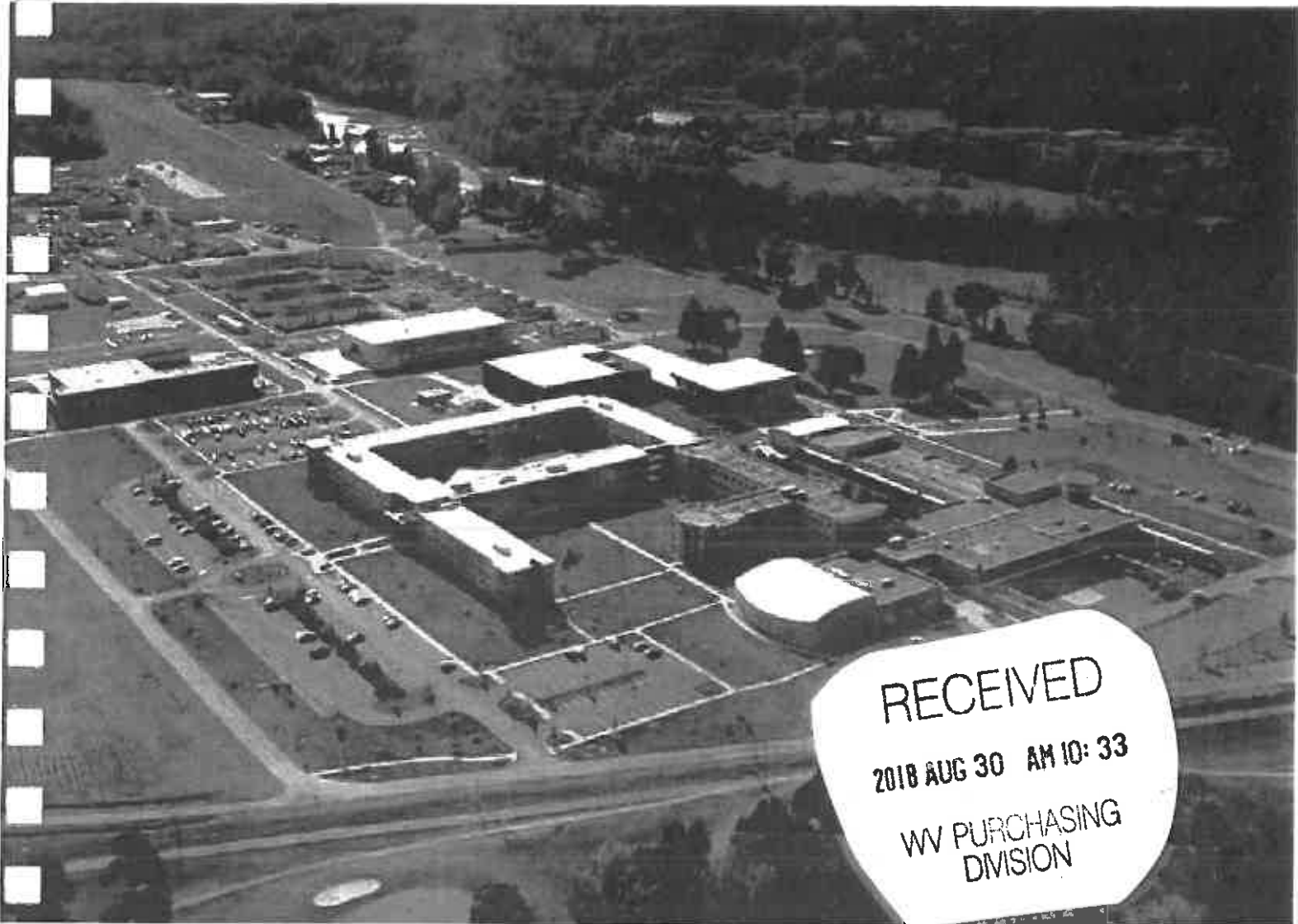
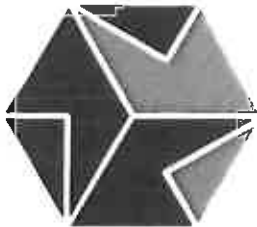


CAMP DAWSON BUILDING 215

DOORS AND WINDOWS RENOVATION



EXPRESSION OF INTEREST



WYK ASSOCIATES, INC.

ARCHITECTURE • PLANNING

205 Washington Ave., Clarksburg, WV 26301 (304) 624-6326 www.wykarchitects.com

KINGWOOD, WV

CAMP DAWSON BUILDING 215 DOORS AND WINDOWS RENOVATION

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WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

205 Washington Avenue
Clarksburg, West Virginia 26301
Phone: (304) 624-6326 Fax: (304) 623-9858
E-mail: wyk@wykarchitects.com

TO: Department of Administration
Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

Aug. 29, 2018	Job # 1900000007
ATT: Stephanie L. Gale	
RE: Camp Dawson Building 215	
Doors and Windows Renovation	

We Are Sending You

- | | | |
|---|--|--|
| <input type="checkbox"/> Shop Drawings | <input checked="" type="checkbox"/> Attached | <input type="checkbox"/> Under separate cover via _____ the following items: |
| <input type="checkbox"/> Copy of Letter | <input type="checkbox"/> Prints | <input type="checkbox"/> Sketch |
| | <input type="checkbox"/> Change Order | <input type="checkbox"/> Samples |
| | | <input type="checkbox"/> Specifications |
| | | <input type="checkbox"/> Submittals |
| | | <input checked="" type="checkbox"/> via UPS |

Copies	Date	No	Description
1	08-29-18	Hard Copy	Expression of Interest for Building 215 Doors and Windows at Camp Dawson
3		CDs	Solicitation No. CEOI ADJ1900000007

These Are Transmitted

- as checked below:
- | | | | |
|--|---|---|-------------------------------|
| <input type="checkbox"/> For Approval | <input type="checkbox"/> Furnish as Submitted | <input type="checkbox"/> Resubmittal Not Required | _____ Copies for Approval |
| <input checked="" type="checkbox"/> For Your Use | <input type="checkbox"/> Furnish as Corrected | <input type="checkbox"/> Rejected | _____ Copies for Distribution |
| <input checked="" type="checkbox"/> As Requested | <input type="checkbox"/> Revise and Resubmit | <input type="checkbox"/> Resubmit | _____ Corrected Prints |
| <input type="checkbox"/> For Review and Comment | <input type="checkbox"/> _____ | | |
| <input type="checkbox"/> FOR BIDS DUE _____ | | <input type="checkbox"/> PRINTS RETURNED AFTER LOAN TO US | |

Remarks

WYK Associates, Inc. thanks you for the opportunity to submit a proposal on this project. We look forward to the possibility of working with you in the near future.

COPY TO: file

SIGNED: James B. Swiger, AIA

If enclosures are not as noted, kindly notify us at once.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

James B Swiger, AIA - PRESIDENT
(Name, Title)
James B Swiger AIA - President
(Printed Name and Title)
WYK Associates, Inc, 205 Washington Ave, Clarksburg
(Address) WV 26301
304.624.6326 / 304.623.9858
(Phone Number) / (Fax Number)
james@wykarchitects.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

WYK Associates, Inc
(Company)
James B Swiger, AIA - PRESIDENT
(Authorized Signature) (Representative Name, Title)
James B Swiger, AIA - President
(Printed Name and Title of Authorized Representative)
08/29/18
(Date)
304.624.6326 / 304.623.9858
(Phone Number) (Fax Number)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: ADJ190000007

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

WJK Associates, Inc
Company

[Signature]
Authorized Signature

08/29/18
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
Revised 6/8/2012

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts; that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: WVK Associates Inc

Authorized Signature: [Signature] Date: 8/29/18

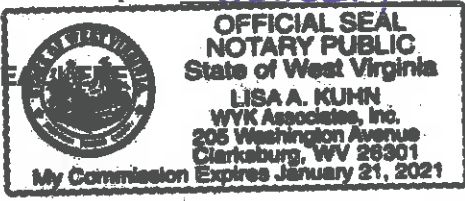
State of West Virginia

County of Harrison to-wit:

Taken, subscribed, and sworn to before me this 29th day of August, 2018.

My Commission expires January 21, 2021.

AFFIX SEAL



NOTARY PUBLIC

[Signature]



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Camp Dawson Building 215 Doors and Windows Renovation
LETTER OF INTEREST



WYK ASSOCIATES, INC.
ARCHITECTURE · PLANNING

August 28, 2018

Ms. Stephanie L. Gale
Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305

Re: Camp Dawson Building 215 Doors and Windows Renovation
ADJ1900000007

Dear Ms. Gale:

WYK Associates, Inc. wishes to express a strong interest in providing the design and construction services to renovate / replace the doors and windows in Building 215 at Camp Dawson.

Our experience includes work on a wide variety of building types and projects of varying scopes and complexities. Examples of these are included in this Expression of Interest. WYK Associates, Inc. and its predecessors have provided architectural services in West Virginia since 1900. We believe that our knowledge and expertise and strong project team make our firm a sound choice for this endeavor.

In particular we have worked with Randolph Terrace Apartments in Salem, WV designing a new office building and replacing the windows in approximately six apartment buildings or 72 apartment units. Additionally, we have worked with upgrading many existing buildings to meet modern day codes, maintenance items while maintaining the original integrity of the structure. We have vast experience with window / door upgrades and replacements, as well as, interior renovations.

We understand the importance of working with the staff at Camp Dawson and the State of West Virginia Purchasing Office to develop a common sense design solution that works best for you with regards to the scope of work, schedule and available funding. The principals and key personnel noted in our Team Organizational Chart will be the individuals with whom you will work. We feel that the involvement of these individuals throughout the course of the project allows us to provide you with the utmost level of service.

Thank you for your consideration, we welcome the opportunity to meet with you to discuss your project further. Please feel free to contact me if you any questions or need any additional information regarding this submission at 304-624-6326 (office) 304-677-3373 (cell) or via e-mail at james@wykarchitects.com.

Respectfully Submitted,

James B. Swiger, AIA, NCARB, LEED AP BD+C
President



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Camp Dawson Building 215 Doors and Windows Renovation
COMPANY OVERVIEW / PUBLICATION



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Company Information

Identity • Project Philosophy • Project Management

www.wykarchitects.com



Our Identity

Who we are

WYK Associates, Inc. is a full service architectural and planning firm serving a wide variety of commercial, religious, educational, civic and industrial clientele.

WYK Associates, Inc. was established in 1900 by Edward J. Wood. Our archives are filled with a century's worth of historic work. From this, many predecessors who have carried the torch of the firm through the last century.

Wood's grandfather's firm had roots in North Central West Virginia dating back to the early twentieth century. William Yoke, Jr. and Howard Kelley partnered with Mr. Wood in 1974 to form WYK Associates, Inc.

Mr. James Swiger joined the firm in 2005 and became a principal and vice president in 2008. In 2010, Mr. James Swiger assumed sole owner of WYK Associates, Inc.

Project Philosophy

Our process at work

COMMUNICATION & TEAMWORK are our guide words for each project. Our client's requirements for quality, service and value are the driving force behind each decision.

Through collaboration with engineering consultants we address the needs and schedule requirements of each client.

We provide thorough planning in all areas of each project to fit the individual requirements for a positive impact on both the natural and built environments. Energy conservation and product safety are very important concerns.

Project Management

How we create excellence

We carefully evaluate the client's program, design concerns, budget, funding sources, and other available data to assure a clear understanding of each project.

We incorporate input from our client and consultants to establish the budget and schedule. These facets are updated during each stage of project development to ensure our client's parameters are met.

WYK's principals engage and manage the entire project team, from concept through occupancy. WYK Associates, Inc. has an outstanding reputation for providing construction administration services along with maintaining an excellent rapport with contractors.

“ A building stands as a tribute to you and your firm for a job well done. ”

-Charles A. Feathers, Chief Bridgeport Fire Department, Retired



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Company Information

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Architecture

Contact Information

WYK Associates, Inc.
205 Washington Avenue
Clarksburg, WV 26301

304-624-6326

304-677-3373 Cell

304-623-9858 Fax

www.wykarchitects.com

Project Staff

James B. Swiger

AIA, NCARB, LEED AP BD+C
President / Principal-in-Charge
james@wykarchitects.com

Stephen M. Kelley

Associate AIA
Senior Project Manager
stephen@wykarchitects.com

Canon T. Fancher

Associate AIA
Designer / BIM Coordinator
cannon@wykarchitects.com

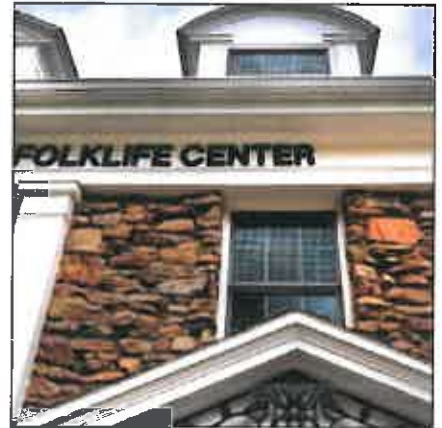
Summary

Established as a full service architecture firm in 1900, then named Edward J. Wood Architect, WYK Associates, Inc. has been located in Clarksburg for 115 years. Through innovative and thoughtful responses to the unique issues of each project, our goal is to create places that fit the needs and desires of those who use them.

Our team approach integrates the collaborative strengths of each member to produce a solution of balance between design quality, schedule and budget. We have always considered sustainability, the built environment, and quality of life long before the public began to focus on its benefits. We take seriously the responsibility of designs and solutions to be cost effective and operate efficiently throughout the building's lifecycle.

Relevant Project Experience:

West Virginia Folklife Center,
Fairmont State University
Central Fire Station, Clarksburg, WV
Circleville School,
Pendleton County, West Virginia
Harrison Co. Courthouse,
Clarksburg, WV
Pocahontas County Courthouse,
Marlinton, WV
Barbour County Courthouse,
Philippi, WV
Gassaway Depot,
Gassaway, WV
Morgantown Depot,
Morgantown, WV
Immaculate Conception Parish
Center, Clarksburg, WV
Jackson Square, Clarksburg, WV



West Virginia Folklife Center



Central Fire Station



Circleville School





WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Company Information

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Awards



2013 WV AIA MERIT AWARDS

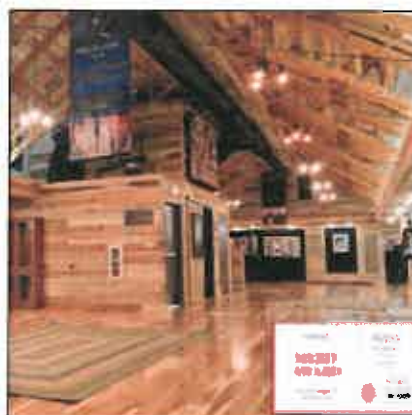
ALL-ACHIEVEMENT IN
ARCHITECTURAL DESIGN

MIDDLE-INTERIORS

BOTTOM-UNBUILT

Fairmont State University –
Frank & Jane Gabor Folklife Center
Fairmont, West Virginia
Size: 6,900 S.F.

The Folklife Center was constructed in 1903 by Michael Kennedy and is the last remaining vestige of the Kennedy's dairy farm. The building had been seriously compromised by years of neglect and fire damage. Due to the building's history and notable residents, it was placed on the National Register of Historic Places in 2006.



FSU-Interior Design
Fairmont, West Virginia

After developing an architectural program for the Folklife Program, WYK Associates, Inc. decided to remove a floor from the existing structure and create a first floor classroom area, and a second floor "Great Room" which would restore the open structure of the barn and provide both exhibit and multi-use space.



Shinnston Community Center
Shinnston, West Virginia
Size: 17,000 S.F.

The facility will serve as a performing arts center, a look out for downtown events such as parades, etc. A much needed large banquet hall, accommodating 350 people, will provide the city with a gathering space for meetings and community organization. There is also a room solely dedicated to the Shinnston Senior Citizens, and another additional meeting room. The upper level of the building serves as the city administration offices and Council Chambers.



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Company Information

Identity • Project Philosophy • Project Management

Awards



2013 WV-AIA Merit Award for Design Excellence and Sustainable Design

Information Manufacturing Corporation (I.M.C.)

Cowen, West Virginia

Size: 18,000 S.F.

With Sponsorship from Senator Robert C. Byrd, the Webster County Development Authority commissioned this "state of the art" facility to house Information Manufacturing Corporation's regional operations. The important notion of sustainability is addressed through use of recycled steel, regional materials, and an innovative geothermal heat pump heating and cooling system.



2013 WV-AIA Merit Award for Design Excellence



West Union Bank- Newpointe

Clarksburg, West Virginia

Size: 9,000 S.F.

The design uses a combination of glass curtain wall with brick and monumental masonry units to present a very contemporary image. Because of the building orientation, the glass elevations require the use of solar glazing and a brise soleil system to reduce heat gain and glare in the offices.



2013 WV-AIA Merit Award for Design Excellence



West Pike Street

Parking Facility

Clarksburg, West Virginia

Size: 57,000 S.F.

The facility's design compliments all the adjacent properties, both historic and modern. A variety of outdoor activities are easily held here, enhancing the city's economy and livability. Designed by Associated Architectural Consultants, PLLC, which is a combination of Ralph Pedersen Architect & WYK Associates, Inc.

“ ... named “Jackson Square” in honor of Stonewall Jackson ... the structure serves multiple functions and fits in nicely with the historic fabric of downtown.

-Architectural Leaders Magazine, v1 Spring 2011



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Company Information

Identity · Project Philosophy · Project Management

3D Laser Scanning / 3D Modeling / 3D Printing

WYK Associates, Inc. welcomed the New Year by taking a leap of progress in architectural design. By acquiring a color 3D printer, the Clarksburg architectural-planning firm puts themselves on the map as an industry leader in the region.

3D printing technology is just now becoming available, commercially. A color 3D printer creates a physical, three-dimensional gypsum-based model of any project from a digital prototype in nearly three million colors, allowing for exact detailing in every model.

“Our refined modeling process allows our clients to see and touch a new building at scale, but with its actual features. It enables our clients to make educated choices with less variance between their expectation and the actual outcome,” states James B. Swiger, President of WYK Associates, Inc.

The decision to purchase a color 3D printer was not made lightly. Evaluating different brands, methods

and technologies in 2013 and visiting maker labs and distributors in- and out-of-state, WYK opted for a solution tailored to the architectural environment and the company's clients, by choice the “greenest”, most environmentally friendly model available to date.

To unleash the full potential of the 3D printer, WYK partners with ZDS Design/Consulting Services on 3D laser scanning. In the process of 3D laser scanning, laser beam signals that collect survey data points are used to capture images, make drawings and record measurements of a structure.

Combining the two technologies, existing buildings are scanned to the accuracy of one millimeter and then recreated as scale models on the 3D printer. An exciting combination - another first for the region - producing results greater than the sum of its parts.

“The possibilities are endless, and we have only just begun,” says Swiger enthusiastically.



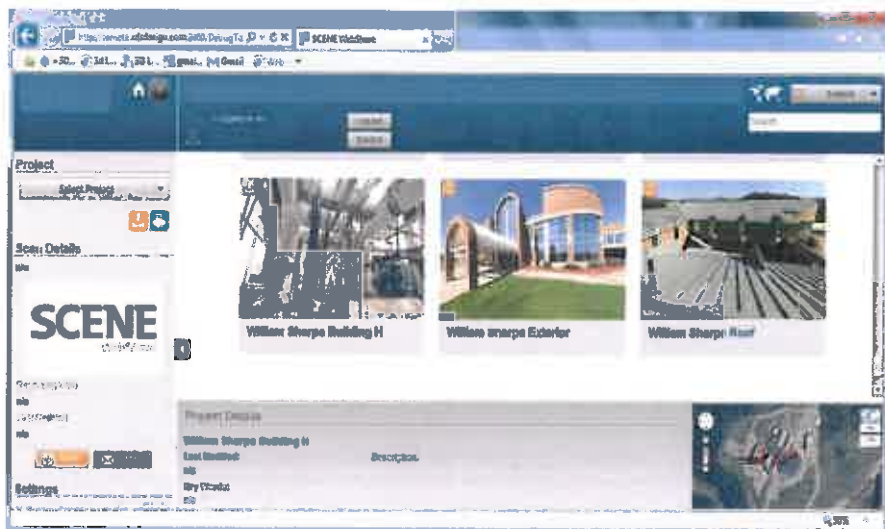
3D Laser Printing



Physical Model Preparation



Shinnston Community Center Physical Model



3D Modeling



3D Laser Scanning



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Company Information

115 Years of Excellence in Architecture



Rooted in History

The history of WYK Associates, Inc. is intertwined with the history of architecture in West Virginia. Through the years, countless buildings have been designed, expanded, and renovated by our company and its predecessors.

Focus on Knowledge

Our staff is academically trained, all of our Architectural Interns have a degree in architecture from the East Coast's most prominent design schools. We know that professional development and enrollment with the professional organizations of our trade is the key to skilled employees.

Backed by Experience

We have been involved in a multitude of projects serving clients of the private, industrial and public sectors. From LEED-certified building design and complex multi-phase additions to the careful renovation of historical landmarks or our national heritage, we have been instrumental in our client's building success.

Passing the Torch

With generations of skilled architects contributing to the growth, values and success of our company, we developed a reliable process and keep an archive of documented solutions for architectural problems and planning challenges. This helps us to save time and resources, providing an advantage for our clients.

Ready for the Future

We are the first West Virginia architect to offer 3D printing solutions in-house, and with integration of 3D scanning and BIM in our projects, we are ready for the future of our trade.

- 2017 — Construction begins on the Robinson Grand Performing Arts Center
- 2017 — Ribbon Cutting Ceremony held for Clarksburg Federal Credit Union
- 2016 — Upshur County Courthouse Roof and Chimney Restoration
- 2015 — WYK Associates, Inc. signs contract to renovate the Robinson Grand Theatre
- 2014 — WYK Associates, Inc. selected to renovate Rose Garden Theatre, formerly Robinson Grand Theatre
- 2012 — James Swiger becomes sole owner of WYK, now President and Principal-In-Charge
- 2011 — William E. Yoke, Jr. retires; James Swiger becomes President
- 2008 — James Swiger becomes Partner and Vice President
- 2005 — James Swiger returns as Project Architect
- 1996 — James Swiger becomes an Architectural Intern at WYK Associates, Inc.
- 1996 — Carleton Wood, Jr. retires; William E. Yoke, Jr. becomes President
- 1992 — Howard Kelley retires
- 1978 — WYK Architects, Inc. becomes WYK Associates, Inc.
- 1978 — Carleton Wood, Jr., William E. Yoke, Jr. and Howard Kelley form WYK Architects, Inc.
- 1973 — Whalen King Architects purchases W.H. Grant's firm
- 1971 — Carleton Wood, Jr. joins Whalen King Architects
- 1965 — William E. Yoke, Jr. is a summer college intern
- 1956 — William H. Grant, Jr. acquires firm
- 1949 — Carleton Wood, Jr. joins firm as apprentice
- 1939 — Carleton Wood selected to rebuild Robinson Grand Theatre
- 1927 — Carleton Wood designs Clarksburg Fire Station
- 1921 — Firm changes to E.J. Wood and Son Architects as Carleton Wood joins
- 1910 — Edward J. Wood commissioned Marlon County Jail
- 1900 — Edward J. Wood starts architectural practice



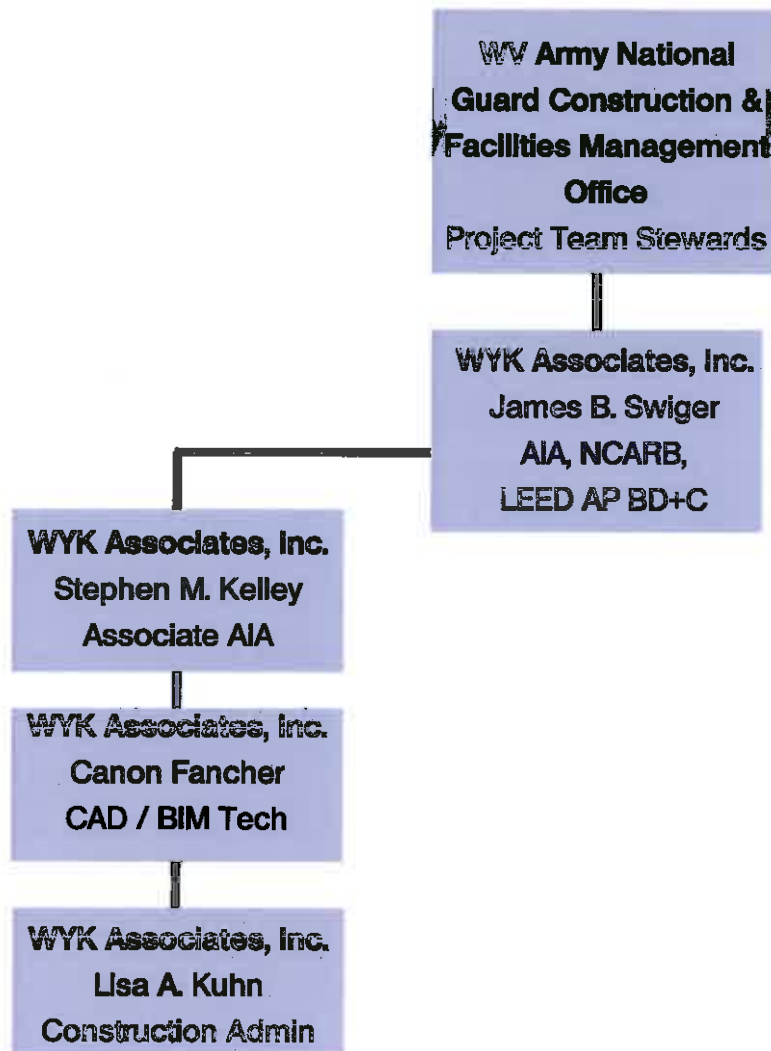
WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Camp Dawson Building 215 Doors and Windows Renovation

PROJECT TEAM



Development Team Organizational Structure





WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

**Camp Dawson Building 215 Doors and Windows Renovation
PROJECTS**



WYK Associates, Inc.

Clarksburg, WV

WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Sampling of Door / Window Replacement Projects

Tyler County Courthouse

Tyler County Courthouse Old Sheriff's Residence and Jail

Dyer Insurance

Harrison County Schools

Bridgeport Middle

Bridgeport High

South Harrison Middle

South Harrison High,

United Technical Center

Adamston Elementary

Liberty High

Lincoln High

Lumberport Middle

Nutter Fort Intermediate

Adamston Elementary

Salem Elementary

Washington Irving Middle

Robinson Grand Performing Arts Center

Frank & Jane Gabor Folklife Center

Randolph Terrace Apartments

Harrison County Courthouse

Fellowship Bible Church



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

West Virginia Army National Guard Fixed Wing Training Site

North Central West Virginia Airport, Bridgeport, West Virginia



A state of the art training facility

With Sponsorship from Senator Robert C. Byrd, the West Virginia National Guard established the state of the art personnel training facility totaling \$6.4 million in construction costs in 1996. Here students and instructor pilots from the fifty states and Guam train and certify on three different types of transport aircraft.

A wide hangar and an innovative hangar door system allow quick access to any one of five airplanes without disturbing other aircraft. Each aircraft has a dedicated manufacturer's support and maintenance team with their own work space. The two story masonry annex accommodates administration staff, instructor pilots, and instruction/simulator rooms.

The hangar proper is a steel frame structure with a clear span of the entire 210 foot hangar width. A prefinished insulated metal wall system with translucent thermal panels provides glare-free natural light with little or no maintenance. This was a part of the project's energy cost containment plan. This project also features 30' Tall Vertical Lift Doors.



Project Facts

Size: 37,000 sq ft

Completed: 1996

www.wykarchitects.com



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

West Virginia Air Center Bridgeport, West Virginia

Government > North Central WV Airport > Air Center

Fast-track, Aircraft

Aircraft maintenance and retrofit service.

The building designed for the West Virginia Air Center is now occupied by Bombardier Services America Corp. The facility houses a complete aircraft maintenance facility which services mid-sized airplanes for both private airlines and the military. The building features four large aircraft maintenance bays which can accommodate up to a dozen aircraft for all types of maintenance and retrofit services.

The center has shops to support all phases of aircraft maintenance including interior finishes, composite materials, avionics and electronics and machine tooling. One bay is specifically designed for the removal and application of paint, and the building has state of the art fire protection and hazardous material collection systems. The modern office and support facilities offer unique views of the maintenance bays, and afford all employees an opportunity to observe the extensive and detailed work as the airplanes are torn down and rebuilt.

The project was completed in just over 14 months using a fast track construction management approach. The construction manager, all contractors, the owners representatives and the design team worked very closely to assure that all project milestones were met.



Project Facts

Size: 146,000 sq ft

Completed: 2004

www.wykarhitects.com



Tyler County Courthouse Restoration Middlebourne, West Virginia

WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING



Updating and Preserving! Tyler County Courthouse

The Tyler County Courthouse was originally built in 1920 and designed by architects E.C.S. Holmboe and Mr. Pogue of Clarksburg. WYK is most excited to contribute to the Clarksburg legacy of excellence with the renovations to this historic courthouse. WYK is currently replacing the windows with new energy efficient ones that match the existing profiles, materials, and colors in order to comply with historic preservation guidelines. This is Phase 1 of multiple interior and code compliant upgrades to the century old icon in the community. ADA compliant upgrades and a new interior vestibule have also been added to the front entrance of the courthouse.

WYK was initially hired by the Tyler County Commission to provide an overall assembly of the courthouse and adjacent historic jail / sheriff's residence building, now housing the county's 911 and Sheriff's departments.

The commissions first priority was to replace the existing windows and doors with historically accurate, energy efficient ones. This project completed in May of 2018. WYK is currently working on a masonry restoration bid package for the courthouse proper as well as the adjacent jail building.



Project Facts

Size: 15,000 S.F.

Completed: May 2018

www.wykarchitects.com



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Preston County Courthouse Renovation

Kingwood, West Virginia

Located in: Historic District

Addition to a National Register property

The Preston County Commission hired WYK Associates, Inc. to restore the exterior sandstone façade of this Pre-World War II Structure. WYK did extensive research and found the location of the original stone, quarried from Ohio. Given the nature of sandstone, which is very soft and porous, much of the stones around the top had deteriorated due to the failed stone parapet allowing water penetration into the stone.

WYK was involved with this project from beginning to final completion and beyond. All of the parapet stones were replaced as well as 2/3 of the upper stone façade with new stone from the original quarry. The new stone was a very close match to the original. The parapet stones were set with stainless steel pins over a waterproof flashing system. The head joints of the parapet were caulked in lieu of mortar to ensure it's performance through the expansion and contraction of the extreme weather conditions prevalent in Preston County.

The building once cleaned and repointed was coated with a breathable water repellent coating which allows moisture to escape the stone but prevents it from entering, thus reducing the freeze/thaw cycle, which is very detrimental to stone, especially sandstone.



Project Facts

Size: 8,000 S.F.

Completed: 2004

www.wyarchitects.com



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Bridgeport High School Additions

Bridgeport, West Virginia



Modern Facade

Upgrades to local high school

Bridgeport High School is home to more than 800 students. The present building opened in 1963, and since that time it has undergone three major renovations by WYK. These include an ADA accessible elevator installation and two classroom additions, in 1992, 1997 and 2001.

WYK has been a part of their frequent remodeling and technological updating. A Theater Storage Addition afford increased theater use by the public.

The façade and window renovations along with HVAC upgrades increased natural daylight and ventilation in the classrooms. It also improved the aesthetics and energy efficiency of the structure. Most importantly, it created a more comfortable learning environment for its occupants.



Project Facts

Original: 1963

Completed: 2001

www.wykarchitects.com



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Harrison County Courthouse Clarksburg, West Virginia

Contributing Building in Historic District

This series of renovation projects began with the appointment of a second Circuit Judge for Harrison County. A new Courtroom and Circuit Judge's Support Staff offices were created from the former County Commission offices. The Voter Registration Office was relocated to space previously used by the County Health Department.

New offices and meeting room for the County Commission were then created on another floor of the building. All Courthouse functions continued daily operation during these projects.

From these extensive renovations evolved a multi-phase window replacement program for the entire Harrison County Courthouse.

Completed in stages as funding permitted, it is a successful synthesis of enhancing the building's appearance, maintaining its historic integrity, and improving the usability and function of the interior spaces.



Project Facts

Located in Historic District

Completed: 1999-2001

www.wykarchitects.com



Northpointe Business & Industrial Park Shell Building Bruceon Mills, West Virginia

WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING



Multi-Use Shell Space

Growth and Convenience

This highly visible shell building was a project of the Preston County Economic Development Authority through West Virginia's EDA Shell Building Loan Program.

It is located at the Hazelton Exit of Interstate 68. This location in the Northpointe Business and Industrial Park is convenient to the intersections of I-79 and I-68, and within 500 miles of the major population centers of the northeastern United States.

This building is currently occupied by Puris, LLC, a 3D metal printing fabricator. With a 22' eave height, the building is adaptable for many uses. The office portion is masonry clad with two colors of CMU. All utilities are available within the Northpointe Business and Industrial Park.



Project Facts

High Bay: 47,250 s.f.

Office Space: 5,000 s.f.

Total: 52,250 s.f.

Completed: 2002

www.wykarchitects.com



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Frank & Jane Gabor WV Folklife Center

Fairmont State University, Fairmont, West Virginia

Education > Fairmont State University > Frank & Jane Gabor Folklife Center

The Folklife Center - A Success Story

Living history carefully updated

Originally a barn, this historic building is at Fairmont State University's new main campus entrance. This charming stone building has previously been used as apartments and storage.

It is now the home of Fairmont State University's West Virginia Folklife Program and also serves the school as a Visitor's Center.

By removing the third floor and gutting the second floor plan, WYK designed a two story day lit gallery space on the existing second floor. Remedial structural repairs were needed to brace the existing roof structure once the third floor was removed.

The first floor houses offices, classrooms and informal gathering spaces. An elevator, replacement of 72 windows, doors, natural and specialized lighting, sprinkler system and HVAC systems have all been integrated into this structure.

By marrying the historic character of the building with upscale contemporary features and educational elements, the Folklife Center welcomes alumni, students, faculty and the general public to share many public functions.



The façade of the Folklife Center invites visitors and historians alike



The day lit gallery space is the center piece of this unique adaptive re-use project



Updated windows and doors invite the sunlight into the building



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Frank & Jane Gabor WV Folklife Center

Fairmont State University, Fairmont, West Virginia

Education > Fairmont State University > Frank & Jane Gabor Folklife Center



Structural update in progress

Project Facts

Phase I: Completed 2009

Phase II: Completed 2010

Phase III: Completed 2011

Project Links

www.wykarchitects.com

www.fairmontstate.edu

www.pierpont.edu/folklife/



ATA West Virginia

This project won two awards - the **2013 Merit Award for Achievement in Architecture Design** in the categories **Interior** and **Exterior**.

We are thankful of the recognition and like to acknowledge the team effort leading to the project's success.



The Colonial Apartments



**The Frank and Jane Gabor
West Virginia Folklife Center**

1201 Locust Avenue
Fairmont, WV 26554

(304) 367-4403

wvfolklife@fairmontstate.edu
wvfolklife@pierpont.edu



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Robinson Grand Performing Arts Center Restoration / Renovation Clarksburg, West Virginia

Historic property to be brought back to life!

Local theatre to revive downtown

The Robinson Grand Performing Arts Center is comprised of several different layers of classifications, including restoration, rehabilitation, renovations and additions. The 45,000 S.F. project included the restoring of the building's exterior masonry, updating the performance hall to seat over 1,000 guests, adding all new HVAC, finishes, electrical, sound, stage rigging, plumbing, complete roof replacement, concessions, restrooms, stage curtains, lighting, sound systems, dressing rooms, LED lighting, a barrel vaulted ballroom, a multi-purpose educational center, caterer's and preparation kitchens, circular bar, two new elevators, a loading dock and state-of-the-art marquee as well as structural enhancements throughout the building.

The City of Clarksburg purchased the building in April of 2014 and hired WYK in June of 2014 to begin the conceptual design process. WYK worked closely with the WV State Historic Preservation Office and the Owner's tax credit Consultants from the very beginning stages of design. The project was ultimately awarded \$6.5 million in state and federal historic and new market tax credits.





WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Robinson Grand Performing Arts Center Restoration / Renovation

Clarksburg, West Virginia



Original Lobby



Demolished Lobby



Lobby - In Construction



New Lobby



Original Ballroom



New Ballroom

Project Facts

Original Bldg: 1913
Theatre Fire: May 1939
Rebuilt: December 1939
Closed: 2000
Bought by City: 2014
45,000 Square Feet

Project Partners

www.wykarchitects.com

www.aurora-llc.com/

www.studiolighting.com

www.casstruceng.com

www.wrldesign.com

www.zdsdesign.com

www.pcscmservices.com



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Christie-Cutlip Office Complex

Charles Pointe, Harrison County, WV

Commercial > Comvest Limited Inc. > Christie-Cutlip Office Complex



A 21st century office complex design

**Easily accessible from major
highways!**

This office complex is located in the new prestigious Charles Pointe Development directly off the I-79 Technology Corridor.

Their location is highly visible from the Harrison-Marion Airport and the I-279 connector to the airport. The client wanted a distinguished and comfortable modern design that incorporates historic/traditional architectural features.

The welcoming arched entry of the structure is flanked by a distinguished soaring clock tower to give the building presence within its surroundings. The brick incorporates intricately detailed ribbon bands which reflect a common building practice of yesteryear.



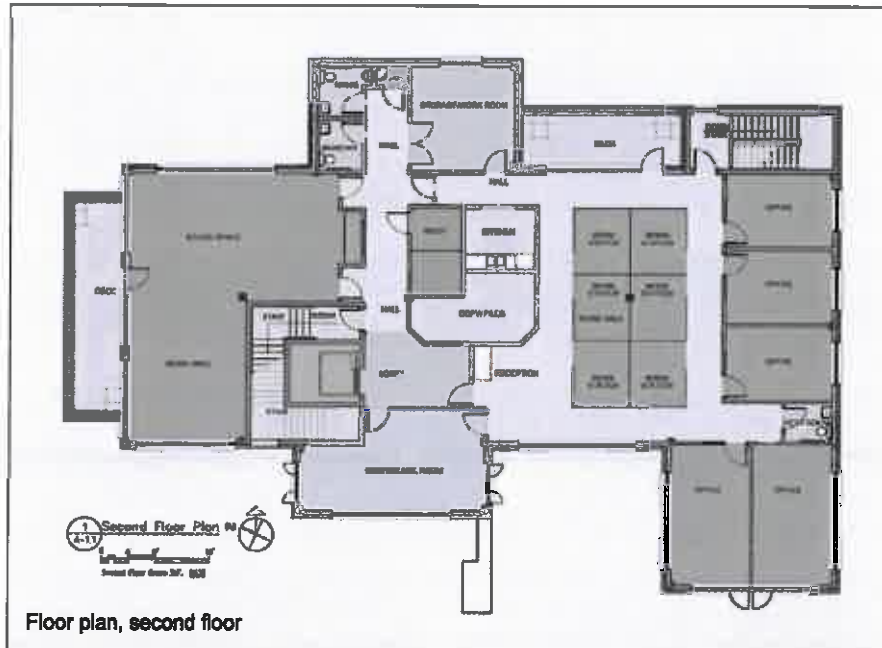


WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Christie-Cutlip Office Complex

Charles Pointe, Harrison County, WV

Commercial > Comvest Limited Inc. > Christie-Cutlip Office Complex



Project Facts

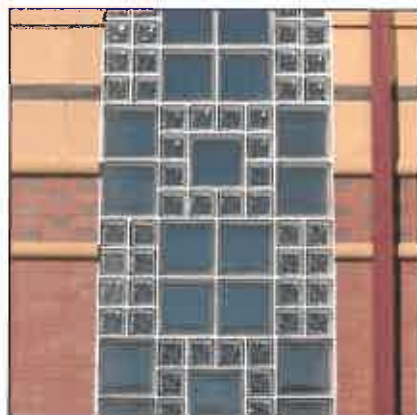
Phase One Completed: 2007

First Floor Build-Out: 2008

Size: 12,000 sq ft

Dark tinted aluminum storefront windows provide views to the majestic surrounding hills and the arriving and departing aircraft.

These energy efficient windows provide contrast to the brick textures while reducing heat gain and glare within the offices. The large overhangs provide protection to the façade from the elements as well as reduce direct heat gain in summer months.

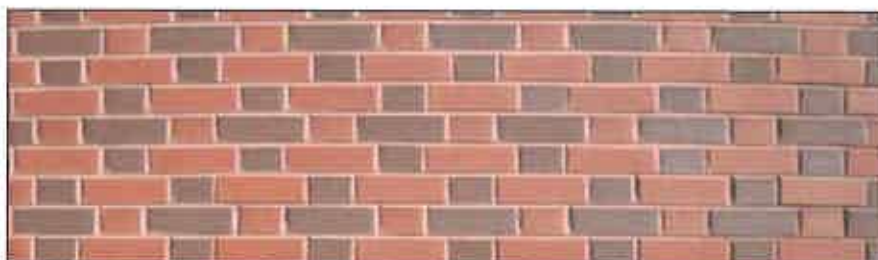


Project Links

www.wykarchitects.com

www.beldenbrick.com

www.marchwestin.com





WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Camp Dawson Building 215 Doors and Windows Renovation
RESUMES



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Team Profiles

James Swiger

www.wykarchitects.com > About WYK > Team



James B. Swiger
AIA, NCARB,
LEED AP BD+C
President/Principal-in-Charge

WYK Associates, Inc.
205 Washington Avenue
Clarksburg, WV 26301

304-624-6326

304-677-3373 Cell

304-623-9858 Fax

www.wykarchitects.com

james@wykarchitects.com

Memberships



Vita

He is a Harrison County native involved with several community and professional organizations. James most recently was elected to the Harrison County Chamber of Commerce Board of Directors. He is an active member of the United Way of Harrison County, Inc., holding several different positions over the years.

James has gained broad experience in both the private and public sectors of the construction / design industry. His completed work reflects a variety of projects with values ranging from thousands of dollars to over \$22 million.

Education

5-Year Bachelor of Architecture, 1996
University of Tennessee, Knoxville, TN
NAAB Accredited University

Architectural Registration

West Virginia [REDACTED]
Ohio [REDACTED]
Pennsylvania [REDACTED]
Virginia [REDACTED]
Maryland [REDACTED]
National Council of Architects [REDACTED]

Honors and Awards

2015 Clarksburg Uptown Business Member of the Year

2015 Campaign Chair - United Way of Harrison County, Inc.

2015 Harrison County Chamber of Commerce Education Committee Chair

2015 "Young Gun" WV Executive Magazine

2013 AIA-WV Merit Award for Achievement in Architecture Design - Unbuilt: Shinnston Community Center, Shinnston, WV

2013 AIA-WV Merit Award for Achievement in Architecture Design; Fairmont State University- Frank and Jane Gabor Folklife Center, Fairmont, WV - Interior and Exterior

Energy Star Certification, Elkins Middle School, Elkins, WV

2010-11 Cambridge Who's Who Honored Member

2009 West Virginia Kiwanis District Governor's Award for "Promoting Membership Growth"

2008 Volunteer of the Year - Harrison County Chamber of Commerce

2008 Selected "Generation Next: 40 Under 40" by the West Virginia State Journal

2008 Strathmore's Who's Who Worldwide Recipient

2008 AIA-WV Merit Award for Achievement in Architecture

West Pike Street Parking Facility in Clarksburg, WV (Co-Design Architect)

Professional Affiliations

American Institute of Architects

AIA - West Virginia

National Council of Architectural Registration Boards

Accredited Professional
U.S. Green Building Council
Building Design + Construction

USGBC-WV Chapter

League of Historic American Theatres

National Trust for Historic Preservation

NFPA - National Fire Protection Agency

WVSHE - Associate Member of West Virginia Society for Healthcare Engineering

Affiliate Member of Builders Supply Association of West Virginia

Civic Affiliations

Health Access - Board of Directors

Clarksburg Uptown - Vice President / Board of Directors

Salem International University- Advisory Committee to the School of Business

Harrison County Chamber of Commerce - Board of Directors (2013-15)

United Way of Harrison County, Inc.; Board of Directors (2009-2016) - Executive Committee "Stonewall Leadership Contributor"; 2015 Campaign Chair

Kiwanis Club of Clarksburg 2008/2009 President

Kiwanis Division 3
2009/2010 Lieutenant Governor

Salem International University - Auxiliary

Salem Area Chamber of Commerce - Past Board Member

West Virginia Kiwanis District - District 3 - Past Lieutenant Governor

Harrison County Chamber of Commerce - Education Committee Chair

Salem Elementary School Nature/Fitness Trail - Project Manager



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Team Profiles

Stephen Kelley

www.wykarhitects.com > About WYK > Team



Stephen M. Kelley
Associate AIA
Senior Project Manager

WYK Associates, Inc.
205 Washington Avenue
Clarksburg, WV 26301

304-624-6326

304-623-9858 Fax

www.wykarhitects.com

stephen@wykarhitects.com

Associated Memberships



Vita

While in college, Stephen worked two years for a construction company that focused mainly on roofing and masonry work of historic homes and buildings in the Philadelphia area. After graduation he took that experience and applied it to several projects at another local architecture firm, all the while completing his profession's required Intern Development Program. He is currently pursuing his professional license.

Stephen has gained broad experience in both the private and public sectors of the construction/design industry. He has been either the Project Designer or Project Manager in a range of projects totaling over \$22 million in value.

Education

5-Year Bachelor of Architecture, 2000
Philadelphia University
NAAB Accredited University

Professional Affiliations

American Institute of Architects (AIA),
National Chapter, Associate Member

American Institute of Architects (AIA),
West Virginia Chapter, Associate
Member

Civic Affiliations

Salem Area Chamber of Commerce -
Past Board Member

Harrison County Development
Authority - Past Board Member

Fort New Salem Foundation -
Current Board Member

Sperry-Davis VFW Post 9151
Quartermaster 2008 - Present

Dept. of WV - District 3
Quartermaster (2015/2016)

Sigma Mu Fraternity Alumni,
Mu Pi Chapter

United Way of Harrison County, Inc.,
Stonewall Leadership Contributor



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Team Profiles

Canon Fancher

www.wykarchitects.com > About WYK > Team



Canon T. Fancher
Associate AIA
LEED Green Associate
Designer / BIM Coordinator

WYK Associates, Inc.
205 Washington Avenue
Clarksburg, WV 26301

304-624-6326

304-623-9858 Fax

www.wykarchitects.com

canon@wykarchitects.com

Associate Memberships



Vita

Canon began his career at WYK Associates, Inc. in 2016. His background includes a Bachelor's of Science in Architecture with a minor in general business from Fairmont State University.

Currently pursuing a Masters in Architecture from Fairmont State, Canon is equipped to aid in all areas of a project, from design through completion, including schematic design, construction documents and specifications.

Having grown up in Fairmont, WV, Canon understands the needs and desires of small communities, and has a desire to infuse modern, contextually sensitive, and sustainable designs into the projects he takes on.

Education

Bachelor of Science
in Architecture with a
Minor in General Business, 2013
Fairmont State University

Professional Affiliations

American Institute of Architects (AIA), National Chapter,
Associate Member

American Institute of Architects (AIA), West Virginia Chapter,
Associate Member

National Council of Architectural Registration Boards
(NCARB)

USGBC - LEED Green Associate

Volunteer Experience & Affiliations

United Way "Day of Action" - Annual Volunteer



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Camp Dawson Building 215 Doors and Windows Renovation

**WYK's REPEAT CLIENTELE
REFERENCES**



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

WYK Repeat Clientele

WYK Associates, Inc.

Amos Carvelli Funeral Home
ARC of Harrison County
Barbour County Board of Education
Barbour County Commission
Citizens' National Bank of Elkins
City Neon
City of Bridgeport
City of Clarksburg
City of Salem
Corhart Refractories
Daisy Development
Diamond Development
Dominion Exploration and Production
Fairmont State University
Fellowship Bible Church
Greathouse Funeral Home
Harrison County Board of Education
Harrison County Bank
Harrison County Commission
Harrison County Courthouse
Harrison County Senior Citizens
Harrison County YMCA
Health Access
Kappa Sigma Pi
Lewis County Board of Education
Louis A. Johnson V.A. Medical Center - Clarksburg
MVB Bank
North Central West Virginia Airport
Pocahontas County Commission
Quiet Dell United Methodist Church
Stockmeier Urethanes
Arnett Carbis Toothman, LLP (formerly Toothman & Rice)
Town of Addison (Webster Springs)
United Hospital Center
United Summit Center
Vienna Public Library
Webster County EDA
West Union Bank
World Vision



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

References

WYK Associates, Inc.

Dr. C. Eric Kirkland, Ph. D, PMP

Executive Vice-President
Salem International University
223 West Main Street
Salem, WV 26426
(304) 782-5011

Dr. Judy P. Byers, Director of Folklife Center

Falmont State University
1201 Locust Avenue
Fairmont, WV 26554
(304) 367-4861

Martin Howe, City Manager

City of Clarksburg
222 W. Main Street
Clarksburg, WV 26301
(304) 624-1677

Geoff Marshall

Vice-President of Support Services
United Hospital Center
327 Medical Park Drive
Bridgeport, WV 26330
(681) 342-1220

Reta Griffith, GM - Elkins Region

Frontier Communications
(Former, Pocahontas County Commission)
902 3rd Avenue
Marlinton, WV 24954
(304) 799-3994

Steven Haning

Diamond Development, LLC
209 West Pike Street
Clarksburg, WV 26301
(304) 622-1562

Ben Propst

Barbour County Coordinator
8 North Main Street
Philippi, WV 26416
(304) 457-4339

Dr. Jeffrey Browning, DDS

Total Dental
1219 Johnson Avenue Suite 201
Bridgeport, WV 26330
(304)842-7591

Carrie L. Wallace

County Administrator
Upshur County Commission
91 West Main Street Suite 101
Buckhannon, WV 26201
(304) 472-0535

Dr. Mark Manchin, Superintendent

Harrison County Schools
445 West Main Street
Clarksburg, WV 26330
(304) 642-3300

Dr. Robin Lewis, Superintendent

Lewis County Schools
239 Court Street
Weston, WV 26452
(304) 269-8333

Neil Quinn

Director of Coordinator Services
Harrison County Schools
445 West Main Street
Clarksburg, WV 26301
(304) 326-7300

James A. Harris

(Former, County Administrator of Harrison County)
Executive Director Health Access, Inc.
489 Washington Avenue
Clarksburg, WV 26301
(304) 622-2708

Gary W. Nickerson

Stieptoe & Johnson, PLLC
400 White Oaks Blvd.
Bridgeport, WV 26330
(304) 933-8163

Mark Bonamico

Bonamico Construction
424 Lawman Avenue
Bridgeport, WV 26330
(304) 848-2372



WYK ASSOCIATES, INC.
ARCHITECTURE • PLANNING

Camp Dawson Building 215 Doors and Windows Renovation
TESTIMONIALS



Webster County Economic Development Authority

139 Baker Street • Webster Springs, WV 26288 • Phone: (304) 847-2145
Email: wcd@WebsterWV.com • Website: www.WebsterWV.com

February 8, 2016

Mr. James Swiger, President and Principal-In-Charge
WYK Associates, Inc.
205 Washington Avenue
Clarksburg, WV 26301

To Whom It May Concern:

It is my pleasure to recommend WYK Associates, Inc. for your next project. I have had the privilege of working with them on a variety of projects over the last decade. The Information Manufacturing Corporation (I.M.C.) Building in Cowen at our Industrial Park utilizes a geothermal heating and cooling system. The I.M. C Building is a 17,000 S.F. structure with an abundance of daylight in the front office area and houses a spacious open structure work space. This project won a Merit Award in Architecture from the WV Chapter of the American Institute of Architects (WVAIA). The 21,000 S.F. Webster County multi-tenant building was built following completion of the I.M.C. in the same development. The multi-tenant building was designed to accommodate a variety of manufacturing spaces and was uniquely designed to be divided or used as a whole.

Recently we have worked with WYK for the interior renovations to our railroad depot building in Webster Springs and R.V. Park adjacent to the depot. This project is part of a master plan to convert this area into a small commercial/recreation area and possibly a trail head for a local trail system in the near future.

WYK has always been diligent in answering any questions or concerns we might have had. In working with WYK on the depot they worked very hard at designing it to meet our very tight budget constraints. The project was funded by a matching grant and there were no additional monies above and beyond the grant. WYK worked with us to give us the most "bang for the buck" to prepare the depot for its future use as a hub for the adjacent facilities.

We were pleased to work with WYK on these projects and we look forward to working with them again in the future. Please do not hesitate to contact me for additional information or questions.

Sincerely,

A handwritten signature in cursive script that reads "Geary Weir".

Geary Weir
Executive Director



February 8, 2012

To Whom It May Concern,

The City of Shinnston has worked with WYK Associates, Inc., on a variety of projects and has always been impressed by their level of skill, professionalism and commitment to quality. The staff exhibits an expertise in their field and is attentive and attuned to the community they are working in.

Current projects that WYK Associates, Inc., are assisting the City of Shinnston with include the design and construction of the Shinnston Community Building. This \$5 million building is located at the entrance to the City's historic downtown district and WYK have excelled at designing a building sensitive to its location and history, yet able to carry the City into the twenty first century. From initial stakeholder meetings to design presentations, the team at WYK listened to the community's needs and responded accordingly.

The City of Shinnston is also utilizing the planning and design aspect of WYK Associates, Inc., on the former G.C Murphy building project. This project is a detailed feasibility study to assist the City in deciding whether to purchase the hundred year old property. The WYK team has researched the current condition, reviewed code requirements with regard to future development and developed a plan for the highest and best use of the building.

In 2009, WYK Associates Inc., designed and managed the renovation of the City of Shinnston Museum. The Museum now has excellent display space, coupled with galleries for exhibits, and a spacious meeting area. WYK's ability to design space to serve multiple purposes has meant that the Museum is used for government meetings and receptions as well as traditional preservation uses.

The City of Shinnston has been very pleased to partner with WYK Associates, Inc., on these and other projects. From architects to administrative support personnel, the firm exhibits a high commitment to quality and customer satisfaction.

Yours truly,

Emma Clarke
Finance Officer

UPSHUR COUNTY COMMISSION
Upshur County Administrative Annex
91 West Main Street, Suite 101 • Buckhannon, West Virginia 26201

Telephone: (304) 472-0535
Telecopier: (304) 478-2802

TDD Numbers
Business: 472-9550
Emergency: 911

March 10, 2017

WYK Associates, Inc.
205 Washington Avenue
Clarksburg, WV 26301

Re: Upshur County Courthouse Roof and Chimney Projects

To Whom It May Concern:

We recently had the pleasure of working with WYK Associates, Inc. on the roof and chimney restoration for the Upshur County Courthouse in Buckhannon, WV. WYK was instrumental in coordinating with West Virginia's State Historic Preservation Office (SHPO) to ensure the new designs were compatible with the historic character of the building.

For the roof, new metal shingles and flashing replaced existing materials surrounding the bell tower dome and at the front gable. The remaining shingles on the main roof were cleaned and coated with a fibered aluminum coating. For the two chimneys, the existing brick was dismantled and rebuilt from the roof up. Both chimneys were restored to their existing height using similar materials and topped with new stainless steel caps.

WYK brought their experience, knowledge, and professionalism to both projects as they expertly developed the new design, created the construction documents, facilitated the bidding process, and administered the construction contract. WYK's attentiveness and responsiveness contributed to both projects being successfully completed on time and within budget.

The Upshur County Commission is fortunate to have worked with a competent architect such as WYK Associates and looks forward to working with them again.

Sincerely,



Carrie L. Wallace

Upshur County Administrator

An Equal Opportunity Employer



CITY OF CLARKSBURG

WEST VIRGINIA

OFFICE OF
CITY MANAGER

November 7, 2016

James Swiger, President and Principal-In-Charge
WYK Associates, Inc.
205 Washington Ave.
Clarksburg, WV 26301

Re: Letter of Appreciation

Dear James:

It is with great pleasure that I am writing this letter of recommendation and appreciation for James Swiger and the entire team at WYK Associates, Inc. I have thoroughly enjoyed working with Mr. Swiger and his staff. James and his team are courteous and professional and have been dedicated to even the smallest of details for each project they have completed for the City of Clarksburg. Additionally, they have ensured the projects were always on time.

Over the years, James and the staff at WYK Associates, Inc. have completed multiple projects for the City of Clarksburg including a Police Sub-Station in Laurel Lanes, three (3) Fire Stations in Clarksburg which include the Central Fire Station in downtown, and two (2) sub-stations; the East End and North View Stations, as well as designing the Jackson Square Parking Facility. Jackson Square is used for downtown parking with an outdoor venue utilized for outside events. Everything from farmers' markets, wedding receptions, holiday events and festivals like the West Virginia Italian Heritage Festival's Pasta Cook-Off. I am proud to share that WYK was awarded the AIA West Virginia Merit Award for Achievement in Architecture for this project.

I personally look forward to working with WYK Associates, Inc. again and would highly recommend them to other local governments for use on their projects.

Sincerely,


Martin Howe, ICMA-CM
City Manager



1219 Johnson Avenue, Suite 201
Bridgeport, WV 26330

304-842-7591

To whom it may concern:

It is with great pleasure that I am writing this letter of recommendation for James Swiger and the entire WYK team.

When I was starting my building project, I asked several people for recommendations. I spoke with contractors, businessmen, and people who had been through construction projects. Overwhelmingly, the one name that was mentioned was James Swiger.

Every aspect of the project that James was involved with was done with great care and excellence, from the initial design of the building, to coordinating all of the work, and even now that the building is complete. James was and is available to answer my questions and to help in any way that I ask. I honestly cannot remember a single incident that James or a WYK team member was not available. I feel that his knowledge of and rapport with the engineers, contractors, and inspectors was a tremendous asset to the project. His attention to detail would amaze me. It is obvious that he takes great pride in his work. His professionalism and level of commitment is beyond what would be expected. I would visit my construction site every evening after work and on the weekends, and often times James would show up.

Finally, as the saying goes, the proof is in the pudding. The finished product is a thing of beauty. My patients are always commenting about the building. My building is the perfect space for my dental practice as well as the other tenants.

Please feel free to contact me if I can be of further assistance.

Sincerely,

Jeffrey W Browning, DDS



400 White Oaks Boulevard
Bridgeport, WV 26330
(304) 933-8000 (304) 933-8183 Fax
www.step-toe-johnson.com

Writer's Contact Information
(304) 933-8163
Gary.Nickerson@step-toe-johnson.com

March 10, 2016

To Whom It May Concern:

I am presently the managing partner of the Bridgeport, West Virginia, office of Steptoe & Johnson PLLC, a national law firm of over 300 lawyers in six states. S&J has its roots in Harrison County, West Virginia, where it was formed in 1913 in Clarksburg. Our firm maintained its primary office in downtown Clarksburg for almost 100 years.

Recognizing that the facility in Clarksburg could no longer meet the needs of a growing national law firm, in 2008, we made the decision to build a new home office, strategically located in Bridgeport, West Virginia, along the I-79 Corridor. We retained SKB Architects, a firm known worldwide for the design of law firm buildings. Because SKB was not local to this area, both SKB and our firm recognized the critical need to have a local architectural firm be actively involved in the design and construction of the 80000 square foot state-of-the-art office building. Without hesitation, we recommended WYK Associates, Inc. to SKB, having known the architects of this firm and the quality of their work for several decades.

Specifically, from day one, WYK performed oversight of the project, serving as an important liaison between SKB, the S&J's building committee and the construction firm. Initially, WYK Associates, Inc. provided a peer review of SKB's design and construction documents prior to the documents being released to contractors for bidding. With SKB and our firm's building committee, WYK was actively involved in the contractor interview and selection process for the \$16 million building, designed to LEED standards. The assistance of James Swiger of WYK was of critical importance to S&J's selection of a contractor and that selection proved to be outstanding. Moreover, WYK attended all construction meetings with SKB, the firm's executive director, the contractor and sub-contractors throughout the course of the construction period. WYK also served as the "eyes and ears" for SKB, making site visits and reporting back to SKB-- on the "off" weeks that SKB was not present at the site-- as a means of quality control as well as verifying construction conditions for SKB. WYK was active in the job site meetings, offering input and solutions to any construction related issues that arose throughout the course of the construction process. In the end, the project was a resounding success for our firm and we moved into our beautiful, state-of-the-art facility, in August, 2010.

From S&J's standpoint, WYK provided our firm's "safety net" and "comfort zone" throughout the entire process, being a longstanding and respected firm of architects who we have known and trusted for decades. Despite our large size, we had never built our own building, and had leased in all office locations throughout our century of existence. James

March 10, 2016

Page two

Swiger and WYK Associates, Inc. provided a much needed comfort level to our lawyers as well as a level of service and oversight that was of critical importance to the successful completion of the project, on time and on budget. As the office managing member, and as an active member of the S&J building committee, I cannot imagine our law firm completing this beautiful facility without WYK in our corner. Should you have any questions, please feel free to call me.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Gary W. Nickerson". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Gary W. Nickerson

GWN
7133013.1



February 5, 2016

To whom it may concern:

I am very pleased to write this letter on behalf of WYK Associates, Inc. of Clarksburg. Our century old school building was in desperate need of additional classroom and office space. We were faced with a sudden increase in enrollment for the upcoming school year for the Pre-Kindergarten class. The Wheeling-Charleston Diocese asked me to contact WYK to explore solutions to utilize the most space within our tight budget and timeframe. The Diocese spoke very highly of WYK as the firm had recently completed a new parish center for our associated church and they also performed other renovations to our school as well as our neighboring Notre Dame High School.

James Swiger and his staff diligently studied our building, exploring every option of gaining Pre-Kindergarten classroom space. Another challenge of the project was the requirement of the Pre-K to be located on the main floor for direct exiting requirements. The ultimate solution was to move the principal's office to the center of the school, utilizing the back of the oversized existing auditorium, under what was once a balcony. This created four new private offices for our administration in addition to a much needed conference room. The old office space was removed, thus expanding the adjacent classroom into that area. This kept the Pre-K on the main floor, made our offices more centrally located and increased visibility and security to all three entrances to the main floor level. They kept insisting they wanted to solve as many design issues within the school as they could while doing this renovation. They did just that!

WYK's staff was very professional, experienced, thorough and timely. They produced a wonderful design that fit within our budget and allowed for minimal disruption to the school. They worked closely with the contractor, which assisted him in completing the work in our shortened summer vacation. It is without reservation that I highly recommend WYK Associates, Inc. for your project. I can now see why the Diocese asked me to contact WYK to execute this work.

Sincerely,

A handwritten signature in blue ink that reads "Nicole A. Folio". The signature is written in a cursive, flowing style.

Nicole A. Folio, M. Ed.
Principal



LEWIS COUNTY SCHOOLS

239 Court Avenue
Weston, West Virginia 26452
Telephone (304) 269-8300
Fax (304) 269-8305

Superintendent
Dr. Joseph L. Mace

February 4, 2016

Board of Education
Paul Derico, President
Debbie Clem
Sylvia McNeish
Robert Mitchell
Michael Monachello

Mr. James Swiger
President/Principal-In-Charge
WYK Associates, Inc.
205 Washington Avenue
Clarksburg, WV 26301

To Whom it May Concern:

I am writing this letter on behalf of WYK Associates, Inc. and it is my pleasure to recommend Mr. James Swiger and the WYK Associates, Inc. team.

For many years I have worked with the WYK team on multiple projects for Lewis County Schools including the construction of Peterson Central Elementary School and Outdoor Classroom; Roanoke Elementary School; Lewis County High School Bleachers; Lewis County High School Concession Stand; Robert Bland Field House Addition; and security upgrades for the Lewis County Board of Education. Lewis County Schools have greatly benefited from the skills and expertise of WYK Associates, Inc.

James and the team at WYK offer professionalism at its best and I have enjoyed working with them over the years. WYK has always offered sound architectural options while being conscientious of financial constraints. The team at WYK has always been readily available for questions or concerns and has always given Lewis County Schools superior service in a timely manner. Lewis County Schools would welcome the opportunity to work with WYK Associates, Inc. on future projects, and I would strongly recommend them to other School Boards and organizations.

Please do not hesitate to contact me for further information or questions.

Sincerely,

Dr. Joseph Mace, Superintendent
Lewis County Board of Education



DR. MARK A. MANCHIN
Superintendent

HARRISON COUNTY SCHOOLS

408 E. B. SAUNDERS WAY
POST OFFICE BOX 1370
CLARKSBURG, WEST VIRGINIA 26302-1370
(304) 326-7300
FAX (304) 624-3361

BOARD OF EDUCATION
DOUGLAS K. HOGUE, *President*
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MICHAEL DAUGHERTY
GARY M. HAMRICK
KRISTIN MESSENGER

August 18, 2015

Mr. James Swiger
President and Principal-In-Charge
WYK Associates, Inc.
205 Washington Avenue
Clarksburg, WV 26301

To Whom It May Concern:

It is my pleasure to write this letter on behalf of WYK Associates, Inc. and recommend Mr. James Swiger and the WYK Associates, Inc. team.

For over 20 years I have worked with WYK team on numerous projects for Harrison County Schools and they have proven to be a valuable asset to the school district. We have greatly benefitted from the expertise and architectural skill of WYK Associates. James and his team are true professionals and bring important architectural knowledge and outstanding management skills to their projects. James and his team are active supporters of Harrison County and show leadership in our community.

James and the team at WYK have always been conscientious of financial constraints and have always delivered superior service in a timely manner for Harrison County Schools. Harrison County Schools would not hesitate to work with WYK Associates on future projects, and I would recommend them to other organizations without reservation.

Please do not hesitate to contact me for further information or questions.

Sincerely,

A handwritten signature in blue ink that reads "Neil Quinn".

Neil Quinn, Director
Harrison County Schools



HARRISON COUNTY YMCA
Lowndes Hill Park
P.O. Box 688
Clarksburg, WV 26302-0688
304-623-3303

August 14, 2015

To whom it may concern:

WYK Associates serve their clients with thoughtful planning; creative design; and credible engineering. Their professional skill is underscored by impeccable character and generosity to their community.

Commending WYK Associates to prospective clients comes from personal experience and observation of projects completed for others. Their talent and high standards will serve you well.

Sincerely,

MX

D. Max Francis
Interim Executive Director

August 13, 2015

Mr. James Swiger
President and Principal-In-Charge
WYK Associates, Inc.
205 Washington Avenue
Clarksburg, WV 26301

Dear James,

I would like to take this opportunity to express our satisfaction with Premier Bank's Flatwoods Branch. I was the Executive Vice President of the Bank of Gassaway when the branch was constructed and all of us at the Bank of Gassaway were well pleased with your design and project management of the branch.

The branch stands out from the other businesses in the area and we regularly are complimented on its appearance. The branch is very functional and it serves our customers well.

Thank you for your excellent work on the project.

Jim McQuain
Senior Vice President
304-364-5138 ext 1701
jimmy.mcquain@premierbankinc.com



July 16, 2015

Mr. James B. Swiger
President and Principal-In-Charge
WYK Associates, Inc.
205 Washington Avenue
Clarksburg, WV 26301

Dear James,

Please consider this letter my recommendation of you and the staff at WYK Associates based on the projects completed for United Hospital Center. UHC was pleased to work with WYK on a variety of projects at our hospital facilities and we were impressed with your level of skill, professionalism, and commitment to quality. The staff at WYK exhibits a high-level of expertise in their field and was attentive to the needs of the hospital and our objectives.

United Hospital Center hired WYK Associates, Inc. to redesign two existing physician office suites in our multi-tenant facility and the jobs included a complete demolition of the existing offices. In addition to the multi-tenant building, WYK also renovated United Hospital Center's Cardiac Rehabilitation Center, Physical Therapy Suite, and Sleep Center.

I am confident that the work completed by WYK Associates, Inc. at United Hospital Center will be instrumental in better serving our patients and community and we are pleased with the results. I would be happy to recommend WYK and express my pleasure in working with the firm on the various projects at United Hospital Center. I would also welcome the opportunity to work with WYK Associates, Inc. again in the future.

Sincerely,


Geoff Marshall
VP Support Services

BOB TRICKETT

Cadillac Buick GMC Inc.

GMC



P.O. Box 609, Route 50, East • CLARKSBURG, WEST VIRGINIA 26301 • (304) 624-6584

February 5, 2016

Mr. James Swiger
President and Principal-In-Charge
WYK Associates, Inc.
205 Washington Avenue
Clarksburg, WV 26301

To whom it may concern:

It is with great pleasure that I am writing this letter of recommendation for James Swiger and the entire WYK Associates, Inc. team.

WYK Associates, Inc, renovated the Bob Trickett Cadillac Buick GMC dealership located on old Bridgeport Hill. Throughout the entire process, WYK was available any time to answer any questions or concerns I had. WYK was able to complete our project on time and adhere to our budget. WYK had an excellent rapport with the project engineers, contractors and inspectors. Our newly renovated building is easily the most attractive building on Old Bridgeport Hill now.

James and the team at WYK are professional and courteous. I would not hesitate to recommend WYK Associates, Inc. to other car dealerships or businesses for their architectural services.

Please contact me for further information or questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Bob Trickett", written over a large, stylized outline of a signature.

Mr. Robert W. Trickett, Owner
Bob Trickett Cadillac Buick GMC

James B. Swiger, AIA, NCARB, LEED AP

President/Principal

WYK Associates, Inc.

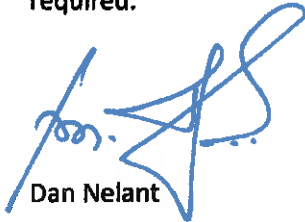
205 Washington Avenue

Clarksburg, WV 26301

Salem International University has benefited from the expertise, professionalism and friendship of Mr. James Swiger for a number of years. WYK and Mr. Swiger, specifically, have aided the University in planning and execution of renovations. He has helped identify regulations and options as well. He is always mindful of financial constraints and deadlines while delivering quality work products.

He has worked with the community of Salem on a number of efforts sometime as a partner with the University, the Chamber of Commerce and others. Salem International University is pleased to recommend WYK and James Swiger for consideration for any architectural/engineering project that is under consideration. He and his team take pride in their work, and all are conscientious and professional. That reflects on his leadership.

As loyal supporters of the University and the Salem Community, Mr. Swiger and his team are community advocates that we treasure. We would be more than pleased to be contacted if further information is required.



Dan Nelant

President

Salem International University



Keith Bullion

Associate Director of Campus Operations

Salem International University



Health Access, Inc.

489 Washington Avenue • Clarksburg, West Virginia 26301
Phone 304-622-2708 • Fax 304-623-9302 • E-mail healthac@marrr.com • Web www.healthaccessinc.org

July 10, 2015

James B. Swiger, AIA, NCARB, LEED AP
President / Principal
WYK Associates, Inc.
205 Washington Avenue
Clarksburg, WV 26301

RE: Letter of Recommendation

Dear Mr. Swiger:

Health Access, Incorporated first hired WYK Associates, Inc. in 2010 to design, plan and manage a project to completely renovate the medical clinic located at 489 Washington Avenue in Clarksburg, West Virginia. The project had a total cost of over \$350,000.00 and a very tight time frame of ninety days from start to finish. Another very challenging aspect to our project was the need to keep our Pharmacy operational to fill prescriptions during the entire ninety days of construction. From the outset, WYK Associates exhibited great attention to the details of our operation and our specific space and functionality needs within this medical facility and this was an outstanding feature of our relationship with the company. We found your willingness to make changes in the design phase as required by our budget limitations so helpful in bringing forward the very best design that our agency could afford.

Throughout this entire project, your "hands on" approach in managing the project made this experience very rewarding for our agency Board of Directors, Staff and ultimately for our many patients. The contractors that WYK Associates invited to bid on the project were all top of the line in our area and I'm confident that any one of them would have done excellent work, however we were extremely satisfied with the successful bidder; Elkview Builders, Inc.

In addition to the major renovation project in 2010, Health Access, Inc. once again engaged the services of WYK Associates, Inc. for a smaller project in 2014. That project involved renovation of a space to install a small employee restroom within the clinical spaces and also the modification of five exam room doors to install sound seals that afford privacy and confidentiality of patient-provider discussions in those areas. Again we were delighted with the process in working with WYK Associates in this project which was completed in a timely manner, within budget and without disruption to the operation of the clinic which remained open during the entire project.

James B. Swiger

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Please feel free to use Health Access, Incorporated as a reference to any potential clients seeking Architectural, Planning-Design or Project Management services. We can certainly recommend WYK Associates, Incorporated without reservation as we are a very satisfied customer. Thank you again for your efforts to make this beautiful new home for the free clinic and the hundreds of low income uninsured patients we are privileged to serve.

Sincerely,


James A. Harris, Executive Director

March 10, 2011

Mr. James B. Swiger, AIA
President / Principal-In-Charge
WYK Associates, Inc.
205 Washington Avenue
Clarksburg, WV 26301

Dear James:

This letter is in appreciation of all the work WYK Associates has provided to the Pocahontas County Commission and myself over the last year. I have thoroughly enjoyed working with your company and have appreciated the professionalism and dedication you have given our projects.

Due to the historic nature of the Pocahontas County Courthouse I knew there would be surprises in replacing the roof and installing an elevator. WYK was very creative in overcoming these challenges and researching alternatives that would fit within the budget of funds we had to use for this project. I have also enjoyed the consistent and timely communication you provided while I was managing the project for the County Commission. You never failed to respond to a request, and even provided direction when we were at a loss as to how to proceed.

I would highly recommend your company for other projects with local governments or in the private sector.

Thank you again for all your assistance.

Reta Griffith

Sincerely,
Reta Griffith
Former Commissioner, Pocahontas County (1998-2010)
RR 1 Box 122A
Marlinton, WV 24954
304-799-4523
retagriffith@frontiernet.net



131 WEST MAIN ST. • BRIDGEPORT, WEST VIRGINIA 26330-6310
Phone: (304) 842-8251 • Fax: (304) 842-8254 • www.bridgeportwv.com
CHUCK FEATHERS • BRIDGEPORT FIRE DEPARTMENT
Chief

September 20, 2010

Mr. James B. Swiger
WYK Associates, Inc.
205 Washington Avenue
Clarksburg, WV 26301

Dear Mr. Swiger,

It has been almost a year now since we moved into our new Public Safety Substation and I wanted to take a moment to thank you for all you did in insuring the success of our building. It is more than we expected when we first started this project. Your detail to our requests as we started this project is what has made it such a workable project. You took our words on what we wanted and turned them into a state of the art public safety building that is not just pleasing to the eye but very functional.

Throughout the project as problems rose you were quick to find answers that worked for our needs and decisions evolved around our needs instead of what worked best for others.

Thank you again for all the great work you did for us and the building stands as a tribute to you and your firm for a job well done. If I can be of assistance to you in the future just let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "C. A. Feathers", written in a cursive style.

Charles A. Feathers, Chief

Bridgeport Fire Department

TOWN OF GASSAWAY

RICHARD M. ROACH, MAYOR

CHERRI WILSON-GERWIG, RECORDER/CLERK

RICK A. BURROWS, SR. CHIEF OF POLICE

COMMON COUNCIL

JIM MALICK

FRANCES CLAYTOR

JIM CRINER

LYNN JEFFRIES

EDNA WILSON

Jordan Garland
205 Washington Avenue
Clarksburg, West Virginia 26301

I am writing to recommend the services of WYK Architects'. WYK did an outstanding job on the restoration of the Gassaway Depot. Their knowledge and attention to detail made the restoration of the Gassaway Depot a success. I feel confident in recommending WYK Architect services. Their work was not only thorough but they were also easy to work with, and willing to take the time to discuss any concerns and responses to any questions.

If you have any further questions please feel free to contact me.

Regards,



Richard M. Roach, Mayor

416 ELK STREET, P.O. Box 147
GASSAWAY, WV 26624
304-364-5111
304-364-4003 FAX
THETOWNOFGASSAWAY@FRONTIER.COM