



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 27 - Miscellaneous

Proc Folder: 582255

Doc Description: TREE AND SHRUB PLANTING SERVICES Open End Contract

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2019-06-06	2019-06-18 13:30:00	CRFQ 0313 DEP1900000029	1

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

RECEIVED  
 2019 JUN 17 AM 9:29  
 WV PURCHASING  
 DIVISION

**VENDOR**

Vendor Name, Address and Telephone Number:

WILLIAMS FORESTRY & ASSOCIATES, LLC  
 P O Box 1543  
 CALHOUN, GA 30703  
 (706) 629-0353

**FOR INFORMATION CONTACT THE BUYER**

Brittany E Ingraham  
 (304) 558-2157  
 brittany.e.ingraham@wv.gov

Signature X

*Rich Weller*

FEIN # 58-2267884

DATE

6-15-19

All offers subject to all terms and conditions contained in this solicitation.

**ADDITIONAL INFORMATION:**

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Department of Environmental Protection/Office of Special Reclamation to establish a contract for tree and shrub planting services on coal mining bond forfeiture sites, per the bid requirements, specifications, terms and conditions attached to this solicitation.

Coal producing counties in which these sites would be located are: Putnam, Clay, Greenbrier, Summers, Raleigh, McDowell, Logan, Lincoln, Cabell, Barbour, Braxton, Brooke, Doddridge, Gilmer, Grant, Hancock, Harrison, Lewis, Marion, Marshall, Monongalia, Ohio, Kanawha, Nicholas, Fayette, Mercer, Wyoming, Mingo, Boone, Wayne, Mason, Pendleton, Pleasants, Pocahontas, Preston, Randolph, Ritchie, Taylor, Tucker, Tyler, Upshur, Webster, Wetzel, Wood.

INVOICE TO		SHIP TO	
ENVIRONMENTAL PROTECTION OFFICE OF SPECIAL RECLAMATION 1159 NICK RAHALL GREENWAY		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
FAYETTEVILLE	WV25840	No City	WV 99999
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	WINTERBERRY	1000.00000	EA	0.68	\$680.00

Comm Code	Manufacturer	Specification	Model #
77111603			

**Extended Description :**

Vendor must have the ability to supply all specified equipment, labor, and materials for the installation.

The Pricing Page contains a list of the Contract Items and estimated purchase volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

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FAYETTEVILLE	WV25840	No City	WV 99999
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	WASHINGTON HAWTHORNE	1000.00000	EA	\$1.47	\$1,470.00

Comm Code	Manufacturer	Specification	Model #
77111603			

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FAYETTEVILLE	WV25840	No City	WV 99999
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	BLACK ALDER	1000.00000	EA	0.50	\$500.00

Comm Code	Manufacturer	Specification	Model #
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FAYETTEVILLE	WV25840	No City	WV 99999
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	CRAB APPLE	1000.00000	EA	\$1.45	\$1,450.00

Comm Code	Manufacturer	Specification	Model #
77111603			

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FAYETTEVILLE	WV25840	No City	WV 99999
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	SIBERIAN CRABAPPLE	1000.00000	EA	1.35	\$1,350.00

Comm Code	Manufacturer	Specification	Model #
77111603			

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ENVIRONMENTAL PROTECTION OFFICE OF SPECIAL RECLAMATION 1159 NICK RAHALL GREENWAY FAYETTEVILLE WV25840 US		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	AMERICAN HAZELNUT	1000.00000	EA	1.45	\$1,450.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	RED-OSIER DOGWOOD	1000.00000	EA	\$1.45	\$1,450.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	CHINESE CHESTNUT	1000.00000	EA	0.50	\$500.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	STAGHORN SUMAC	1000.00000	EA	1.45	\$1,450.00

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	AMERICAN CRANBERRY BUSH	1000.00000	EA	1.55	\$1,550.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	SAWTOOTH OAK	1000.00000	EA	1.29	\$1,290.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	SCOTCH PINE	1000.00000	EA	\$1.19	\$1,190.00

Comm Code	Manufacturer	Specification	Model #
77111603			

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FAYETTEVILLE	WV25840	No City	WV 99999
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	WHITE PINE	1000.00000	EA	1.19	\$1,190.00

Comm Code	Manufacturer	Specification	Model #
77111603			

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US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	VIRGINIA PINE	1000.00000	EA	1.19	\$1,190.00

Comm Code	Manufacturer	Specification	Model #
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US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
15	CHINQUAPIN	1000.00000	EA	1.55	\$1,550.00

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
16	SILKY DOGWOOD	1000.00000	EA	1.40	\$1,400.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
17	GREY DOGWOOD	1000.00000	EA	\$1.40	\$1,400.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
18	NORTHERN RED OAK	1000.00000	EA	1.40	\$1,400.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
19	WHITE OAK	1000.00000	EA	1.40	\$1,400.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
20	YELLOW POPLAR	1000.00000	EA	1.45	\$1,450.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
21	HYBRID POPLAR	1000.00000	EA	.50	\$500.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
22	BLACK LOCUST	1000.00000	EA	\$1.15	\$1,150.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
23	SYCAMORE	1000.00000	EA	1.45	\$1,450.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
24	RED MAPLE	1000.00000	EA	1.45	\$1,450.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
25	SUGAR MAPLE	1000.00000	EA	1.50	\$1,500.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
26	BLACK CHERRY	1000.00000	EA	1.45	\$1,450.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
27	RED PINE	1000.00000	EA	\$1.15	\$1,150.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
28	NORWAY SPRUCE	1000.00000	EA	1.15	\$1,150.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
29	BLACK CHOKEBERRY	1000.00000	EA	1.45	\$1,450.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
30	PERSIMMON	1000.00000	EA	1.45	\$1,450.00

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
31	COMMON APPLE	1000.00000	EA	1.45	\$1,450.00

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
32	MATS A MINIMUM OF 18 INCH DIAMETER CIRCLE	1000.00000	EA	\$1.37	\$1,370.00

Comm Code	Manufacturer	Specification	Model #
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
33	HERBICIDE A MINIMUM OF 18 INCH CIRCLE TO BE SPRAYED	1000.00000	EA	.25	\$250.00

Comm Code	Manufacturer	Specification	Model #
77111603			

**Extended Description :**

Vendor must have the ability to supply all specified equipment, labor, and materials for the installation.

The Pricing Page contains a list of the Contract Items and estimated purchase volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

INVOICE TO		SHIP TO	
ENVIRONMENTAL PROTECTION OFFICE OF SPECIAL RECLAMATION 1159 NICK RAHALL GREENWAY FAYETTEVILLE WV25840 US		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
34	SCALPING REMOVE ALL VEGETATION TO A MINIMUM OF	1000.00000	EA	.25	\$250.00

Comm Code	Manufacturer	Specification	Model #
77111603			

**Extended Description :**

Vendor must have the ability to supply all specified equipment, labor, and materials for the installation.

The Pricing Page contains a list of the Contract Items and estimated purchase volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

INVOICE TO		SHIP TO	
ENVIRONMENTAL PROTECTION OFFICE OF SPECIAL RECLAMATION 1159 NICK RAHALL GREENWAY FAYETTEVILLE WV25840 US		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
35	TREE PROTECTION TUBES TUBEX BRAND STANDARD TREE	1000.00000	EA	4.00	\$4,000.00

Comm Code	Manufacturer	Specification	Model #
77111603			

**Extended Description :**

TREE PROTECTION TUBES TUBEX BRAND STANDARD TREE SHELTER OR EQUIVALENT

Vendor must have the ability to supply all specified equipment, labor, and materials for the installation.

The Pricing Page contains a list of the Contract Items and estimated purchase volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

INVOICE TO		SHIP TO	
ENVIRONMENTAL PROTECTION OFFICE OF SPECIAL RECLAMATION 1159 NICK RAHALL GREENWAY FAYETTEVILLE WV25840 US		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
36	MOISTURE RETAINING POLYMER GEL ROOT TREATMENT	1000.00000	EA	0.05	\$50.00

Comm Code	Manufacturer	Specification	Model #
77111603			

**Extended Description :**

Vendor must have the ability to supply all specified equipment, labor, and materials for the installation.

The Pricing Page contains a list of the Contract Items and estimated purchase volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.



	<b>Document Phase</b>	<b>Document Description</b>	<b>Page</b>
DEP1900000029	Final	TREE AND SHRUB PLANTING SERVICES Open End Contract	17 of 17

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

x Rick J. Williams pt  
(Name, Title)  
Rick J Williams, President/Partner  
(Printed Name and Title)  
PO Box 1543 Calhoun, GA 30703  
(Address)  
(706) 629-0353 (706) 625-0134  
(Phone Number) / (Fax Number)  
rick@wfatrees.com  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Williams Forestry & Associates, LLC  
(Company)

x Rick J. Williams pt  
(Authorized Signature) (Representative Name, Title)

Rick J Williams, President/Partner  
(Printed Name and Title of Authorized Representative)

x 6-14-19  
(Date)

(706) 629-0353 (706) 625-0134  
(Phone Number) (Fax Number)

**REQUEST FOR QUOTATION  
Tree and Shrub Planting Services**

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**10.2.1** Immediate cancellation of the Contract.

**10.2.2** Immediate cancellation of one or more release orders issued under this Contract.

**10.2.3** Any other remedies available in law or equity.

**11. MISCELLANEOUS:**

**11.1 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Rick J Williams, President/Partner

**Telephone Number:** Office: (706) 629-0353    Cell: (404) 229-0598

**Fax Number:** (706) 625-0134

**Email Address:** rick@wfatrees.com

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Williams Forestry & Associates, LLC

Authorized Signature: Ridg. William Date: 6-14-19

State of Ohio

County of JACKSON, to-wit:

Taken, subscribed, and sworn to before me this 14 day of JUNE, 2019.

My Commission expires October 6, 2020.

AFFIX SEAL HERE

NOTARY PUBLIC

*Patricia M. Hollingshead*

Purchasing Affidavit (Revised 01/19/2018)  
PATRICIA M. HOLLINGSHEAD  
Notary, State of Ohio  
My Commission Expires  
October 6th, 2020

West Virginia Ethics Commission  
**Disclosure of Interested Parties to Contracts**

(Required by W. Va. Code § 6D-1-2)

Contracting Business Entity: Williams Forestry & Associates, LLC Address: PO Box 1543  
Calhoun, GA 30703

Authorized Agent: Rick J Williams, President/Partner Address: PO Box 1543 Calhoun, GA 30703

Contract Number: CRFQ DEP1900000029 Contract Description: Tree and Shrub Planting Services Bid

Governmental agency awarding contract: WV Dept of Environmental Protection/Office of Special Reclamation

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

**1. Subcontractors or other entities performing work or service under the Contract**

Check here if none, otherwise list entity/individual names below.

**2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)**

Check here if none, otherwise list entity/individual names below.

Rick J Williams, President/Partner of Williams Forestry & Associates  
James D Sturges, Vice-President/Partner of Williams Forestry & Associates

**3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)**

Check here if none, otherwise list entity/individual names below.

Signature: Rick J Williams Date Signed: 6-14-19

**Notary Verification**

State of Ohio, County of Jackson:

I, Rick J. Williams, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 14th day of June, 2019.

Patricia M. Hollingshead  
Notary Public's Signature

**To be completed by State Agency:**  
Date Received by State Agency: \_\_\_\_\_  
Date submitted to Ethics Commission: \_\_\_\_\_  
Governmental agency submitting Disclosure: \_\_\_\_\_

PATRICIA M. HOLLINGSHEAD  
Notary, State of Ohio  
My Commission Expires  
October 6th, 2020