



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 34 — Service - Prof

Proc Folder: 460017

Doc Description: Construction Management Advisor Consultant Services Contract

Proc Type: Central Contract - Fixed Amt

Date Issued	Solicitation Closes	Solicitation No	Version
2018-06-13	2018-07-03 13:30:00	CRFQ 0211 GSD1800000023	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

*Sidney C. Harmon dba SCA Consulting LLC
 P.O. Box 214 Cool Ridge, WV 25825
 Phone 304-894-2235*



FOR INFORMATION CONTACT THE BUYER

Linda B Harper
 (304) 558-0468
 linda.b.harper@wv.gov

Signature X

Sidney C. Harmon

FEIN #

DATE

02 July 2018

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

The West Virginia Purchasing Division for the Agency, The West Virginia Department of Administration's, General Services Division is soliciting bids from qualified vendors to establish a contract for Construction Management Advisor Consultant Services per the Specifications, Terms & Conditions and bid requirements as attached.

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV 25305-0123 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Construction Management Advisor Consultant Services Contract	2000.00000	HOUR	<i>\$ 94.50</i>	<i>\$ 189,000.00</i>

Comm Code	Manufacturer	Specification	Model #
81101513			

Extended Description :
 Hourly Rate Unit Price *94.50*

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Mandatory Pre-Bid Meeting 10:00 a.m.	2018-06-19
2	Question Deadline 4:00 PM	2018-08-21

GSD287537 Exhibit A: Pricing Page

Description	Hourly Rate Unit Price	Annual Quantity of Hours	TOTAL BID
Construction Management Advisor Consultant Services, per hour	\$ 94.50 -	2000	\$ 189,000 ⁰⁰ -

**ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

SCH Consulting LLC
Company

[Signature]
Authorized Signature

02 July 2018
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: SCH Consulting LLC Address: P.O. Box 214
Cool Ridge, WV 25825

Name of Authorized Agent: Sidney C. Harmon Address: P.O. Box 214 Cool Ridge, WV 25825

Contract Number: CRFQ 0211 GSD180000023 Contract Description: Construction Management Advisor

Governmental agency awarding contract: Department of Administration

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

- 1. **Subcontractors or other entities performing work or service under the Contract**
 Check here if none, otherwise list entity/individual names below.
- 2. **Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)**
 Check here if none, otherwise list entity/individual names below.
- 3. **Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)**
 Check here if none, otherwise list entity/individual names below.

Signature: Sidney C. Harmon

Date Signed: 29 June 2018

Notary Verification

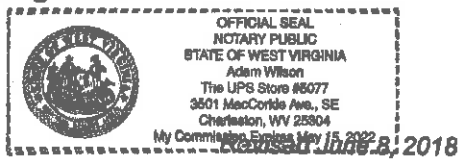
State of WV, County of Kanawha:

I, Sidney C. Harmon, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 29th day of June, 2018.

[Signature]
Notary Public's Signature

To be completed by State Agency:
Date Received by State Agency: _____
Date submitted to Ethics Commission: _____
Governmental agency submitting Disclosure: _____



REQUEST FOR QUOTATION
Construction Management Advisor Consultant Services

10. VENDOR DEFAULT:

10.1 The following shall be considered a vendor default under this Contract.

10.1.1 Failure to perform Contract Services in accordance with the requirements contained herein.

10.1.2 Failure to comply with other specifications and requirements contained herein.

10.1.3 Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.

10.1.4 Failure to remedy deficient performance upon request.

10.2 The following remedies shall be available to Agency upon default.

10.2.1 Immediate cancellation of the Contract.

10.2.2 Immediate cancellation of one or more release orders issued under this Contract.

10.2.3 Any other remedies available in law or equity.

11. MISCELLANEOUS:

11.1 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Sidney C. Harmon
Telephone Number: 304-894-2235
Fax Number: _____
Email Address: sidney.harmon@aol.com

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Sidney C. Harmon Owner
(Name, Title)
Sidney C. Harmon Owner
(Printed Name and Title)
P.O. Box 214 Coal Ridge, W.V. 25825
(Address)
304-894-2235
(Phone Number) / (Fax Number)
sidney.harmon@aol.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

SCM Consulting LLC
(Company)
Sidney C. Harmon Owner
(Authorized Signature) (Representative Name, Title)
Sidney C. Harmon Owner
(Printed Name and Title of Authorized Representative)
02 July 2018
(Date)
304-894-2235
(Phone Number) (Fax Number)

REQUEST FOR QUOTATION
Construction Management Advisor Consultant Services

SPECIFICATIONS

- 1. PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of the WV Department of Administration, General Services Division (the "Agency") to establish a contract for Construction Management Advisor consultant services, per the specifications included herein.

The Agency's intent is to contract with a qualified individual (the "Vendor") to provide assistance and support in construction project planning, bidding, coordination and administration on an hourly basis for the life of the Contract. The anticipated required quantity of Contract Services is 2000 hours per Contract year.

The Agency supports thirty-five (35) buildings across the state of West Virginia, predominantly in the metro Charleston/Kanawha Valley area (including every building on the WV State Capitol Complex), but also including buildings in Beckley, Clarksburg, Fairmont, Huntington, Logan, Parkersburg, Weirton and Williamson, WV. At a minimum, any of the Agency's current buildings could become the focus of a construction project requiring the services of the Construction Management Advisor during the life of the contract.

- 2. DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
- 2.1 "Contract Services"** means Construction Management Advisor consultant services as more fully described in these specifications.
- 2.2 "Pricing Page"** means the pages, contained wvOASIS or attached hereto as Exhibit A, upon which Vendor should list its proposed price for the Contract Services.
- 2.3 "Solicitation"** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.
- 3. QUALIFICATIONS:** Vendor, or Vendor's staff if requirements are inherently limited to individuals rather than corporate entities, shall have the following minimum qualifications:
- 3.1** The Vendor shall have a minimum of thirty (30) years of experience in serving as a senior construction superintendent, overseeing the construction of building or heavy construction renovation and new construction projects.

West Virginia Department of Administration
General Services Division
1900 Kanawha Blvd East
Charleston, WV 25305

RE: Verification of 30 years as a Senior Construction Superintendent

To Whom It May Concern:

This letter is to confirm that Sidney C. Harmon has served as a Senior Construction Superintendent for over 30 years within the jurisdiction of the Tri-State Building and Construction Trades Council and surrounding areas. He has served at this capacity on over 30 different projects during this tenure. Projects include, but not limited to, industrial facilities, medical facilities, educational facilities, USACE facilities, along with facilities in the retail sector. It is of no doubt that I would recommend Mr. Harmon for State of West Virginia "Construction Management Advisor" for any project with the State of West Virginia.

Please feel free to contact me if you need further information.

Sincerely,



Steven L. Burton

Tri-State Building and Construction Trades Council Business Manager

Retired

W.V. State School Building Authority Vice President

REQUEST FOR QUOTATION
Construction Management Advisor Consultant Services

3.2 The Vendor shall have served as a senior construction superintendent or Quality Control Manager on at least thirty (30) projects during their qualifying experience tenure. To indicate experience in providing construction management advisory services on projects let for bid and awarded under State of WV purchasing regulations and construction conditions, at least one (1) of the projects has to have been one that occurred on the WV State Capitol Complex during the last ten (10) years.

3.3 The Vendor shall have at least one (1) year of experience as a Quality Control (QC) officer for a building construction project.

3.4 The Vendor shall have been certified by the Army Corps of Engineers as a Quality Control Manager, having completed the "Construction Quality Management for Contractors" course.

3.5 The Vendor may not currently have a financial interest in any contractor eligible to bid on construction contracts let for bid by the Agency nor in any architectural/engineering (A/E) firm eligible to propose on an Agency Expression of Interest for architecture or engineering services. The intent is that the Agency will contract with a Vendor who has no conflicts of interest in coordinating or overseeing the work of contractors or firms hired by the Agency to complete construction or design work.

4. MANDATORY REQUIREMENTS:

4.1 Mandatory Contract Services Requirements and Deliverables: Contract Services must meet or exceed the mandatory requirements listed below.

4.1.1 The Vendor shall provide the Agency with hourly Construction Management Advisor services on an as-needed basis, undertaking the following activities:

4.1.1.1 Assist the Agency in reviewing complex specification for construction projects, as created by the Agency's personnel or by third-party A/E firms. The Vendor must be able to read and comprehend construction specifications, project manuals, and architectural drawings. Vendor will be expected to provide verbal and written recommendations for accepting or revising specifications and drawings in preparing them for the Agency to let them for competitive bid.

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June 20, 2018

West Virginia Department of Administration
General Services Division
1900 Kanawha Blvd East
Charleston, WV 25305

Re: Verification of QCM Qualification

To whom it may concern,

This letter is to confirm that Sid Harmon was previously employed by Clark Construction Group, LLC in the capacity of Sr Superintendent and Quality Control Manager for the Ft Jackson Advanced Individual Training Barracks Company Operations Facility (Contract Number W9126G-12-1001) for the United States Army Corp of Engineers (USACE).


As a part of our Contract requirements was to provide a full time QCM as Certified by the USACE on-site during all construction activities. Mr. Harmon was indeed Certified by the USACE and performed those duties for Clark while constructing the AIT Barracks.

It is without reservation that I would recommend Mr. Harmon in the pursuit of your "Construction Management Advisor Consultant Services" position.

Should you need any additional information, please feel free to contact me.

Sincerely,

Clark Construction Group, LLC


Sidney W. Jordan
President/CEO Southern Region

Harmon, Sidney C

From: Personal <sidney.harmon@aol.com>
Sent: Monday, June 25, 2018 11:38 AM
To: Harmon, Sidney C
Subject: Fwd: Mr. Sidney Harmon - Quality Control Manager

Sent from my iPhone

Begin forwarded message:

From: Glenn Savage <gsavage@silling.com>
Date: June 25, 2018 at 8:32:23 AM EDT
To: "sidney.harmon@aol.com" <sidney.harmon@aol.com>
Subject: Mr. Sidney Harmon - Quality Control Manager

To Whom it May Concern

I worked with Mr. Sidney Harmon on the WV Army National Guard Logan – Mingo Readiness Center. The project construction period was during 2015-2016. Mr. Harmon was employed by Paramount Builders during the construction phase and his responsibilities included Quality Control Manager.

I was ZMM Architects on site representative during the construction.

Mr. Harmon excelled at his duties of Project Superintendent and Quality Control Manager. The project was completed with a strong attention to detail, on time, and the Owner was very pleased with the building after completion. I would highly recommend Mr. Harmon on any future construction projects and look forward to the opportunity to work with him again.

If you need additional information please feel free to contact me at the number listed below.

Sincerely
Glenn Savage
304.541.8365

**WEST VIRGINIA ARMY NATIONAL GUARD
CONSTRUCTION & FACILITIES MANAGEMENT OFFICE**
1703 Coonskin Drive
Charleston, West Virginia 25311-1085
Phone: 304-561-6367 Fax: 304-561-6458 DSN: 623-6367

WVARNG-CFMO-FM

25 June 2018

SUBJECT: Sidney C Harmon

Sidney C Harmon was the full time on site Quality Control Manager for Paramount Builders, Inc. for the construction of the Logan/Mingo Readiness Center. The project started April, 2014 with Substantial Completion date of August, 2015.



DAVID R. UNRUE
Technical Analyst

Harmon, Sidney C

From: Rob Lang <rslang58@gmail.com>
Sent: Wednesday, June 20, 2018 8:50 AM
To: Harmon, Sidney C
Subject: WV Army National Guard Armory - Buckhannon WV

To Whom it May Concern

Sidney Harmon worked as the Quality Control Manager for Paramount Builder in the construction of the Buckhannon WV Army National Guard Armory. This construction took place in 2013 and 2014.

I was Omni Associates - Architects Project Construction Observer for the construction of the WV Army National Guard Armory near Buckhannon WV. Sid is an excellent Superintendent and Quality Control Manager.

If you need additional information please feel free to call my cell number listed below.

Thanks,

Rob

Robert S. Lang
107 W North Street
Bridgeport WV 26330

Phone: 304-842-2426
Cell: 304-669-5713

WV Department of Administration
General Services Division
1900 Kanawha Blvd. East
Charleston, WV 25305

RE: CRFQ 0211 GSD1800000023

To Whom It May Concern,

This letter is to confirm and satisfy qualifications for the above RFQ. Sidney C. Harmon has served as a Senior Construction Superintendent on the West Virginia State Capitol Complex from July 2015 through August 2017. This can be verified by Robert Krause, past Director of Architecture and Engineering for the State of West Virginia. Work performed was on Building #3 at the Capitol Complex. If any additional information is needed, please feel free to contact me.

Sincerely,



Sidney C. Harmon

REQUEST FOR QUOTATION
Construction Management Advisor Consultant Services

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REQUEST FOR QUOTATION
Construction Management Advisor Consultant Services

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4.1 Mandatory Contract Services Requirements and Deliverables: Contract Services must meet or exceed the mandatory requirements listed below.

4.1.1 The Vendor shall provide the Agency with hourly Construction Management Advisor services on an as-needed basis, undertaking the following activities:

4.1.1.1 Assist the Agency in reviewing complex specification for construction projects, as created by the Agency's personnel or by third-party A/E firms. The Vendor must be able to read and comprehend construction specifications, project manuals, and architectural drawings. Vendor will be expected to provide verbal and written recommendations for accepting or revising specifications and drawings in preparing them for the Agency to let them for competitive bid.

25 June 2018

West Virginia Department of Administration
General Services Division
1900 Kanawha Blvd East
Charleston, WV 25305

RE: CRFQ 0211 GSD180000023 Section 3.5

To Whom It May Concern:

This letter is to confirm that Sidney C. Harmon does meet specification 3. Qualifications Paragraph 3.5. Sidney C. Harmon does not have any financial interest in any contractor or Architectural and Engineering firms whatsoever that bids work with the State of West Virginia. Should you need any additional information, feel free to contact me.

Sincerely,



Sidney C. Harmon

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: SC Consulting LLC Address: P.O. Box 214
Cool Ridge, WV 25825
Name of Authorized Agent: Sidney C. Harmon Address: P.O. Box 214 Cool Ridge, WV 25825
Contract Number: CREQ #211 GSD 182022023 Contract Description: Construction Management Advers
Governmental agency awarding contract: Dept of Administration

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. **Subcontractors or other entities performing work or service under the Contract**

Check here if none, otherwise list entity/individual names below.

2. **Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)**

Check here if none, otherwise list entity/individual names below.

3. **Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)**

Check here if none, otherwise list entity/individual names below.

Signature: _____

Date Signed: _____

Notary Verification

State of _____, County of _____:

I, _____, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this _____ day of _____.

Notary Public's Signature

To be completed by State Agency:

Date Received by State Agency: _____

Date submitted to Ethics Commission: _____

Governmental agency submitting Disclosure: _____