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Header 1

List View

General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 326602

SO Doc Code: CRFQ

Procurement Type: Central Purchase Order

SO Dept: 0804

Vendor ID: 000000177857

SO Doc ID: RMA1700000004

Legal Name: AMTRAC RAILROAD CONTRACTORS OF MD INC

Published Date: 7/5/17

Alias/DBA:

Close Date: 7/26/17

Total Bid: \$881,850.00

Close Time: 13:30

Response Date: 07/25/2017

Status: Closed

Response Time: 16:46

Solicitation Description: Addendum 5 - Track Construction on Harper Property

Total of Header Attachments: 1

Total of All Attachments: 1



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder : 326602

Solicitation Description : Addendum 5 - Track Construction on Harper Property

Proc Type : Central Purchase Order

Date issued	Solicitation Closes	Solicitation Response	Version
	2017-07-26 13:30:00	SR 0804 ESR07251700000000282	1

VENDOR

000000177857

AMTRAC RAILROAD CONTRACTORS OF MD INC

Solicitation Number: CRFQ 0804 RMA17000000004

Total Bid : \$881,850.00

Response Date: 2017-07-25

Response Time: 16:46:44

Comments:

FOR INFORMATION CONTACT THE BUYER

Michelle L Childers
(304) 558-2063
michelle.l.childers@wv.gov

Signature on File

FEIN #

DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Construction of track and switches	1.00000	JOB	\$881,850.000000	\$881,850.00

Comm Code	Manufacturer	Specification	Model #
72141603			

Extended Description :	Construct track and five switches on Harper Farm Property on SBVR
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Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Request for Quotation
09 - Construction

Proc Folder: 326602

Doc Description: Addendum 5 - Track Construction on Harper Property

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2017-07-05	2017-07-26 13:30:00	CRFQ 0804 RMA1700000004	6

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

VENDOR

Vendor Name, Address and Telephone Number:

Amtrac Railroad Contractors of Maryland, Inc. 9436 Earley Drive, Hagerstown, MD. 21740
301-797-3730

FOR INFORMATION CONTACT THE BUYER

Michelle L Childers

(304) 558-2063

michelle.l.childers@wv.gov

Signature X

FEIN # 35-1649116

DATE July 25, 2017

All offers subject to all terms and conditions contained in this solicitation

Robert Matthews

ADDITIONAL INFORMATION:

Addendum

Addendum No. 5 issued to publish and distribute the attached information to the vendor community.

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia State Rail Authority (SRA) to establish a contract for the following:

Construction and installation of five railroad tracks and switches on Harper Farm property located on the South Branch Valley Railroad. Tracks are to be built to the attached project plans. All excavation and drainage work has already been completed. The plans show the layout for seven (7) tracks, however, this specific job is for five tracks. Track 1, 3, 4, 6, and 7.

INVOICE TO		SHIP TO	
STATE RAIL AUTHORITY 120 WATER PLANT DR		STATE RAIL AUTHORITY (DBA) SOUTH BRANCH VALLEY RAILROAD 120 WATER PLANT DR	
MOOREFIELD	WV26836	MOOREFIELD	WV 26836
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Construction of track and switches	1.00000	JOB	\$881,850.00	\$881,850.00

Comm Code	Manufacturer	Specification	Model #
72141603			

Extended Description :

Construct track and five switches on Harper Farm Property on SBVR

SOLICITATION NUMBER: CRFQ RMA1700000004

Addendum Number: 05

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☒ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☒ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☐ Other

Description of Modification to Solicitation:

This addendum is issued to modify the solicitation per the attached documentation and the following:

1. To modify the bid opening date to July 26, 2017 at 1:30PM, EST.
2. To publish the vendor questions and agency answers.

No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

Track Construction on Harper Property

Vendor Questions and Agency Answers

Q1) Can you provide us with a Railroad or State "Approved" vendor list of #3 or #4 Ballast Suppliers for this project? Does the SBVR have a preferred ballast supplier that they use and will be acceptable for this project?

A1) Any stone vendor is allowable as long as the #3 or #4 ballast meets AREMA specifications. The closest vendor is Fairfax Materials (800-325-8663)

Q2) There are two specifications shown for the type of frog to be used on the No. 8 Turnouts. A Railbound Manganese Insert (RBMI) and a Solid Manganese Self-Guarded Type (MSG). Which one will be required. If RBMI, also please provide the type of Guardrails required.

A2) Required frog will be the Solid Manganese Self-Guarded Type (MSG)

Q3) The existing siding track that the first switch gets installed on to create the new tracks isolates the existing siding, and no longer can be accessed, what happens to this existing track. Do we have to remove it? Or do we just remove enough to install the new switch? If removed, who keeps the materials?

A3) The vendor does not have to remove the existing track. The vendor will remove enough track to make the tie in to the new track.

Q4) The ballast estimated quantity given on sheet 5 of 63 is given at 3,720 ton of #3 or #4 ballast. The detail cross section of the ballast on sheet 2 of 63 shows a 10" ballast depth below the tie with a 2% slope. Calculating the track and turnout quantity based on a 10" depth of ballast below the ties does not come close to the quantity given on sheet 5. Is some of the #3 or #4 ballast (pre-ballast) already installed? What is the depth of this pre-ballast? We need this information to calculate the remaining #3 or #4 ballast required and how many raises in the track to get to the proposed profile top of rail elevation. Please provide.

A4) There is 3-4 inches of pre-ballast installed. Vendor is required to only install an additional 3 inches depth below the ties. The 10" depth as listed is not required. We are requiring 6" of depth. Contractor should bid based on supplying 3,720 tons stated in the original documents. Any additional ballast required will be supplied by SBVR and delivered to the site by SBVR.

Q5) In the mandatory pre-bid it was mentioned that all 4 turnouts are to be field welded. Do the frogs get welded in also?

A5) Self guarded frogs are not welded. To clarify, nothing will be welded.

Q6) In receipt of addendum#3. Under all 3 addendums per "Extended Description" on page 2 it states there are 5 switches. Yet on Drawing 5 of 63 – Quantity Sheet it says 4 each switches. At the pre-bid meeting, 4 each switches were mentioned. Please advise, are there 4 each or 5 each - No. 8 switches proposed for this project?

A6) To clarify, there will be 5 turnouts not 4. #8 Switches is correct.

The additional switch is for the number 5 track. Although the #5 track is not being installed, the switch needs to be added to allow proper alignment the other tracks.

Q7) Are 4-hole joint bars permissible?

A7) No – Joint bars must be 6-hole

Q8) Are turnout frogs to be solid manganese self guarded (SMSG) or railbound manganese (RBM)?

A8) See answer #2

Q9) Are turnouts to be welded?

A9) See answer #5

Q10) Are frogs to be welded in?

A10) See answer #5

Q11) Are switch points to be weldable with extended legs?

A11) See answer #5

Q12) What is the closest ballast source?

A12) Fairfax Materials – (800-325-8663)

Q13) How was your ballast quantity calculated?

A13) See answer #4

Q14) How was your track quantity calculated?

A14) Linear feet taken from the drawing

Q15) In order to construct tracks 1, 3, 4, 6 and 7, five turnouts must be constructed as well as a portion of track 5 from the 1/5 switch to the 5/7 switch. The switches that must be constructed are: 1/5, 1/4, 1/3, 5/7, and 6/7 – Please confirm & recalculate estimated quantities

A15) See answer #6.

Q16) Is this project subject to sales tax?

A16) SRA does not pay sales tax, however, that does not extend to contractors purchasing materials.

Q17) If more than 2" of ballast is required under ties to achieve planned top of rail, who is responsible for purchasing the additional ballast?

A17) See answer #4

Q18) Does the local labor market hiring requirement apply to this project?

A18) Section 6 of the Terms and Conditions only pertains to hiring employees. There is not an issue if new employees are not being hired.

Q19) Can the 180-day requirement for completion be changed to start from when the overhead power lines are moved (by others) or notice to proceed is issued, whichever occurs last? There are low power lines over this project that will prevent its completion and at the prebid meeting, there was no idea on when the lines would be moved. If this change cannot be made, will extra time be given, without a penalty, if the power line relocation delays construction?

A19) Extensions of the 180-day requirement will be granted as required for situations out of the control of the contractor.

Q20) There is a local hiring requirement in Additional Terms and Conditions, page 24, section 6. We will not be hiring any new workers if we are the successful bidder. Since we will not be hiring any workers, will we be required to obtain a waiver as outlined in this section?

A20) See answer #18

Q21) In Exhibit B, section 13.1.1.6 refers to an Earthen Mound at the end of track. Plan sheet on page 54 shows an earthen berm at the end of track. Section 13.1.3.12.4 states bumping posts will go at the end of track. The Quantity Sheet on page 44 shows bumping posts as well. Which is to go at the end of track, a bumping post or an earthen mound? If it is a bumping post, what model? Bumping posts come in many different sizes.

A21) Earthen mound will go at the end of the track

Q22) In Exhibit B, section 13.1.3.1 requires AREMA #3 ballast. The Quantity Sheet on page 44 stipulates #3 or #4 stone, Which is the case?

A22) #3 or #4 is acceptable

Q23) In Exhibit B, section 13.1.3.10 requires a rail bound frog. Section 13.1.3.12.3 requires a self-guarded frog. These are different types of frogs. Which is required?

A23) See answer #2

Q24) Are Samson points required for the turnout or are knife points acceptable?

A24) Samson points are required but not required to weld.

Q25) Can we use a heavier rail than the required 115#? The track will connect to an existing track with 132RE. We would like to have the option to furnish a heavier rail, which may be cheaper.

A25) Either 115# or 132# - only these two sizes will be acceptable

Q26) In Exhibit B, section 13.1.4 outlines the requirement for track construction with jointed rail. The last subsection in this group, 13.1.4.10 requires that all track and turnouts be welded. Which is the case? Is track to be constructed with jointed rail or welded rail?

A26) Track is to be jointed rail (not welded)

Q27) If any track or turnouts are to be welded, is there any testing requirement for the welds?

A27) See answer #5

Q28) Who is to check that the elevations are correct on the existing preballast that is in place? If it is the contractor, and the grade is not correct, who will correct this? If it is the contractor, how will the contractor be paid?

A28) The contractor will be placing an additional 3' of ballast that will correct any deficiencies in the grade.

See answer #4

Q29) Are we required to remove the vegetation that is growing on the ballast pad before track is constructed?

A29) SBVR will spray and cut prior to installation. The contractor does not have to remove vegetation.

Q30) How long can we take the existing track out of service to connect to it?

A30) The existing track will be out of service once the project begins. In order to satisfy the customer, the contractor is to complete the #1 track first so that track will be available to the customer during the construction of the other tracks.

Q31) The contractor will have to remove a section of existing track to construct the new track. How much existing ballast will we have to excavate to construct the new track? This is approximately from station 200+00 to station 201+00.

A31) The contractor will remove approximately 100 tons of ballast. This will be placed on SBVR property at the end of the access road.

Q32) What do we do with the existing track material that is removed?

A32) Existing track material will remain the property of Pilgrim's Pride. It is to be neatly stacked on the property and the SBVR will move it where necessary.

Q33) Do we have to do anything with the rest of the existing siding that will now be disconnected from any track and isolated?

A33) See answer #3

Q34) There is a stone crossing in the existing track at station 201+00. Does this have to be put back in when we construct the new track in this same area?

A34) Yes

Q35) Solicitation says to construct 5 turnouts, page 37 says 4 Turnouts. We only count 4. Please clarify.

A35) See answer #15 – it is 5 turnouts with the addition of the 5th track turnout

Q36) Page 24 says we must Hire at least seventy five percent from the local labor market. We are specialty contractors working eastern United States and have full time employees who travel from project to project that are trained and qualified to run our specialty equipment. Can this requirement be waived?

A36) See answer #18

Q37) You do not have a minimum size listed for the tie plates. Please provide minimum width and length.

A37) 7 ¾" by 13" double shoulder is the smallest we will accept.

Q38) Are the joint bars to be 4 hole or 6 hole?

A38) See answer #7

Q39) The drawings and specifications specify relay rail and reclaimed anchors but do not designate New or Relay for the Tie Plates, Joint Bars, Bolts Units, Spikes, Compromise Bars and the Turnouts. Please provide which items are to be new and which can be relay.

A39) Bolts, spikes and anchors all must be new everything else can be #1 relay. Rail must have no more than 1/8" vertical wear.

Q40) Page 36 says Turnouts to have Rail Bound Manganese Frogs and page 37 says Self Guarded Frogs. Please clarify.

A40) See answer #2

Q41) Can you provide a drawing showing the Turnout you would like to have for this project? Since most of the standard sections on your drawings have CSX references, I have attached a standard CSX No. 8 Turnout drawing for your reference.

A41) Drawing is attached

Q42) Drawing sheet 7 and page 39 says all turnouts must be welded. Please list or show all the welds you want made in the turnouts.

A42) See answer #5

Q43) Drawing sheet 7 and page 39 says all yard track to be welded. Please confirm.

A43) See answer #5

Q44) You do not have a specific proposal package identified to be completed, signed and turned in as per most other public bids. For the electronic and or mailed in bid submittal, are we to turn in every page of all the bid documents received including all addendums. If not, can you advise exactly what pages and documents must be completed and turned in with the bid.

A44) Bid packets should be read in full. Refer to the Instructions to Vendors Submitting Bids, The General Terms and Conditions, the attached WV-75 and any mandatory items required in the solicitation.

Q45) Please confirm requirement for 10" ballast under the ties as shown on Drawing Sheet No. 2. Standard CSX specifications for yard tracks call for 6" ballast under the ties.

A45) See answer #4

Q46) Specification Sheet No. 17 shows a ballast quantity of 3,720 ton. Even with the reduced track quantity of approximately 7,000 feet, we estimate we will need in excess of 6,000 ton. Do you want us to base our bid on your shown ballast quantity?

A46) See answer #4

Q47) Is "fill in" ballast required between the tracks? If so, this would raise the ballast quantity even more.

A47) No "fill in" ballast will be required between the tracks. Ballast will be required in the cribs.

Q48) Typical Section Note 3: States existing ballast not to grade it is the contractor's responsibility to bring to grade.

Q) Without a survey by the contractor "before bidding", how is the contractor to know if material is needed to bring the area to grade and how is it paid for?

A48) See answer #28

Q49) Quantity Sheet: list ballast as No. 3 or No. 4, General Notes Sheet 1 list ballast as No. 3

Q) What size ballast is the contractor to use?

A49) See answer #22

Q50) Quantity Sheet: show the frogs to be Self-Guarded General Notes Sheet 2 say Rail Bound

Q) Which is the contractor to use?

A50) See answer #2

Q51) Quantity Sheet: Lists 5 Bumping Post. Typical Sections: Shows earthen Berm

Which is the contractor to use?

If it is Earthen Berms, what is the estimated CY Quantity of material that will be left over from the huge pile that was present at the site visit that will be removed?

A51) See answer #21 – Excess material does not have to be removed

Q52) Quantity Sheet lists 115RE. Plan Sheet 1 shows no tie-into existing Track

If we are required to use 115RE why is there 132 Compromise Bars?

A52) There is a tie in to the existing track and the existing track is 132#. However, based on answer #25 contractor can use either 115# or 132#.

Q53) General Notes: Sheet 6: gives a description for grade 5 ties in mainline.

Is the contractor doing any work on the mainline f so where?

A53) No there is no work on the mainline. All ties will be IG for this project

Q54) General Notes Sheet 7: gives the specification for Laying Jointed Rail. It also gives the specification for Laying Welded Rail which stated all turnouts and yard tracks will be welded Are the yard tracks to be welded?

Are switches to be welded, if so what all is welded (Points / Frog)?

A54) See answer #5

Q55) Plan Sheet 1 shows the construction of track from 10+00 for the start of the project.

Does this mean the contractor is not responsible for the tie-in to the existing track?

A55) Station 10+00 is the tie-in point to the existing track.

Q56) Specification call for 115RE to be used in this project.

Would any other rail section be acceptable as long as it was a heavier section?

A56) See answer #25

Q57) Upon closer review of the property it appears that there has already been a large quantity of railroad ballast installed.

Page 37 of the specifications states that the railroad contractor is to furnish and Install 3,720 ton of ballast. Is this the amount needed to get the 10" of ballast under the tie and the amount we should include in our bid?

A57) See answer #4

Q58) In the latest addendum (#4) it states under Extended Description: "Construct track and five switches and Harper Farm property on SBVR."

On page 37 of the solicitation, in section 13.1.3.12.3 it lists our switches are being constructed.

Is it four or five switches being constructed? If it is five, where is the fifth switch to be constructed?

A58) See answer #6

Q59) Upon rolling/compacting the existing ballast pad, the total pad height turns out to be less than 8", who pays for the additional required ballast?

A59) See answer #4

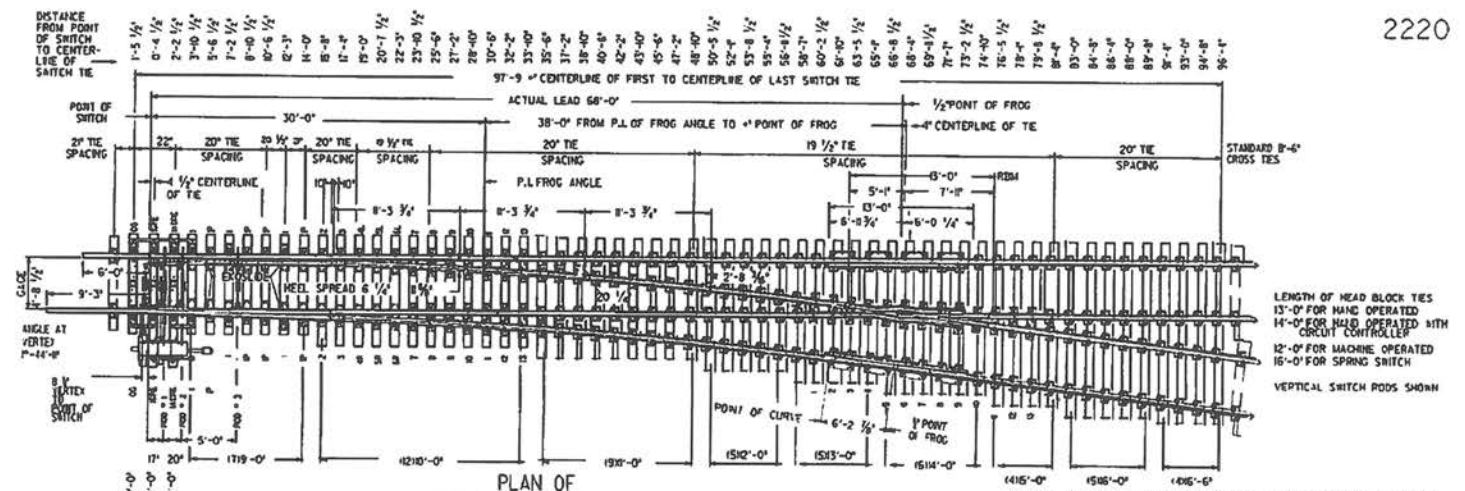
Q60) Is the proposed turnout to be installed in the existing track part of this contract?

A60) There is no proposed turnout in existing track

Q61) Is there a requirement to hire employees from Hardy County?

A61) See answer #18

Diagram: Number 8 Turnout and Crossover (2220)



LENGTH OF HEAD BLOCK TIES
13'-0" FOR HAND OPERATED
14'-0" FOR HAND OPERATED WITH
CIRCUIT CONTROLLER
12'-0" FOR MACHINE OPERATED
16'-0" FOR SPRING SWITCH

VERTICAL SWITCH RODS SHOWN

(4) 5'-0" (5) 16'-0" (6) 5'-6"

SINCE THE ALLOWABLE VARIATION IN STANDARD LENGTHS OF RAILS, FROGS AND SWITCH POINTS IS GREATER THAN THE NORMAL EXPANSION GAPS AT RAIL JOINTS AND THICKNESS OF FIBRE END POST IN INSULATED JOINTS, NO ALLOWANCE HAS BEEN MADE FOR EXPANSION GAPS AND FIBRE END POSTS IN COMPUTING LENGTHS OF RAIL SHOWN.

GAPS AND FIBRE END POSTS IN COMPUTING LENGTHS OF RAIL SHOWN

RBM FROG USES MILLED SEAT AND FLAT PLATES WITH WELDED PANDROL SHOULDERS PER DRAWING 2430.

ON PLATES WHERE THERE ARE 3 ADJACENT ROUND HOLES, THE CENTER HOLE IS RESERVED FOR FUTURE MAINTENANCE.

SWITCH HAS ADJUSTABLE BOLTLESS BRACES, PREFERRED SWITCH BRACE IS PWS CLAMPTITE.
ALTERNATE IS BETHLEHEM BOLTLESS.

RAIL ANCHORS ARE NOT TO BE USED IF PANDROL TIE PLATES ARE INSTALLED.

IF PANDROL PLATES ARE NOT USED, ALL TIES IN THE TURNOUT TO WHICH AN ANCHOR CAN BE APPLIED WILL BE BOX ANCHORED ON BOTH THE THROUGH TRACK AND DIVERGING TRACK. EVERY TIE WILL BE BOXED ANCHORED FOR A DISTANCE OF 130 TIES AHEAD OF THE SWITCH POINT. EVERY TIE ON BOTH TRACKS WILL BE BOX ANCHORED FOR A DISTANCE OF 130 TIES BEYOND THE END OF SWITCH TIES ON THE FROG END OF TURNOUT. DO NOT PLACE ANCHORS WHERE THEY MAY INTERFERE WITH MOVING PARTS.

ALL FROG PLATES TO BE MOLDED SEAT 3/4" UNDER RAIL BASE

WORKMANSHIP AND MATERIALS, INCLUDING BEVELING AND HARDENING RAIL ENDS, SHALL BE PER CURRENT AREMA SPECIFICATIONS.

FOR STRAIGHT AND CURVED CLOSURE RAILS, AND STRAIGHT AND CURVED
LEAD RAILS, SEE DRAWING 222.

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED

NUMBER 8 TURNOUT AND CPOSSOVER
RAILBOUND MANGANESE FROG
FOR 136RE RAIL

APPROVED - DIRECTOR
ENGINEERING STANDARDS

M. E. McWaters
APPROVED - ASSISTANT VICE
PRESIDENT ENGINEERING

PREPARED BY:
H.E. AUSTIN

ISSUED: APRIL 17, 2001
REVISED: DECEMBER 23, 2011

BILL OF SWITCH TIES			
LENGTH	TURNOUT ONLY	CROSSOVER	
		14'-0"	15'-0"
9'-0"	8	16	16
10'-0"	12	24	24
11'-0"	9	18	18
12'-0"	5	10	10
12'-0" DIO DIO DIO	2	4	4
13'-0" *	5	10	10
14'-0"	6	12	12
15'-0"	4	0	6
16'-0" *	5	0	0
16'-6"	4	0	0
23'-0"	0	8	9
TOTAL NO.	60	108	81
BOARD MEAS.	3825.3	6894.5	7704.3

TURNOUT DATA		RSD
FROG	MEMBER	8
	TOTAL LENGTH	13'-0"
	TOE LENGTH	5'-0"
	HEEL LENGTH	7'-0"
	TOE SPREAD	7 1/4"
	HEEL SPREAD	12 3/4"
	ANGLE	7° - 9°-30"
SWITCH	LENGTH OF SWITCH POINT	16'-6"
	HEEL SPREAD	6'-0"
	SWITCH ANGLE	8° -46°-0"
	THICKNESS OF POINT	1 1/2"
	VERTICAL DISTANCE	3 1/2"
	ACTUAL LEAD	68'-0"
	RADIUS OF CENTERLINE	462.73
DEGREE OF CURVE		2° 24'-23"
+PT. TO PT. OF CURVE		6'-2 1/2"
STRAIGHT CLOSURE LENGTH		46'-5"
CURVED CLOSURE LENGTH		46'-7 1/4"

BILL OF TRADE MATERIAL		SPECIFIC INFORMATION	
QUANTITY	DESCRIPTION	CLASS	ITEM
1	10LB RAILROAD MANGANESE STEEL FROG, COMPLETE, DR BRACING 2400 BONDED FOR SIGNALS.	00	645040-0
2	QUARD RAILS, COMPLETE, WITH A 7'-0" MODIUM STRAIGHT QUARDING FACE FOR USE WITH RBN FROG.	00	645090-0
1	99'-0"STRAIGHT STOCK RAIL PER DRINKING 230T.	00	645000
1	99'-0"STRAIGHT STOCK RAIL PER DRINKING 230T.	00	645005
170	FEET OF PREDRAIL RAIL	00	645005
1	16'-5"STRAIGHT SPLIT STOCK COMPLETE, WITH UNDER RIGERS, PER DRINKING 230T, 231T, 232S, 232C, 233S, 233C, & 233T.	00	645005
82	PARADOL PLATES	00	645005
APPROX 1	10C. TRAXX SPURLS, 100 POUNDS	00	645005
1	JENTS, COMPLETE	00	645005
2	INSULATED JOINTS, COMPLETE IF REDUCED		
256	ANCHORS IF PARADOL PLATES NOT USED		
366	PARADOL CLIPS		
140	1/2" SCREW SPIRES ON 1/2" EVERDRON SPIRES		

• ADJUST THE NUMBER OF 12'-0" LAPPED TIES IF LAYOUT REQUIRES THE USE OF 15'-0", 14'-0", OR 16'-0" HEAD BLOCK TIES.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input checked="" type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input checked="" type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input checked="" type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Amtrac Railroad Contractors of MD, Inc

Company



Robert Matthews Authorized Signature VP

July 25, 2017

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
Revised 6/8/2012



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Request for Quotation
09 — Construction

Proc Folder: 326602

Doc Description: Addendum 4 - Track Construction on Harper Property

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2017-06-21	2017-07-12 13:30:00	CRFQ 0804 RMA1700000004	5

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

VENDOR

Vendor Name, Address and Telephone Number:

Amtrac Railroad Contractors of Maryland, Inc. 9436 Earley Drive, Hagerstown, MD. 21740
301-797-3730

FOR INFORMATION CONTACT THE BUYER

Michelle L Childers
(304) 558-2063
michelle.l.childers@wv.gov

Signature X

FEIN # 35-1649116

DATE July 25, 2017

All offers subject to all terms and conditions contained in this solicitation

Robert Matthews, VP

ADDITIONAL INFORMATION:**Addendum**

Addendum No. 4 issued to publish and distribute the attached information to the vendor community.

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia State Rail Authority (SRA) to establish a contract for the following:

Construction and installation of five railroad tracks and switches on Harper Farm property located on the South Branch Valley Railroad. Tracks are to be built to the attached project plans. All excavation and drainage work has already been completed. The plans show the layout for seven (7) tracks, however, this specific job is for five tracks. Track 1, 3, 4, 6, and 7.

INVOICE TO		SHIP TO	
STATE RAIL AUTHORITY 120 WATER PLANT DR		STATE RAIL AUTHORITY (DBA) SOUTH BRANCH VALLEY RAILROAD 120 WATER PLANT DR	
MOOREFIELD	WV26836	MOOREFIELD	WV 26836
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Construction of track and switches	1.00000	JOB	\$881,850.00	\$881,850.00

Comm Code	Manufacturer	Specification	Model #
72141603			

Extended Description :

Construct track and five switches on Harper Farm Property on SBVR

SOLICITATION NUMBER: CRFQ RMA1700000004

Addendum Number: 04

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☒ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☐ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☐ Other

Description of Modification to Solicitation:

This addendum is issued to modify the solicitation per the attached documentation and the following:

1. To modify the bid opening date to July 12, 2017 at 1:30PM, EST.

No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input checked="" type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input checked="" type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Amtrac Railroad Contractors of Md. Inc.

Company



Robert Matthews Authorized Signature VP

July 25, 2017

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
Revised 6/8/2012



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Request for Quotation
09 — Construction

Proc Folder: 326602

Doc Description: Addendum 3 - Track Construction on Harper Property

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2017-06-15	2017-06-28 13:30:00	CRFQ 0804 RMA1700000004	4

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

VENDOR

Vendor Name, Address and Telephone Number:

Amtrac Railroad Contractors of Maryland, Inc. 9436 Earley Drive, Hagerstown, MD. 2174
301-797-3730

FOR INFORMATION CONTACT THE BUYER

Michelle L Childers

(304) 558-2063

michelle.l.childers@wv.gov

Signature X

FEIN # 35-1649116

DATE July 25, 2017

All offers subject to all terms and conditions contained in this solicitation

Robert Matthews, VP

ADDITIONAL INFORMATION:**Addendum**

Addendum No. 3 issued to publish and distribute the attached information to the vendor community.

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia State Rail Authority (SRA) to establish a contract for the following:

Construction and installation of five railroad tracks and switches on Harper Farm property located on the South Branch Valley Railroad. Tracks are to be built to the attached project plans. All excavation and drainage work has already been completed. The plans show the layout for seven (7) tracks, however, this specific job is for five tracks. Track 1, 3, 4, 6, and 7.

INVOICE TO		SHIP TO	
STATE RAIL AUTHORITY 120 WATER PLANT DR		STATE RAIL AUTHORITY (DBA) SOUTH BRANCH VALLEY RAILROAD 120 WATER PLANT DR	
MOOREFIELD	WV26836	MOOREFIELD	WV 26836
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Construction of track and switches	1.00000	JOB	\$881,850.00	\$881,850.00

Comm Code	Manufacturer	Specification	Model #
72141603			

Extended Description :

Construct track and five switches on Harper Farm Property on SBVR.

SOLICITATION NUMBER: CRFQ RMA1700000004

Addendum Number: 03

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☐ | Modify bid opening date and time
- ☐ | Modify specifications of product or service being sought
- ☐ | Attachment of vendor questions and responses
- ☐ | Attachment of pre-bid sign-in sheet
- ☒ | Correction of error
- ☐ | Other

Description of Modification to Solicitation:

This addendum is issued to modify the solicitation per the attached documentation and the following:

1. To correct attachment to Addendum 2. The Pre-Bid Sign-In sheet was not attached.

No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

SIGN IN SHEET

Page 1 of 3Request for Proposal No. CRQS RMA17*3 PLEASE PRINTDate: 6-14-17

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>AMTRAC RR CO.UT.</u>	<u>9431 CARLEY DR</u>	<u>301-797-3730</u>
Rep: <u>CAREY A. CHANEY</u>	<u>HAGERSTOWN, MD. 21740</u>	PHONE TOLL FREE
Email Address: <u>CHANNEY@AMTRACMD.COM</u>		FAX <u>301-797-3740</u>
Company: <u>CTW</u>	<u>P.O. BOX 129</u>	<u>PHONE 804-725-1111</u>
Rep: <u>GEORGE ANDERSON</u>	<u>PORT HANWOOD, VA. 23138</u>	TOLL FREE
Email Address: <u>GEORGE@CTWILLIE.CO</u>		FAX <u>804-725-1065</u>
Company: <u>THE RAILROAD ASSOCIATES CORP.</u>	<u>4444 CARLISLE PKE</u>	<u>PHONE 330-720-6764</u>
Rep: <u>KEVIN KENNEDY</u>	<u>CAMP HILL, PA 17011</u>	TOLL FREE
Email Address: <u>KKennedy@railroadtrac.com</u>		FAX <u>330-824-2100</u>
Company: <u>RAILROAD CONSTRUCTORS INC</u>	<u>705 MANTUA AVE</u>	<u>PHONE 856-423-2220</u>
Rep: <u>WAYNE B RIGGS</u>	<u>PAULSBORO NJ 08060</u>	TOLL FREE
Email Address: <u>WRIGGS@RAILNJ.COM</u>		FAX <u>856-423-9389</u>
Company: <u>Cranemasters Inc.</u>	<u>110 York St.</u>	<u>PHONE 804-357-2509</u>
Rep: <u>Frank Brown</u>	<u>Toneytown Md. 21782</u>	TOLL FREE <u>800-624-0543</u>
Email Address: <u>Frank.brown@cranomasters.com</u>		FAX <u>410-756-1919</u>

SIGN IN SHEET

Page 2 of 3

Request for Proposal No. CRQS RMA17*3

PLEASE PRINT

Date: 6-14-17

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>RAILWORKS TRACK SERVICES</u>	<u>P.O. Box 555</u>	PHONE <u>856-281-8348</u>
Rep: <u>Rocky Kimble</u>	<u>SEWELL, NJ 08080</u>	TOLL FREE
Email Address: <u>RKimble@RAILWORKS.COM</u>		FAX
Company: <u>RAILWORKS TRACK SERVICES</u>	<u>P.O. Box 555</u>	PHONE <u>856 270-4325</u>
Rep: <u>CAMRON DAY</u>	<u>SEWELL, NJ 08080</u>	TOLL FREE
Email Address: <u>C DAY@RAILWORKS.COM</u>		FAX
Company: <u>STX railroad</u>		PHONE <u>470.538-1582</u>
Rep: <u>John McGeer</u>		TOLL FREE
Email Address: <u>John McGeer@STXrailroad.com</u>		FAX
Company: <u>Frontier Railroad, LLC</u>	<u>200 Brady Place</u>	PHONE <u>724-925-1210</u>
Rep: <u>Jim Hoyt</u>	<u>New Stanton, PA 15612</u>	TOLL FREE
Email Address: <u>ssaperky@FrontierRailroad.com</u>		FAX <u>724-925-9847</u>
Company: <u>AMTRAC RAILROAD CONTRACTORS</u>	<u>9436 EARLEY DRIVE</u>	PHONE <u>301-797-3730</u>
Rep: <u>BOB MATTHEWS</u>	<u>HALBERTOWN, MD 21740</u>	TOLL FREE
Email Address: <u>RMATTHEWS@AMTRACMD.COM</u>		FAX <u>301-797-3740</u>

SIGN IN SHEET

Page 3 of 3Request for Proposal No. CROS RMA17*3

PLEASE PRINT

Date: 6-14-17

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Rhinehart Railroad Const. Co</u>	<u>1600 Ankerside dr. Suite A</u>	PHONE <u>410-879-1322</u>
Rep: <u>Johnny R Wharton Jr</u>	<u>Fallston MD 21047</u>	TOLL FREE
Email Address: <u>Johnny W @ RhinehartRailroad.com</u>		FAX <u>410-879-1344</u>
Company: <u>Fritz-Rumer-Cooke Co, Inc.</u>	<u>P.O. Box 07884</u>	PHONE <u>614-444-8844</u>
Rep: <u>Gordon Webster</u>	<u>Columbus, OH 43207</u>	TOLL FREE <u>800-349-7245</u>
Email Address: <u>gwebstere@fixrail.com</u>		FAX <u>614-444-7224</u>
Company: <u>Queen City Railroad Const</u>	<u>2709 Byington Solway</u>	PHONE <u>865 692 1902</u>
Rep: <u>Mark Edmands</u>	<u>Knoxville TN 37931</u>	TOLL FREE
Email Address: <u>medmands@qcrk.com</u>		FAX <u>865 694 6356</u>
Company: <u>Armond Cassil Co</u>	<u>6403 Rinker ST</u>	PHONE <u>859-653-9500</u>
Rep: <u>Steve Thomas</u>	<u>Warren MI 48091</u>	TOLL FREE <u>586-754-4206</u>
Email Address: <u>SThomas@railsource.com</u>		FAX <u>586-524-0834</u>
Company: _____	_____	PHONE _____
Rep: _____	_____	TOLL FREE _____
Email Address: _____	_____	FAX _____

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: _____

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input checked="" type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Amtrac Railroad Contractors of Md. Inc.

Company



Robert Matthews Authorized Signature VP

July 25, 2017

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
Revised 6/8/2012



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Request for Quotation
09 — Construction

Proc Folder: 326602

Doc Description: Addendum 2 - Track Construction on Harper Property

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2017-06-14	2017-06-28 13:30:00	CRFQ 0804 RMA1700000004	3

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

VENDOR

Vendor Name, Address and Telephone Number:

Amtrac Railroad Contractors of Maryland, Inc. 9436 Earley Drive, Hagerstown, MD. 21740

301-797-3730

FOR INFORMATION CONTACT THE BUYER

Michelle L Childers

(304) 558-2063

michelle.l.childers@wv.gov

Signature X

FEIN # 35-1649116

DATE July 25, 2017

All offers subject to all terms and conditions contained in this solicitation

Robert Matthews, VP

ADDITIONAL INFORMATION:**Addendum**

Addendum No. 2 issued to publish and distribute the attached information to the vendor community.

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia State Rail Authority (SRA) to establish a contract for the following:

Construction and installation of five railroad tracks and switches on Harper Farm property located on the South Branch Valley Railroad. Tracks are to be built to the attached project plans. All excavation and drainage work has already been completed. The plans show the layout for seven (7) tracks, however, this specific job is for five tracks
Track 1, 3, 4, 6 and 7.

INVOICE TO		SHIP TO	
STATE RAIL AUTHORITY 120 WATER PLANT DR		STATE RAIL AUTHORITY (DBA) SOUTH BRANCH VALLEY RAILROAD 120 WATER PLANT DR	
MOOREFIELD	WV26836	MOOREFIELD	WV 26836
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Construction of track and switches	1.00000	JOB	\$881,850.00	\$881,850.00

Comm Code	Manufacturer	Specification	Model #
72141603			

Extended Description :

Construct track and five switches on Harper Farm Property on SBVR

SOLICITATION NUMBER: CRFQ RMA1700000004
Addendum Number: 02

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☐ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☐ Attachment of vendor questions and responses
- ☒ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☐ Other

Description of Modification to Solicitation:

This addendum is issued to modify the solicitation per the attached documentation and the following:

1. To publish the Pre-Bid Sign-In sheet.

No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

SIGN IN SHEET

Request for Proposal No. CRQS RMA17*3 PLEASE PRINT

Page 1 of 3

Date: 6-14-17

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: AMTRAC RR CO.UT.	9436 CARLEY DR	301-797-3730
Rep: CAREY A. CHANEY	HAGERSTOWN, MD. 21740	PHONE TOLL FREE
Email Address: CCHANNEY@AMTRACMD.COM		FAX 301-797-3740
Company: CTW	P.O. BOX 129	PHONE 804-725-1111
Rep: GEORGE ANDERSON	PORT HANWOOD, VA. 23138	TOLL FREE
Email Address: GEORGE@CTWLLC.CO		FAX 804-725-1065
Company: THE RAILROAD ASSOCIATES CORP.	4444 CARLISLE PKE	PHONE 330-720-6764
Rep: KEVIN KENNEDY	CAMP HILL, PA 17011	TOLL FREE
Email Address: KKennedy@railroadtrac.com		FAX 330-824-2100
Company: RAILROAD CONSTRUCTORS INC	705 MANTUA AVE	PHONE 856-423-2220
Rep: WAYNE B. RIGGS	PAULSBORO NJ 08066	TOLL FREE
Email Address: WRIGGS@RAILNJ.COM		FAX 856-423-9389
Company: Crane Masters Inc.	110 York St.	PHONE 804-357-2509
Rep: Frank Brown	Toneytown Md. 21782	TOLL FREE 800-624-0543
Email Address: Frank.brown@cranemasters.com		FAX 410-756-1918

SIGN IN SHEET

Page 2 of 3

Request for Proposal No. CRQS RMA17*3

PLEASE PRINT

Date: 6-14-17

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>RAILWORKS TRACK SERVICES</u>	<u>P.O. Box 555</u>	PHONE <u>856-281-8348</u>
Rep: <u>Rocky Kimble</u>	<u>SEWELL, NJ 08080</u>	TOLL FREE
Email Address: <u>rkimble@railworks.com</u>		FAX
Company: <u>RAILWORKS TRACK SERVICES</u>	<u>P.O. Box 555</u>	PHONE <u>856 270-4325</u>
Rep: <u>CAMRON DAY</u>	<u>SEWELL, NJ 08080</u>	TOLL FREE
Email Address: <u>C DAY@RAILWORKS.COM</u>		FAX
Company: <u>STX railroad</u>		PHONE <u>470.538-1582</u>
Rep: <u>John McGee</u>		TOLL FREE
Email Address: <u>John McGee@STXrailroad.com</u>		FAX
Company: <u>Frontier Railroad, LLC</u>	<u>200 Brady Place</u>	PHONE <u>724-925-1210</u>
Rep: <u>Jim Hoyt</u>	<u>New Stanton, PA 15872</u>	TOLL FREE
Email Address: <u>ssuperky@FrontierRailroad.com</u>		FAX <u>724-925-9847</u>
Company: <u>AMTRAC RAILROAD CONTRACTORS</u>	<u>9436 EARLEY DRIVE</u>	PHONE <u>301-797-3738</u>
Rep: <u>BOB MATTHEWS</u>	<u>HAGERSTOWN, MD 21740</u>	TOLL FREE
Email Address: <u>RMATTHEWS@AMTRACMD.COM</u>		FAX <u>301-797-3740</u>

SIGN IN SHEET

Page 3 of 3Request for Proposal No. CRQS RMA17*3

PLEASE PRINT

Date: 6-14-17

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Rhinehart Railroad Const. Co</u>	<u>1600 Ansted Dr. Suite A</u>	PHONE <u>410-879-1322</u>
Rep: <u>Johnny R Wharton Jr</u>	<u>Fallston MD 21047</u>	TOLL FREE
Email Address: <u>JohnnyW@RhinehartRailroad.com</u>		FAX <u>410-879-1344</u>
Company: <u>Fritz-Rumer-Cooke Const. Inc.</u>	<u>P.O. Box 07884</u>	PHONE <u>614-444-8844</u>
Rep: <u>Gordon Webster</u>	<u>Columbus, OH 43207</u>	TOLL FREE <u>800-349-7245</u>
Email Address: <u>gwebstere@fixrail.com</u>		FAX <u>614-444-7224</u>
Company: <u>Queen City Railroad Const</u>	<u>2709 Byington Solway</u>	PHONE <u>865 692 1902</u>
Rep: <u>Mark Edmands</u>	<u>Knoxville TN 37931</u>	TOLL FREE
Email Address: <u>medmands@qcrk.com</u>		FAX <u>865 694 6356</u>
Company: <u>Armond Cassil Co</u>	<u>6403 Rinke ST</u>	PHONE <u>857-657-9500</u>
Rep: <u>Steve Thomas</u>	<u>Warren MI 48091</u>	TOLL FREE <u>586-754-4200</u>
Email Address: <u>SThomas@railsource.com</u>		586-524-0834 FAX
Company: _____	_____	PHONE _____
Rep: _____	_____	TOLL FREE _____
Email Address: _____	_____	FAX _____

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: _____

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Amtrac Railroad Contractors of Md. Inc.

Company



Robert Matthews Authorized Signature

July 25, 2017

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
Revised 6/8/2012



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Request for Quotation
09 - Construction

Proc Folder: 326602

Doc Description: Addendum 1 - Track Construction on Harper Property

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2017-05-25	2017-06-28 13:30:00	CRFQ 0804 RMA1700000004	2

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

VENDOR

Vendor Name, Address and Telephone Number:

Amtrac Railroad Contractors of Maryland, Inc. 9436 Earley Drive, Hagerstown, MD. 21740
301-797-3730

FOR INFORMATION CONTACT THE BUYER

Michelle L Childers

(304) 558-2063

michelle.l.childers@wv.gov

Signature X

FEIN #

35-16491156

DATE July 25, 2017

All offers subject to all terms and conditions contained in this solicitation

Robert Matthews, VP

ADDITIONAL INFORMATION:**Addendum**

Addendum No. 1 issued to publish and distribute the attached information to the vendor community.

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia State Rail Authority (SRA) to establish a contract for the following:

Construction and installation of five railroad tracks and switches on Harper Farm property located on the South Branch Valley Railroad. Tracks are to be built to the attached project plans. All excavation and drainage work has already been completed. The plans show the layout for seven (7) tracks, however, this specific job is for five tracks Track 1, 3, 4, 6 and 7.

INVOICE TO		SHIP TO	
STATE RAIL AUTHORITY 120 WATER PLANT DR		STATE RAIL AUTHORITY (DBA) SOUTH BRANCH VALLEY RAILROAD 120 WATER PLANT DR	
MOOREFIELD	WV26836	MOOREFIELD	WV 26836
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Construction of track and switches	1.00000	JOB	\$881,850.00	\$881,850.00

Comm Code	Manufacturer	Specification	Model #
72141603			

Extended Description :

Construct track and five switches on Harper Farm Property on SBVR

SOLICITATION NUMBER: CRFQ RMA1700000004

Addendum Number: 01

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☐ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☐ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☒ Other

Description of Modification to Solicitation:

This addendum is issued to modify the solicitation per the attached documentation and the following:

1. To attach Exhibit C as a separate attachment in wvOASIS.gov

No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: _____

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:


(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Amtrac Railroad Contractors of Md. Inc.

Company


Robert Matthews Authorized Signature VP

July 25, 2017

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
Revised 6/8/2012



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Request for Quotation
09 - Construction

Proc Folder: 326602

Doc Description: Track Construction on Harper Property

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2017-05-25	2017-06-28 13:30:00	CRFQ 0804 RMA1700000004	1

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

VENDOR

Vendor Name, Address and Telephone Number:

Amtrac Railroad Contractors of Maryland, Inc. 9436 Earley Drive, Hagerstown, MD. 21740
301-797-3730

FOR INFORMATION CONTACT THE BUYER

Michelle L Childers

(304) 558-2063

michelle.l.childers@wv.gov

Signature X

FEIN # 35-1649116

DATE July 25, 2017

All offers subject to all terms and conditions contained in this solicitation

Robert Matthews, Vice President

ADDITIONAL INFORMATION:**Request for Quotation**

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia State Rail Authority (SRA) to establish a contract for the following:

Construction and installation of five railroad tracks and switches on Harper Farm property located on the South Branch Valley Railroad. Tracks are to be built to the attached project plans. All excavation and drainage work has already been completed. The plans show the layout for seven (7) tracks, however, this specific job is for five tracks à Track 1, 3, 4, 6 and 7.

INVOICE TO		SHIP TO	
STATE RAIL AUTHORITY 120 WATER PLANT DR		STATE RAIL AUTHORITY (DBA) SOUTH BRANCH VALLEY RAILROAD 120 WATER PLANT DR	
MOOREFIELD	WV26836	MOOREFIELD	WV 26836
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Construction of track and switches	1.00000	JOB	\$881,850.00	\$881,850.00

Comm Code	Manufacturer	Specification	Model #
72141603			

Extended Description :

Construct track and five switches on Harper Farm Property on SBVR

RMA1700000004	Document Phase Draft	Document Description Track Construction on Harper Property	Page 3
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

INSTRUCTIONS TO VENDORS SUBMITTING BIDS

1. REVIEW DOCUMENTS THOROUGHLY: The attached documents contain a solicitation for bids. Please read these instructions and all documents attached in their entirety. These instructions provide critical information about requirements that if overlooked could lead to disqualification of a Vendor's bid. All bids must be submitted in accordance with the provisions contained in these instructions and the Solicitation. Failure to do so may result in disqualification of Vendor's bid.

2. MANDATORY TERMS: The Solicitation may contain mandatory provisions identified by the use of the words "must," "will," and "shall." Failure to comply with a mandatory term in the Solicitation will result in bid disqualification.

3. PREBID MEETING: The item identified below shall apply to this Solicitation.

☐ A pre-bid meeting will not be held prior to bid opening

☐ A NON-MANDATORY PRE-BID meeting will be held at the following place and time:

☒ A MANDATORY PRE-BID meeting will be held at the following place and time:

WV State Rail Authority
120 Water Plant Drive
Moorefield, WV 26836

June 14, 2017 @ 10:00 a.m.

All Vendors submitting a bid must attend the mandatory pre-bid meeting. Failure to attend the mandatory pre-bid meeting shall result in disqualification of the Vendor's bid. No one person attending the pre-bid meeting may represent more than one Vendor.

An attendance sheet provided at the pre-bid meeting shall serve as the official document verifying attendance. The State will not accept any other form of proof or documentation to verify attendance. Any person attending the pre-bid meeting on behalf of a Vendor must list on the attendance sheet his or her name and the name of the Vendor he or she is representing.

Additionally, the person attending the pre-bid meeting should include the Vendor's E-Mail address, phone number, and Fax number on the attendance sheet. It is the Vendor's responsibility to locate the attendance sheet and provide the required information. Failure to complete the attendance sheet as required may result in disqualification of Vendor's bid.

All Vendors should arrive prior to the starting time for the pre-bid. Vendors who arrive after the starting time but prior to the end of the pre-bid will be permitted to sign in, but are charged with knowing all matters discussed at the pre-bid.

Questions submitted at least five business days prior to a scheduled pre-bid will be discussed at the pre-bid meeting if possible. Any discussions or answers to questions at the pre-bid meeting are preliminary in nature and are non-binding. Official and binding answers to questions will be published in a written addendum to the Solicitation prior to bid opening.

4. VENDOR QUESTION DEADLINE: Vendors may submit questions relating to this Solicitation to the Purchasing Division. Questions must be submitted in writing. All questions must be submitted on or before the date listed below and to the address listed below in order to be considered. A written response will be published in a Solicitation addendum if a response is possible and appropriate. Non-written discussions, conversations, or questions and answers regarding this Solicitation are preliminary in nature and are nonbinding.

Submitted e-mails should have solicitation number in the subject line.

Question Submission Deadline: June 21, 2017 at 4:00 PM EST.

Submit Questions to: Michelle Childers, Senior Buyer
2019 Washington Street, East
Charleston, WV 25305
Fax: (304) 558-4115 (Vendors should not use this fax number for bid submission)
Email: Michelle.L.Childers@wv.gov

5. VERBAL COMMUNICATION: Any verbal communication between the Vendor and any State personnel is not binding, including verbal communication at the mandatory pre-bid conference. Only information issued in writing and added to the Solicitation by an official written addendum by the Purchasing Division is binding.

6. BID SUBMISSION: All bids must be submitted electronically through wvOASIS or signed and delivered by the Vendor to the Purchasing Division at the address listed below on or before the date and time of the bid opening. Any bid received by the Purchasing Division staff is considered to be in the possession of the Purchasing Division and will not be returned for any reason. The Purchasing Division will not accept bids, modification of bids, or addendum acknowledgment forms via e-mail. Acceptable delivery methods include electronic submission via wvOASIS, hand delivery, delivery by courier, or facsimile.

The bid delivery address is:
 Department of Administration, Purchasing Division
 2019 Washington Street East
 Charleston, WV 25305-0130

A bid that is not submitted electronically through wvOASIS should contain the information listed below on the face of the envelope or the bid may be rejected by the Purchasing Division.:

SEALED BID:
 BUYER:
 SOLICITATION NO.:
 BID OPENING DATE:
 BID OPENING TIME:
 FAX NUMBER:

The Purchasing Division may prohibit the submission of bids electronically through wvOASIS at its sole discretion. Such a prohibition will be contained and communicated in the wvOASIS system resulting in the Vendor's inability to submit bids through wvOASIS. Submission of a response to an Expression or Interest or Request for Proposal is not permitted in wvOASIS.

For Request For Proposal ("RFP") Responses Only: In the event that Vendor is responding to a request for proposal, the Vendor shall submit one original technical and one original cost proposal plus N/A convenience copies of each to the Purchasing Division at the address shown above. Additionally, the Vendor should identify the bid type as either a technical or cost proposal on the face of each bid envelope submitted in response to a request for proposal as follows:

BID TYPE: (This only applies to CRFP)

☐ Technical
☒ Cost

7. BID OPENING: Bids submitted in response to this Solicitation will be opened at the location identified below on the date and time listed below. Delivery of a bid after the bid opening date and time will result in bid disqualification. For purposes of this Solicitation, a bid is considered delivered when confirmation of delivery is provided by wvOASIS (in the case of electronic submission) or when the bid is time stamped by the official Purchasing Division time clock (in the case of hand delivery).

Bid Opening Date and Time: June 28, 2017 at 1:30 PM EST.

Bid Opening Location: Department of Administration, Purchasing Division
 2019 Washington Street East
 Charleston, WV 25305-0130

8. ADDENDUM ACKNOWLEDGEMENT: Changes or revisions to this Solicitation will be made by an official written addendum issued by the Purchasing Division. Vendor should acknowledge receipt of all addenda issued with this Solicitation by completing an Addendum Acknowledgment Form, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

9. BID FORMATTING: Vendor should type or electronically enter the information onto its bid to prevent errors in the evaluation. Failure to type or electronically enter the information may result in bid disqualification.

10. ALTERNATES: Any model, brand, or specification listed in this Solicitation establishes the acceptable level of quality only and is not intended to reflect a preference for, or in any way favor, a particular brand or vendor. Vendors may bid alternates to a listed model or brand provided that the alternate is at least equal to the model or brand and complies with the required specifications. The equality of any alternate being bid shall be determined by the State at its sole discretion. Any Vendor bidding an alternate model or brand should clearly identify the alternate items in its bid and should include manufacturer's specifications, industry literature, and/or any other relevant documentation demonstrating the equality of the alternate items. Failure to provide information for alternate items may be grounds for rejection of a Vendor's bid.

11. EXCEPTIONS AND CLARIFICATIONS: The Solicitation contains the specifications that shall form the basis of a contractual agreement. Vendor shall clearly mark any exceptions, clarifications, or other proposed modifications in its bid. Exceptions to, clarifications of, or modifications of a requirement or term and condition of the Solicitation may result in bid disqualification.

12. COMMUNICATION LIMITATIONS: In accordance with West Virginia Code of State Rules §148-1-6.6, communication with the State of West Virginia or any of its employees regarding this Solicitation during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited without prior Purchasing Division approval. Purchasing Division approval for such communication is implied for all agency delegated and exempt purchases.

13. REGISTRATION: Prior to Contract award, the apparent successful Vendor must be properly registered with the West Virginia Purchasing Division and must have paid the \$125 fee, if applicable.

14. UNIT PRICE: Unit prices shall prevail in cases of a discrepancy in the Vendor's bid.

15. PREFERENCE: Vendor Preference may only be granted upon written request and only in accordance with the West Virginia Code § 5A-3-37 and the West Virginia Code of State Rules. A Vendor Preference Certificate form has been attached hereto to allow Vendor to apply for the preference. Vendor's failure to submit the Vendor Preference Certificate form with its bid will result in denial of Vendor Preference. Vendor Preference does not apply to construction projects.

16. SMALL, WOMEN-OWNED, OR MINORITY-OWNED BUSINESSES: For any solicitations publicly advertised for bid, in accordance with West Virginia Code §5A-3-37(a)(7) and W. Va. CSR § 148-22-9, any non-resident vendor certified as a small, women-owned, or minority-owned business under W. Va. CSR § 148-22-9 shall be provided the same preference made available to any resident vendor. Any non-resident small, women-owned, or minority-owned business must identify itself as such in writing, must submit that writing to the Purchasing Division with its bid, and must be properly certified under W. Va. CSR § 148-22-9 prior to contract award to receive the preferences made available to resident vendors. Preference for a non-resident small, women-owned, or minority owned business shall be applied in accordance with W. Va. CSR § 148-22-9.

17. WAIVER OF MINOR IRREGULARITIES: The Director reserves the right to waive minor irregularities in bids or specifications in accordance with West Virginia Code of State Rules § 148-1-4.6.

18. ELECTRONIC FILE ACCESS RESTRICTIONS: Vendor must ensure that its submission in wvOASIS can be accessed and viewed by the Purchasing Division staff immediately upon bid opening. The Purchasing Division will consider any file that cannot be immediately accessed and viewed at the time of the bid opening (such as, encrypted files, password protected files, or incompatible files) to be blank or incomplete as context requires, and are therefore unacceptable. A vendor will not be permitted to unencrypt files, remove password protections, or resubmit documents after bid opening to make a file viewable if those documents are required with the bid. A Vendor may be required to provide document passwords or remove access restrictions to allow the Purchasing Division to print or electronically save documents provided that those documents are viewable by the Purchasing Division prior to obtaining the password or removing the access restriction.

19. NON-RESPONSIBLE: The Purchasing Division Director reserves the right to reject the bid of any vendor as Non-Responsible in accordance with W. Va. Code of State Rules § 148-1-5.3, when the Director determines that the vendor submitting the bid does not have the capability to fully perform, or lacks the integrity and reliability to assure good-faith performance.”

20. ACCEPTANCE/REJECTION: The State may accept or reject any bid in whole, or in part in accordance with W. Va. Code of State Rules § 148-1-4.5. and § 148-1-6.4.b.”

21. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

GENERAL TERMS AND CONDITIONS:

1. CONTRACTUAL AGREEMENT: Issuance of a Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

2. DEFINITIONS: As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

2.1. "Agency" or "Agencies" means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

2.2. "Bid" or "Proposal" means the vendors submitted response to this solicitation.

2.3. "Contract" means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

2.4. "Director" means the Director of the West Virginia Department of Administration, Purchasing Division.

2.5. "Purchasing Division" means the West Virginia Department of Administration, Purchasing Division.

2.6. "Award Document" means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.

2.7. "Solicitation" means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

2.8. "State" means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

2.9. "Vendor" or "Vendors" means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

3. CONTRACT TERM; RENEWAL; EXTENSION: The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

☐ **Term Contract**

Initial Contract Term: This Contract becomes effective on _____ and extends for a period of _____ year(s).

Renewal Term: This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Renewal of this Contract is limited to _____ successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed _____ months in total. Automatic renewal of this Contract is prohibited. Notwithstanding the foregoing, Purchasing Division approval is not required on agency delegated or exempt purchases. Attorney General approval may be required for vendor terms and conditions.

Delivery Order Limitations: In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

☒ **Fixed Period Contract:** This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within one hundred-eighty (180) calendar days.

☐ **Fixed Period Contract with Renewals:** This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within _____ days.

Upon completion, the vendor agrees that maintenance, monitoring, or warranty services will be provided for one year thereafter with an additional _____ successive one year renewal periods or multiple renewal periods of less than one year provided that the multiple renewal periods do not exceed _____ months in total. Automatic renewal of this Contract is prohibited.

☐ **One Time Purchase:** The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

☐ **Other:** See attached.

4. NOTICE TO PROCEED: Vendor shall begin performance of this Contract immediately upon receiving notice to proceed unless otherwise instructed by the Agency. Unless otherwise specified, the fully executed Award Document will be considered notice to proceed.

5. QUANTITIES: The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

☐ **Open End Contract:** Quantities listed in this Solicitation are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

☐ **Service:** The scope of the service to be provided will be more clearly defined in the specifications included herewith.

☒ **Combined Service and Goods:** The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

☐ **One Time Purchase:** This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

6. EMERGENCY PURCHASES: The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute a breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One Time Purchase contract.

7. REQUIRED DOCUMENTS: All of the items checked below must be provided to the Purchasing Division by the Vendor as specified below.

☒ **BID BOND (Construction Only):** Pursuant to the requirements contained in W. Va. Code § 5-22-1(c), All Vendors submitting a bid on a construction project shall furnish a valid bid bond in the amount of five percent (5%) of the total amount of the bid protecting the State of West Virginia. The bid bond must be submitted with the bid.

☒ **PERFORMANCE BOND:** The apparent successful Vendor shall provide a performance bond in the amount of 100% of Contract Amount. The performance bond must be received by the Purchasing Division prior to Contract award. On construction contracts, the performance bond must be 100% of the Contract value.

☒ **LABOR/MATERIAL PAYMENT BOND:** The apparent successful Vendor shall provide a labor/material payment bond in the amount of 100% of the Contract value. The labor/material payment bond must be delivered to the Purchasing Division prior to Contract award.

In lieu of the Bid Bond, Performance Bond, and Labor/Material Payment Bond, the Vendor may provide certified checks, cashier's checks, or irrevocable letters of credit. Any certified check, cashier's check, or irrevocable letter of credit provided in lieu of a bond must be of the same amount and delivered on the same schedule as the bond it replaces. A letter of credit submitted in lieu of a performance and labor/material payment bond will only be allowed for projects under \$100,000. Personal or business checks are not acceptable. Notwithstanding the foregoing, West Virginia Code § 5-22-1 (d) mandates that a vendor provide a performance and labor/material payment bond for construction projects. Accordingly, substitutions for the performance and labor/material payment bonds for construction projects is not permitted.

☐ **MAINTENANCE BOND:** The apparent successful Vendor shall provide a two (2) year maintenance bond covering the roofing system. The maintenance bond must be issued and delivered to the Purchasing Division prior to Contract award.

☒ **LICENSE(S) / CERTIFICATIONS / PERMITS:** In addition to anything required under the Section entitled Licensing, of the General Terms and Conditions, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits prior to Contract award, in a form acceptable to the Purchasing Division.

☒ WV Contractor's License 020362

☐

☐

☐

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications prior to Contract award regardless of whether or not that requirement is listed above.

8. INSURANCE: The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below prior to Contract award. Subsequent to contract award, and prior to the insurance expiration date, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies mandated herein, including but not limited to, policy cancelation, policy reduction, or change in insurers. The insurance coverages identified below must be maintained throughout the life of this contract. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether or not that insurance requirement is listed in this section.

Vendor must maintain:

☒ **Commercial General Liability Insurance** in at least an amount of:

\$1,000,000.00 or more

☒ **Automobile Liability Insurance** in at least an amount of: \$1,000,000.00 or more

☐ **Professional/Malpractice/Errors and Omission Insurance** in at least an amount of:

☐ **Commercial Crime and Third Party Fidelity Insurance** in an amount of:

☐ **Cyber Liability Insurance** in an amount of: _____

☐ **Builders Risk Insurance** in an amount equal to 100% of the amount of the Contract.

☐

☐

☐

☐

☐

9. WORKERS' COMPENSATION INSURANCE: The apparent successful Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

10. LITIGATION BOND: The Director reserves the right to require any Vendor that files a protest of an award to submit a litigation bond in the amount equal to one percent of the lowest bid submitted or \$5,000, whichever is greater. The entire amount of the bond shall be forfeited if the hearing officer determines that the protest was filed for frivolous or improper purpose, including but not limited to, the purpose of harassing, causing unnecessary delay, or needless expense for the Agency. All litigation bonds shall be made payable to the Purchasing Division. In lieu of a bond, the protester may submit a cashier's check or certified check payable to the Purchasing Division. Cashier's or certified checks will be deposited with and held by the State Treasurer's office. If it is determined that the protest has not been filed for frivolous or improper purpose, the bond or deposit shall be returned in its entirety.

11. LIQUIDATED DAMAGES: Vendor shall pay liquidated damages in the amount of
one thousand (\$1000.00) per calendar day

for every calendar day beyond one hundred-eighty (180) days

This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy.

12. ACCEPTANCE: Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

13. PRICING: The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification.

14. PAYMENT: Payment in advance is prohibited under this Contract. Payment may only be made after the delivery and acceptance of goods or services. The Vendor shall submit invoices, in arrears.

15. PURCHASING CARD ACCEPTANCE: The State of West Virginia currently utilizes a Purchasing Card program, administered under contract by a banking institution, to process payment for goods and services. The Vendor must accept the State of West Virginia's Purchasing Card for payment of all orders under this Contract unless the box below is checked.

☒ Vendor is not required to accept the State of West Virginia's Purchasing Card as payment for all goods and services.

16. TAXES: The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

17. ADDITIONAL FEES: Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

18. FUNDING: This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available.

19. CANCELLATION: The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-6.1.e.

20. TIME: Time is of the essence with regard to all matters of time and performance in this Contract.

21. APPLICABLE LAW: This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code or West Virginia Code of State Rules is void and of no effect.

22. COMPLIANCE: Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

23. ARBITRATION: Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

24. MODIFICATIONS: This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.

Revised 04/07/2017

25. WAIVER: The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

26. SUBSEQUENT FORMS: The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

27. ASSIGNMENT: Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments. Notwithstanding the foregoing, Purchasing Division approval may or may not be required on certain agency delegated or exempt purchases.

28. WARRANTY: The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

29. STATE EMPLOYEES: State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

30. BANKRUPTCY: In the event the Vendor files for bankruptcy protection, the State of West Virginia may deem this Contract null and void, and terminate this Contract without notice.

31. PRIVACY, SECURITY, AND CONFIDENTIALITY: The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/default.html>.

32. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

33. LICENSING: In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

34. ANTITRUST: In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

35. VENDOR CERTIFICATIONS: By signing its bid or entering into this Contract, Vendor certifies (1) that its bid or offer was made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, person or entity submitting a bid or offer for the same material, supplies, equipment or services; (2) that its bid or offer is in all respects fair and without collusion or fraud; (3) that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; and (4) that it has reviewed this Solicitation in its entirety; understands the requirements, terms and conditions, and other information contained herein.

Vendor's signature on its bid or offer also affirms that neither it nor its representatives have any interest, nor shall acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency. The individual signing this bid or offer on behalf of Vendor certifies that he or she is authorized by the Vendor to execute this bid or offer or any documents related thereto on Vendor's behalf; that he or she is authorized to bind the Vendor in a contractual relationship; and that, to the best of his or her knowledge, the Vendor has properly registered with any State agency that may require registration.

36. VENDOR RELATIONSHIP: The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

37. INDEMNIFICATION: The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

38. PURCHASING AFFIDAVIT: In accordance with West Virginia Code § 5A-3-10a, all Vendors are required to sign, notarize, and submit the Purchasing Affidavit stating that neither the Vendor nor a related party owe a debt to the State in excess of \$1,000. The affidavit must be submitted prior to award, but should be submitted with the Vendor's bid. A copy of the Purchasing Affidavit is included herewith.

39. ADDITIONAL AGENCY AND LOCAL GOVERNMENT USE: This Contract may be utilized by other agencies, spending units, and political subdivisions of the State of West Virginia; county, municipal, and other local government bodies; and school districts ("Other Government Entities"). Any extension of this Contract to the aforementioned Other Government Entities must be on the same prices, terms, and conditions as those offered and agreed to in this Contract, provided that such extension is in compliance with the applicable laws, rules, and ordinances of the Other Government Entity. If the Vendor does not wish to extend the prices, terms, and conditions of its bid and subsequent contract to the Other Government Entities, the Vendor must clearly indicate such refusal in its bid. A refusal to extend this Contract to the Other Government Entities shall not impact or influence the award of this Contract in any manner.

40. CONFLICT OF INTEREST: Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

41. REPORTS: Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

☐ Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

☐ Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at purchasing.requisitions@wv.gov.

42. BACKGROUND CHECK: In accordance with W. Va. Code § 15-2D-3, the Director of the Division of Protective Services shall require any service provider whose employees are regularly employed on the grounds or in the buildings of the Capitol complex or who have access to sensitive or critical information to submit to a fingerprint-based state and federal background inquiry through the state repository. The service provider is responsible for any costs associated with the fingerprint-based state and federal background inquiry.

After the contract for such services has been approved, but before any such employees are permitted to be on the grounds or in the buildings of the Capitol complex or have access to sensitive or critical information, the service provider shall submit a list of all persons who will be physically present and working at the Capitol complex to the Director of the Division of Protective Services for purposes of verifying compliance with this provision. The State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check.

Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

43. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS: Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open hearth, basic oxygen, electric furnace, Bessemer or other steel making process. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:
- c. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
- d. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

44. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL: In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a "substantial labor surplus area", as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)

1. CONTRACTOR'S LICENSE: West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. Failure to include a contractor's license number on the bid shall result in Vendor's bid being disqualified. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: Amtrac Railroad Contractors of Maryland, Inc.

Contractor's License No.: WV- WV020362

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a Award Document.

2. DRUG-FREE WORKPLACE AFFIDAVIT: W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit at the same time an affidavit that the Vendor has a written plan for a drug-free workplace policy. To comply with this law, Vendor must either complete the enclosed drug-free workplace affidavit and submit the same with its bid or complete a similar affidavit that fulfills all of the requirements of the applicable code. Failure to submit the signed and notarized drug-free workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, with the bid shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

2.1. DRUG-FREE WORKPLACE POLICY: Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy.

Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

3. DRUG FREE WORKPLACE REPORT: Pursuant to W. Va. Code § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. For contracts over \$25,000, the public authority shall be the West Virginia Purchasing Division. For contracts of \$25,000 or less, the public authority shall be the agency issuing the contract. The report shall include:

(1) Information to show that the education and training service to the requirements of West Virginia Code § 21-1D-5 was provided;

- (2) The name of the laboratory certified by the United States Department of Health and Human Services or its successor that performs the drug tests;
- (3) The average number of employees in connection with the construction on the public improvement;
- (4) Drug test results for the following categories including the number of positive tests and the number of negative tests: (A) Pre-employment and new hires; (B) Reasonable suspicion; (C) Post-accident; and (D) Random.

Vendor should utilize the attached Certified Drug Free Workplace Report Coversheet when submitting the report required hereunder. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

4. AIA DOCUMENTS: All construction contracts that will be completed in conjunction with architectural services procured under Chapter 5G of the West Virginia Code will be governed by the AIA A101-2007 and A201-2007 or the A107-2007 documents, as amended by the Supplementary Conditions for the State of West Virginia, in addition to the terms and conditions contained herein.

5. GREEN BUILDINGS MINIMUM ENERGY STANDARDS: In accordance with § 22-29-4, all new building construction projects of public agencies that have not entered the schematic design phase prior to July 1, 2012, or any building construction project receiving state grant funds and appropriations, including public schools, that have not entered the schematic design phase prior to July 1, 2012, shall be designed and constructed complying with the ICC International Energy Conservation Code, adopted by the State Fire Commission, and the ANSI/ASHRAE/IESNA Standard 90.1-2007: Provided, That if any construction project has a commitment of federal funds to pay for a portion of such project, this provision shall only apply to the extent such standards are consistent with the federal standards.

6. LOCAL LABOR MARKET HIRING REQUIREMENT: Pursuant to West Virginia Code §21-1C-1 et seq., Employers shall hire at least seventy-five percent of employees for public improvement construction projects from the local labor market, to be rounded off, with at least two employees from outside the local labor market permissible for each employer per project.

Any employer unable to employ the minimum number of employees from the local labor market shall inform the nearest office of the bureau of employment programs' division of employment services of the number of qualified employees needed and provide a job description of the positions to be filled.

If, within three business days following the placing of a job order, the division is unable to refer any qualified job applicants to the employer or refers less qualified job applicants than the number requested, then the division shall issue a waiver to the employer stating the unavailability of applicant and shall permit the employer to fill any positions covered by the waiver from outside the local labor market. The waiver shall be either oral or in writing and shall be issued within the prescribed three days. A waiver certificate shall be sent to both the employer for its permanent project records and to the public authority.

Any employer who violates any provision of this article is subject to a civil penalty of one hundred dollars per day of violation. The West Virginia Division of Labor is responsible for establishing procedures for the collection of civil penalties.

The following terms used in this section have the meaning shown below.

- (1) The term "construction project" means any construction, reconstruction, improvement, enlargement, painting, decorating or repair of any public improvement let to contract in an amount equal to or greater than \$500,000. The term "construction project" does not include temporary or emergency repairs;
- (2) The term "employee" means any person hired or permitted to perform hourly work for wages by a person, firm or corporation in the construction industry; The term "employee" does not include:(i) Bona fide employees of a public authority or individuals engaged in making temporary or emergency repairs;(ii) Bona fide independent contractors; or(iii) Salaried supervisory personnel necessary to assure efficient execution of the employee's work;
- (3) The term "employer" means any person, firm or corporation employing one or more employees on any public improvement and includes all contractors and subcontractors;
- (4) The term "local labor market" means every county in West Virginia and any county outside of West Virginia if any portion of that county is within fifty miles of the border of West Virginia;
- (5) The term "public improvement" includes the construction of all buildings, roads, highways, bridges, streets, alleys, sewers, ditches, sewage disposal plants, waterworks, airports and all other structures that may be let to contract by a public authority, excluding improvements funded, in whole or in part, by federal funds.

7. DAVIS-BACON AND RELATED ACT WAGE RATES:

- ☐ The work performed under this contract is federally funded in whole, or in part. Pursuant to _____, Vendors are required to pay applicable Davis-Bacon wage rates.
- ☒ The work performed under this contract is not subject to Davis-Bacon wage rates.

8. SUBCONTRACTOR LIST SUBMISSION: In accordance with W. Va. Code § 5-22-1, the apparent low bidder on a contract valued at more than \$250,000.00 for the construction, alteration, decoration, painting or improvement of a new or existing building or structure shall submit a list of all subcontractors who will perform more than \$25,000.00 of work on the project including labor and materials. If no subcontractors who will perform more than \$25,000.00 of work are to be used to complete the project, it must be noted on the subcontractor list. Failure to submit the subcontractor list within one business day after the deadline for submitting bids shall result in disqualification of the bid. This provision does not apply to any other construction projects, such as highway, mine reclamation, water or sewer projects.

a. Required Information. The subcontractor list shall contain the following information:

- i. Bidder's name
- ii. Name of each subcontractor performing more than \$25,000 of work on the project.

iii. The license number of each subcontractor, as required by W. Va. Code § 21-11-1 et. seq.

iv. If applicable, a notation that no subcontractor will be used to perform more than \$25,000.00 of work.

b. Subcontractor List Submission Form: The subcontractor list may be submitted in any form, including the attached form, as long as the required information noted above is included. If any information is missing from the bidder's subcontractor list submission, it may be obtained from other documents such as bids, emails, letters, etc. that accompany the subcontractor list submission.

c. Submission of Subcontractor List for Solicitations with Additions/Alternates: If the solicitation contains potential additions or alternates that will be selected by the Agency after bid opening and prior to contract award, all bidders must submit the subcontractor list to the Purchasing Division within one business day of the opening of bids for review. A bidder's failure to submit the subcontractor list within one business day after the deadline for submitting bids shall result in disqualification of the bidder's bid.

d. Substitution of Subcontractor. Written approval must be obtained from the State Spending Unit before any subcontractor substitution is permitted. Substitutions are not permitted unless:

- i. The subcontractor listed in the original bid has filed for bankruptcy;
- ii. The subcontractor in the original bid has been debarred or suspended; or
- iii. The contractor certifies in writing that the subcontractor listed in the original bid fails, is unable, or refuses to perform his subcontract.

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: _____

☐ Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

[illegible]

Attach additional pages if necessary

REQUEST FOR QUOTATION
Track Construction on Harper Yard on South Branch Valley Railroad

GENERAL CONSTRUCTION SPECIFICATIONS (No AIA Documents)

1. **PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia State Rail Authority (SRA) to establish a contract for the following:

Construction and installation of five railroad tracks and switches on Harper Farm property located on the South Branch Valley Railroad. Tracks are to be built to the attached project plans. All excavation and drainage work has already been completed. The plans show the layout for seven (7) tracks, however, this specific job is for **five tracks – Track 1, 3, 4, 6 and 7.**

The Vendor shall furnish all materials, labor, and equipment necessary to complete all Construction Services. The Vendor shall furnish any incidental work, materials, labor, and equipment that are necessary to complete the Construction Services, even if such incidental work is not explicitly included in the Project Plans.

2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions and in the Project Plans as defined below.

2.1 **“Construction Services”** means the installation of five railroad tracks and switches as more fully described in the Project Plans.

2.2 **“Pricing Page”** means the pages contained in wvOASIS, attached hereto as Exhibit A, or included in the Project Plans upon which Vendor should list its proposed price for the Construction Services.

2.3 **“Solicitation”** means the official notice of an opportunity to supply the State with Construction Services that is published by the Purchasing Division.

2.4 **“Project Plans”** means documents developed by an architect, an engineer, the Agency, or another design professional, which are attached hereto as Exhibit B, that provide detailed instructions on how the Construction Services are to be performed. In the event that Project Plans contain drawings or other documents too large to attach in Exhibit B, Vendors can obtain copies in accordance with Section 9 of these Specifications.

2.5 **“A.W.P.A”** – means American Wood Protection Association

3. **ORDER OF PRECEDENCE:** This General Construction Specifications document will have priority over, and supersede, anything contained in the Project Plans.

REQUEST FOR QUOTATION
Track Construction on Harper Yard on South Branch Valley Railroad

4. **QUALIFICATIONS:** Vendor, or Vendor's staff if requirements are inherently limited to individuals rather than corporate entities, shall have the following minimum qualifications:
 - 4.1. **Experience:** Vendor, or Vendor's supervisory staff assigned to this project, must have successfully completed at least five (5) projects that involved work similar to that described in these specifications or the Project Plans. Compliance with this experience requirement will be determined prior to contract award by the State through references provided by the Vendor upon request, through knowledge or documentation of the Vendor's past projects, through confirmation of experience requirements from the architect assisting the State in this project, or some other method that the State determines to be acceptable. Vendor must provide any documentation requested by the State to assist in confirmation of compliance with this provision. References, documentation, or other information to confirm compliance with this experience requirement may be requested after bid opening and prior to contract award.
5. **CONTRACT AWARD:** The Contract is intended to provide Agency with a purchase price for the Construction Services. The Contract will be awarded to the lowest qualified responsible bidder meeting the required specifications. If the Pricing Pages contain alternates/add-ons, the Contract will be awarded based on the grand total of the base bid and any alternates/add-ons selected.
6. **SELECTION OF ALTERNATES:** If the Pricing Pages contain alternates/add-ons, the alternates/add-ons will be selected as follows. The alternate/add-on will be selected in the order of priority listed on the Pricing Pages. The first alternate/add-on must be selected before the second alternate/add-on can be selected and so on.
7. **PERFORMANCE:** Vendor shall perform the Construction Services in accordance with this document and the Project Plans.
8. **SUBSTITUTIONS:** Any substitution requests must be submitted in accordance with the official question and answer period described in the INSTRUCTIONS TO VENDORS SUBMITTING BIDS, Paragraph 4. Vendor Question Deadline. Vendors submitting substitution requests should submit product brochures and product specifications during the official question and answer period.
9. **PROJECT PLANS:** The checked box will apply to Project Plans for this solicitation.
 - X **No Additional Project Plan Documents:** There are no additional Project Plans other than those attached hereto as Exhibit B and C or any subsequent addenda modifying Exhibit B and C.

REQUEST FOR QUOTATION
Track Construction on Harper Yard on South Branch Valley Railroad

- **Additional Project Plan Documents:** There are additional Project Plan documents other than those attached as Exhibit B. Copies of the additional Project Plan documents not attached as Exhibit B can be obtained by contacting the entity identified below.

10. CONDITIONS OF THE WORK

10.1. Permits: The Vendor shall procure all necessary permits and licenses to comply with all applicable Federal, State, or Local laws, regulations and ordinances of any regulating body.

10.2. Existing Conditions: If discrepancies are discovered between the existing conditions and those noted in the specifications, Vendor must immediately notify the Agency's representative. Vendor must also immediately notify the Agency if suspected hazardous materials are encountered.

10.3. Standard Work Hours: The standard hours of work for this Contract will be as required by the contractor, as this area is not currently an active railroad section. Work must be coordinated with the South Branch Valley Railroad because an inspector will be on site with the contractor through the entirety of the project.

10.4. Project Closeout: Project Closeout shall include the following:

10.4.1. Final Cleanup: Vendor shall perform the final cleanup activities listed below, along with any other final cleanup activities normally associated with the work performed under this Contract, prior to final inspection:

10.4.1.1. Contractor will be responsible to remove and dispose of any debris from the work site.

10.4.2. Final Inspection: Vendor shall participate in a final inspection with the Agency's project manager. The purpose of the final inspection will be to identify deficiencies that need to be remedied prior to Agency's final acceptance of the work. Vendor shall at all times be obligated to perform in accordance with the Contract and must take all actions necessary to ensure that work complies with requirements of Contract prior to final acceptance. Final acceptance does not waive or release Vendor from its obligation to ensure that work complies with the Contract requirements. Vendor shall submit any warranty documents to the Agency project manager at final inspection.

11. FACILITIES ACCESS: There is no special access required for this property.

REQUEST FOR QUOTATION
Track Construction on Harper Yard on South Branch Valley Railroad

- 11.1. Vendor must coordinate activities with the South Branch Valley Railroad so an inspector will be on site with the contractor at all times. Contact for the SBVR will be Chesley Koerner (304) 613-5546.
- 11.2. Vendor at their own risk may keep equipment and materials at the work site. The closest location with fenced security that material and equipment may be delivered is the State Rail Authority inventory yard/office located at 120 Water Plant Drive. This location is open Monday-Friday from 6:00 a.m. to 4:00 p.m.

12. MISCELLANEOUS:

- 12.1. **Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Robert L. Matthews, VP

Telephone Number: 301-797-3730

Fax Number: 301-797-3740

Email Address: rmatthews@amtracmd.com

Exhibit A PRICE SHEET					
Item	Description	Unit Cost	Unit of Measure	Quantity	Extended Cost
	Track Construction on Harper Property				
3.1.1	Construct Five Tracks per Project Plans		Job	1	881,850.00
	Includes all materials, labor and equipment required to install tracks and switches as detailed in the project plans **				
			Total Bid Amount:		\$881,850.00



**State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5**

STATE OF WEST-VIRGINIA, Maryland

COUNTY OF Washington, **TO-WIT:**

I, Robert L. Matthews, after being first duly sworn, depose and state as follows:

1. I am an employee of Amtrac Railroad Contractors of Md. Inc
(Company Name); and,
2. I do hereby attest that Amtrac Railroad Contractors of MD. Inc.
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Robert L. Matthews

Signature: 

Title: Vice President

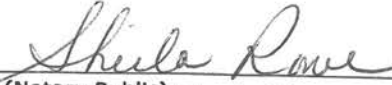
Company Name: Amtrac Railroad Contractors of MD. Inc

Date: July 25, 2017

Taken, subscribed and sworn to before me this 25 day of July, 2017.

By Commission expires Nov. 24, 2019

(Seal)


(Notary Public) Sheila Rowe

THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.

Agency WV Purchasing Division
 REQ.P.O# RMA 1700000004

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Amtrac Railroad Contractors of Maryland, Inc.
 of 9436 Earley Drive, Hagerstown, Maryland 21740, as Principal, and Ohio Farmers Insurance Company
 of One Park Circle, Westfield Center, Ohio, a corporation organized and existing under the laws of the State of OHIO
 with its principal office in the City of Westfield Center, as Surety, are held and firmly bound unto the State
 of West Virginia, as Obligees, in the penal sum of FIVE Percent of TOTAL Bid (\$ -----5%-----) for the payment of which,
 well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
 Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
Track Construction on Harper Property
Project: RMA 1700000004

NOW THEREFORE,

(a) If said bid shall be rejected, or
 (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal
 attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform
 the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in
 full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no
 event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no
 way impaired or affected by any extension of the time within which the Obligees may accept such bid, and said Surety does hereby
 waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and
 Surety, or by Principal individually if Principal is an individual, this 26th day of JULY, 2017.

Principal Seal

Amtrac Railroad Contractors of Maryland, Inc.

(Name of Principal)

By Jacqueline L. Manzini
 (Must be President, Vice President, or
 Duly Authorized Agent)

Jacqueline L. Manzini, President

(Title)

Surety Seal

Ohio Farmers Insurance Company

(Name of Surety)

S. Annette Mullet
 Attorney-in-Fact
 S. Annette Mullet, Attorney-in-Fact

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and
 must attach a power of attorney with its seal affixed.

General
Power
of Attorney

CERTIFIED COPY

POWER NO. 1303532 04

Westfield Insurance Co.
Westfield National Insurance Co.
Ohio Farmers Insurance Co.
Westfield Center, Ohio

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint
S. ANNETTE MULLET, STEVEN M. GARRETT, JOINTLY OR SEVERALLY

of **CARMEL** and State of **IN** its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship.

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact, may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereto affixed this 21st day of MARCH A.D., 2014.

Corporate
Seals
Affixed



WESTFIELD INSURANCE COMPANY
WESTFIELD NATIONAL INSURANCE COMPANY
OHIO FARMERS INSURANCE COMPANY

By:

Dennis P. Baus, National Surety Leader and Senior Executive

State of Ohio
County of Medina

ss.:

On this 21st day of MARCH A.D., 2014, before me personally came Dennis P. Baus to me known, who, being by me duly sworn, did depose and say, that he resides in Wooster, Ohio; that he is National Surety Leader and Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial
Seal
Affixed



State of Ohio
County of Medina

ss.:

David A. Kotnik, Attorney at Law, Notary Public
My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 26th day of JULY, 2017 A.D.



Frank A. Carrino, Secretary

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Robert L. Matthews, Vice President
 (Name, Title)
 Amtrac Railroad Contractors of Maryland, Inc.
 (Printed Name and Title)
 9436 Earley Drive, Hagerstown, MD. 21740
 (Address)
 301-797-3730 FAX: 301-797-3740
 (Phone Number) / (Fax Number)
 rmatthews@amtracmd.com
 (email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Amtrac Railroad Contractors of Maryland, Inc.
 (Company)

 (Authorized Signature) (Representative Name, Title)
 Robert L. Matthews, Vice President
 (Printed Name and Title of Authorized Representative)
 July 25, 2017
 (Date)
 301-797-3730 FAX: 301-797-3740
 (Phone Number) (Fax Number)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input checked="" type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input checked="" type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Amtrac Railroad Contractors of Maryland, Inc.

Company



Authorized Signature Robert Matthews, Vice President

July 25, 2017

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

STATE OF WEST VIRGINIA
Purchasing Division
PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.


"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Amtrac Railroad Contractors of Maryland, Inc.

Authorized Signature:  Date: July 25, 2017
Robert L. Matthews, Vice President

State of Maryland

County of Washington, to-wit:

Taken, subscribed, and sworn to before me this 25 day of July, 2017.

My Commission expires Nov. 24, 2019

AFFIX SEAL HERE

NOTARY PUBLIC
Sheila Rowe



Purchasing Affidavit (Revised 08/01/2015)