

State of West Virginia Request for Quotation 13 — Equipment

P	oc Folder: 419104					
D	Doc Description: ADDENDUM_1: Steel Semi-Elliptical Dump Body w/ Hydraulics					
Pi	oc Type: Central Maste	r Agreement				
Date Issued	Solicitation Closes	Solicitation No	Version			
2018-03-26	2018-04-03 13:30:00	CRFQ 0803 DOT1800000062	2			

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

VENDOR

Vendor Name, Address and Telephone Number:

West Virginia Tractor Company P.O. Box 473

Charleston, WV 25322

304-346-5301

RECEIVED

2018 APR -3 AM 11: 34

WY PURCHASING DIVISION

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PURING	"UKBIA HUN	CONTRO	THE BUYER

Mark A Atkins (304) 558-2307 mark.a.atkins@wv.gov

550621655

DATE

4-2-2018

Signature X

FEIN#

All offers subject to all terms and conditions contained in this solicitation

Page: 1

FORM ID: WW-PRC-CRFQ-001

ADDITIONAL INFORMATION

ADDENDUM_1: is issued for the following:

1. To publish the Agency responses to the questions submitted by Vendors during the Technical Questioning period.

2. To publish the mandatory Pre-Bid attendance sheets.

No other changes made.

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Division of Highways (WVDOH), the West Virginia Department of Transportation (WVDOT), to establish an open-end contract for a Steel Semi-Elliptical Dump Body with Hydraulics per attached documents.

INVOICE TO		SHIF 70	
DIVISION OF HIGHWAYS EQUIPMENT DIVISION R 83 BRUSHY ROAD CROS	Т 33	DIVISION OF HIGHWAYS EQUIPMENT DIVISION 83 BRUSHY FORK RD CROSSING	3
BUCKHANNON	WV 26201	BUCKHANNON	WV 26201
US		US	

Line	Comm Ln Desc	Qty	Unit issue	Unit Price	Total Price
1	Steel Semi-Elliptical Dump Body with Hydraulics	20.00000	EA	\$37,890	\$757,800

Comm Code		Manufact	urer		Specification	Model #
25181605	J&J	Truck	Bodies	&	Trailers	Model DS6

Extended Description:

STEEL SEMI-ELLIPTICAL DUMP BODY WITH HYDRAULICS:

J&J Truck Bodoes

Make:

Model: DS6 Year. 2018 and later as ordered

SCHEDULE OF EVENTS

1 Mandatory Pre-Bid Meeting 10:00am EST: 2018-03-14 2 Technical Questions due by 2:00pm EST: 2018-03-20	Line	Event	Event Date
2 Technical Questions due by 2:00nm EST 2018-03-20	1	Mandatory Pre-Bid Meeting 10:00am EST:	2018-03-14
and the second of the second o	2	Technical Questions due by 2:00pm EST	2018-03-20

ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.: CRFQ 0803 DOT1800000062

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

(Che	k th	e bo	ox next to each addendun	n received	i)	
	[×]	Addendum No. 1	[]	Addendum No. 6
	[J	Addendum No. 2	I]	Addendum No. 7
	[]	Addendum No. 3	[]	Addendum No. 8
	Į]	Addendum No. 4	ι]	Addendum No. 9
	[]	Addendum No. 5	Ĺ]	Addendum No. 10

Addendum Numbers Received:

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Company

Authorized Signature

4-2-2018

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION CRFQ 0803 DOT1800000062 Steel SEMI-ELLIPTICAL Dump Body with Hydraulics

8. MISCELLANEOUS:

- **8.1 No Substitutions:** Vendor shall supply only Contract Items submitted in response to RFQ unless a contract modification is approved in accordance with the provisions contained in this contract.
- **8.2 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
- **8.3 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager:	Gary Grady
Telephone Number:	304-346-5301
Fax Number:	304-346-5305
Email Address:	wvtractor@msn.com

- 8.4 Operating and Service Manuals and Parts Lists: An operator's manual must be included with each unit upon delivery. A "line sheet" (if applicable) and the "Equipment Preventative Maintenance Questionnaire", (Exhibit "B") must be with pilot unit upon delivery, Attn: Marcia Lee. There must be 12 service/shop/maintenance manuals and 14 parts manuals; CD-ROM is preferred in lieu of parts manuals. Manuals shall be delivered upon completion of delivery of total units. Failure to do so will delay payment.
- **8.5** Training: Manufacturers and/or dealers will be required to stage a thorough seminar on the subjects of Preventative Maintenance, Operator, and Mechanic Training. In order to keep operators and mechanics updated, the successful vendor shall conduct training sessions covering the operation, maintenance, trouble-shooting with each purchase order against this open-end contract.

Manufacturers and/or dealers shall be required to furnish the Training Academy with one (1) Operator's Manual to be shipped direct to

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract. (Name, Title) Gary W. Grady, President (Printed Name and Title)
Rox 473 Charleston, WV 25322 (Address) 304-346-5301 304-346-5305 (Phone Number) / (Fax Number) wvtractor@msn.com (email address) CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration. West Virginia Tractor Company (Company President Gary W. Grady President (Printed Name and Title of Authorized Representative) 4-2-2018 (Date) 304-346-5301 304-346-5305

(Phone Number) (Fax Number)

Exhibit_A Pricing Page

CRFQ 0803 DOT1800000062

	Ste				
Item No.	Description:	Make/Model & Year	Estimated Unit Quantity	Unit Price/Each	Item Total Cost
1		Make: J&J Truck Bodo Model:DS6 Year: 2018 and later as ordred		\$ 37,890.00 -	\$757,800.00 -
	Total Bid Cost				\$ 757 ,80 0.00 -

Bid will be awarded to the lowest overall Total Bid Cost.

Vendor: West Virginia Tractor Company

Contact Name: Gary W. Grady

Email: wvtractor@msn.com

West Virginia Ethics Commission



Disclosure of Interested Parties to Contracts

Pursuant to W. Va. Code § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$100,000 or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

"Business entity" means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation.

"Interested party" or "Interested parties" means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

"State agency" means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of W. Va. Code § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: ethics@wv.gov; website: www.ethics.wv.gov.

West Virginia Ethics Commission Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

West Virginia Tr	actor Company P.O. Box 473 Address:
	Charleston, WV 25322
Authorized Agent: Gary W. Grady DOT18*62	Address: Charleston, WV Steel Semi-Elliptical
Contract Number:	Contract Description: Dump Body w/Hydraulics
Governmental agency awarding contract:WVDOT-H.	ighways
☐ Check here if this is a Supplemental Disclosure	
List the Names of Interested Parties to the contract which a entity for each category below (attach additional pages if it	are known or reasonably anticipated by the contracting business necessary):
1. Subcontractors or other entities performing work	or service under the Contract
☐ Check here if none, otherwise list entity/individual n	
J&J Truck Bodoes & Trailers	
☐ Check here if none, otherwise list entity/individual na Gary and Chrstine Grady	ntracting entity (not applicable to publicly traded entities) ames below.
Steve Basham Susan Martin	
3. Any person or entity that facilitated, or negotiate	ed the terms of, the applicable contract (excluding legal
services related to the negotiation or drafting of th	e applicable contract)
Check here if none, otherwise list entity/individual n	ames below.
Signature: Jayle Moe	4-2-2018 Date Signed:
Notary Verification	
State of, C	KAnawha ounty of
Gary W. Grady	, the authorized agent of the contracting business
entity listed above, being duly sworn, acknowledge that the penalty of perjury.	ne Disclosure herein is being made under oath and under the
Taken, sworn to and subscribed before me this2nd	day of April 2018
Steven	
To be completed by State Agency: Date Received by State Agency: Date submitted to Ethics Commission:	# NAS - 2/4 DELINAV 472
Governmental agency submitting Disclosure:	My commission expires August 12, 2022

WV-10 Approved / Revised 09/15/17

State of West Virginia VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

<u>1.</u>	Application is made for 2.5% vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia, or bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia, for four (4) years immediately preceding the date of this certification; or,				
V	Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; or ,				
	Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or ,				
2. V	Application is made for 2.5% vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,				
3.	Application is made for 2.5% vendor preference for the reason checked: Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; or,				
4.	Application is made for 5% vendor preference for the reason checked: Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,				
5.	Application is made for 3.5% vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,				
6.	Application is made for 3.5% vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.				
7.	Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules. Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.				
requirer or (b) as	understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the ments for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to tracting agency or deducted from any unpaid balance on the contract or purchase order.				
By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.					
Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.					
_	West Virginia Tractor Company Signed: Muy Wad				
Date:_	4-2-2018 Title: President				

^{*}Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name:	West Virginia Tractor Comp	any	
Authorized Signatu	Man a Man a		-2018
State of West V			
County of Kana	wha, to-wit:		
Taken, subscribed	, and sworn to before me this 2 day o	f April	, 20 <u>18</u> .
	opires August 12	, 20 <u>ZZ</u> .	
AFFIX SEAL HER		IOTARY PUBLIC Steven	B. Baskem hasing Affidavit (Revised 01/19/2018)

PO Box 473
Charleston, WV 25322
My commission expires August 12, 2022



CERTIFICATE OF GARAGE INSURANCE

DATE (MM/DD/YYYY)

P	HIS CERTIFICATE IS ISSUED AS HIS CERTIFICATE DOES NOT AF OLICIES BELOW. THIS CERTIFIC UTHORIZED REPRESENTATIVE O	ATE (OF INS	SURANCE ER. AND TH	DOES IE CF	NOT CONS	TITUTE A C	ONTRACT	BETWEEN THE ISSU	FORDI JING II	ED BY THE NSURER(S),
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PRC	DDUCER				CONT	TACT					
Tina White					NAME: DO Customer Service PHONE (A/C, No, Ext): 800-447-0633 FAX (A/C, No): 888-533-7827 EMAIL						
					FMAII	· · · · · · · · · · · · · · · · · · ·			A/G, NO): 888-533-7827		
					ADDRESS: businessproducts_ssdo@sentry.com INSURER(S) AFFORDING COVERAGE						
					INSUR						NAIC#
	JRED				INSURER A: Sentry Select Insurance Company INSURER B:					21180	
West Virginia Tractor Co. PO Box 473					INSURER C :						
214	Virginia Street West feston, WV 25322				_	RER D :					
Cital	lestori, VVV 25322			ı	_	ERE:					
					INSUR						
CO	VERAGES PROD/CUSTOMER	ID:			1140014		TEICATE #1				
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LTR	TYPE OF INSURANCE	INSRD		POLICY NUM	BER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)		LIMITS		
	GARAGE LIABILITY X HIRED AUTOS ONLY							AUTO ONLY (E	Ea accident)	\$ 500	0,000.00
Α	OWNED AUTOS USED IN GARAGE BUSINESS	!		A00536980	01	04/01/2018	04/01/2019	OTHER THAN EA ACCIDENT		\$ 500	0,000.00
	GARAGE KEEPERS LIABILITY				$-\!$				AGGREGATE	\$ 1,500,000.00	
	LEGAL LIABILITY			A0053698001		04/01/2018	04/01/2019	X COMP / OTC	LOC 1	\$ 250	,000.00
Α	X DIRECT BASIS							SPECIFIE PERILS		\$	
	X PRIMARY EXCESS							X COLLISIO		_	,000.00
_	X COMMERCIAL GENERAL LIABILITY								roc	\$	
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	AND EMPLOYERS' LIABILITY							PER STATUTE	QTH-		
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N	N/A						E.L. EACH ACC	IDENT	\$	7
	(Mandatory in NH) If yes, describe under		- 1					E.L. DISEASE -	EA EMPLOYEE	\$	
	REMARKS below						ļ	E.L. DISEASE -	POLICY LIMIT	\$	
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CEF	RTIFICATE HOLDER										
	CANCELLATION atte of West Virginia 119 Washippton Street E.P.O. SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE										
019 V	Vashington Street, E. P O					SHOUL THE EX	D ANY OF THE A	NBOVE DESCRI	BED POLICIES BE CANCE!	IN ACCO	FORE
ox 50 harles	130 ston, WV 25305					THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.					
	runi, FFV EddUd				AUTHORIZED REPRESENTATIVE						
							Then /	ty an	~		
CO	RD 30 (2016/03)							2015 ACORE	CORPORATION, A	Lrights	reserved

A0053698 Sentry Select Insurance Company

The ACORD name and logo are registered marks of ACORD

04/03/2018

ACORD

	AGENCY CUSTOMER ID:							
ACORD®								
	ADDITIONAL REM	Page of						
AGENCY		NAMED INSURED						
		West Virginia Tractor Co.						
POLICY NUMBER		7						
A0053698005								
CARRIER	NAIC CODE		1					
Sentry Select Insurance Company	21180	EFFECTIVE DATE: 04/01/2018						

CARRIER	NAIC CODE	
Sentry Select Insurance Company	21180	EFFECTIVE DATE: 04/01/2018
ADDITIONAL REMARKS		
	E TO ACORD FORM	
THIS ADDITIONAL REMARKS FORM IS A SCHEDUL Certi	ficate of Garage Insurance	
FORM NUMBER: ACORD 30 FORM TITLE:		
Fest Supplemental Name applies to all policies- West Virginia T. Bid Certificate	ractor Company	
GG George		

A0053698 Sentry Select Insurance Company ACORD 101 (2008/01)

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