



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 1

List View

General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 373342

Procurement Type: Central Master Agreement

Vendor ID: 000000220925



Legal Name: Howard Industries Inc

Alias/DBA: Howard Technology Solutions

Total Bid: \$229,500.00

Response Date: 10/04/2017



Response Time: 14:50

SO Doc Code: CRFQ

SO Dept: 0803

SO Doc ID: DOT1800000028

Published Date: 10/2/17

Close Date: 10/6/17

Close Time: 13:30

Status: Closed

Solicitation Description: ADDENDUM 1: Kodak i2420
Scanners or Equal


Total of Header Attachments: 1

Total of All Attachments: 1



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder : 373342

Solicitation Description : ADDENDUM_1: Kodak i2420 Scanners or Equal (DOT6318C0026)

Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2017-10-06 13:30:00	SR 0803 ESR10041700000001424	1

VENDOR

000000220925

Howard Industries Inc

Howard Technology Solutions

Solicitation Number: CRFQ 0803 DOT1800000028

Total Bid : \$229,500.00

Response Date: 2017-10-04

Response Time: 14:50:52

Comments:

FOR INFORMATION CONTACT THE BUYER

Mark A Atkins
(304) 558-2307
mark.a.atkins@wv.gov

Signature on File

FEIN #

DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	KODAK i2420 SCANNERS OR EQUAL	300.00000	EA	\$765.000000	\$229,500.00

Comm Code	Manufacturer	Specification	Model #
43211711			

Extended Description :	KODAK i2420 SCANNERS OR EQUAL
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Comments: 3 yr warranty



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Request for Quotation
28 — Office Equip.

Proc Folder: 373342

Doc Description: ADDENDUM_1: Kodak i2420 Scanners or Equal (DOT6318C0026)

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2017-10-02	2017-10-06 13:30:00	CRFQ 0803 DOT1800000028	2

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

VENDOR

Vendor Name, Address and Telephone Number:

Howard Technology Solutions

A division of Howard Industries, Inc.

P.O. Box 1590, Laurel MS 39441

601.425.3181

FOR INFORMATION CONTACT THE BUYER

Mark A Atkins

(304) 558-2307

mark.a.atkins@wv.gov

Signature X

FEIN #

6A0466143

DATE

10/4/17

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

ADDENDUM 1 : Is published for the following:

1. To move the bid opening date from 10/04/2017 to 10/06/2017 at 1:30pm EST.
2. To publish the Agency responses to the questions submitted by Vendors during the Technical Questioning period.

No other changes made.

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Department of Transportation (WVDOT), Information Services, to establish an open-end contract for the purchase of Kodak i2420 or Equal scanners, per attached documents.

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS INFORMATION SERVICE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM 920 CHARLESTON WV 25305-0430 US	DIVISION OF HIGHWAYS INFORMATION SERVICE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM 920 CHARLESTON WV 25305-0430 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	KODAK i2420 SCANNERS OR EQUAL	300.00000	EA	765.00	229,500.00

Comm Code	Manufacturer	Specification	Model #
43211711	Kodak		i2420

Extended Description :

KODAK i2420 SCANNERS OR EQUAL

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Technical Questions due by 2:00pm EST:	2017-09-27

SOLICITATION NUMBER: CRFQ 0803 DOT1800000028

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as CRFQ 0803 DOT1800000028 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☒ [X] Modify bid opening date and time
- ☐ [] Modify specifications of product or service being sought
- ☒ [X] Attachment of vendor questions and responses
- ☐ [] Attachment of pre-bid sign-in sheet
- ☐ [] Correction of error
- ☐ [] Other

Description of Modification to Solicitation:

1. To move the bid opening date from 10/04/2017 to 10/06/2017 at 1:30pm EST.
2. To publish the Agency responses to the questions submitted by Vendors during the Technical Questioning period.

No other changes made.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

VENDOR QUESTIONS

CRFQ 0803 DOT1800000028

1. Will all the scanners be shipped at one time to one location.

Answer: This is a solicitation for an open-end contract, which means there is not set quantity being ordered. Separate delivery orders will be issued during the life of the contract for various quantities. All equipment will be delivered to the 1900 Kanawha Blvd. East, Building 5, Room 920, Charleston WV 25305. This address is for the headquarters location for the Department of Transportation.

2. If not shipped to one location are they going to be shipped on different dates?

Answer: Yes, delivery orders can be issued at various times during the life of the contract.

3. In the specifications section 6.5, the return due to agency error, would you please elaborate on what you mean by "for items not in a resalable condition?" For example, an agency could use the scanner, then return it with the feed tray missing. This would make the scanner not in a resalable condition, yet the agency is only responsible for up to 5% restocking fee.

Answer: Any item that does not have all the manufacturer's original components would not qualify for a return.

Secondly, for out of state business, is it necessary for us to register with the State of WV even though no tax is to be collected.

Answer: Business registration is not something handled by this agency. The vendor should review WV Tax Department and Secretary of State rules and regulations. Registration requirements must be completed prior to an award.

4. 3.1.1.8, regarding barcode "reading" do you mean just the scanner itself or are you looking for software too that reads barcodes.

- a. Would barcode "detection" suffice as long as the proposed OEM scanner works with your capture software?

Answer: The scanner must have the capability of detecting barcodes, third party software will be utilized to consume the data being captured in the bar code.

5. 3.1.1.13, can you clarify what you mean by compatible? Assuming this is EMC is there an approved list of hardware with this company.

Answer: The scanner must utilize an industry standard ISIS driver that can be accessed by the client software, Application Xtender.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ 0803 DOT1800000028

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Howard Technology Solutions
A division of Howard Industries, Inc.

Company



Authorized Signature

10/4/17

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Yareesia Ellis | Contract Manager
(Name, Title)

P.O. Box 1596 Laurel MS 39441
(Printed Name and Title)
(Address)

601.425.3181 / 601.399.5077
(Phone Number) / (Fax Number)

bids@howardcomputers.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Howard Technology Solutions
A division of Howard Industries, Inc.

(Company)

Jessica Hayes Jessica Hayes | Bid Specialist
(Authorized Signature) (Representative Name, Title)

Jessica Hayes
(Printed Name and Title of Authorized Representative)

10/4/17
(Date)

601.425.3181 / 601.399.5077
(Phone Number) (Fax Number)

CRFQ 0803 DOT1800000028
REQUEST FOR QUOTATION
Kodak i2420 Scanner or Equal

8.3 Reports: Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.

8.4 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Yareasia Ellis
Telephone Number: 601.425.3181
Fax Number: 601.399.5077
Email Address: bids@shawardcomputers.com

EXHIBIT A - PRICING PAGE

DELIVERY LOCATION - BUILDING 5, ROOM 920 CHARLESTON, WV 25305

Item Number	Estimated Quantity*	Description	Unit Price	TOTAL
1	300	Kodak i2420 or EQUAL scanners as described in 3.1 including 3 Year exchange warranty as described in 3.1.2.1	\$ 765.00	\$ 229,500.00
Grand Total Cost				\$ 229,500.00

*An estimated quantity of 300 units will be used for evaluation purposes. This quantity is not guaranteed.

Howard Technology Solutions

Vendor Name: A division of Howard Industries, Inc.

Authorized Representative: Jessica Hoyer

Phone: 601.425.3181

Email: bids@howardcomputers.com

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. Application is made for 2.5% vendor preference for the reason checked:

- ☐ Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
- ☐ Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification;
- ☐ Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; **or**,
- ☐ Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,

2. Application is made for 2.5% vendor preference for the reason checked:

- ☐ Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,

3. Application is made for 2.5% vendor preference for the reason checked:

- ☐ Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; **or**,

4. Application is made for 5% vendor preference for the reason checked:

- ☐ Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,

5. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

- ☐ Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,

6. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

- ☐ Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.

- ☐ Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Howard Technology Solutions
A division of Howard Industries, Inc.

Date: 10/4/17

Signed: Jessica Hays

Title: Bid Specialist

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL OTHER CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Howard Technology Solutions
A division of Howard Industries, Inc.

Authorized Signature: Janice Hays Date: 10/4/17

State of Mississippi

County of Wayne, to-wit:

Taken, subscribed, and sworn to before me this 4 day of October, 2017

My Commission expires April 2, 2019



NOTARY PUBLIC Asia D. Ellis

Phone: 1.888.912.3151
Fax: 1.601.399.5077
Online: www.howardcomputers.com



Howard Computers
P.O. Box 1588
Laurel, MS 39441

Online Quotation

Quote No: AT6 811208.00
Customer Name: Stephen Browning
Company Name: West Virginia Utility Company
Quote Name:

Quote Date: September 26, 2017
Phone Number: 3043422297
Fax Number: 3043440833

Item 1

Category	Description	Qty.	Unit Price	Ext. Price
System Type:	Accessories			
1:	Kodak i2420 - Document scanner - 8.5 in x 160 in - 600 dpi x 600 dpi - up to 40 ppm (mono) / up to 40 ppm (color) - ADF (75 sheets) - up to 5000 scans per day - USB 2.0 MPN: 1506369	300	\$765.00	\$229,500.00

Sub-Total: \$229,500.00

Parts & Accessories Shipping: Included

Taxes: \$16,065.00

Total for Item 1: \$245,565.00

This quote will expire October 26, 2017.

To expedite your order, please include your quote number with your Purchase Order.

Total for all pre-configured items

Sub-Total:	\$229,500.00
Parts & Accessories Shipping:	Included
Taxes:	\$16,065.00
Total:	\$245,565.00

Notes:

Pricing and availability subject to change without notice.
Packaging, Shipping, and Handling fees are not included unless specifically stated.
Prices and lease payments do not include applicable taxes.
Ship dates are approximations and are not guarantees.
Quick ship items not available in Alaska, Hawaii, or outside the United States.
Specific state laws may affect shipment of products.
If Purchaser fails to pay any invoice in full within the time quoted herein,
Seller may, without notice, accelerate the due date of all outstanding invoices
and require that all outstanding invoices, including any interest thereon, be
immediately due and payable in full.
For product return policies and information please visit:
http://www.howardcomputers.com/pdf/warranties/HTS_ReturnPolicy.pdf

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