



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Request for Quotation
 09 - Construction**

Proc Folder: 348502

Doc Description: Preventive and Corrective Maintenance for HVAC Units at WVN

Proc Type: Central Master Agreement

Date Issued	Solicitation Dates	Solicitation No	Version
2017-07-07	2017-07-27 13:30:00	CRFQ 0913 VHF1800000001	1

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

VENDOR

Vendor Name, Address and Telephone Number:

Perfection Group
 102 Roxalana Business Park
 Dunbar, WV 25064
 304-373-7246

07/27/17 13:17:14
 WV Purchasing Division

FOR INFORMATION CONTACT THE BUYER

Jessica S Chambers
 (304) 558-0246
 jessica.s.chambers@wv.gov

Signature X

Jessica S Chambers

FEIN #

31-1067245

DATE

7/25/17

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

The West Virginia Purchasing Division is soliciting bids on behalf of WV Veterans Nursing Facility to establish an open-end contract for HVAC Maintenance per the specifications, terms and conditions as attached.

BUYER TO		SELLER TO	
DIVISION OF VETERANS AFFAIRS 1 FREEDOMS WAY CLARKSBURG WV26301 US		DIVISION OF VETERANS AFFAIRS 1 FREEDOMS WAY CLARKSBURG WV 26301 US	

Line	Comm Lin Desc	Qty	Unit Issue	Unit Price	Total Price
1	Preventive Maintenance of all equipment listed at WV VNF				
<i>See attached pricing</i>					
Comm Code	Manufacturer	Specification	Model #		
72151201					

Extended Description :
 Please see attached specifications for more details and list of equipment

BUYER TO		SELLER TO	
DIVISION OF VETERANS AFFAIRS 1 FREEDOMS WAY CLARKSBURG WV26301 US		DIVISION OF VETERANS AFFAIRS 1 FREEDOMS WAY CLARKSBURG WV 26301 US	

Line	Comm Lin Desc	Qty	Unit Issue	Unit Price	Total Price
2	Corrective maintenance				
<i>See attached pricing</i>					
Comm Code	Manufacturer	Specification	Model #		
72151201					

Extended Description :
 Please see attached specifications for more details also listed equipment

BUYER TO		SELLER TO	
DIVISION OF VETERANS AFFAIRS 1 FREEDOMS WAY CLARKSBURG WV26301 US		DIVISION OF VETERANS AFFAIRS 1 FREEDOMS WAY CLARKSBURG WV 26301 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Parts				
<i>See attached pricing</i>					
Comm Code	Manufacturer	Specification	Model #		
72151201					

Extended Description :
 please see attached specifications for more details. also listed equipment

VNF1800000001	Document Phase Draft	Document Description Preventive and Corrective Maintenance for HVAC Units at W/W/N	Page 4 of 4
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)

1. CONTRACTOR'S LICENSE: West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. If an apparent low bidder fails to submit a license number in accordance with this section, the Purchasing Division will promptly request by telephone and electronic mail that the low bidder and the second low bidder provide the license number within one business day of the request. Failure of the bidder to provide the license number within one business day of receiving the request shall result in disqualification of the bid. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: Perfection Group
Contractor's License No.: WV-022601

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a contract award document.

2. DRUG-FREE WORKPLACE AFFIDAVIT: W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit an affidavit that the Vendor has a written plan for a drug-free workplace policy. If the affidavit is not submitted with the bid submission, the Purchasing Division shall promptly request by telephone and electronic mail that the low bidder and second low bidder provide the affidavit within one business day of the request. Failure to submit the affidavit within one business day of receiving the request shall result in disqualification of the bid. To comply with this law, Vendor should complete the enclosed drug-free workplace affidavit and submit the same with its bid. Failure to submit the signed and notarized drugfree workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, within one business day of being requested to do so shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

2.1. DRUG-FREE WORKPLACE POLICY: Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy.

Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Traci B. Ray / Business Development Rep
(Name, Title)
Traci B. Ray / Business Development Rep
(Printed Name and Title)
102 Roxalana Business Park Dunbar, WV 25064
(Address)
304-373-7246 / 855-879-8051
(Phone Number) / (Fax Number)
tray@perfectiongroup.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Perfection Group
(Company)
Traci B. Ray / Traci B. Ray / Business Development Rep
(Authorized Signature) (Representative Name, Title)
Traci B. Ray / Business Development Rep
(Printed Name and Title of Authorized Representative)
7/25/17
(Date)
304-373-7246 / 855-879-8051
(Phone Number) (Fax Number)

REQUEST FOR QUOTATION
[CRQM VNF 17*07] HVAC Maintenance

EXHIBIT C - PRICING PAGES

Preventive Maintenance:

Monthly Charge	x	12 months	=	Total Yearly Charge
<u>\$ 114.25</u>	x	12	=	<u>\$ 8571.⁰⁰</u>

Corrective Maintenance:

Hourly Labor Rate	x	Estimated Hours	=	Total Labor Cost
<u>\$ 82.⁰⁰</u>	x	200	=	<u>\$ 16,400.⁰⁰</u>

Estimated Parts Cost	x	Multiplier	=	Total Parts Cost
\$30,000.00	x	<u>1.25 %</u>	=	<u>\$ 37,500.⁰⁰</u>

Total Cost * \$ 102,471.⁰⁰

* Total Cost is calculated by adding the Total Yearly Cost, Total Labor Cost, and the Total Parts Cost.



State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA,
COUNTY OF Kanawha, TO-WIT:

I, Traci Ray after being first duly sworn, depose and state as follows:

1. I am an employee of Perfection Group; and,
(Company Name)

2. I do hereby attest that Perfection Group
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

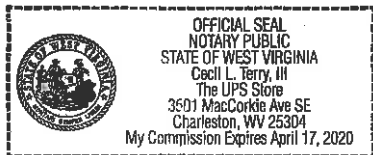
The above statements are sworn to under the penalty of perjury.

Printed Name: Traci B. Ray
Signature: Traci B. Ray
Title: Business Dev. Rep
Company Name: Perfection Group
Date: 7/27/17

Taken, subscribed and sworn to before me this 27 day of July, 2017.

By Commission expires 4/17/2020

(Seal)



[Signature]
(Notary Public)

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL OTHER CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Perfection Group

Authorized Signature: Deeci B. Ray Date: 7/27/17

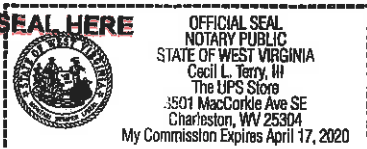
State of WV

County of Kanawha, to-wit:

Taken, subscribed, and sworn to before me this 27 day of July, 2017.

My Commission expires 4/17, 2020

AFFIX SEAL HERE



NOTARY PUBLIC

[Signature]
Purchasing Affidavit (Revised 07/07/2017)



HVAC MAINTENANCE & REPAIR EXPERIENCE

Perfection has 14 Service Technicians serving West Virginia. They are available for preventative maintenance and service calls on a 24/7/365 days. All service requests are taken and dispatched by a 24/7/365 Call Center staffed with Perfection personnel. The key associates that will be responsive to the central district include, but are not limited to, the following:

Name	Experience	Expertise	Licenses	Role
Tim Gaffaney Operations Manager	24 Years	Boilers, Centrifugal & Air Cooled Chillers, Cooling Towers, Make Up Air Units, Lieberts, Specialty Medical Equipment, Process Equipment, Preventative Maintenance, and Troubleshooting.	Universal EPA License	Service Technician Chiller Specialist
Randy Strawderman Northern Supervisor	22 Years	Boilers, Centrifugal & Air Cooled Chillers, Cooling Towers, Process Equipment, Exhaust Fans, Make Up Air Units, Preventative Maintenance, and Troubleshooting.	Universal EPA License	Service Technician Chiller Specialist
Blaine Mayle	2 Years	Rooftops, Package Units, Split Systems, Boilers, Process Equipment, Exhaust Fans, Make Up Air Units, Preventative Maintenance, and Troubleshooting.	Universal EPA License	Service Technician
Eric Newsome	21 Years	Pneumatics, Boilers, Make up Air Units, Rooftops, Refrigeration, Preventative Maintenance, and Troubleshooting.	KY Journeyman License, Universal EPA License	Service Technician Controls Specialist
Keith Jordan	14 Years	Rooftops, Package Units, Split Systems, Boilers, Make Up Air Units, Special Projects, Plumbing, Troubleshooting, and Preventative Maintenance.	KY Journeyman License, Universal EPA License	Service Technician Plumbing Specialist
Mike Williams	20 Years	Rooftops, Package Units, Split Systems, Make Up Air Units, Special Projects, Troubleshooting, and Preventative Maintenance.	Universal EPA License	Service Technician

Brad Fields	10 Years	Package Units, Split Systems, Make Up Air Units, Special Projects, Troubleshooting, and Preventative Maintenance.	Universal EPA License	Service Technician
Matt Lamp	7 Years	Roof Tops, Package Units, Split Systems, Make Up Air Units, Special Projects, Troubleshooting, and Preventative Maintenance.	Universal EPA License	Service Technician
Preston Newsome	2 Years	Package Units, Split Systems, Make Up Air Units, Special Projects, Troubleshooting, and Preventative Maintenance.	Universal EPA License	Service Technician
Scott Burke	18 years (Southern Supervisor)	Boilers, Centrifugal & Air Cooled Chillers, Cooling Towers, Process Equipment, Exhaust Fans, Make Up Air Units, Preventative Maintenance, and Troubleshooting.	Universal EPA License, KY Journeyman License	Service Technician Chiller Specialist
Carlton Taylor	5 years	Roof Tops, Package Units, Split Systems, Make Up Air Units, Special Projects, Troubleshooting, and Preventative Maintenance.	Universal EPA License	Service Technician



Perfection
Group

Expert facility solutions
and legendary customer service.

Perfection – Who we are

Since 1951, Perfection Group has been satisfying customers with integrity and legendary customer service. From the basement of his parents' home, current CEO, Jack Albrecht, watched his dad build a business by replacing coal fired furnaces. Jack had a passion for the business and at an early age served many roles throughout his formative years as a sheet metal fabricator, delivery person and helping hand on project installs and service work.

Always a leader and strategic visionary, Jack knew the value of hiring good people. Today, Perfection's tenure average is nearly 11 years which is evident by the numerous associates who have been with the company for 20, 30 and 40 plus years. Key to the continuous success of the business is the ability to not only retain good quality people but to hire the best in an ever growing company culture.

Perhaps one of Jack's key strategic initiatives was his entry into the service business in the early 1980's. Because Perfection was a regional leader in the design build construction market, we committed to serving our customers in a long term partnership arrangement. Thus, the entry into the service business in the Cincinnati area was achieved.

Always listening to customer needs, the service business soon grew with entries into markets in and around Cincinnati. Today, Perfection is a facility solutions provider with offices in Cincinnati, Dayton, Columbus, Indianapolis, Louisville, Lexington, Charleston, Knoxville, Chattanooga, Nashville and Gainesville. Perfection Group not only operates in 6 states but runs 140 service vehicles and manages 220 associates.

Perfection's focus on customer requirements allowed the company to offer Performance Contracting solutions as early as the mid-1990's. Focusing on existing customers and favorable legislation in the Ohio market, Perfection had significant success in the area of bundled solutions. Our design build capabilities were an excellent resource for large Energy Service Companies (ESCO's) in the development of their sizeable customer projects. For a period of years in the early 2000's, this model worked. However, the customer often needed more flexible models to meet their growing needs.

Therefore, in 2009, Perfection officially launched their Green Building Solutions Business Unit. Today, Perfection has market leadership in their key business focus of County and Municipal Governments in Ohio, Kentucky and Indiana. With a resume of multiple city and county government agencies, Perfection has met all customer requirements and has achieved over 120% of our guarantee performance. Providing flexible and diverse solutions with expertise in financing arrangements are key to the success of these programs.

Perfection has surely grown and evolved in the past 60 plus years and today is an industry leader that designs, installs and services mechanical and environmental systems focusing on energy-efficient facility operations for commercial, industrial and institutional customers. The key to the success of our company is integrity, expertise and legendary service to both our associates and customers.



Perfection
Group

Expert facility solutions
and legendary customer service.

Perfection Group's References

Nightingale Reality/Chase Bank

Brian Walker

304-345-9751

bwalker@thengroup.com

WVU Medicine - Ruby Memorial Hospital

Robert Boyce

304-598-4125

boycer@wvumedicine.org

Marion County Courthouse

Jim Alltop

304-612-3016

jalltop@marioncountywv.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/29/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 1 W. 4th Street, Suite 1300 Cincinnati OH 45202		CONTACT NAME: Karen McCloud PHONE (Ac. No. Ext.): 513-977-3100 FAX (Ac. No.): E-MAIL ADDRESS: karen_mcloud@ajg.com	
INSURED Perfection Group, Inc. 102 Roxalana Business Park Dunbar WV 26034		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Cincinnati Insurance Company	NAIC #: 10677
		INSURER B: Lloyds of London Syndicate 1913	
		INSURER C: Cincinnati Casualty Company	28665
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 17-R061823 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LOC	TYPE OF INSURANCE	ACORD FORM	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-SUBJECT <input type="checkbox"/> LOC OTHER:		CPP0385991	9/1/2016	9/1/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - CONSUMERS AGG \$2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALLOWED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		CPP0385991	9/1/2016	9/1/2017	COMBINED SINGLE LIMIT (Ea-accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> DEF <input checked="" type="checkbox"/> PETITIONS/O		CPP0385991	9/1/2016	9/1/2017	EACH OCCURRENCE \$15,000,000 AGGREGATE \$15,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> R/A <input type="checkbox"/>	EWK 0397000	9/1/2016	9/1/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER EL EACH ACCIDENT \$100,000 EL DISEASE - EA EMPLOYEE \$100,000 EL DISEASE - POLICY LIMIT \$500,000
B	<input type="checkbox"/> Professional Liability <input type="checkbox"/> Pollution Liability		PGIARK05026-01	9/22/2016	9/22/2017	Each Claim \$2,000,000 Aggregate \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER SPECIMEN FOR ILLUSTRATION PURPOSES ONLY NO OTHER USE IS AUTHORIZED	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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CONTRACTOR LICENSE

Authorized by the
West Virginia Contractor Licensing Board

Number: WV022601

Classification:
HEATING, VENTILATING & COOLING

PERFECTION GROUP INC
DBA PERFECTION SERVICES OF WV INC
2649 COMMERCE BLVD
CINCINNATI, OH 45241

Date Issued

Expiration Date

DECEMBER 14, 2016

DECEMBER 14, 2017



Authorized Company Signature



Chair, West Virginia Contractor
Licensing Board

**WEST VIRGINIA
CONTRACTOR
LICENSING
BOARD**

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Perfection Group, Inc.
of Dunbar West Virginia, as Principal, and The Cincinnati Insurance Company
of Fairfield Ohio, a corporation organized and existing under the laws of the State of Ohio
with its principal office in the City of Fairfield, OH, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of Five Percent (5%) of the Total Amount Bid \$ 5% for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
Division of Veterans Affairs, HVAC Preventive Maintenance

NOW THEREFORE,

(a) If said bid shall be rejected, or
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and
Surety, or by Principal individually if Principal is an individual, this 27th day of July 20 17.

Principal Seal

Perfection Group, Inc.
(Name of Principal)
By [Signature]
(Must be President, Vice President, or
Duly Authorized Agent)
W. JOHN ALBRECHT, II - PRESIDENT
(Title)

Surety Seal

The Cincinnati Insurance Company
(Name of Surety)
[Signature]
Christina A. Arvizu, Attorney-in-Fact

**IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and
must attach a power of attorney with its seal affixed.**

THE CINCINNATI INSURANCE COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY, a corporation organized under the laws of the State of Ohio, and having its principal office in the City of Fairfield, Ohio, does hereby constitute and appoint

Thomas R. Dietz; Robert E. Gigax, Jr.; Patricia L. Hehman; Cassandra J. Krumpelman; Phyllis T. Neal; Shelly M. Martin and/or Christina A. Arvizu

of Cincinnati, Ohio

its true and lawful Attorney(s)-in-Fact to sign, execute, seal

and deliver on its behalf as Surety, and as its act and deed, any and all bonds, policies, undertakings, or other like instruments, as follows:

Any such obligations in the United States, up to

Twenty Million and No/100 Dollars (\$20,000,000.00).

This appointment is made under and by authority of the following resolution passed by the Board of Directors of said Company at a meeting held in the principal office of the Company, a quorum being present and voting, on the 6th day of December, 1958, which resolution is still in effect:

"RESOLVED, that the President or any Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company."

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company at a meeting duly called and held on the 7th day of December, 1973.

"RESOLVED, that the signature of the President or a Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Secretary and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company."

IN WITNESS WHEREOF, THE CINCINNATI INSURANCE COMPANY has caused these presents to be sealed with its corporate seal, duly attested by its Vice President this 10th day of October, 2008.



THE CINCINNATI INSURANCE COMPANY

Thomas H. Kelly
Vice President

STATE OF OHIO) ss:
COUNTY OF BUTLER)

On this 10th day of October, 2008, before me came the above-named Vice President of THE CINCINNATI INSURANCE COMPANY, to me personally known to be the officer described herein, and acknowledged that the seal affixed to the preceding instrument is the corporate seal of said Company and the corporate seal and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporation.



Mark J. Huller
MARK J. HULLER, Attorney at Law
NOTARY PUBLIC - STATE OF OHIO

My commission has no expiration date. Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Secretary of THE CINCINNATI INSURANCE COMPANY, hereby certify that the above is a true and correct copy of the Original Power of Attorney issued by said Company, and do hereby further certify that the said Power of Attorney is still in full force and effect.

GIVEN under my hand and seal of said Company at Fairfield, Ohio.
this 27th day of July 2017.



Beggy J. Schlemmer
Secretary



The Cincinnati Insurance Company • The Cincinnati Indemnity Company
The Cincinnati Casualty Company • The Cincinnati Specialty Underwriters Insurance Company
The Cincinnati Life Insurance Company

THE CINCINNATI INSURANCE COMPANY
FINANCIAL STATEMENT
DECEMBER 31, 2016

ASSETS


Cash	\$ 412,875,678
Bonds	5,628,186,145
Stocks	4,262,647,622
Agents Balance Receivable	1,533,109,276
All Other Admitted Assets	<u>255,877,922</u>
TOTAL ADMITTED ASSETS	<u>\$12,092,696,643</u>

LIABILITIES

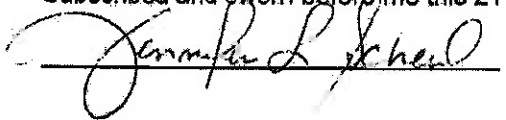
Reserve for Losses and Loss Expense	\$4,505,982,242
Reserve for Unearned Premiums	2,172,469,641
All Other Liabilities	728,283,245
Capital	\$ 3,586,355
Surplus	4,682,375,160
TOTAL LIABILITIES & EQUITY	<u>4,685,961,515</u> <u>\$12,092,696,643</u>

State of Ohio
County of Butler

Theresa A. Hoffer, Treasurer of The Cincinnati Insurance Company, being duly sworn for herself, deposes and says that she is the above described officer of the said company and that the above Financial Statement as of December 31, 2016 is true and correct to the best of her knowledge and belief.


Theresa A. Hoffer
Senior Vice President, Treasurer

Subscribed and sworn before me this 21st day of February, 2017.





Jennifer L. Scheid
Notary Public, State of Ohio
My Commission Expires 01-16-2021