



Montum Architecture, LLC
37 ER Path
Keyser, WV 26726
304-276-7151

Department of Administration
Purchasing Division
2019 Washington St. E.
Charleston, WV 25305

SEALED BID: Camp Dawson Building 202 Conversion EOI Design
BUYER: Crystal Rink
Solicitation Number: CEOI 0603 ADJ1800000003
Bid Opening Date: 9/5/2017
Bid Opening Time: 1:30 pm EST
FAX NUMBER: 304-558-3970

Montum Architecture, LLC

37 ER Path, Keyser, WV 26726 ● 304-276-7151 ● tom@montumarch.com
montumarch.com



09/05/17 09:40:02
WV Purchasing Division

Expression of Interest
Camp Dawson Building 202 Conversion EOI Design
CEOI 0603 ADJ1800000003
September 5, 2017



Department of Administration
Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

Montum Architecture, LLC
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August 31, 2017

Chrystal Rink
State of West Virginia
Department of Administration, Purchasing Division
2019 Washington St. E.
Charleston, WV 25305

**Subject: Camp Dawson Building 202 Conversion EOI Design, CEOI 0603
ADJ1800000003**

Dear Ms. Rink,

Montum Architecture, LLC is pleased to submit this Statement of Qualifications to provide architectural and engineering services. Montum is headed by Tom Pritts, an architect with 14 years experience designing a multitude of project types. He will be the primary contact for the duration and provide all architectural design and construction administration services.

Montum has teamed with Miller Engineering, Inc. to provide mechanical, electrical, and plumbing design services. Tom and Craig Miller have worked on numerous projects together and share a common mantra: provide exemplary designs that function to the greatest extent possible for the budget constraints given. We feel that by striving to spend every project dollar to our best ability will inherently serve our client's best interest (and in this case, the taxpayers' best interest).

Thank you for taking the time to review the attached information about the design team and we are grateful for your consideration.

Respectfully submitted,
Montum Architecture LLC

A handwritten signature in blue ink, appearing to read "Tom Pritts", is written over the company name.

Thomas Pritts, AIA, CSI-CCS, LEED-AP

Montum Architecture, LLC

37 ER Path, Keyser, WV 26726 ● 304-276-7151 ● tom@montumarch.com
montumarch.com



Montum Architecture

Montum Architecture, LLC was founded in 2017 to provide architectural design services to clients in West Virginia and western Maryland. Staff includes one licensed architect performing all tasks and duties. This ensures the utmost coordination of building plans and specifications with minimal potential for miscommunication.

Communication

Tom Pritts will be the primary point of contact for Montum's architectural services. He will manage all correspondence and decision-making between the client, design team, and contractor.

Project Budget

Previous work experience has shown a consistent +/-2% bid-to-budget ratio.

Project Schedule

Montum will monitor and adjust the design tasks in order to complete the design work on the established timetables. They will also work diligently during project construction to maintain the contractual constraints placed as part of the contractor's bid.

Applicable Experience

Tom Pritts has completed dozens of architectural works across the state. Due to the recent founding of the company, work experience is listed under the professional resume section. Miller Engineering has worked extensively with Tom on prior projects of all types. They have completed many successful projects of this scale together.

Miller Engineering, Inc. Firm Profile

Our engineered solutions involve a detailed assessment process: investigation, observation, communication with stakeholders, system analysis, building modeling and engagement from our entire team. We approach each and every project with this process and the guiding principle that buildings are designed to be livable and function in their intended purpose.

Over the past 13 years Miller Engineering, Inc. (MEI) has engineered solutions for over \$20.1M in mechanical system upgrades, repairs and renovations for projects of all scopes and sizes, with clients ranging from private owners to local and state governments.

*With a strict attention to detail and commitment to delivering a job done well and done right the first time, every time, **MEI has accumulated a change order percentage of less than 0.1% over the past 8 years.***

Our team has unique skill-sets regarding engineered renovation solutions. Each member of the team has hands-on mechanical system experience including installation, construction, design and maintenance.

*Miller Engineering takes pride in being **different by design** and that difference shines through in all phases of our work and continued relationships with our clients.*

Additional Benefits

- **Experienced and Licensed Professional Engineers**
- **Quality, Value-Engineered Project Delivery**
- **Qualified Construction Representative on Staff**
- **LEED-AP Certified**
- **Below Industry Change Order Status**
- **Building Information Modeling**
- **Interactive Solutions Provider**
- **Emergency Facility Response**

Engineering Design and Consultation

- **Mechanical**
- **Electrical**
- **Plumbing**
- **HVAC Design**
- **Renovation**
- **New Construction**

Aquatic Facility Design

Public Pools & Areas
ADA Compliance
Indoor & Outdoor (air flow)
Chlorination/Filtration

Construction Administration

Maintenance/Facility Improvement Plans
Contract Administration
Code Observation

Communication System

Intercomm & Public Address
Voice/Data/CATV
Urgent Response

Energy

Power Supply (main & backup)
Green & Renewable Consulting
Systems Utilization & Upgrades
Sustainable Solutions

Facility Utilization

Systems Assessment & Solutions
Adaptive Re-use
Planning/Life-Cycle Control
Engineered Replacement

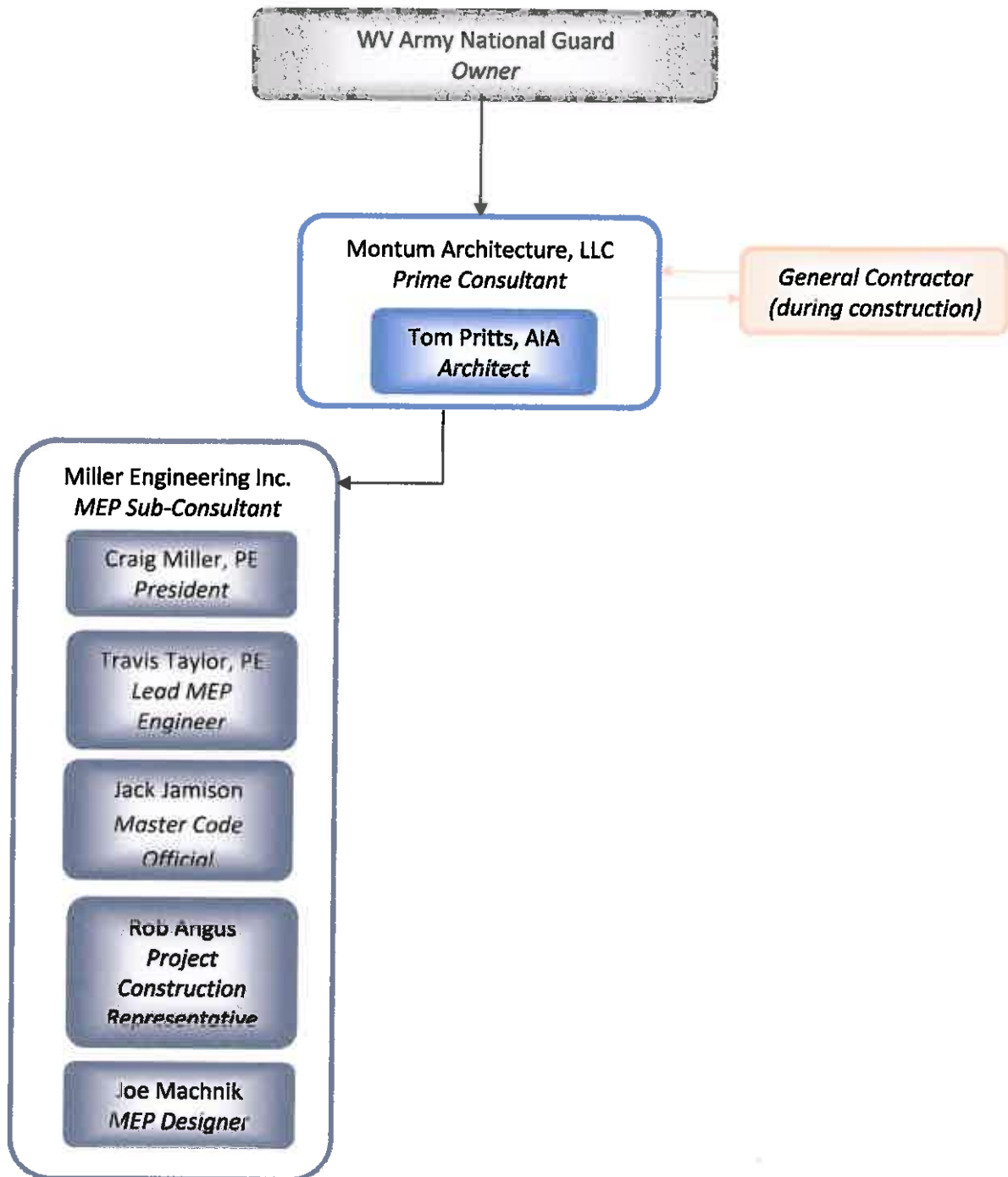
Life Safety Inspection/Design

Fire Protection & Alarm Systems
Access Control
Fire & Electrical Investigation

Industry Experience

Education
Local & State Government
Commercial Development
Healthcare
Public Pools (indoor & outdoor)
Department of Parks & Recreation

Project Organization Chart





Thomas Pritts, AIA, LEED-AP, CSI-CCS

Tom founded Montum Architecture in 2017. He has more than 14 years experience in design, specification, and project management. During his employment with Alpha Associates, Tom has designed and managed dozens of built projects. His experience encompasses a wide range of projects including K-12 and higher education facilities, financial Institutions, emergency services buildings, and automotive dealerships. A native of Mineral County, Tom is member of the West Virginia Chapter of American Institute of Architects and was involved in the establishment of the US Green Building Council's West Virginia chapter. He is highly skilled in the design of complex building systems, technical construction detailing and specifying, and construction contract administration. These skills were critical in the development and maintaining of many multi-year, multi-project relationships with Clients in his previous employment.

Project Role: Relationship Manager – Primary Point of Contact

- Principal in Charge
- Design and Project Management
- Concept and Construction Design
- Quality Assurance and Control

Professional History

2017- Present	Montum Architecture	Architect
2004-2017	Alpha Associates	Associate and Architect
2003	Marshall Craft Associates	Architectural Intern

Education

2004	Virginia Tech	Bachelors of Architecture
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Licenses and Certifications

- Licensed Architect (West Virginia, Maryland)
- NCARB Certificate
- Construction Specifier Institute -- Certified Construction Specifier
- LEED-AP Certified
- 30-hour OSHA Card

Professional Project Highlights

- Potomac State College – ADA Connector Building
- Potomac State College – Church-McKee Plaza
- Potomac State College – Shipper Library Façade
- WVU Engineering Sciences Building – East Wing Addition, 10th Floor Fit-Out, Basement Renovation
- WVU Engineering Research Building – G07 & G08 Renovation
- WVU Equine Education Center
- WVU College of Physical Activities and Sports Sciences/ Student Health Center
- WVU Center for Alternative Fuel Engines and Emissions
- WVU Colson Hall Water Infiltration Repairs
- WVU Mountainlair Water Infiltration Repairs
- WVU Chemistry Research Laboratories Fit-Out

Montum



Professional Project Highlights (continued)

- WVU Creative Arts Center Wheelchair Lift
- Alderson Broaddus University – Pyles Arena Deck Replacement
- Glenville State College – Morris Stadium Skybox

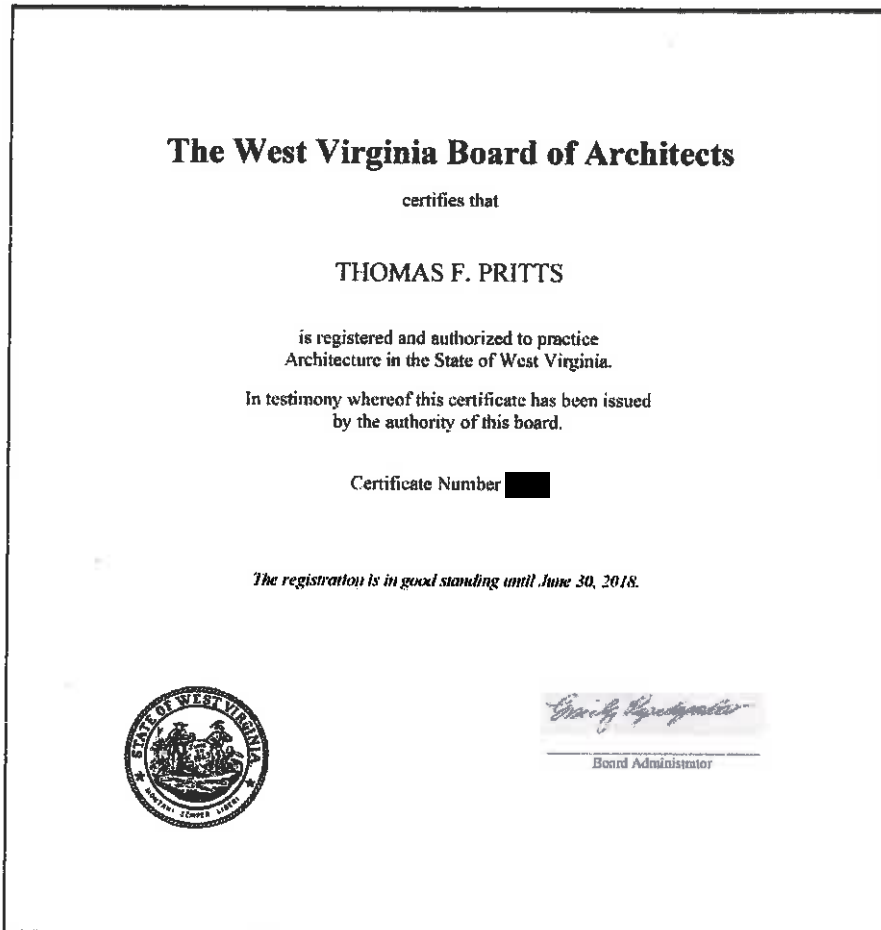
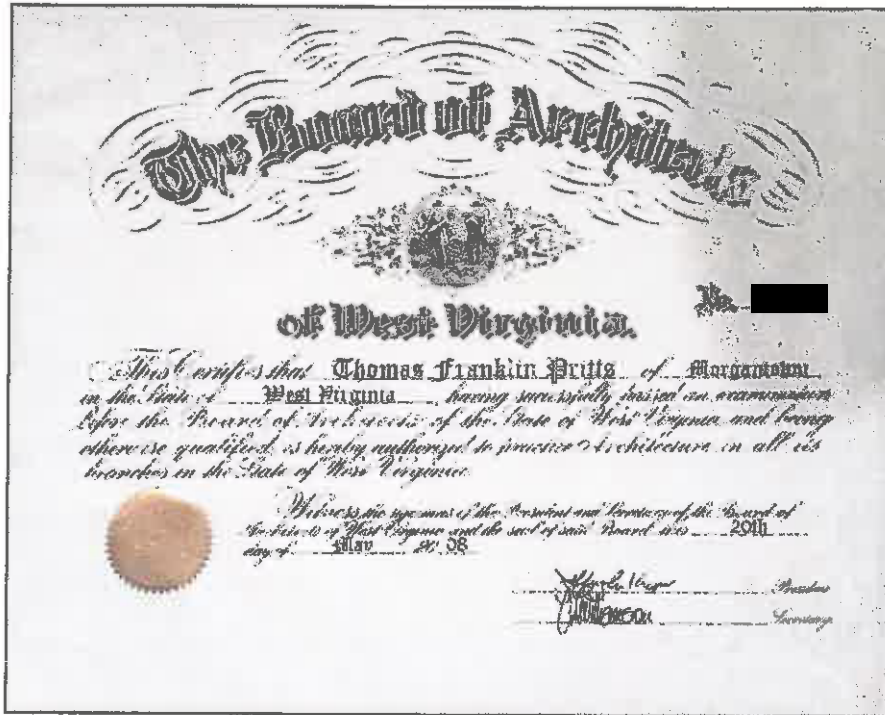
- Washington High School, Jefferson County Schools, WV
- Pineville Elementary School, Wyoming County Schools, WV
- Huff Consolidated School, Wyoming County Schools, WV
- Aurora School Addition, Preston County Schools, WV
- Riverview High Field House Design-Build, McDowell County Schools, WV
- Safe School Entries, Monongalia County Schools, WV
- Morgantown High Elevator, Monongalia County Schools, WV
- Monongalia County Schools 2010 Comprehensive Education Facilities Plan
- Wyoming County Schools 2010 Comprehensive Education Facilities Plan

- Clear Mountain Bank, Oakland, MD
- Clear Mountain Bank, Reedsville, WV
- Clear Mountain Bank-Kroger, Sabraton, WV
- Grant County Bank, Petersburg, WV
- Fairmont Federal Credit Union, Bridgeport, WV

- Freedom Ford, Kia, and Volkswagen Automotive Dealerships, Morgantown and Clarksburg, WV
- Jenkins Subaru Addition, Bridgeport, WV
- Elkins Fordland Renovation, Elkins, WV
- Elkins Chrysler Dealership, Elkins, WV
- Harry Green Nissan Design-Build, Clarksburg, WV
- Cool Green Automotive Addition and Renovation, Shepherdstown, WV

- Veteran's Affairs – OI&T Office Fit-Out, Shepherdstown, WV
- OPM, Eastern Management Development Center Addition, Shepherdstown, WV
- National Energy Technology Laboratory – Building B-8 Roof Replacement, Morgantown, WV
- US Coast Guard – Conference Room Renovation, Martinsburg, WV
- Eastern Panhandle Transit Authority Addition, Martinsburg, WV
- Cacapon State Park – Old Inn HVAC and Interior Renovation
- WV National Guard - Armory Office Fit-out, Parkersburg, WV
- South Berkeley Fire Station, Inwood, WV
- Jefferson County Emergency Services Agency – New Headquarters
- Berkeley County Ambulance Authority – South Station Renovation and Addition
- Poolhouse Renovation, McMechen, WV
- Community Center, Ridgeley, WV
- Wastewater Treatment Plant Renovations, Martinsburg, WV
- Public Works Building, Fairmont, WV
- Oatesdale Park Little League Fields, Martinsburg, WV

- St. Luke Canopy Replacement, Morgantown, WV
- Freshwater Institute – Aquaculture Building, Shepherdstown, WV
- Clarion Hotel Renovation, Shepherdstown, WV
- Shenandoah Village Apartments – Façade and Deck Replacement, Martinsburg, WV
- Regional Eye Associates/ Surgical Eye Center, Morgantown, WV
- Bavarian Inn – Infinity Pool/ Pool Bar, Shepherdstown, WV





B. Craig Miller, PE

Craig founded Miller Engineering in 2003, and serves as President and Principal Engineer. He has more than 20 years experience in design, specification, operations and project management. During his employment with WVU, Craig was directly involved with approximately \$130 million in new capital construction. His experience with a wide range of projects including HVAC, electrical, plumbing, infrastructure upgrades, building automation, energy efficiency and maintenance/renovation, among others, allows him to serve in multiple capacities within a given project. Craig will serve as the main

communication interface between the Owner, the design team, contractors and end users.

Project Role: Relationship Manager – Primary Point of Contact

- *Engineer in Responsible Charge*
- *Design and Project Management of Mechanical, Electrical, Plumbing Projects*
- *Concept and Construction Design*
- *Business Operations and Financial Management Oversight*
- *Quality Assurance and Control*

Professional Project Highlights

- *Bobtown Elementary HVAC*
- *WVU Life Sciences Building and Student Recreation Center – Owner’s Engineer*
- *Hawks Nest/Twin Falls HVAC*
- *Mapletown High School HVAC Replacement Phase I & II*
- *Advanced Surgical Hospital*
- *WV State Building 25 HVAC Piping Replacement*
- *WV State Building 36 HVAC Upgrades*
- *Cheat Lake Elementary & Middle School Renovations*

Professional History

2003- Present	Miller Engineering, Inc.	President, Relationship Manager
2002-2003	Casto Technical Services	Existing Building Services Staff Engineer
2001-2002	Uniontown Hospital	Supervisor of Engineering
1995-2001	West Virginia University	Staff Engineer
1990-1995	BOPARC	Caretaker – Krepps Park
1983-1988	University of Charleston	Electrician/HVAC Mechanic

Education

1995	West Virginia University	BS- Mechanical Engineering
1988	University of Charleston	BA- Mass Communications

Licenses and Certifications

- *Professional Engineer (West Virginia, Pennsylvania, Maryland, and Ohio)*
- *Licensed Master Plumber*
- *LEED-AP Certified*



Travis Taylor, PE

Experience in project management facilitates Travis's ability to create and design constructible projects. Prior to joining the Miller Engineering team he was directly responsible for managing \$10 million in electrical construction budgets. His experiences encompass both new construction and renovation. Travis maintains professional competencies by attending seminars and continuing education classes. As lead engineer he provides HVAC, mechanical, plumbing and electrical design solutions and services for our clients. In addition, he is part of our team's complete assessment process in both

planning and MEP design through construction administration.

Project Role: Lead MEP Engineer

- *Design of Mechanical, Electrical, and Plumbing Systems*
- *Building Information Modeling - Revit*
- *Constructible Materials Evaluation*
- *Site Evaluation and Mechanical System Review*
- *Submittal and RFP Review*
- *RFI Coordination, Review, and Response*
- *Construction Observation*

Professional Project Highlights

- Suncrest Middle Gym HVAC
- MTEC Welding Shop
- North Elementary Gym HVAC
- WV State Building 36 HVAC Upgrades
- WV State Building 25 HVAC Piping Replacement
- Bobtown Elementary School HVAC Upgrades
- Holly River State Park Primary Electric Service Replacements Phase I & II
- Pipestem Lodge McKeever Lodge HVAC Piping Replacement

Professional History

2011-Present	Miller Engineering, Inc.	Staff Engineer
2006-2011	Tri-County Electric, Co.	Project Manager
2006-2006	Schlumberger	Field Engineer Trainee - MWD

Education

2006 West Virginia University, BS – Mechanical Engineering

Licenses and Certifications

- Professional Engineer - State of West Virginia
- OSHA 10-hour Course: Construction Safety & Health

Staff – Qualifications and Experience



Jack Jamison

Jack brings 15 years as an electrical/building inspector and over 25 years of experience in the commercial electrical construction industry. His knowledge and experience are valuable resources to Miller's complete assessment process.

Project Role: Master Code Official

- *Facility Review, Code Research, Field Observations, Issue Resolutions, and Project Evaluation*

Professional History

2010- Present	Miller Engineering, Inc.	Code and Construction Specialist
1999-2010	Megco Inspections	Chief Inspector
1972-1998	Jamison Electrical Construction	Master Electrician

Education

1971 Fairmont State College, BS-Engineering Technology-Electronics

Licenses and Certifications

- Master Code Professional, IAEI Master Electrical Inspector, Class C Electrical Inspector – WV, PA, MD, & OH
- ICC Commercial Building, Building Plans, Commercial Plumbing, Residential Energy, and Accessibility Inspector/Examiner
- WV Master Electricians License
- NCPCCI-2B, 2C, 4B, 4C: Electrical & Mechanical General/Plan Review
- OSHA 30 Hour Course: General Industry
- NFPA Code Making Panel 14 – NEC 2014 Edition



Robert Angus

20 Years of maintenance, operations, and construction management precede Rob's engagement with Miller Engineering. Professional expertise of construction project management was gained as an owner of his own contracting company specializing in residential and commercial construction, electrical, plumbing, and HVAC projects. Rob's hands-on approach, common sense and valuable work history knowledge enables him to interface with construction personnel seamlessly alongside engineers and architects. He is adept at preventing and handling issues. Rob is involved at the estimation phase

to allow for continuity within the project's design and construction.

Project Role: Construction Representative

- *Construction Project Representation and Management*
- *Construction Administration*
- *Project Cost Estimation*
- *Submittal Review*
- *RFI, R/PCO Review and Response*

Professional Project Highlights

- MTEC Welding Shop
- Cheat Lake Elementary HVAC Upgrade
- Suncrest Middle School Gym HVAC Upgrade
- North Elementary School Boiler/AC
- Mapletown Jr./Sr. High School HVAC/Boiler Upgrade
- 3RD Party Construction Observation – Canaan Valley Resort
- Hawks Nest/Twin Falls HVAC
- WVU Research Building Office Renovation

Professional History

2009- Present	Miller Engineering, Inc.	Project Construction Representative
2000-2009	Angus Contracting, LLC	Owner/Operator
1991-2000	BOPARC	Director of Maintenance

Education

2000	Monongalia County Technical Education Center	Heating, Cooling, and Refrigeration Certification
1996	West Virginia University	Recreation and Parks Administration

Licenses and Certifications

- Licensed West Virginia General Contractor
- Licensed West Virginia HVAC Contractor
- Certified HVAC Mechanical Contractor
- Licensed West Virginia Journeyman Electrician
- Licensed West Virginia Master Plumber
- OSHA 10-Hour Construction Safety & Health



Joseph Machnik

Joe has experience with AutoCAD, MEP and Revit MEP. He provides design modeling, drafting and supervised design services and construction support for Miller Engineering.

Project Role: MEP Designer

- *Revit/CADD Coordination of New Construction and Renovation Designs*
- *Building Information Modeling*

Professional Project Highlights

- **Bobtown Elementary HVAC**
- **WV State Building 25 HVAC Piping Replacement**
- **Suncrest Middle Gym HVAC**
- **North Elementary Gym HVAC**
- **WV State Building 36 HVAC Upgrades**
- **Westwood Middle Cooling Tower**
- **Pipestem Lodge HVAC Piping Replacement**

Professional History

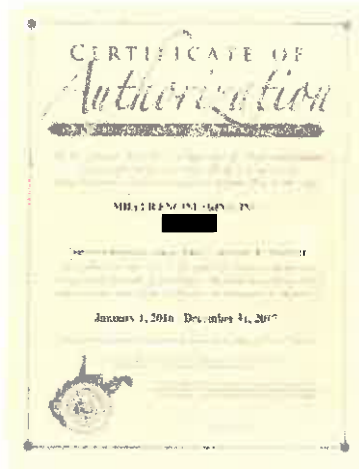
2010 – Present Miller Engineering, Inc. MEP Designer

Education

2008 Penn State – Fayette, AS - Building Engineering Systems Technology: *Building Environmental Systems Technology*

2007 Penn State – Fayette, AS - Building Engineering Systems Technology: *Architectural Engineering Technology*

Miller Engineering Licenses and Certifications



**West Virginia State Board of Registration
for Professional Engineers**

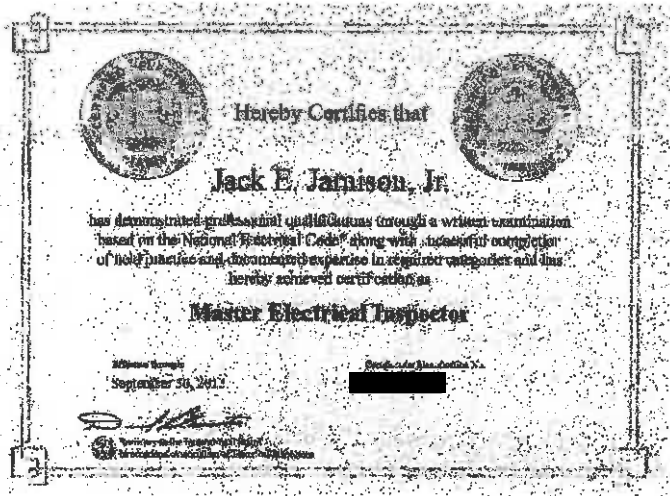
I hereby certify that the above named **PROFESSIONAL ENGINEER** has met the requirements of the law, is duly registered and is entitled to practice engineering in the State of West Virginia.

Registration Number: [REDACTED]

**West Virginia State Board of Registration
for Professional Engineers**

I hereby certify that the above named **PROFESSIONAL ENGINEER** has met the requirements of the law, is duly registered and is entitled to practice engineering in the State of West Virginia.

Registration Number: [REDACTED]





Montum Architecture - Experience

Montum Architecture, LLC was founded in 2017 by Tom Pritts. Prior to that, Tom worked with Miller Engineering on the following built projects:

- WVU Creative Arts Center Wheelchair Lift
- Glenville State College – Morris Stadium Skybox
- Riverview High Field House Design-Build, McDowell County Schools, WV
- Clear Mountain Bank, Oakland, MD
- Clear Mountain Bank, Reedsville, WV
- Clear Mountain Bank-Kroger, Sabraton, WV
- Grant County Bank, Petersburg, WV
- Freedom Ford, Kia, and Volkswagen Automotive Dealerships, Morgantown and Clarksburg, WV
- Jenkins Subaru Addition, Bridgeport, WV
- Eastern Panhandle Transit Authority Addition, Martinsburg, WV
- Cacapon State Park – Old Inn HVAC and Interior Renovation
- WV National Guard - Armory Office Fit-out, Parkersburg, WV
- Jefferson County Emergency Services Agency – New Headquarters
- Berkeley County Ambulance Authority – South Station Renovation and Addition
- Poolhouse Renovation, McMechen, WV
- Community Center, Ridgeley, WV
- Public Works Building, Fairmont, WV
- Oatesdale Park Little League Fields, Martinsburg, WV

In order to protect his former employer's instruments of service, further documentation will not be included as part of the Montum submission. Additionally, references for Tom Pritts personal performance can be provided upon request.

Descriptions of Past Projects Completed – New Construction

Advanced Surgical Rehabilitation Hospital

Services Provided:

- Mechanical
- Electrical
- Plumbing
- Nurse Call
- Fire Protection/Alarm

Estimated Budget: \$17M

Facility Area: 67,000 ft²

Owner: AOR Group



Interactive collaboration with the physician owners and contractor was the guiding principle behind the success of this project. Each and every system within the hospital was designed for and met precise health care compliance standards. Specifications for ventilation, electric, plumbing, HVAC and medical gas safety were all applied to the constructible design. Quality assurance and design aspects were satisfied by many intensive site visits as well as consistent communication with the contractor. Real time answers and coordination enabled the client to meet a fast-paced construction deadline which if missed would have had severe government regulatory repercussions and detrimental business outcomes.

Project Contact:
Rick Briggs
Lutz Myers & Associates, Inc.
(724) 758-5455

Descriptions of Past Projects Completed – New Construction

Preston County 911 Center

Services Provided:

- Mechanical
- Electrical
- Plumbing
- Fire Protection
- Fire Alarm

Estimated Budget: \$2M

Facility Area: 7,000 ft²

Owner: Preston County



The 7,000 ft² facility incorporates many features to increase the facility's reliability and functionality as a county-wide emergency operations center, in addition to being a 911-service call center. The HVAC system serving the 911 center and its supporting data center are redundant and incorporate a "shelter in place" function to seal them from outside air should the need arise. The training facility is equipped with HVAC systems and power/data cabling to permit it to function as an emergency operations center. The facility has a dual fuel emergency generator which serves the 911 center and the training room/operations center. The building water, electric and tel/data/cable utilities each required special attention and coordination with the service providers.

Project Contact:
Duane Hamilton
Preston OES
Phone: (304) 329-1855

Descriptions of Past Projects Completed – Fire Suppression

FMW Composites Building

Services Provided:

- Electrical
- Plumbing
- HVAC
- Fire Protection
- Fire Alarm

Estimated Budget: \$3.8M

Facility Area: 15,000 ft²

Owner: FMW Composite Systems



The facility's production process utilizes explosive hydrogen and propane requiring electrical, HVAC and plumbing systems to be explosion-proof. The project required extensive review of air movement (supply, exhaust, room-to room) within and outside the facility. The processes also use chemicals which can emit vaporous hydrochloric acid, requiring emergency ventilation systems. An extensive code review process was performed as well as design of a foam-based fire suppression system. Process gasses flow from exterior bulk storage to the process equipment through a piping network. Significant complexity was added as the roof structure could not support any HVAC equipment and location, footprint and services were already established during building of the shell.

Project Contact:
Richard Colebank, PE
Alpha Associates
Phone: (304) 296-8216

Descriptions of Past Projects Completed – Renovation

Cheat Lake Elementary School

Services Provided:

- Mechanical
- Electrical
- Plumbing
- Fire Protection/Alarm
- PA and Clock System

Budget: \$5.5M

Facility Area: 17,000 ft²

Owner: Monongalia County



Joining two separate structures into one large structure precipitated a need to design replacement systems while revamping existing ones; and addressing fire safety standards to meet the demands of the owner's new expanded facility. Enhancing the student environment was the goal of this unique project. Ventilation, electrical, data and expansion of the sprinkler and fire systems were all addressed. The original steam heating system was replaced, bathrooms were updated and the gym was air conditioned under this project. Finally, the clock, public address and intercom systems were updated to serve the new expanded facility. The project's goals were successful and integration of the new cooling system inside the gym was completed with a satisfactory level of aesthetical value.

Project Contact:

Richard Colebank, PE

Alpha Associates

(304) 296-8216

Owner's representative is retired.

Descriptions of Past Projects Completed – Renovation

Clear Mountain Bank - Reedsville

Services Provided:

- Mechanical
- Electrical
- Plumbing
- Fire Alarm

Estimated Budget: N/A

Facility Area: 2,700 ft²

Owner: Clear Mountain Bank



Work included demolition of the main level of the existing building and reconstruction on the existing basement walls. Project consisted of traditional air handlers located in the basement, all new lighting including decorative tension-suspended fixtures and exterior pole lights, and integration of bank security and operational systems. Goals included re-use of the existing utility services and construction efforts kept the existing safe deposit vault intact and operational.

Project Contact:
Cindy Tehrani, Assistant Vice President
Clear Mountain Bank
(304) 379-2265



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25385-0130

State of West Virginia
 Centralized Expression of Interest
 02 - Architect/Engr

Proc Folder: 365721

Doc Description: CAMP DAWSON BLDG 202 CONVERSION EO1 DESIGN

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2017-08-15	2017-09-05 13:30:00	CEOI 0603 ADJ1800000003	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON
 US

WV 25305

VENDOR

Vendor Name, Address and Telephone Number:

FOR INFORMATION CONTACT THE BUYER

Crystal Rink
 (304) 558-2402
 crystal.g.rink@wv.gov


Signature X

FEIN # 82-1385831

DATE August 30, 2017

All offers subject to all terms and conditions contained in this solicitation

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

 MEMBER

(Name, Title)
Thomas Pritts, Member

(Printed Name and Title)
37 ER Path, Keyser, WV 26726

(Address)
304-276-7151


(Phone Number) / (Fax Number)
tom@montumarch.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Montum Architecture, LLC

(Company)

 THOMAS PRITTS, MEMBER

(Authorized Signature) (Representative Name, Title)

Thomas Pritts, Member

(Printed Name and Title of Authorized Representative)

August 30, 2017

(Date)

304-276-7151

(Phone Number) (Fax Number)

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Montum Architecture, LLC

Authorized Signature: [Signature] Date: August 30, 2017

State of West Virginia

County of Mineral, to-wit:

Taken, subscribed, and sworn to before me this 30 day of August, 2017

My Commission expires Nov 6, 2023

AFFIX SEAL HERE



OFFICIAL SEAL
STATE OF WEST VIRGINIA
NOTARY PUBLIC
Tabitha D Jones
Rt 1 Box 284
Elk Garden WV 26717
My Commission Expires Nov. 6, 2023

NOTARY PUBLIC Tabitha D. Jones

Purchasing Affidavit (Revised 07/01/2012)

**ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- Addendum No. 1
- Addendum No. 2
- Addendum No. 3
- Addendum No. 4
- Addendum No. 5

- Addendum No. 6
- Addendum No. 7
- Addendum No. 8
- Addendum No. 9
- Addendum No. 10

No addenda received

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Montum Architecture, LLC

Company



Authorized Signature

August 30, 2017

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.