



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header 2

List View

## General Information

## Contact

## Default Values

## Discount

## Document Information

Procurement Folder: 436027

Procurement Type: Central Purchase Order

Vendor ID: 000000205914



Legal Name: FAIRFAX INC

Alias/DBA:

Total Bid: \$313,488.00

Response Date: 05/22/2018



Response Time: 11:37

SO Doc Code: CRFQ

SO Dept: 0603

SO Doc ID: ADJ1800000012

Published Date: 5/11/18

Close Date: 5/22/18

Close Time: 13:30

Status: Closed

Solicitation Description: ADDENDUM 2 - PARKERSBURG ARMORY



Total of Header Attachments: 2

Total of All Attachments: 2

Apply Default Values to Commodity Lines

View Procurement Folder



Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Solicitation Response

Proc Folder : 436027

Solicitation Description : ADDENDUM 2 - PARKERSBURG ARMORY ROOF REPLACEMENT

Proc Type : Central Purchase Order

Date issued	Solicitation Closes	Solicitation Response	Version
	2018-05-22 13:30:00	SR 0603 ESR05221800000005376	1

VENDOR

000000205914

FAIRFAX INC

Solicitation Number: CRFQ 0603 ADJ1800000012

Total Bid : \$313,488.00

Response Date: 2018-05-22

Response Time: 11:37:13

Comments:

FOR INFORMATION CONTACT THE BUYER

Crystal Rink  
(304) 558-2402  
crystal.g.rink@wv.gov

Signature on File

FEIN #

DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Roof Replacement at Parkersburg Armory				\$313,470.00

Comm Code	Manufacturer	Specification	Model #
72152601			

**Extended Description :** Contract Item#1- Labor, materials and all associated costs to remove and dispose of old roof, and to install a new EPDM roofing system or equal.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Decking Repair/Replacement (if necessary)				\$12.00

Comm Code	Manufacturer	Specification	Model #
72152601			

**Extended Description :** Contract Item#2- Decking Repair/Replacement (Only If Needed) provide pricing on a Price Per Square Foot Installed basis.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Wood Blocking Repair/Replacement (if necessary)				\$6.00

Comm Code	Manufacturer	Specification	Model #
72152601			

**Extended Description :** Contract Item#3- Wood Blocking Repair/Replacement (Only If Needed) provide pricing on a Price Per Square Foot Installed basis.



Agency ADJ1800000012  
REQ.P.O#

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, FAIRFAX INC  
of PO BOX 400, 114 CTY RD 3, CHESAPEAKE, OH 45619, as Principal, and RLI INSURANCE COMPANY  
of 9025 N LINDBERGH DR, PEORIA, IL 61612-3967, a corporation organized and existing under the laws of the State of ILLINOIS,  
with its principal office in the City of PEORIA, as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligor, in the penal sum of FOUR HUNDRED TWENTY THOUSAND (\$ 420,000.00) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
ROOF REPLACEMENT OF THE PARKERSBURG ARMORY AT 1500 BLIZZARD DR, PARKERSBURG, WV 26101  
WORK TO BEGIN AUGUST, 2018. PAYMENTS TO BE MADE 50% DELIVERY OF MATERIAL 40% COMPLETION AND 10% CLOSING

**NOW THEREFORE,**

(a) If said bid shall be rejected, or  
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal  
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform  
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in  
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no  
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
way impaired or affected by any extension of the time within which the Obligor may accept such bid, and said Surety does hereby  
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and  
Surety, or by Principal individually if Principal is an individual, this 22ND day of MAY, 2018.

Principal Seal

R. DOAK RUSSELL

(Name of Principal)

By

(Must be President, Vice President, or  
Duly Authorized Agent)

PRESIDENT

(Title)

Surety Seal

DONITA J. BURNS

(Name of Surety)

Attorney-in-Fact

**IMPORTANT** - Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and  
must attach a power of attorney with its seal affixed.



# West Virginia Offices of the Insurance Commissioner



## Certificate of Authority

Whereas, **RLI INSURANCE COMPANY**, domiciled in the State of **ILLINOIS**, has complied with all the requirements of the laws of this State so as to entitle it to transact its appropriate business in the State of West Virginia.

Therefore, I the undersigned, Insurance Commissioner of the State of West Virginia, pursuant to the authority vested in me by the laws of this State, do hereby authorize it to transact the business of insurance as defined in Chapter 33

ACCIDENT & SICKNESS - ARTICLE 1, SECTION 10(b)  
CASUALTY - ARTICLE 1, SECTION 10(e)  
CASUALTY - ARTICLE 1, SECTION 10(e)(14)  
FIRE - ARTICLE 1, SECTION 10(c)  
MARINE - ARTICLE 1, SECTION 10(d)  
SURETY - ARTICLE 1, SECTION 10(f) (1)  
SURETY - ARTICLE 1, SECTION 10(f) (2)  
SURETY - ARTICLE 1, SECTION 10(f) (3)

of the 1931 Code of West Virginia as amended, in the State of West Virginia in accordance with the laws thereof until midnight on the 31st day of May, 2017, unless this license be sooner revoked. Pursuant to W. Va. Code §33-3-2(c), the above authorization does not allow the insurer to transact a kind of insurance in this State unless duly authorized or qualified to transact such insurance in the state or country of its domicile.

In Testimony Whereof, I have hereunto set my hand and affixed my seal of office at the City of Charleston this 1st day of June, 2016.

A handwritten signature in black ink that reads "Michael D. Riley".

Michael D. Riley  
Insurance Commissioner

NAIC # 13056

WV File # 0885



**POWER OF ATTORNEY**  
**RLI Insurance Company**  
**Contractors Bonding and Insurance Company**

Know All Men by These Presents:

That this Power of Attorney is not valid or in effect unless attached to the bond which it authorizes executed, but may be detached by the approving officer if desired.

That this Power of Attorney may be effective and given to either or both of **RLI Insurance Company** and **Contractors Bonding and Insurance Company**, required for the applicable bond.

That **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, each Illinois corporations (as applicable), each authorized and licensed to do business in all states and the District of Columbia do hereby make, constitute and appoint:

Donita J. Burns, Clarence O. Lykins, II, jointly or severally

in the City of Huntington, State of West Virginia, as Attorney in Fact, with full power and authority hereby conferred upon him/her to sign, execute, acknowledge and deliver for and on its behalf as Surety, in general, any and all bonds, undertakings, and recognizances in an amount not to exceed Ten Million Dollars (\$10,000,000.00) for any single obligation.

The acknowledgment and execution of such bond by the said Attorney in Fact shall be as binding upon this Company as if such bond had been executed and acknowledged by the regularly elected officers of this Company.

**RLI Insurance Company** and **Contractors Bonding and Insurance Company**, as applicable, have each further certified that the following is a true and exact copy of the Resolution adopted by the Board of Directors of each such corporation, and now in force, to-wit:

"All bonds, policies, undertakings, Powers of Attorney or other obligations of the Corporation shall be executed in the corporate name of the Corporation by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or Agents who shall have authority to issue bonds, policies or undertakings in the name of the Corporation. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the Corporation. The signature of any such officer and the corporate seal may be printed by facsimile or other electronic image."

IN WITNESS WHEREOF, **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, as applicable, have caused these presents to be executed by its respective Vice President with its corporate seal affixed this 20th day of December, 2016.

State of Illinois  
County of Peoria

} SS



**RLI Insurance Company**  
**Contractors Bonding and Insurance Company**

*B. W. Davis*

Barton W. Davis

Vice President

**CERTIFICATE**

On this 20th day of December, 2016, before me, a Notary Public, personally appeared Barton W. Davis, who being by me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of the **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, and acknowledged said instrument to be the voluntary act and deed of said corporation.

I, the undersigned officer of **RLI Insurance Company**, and/or **Contractors Bonding and Insurance Company**, each Illinois corporations, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable; and furthermore, that the Resolution of the Company as set forth in the Power of Attorney, is now in force. In testimony whereof, I have hereunto set my hand and the seal of the **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company** this        day of       ,       .

**RLI Insurance Company**  
**Contractors Bonding and Insurance Company**

*B. W. Davis*

Barton W. Davis

Vice President

*Jacqueline M. Bockler*  
Jacqueline M. Bockler Notary Public







Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Request for Quotation  
09 - Construction

Proc Folder: 436027

Doc Description: PARKERSBURG ARMORY ROOF REPLACEMENT

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2018-04-03	2018-05-15 13:30:00	CRFQ 0603 ADJ1800000012	1

**BID RECEIVING LOCATION**

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

**VENDOR**

Vendor Name, Address and Telephone Number:

FAIRFAX, INC.  
P.O. Box 400  
CHESAPEAKE, OH 45619  
740-867-2727

**FOR INFORMATION CONTACT THE BUYER**

Crystal Rink  
(304) 558-2402  
crystal.g.rink@wv.gov

Signature X

*R. Doak Russell*

FEIN #

55-0672983

DATE

05/22/2018

All offers subject to all terms and conditions contained in this solicitation

*R. DOAK RUSSELL - PRESIDENT*



## ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)

**1. CONTRACTOR'S LICENSE:** West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. If an apparent low bidder fails to submit a license number in accordance with this section, the Purchasing Division will promptly request by telephone and electronic mail that the low bidder and the second low bidder provide the license number within one business day of the request. Failure of the bidder to provide the license number within one business day of receiving the request shall result in disqualification of the bid. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: FAIRFAX, INC.  
Contractor's License No.: WV- 008334

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a contract award document.

**2. DRUG-FREE WORKPLACE AFFIDAVIT:** W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit an affidavit that the Vendor has a written plan for a drug-free workplace policy. If the affidavit is not submitted with the bid submission, the Purchasing Division shall promptly request by telephone and electronic mail that the low bidder and second low bidder provide the affidavit within one business day of the request. Failure to submit the affidavit within one business day of receiving the request shall result in disqualification of the bid. To comply with this law, Vendor should complete the enclosed drug-free workplace affidavit and submit the same with its bid. Failure to submit the signed and notarized drugfree workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, within one business day of being requested to do so shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

**2.1. DRUG-FREE WORKPLACE POLICY:** Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy.

Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.



**Subcontractor List Submission (Construction Contracts Only)**

Bidder's Name: FAIRFAX, INC

Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

[illegible]

Attach additional pages if necessary



**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

R. DOAK RUSSELL - PRESIDENT  
(Name, Title)  
R. DOAK RUSSELL - PRESIDENT  
(Printed Name and Title)  
P.O. Box 400, CHESAPEAKE, OH 45619-0400  
(Address)  
740-867-2727 740-867-2727  
(Phone Number) / (Fax Number)  
FAIRFAXINC @ AOL. COM  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

FAIRFAX, INC.  
(Company)  
R. Doak Russell - PRESIDENT  
(Authorized Signature) (Representative Name, Title)  
R. DOAK RUSSELL - PRESIDENT  
(Printed Name and Title of Authorized Representative)  
MAY 22, 2018  
(Date)  
740-867-2727 740-867-2727  
(Phone Number) (Fax Number)



ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.: CRFQ ADJ1800000012

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- ☒ Addendum No. 1
- ☒ Addendum No. 2
- ☐ Addendum No. 3
- ☐ Addendum No. 4
- ☐ Addendum No. 5

- ☐ Addendum No. 6
- ☐ Addendum No. 7
- ☐ Addendum No. 8
- ☐ Addendum No. 9
- ☐ Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

FAIRFAX, INC.  
Company  
R. Oak Russell  
Authorized Signature R. OAK RUSSELL - PRESIDENT  
MAY 22, 2018  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



REQUEST FOR QUOTATION  
CRFQ ADJ1800000012  
ROOF REPLACEMENT PARKERSBURG NATIONAL GUARD ARMORY

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11.3. Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.

11.4. Anyone performing under this Contract will be subject to Agency's security protocol and procedures.

11.5. Vendor shall inform all staff of Agency's security protocol and procedures.

**12. MISCELLANEOUS:**

**12.1. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: R. DOAK RUSSELL

Telephone Number: 740-867-2727

Fax Number: 740-867-2727

Email Address: FAIRFAXINC @ AOL. COM

**12.2. Liquidated Damages:** Contractor shall pay liquidated damages in the amount of \$1,500.00 per day of delay, plus a one-time fixed cost of \$1,250.00 for Staff Judge Advocate review for work not completed after contract completion date. This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy.



EXHIBIT A

**CRFQ # ADJ1800000012**

ALL LABOR, MATERIALS, EQUIPMENT, AND SUPPLIES NECESSARY TO REPLACE ROOF AT  
PARKERSBURG NATIONAL GUARD ARMORY  
1500 BLIZZARD DRIVE, PARKERSBURG, WV 26101

**BID FORM**

The undersigned, hereafter called the Bidder, being familiar with and understanding the bidding documents; and being familiar with the site and all local conditions affecting the Project, hereby proposes to furnish labor, material, equipment, supplies, and transportation to perform the work as described in the bidding documents

BIDDERS COMPANY NAME: FAIRFAX, INC

VENDOR ADDRESS: 114 COUNTY ROAD

P.O. Box 400

CHESAPEAKE, OH 45619-0400

TELEPHONE: 740-867-2727

FAX NUMBER: 740-867-2727

E-MAIL ADDRESS: FAIRFAXINC@AOL.COM

WV CONTRACTOR'S  
LICENSE NO. WV008334

**CONTRACT OVERALL TOTAL COST:**

THREE HUNDRED THIRTEEN THOUSAND FOUR HUNDRED SEVENTY  
DOLLARS AND ZERO CENTS

(\$ 313,470.00) \*\*\* (Contract bid to be written in words and numbers.)

**DECKING REPAIR/REPLACEMENT PRICE PER SQUARE FOOT INSTALLED** (If needed to replace due to damage):

TWELVE DOLLARS & ZERO CENTS

(\$ 12.00 per sq/ft installed) \*\*\* (Unit cost to be written in words and numbers.)

**WOOD BLOCKING REPAIR/REPLACEMENT, PRICE PER SQUARE FOOT INSTALLED** (If needed to replace due to damage):

SIX DOLLARS & ZERO CENTS

(\$ 6.00 per sq/ft installed) \*\*\* (Unit cost to be written in words and numbers.)

Failure to use this bid form may result in bid disqualification.

SIGNATURE: R. Doak Russell

DATE: MAY 22, 2012

NAME: R. DOAK RUSSELL  
(Please Print)

TITLE: PRESIDENT



West Virginia Ethics Commission  
**Disclosure of Interested Parties to Contracts**

(Required by W. Va. Code § 8D-1-2)

Contracting Business Entity: FAIRFAX, INC. Address: P.O. Box 400  
CHESAPEAKE, OH 45619

Authorized Agent: R DOAK RUSSELL Address: P.O. Box 400, CHESAPEAKE, OH 45619

Contract Number: ADJ1800000012 Contract Description: PARKERSBURG ARMOY  
ROOF REPLACEMENT

Governmental agency awarding contract: DIVISION OF ENGINEERING & FACILITIES, ADJUTANT  
GENERAL OFFICE

☐ Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. Subcontractors or other entities performing work or service under the Contract

☐ Check here if none, otherwise list entity/individual names below.

RK HYDRO VAC, INC.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

☐ Check here if none, otherwise list entity/individual names below.

R DOAK RUSSELL  
REBECCA J RUSSELL

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

☒ Check here if none, otherwise list entity/individual names below.

Signature: R Doak Russell Date Signed: 05/22/2018  
R DOAK RUSSELL - PRESIDENT

**Notary Verification**

State of WEST VIRGINIA, County of CABELL:

I, R DOAK RUSSELL, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 22nd day of MAY, 2018

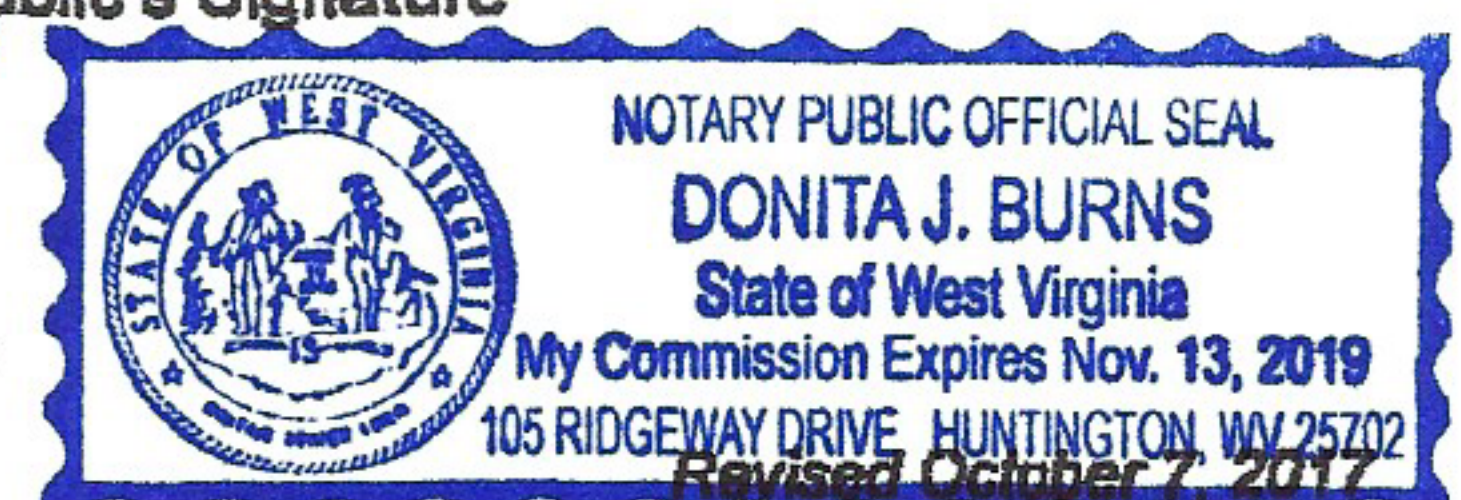
Donita J. Burns  
Notary Public's Signature

To be completed by State Agency:

Date Received by State Agency: \_\_\_\_\_

Date submitted to Ethics Commission: \_\_\_\_\_

Governmental agency submitting Disclosure: \_\_\_\_\_





State of West Virginia  
Purchasing Division

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## CERTIFIED DRUG-FREE WORKPLACE REPORT COVERSHEET

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In accordance with *West Virginia Code* § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. That report must include each of the items identified below in the Required Report Content section.

**Instructions:** Vendor should complete this coversheet, attach it to the required report, and submit it to the appropriate location as follows: For contracts more than \$25,000, the report should be mailed to the West Virginia Purchasing Division at 2019 Washington Street East, Charleston, WV 25305. For contracts of \$25,000 or less, the vendor should mail the report to the public authority issuing the contract.

**Contract Identification:**

Contract Number: ANJ 1800000012

Contract Purpose: ROOF REPLACEMENT

Agency Requesting Work: DIVISION OF ENGINEERING & FACILITIES

**Required Report Content:** The attached report must include each of the items listed below. The vendor should check each box as an indication that the required information has been included in the attached report.

- ☒ Information indicating the education and training service to the requirements of *West Virginia Code* § 21-1D-5 was provided;
- ☒ Name of the laboratory certified by the United States Department of Health and Human Services or its successor that performs the drug tests;
- ☒ Average number of employees in connection with the construction on the public improvement;
- ☒ Drug test results for the following categories including the number of positive tests and the number of negative tests: (A) Pre-employment and new hires; (B) Reasonable suspicion; (C) Post-accident; and (D) Random.

**Vendor Contact Information:**

Vendor Name: FAIRFAX, INC.

Vendor Telephone: 740 867 2727

Vendor Address: P.O. Box 400  
CHESAPEAKE, OH 45619

Vendor Fax: 740 867 2727

Vendor E-Mail: FAIRFAXINC@AOL.COM



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# Fairfax, Inc.

*Roofing & Sheet Metal*

114 County Road 3, P.O. Box 400  
Chesapeake, Ohio 45619-0400

Telephone & Fax 740-867-2727  
e-mail: fairfaxinc@aol.com

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**Laboratory:** MedTox Laboratory  
402 W. County Road D  
St. Paul, MN 55112

Dr. Charles Moorefield  
321-821-3383

Average No. of Employees on Project 8

## **Test Results 2017 - 2018**

Positive – One (1)  
Negative – Twelve (12)  
Pre-Employment/New Hires – Five (5)  
Reasonable Suspension – Zero (0)  
Post Accident – Zero (0)  
Random - Nine (9)  
Alcohol - Five (5)

*A Carlisle Syntec Systems Centurion and Hall of Fame Awarded Contractor  
A Five Time Awarded Partner of Quality With Firestone Building Products  
Protected by workmen's compensation, public liability and property damage insurance  
West Virginia Contractors License Number 008334  
Since 1987*



# 2018

## SUPERVISOR DRUG FREE WORKPLACE EDUCATION

Date: February 16, 2018

Attendance Sign In:

Michael Hoffman

Dan Klein

Barbara M. Smith  
Ch. Brunfield

Billy Cooper

INSTRUCTOR:

Meirice Hutchinson

TITLE:

Operations Manager Health Research Systems



**2018**  
**EMPLOYEE DRUG FREE WORKPLACE EDUCATION**

**Date:** February 16, 2018

Attendance Sign In:

<u>Evan Russell</u>	_____
<u>Brian Collier</u>	_____
<u>Richard Jetter</u>	_____
<u>Michael Hannon</u>	_____
<u>Brian M. Galt</u>	_____
<u>Quinn Doherty</u>	_____
<u>Mark R. Smith</u>	_____
<u>C. J. Birmingham</u>	_____
_____	<u>Billy Cooper</u>

INSTRUCTOR: Meiwee Hutchinson  
TITLE: Operations Manager Health Research Systems





State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5

STATE OF WEST VIRGINIA,

COUNTY OF CABELL, TO-WIT:

I, R Doak Russell, after being first duly sworn, depose and state as follows:

1. I am an employee of FAIRFAX, INC.; and,  
(Company Name)
2. I do hereby attest that FAIRFAX, INC.  
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with *West Virginia Code §21-1D*.

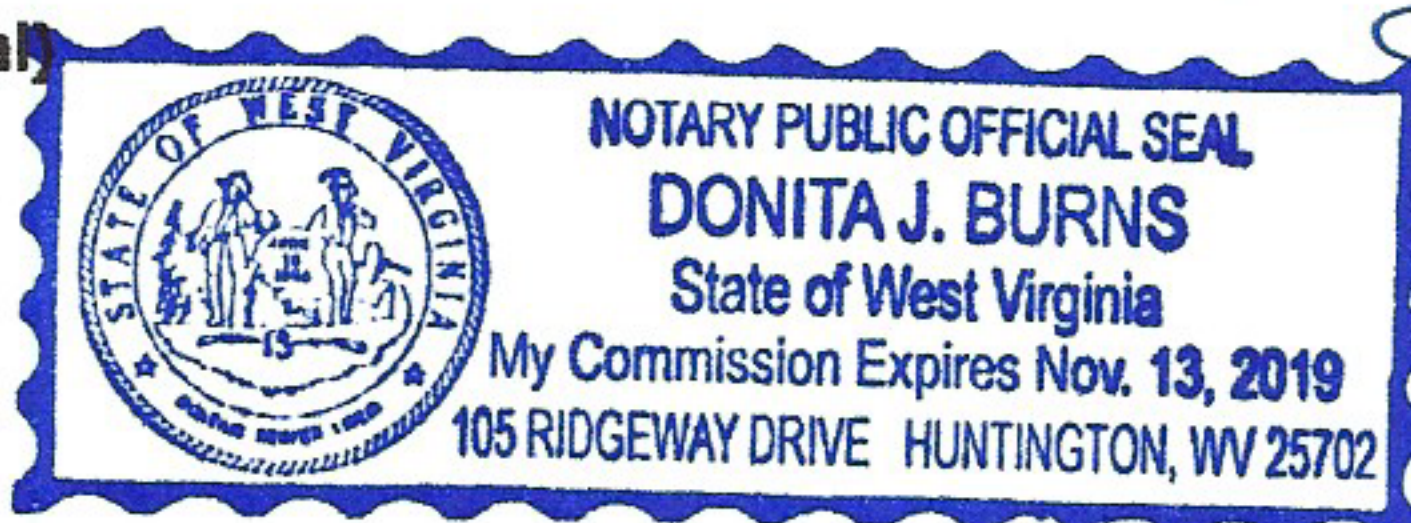
The above statements are sworn to under the penalty of perjury.

Printed Name: R Doak Russell  
Signature: R Doak Russell  
Title: PRESIDENT  
Company Name: FAIRFAX, INC.  
Date: 05/22/2018

Taken, subscribed and sworn to before me this 22 day of MAY, 2018.

By Commission expires Nov 13, 2019

(Seal)



Donita J. Burns  
(Notary Public)



STATE OF WEST VIRGINIA  
Purchasing Division  
**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code § 5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code § 61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: FAIRFAX, Inc.

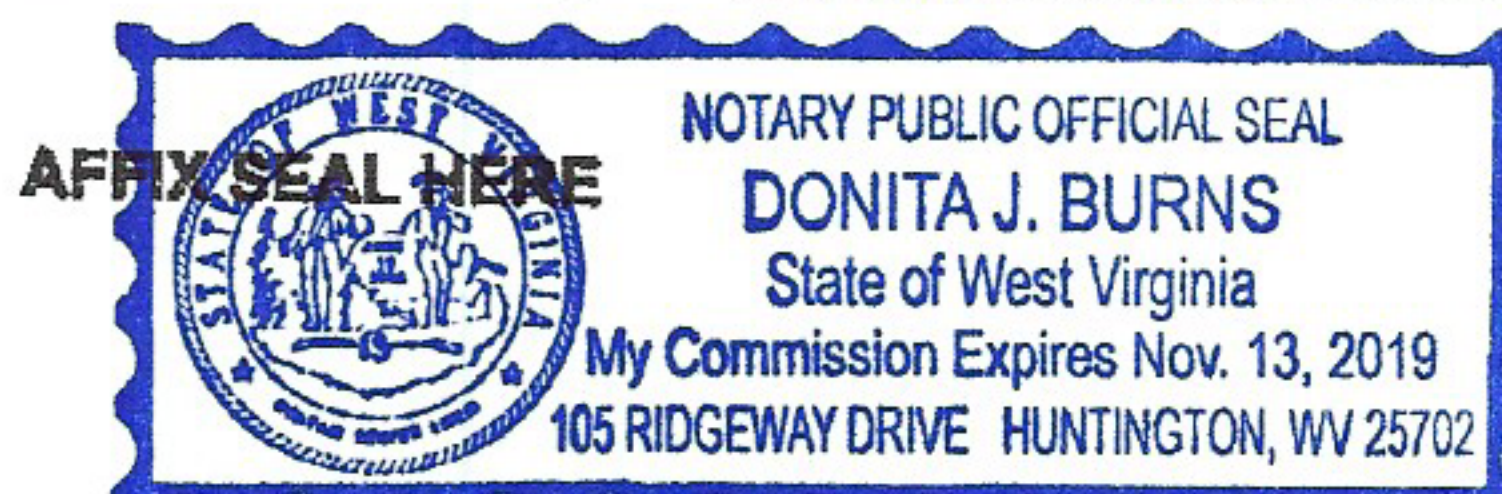
Authorized Signature: R. Donk Russell Date: 05/22/2018

State of WV

County of CABELL to-wit:

Taken, subscribed, and sworn to before me this 22 day of MAY, 2018.

My Commission expires Nov 13, 2019.



NOTARY PUBLIC

Donita J. Burns

Purchasing Affidavit (Revised 01/19/2018)