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Header 2

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General Information


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Procurement Folder: 423762

SO Doc Code: CRFQ

Procurement Type: Central Purchase Order

SO Dept: 0432

Vendor ID: 000000161046 

SO Doc ID: DCH1800000007

Legal Name: SKELLY & LOY INC


Published Date: 3/22/18

Alias/DBA:

Close Date: 3/28/18

Total Bid: \$52,095.00

Close Time: 13:30

Response Date: 03/28/2018 

Status: Closed

Response Time: 12:15

Solicitation Description: Addendum No. 1 - Historic Resources Survey 

Total of Header Attachments: 2

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Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder : 423762
Solicitation Description : Addendum No. 1 - Historic Resources Survey
Proc Type : Central Purchase Order

Date issued	Solicitation Closes	Solicitation Response	Version
	2018-03-28 13:30:00	SR 0432 ESR03281800000004408	1

VENDOR
000000161046 SKELLY & LOY INC

Solicitation Number: CRFQ 0432 DCH1800000007

Total Bid : \$52,095.00 **Response Date:** 2018-03-28 **Response Time:** 12:15:08

Comments:

FOR INFORMATION CONTACT THE BUYER
 Michelle L Childers
 (304) 558-2063
 michelle.l.childers@wv.gov

Signature on File	FEIN #	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Historic Resources Survey for Morgan & Mineral Counties				\$52,095.00

Comm Code	Manufacturer	Specification	Model #
80111617			

Extended Description : Enter Lump Sum Total Bid Amount For 500 HPI Forms
Historic Preservation: Architectural Resources Survey for Morgan and Mineral Counties in WV.

RESPONSE TO REQUEST FOR QUOTATION



RESPONSE TO REQUEST FOR QUOTATION WEST VIRGINIA DIVISION OF CULTURE AND HISTORY INTENSIVE-LEVEL ARCHITECTURAL RESOURCE SURVEY OF MINERAL AND MORGAN COUNTIES SOLICITATION CRFQ 0432 DCH180000007

Skelly and Loy, Inc.'s award-winning Cultural Resources Service Group is pleased to submit this quotation and supporting material to the West Virginia Purchasing Division in response to the Request for Quotation (RFQ) for the intensive-level architectural survey of Mineral and Morgan counties, issued March 14, 2018.

SKELLY AND LOY QUALIFICATIONS

Skelly and Loy's Cultural Resources Service Group, with offices in Morgantown, West Virginia and Pittsburgh, Pennsylvania, has been providing cultural resource services to public, private, and nonprofit clients for nearly 30 years. Skelly and Loy and its personnel have significant experience and have performed dozens of reconnaissance- and intensive-level architectural surveys throughout West Virginia, as well as in surrounding states. In addition to survey work, we have a successful track record of preparing National Register of Historic Places (NRHP) and National Historic Landmark (NHL) nominations, historic contexts, Historic American Buildings and Historic American Engineering Record (HABS/HAER) documentations, and Phase I, II, and III archaeological investigations.

KEY PERSONNEL

The Project Manager/Principal Investigator to be assigned to the intensive-level architectural survey project, Gerald Kuncio, served in a similar role in intensive-level architectural surveys completed by Skelly and Loy between 2010 and 2012 in Calhoun, Clay, Roane, Wirt, Pendleton, and Pocahontas counties, and also on a combined reconnaissance- and intensive-level survey in Parsons, Tucker County. His qualifications and the other personnel to be assigned to the project exceed the requirements specified in 36 CFR Part 61, Professional Qualification Standards and the intent of Section 112 (a)(1) of the National Historic Preservation Act of 1966, as amended. Resumes of key personnel are included as Appendix A of this quotation.

Gerald M. Kuncio, Skelly and Loy's Senior Historian, will be the Project Manager and Principal Investigator for the project. He will provide overall project management and Quality Assurance/Quality Control (QA/QC), reviewing each of the 500 individual West Virginia Historic Property Inventory (HPI) forms before they are submitted to the West Virginia State Historic Preservation Office (WVSHPO). Mr. Kuncio fulfilled the same roles during the Central West Virginia, Pendleton, and Pocahontas architectural resource surveys. Additional West Virginia projects for which he served as either Project Manager or Principal Investigator for historic structures investigations include the Glenville Roundabout Project, the US 219 Relocation project, and the U.S. 220 National Highway System Tier One Environmental Impact Statement (EIS) project.

Jenna C. Thomas, Architectural Historian, will author the 10-20 page history for each county. The histories will identify specific themes of history associated with the built environment found within each county. She and a colleague will also prepare the West Virginia HPI forms. Since joining Skelly and Loy, Ms. Thomas has proven herself to be an adept researcher with an ability to locate obscure and hard to find sources. Ms. Thomas has completed field surveys and researched a wide variety of property types while at Skelly and Loy, including in New Cumberland, Hancock County, as well as farms and farmsteads, a rural agricultural historic district, commercial buildings, houses, and a church. Her education and experience also exceed the requirements specified in 36 CFR Appendix A, Professional Qualification Standards and the intent of Section 112 (a)(1) of the National Historic Preservation Act of 1966, as amended.

RESPONSE TO REQUEST FOR QUOTATION



TECHNICAL PROPOSAL/ASSUMPTIONS

The Request for Quotation contains "Mandatory Contract Services Requirements and Deliverables." Skelly and Loy will meet the mandatory requirements using the methodology explained below.

Conduct an Intensive-Level Architectural Resource Survey

Skelly and Loy will use the county histories and historic maps to identify the unincorporated areas within each county where it will be most effective to survey, based on concentrations of architectural resources. Mr. Kuncio and Ms. Thomas will also hold a telephone conference with representatives from the WVSHPO to discuss what areas, if any, where they would like Skelly and Loy to concentrate its efforts.

Research and Write a History of Each County

Skelly and Loy will prepare a 10-20 page history for each county. The histories will provide contexts that identify specific themes of history associated with the built resources in order to evaluate resources for NRHP eligibility. The histories will be prepared using easily-accessible primary and secondary sources, including websites; published county and regional histories; historic maps and atlases at the West Virginia Regional History Collection at West Virginia University; and the resources of the Mineral County and Morgan County historical societies. The drafts will be submitted to the WVSHPO for review in Portable Document Format (PDF) along with the draft HPI forms.

Complete West Virginia Historic Property Inventory Forms

Skelly and Loy will complete HPI forms for 500 historic architectural resources. All will be at least 50 years old or have been built prior to 1969. It is assumed that 250 resources will be surveyed in each county, unless otherwise directed by the WVSHPO. Each resource will have historic architectural integrity, as defined in *National Register Bulletin: How to Apply the National Register Criteria for Evaluation*. In the purposes of this survey, the presence of vinyl siding on a building will not indicate loss of integrity as long as the fenestration pattern is unchanged and inappropriate additions are not present. Skelly and Loy assumes we will receive from the WVSHPO ESRI shape files in UTM 17 NAD 83 projection for all previously surveyed resources in the county. Survey reports will also be reviewed at the WVSHPO office in Charleston.

Following the receipt of the information, Skelly and Loy will survey each county in accordance with the Secretary of Interior's *Standards for Identification and Evaluation* and the WVSHPO's *Survey and National Register Manual*. Skelly and Loy will take at least two digital black and white photographs of the exterior of all surveyed architectural resources. One of the photographs will be a three-quarter view showing the main elevation. Photographs will be embedded in the HPI forms and will also be submitted separately as .jpg images on CD-R media, with each photograph labeled by West Virginia HPI site number. All digital photographs will meet the current National Park Service's standards for electronic images.

All descriptive fields in the HPI forms will be completed and the essential physical characteristics of each architectural resource will be noted. Deed research will not be conducted on individual properties. Significance under NRHP Criteria A and B will be based on the county history and significance under NRHP Criterion C will be recommended based on the architecture of the resource.

To reduce costs and promote environmental stewardship, Skelly and Loy will submit the draft HPI forms electronically PDF files, along with the photographs. Final versions will be submitted in both electronic and hard copy formats. All final HPI forms will be saved as separate PDF documents and saved by the HPI site number to be assigned by the WV SHPO.



Provide United States Geological Survey (USGS) Topographic Maps

Skelly and Loy's Technical Services Group will use ESRI Arc GIS to note resource locations on USGS 7.5 minute series quadrangle base maps. One set of maps will be printed out with the resource numbers noted. Each map will be labeled with the name of the county, quadrangle name, and HPI site numbers. The locations will also be digitized as ESRI shape files in UTM 17 North NAD 83 projection. The electronic data will be conveyed to the WVSHPO's Information System Coordinator.

Provide Formal Written NRHP Eligibility Recommendations

Following the completion of the architectural resource survey, Skelly and Loy will produce a database and printed table containing which resources are recommended as eligible or potentially eligible for NRHP listing. The database will also contain the following information about each resource: site number; approximate year built; property type; architectural style; thumbnail description; and proposed NRHP criterion.

Compile Final HPI Forms and Survey Report

Skelly and Loy will produce final survey reports for each county. Each report will include the county history; a description of the survey methodology; descriptions of the property types; USGS maps; summary of the results; and the table of NRHP recommendations. The final HPI forms will also be submitted to the WVSHPO. The final report and the HPI forms will be provided in both electronic PDFs and as hard copies.

Because the county histories, HPI forms, and recommendations will have previously been submitted to the WVSHPO for review and comment, it is assumed that draft and final copies of the report will not be necessary. Skelly and Loy proposes to produce one copy of the final report, in both hard copy and electronic PDF. The final reports shall be completed by one year after the date of Notice to Proceed.

COST AND PAYMENT

The attached Bidding Return Sheet provides the proposed cost for completing the 500 HPI forms. Payment for services rendered will be made according to the schedule in the RFQ:

- 35 percent to be paid following submission and review of the draft Mineral County survey report and the first 250 draft HPI forms, maps, and photographs of documented resources;
- 35 percent to be paid following submission and review of the draft Morgan County survey report and the first 250 draft HPI forms, maps, and photographs of documented resources; and
- 30 percent to be paid following submission and approval of the Final Products by the WVSHPO as shown on the Pricing Page, for all Contract Services performed and accepted under this contract.

**Appendix A:
Project Team Resumes**





EDUCATION:

M.A., American History, 1993,
University of Delaware

B.A., American History, 1982,
Duquesne University

YEARS OF EXPERIENCE:

30 Years

Mr. Kuncio is the Senior Historian in Skelly and Loy, Inc.'s Cultural Resources Service Group. He has almost 30 years of experience (19 at Skelly and Loy) in historic research and preparing historic contexts, National Register of Historic Places (NRHP) and National Historic Landmarks (NHL) nominations, NRHP eligibility and effect evaluations, bridge rehabilitation analyses, Historic American Engineering Record (HAER) documentations, and historic interpretation. He has been Project Manager or Principal Investigator on hundreds of projects in Pennsylvania, West Virginia, Maryland, Delaware, and New York. He has evaluated nearly all types of standing structures, including high-style architectural and vernacular buildings; commercial, industrial, and religious structures; rural and agricultural landscapes and farms; military buildings and sites; suburban subdivisions and houses, historic districts of all kinds; and historic bridges. Mr. Kuncio's qualifications exceed the Secretary of Interior's Standards and Guidelines for historian and architectural historian under 36 CFR 61.

PROFESSIONAL EXPERIENCE

Mr. Kuncio has been Project Manager or Principal Investigator on a number of large historic resource survey projects, including surveys of the 540-mile-long Pennsylvania Turnpike System and the Delaware, Lackawanna, and Western Railroad's 39-mile-long Clarks Summit to Hallstead Cutoff in northeastern Pennsylvania. He has also overseen six county-wide surveys in West Virginia, and prepared hundreds of eligibility and effect determinations. In one recent project, he analyzed the effect that proposed hydroelectric power projects would have on existing United States Army Corps of Engineers facilities and surrounding resources at eight dams in West Virginia and western Pennsylvania.

As part of Skelly and Loy's growing historic preservation practice, Mr. Kuncio has participated in the development of historic preservation plans for the Brownsville Commercial Historic District in Fayette County, for Moon Township in Allegheny County, and for the Ambridge Commercial Historic District in Beaver County, all in Pennsylvania. He also co-prepared a NRHP nomination for a multi-modal transportation complex in the City of Pittsburgh and managed the preparation of four other high-profile NRHP nominations in Pittsburgh, including one for Point State Park, which is nationally significant in the area of Urban Planning and Design. Mr. Kuncio also recently completed a NHL nomination for an early twentieth machine shop and foundry in Greene County, Pennsylvania, a representative example of a small, family-owned "job shop," an important component of the nation's industrial history.

Mr. Kuncio is also an expert on historic bridges. High profile bridge rehabilitation projects on which he has recently worked include Pittsburgh's world-famous Smithfield Street Bridge; Bethlehem's Hill-to-Hill Bridge, which features a one-of-a-kind truss; Allentown's Eighth Street Bridge, a monumental 1913, reinforced concrete, open-spandrel arch bridge; and the English Center Bridge in Lycoming County, one of



the last remaining short-span suspension bridge in Pennsylvania. In all cases, he ensured that the proposed rehabilitation would be in keeping with the Secretary of Interior's Standards for the Treatment of Historic Properties. Mr. Kuncio was also Principal Investigator and Project Manager for Project Keystone, a pilot project which developed a management plan and maintenance manual for 124 stone arch bridges in the Greater Philadelphia region. He authored the maintenance manual, which is being used by bridge maintenance and repair forces throughout the state, and co-authored the final management plan. He has completed all manner of bridge related reports, including bridge rehabilitation analyses, HAER and state-level recordations, driving tour brochures, websites, posters, NRHP nominations, and wayside exhibits. He has also discussed Pittsburgh's world-famous historic bridges on the History Channel's™ program *Modern Marvels*.

Mr. Kuncio served for six years on the Pennsylvania State Historic Preservation Board, which develops statewide historic preservation policies and reviews NRHP nominations. He is currently on the board of Preservation Pennsylvania, the Commonwealth's only statewide historic preservation organization. He has taught courses and classes on historic preservation on both the graduate and undergraduate level at colleges and universities in Pennsylvania and Maryland. He has helped develop NRHP requirements for bridges, railroads and railroad bridges, and post-World War II suburbs. Over the course of his career, he has authored a wide variety of NRHP and NHL nominations on topics as diverse as the National Road, coal patch towns, mineral springs resorts, the strike headquarters in the 1892 Homestead Lock-Out, county seats, bridges, and historic farms and farmsteads.



EDUCATION:

M.A., Art History, 2015, Kent State University

B.A., Art History, 2013, Saint Vincent College

YEARS OF EXPERIENCE:

3 Years

PROFESSIONAL EXPERIENCE

Ms. Thomas is an Architectural Historian with three years of experience in her field as a researcher, field surveyor, and principal investigator. Since joining Skelly and Loy, she has prepared National Register of Historic Places (NRHP) eligibility determinations for projects throughout Pennsylvania, including for a church building in Allegheny County and farmsteads in Greene and Snyder counties. Prior to joining Skelly and Loy, Ms. Thomas was responsible for managing and caring for a historic, Italian Renaissance style house in Cleveland, using various historic preservation techniques to ensure the longevity of the building and its belongings. She also researched the city's history and architecture in order to present tours. Ms. Thomas's qualifications meet the Secretary of Interior's Standards and Guidelines for architectural historian under 36 CFR 61.

While working at the Cleveland History Center in Cleveland, Ohio, Ms. Thomas was a liaison between the public and artifact collection. She researched the art, architecture, and history of the city and wrote and presented her findings to the public. Her research contributed to several exhibits including; Frank N. Wilcox: Artist as Historian and Celebrations: Holiday Traditions in Cleveland as well as the reoccurring History on Tap event. Ms. Thomas is credited with inventorying paintings, blueprints, artifacts, and prototypes for the estates of artist Frank N. Wilcox and designer Viktor Schreckengost. She further aided in the upkeep and longevity of the Hay-McKinney Mansion and the artifacts contained within it. Ms. Thomas's thesis, *Visions of the East: Influence of the Levant on the Italian Renaissance*, discusses the cultural, architectural, and historic influences that the Levant had on Italy and greater Europe.

PROJECT EXPERIENCE

Central Susquehanna Valley Transportation Project (CSVT), Northumberland, Snyder, and Union Counties, Pennsylvania - Ms. Thomas prepared a Pennsylvania Historic Resource Survey Form for the Strouse-Hennen Farmstead located within the project Area of Potential Effects (APE). The project entails the construction of an approximately 12-mile long, four-lane limited access highway. The farmstead was built in the mid-nineteenth century and historically, was operated or owned by Elias Strouse and Charles Hane. Today the farmstead is comprised of a farm house and privy, two barns, a corncrib, carriage house/garage, and an undistinguishable outbuilding. Based on historic research, and present condition, the Strouse-Hennen Farmstead is recommended as not eligible for the National Register of Historic Places (NRHP) listing due to lack of significance and integrity.

SR 0088 at SR 3004 (Clifton Road) Widening, Bethel Park Borough, Allegheny County, Pennsylvania - Ms. Thomas prepared a Pennsylvania Historic Resource Survey Form for the Peters Creek Baptist Church located within the project. The church was constructed between 1938 and 1949. While the original 1949 building is a handsome example of Classical Revival style architecture, is a late example of its type and is not significant or particularly noteworthy in execution, and has had several additions since its original construction. Skelly and Loy recommended the church as not eligible for listing in the National Register of Historic Places (NRHP) due to a lack of significance and integrity.



S.R. 3008, Section E10 Bridge over Branch of Garrison Fork, New Freedom, Greene County, Pennsylvania -

Ms. Thomas prepared a Pennsylvania Historic Resource Survey Form for the George Henna Farmstead located within the project Area of Potential Effects (APE). The farmstead was assumed to have been built ca. 1884 based on deed and other records, and was owned and operated as a small scale farm. Based on a review of historic documents in concert with the present condition of the farmstead, Skelly and Loy recommended the farmstead as not eligible for listing in the National Register of Historic Places (NRHP), due to a lack of significance and integrity.

Supergroup Bridge Projects, Lancaster and Lebanon Counties, Pennsylvania – As part of a package to replace or rehabilitate various bridges in Lancaster and Lebanon counties, Ms. Thomas researched a historic tavern building as well as farms, farmsteads, and a rural historic district. Ms. Thomas field viewed and photographed all the resources and used a wide variety of sources to trace their histories, including deed records; historic maps, atlases, and aerial photographs; county histories and archival material; agricultural and population census records; historic newspaper accounts; and agricultural contexts prepared by the Pennsylvania State Historic Preservation Office. As a result, resource were determined by eligible and not eligible for NRHP listing, but in all cases, her timely work allowed the planning process to move forward.

Central Susquehanna Valley Transportation Project (CSV), Northumberland, Snyder, and Union Counties, Pennsylvania - Ms. Thomas prepared an abbreviated Pennsylvania Historic Resource Survey Form (HRSF) for the Shreiners Evangelical Church located in Monroe Township, Snyder county as part of the CSV project. The church was constructed in 1883 and is an example of Gothic Revival style architecture. Skelly and Loy recommended the church as not eligible for listing in the National Register of Historic Places (NRHP) due to a lack of significance and integrity.

Required Forms



REQUEST FOR QUOTATION
Mineral and Morgan County Historic Resources Survey

10. VENDOR DEFAULT:

10.1. The following shall be considered a vendor default under this Contract.

10.1.1. Failure to perform Contract Services in accordance with the requirements contained herein.

10.1.2. Failure to comply with other specifications and requirements contained herein.

10.1.3. Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.

10.1.4. Failure to remedy deficient performance upon request.

10.2. The following remedies shall be available to Agency upon default.

10.2.1. Immediate cancellation of the Contract.

10.2.2. Immediate cancellation of one or more release orders issued under this Contract.

10.2.3. Any other remedies available in law or equity.

11. MISCELLANEOUS:

11.1. **Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Barbara J. Gundy, Ph.D., R.P.A.

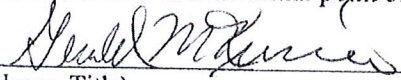
Vendor's Address: Skelly and Loy, Inc., 3280 William Pitt Way
Pittsburgh, PA 15238

Telephone Number: 412-828-1412

Fax Number: 412-828-1475

Email Address: bgundy@skellyloy.com

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.



(Name, Title)
Gerald M. Kuncio, Senior Historian

(Printed Name and Title)
Skelly and Loy, Inc., 3280 William Pitt Way, Pittsburgh, PA 15238

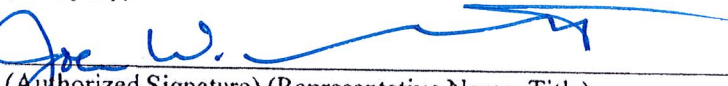
(Address)
P: 412-828-1412; F: 412-828-1475

(Phone Number) / (Fax Number)
gkuncio@skellyloy.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Skelly and Loy, Inc.

(Company)


(Authorized Signature) (Representative Name, Title)
John W. Gunnett, P.G., President, CEO, COO

(Printed Name and Title of Authorized Representative)
3/26/18

(Date)
P: 717-232-0593; F: 717-232-1799

(Phone Number) (Fax Number)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

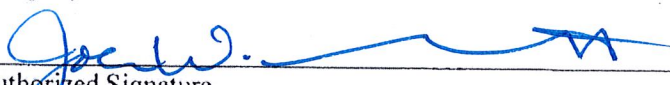
Addendum Numbers Received: N/A
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Skelly and Loy, Inc.

Company


Authorized Signature

3/26/18

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: SKELLY and LOY, Inc.

Authorized Signature: [Signature] Date: 3/26/18

State of PA

County of Dauphin, to-wit:

Taken, subscribed, and sworn to before me this 28th day of March, 2018.

My Commission expires 11/10/20, 2020.

AFFIX SEAL HERE
COMMONWEALTH OF PENNSYLVANIA
NOTARIAL SEAL
SUSAN L. SPANGLER, Notary Public
Swatara Twp., Dauphin County
My Commission Expires November 10, 2020

NOTARY PUBLIC
COMMONWEALTH OF PENNSYLVANIA
NOTARIAL SEAL
SUSAN L. SPANGLER, Notary Public
Swatara Twp., Dauphin County
My Commission Expires November 10, 2020
Susan L. Spangler
Purchasing Affidavit (Revised 01/19/2018)



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 34 — Service - Prof

Proc Folder: 423762

Doc Description: Historic Resources Survey for Morgan & Mineral Counties

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2018-03-14	2018-03-28 13:30:00	CRFQ 0432 DCH1800000007	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

SKELLY and LOY, Inc.
 3280 William Pitt Way
 Pittsburgh, PA 15238
 412-828-1412

FOR INFORMATION CONTACT THE BUYER

Michelle L Childers
 (304) 558-2063
 michelle.l.childers@wv.gov

Signature X

FEIN # 25-1645583

DATE 3/28/18

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMAITON:

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Division of Culture and History State Historic Preservation Office to provide the service of conducting an intensive-level architectural survey of Mineral and Morgan Counties in West Virginia.

INVOICE TO		SHIP TO	
RECEIVING DEPARTMENT		RECEIVING DEPARTMENT	
DIVISION OF CULTURE & HISTORY		DIVISION OF CULTURE & HISTORY	
CULTURAL CENTER		CULTURAL CENTER	
1900 KANAWHA BLVD E		1900 KANAWHA BLVD E	
CHARLESTON	WV25305-0300	CHARLESTON	WV 25305-0300
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
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Extended Description :

Enter Lump Sum Total Bid Amount For 500 HPI Forms

Historic Preservation: Architectural Resources Survey for Morgan and Mineral Counties in WV.

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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions