



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 1

List View

General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 409332

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0402

Vendor ID: 000000119903 

SO Doc ID: EDD1800000009

Legal Name: RICOH USA INC


Published Date: 1/25/18

Alias/DBA:

Close Date: 1/30/18

Total Bid: \$287,756.45

Close Time: 13:30

Response Date: 01/30/2018 

Status: Closed

Response Time: 12:30

Solicitation Description: ADDENDUM 2 - RICOH PRO
C7100 SERIES OR EQUAL

Total of Header Attachments: 1

Apply Default Values to Commodity Lines

View Procurement Folder



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Solicitation Response

Proc Folder : 409332
 Solicitation Description : ADDENDUM 2 - RICOH PRO C7100 SERIES OR EQUAL
 Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2018-01-30 13:30:00	SR 0402 ESR01301800000003252	1

VENDOR
000000119903 RICOH USA INC

Solicitation Number: CRFQ 0402 EDD1800000009

Total Bid : \$287,756.45 Response Date: 2018-01-30 Response Time: 12:30:03

Comments:

FOR INFORMATION CONTACT THE BUYER
 Michelle L Childers
 (304) 558-2063
 michelle.l.childers@wv.gov

Signature on File	FEIN #	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	RICOH PRO C7100 SERIES OR EQUAL	1.00000	EA	\$160,206.750000	\$160,206.75

Comm Code	Manufacturer	Specification	Model #
44101501			

Extended Description : Ricoh Pro C7100 Series or Equal (Machine being bid must be a newly manufactured machine (not refurbished or pre-owned). Must include ONE (1) year maintenance agreement and support which includes: up to 0 b/w copies and 250,000 color copies per quarter; all software, hardware, and updates, all parts, labor, staples and CMYK toners (cyan, magenta, yellow, black) excluding paper supplies.)

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Black & White Copies Per Click	1000.00000	EA	\$0.009000	\$9.00

Comm Code	Manufacturer	Specification	Model #
44101501			

Extended Description : Black and White Copies Per Click (exceeding 0 copies quarterly).

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Color Single Click	1000.00000	EA	\$0.042500	\$42.50

Comm Code	Manufacturer	Specification	Model #
44101501			

Extended Description : Color Single Click for copies exceeding 250,000 clicks per quarter.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Year 2 Maintenance Agreement and Support	4.00000	QTR	\$10,624.950000	\$42,499.80

Comm Code	Manufacturer	Specification	Model #
81112201			

Extended Description : Year 2 Maintenance Agreement and Support (Must include: up to 0 b/w copies and 250,000 color copies per quarter; all parts, labor and supplies excluding paper supplies).

Comments: \$10,624.95 per qtr. \$42,499.80 per yr.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Year 3 maintenance Agreement and Support	4.00000	QTR	\$10,624.650000	\$42,498.60

Comm Code	Manufacturer	Specification	Model #
81112201			

Extended Description : Year 3 Maintenance Agreement and Support (Must include: up to 0 b/w copies and 250,000 color copies per quarter; all parts, labor and supplies excluding paper supplies).

Comments: \$10,624.95 per qtr. \$42,499.80 per yr.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Year 4 Maintenance Agreement and Support	4.00000	QTR	\$10,624.950000	\$42,499.80

Comm Code	Manufacturer	Specification	Model #
81112201			

Extended Description : Year 4 Maintenance Agreement and Support (Must include: up to 0 b/w copies and 250,000 color copies per quarter; all parts, labor and supplies excluding paper supplies).

Comments: \$10,624.95 per qtr. \$42,499.80 per yr.

RICOH PRO C7100
SERIES OR EQUAL

CRFQ
EDD180000009

DEPARTMENT OF EDUCATION
BLDG 6, RM 204
1900 KANAWHA BLVD E
CHARLESTON WV25305

Gregory Everett
Technology Specialist
Ricoh USA, Inc.
(304)-590-3628
Gregory.s.everett@ricoh-usa.com

Reservation of Rights—In response to your request, we have reviewed and are responding to the terms and conditions in your RFP or invitation. Based on our review of the information provided by you, we are confident that contracts acceptable to us may be reached promptly following any award. Specifically, we recognize your right to negotiate and approve the terms and conditions of any contract following award and respectfully reserve the same right. We acknowledge that all contract terms and conditions must be mutually agreed upon by both of us. Our proposal represents our commitment with respect to pricing, equipment specifications and our proposed solution. Following bid award, we contemplate that we will both negotiate and sign, in the exercise of good faith, customary definitive agreement(s) to govern our relationship, and provide reasonable assurances of our authority to enter into such agreements. In an effort to expedite the finalization of our agreements, we have noted the following topics for our discussion, which are either not addressed in your request or for which we request further clarification:

- To the extent that you lease any equipment, customary terms and conditions related to equipment financing, subject to customary non-appropriation rights;
- Mutually acceptable terms related to the measurement and calculation of service levels, including customary terms related to reporting requirements and remedies;
- Standard industry service termination and default, rights and remedies, including reasonable written notice requirements and cure periods;
- Risk of loss and insurance requirements during possession of provided equipment;
- Assignment rights subject to prior credit approval;
- Standard industry warranties for service and support and the transfer of applicable manufacturer product warranties, as well as customary limitations of implied warranties;
- Mutual indemnification for third party claims arising from acts of misconduct in connection with the performance of services; and
- Mutual liability protections for consequential and similar damages;

As is customary for transactions of this type, any acknowledgements made by each of us are qualified by the right to negotiate mutually acceptable terms. Our proposal is based upon the information provided by you, and the assumptions made by us in preparing our response. Any changes to information or assumptions may, if material, require modification. Upon award, we will be pleased to work with you to promptly finalize mutually acceptable contract terms and, if applicable, provide copies of appropriate contract forms for that purpose.

Proprietary and Confidential Statement—The enclosed materials are proprietary to Ricoh, and Ricoh reserves all right, title, and interest in and to such materials. The terms, conditions, and information set forth herein are confidential to Ricoh and may not be disclosed in any manner to any person other than the addressee, together with its officers, employees, and agents who are directly responsible for evaluating the contents of these materials for the limited purpose intended. These materials may not be used in any manner other than for such limited purpose. Any unauthorized disclosure, use, reproduction, or transmission is expressly prohibited without the prior written consent of Ricoh. These materials summarize a proposed equipment and/or services solution. They are intended for informational purposes only to assist you in your evaluation of Ricoh as a potential business partner. These materials do not represent an offer or a binding agreement.

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RICOH
imagine. change.

Ricoh USA, Inc.

707 Virginia Street E.

Suite 1440

Charleston, WV 26757

Phone: (304) 590-3628

January 30, 2018

Michelle Childers, Senior Buyer
West Virginia Purchasing Division
2019 Washington Street, East
Charleston, WV 25305-0130

Subject: CRFQ EDD1800000009

Ricoh USA, Inc. (Ricoh), is pleased to submit the enclosed proposal for RICOH PRO C7100 SERIES OR EQUAL to BID CLERK DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION , in response to CRFQ EDD1800000009.

Exceptions:

3.1.1.6 Machine must be able to print WVDE Letterhead without double imaging, smearing or smudges When sent through another printer.

Since WVDE offices would use "various" printers there is no testing and validation to attest to the fact that double imaging, smearing or smudges will not occur. WVDE would simply have to test and determine which printers will perform properly and which ones will not.

3.1.1.20 Must have a stacker capacity of maximum 3500 sheets of 20lb paper.

Per the response to vendor questions - This is a mandatory requirement. It is important to note that the configuration meeting the specifications outlined in the CFRQ has multiple finishing devices; including a Ricoh Perfect Binder (GB5010), Plockmatic Booklet Maker (PBM350), and Ricoh Standard Finisher (SR5050). Each device has it's own output stacking area, and the total output exceeds the required 3500 sheets of 20lb paper.

We are respectfully submitting our configuration for your consideration.

3.8 Acceptance of System – “If the test period produces at a minimum no defaults in the printing of WVDE letterhead, WVDE will issue a Letter of Acceptance of the system, and the contract and warranty period would start at that time”.

Due to the many variables regarding the use of Ricoh 7100 series to produce WVDE letterhead to be used in “various” printers, we cannot guarantee “no defaults”. This would require extensive testing and validation of various media and printer makes and models.

Ricoh cannot accept or agree to this as a criteria for “Acceptance of System”

If you have any questions or require additional information, please do not hesitate to contact me. We look forward to hearing from you.

Sincerely,

Gregory Everett
Technology Specialist
Ricoh USA, Inc



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 28 – Office Equip.

Proc Folder: 409332

Doc Description: ADDENDUM 2 - RICOH PRO C7100 SERIES OR EQUAL

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2018-01-25	2018-01-30 13:30:00	CRFQ 0402 EDD1800000009	3

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

RICOH USA, INC
 8701 Park Central Dr # 400
 Richmond, VA 23227

(804) 727-5100

FOR INFORMATION CONTACT THE BUYER

Michelle L Childers
 (304) 558-2063
 michelle.l.childers@wv.gov

Signature X

FEIN #

DATE JANUARY 30, 2018

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMAITON:

Addendum

Addendum No 2 issued for the following

- 1) To omit 4 2 4
- 2) To correct specification numbering 4 2 5 - 4 2 6

End of Addendum

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Department of Education (WVDE) to establish a contract for the one-time purchase of Ricoh Pro C7100 Series or Equal that will provide electronic document management solutions that includes copying, printing, scanning, binding, file storage and document retrieval etc , for use in the production division of the West Virginia Department of Education located at 1900 Kanawha Boulevard East Building 6, Room B -009 Print Shop, Charleston, WV 25305 The contract shall also include maintenance and support services

INVOICE TO		SHIP TO	
DEPARTMENT OF EDUCATION BLDG 6, RM 204 1900 KANAWHA BLVD E CHARLESTON WV25305 US		SECRETARY DEPARTMENT OF EDUCATION OFFICE OF COMMUNICATIONS 1900 KANAWHA BLVD E, BLDG 6 RM 009 CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	RICOH PRO C7100 SERIES OR EQUAL	1 00000	EA		

Comm Code	Manufacturer	Specification	Model #
44101501			

Extended Description

Ricoh Pro C7100 Series or Equal (Machine being bid must be a newly manufactured machine (not refurbished or pre-owned) Must include ONE (1) year maintenance agreement and support which includes up to 0 b/w copies and 250,000 color copies per quarter, all software, hardware, and updates, all parts, labor, staples and CMYK toners (cyan, magenta, yellow, black) excluding paper supplies)

INVOICE TO		SHIP TO	
DEPARTMENT OF EDUCATION BLDG 6, RM 204 1900 KANAWHA BLVD E CHARLESTON WV25305 US		SECRETARY DEPARTMENT OF EDUCATION OFFICE OF COMMUNICATIONS 1900 KANAWHA BLVD E, BLDG 6 RM 009 CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Black & White Copies Per Click	1000 00000	EA		

Comm Code	Manufacturer	Specification	Model #
44101501			

Extended Description

Black and White Copies Per Click (exceeding 0 copies quarterly)

INVOICE TO		SHIP TO	
DEPARTMENT OF EDUCATION BLDG 6, RM 204 1900 KANAWHA BLVD E CHARLESTON WV25305 US		SECRETARY DEPARTMENT OF EDUCATION OFFICE OF COMMUNICATIONS 1900 KANAWHA BLVD E, BLDG 6 RM 009 CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Color Single Click	1000 00000	EA		

Comm Code	Manufacturer	Specification	Model #
44101501			

Extended Description .
Color Single Click for copies exceeding 250,000 clicks per quarter

INVOICE TO		SHIP TO	
DEPARTMENT OF EDUCATION BLDG 6, RM 204 1900 KANAWHA BLVD E CHARLESTON WV25305 US		SECRETARY DEPARTMENT OF EDUCATION OFFICE OF COMMUNICATIONS 1900 KANAWHA BLVD E, BLDG 6 RM 009 CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Year 2 Maintenance Agreement and Support	4 00000	QTR		

Comm Code	Manufacturer	Specification	Model #
81112201			

Extended Description
Year 2 Maintenance Agreement and Support (Must include up to 0 b/w copies and 250,000 color copies per quarter, all parts, labor and supplies excluding paper supplies)

INVOICE TO		SHIP TO	
DEPARTMENT OF EDUCATION BLDG 6, RM 204 1900 KANAWHA BLVD E CHARLESTON WV25305 US		SECRETARY DEPARTMENT OF EDUCATION OFFICE OF COMMUNICATIONS 1900 KANAWHA BLVD E, BLDG 6 RM 009 CHARLESTON WV 25305 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Year 3 maintenance Agreement and Support	4 00000	QTR		

Comm Code	Manufacturer	Specification	Model #
81112201			

Extended Description .

Year 3 Maintenance Agreement and Support (Must include up to 0 b/w copies and 250,000 color copies per quarter, all parts, labor and supplies excluding paper supplies)

INVOICE TO	SHIP TO
DEPARTMENT OF EDUCATION BLDG 6, RM 204 1900 KANAWHA BLVD E CHARLESTON WV25305 US	SECRETARY DEPARTMENT OF EDUCATION OFFICE OF COMMUNICATIONS 1900 KANAWHA BLVD E, BLDG 6 RM 009 CHARLESTON WV 25305 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Year 4 Maintenance Agreement and Support	4 00000	QTR		

Comm Code	Manufacturer	Specification	Model #
81112201			

Extended Description .

Year 4 Maintenance Agreement and Support (Must include up to 0 b/w copies and 250,000 color copies per quarter, all parts, labor and supplies excluding paper supplies)

EDD1800000009	Document Phase Final	Document Description ADDENDUM 2 - RICOH PRO C7100 SERIES OR EQUAL	Page 5 of 5
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Greg Everett Technology Specialist

(Name, Title)

Greg Everett Technology Specialist

(Printed Name and Title)

11 ACE Drive Romney, WV 26757

(Address)

304-347-2344

(Phone Number) / (Fax Number)

gregory.s.everett@ricoh-usa.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

RICOH USA, INC

(Company)

(Authorized Signature) (Representative Name, Title)

CHRISTOPHER KERSEY MANAGING DIRECTOR / VP

(Printed Name and Title of Authorized Representative)

JANUARY 30, 2018

(Date)

804-727-5108

(Phone Number) (Fax Number)

**ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|----------------------------------------------------|------------------------------------------|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

RICOH USA, INC.

Company

Authorized Signature

JANUARY 30, 2018

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

West Virginia Ethics Commission



Disclosure of Interested Parties to Contracts

Pursuant to *W. Va. Code* § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$100,000 or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

"Business entity" means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation.

"Interested party" or *"Interested parties"* means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

"State agency" means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of *W. Va. Code* § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: ethics@wv.gov; website: www.ethics.wv.gov.



West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Contracting Business Entity: Ricoh Address: 8701 Park Central Drive
Suite 500
Authorized Agent: Chris Kersey Address: Richmond, VA 23227
Contract Number: _____ Contract Description: _____
Governmental agency awarding contract: _____

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. Subcontractors or other entities performing work or service under the Contract

Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

Check here if none, otherwise list entity/individual names below.

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

Check here if none, otherwise list entity/individual names below.

Signature: [Signature] Date Signed: JANUARY 30, 2018

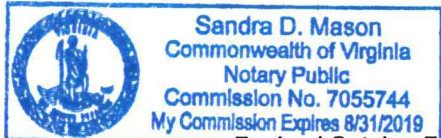
Notary Verification

State of Virginia, County of Henrico:

I, Chris Kersey, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 30th day of January, 2018.
Sandra D. Mason
Notary Public's Signature

To be completed by State Agency:
Date Received by State Agency: _____
Date submitted to Ethics Commission: _____
Governmental agency submitting Disclosure: _____



STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL OTHER CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: RICOH USA, INC.

Authorized Signature: _____ Date: JANUARY 30, 2018

State of Virginia

County of Henrico, to-wit:

Taken, subscribed, and sworn to before me this 30th day of January, 2018.

My Commission expires 8/31, 2019.



NOTARY PUBLIC Sandra D. Mason

State of West Virginia
VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. Application is made for 2.5% vendor preference for the reason checked:

- Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,

2. Application is made for 2.5% vendor preference for the reason checked:

- Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,

3. Application is made for 2.5% vendor preference for the reason checked:

- Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,

4. Application is made for 5% vendor preference for the reason checked:

- Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,

5. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

- Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,

6. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

- Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with *West Virginia Code* §5A-3-59 and *West Virginia Code of State Rules*.

- Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (*West Virginia Code*, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: RICOH USA, INC.

Signed: _____

Date: JANUARY 30, 2018

Title: MANAGING DIRECTOR / VP

EXHIBIT A - PRICING PAGE
RICOH PRO C7100 OR EQUAL

Item	Spec	Description	Brand Bid	Model Bid	Unit of Measure	Estimated Quantity	Unit Cost	Extended Cost
1	3.1.1	Ricoh Pro C7100 Series or Equal (Machine being bid must be a newly manufactured machine (not refurbished or pre-owned). Must include one (1) year maintenance agreement and support which includes: up to 0 b/w copies and 250,000 color copies per quarter; all software, hardware, and updates, all parts, labor, staples and CMYK toners (cyan, magenta, yellow, black) excluding paper supplies.)	RICOH	PROC7110S	Each	1	160,206.75	160206.75
2	3.2.1	Black and White Copies Per Click (exceeding 0 copies quarterly)			Each	1,000	0.009	9.00
3	3.3.1	Color Single Click for copies exceeding 250,000 clicks per quarter.			Each	1,000	0.0425	42.50
4	3.4.1	Year 2 Maintenance Agreement and Support (Must include: up to 0 b/w copies and 250,000 color copies per quarter; all parts, labor and supplies excluding paper supplies).			Quarter	4	10624.95	42499.80
5	3.5.1	Year 3 Maintenance Agreement and Support (Must include: up to 0 b/w copies and 250,000 color copies per quarter; all parts, labor and supplies excluding paper supplies).			Quarter	4	10624.95	42499.80
6	3.6.1	Year 4 Maintenance Agreement and Support (Must include: up to 0 b/w copies and 250,000 color copies per quarter; all parts, labor and supplies excluding paper supplies).			Quarter	4	10624.95	42499.80
TOTAL BID								\$ 287,757.65

Note: The estimated quantity represents the approximate volume of anticipated purchases only. No future use of the contract or any individual item is guaranteed or implied. Pricing Sheet will be used for evaluation purposes only. Optional Maintenance Agreement and Support Items after Year 2 will be evaluated and but shall not be a part of the initial award. Optional items shall be determined and added via a change order at contract renewal.

**Contract will be awarded to the Vendor submitting the lowest overall total bid meeting all required specifications and bid requirements.

VENDOR'S NAME:	RICOH USA, INC.	DATE: JANUARY 30, 2018
VENDOR'S REPRESENTATIVE:	GREGORY EVERETT	
VENDOR'S ADDRESS:	11 ACE DRIVE	
	ROMNEY, WV 26757	
PHONE :	304-347-2344	
FAX:		
EMAIL:	GREGORY.S.EVERETT@RICOH-USA.COM	



<u>Quantity</u>	<u>Item Description</u>	<u>Ext Selling Price</u>
1	RICOH PROC7110S CONFIGURABLE PTO MODEL RICOH PROC7110S BRANDING SET RICOH VACUUM FEED LCIT RT5100 RICOH DECURL UNIT DU5040 RICOH BUFFER PASS UNIT TYPE S3 PERFECT BINDER GB5010 TRANSIT PASS UNIT PERFECT BINDER TYPE S1 COVER INTERPOSER TRAY FOR PERFECT BINDER TYPE S FINISHER SR5050 GBC STREAMPUNCH ULTRA GBC STREAMPUNCH ULTRA DIE PB19-20-21 HOLE GBC STREAMPUNCH ULTRA DIE 3 HOLE PLOCKMATIC PBM350 PRODUCTION BOOKLET MAKER PLOCKMATIC RAIL UNIT PLOCKMATIC PBM TRIM MODULE COLOR CONTROLLER E-43A RICOH TCRU/ORU TYPE S3 (SET A) RICOH TCRU/ORU TYPE S3 (SET B) XG-PCS20820D RIC AMP SURGE PROTECTOR XG-PCS20820D RIC AMP SURGE PROTECTOR	\$109,831.15
1	[OA] PPSE TRAINING - C7100 W/ E43A FIERY	\$6,300.00
1	[OA] PPSE TRAINING - PLOCKMATIC PBM 350	\$1,575.00
	Sub Total:	\$117,706.15

Technology Service

60 Month Service Term

<u>Quantity</u>	<u>Description</u>	<u>Ext Rate</u>
1	RICOH PROC7110S CONFIGURABLE PTO MODEL	\$10,624.95
	<i>Includes</i> 0 B&W copies per Quarter per unit overages at \$0.0090 per page 249,999 color copies per Quarter per unit overages at \$ 0.0425 per page GOLD - includes Parts, Labor, Toner and Staples, excludes Paper	Per Quarter

Reservation of Rights—This quote is based upon the information provided by you, and the assumptions made by us in preparing the information contained herein. While care has been taken to ensure the accuracy of this quote, we make no representations or warranties about the accuracy, completeness or adequacy of the information contained herein, and shall not be liable for any errors or omissions. We recognize your right to negotiate and approve the terms of any resulting contract and we reserve the same right. We also acknowledge that all contract terms and conditions must be mutually agreed upon by both of us. THIS QUOTE IS PROVIDED FOR INFORMATIONAL PURPOSES ONLY AND IS NOT, NOR SHOULD IT BE CONSTRUED AS, AN OFFER TO SELL/LEASE THE GOODS OR SERVICES LISTED HEREIN.

Rev. 04/13	Quote Number 23158528	Expires on February 28,2018
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