



JIM JUSTICE
GOVERNOR

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

JOHN A. MYERS
CABINET SECRETARY

W. MICHAEL SHEETS
ACTING DIRECTOR

State of West Virginia Bid Opportunity

Solicitation Type	CRFQ
Solicitation No.	FOR1800000008
Description:	Clements State Nursery 2017-2018 Hardwood Conifer
Deadline for Q&A:	9/19/17
Mandatory Bid Conference:	N/A
Bid Closing Date and Time:	9/27/17 1:30 PM EST

Dear Potential Bidder:

09/25/17 12:46:35
WV Purchasing Division

Your business has been identified as a potential vendor by the requesting agency for the solicitation noted above.

Should your business be interested in this bid opportunity, please visit www.wvOASIS.gov, and click on the Vendor Self Service (VSS) Portal. At the welcome screen, please review any announcements and log into your account or click on the "Public Access" button in the bottom left of the page in order to view the *West Virginia Purchasing Bulletin*. At the *West Virginia Purchasing Bulletin* page, you may view all bid opportunities or you may search for the solicitation noted above by typing the solicitation number in the "keyword search" box. All modifications to solicitations prior to award will be noted as an "addendum" and also available at this same location.

The *West Virginia Purchasing Bulletin* lists all bid opportunities more than \$5,000 for the state of West Virginia. Solicitations prefaced with an "A" are agency-delegated bid opportunities expected to be \$25,000 or less; those prefaced with an "C" are central Purchasing Division solicitations expected to exceed \$25,000.

Additional information may be accessed by clicking on the summary or details of the solicitation.

Should you decide to bid on this opportunity, you may submit a bid through the acceptable delivery methods including electronic submission via wvOASIS system, hand delivery, delivery by courier, or by facsimile; however, the Purchasing Division cannot accept bids via electronic mail.

Thank you for your interest in doing business with the State of West Virginia. Should you have any questions regarding becoming a registered vendor with the Purchasing Division, please visit our vendor registration webpage at <http://www.state.wv.us/admin/purchase/VendorReg.html>.

West Virginia Purchasing Division
WVPurchasing.gov



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 27 - Miscellaneous

Proc Folder: 371238

Doc Description: CLEMENTS STATE NURSERY 2017-2018 HARDWOOD AND CONIFER

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2017-09-14	2017-09-27 13:30:00	CRFQ 0305 FOR1800000008	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

Shawn Emickiff
 13 Fairview Acres
 So. Chas WV 25309
 304-205-7572

FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey
 (304) 558-0094
 melissa.k.pettrey@wv.gov

Signature X

Shawn Emickiff

FEIN #

DATE

9-26-17

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

Request for Quotation Solicitation

The West Virginia Purchasing Division is soliciting bids on behalf of The West Virginia Division of Forestry to establish a One-Time contract for the purchase of hardwood and conifer seed for the 2017-2018 planting season. per the bid requirements, specifications, Terms and Conditions and pricing information as attached.
 This may be a multi-vendor award.

INVOICE TO		SHIP TO	
ACCOUNTS PAYABLE DEPT OF COMMERCE FINANCE DIVISION BLDG 3 SUITE 800 1900 KANAWHA BLVD E CHARLESTON WV25305 US		RECEIVING FORESTRY DIVISION OF 624 FORESTRY DR WEST COLUMBIA WV 25287 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	CLEMENTS STATE NURSERY 2017-2018 HARDWOOD AND	1.00000	LB	3.10	2325.00

Comm Code	Manufacturer	Specification	Model #
10150000			

Extended Description :

CLEMENTS STATE NURSERY 2017-2018 HARDWOOD AND CONIFER.

Vendor will enter the Total Bid Amount from the Exhibit A Pricing Page on this line.

FOR1800000008	Document Phase Draft	Document Description CLEMENTS STATE NURSERY 2017-2018 HARDWOOD AND CONIFER	Page 3
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Shawn E Midkiff
 (Name, Title)
Shawn E Midkiff
 (Printed Name and Title)
13 Fairview Acres
 (Address)
50 Ches W U 25309
 (Phone Number) / (Fax Number)
304-205-7572
 (email address)
esmidz@gmail.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Shawn E Midkiff
 (Company)
Shawn E Midkiff Vendor
 (Authorized Signature) (Representative Name, Title)
Shawn E Midkiff Vendor
 (Printed Name and Title of Authorized Representative)

 (Date)
304-205-7572
 (Phone Number) (Fax Number)

Vendor should supply:

1. State of origin. WV
2. Crop year. 2017
3. Purity%. 97%
4. Seed per pound. 3.0
5. Germination %. 70

3.1.1 Hardwood and Conifer Seed

3.1.1.1 The origin of seed, except for Norway Spruce and Scotch Pine must come from one of the following states:

3.1.1.1.1 West Virginia

3.1.1.1.2 Maryland

3.1.1.1.3 Virginia

3.1.1.1.4 Kentucky

3.1.1.1.5 Tennessee

3.1.1.1.6 Indiana

3.1.1.1.7 Illinois

3.1.1.1.8 Missouri

3.1.1.1.9 Ohio

3.1.1.1.10 New York

3.1.1.1.11 Pennsylvania

3.1.2 Contract Items: Contract Items must meet or exceed the mandatory requirements:

3.1.2.1 Red Oak (*Quercus rubra*) Must be float tested (define in Section2)

3.1.2.2 White Oak (*Quercus alba*) Must be float tested

3.1.2.3 Chestnut Oak (*Quercus prinus*) Must be float tested

3.1.2.4 Black Walnut (*Juglans nigra*) Must be cleaned seed(define in Section2)

3.1.2.5 Sawtooth Oak (*Quercus acutissima*) Must be float tested

3.1.2.6 Butternut (*Juglans cinerea*) Must be cleaned seed

- 3.1.2.7 Black Cherry (*Prunus serotina*)
- 3.1.2.8 Sugar Maple (*Acer saccharum*) Must be winged
- 3.1.2.9 Shagbark Hickory (*Cary ovata*) Must be float tested and hulled
- 3.1.2.10 Red Maple (*Acer rubrum*) Must be winged
- 3.1.2.11 Sycamore (*Platinus occidentalis*) Must be cleaned seed
- 3.1.2.12 River Birch (*Betula nigra*)
- 3.1.2.13 Black Locust (*Robinia pseudoacacia*)
- 3.1.2.14 Silky Dogwood (*Cornus amomum*)
- 3.1.2.15 Chinese Chestnut (*Castanea mollissima*)
- 3.1.2.16 Redbud (*Cercis Canadensis*)
- 3.1.2.17 Virginia Pine (*Pinus virginiana*)
- 3.1.2.18 White Pine (*Pinus strobus*)
- 3.1.2.19 Norway Spruce (*Picea abies*)
- 3.1.2.20 Scotch Pine (Spanish) *Pinus sylvestris*
- 3.1.2.21 American Plum (*Prunus americana*)
- 3.1.2.22 Hazelnut (*Corylus americana*)
- 3.1.2.23 European Black Alder (*Alnus glutinosa*) Must be cleaned seed
- 3.1.2.24 Black Chokeberry (*Aronia Melanocarpa*)

REQUEST FOR QUOTATION
Hardwood and Conifer Seed

8.3 Reports: Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.

8.4 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Shawn E Midkiff

Telephone Number: 304-205-7572

Fax Number: _____

Email Address: esmidz@gmail.com

Exhibit A Pricing Page

Clements Seed Needs Fall 2018					
Common Name	Scientific name	Unit of Measure	Cost Per Pound	Pounds required	Extended Cost
1. Red Oak	Quercus rubra	per pound		1,250	
2. White Oak	Quercus alba	per pound		2,250	
3. Chestnut Oak	Quercus prinus	per pound		400	
4. Black Walnut	Juglans nigra	per pound		1,800	
5. Sawtooth Oak	Quercus acutissima	per pound		100	
6. Butternut	Juglans Cinerea	per pound		250	
7. Black Cherry	Prunus serotina	per pound		150	
8. Sugar Maple	Acer saccharum	per pound		150	
9. Shagbark Hickory	Carya ovata	per pound			
10. Red Maple	Acer rubrum	per pound	3.10	750	2325.00
11. Sycamore	Platinus occidentalis	per pound		100	
12. River Birch	Betula nigra	per pound		45	
13. Black Locust	Robinia pseudoacacia	per pound		10	
14. Silky Dogwood	Cornus amomum	per pound		60	
15. Chinese Chestnut	Castanea mollissima	per pound		25	
16. Redbud	Cercis canadensis	per pound		200	
17. Virginia Pine	Pinus Virginiana	per pound		40	
18. White Pine	Pinus Strobus	per pound		6	
19. Norway Spruce	Picea abies	per pound		3	
20. Scotch Pine	Pinus sylvestris	per pound		25	
21. American Plum	Prunus Americana	per pound		20	
22. Hazelnut	Corylus Americana	per pound		2	
23. European Black Alder	Alnus glutinosa	per pound		200	
24. Black Chokeberry	Aronia Melanocarpa	per pound		2	
			TOTAL BID AMOUNT:		2325.00

Vendor should not alter pricing page and should fill out pricing page as it. The addition of alterations to the pricing page and/or addition of commodities other than those listed on the pricing page online or as an attachment will result in disqualification of bid submittal.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Shawn E. Midkiff
Company

Shawn E. Midkiff
Authorized Signature

9-26-17
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

STATE OF WEST VIRGINIA
Purchasing Division
PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL OTHER CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Shawn E Midkiff

Authorized Signature: Shawn E Midkiff Date: 9-22-17

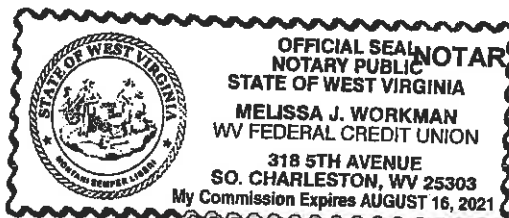
State of West Virginia

County of Manawha, to-wit:

Taken, subscribed, and sworn to before me this 22nd day of September, 2017

My Commission expires August 16, 2021.

AFFIX SEAL HERE



Melissa J. Workman