



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 09 - Construction

Proc Folder: 308408

Doc Description: HVAC maintenance and repair services

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2017-03-07	2017-04-11 13:30:00	CRFQ 0926 PSC1700000002	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

PERFECTION GROUP
 102 ROYALANA BUSINESS PARK
 DUNBAR, WV 304-373-7246

04/11/17 13:04:46
 WV Purchasing Division

FOR INFORMATION CONTACT THE BUYER

Guy Nisbet
 (304) 558-2596
 guy.l.nisbet@wv.gov

Signature X *Scott Nisbet*

FEIN # 31-1067245

DATE 4-11-17

All offers subject to all terms and conditions contained in this solicitation



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 09 – Construction

Proc Folder: 308408

Doc Description: Addendum No.01; PSC HVAC maintenance and repair services

Proc Type: Central Master Agreement

Date issued	Solicitation Closes	Solicitation No	Version
2017-03-21	2017-04-11 13:30:00	CRFQ 0926 PSC1700000002	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

FOR INFORMATION CONTACT THE BUYER

Guy Nisbet
 (304) 558-2596
 guy.l.nisbet@wv.gov

Signature X

FEIN #

DATE

All offers subject to all terms and conditions contained in this solicitation

ADDENDUM ACKNOWLEDGEMENT FORM

SOLICITATION NO.: HVAC Public Service Commission PSC170000001

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

PERFECTION GROUP

Company

Sot Hady

Authorized Signature

4-11-17

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

ADDITIONAL INFORMATION:

Addendum

Addendum m No.1 issued to publish and distribute the attached information to the vendor community.

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the Public Service Commission of West Virginia (PSC) to establish an open-end contract for HVAC Maintenance and Repair services at the Main PSC office building located at 201 Brooks Street, Charleston, WV; and the Transportation Division building located at 1116 Quarrier St, Charleston, WV. per the bid requirements, specifications, terms and conditions that are associated and apart of this solicitation as attached.

INVOICE TO		SHIP TO	
ADMINISTRATION PUBLIC SERVICE COMMISSION 201 BROOKS ST		ADMINISTRATION PUBLIC SERVICE COMMISSION 201 BROOKS ST	
CHARLESTON	WV25301	CHARLESTON	WV 25301
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	HVAC maintenance and repair services	0.00000			

Comm Code	Manufacturer	Specification	Model #
72151207			

Extended Description :

HVAC maintenance and repair services. Vendor must submit Exhibit C Pricing Page for this solicitation with their submitted response before bid opening date and time.

SOLICITATION NUMBER: CRFQ 0926 PSC1700000002

Addendum Number: No.01

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum issued to publish and distribute the attached documentation to the vendor community.

1. Pre-Bid sign in Sheet

No other Changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

CRFQ 0926 PSC17*2
HVAC

SIGN IN SHEET

PLEASE PRINT

Page 1 of 3
Date: 3/21/17

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>H.E. NEUMANN CO.</u> Rep: <u>PATRICK ONEILL</u> Email Address: <u>PONEILL@HENEUMANN.COM</u>	<u>H.E. NEUMANN CO.</u> <u>1410 6TH AVE</u> <u>CHARLESTON, WV. 25387</u>	PHONE <u>304-232-3040</u> TOLL FREE FAX <u>304-345-5543</u>
Company: <u>Nitro Mechanical</u> Rep: <u>Samie Kuhn</u> Email Address: <u>jkuhn@nitromechanical.com</u>	<u>4200 1st Ave</u> <u>Nitro WV 25143</u>	PHONE <u>304-204-1500</u> TOLL FREE <u>304-204-1350</u> FAX <u>304-204-1350</u>
Company: <u>Nitro Mechanical</u> Rep: <u>Randy Barnett</u> Email Address: <u>Rbarnett@nitromechanical.com</u>	<u>4300 First Ave</u> <u>Nitro, WV 25143</u>	PHONE <u>304 204 1500</u> TOLL FREE FAX <u>304 204 1350</u>
Company: <u>Alpha Mechanical</u> Rep: <u>John Jennings</u> Email Address: <u>john.jennings@aaamservice.com</u>	<u>401 29th Street</u> <u>Dunbar, WV 25064</u>	PHONE <u>304-550-5209</u> TOLL FREE FAX <u>502-400-4958</u>
Company: <u>CIMCO, Inc.</u> Rep: <u>Josh Stephenson</u> Email Address: <u>Jstephenson@Cimcoinc.com</u>	<u>2336 Virginia Ave.</u> <u>Hurricane, W.V. 25526</u>	PHONE <u>(304) 549-2793</u> TOLL FREE FAX <u>(304) 397-4178</u>

CRFQ 0926 PSC17*2
HVAC

SIGN IN SHEET

PLEASE PRINT

Page 2 of 3
Date: 3/21/17

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>D50 Mechanical</u> Rep: <u>Jeff Gillenwater</u> Email Address: <u>jgillenwater@d50mech.com</u>	<u>515 3RD AVE</u> <u>5 CHAS WV 25303</u>	PHONE <u>744-8479</u> TOLL FREE FAX <u>744-8471</u>
Company: <u>RIGNEY DIGITAL SYSTEMS</u> Rep: <u>DENNIE CRADDOCK</u> Email Address: <u>dcraddock@Suddenlinkmail.com</u>	<u>1069 EAST HIGHLAND DR</u> <u>HURRICANE WV 25526</u>	PHONE <u>304-757-3314</u> TOLL FREE FAX <u>304-757-3316</u>
Company: <u>Johnson Controls</u> Rep: <u>Harry Maitz</u> Email Address: <u>harry.b.maitz@jci.com</u>	<u>4132 First Ave</u> <u>Nitro, WV 25143</u>	PHONE <u>304-741-6587</u> TOLL FREE FAX <u>304-755-0765</u>
Company: <u>Johnson Controls</u> Rep: <u>David Darnold</u> Email Address: <u>david.darnold@jci.com</u>	<u>4132 First Avenue</u> <u>Nitro WV 25143</u>	PHONE <u>304-550-8416</u> TOLL FREE FAX <u>304-755-0765</u>
Company: <u>Casto Technical Services</u> Rep: <u>Matt Long</u> Email Address: <u>mlong@casto tech.com</u>	<u>540 Leon Sullivan Way</u> <u>Charleston, WV 25301</u>	PHONE <u>304-346-0599</u> TOLL FREE <u>304-3 800 252 2221</u> FAX <u>304-346 8921</u>

CRFQ 0926 PSC17*2
HVAC

SIGN IN SHEET

PLEASE PRINT

Page 3 of 3
Date: 3/21/17

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FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Trane</u> Rep: <u>Joe Linville</u> Email Address: <u>Joe Linville@trco.com</u>	<u>2570-A Pennsylvania Ave</u> <u>Charleston WV 25302</u>	PHONE <u>304 348-2815</u> TOLL FREE FAX <u>304 348-2810</u>
Company: <u>Perfection Group</u> Rep: <u>Traci b. Lay</u> Email Address: <u>tray@perfectiongroup.com</u>	<u>102 Roxalana Business Park</u> <u>Dunbar WV 25064</u>	PHONE <u>304-373-7246</u> TOLL FREE FAX <u>855-879-8051</u>
Company: <u>WVPSC</u> Rep: <u>Don Sangid</u> Email Address: <u>dsangid@psc.state.wv.us</u>	<u>201 Brooks St</u> <u>Chas. WV 25301</u>	PHONE <u>304-340-0925</u> TOLL FREE FAX
Rep: <u>Maikema Holding</u> <u>PSC - Procurement</u> Email Address: <u>OFFICE</u>	<u>201 Brooks St.</u> <u>Chas. WV 25301</u>	PHONE TOLL FREE FAX
Company: Rep: Email Address:		PHONE TOLL FREE FAX

NEUMANN CO.
MECHANICAL SERVICE CONTRACTORS
Greensburg, WV • Charleston, WV • Morgantown, WV • Pittsburgh, PA

PATRICK O'NEILL
Service Supervisor

1410 6th Avenue
Charleston, WV 25307

e: pono@neumann.com
p: (304) 345-5580
f: (304) 345-5543
c: (304) 630-8872

DSO Mechanical LLC

Jeff Gillenwater
Service Manager

515 3rd Avenue
PO Box 8482
South Charleston, WV 25303

Phone (304) 744-8479
Fax (304) 744-8491
Cell (304) 545-2228
jgillenwater@dsomech.com



Harry Main
Service Sales Account Executive
Building Efficiency

4132 First Ave. Nitro, WV 25143 USA
Cellular 304 741 0587 24-Hr Service 866 300 7647
Fax 304 755 0765 harry.h.main@jci.com
www.johnsoncontrols.com



Matt Long
Account Manager

540 Leon Sullivan Way P.O. Box 827 Charleston, WV 25301
phone 304.348.0549 cell 304.548.4202 fax 304.348.8920
mlong@castotech.com



RBS
RIGNEY BUILDING SERVICES

1009 East Highland Drive • P.O. Box 885, Martinsburg, WV 25804

Engineered Solutions to your existing building needs

- HVAC
- Mechanical
- Electrical
- Building Automation

Dennis Cuddeck
Service Manager

Office: (304) 787-3394
Fax: (304) 787-3378
Mobile: (304) 548-4876
dcuddeck@rbsbuild.com

dmcwv.com



WV025912

Commercial | Industrial | Medical | Contractor

8750g PO Box 480 Co/Facilities 25770 • Shopping 2315 Virginia Ave. Martinsburg, WV 25804
304.348.2705 | cell 304.548.2799 | fax 304.391.4799 | jtraphan@cincoinc.com

Chris Scruggs
Direct Account Manager

Joe Linville
Area Service Manager



Commercial HVAC
North America
2570A Pennsylvania Avenue
Charleston, WV 25302
304.348.2812 Office 304.533.0539 Mobile
chris.scruggs@trane.com
www.trane.com



Commercial HVAC
North America
2570-A Pennsylvania Avenue
Charleston, WV 25302
304.348.2815 Office 304.400.2386 Mobile
304.348.2810 Fax
Joe.Linville@trane.com
www.trane.com/charlestonwv



Electrical / Mechanical / HVAC-R

ITRO

Jamie Kuhn
HVAC Project Manager
jkuhn@nitromechanical.com
Cell / 304.932.6995

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: _____

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PERFECTION GROUP
 Company
Scott Wald
 Authorized Signature
4-11-17
 Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
Revised 6/8/2012

REQUEST FOR QUOTATION
HVAC Maintenance
WV Public Service Buildings, Charleston, WV

11.3 Agency reserves the right to inspect the HVAC Maintenance to ensure that Vendor's performance is in compliance with this Contract. If Agency determines that Vendor has failed to perform in accordance with this Contract, Agency may demand that the Vendor immediately remedy the failure or consider the failure to be a default. Vendor's failure to remedy the deficient performance, if given the opportunity to do so, shall be considered a default.

12. MISCELLANEOUS:

12.1 **Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Scott Haddock

Telephone Number: 304-415-4253

Fax Number: NONE

Email Address: shaddockperfectiongroup.com

REQUEST FOR QUOTATION
HVAC Maintenance
WV Public Service Buildings, Charleston, WV

EXHIBIT C - PRICING PAGE

Preventive Maintenance (cost should include both locations in monthly and yearly totals):

Monthly Charge	x	12 months	=	Total Yearly Charge
\$ <u>4,166.00</u>	x	12	=	\$ <u>49,992.00</u>

Corrective Maintenance:

Hourly Labor Rate	x	Estimated Hours	=	Total Labor Cost
\$ <u>80.00</u>	x	200	=	\$ <u>16,000.00</u>

Estimated Parts Cost	x	Multiplier	=	Total Parts Cost
\$10,000.00	x	<u>1.25</u>	=	\$ <u>12,500.00</u>

Total Bid Amount * \$ 78,492.00

*** Vendor must submit Exhibit C Pricing Page with their submitted bid response before bid opening date and time.**

*** Total Bid Amount is calculated by adding the Total Yearly Cost, Total Labor Cost, and the Total Parts Cost.**

AGREEMENT ADDENDUM

In the event of conflict between this addendum and the agreement, this addendum shall control:

1. **DISPUTES** – Any references in the agreement to arbitration or to the jurisdiction of any court are hereby deleted. Disputes arising out of the agreement shall be presented to the West Virginia Court of Claims.
2. **HOLD HARMLESS** – Any provision requiring the Agency to indemnify or hold harmless any party is hereby deleted in its entirety.
3. **GOVERNING LAW** – The agreement shall be governed by the laws of the State of West Virginia. This provision replaces any references to any other State’s governing law.
4. **TAXES** – Provisions in the agreement requiring the Agency to pay taxes are deleted. As a State entity, the Agency is exempt from Federal, State, and local taxes and will not pay taxes for any Vendor including individuals, nor will the Agency file any tax returns or reports on behalf of Vendor.
5. **PAYMENT** – Any reference to prepayment are deleted. Payment will be in arrears.
6. **INTEREST** – Any provision for interest or charges on late payments is deleted. The Agency has no statutory authority to pay interest or late fees.
7. **NO WAIVER** – Any language in the agreement requiring the Agency to waive any rights, claims or defenses is hereby deleted.
8. **FISCAL YEAR FUNDING** – Service performed under the agreement may be continued in succeeding fiscal years for the term of the agreement, contingent upon funds being appropriated by the Legislature or otherwise being available for this service. In the event funds are not appropriated or otherwise available for this service, the agreement shall terminate without penalty on June 30. After that date, the agreement becomes of no effect and is null and void. However, the Agency agrees to use its best efforts to have the amounts contemplated under the agreement included in its budget. Non-appropriation or non-funding shall not be considered an event of default.
9. **STATUTE OF LIMITATIONS** – Any clauses limiting the time in which the Agency may bring suit against the Vendor, lessor, individual, or any other party are deleted.
10. **SIMILAR SERVICES** – Any provisions limiting the Agency’s right to obtain similar services or equipment in the event of default or non-funding during the term of the agreement are hereby deleted.
11. **FEES OR COSTS** – The Agency recognizes an obligation to pay attorney’s fees or costs only when assessed by a court of competent jurisdiction. Any other provision is invalid and considered null and void.
12. **ASSIGNMENT** – Notwithstanding any clause to the contrary, the Agency reserves the right to assign the agreement to another State of West Virginia agency, board or commission upon thirty (30) days written notice to the Vendor and Vendor shall obtain the written consent of Agency prior to assigning the agreement.
13. **LIMITATION OF LIABILITY** – The Agency, as a State entity, cannot agree to assume the potential liability of a Vendor. Accordingly, any provision limiting the Vendor’s liability for direct damages to a certain dollar amount or to the amount of the agreement is hereby deleted. Limitations on special, incidental or consequential damages are acceptable. In addition, any limitation is null and void to the extent that it precludes any action for injury to persons or for damages to personal property.
14. **RIGHT TO TERMINATE** – Agency shall have the right to terminate the agreement upon thirty (30) days written notice to Vendor. Agency agrees to pay Vendor for services rendered or goods received prior to the effective date of termination.
15. **TERMINATION CHARGES** – Any provision requiring the Agency to pay a fixed amount or liquidated damages upon termination of the agreement is hereby deleted. The Agency may only agree to reimburse a Vendor for actual costs incurred or losses sustained during the current fiscal year due to wrongful termination by the Agency prior to the end of any current agreement term.
16. **RENEWAL** – Any references to automatic renewal is hereby deleted. The agreement may be renewed only upon mutual written agreement of the parties.
17. **INSURANCE** – Any provision requiring the Agency to purchase insurance for Vendor’s property is deleted. The State of West Virginia is insured through the Board of Risk and Insurance Management, and will provide a certificate of property insurance upon request.
18. **RIGHT TO NOTICE** – Any provision for repossession of equipment without notice is hereby deleted. However, the Agency does recognize a right of repossession with notice.
19. **ACCELERATION** – Any reference to acceleration of payments in the event of default or non-funding is hereby deleted.
20. **CONFIDENTIALITY** – Any provision regarding confidentiality of the terms and conditions of the agreement is hereby deleted. State contracts are public records under the West Virginia Freedom of Information Act.
21. **AMENDMENTS** – All amendments, modifications, alterations or changes to the agreement shall be in writing and signed by both parties. No amendment, modification, alteration or change may be made to this addendum without the express written approval of the Purchasing Division and the Attorney General.
22. **DELIVERY** – All deliveries under the agreement will be FOB destination unless otherwise stated in the State’s original solicitation. Any contrary delivery terms are hereby deleted.

ACCEPTED BY:
STATE OF WEST VIRGINIA

Spending Unit: _____
Signed: _____
Title: _____
Date: _____

VENDOR

Company Name: PERFECTION GROUP
Signed: Scott Hardy
Title: BUSINESS DEVELOPMENT
Date: 4-11-17



**State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5**

STATE OF WEST VIRGINIA,

COUNTY OF KANAWHA, TO-WIT:

I, SCOTT HADDOX, after being first duly sworn, depose and state as follows:

1. I am an employee of PERFECTION GROUP; and,
(Company Name)
2. I do hereby attest that PERFECTION GROUP
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: SCOTT HADDOX

Signature: *Scott Haddox*

Title: BUSINESS DEVELOPMENT

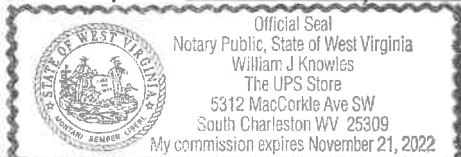
Company Name: PERFECTION GROUP

Date: 4-11-17

Taken, subscribed and sworn to before me this 11th day of APRIL, 2017.

By Commission expires NOV. 21, 2022

(Seal)



William J Knowles
(Notary Public)

THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: PERFECTION GROUP

Authorized Signature: [Signature] Date: 4-11-17

State of WEST VIRGINIA

County of KANAWHA, to-wit:

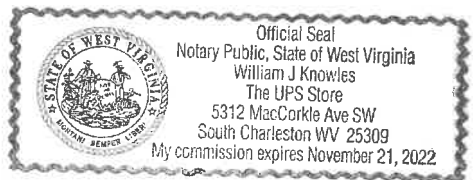
Taken, subscribed, and sworn to before me this 11th day of APRIL, 2017.

My Commission expires NOV 21, 2022.

AFFIX SEAL HERE

NOTARY PUBLIC [Signature]

Purchasing Affidavit (Revised 08/01/2015)



CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

Number: WV022601

Classification:
HEATING, VENTILATING & COOLING

PERFECTION GROUP INC
DBA PERFECTION SERVICES OF WV INC
2649 COMMERCE BLVD
CINCINNATI, OH 45241

Date Issued

Expiration Date

DECEMBER 14, 2016

DECEMBER 14, 2017



Authorized Company Signature



Chair, West Virginia Contractor
Licensing Board



**WEST VIRGINIA
CONTRACTOR
LICENSING
BOARD**

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/29/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 1 W. 4th Street, Suite 1300 Cincinnati OH 45202	CONTACT NAME: Karen McCloud	
	PHONE (A/C, No., Ext): 513-977-3100	FAX (A/C, No.):
E-MAIL ADDRESS: karen_mccloud@ajg.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Perfection Group, Inc. 102 Roxalana Business Park Dunbar WV 25064	INSURER A : Cincinnati Insurance Company	10677
	INSURER B : Lloyds of London Syndicate 1919	
	INSURER C : Cincinnati Casualty Company	28665
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER: 1748061823

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CPP0885591	9/1/2016	9/1/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			CPP0885591	9/1/2016	9/1/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$0			CPP0885591	9/1/2016	9/1/2017	EACH OCCURRENCE \$15,000,000 AGGREGATE \$15,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N <input type="checkbox"/> N/A			EWC 0397060	9/1/2016	9/1/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$100,000 E.L. DISEASE - EA EMPLOYEE \$100,000 E.L. DISEASE - POLICY LIMIT \$500,000
B	Professional Liability Pollution Liability			PGIARK05026-01	5/22/2016	5/22/2017	Each Claim \$2,000,000 Aggregate \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SPECIMEN FOR ILLUSTRATION PURPOSES ONLY NO OTHER USE IS AUTHORIZED	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Thomas R. Dietz</i>

Agency _____
REQ.P.O# PSC 170000002

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Perfection Group, Inc.
of Dunbar, West Virginia, as Principal, and The Cincinnati Insurance Company
of Fairfield, Ohio, a corporation organized and existing under the laws of the State of Ohio
with its principal office in the City of Fairfield, OH, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of Five Percent (5%) of the Total Amount Bid (\$ _____ 5% _____) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
HVAC Maintenance and Repair Services

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and Surety, or by Principal individually if Principal is an individual, this 11th day of April, 20 17.

Principal Seal

Perfection Group, Inc.
(Name of Principal)
By [Signature]
(Must be President, Vice President, or Duly Authorized Agent)
W. John Albrecht, Jr. - President
(Title)

Surety Seal

The Cincinnati Insurance Company
(Name of Surety)
[Signature]
Patricia L. Hehman, Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

THE CINCINNATI INSURANCE COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY, a corporation organized under the laws of the State of Ohio, and having its principal office in the City of Fairfield, Ohio, does hereby constitute and appoint

Thomas R. Dietz; Robert E. Gigax, Jr.; Patricia L. Hehman; Cassandra J. Krumpelman; Phyllis T. Neal; Shelly M. Martin and/or Christina A. Arvizu

of Cincinnati, Ohio its true and lawful Attorney(s)-in-Fact to sign, execute, seal and deliver on its behalf as Surety, and as its act and deed, any and all bonds, policies, undertakings, or other like instruments, as follows:

Any such obligations in the United States, up to Twenty Million and No/100 Dollars (\$20,000,000.00).

This appointment is made under and by authority of the following resolution passed by the Board of Directors of said Company at a meeting held in the principal office of the Company, a quorum being present and voting, on the 6th day of December, 1958, which resolution is still in effect:

"RESOLVED, that the President or any Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company."

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company at a meeting duly called and held on the 7th day of December, 1973.

"RESOLVED, that the signature of the President or a Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Secretary and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company."

IN WITNESS WHEREOF, THE CINCINNATI INSURANCE COMPANY has caused these presents to be sealed with its corporate seal, duly attested by its Vice President this 10th day of October, 2008.



THE CINCINNATI INSURANCE COMPANY

Thomas H. Kelly
Vice President

STATE OF OHIO) ss:
COUNTY OF BUTLER)

On this 10th day of October, 2008, before me came the above-named Vice President of THE CINCINNATI INSURANCE COMPANY, to me personally known to be the officer described herein, and acknowledged that the seal affixed to the preceding instrument is the corporate seal of said Company and the corporate seal and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporation.



MARK J. HULLER, Attorney at Law
NOTARY PUBLIC - STATE OF OHIO
My commission has no expiration date. Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Secretary of THE CINCINNATI INSURANCE COMPANY, hereby certify that the above is a true and correct copy of the Original Power of Attorney issued by said Company, and do hereby further certify that the said Power of Attorney is still in full force and effect.

GIVEN under my hand and seal of said Company at Fairfield, Ohio.
this 11th day of April 2017



Gregory J. Schlemmer
Secretary



The Cincinnati Insurance Company ■ The Cincinnati Indemnity Company
The Cincinnati Casualty Company ■ The Cincinnati Specialty Underwriters Insurance Company
The Cincinnati Life Insurance Company

THE CINCINNATI INSURANCE COMPANY
FINANCIAL STATEMENT
DECEMBER 31, 2016

ASSETS


Cash	\$ 412,875,678
Bonds	5,628,186,145
Stocks	4,262,647,622
Agents Balance Receivable	1,533,109,276
All Other Admitted Assets	<u>255,877,922</u>
TOTAL ADMITTED ASSETS	<u>\$12,092,696,643</u>

LIABILITIES

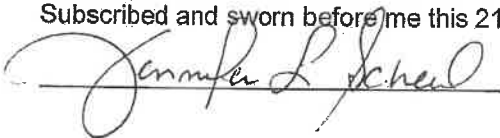
Reserve for Losses and Loss Expense	\$4,505,982,242
Reserve for Unearned Premiums	2,172,469,641
All Other Liabilities	728,283,245
Capital	\$ 3,586,355
Surplus	4,682,375,160
TOTAL LIABILITIES & EQUITY	<u>4,685,961,515</u> <u>\$12,092,696,643</u>

State of Ohio
County of Butler

Theresa A. Hoffer, Treasurer of The Cincinnati Insurance Company, being duly sworn for herself, deposes and says that she is the above described officer of the said company and that the above Financial Statement as of December 31, 2016 is true and correct to the best of her knowledge and belief.


Theresa A. Hoffer
Senior Vice President, Treasurer

Subscribed and sworn before me this 21st day of February, 2017.





Jennifer L. Scheid
Notary Public, State of Ohio
My Commission Expires 01-16-2021