



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 15 - Food

Proc Folder: 229902

Doc Description: MILK AND DAIRY PRODUCTS-VICKI DOUGLAS/BUCKBEE JC

Proc Type: Central Master Agreement

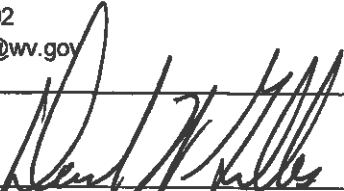
Date Issued	Solicitation Closes	Solicitation No	Version
2016-07-07	2016-08-09 13:30:00	CRFQ 0621 DJS1700000003	1

BID RECEIVING LOCATION
 BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR
 Vendor Name, Address and Telephone Number:
 Galliker Dairy/Potomac Farms Dairy
 300 West Industrial Boulevard
 Cumberland, MD 21502
 1-800-356-6308

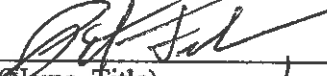
08/03/16 14:58:28
 WV Purchasing Division

FOR INFORMATION CONTACT THE BUYER
 Crystal Rink
 (304) 558-2402
 crystal.g.rink@wv.gov

Signature X  FEIN # 25-0496620 DATE 8/2/2016

All offers subject to all terms and conditions contained in this solicitation

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

 SALES REPRESENTATIVE
(Name, Title)
Pat Fisher, Sales Representative
(Printed Name and Title)
P.O. Box 2189, Cumberland, MD 21503
(Address)
(301) 697-4412, (301) 722-8433
(Phone Number) / (Fax Number)
pfisher@gallikers.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Galliker Dairy/Potomac Farms Dairy
(Company)


(Authorized Signature) (Representative Name, Title)

David W. Gilles, Vice President
(Printed Name and Title of Authorized Representative)

August 2, 2016
(Date)

1-800-356-6308, (301) 722-8433
(Phone Number) (Fax Number)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DJS1700000003

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Galliker Dairy/Potomac Farms Dairy
Company


Authorized Signature

August 2, 2016
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION
CRFQ DJS1700000003
Milk & Dairy Products

- 8.3 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
- 8.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Pat Fisher
Telephone Number: (301) 697-4412
Fax Number: (301) 722-8433
Email Address: pfisher@gallikers.com

Exhibit A

CRFQ DJS1700000003

Milk & Dairy Products-DJS

J.M. "Chick" Buckbee Juvenile Center
One Jerry Lane, Augusta, WV

Item #	Description	Size	*Estimated Annual Qty (eaches)	** Unit Price	***Extended Price
1	Chocolate Milk Non-fat	1/2 pint	20,000 ea	.2233	4,466.00
2	Strawberry Milk Non-fat	1/2 pint	5,000 ea.	.2233	1,116.50
3	Milk 1%	1/2 pint	15,000 ea.	.2210	3,315.00
4	Milk 1%	Gallon	10 ea.	2.9290	29.29
5	Skim Milk	1/2 pint	25 ea.	.2110	5.28
6	Skim Milk	Gallon	5 ea.	2.7670	13.84
7	Buttermilk Lowfat 1%	1/2 Gallon	5 ea.	1.6070	8.04
8	Buttermilk Lowfat 1%	quart	5 ea.	1.2040	6.02
9	Lactose Free Milk	1/2 pint	5 ea.	.5900	2.95
10	Lactose Free Milk	quart	5 ea.	1.9900	9.95
11	Heavy Whipping Cream	quart	25 ea.	4.1800	104.50
12	Cottage Cheese- Small Curd lowfat	5 lb	10 ea.	7.3000	73.00
13	Sour Cream	5 ilb.	15 ea.	7.5800	113.70

Grand Total 9,264.07

Bidder / Vendor Information:

Name: Galliker Dairy/Potomac Farms Dairy
 Address: P.O. Box 2189, Cumberland, MD 21503
 Phone #: 1-800-356-6308
 E-mail Address: lcampbell@gallickers.com

* Estimated Annual quantities X ** Unit Price= ***Extended Price

Exhibit A

CRFQ DJS1700000003

Milk & Dairy Products-DJS

Vickie V. Douglas Juvenile Center
900 Emmett Rosch Drive, Martinsburg, WV

Item #	Description	Size	Qty (eaches)	** Unit Price	***Extended Price
1	Chocolate Milk Non-fat	1/2 pint	5,000 ea	.2233	1,116.50
2	Strawberry Milk Non-fat	1/2 pint	1,000 ea.	.2233	223.30
3	Milk 1%	1/2 pint	18,000 ea.	.2210	3,978.00
4	Milk 1%	Gallon	100 ea.	2.9290	292.90
5	Skim Milk	1/2 pint	500 ea.	.2110	105.50
6	Skim Milk	Gallon	10 ea.	2.7670	27.67
7	Buttermilk Lowfat 1%	1/2 Gallon	25 ea.	1.6070	40.18
8	Buttermilk Lowfat 1%	quart	25 ea.	1.2040	30.10
9	Lactose Free Milk	1/2 pint	25 ea.	.5900	14.75
10	Lactose Free Milk	quart	50 ea.	1.9900	99.50
11	Heavy Whipping Cream	quart	25 ea.	4.1800	104.50
12	Cottage Cheese- Small Curd lowfat	24oz. (16 oz)	10 ea.	1.3600	13.60
13	Sour Cream	5lb.	10 ea.	7.5800	75.80

Bidder / Vendor Information:

Name: Galliker Dairy/Potomac Farms Dairy
Address: P.O. Box 2189, Cumberland, MD 21503
Phone #: 1-800-356-6308
E-mail Address: lcampbell@gallikers.com

Grand Total 6,122.30

Failure to use this form may result in disqualification.

* Estimated Annual quantities X ** Unit Price= ***Extended Price

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: Galliker Dairy / Potomac Farms Dairy

Authorized Signature:  Date: 8/2/2016

State of Maryland

County of Allegany, to-wit:

Taken, subscribed, and sworn to before me this 2nd day of August, 2016.

My Commission expires August 8, 2017.

AFFIX SEAL HERE

NOTARY PUBLIC

