



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Request for Quotation**

Proc Folder: 294024

Doc Description: ADDENDUM 1 COMMERCIAL WASHERS AND DRYERS

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2017-02-09	2017-02-16 13:30:00	CRFQ 0608 COR1700000007	2

**BID RECEIVING LOCATION**  
 BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**  
 Vendor Name, Address and Telephone Number:

02/15/17 08:33:30  
 WV Purchasing Division

**FOR INFORMATION CONTACT THE BUYER**  
 Crystal Rink  
 (304) 558-2402  
 crystal.g.rink@wv.gov

Signature X FEIN # DATE

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**

THE STATE OF WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF CORRECTIONS, IS SOLICITING BIDS TO ESTABLISH A CONTRACT FOR THE ONE-TIME PURCHASE OF COMMERCIAL WASHERS AND DRYERS FOR MULTIPLE CORRECTIONAL FACILITIES PER THE ATTACHED.

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
CHARLESTON	WV25311	No City	WV 99999
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	COMMERCIAL WASHERS	29.00000	EA		

Comm Code	Manufacturer	Specification	Model #
31161800			

**Extended Description :**  
COMMERICAL CLOTHES WASHER

INVOICE TO		SHIP TO	
FISCAL DEPARTMENT DIVISION OF CORRECTIONS - CENTRAL OFFICE 1409 GREENBRIER ST STE 300		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
CHARLESTON	WV25311	No City	WV 99999
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	COMMERCIAL DRYERS	28.00000	EA		

Comm Code	Manufacturer	Specification	Model #
47111503			

**Extended Description :**  
COMMERICAL CLOTHES DRYER

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	VENDOR QUESTION DEADLINE	2017-02-08

COR1700000007	<b>Document Phase</b> Draft	<b>Document Description</b> ADDENDUM 1 COMMERCIAL WASHERS AND DRYERS	<b>Page 3</b> <b>of 3</b>
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**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

**SOLICITATION NUMBER: CRFQ COR1700000007**

**Addendum Number: 1**

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The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

1. To provide answers to vendor questions
2. To clarify that a non-mandatory pre-bid meeting was inadvertently marked on the terms and conditions. No pre-bid meeting will be conducted for this solicitation.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# ATTACHMENT A

**Vendor Questions**

**CRFO COR1700000007**

**Addendum 1**

**Q1.** I see that you're interested in many machines. I have a question. It says commercial Washer & Dryers. I'm a little unclear as to what machine Sizes. The machines I have been sending to other Detention centers/correctional facilities are Commercial machines however NOT THE LARGE EXTRACTORS. The Extractors are VERY costly compared to these machines.

**A1.** Vendor may bid machines equal to the product referenced in the specification. Please remember to include documentation on the product bid, if bidding an alternate product.

**Q2.** With 4 locations for the equipment in this RFQ, I would like to do site visits, unless there is some information about utilities that is available.

I would like to do site visits this week. Do I need to make appointments?

Can I get contact person, phone numbers, for each location?

A non-mandatory pre-bid meeting is indicated but without location and time. Please advise.

**A2.** There should not have been a pre-bid meeting indicated for this solicitation. The Agency has gathered information concerning floor space and utility availability, and produced the specifications to meet the available space.

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: COR1700000007**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**NOTE:** This addendum acknowledgement should be submitted with the bid to expedite document processing.

Revised 6/8/2012