



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia’s procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header 9

[List View](#)

## General Information

[Contact](#)[Default Values](#)[Discount](#)[Document Information](#)

Procurement Folder: 241632

Procurement Type: Central Master Agreement

Vendor ID: 000000175568

Legal Name: PHAMATECH INC

Alias/DBA:

Total Bid: \$1,988,000.00

Response Date: 06/06/2017

Response Time: 19:26

SO Doc Code: CRFQ

SO Dept: 0511

SO Doc ID: BCF1700000005

Published Date: 6/2/17

Close Date: 6/7/17

Close Time: 13:30

Status: Closed

Solicitation Description: Addendum #3 - Drug and Alcohol Testing Services

Total of Header Attachments: 9

Total of All Attachments: 9



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder :** 241632  
**Solicitation Description :** Addendum #3 - Drug and Alcohol Testing Services  
**Proc Type :** Central Master Agreement

Date issued	Solicitation Closes	Solicitation Response	Version
	2017-06-07 13:30:00	SR      0511 ESR06061700000006111	1

<b>VENDOR</b>
000000175568  PHAMATECH INC

**Solicitation Number:** CRFQ 0511      BCF1700000005

**Total Bid :**      \$1,988,000.00      **Response Date:**      2017-06-06      **Response Time:**      19:26:46

**Comments:**      Based on the information available for this CRFQ, Phamatech has extended the lowest possible pricing at this time.

**FOR INFORMATION CONTACT THE BUYER**  
 April Battle  
 (304) 558-0067  
 april.e.battle@wv.gov

**Signature on File**      **FEIN #**      **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Collection Expert Witness Testimony	10.00000	HOUR	\$100.000000	\$1,000.00

Comm Code	Manufacturer	Specification	Model #
85121810			

<b>Extended Description :</b>	4.1.19.1 Collection Expert Witness Testimony
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**Comments:** Requires 5 days advance notice

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Laboratory Expert Witness Testimony	10.00000	HOUR	\$100.000000	\$1,000.00

Comm Code	Manufacturer	Specification	Model #
85121810			

<b>Extended Description :</b>	4.1.19.2 Laboratory Expert Witness Testimony
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**Comments:** Testimony or deposition by phone @ no charge

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	MRO Expert Witness Testimony	10.00000	HOUR	\$100.000000	\$1,000.00

Comm Code	Manufacturer	Specification	Model #
85121810			

<b>Extended Description :</b>	4.1.19.3 MRO Expert Witness Testimony
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**Comments:** Requires 5 days advance notice

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Collection Expert Witness Testimony at Deposition	10.00000	HOUR	\$100.000000	\$1,000.00

Comm Code	Manufacturer	Specification	Model #
85121810			

<b>Extended Description :</b>	4.1.19.4 Collection Expert Witness Testimony at Deposition
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**Comments:** Requires 5 days advance notice

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	Laboratory Expert Witness Testimony at Deposition	10.00000	HOUR	\$100.000000	\$1,000.00

Comm Code	Manufacturer	Specification	Model #
85121810			

<b>Extended Description :</b>	4.1.19.5 Laboratory Expert Witness Testimony at Deposition
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**Comments:** Testimony or deposition by phone @ no charge

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	MRO Expert Witness Testimony at Deposition	10.00000	HOUR	\$100.000000	\$1,000.00

Comm Code	Manufacturer	Specification	Model #
85121810			

<b>Extended Description :</b>	4.1.19.6 MRO Expert Witness Testimony at Deposition
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**Comments:** Requires 5 days advance notice

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Selected TANF Clients Drug Testing	5000.00000	TEST	\$44.000000	\$220,000.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description : Selected TANF Clients Drug Testing

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	Selected TANF Clients Alcohol Testing	1000.00000	TEST	\$37.000000	\$37,000.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description : Selected TANF Clients Alcohol Testing

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
11	Selected Other Clients Drug Testing	35000.00000	TEST	\$44.000000	\$1,540,000.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description : Selected Other Clients Drug Testing

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
12	Selected Other Clients Alcohol Testing	5000.00000	TEST	\$37.000000	\$185,000.00

Comm Code	Manufacturer	Specification	Model #
85121810			

Extended Description : Selected Other Clients Alcohol Testing



## TABLE OF CONTENTS

TAB		
<b>A</b>	Table of Contents, Cover Letter, Purchasing Affidavit, Vendor Preference Certificate & MBE Certificate, Certification and Signature Page	
<b>B</b>	Response to Specifications	
<b>C</b>	Mobile Collections & Fixed Collection Site Information	
<b>D</b>	Certifications & Licenses	
<b>E</b>	References	
<b>F</b>	MRO Certifications	
<b>G</b>	Key Personnel & Organizational Chart	
<b>H</b>	Exhibit A – Pricing Page	
<b>I</b>	Addendum Acknowledgement Form	

May 22, 2017

State of West Virginia  
Department of Administration – Purchasing Division  
2019 Washington Street E  
Charleston, WV 25305

RE: CRFQ 0511 BCF1700000005- Drug and Alcohol Testing Services

Dear April Battle

**Thank you for the opportunity to support the goals of the Department of Health and Human Resources by providing a legally defensible turn-key drug testing program.**

PHAMATECH is a leading expert in providing DRUG AND SUBSTANCE TESTING SERVICES and is a SAMHSA Certified Laboratory as well as CLIA and CAP – FUDT certified. Currently, PHAMATECH performs laboratory-based drug of abuse testing for more than 80,000 specimens per month and has the capacity, equipment and resources to accommodate testing for more than 160,000 specimens per month.

Relying on sophisticated, state-of-the-art technology, PHAMATECH provides valuable, reliable, on-site and laboratory test results at truly affordable prices.

PHAMATECH has a deep knowledge in providing clinical and forensic drug testing services to numerous corporations, third party administrators, and professional health clinics, federal, state, county and local governments all over the United States since 1996. In 1998, PHAMATECH revolutionized drug testing by receiving the first FDA-clearance in the United States of an over-the-counter drug test. Since then PHAMATECH has become the sales leader in this category, currently selling over 1 million drug test devices to consumers annually.

PHAMATECH is the only company in the United States that is federally licensed by the Substance Abuse and Mental Health Services Administration, (SAMHSA), with its own manufacturing facility of medical diagnostic screening devices (drug test kits, pregnancy, ovulation, etc.).

Our drug testing services include random donor selection, urine specimen collection and storage, breath alcohol testing, courier services, laboratory analysis with or without expert witness testimony, Medical Review Officer (MRO) services, web-based result reporting and statistical reporting. PHAMATECH specializes in high volume screening and confirmation testing.

With 25 years of experience, all our programs are in accordance with requirements of the governing body and or with federal, state, and municipal regulations. PHAMATECH staff are experts on compliance and monitoring issues and we help our clients become experts, too. We pass on our expertise by offering expert consultation and training, in addition to our substance abuse testing.



Since our founding, PHAMATECH has provided drug and alcohol testing services continuously evolving to meet the needs of our diverse client base of law enforcement agencies, state and municipal governments both domestically and internationally. Today, we offer a full range of services related to managing substance abuse testing programs.

PHAMATECH believes teamwork is the key to success. Providing unparalleled service and support to our clients and partners, we achieve and maintain loyal alliances unmatched in the industry. With Phamatech's many years of experience in providing customized drug testing programs combined with our expertise in maintaining legal defensibility and adhering to all applicable regulatory mandates, we believe Phamatech is the best choice for providing the services required in this CRFQ.

Our objective is to be the best in the industry.

Sincerely,



Dana M Conde  
Contract Manager



STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Phamatech, Inc. Dana M Conde / Contract Manager  
Authorized Signature: *Dana M. Conde* Date: June 5, 2017

State of California  
County of San Diego, to-wit:

Taken, subscribed, and sworn to before me this 5th day of June, 2017.

My Commission expires Feb. 13, 2019, 20    .

**AFFIX SEAL HERE**

NOTARY PUBLIC

*Jodee Callaghan*  
Purchasing Affidavit (Revised 08/01/2015)



# State of West Virginia

## VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1.  **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,  
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification;  
 Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; **or**,  
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
2.  **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
3.  **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; **or**,
4.  **Application is made for 5% vendor preference for the reason checked:**  
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
5.  **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**  
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
6.  **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**  
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
7.  **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with *West Virginia Code* §5A-3-59 and *West Virginia Code of State Rules*.**  
 Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

**Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.**

Bidder: Phamatech, Inc.

Signed: 

Date: June 5, 2017

Title: Dana M Conde / Contract Manager

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

THIS CERTIFIES THAT

# Phamatech, Incorporated



\* Nationally certified by the: **PACIFIC SOUTHWEST MINORITY SUPPLIER DEVELOPMENT COUNCIL**

\*NAICS Code(s): 325413; 424210; 541380; 621511

\* Description of their product/services as defined by the North American Industry Classification System (NAICS)

05/12/2016

**Issued Date**

05/31/2017

**Expiration Date**

AZ01422

**Certificate Number**

A handwritten signature in black ink that reads "Joset Wright-Lacy".

Joset B. Wright-Lacy

A handwritten signature in black ink that reads "Scott Gregory".


Scott Gregory, President & CEO

By using your password (NMSDC issued only), authorized users may log into NMSDC Central to view the entire profile: <http://nmsdc.org>

**Certify, Develop, Connect, Advocate.**

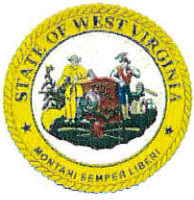
\* MBEs certified by an Affiliate of the National Minority Supplier Development Council, Inc.®

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

 Contract Manager  
\_\_\_\_\_  
(Name, Title)  
Dana M Conde / Contract Manager  
\_\_\_\_\_  
(Printed Name and Title) 15175 Innovation Drive, San Diego, CA 92128  
\_\_\_\_\_  
(Address) 888-635-5840 X 276 / 858-635-5843  
\_\_\_\_\_  
(Phone Number)/ (Fax Number) dconde@phamatech.com  
\_\_\_\_\_  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Phamatech, Inc.  
\_\_\_\_\_  
(Company)  
  
\_\_\_\_\_  
(Authorized Signature) (Representative Name, Title)  
Dana M Conde / Contract Manager  
\_\_\_\_\_  
(Printed Name and Title of Authorized Representative)  
May 19, 2017  
\_\_\_\_\_  
(Date)  
888-635-5840 X 276 / 858-635-5843  
\_\_\_\_\_  
(Phone Number) (Fax Number)



**Note: Any reference to The Agency, or Agency, refers to the WV Department of Human and Health Resources, Bureau for Children and Family and its respective agents or departments listed in the project.**

## RESPONSE TO SPECIFICATIONS

1. **PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of the Department of Health and Human Resources (DHHR), Bureau for Children and Families (BCF), to establish an open-end contract for drug and alcohol testing services for selected Temporary Assistance for Needy Families (TANF) and other clients/applicants as needed and requested by its agencies at the counties as listed on attachment B County Locations.

**Phamatech understands the purpose and scope of CRFQ DJS1700000009 and concurs.**

NOTE: This request is covered in part or in whole by federal funds. All bidders will be required to acknowledge and adhere to "Attachment 1 - Provisions Required for Federally Funded Procurements".

**Phamatech acknowledges that this CRFQ is covered in part or in whole by federal funds and will adhere to Provisions Required for Federally Funded Procurements as noted in Attachment 1.**

In addition to the DHHR county offices listed below, the successful vendor must have minimum of 10 (ten) locations throughout the state to provide specimen collection.

DHHR County Offices: Addresses can be located at on attachment B County Locations, additional information can be found at <http://www.dhhr.wv.gov/bcf/Pages/MapList.aspx>.

**Phamatech will provide mobile specimen collection when necessary, but understands that the majority of specimen collection will be done at vendor provided collection facilities throughout the state (a minimum of 15 collection facilities will be provided for specimen collection purposes). Phamatech will strive to provide a fixed collection site facility within 24 hours in any areas that are not currently covered.**

**Please see TAB C - for Mobile Collection & Fixed Collection Site Information**

2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.

2.1 "Contract Services" means the drug and alcohol testing services as more fully described in these specifications.

2.2 "Pricing Page" means the schedule of prices, estimated order quantity, and totals contained in wVOASIS upon which Vendor should list its proposed price for the Contract Services.

2.3 "SAMHSA" means the Substance Abuse and Mental Health Services Administration, an agency of the United States Department of Health and Human Services.



2.4 "Solicitation" means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

2.5 "Title 49 CFR Part 40" means the United States Department of Transportation Workplace Drug and Alcohol Testing Program Policy available at: [http://www.dot.gov/odapc/NEW DOCS/part40.html](http://www.dot.gov/odapc/NEW_DOCS/part40.html).

2.6 "Medical Review Officer (MRO)" means a person who is a licensed physician and who is responsible for receiving and reviewing laboratory results generated by an employer's drug testing program and evaluating medical explanations for certain drug test results.

**Phamatech understands the definitions as stated.**

3. **QUALIFICATIONS:** Vendor, or Vendor's staff if requirements are inherently limited to individuals rather than corporate entities, shall have the following minimum qualifications:

3.1. Prior to the award, Vendor must provide proof that it is a qualified drug and alcohol testing vendor as required by the DOT regulations (See 49 CFR Part 40.213 (b) & (c)), with a minimum of five (5) years' experience in drug and alcohol testing.

**Phamatech is a SAMHSA certified laboratory and has provided employee drug and alcohol testing services for over 25 years including many government agency testing under strict Department of Transportation (DOT) regulations (Title 49 CFR Part 40).**

**Please see TAB D – Certifications & Licenses**

**PHAMATECH is currently providing drug testing products and DOT lab services to a large number of government agencies including the following:**

- ❖ **United States Federal Bureau of Prisons, Nationwide (2007 – current)**
- ❖ **Broward County Sheriff's Office, Florida, (2008 – current)**
- ❖ **San Francisco Bay Area Rapid Transit, California (2009 – current)**
- ❖ **Pennsylvania Turn Pike Commission (2013 – current)**
- ❖ **Santa Clara Valley Transportation (2009 –current)**

**Please see TAB E – References for a description of vendor services currently being provided to Health and Human Resource Agencies.**

4. **MANDATORY REQUIREMENTS:** Contract Services must meet or exceed the mandatory requirements listed below.

4.1 Selected TANF clients Drug and Alcohol Testing, Selected other clients Drug and Alcohol Testing:

4.1.1 Vendor must provide all forms, collection kits and miscellaneous supplies for the collection, transportation and analyses of urine specimens.



**PHAMATECH will provide all supplies necessary to maintain chain of custody requirements such as: chain of custody forms, security seals, packing and shipping materials (lab packs), collection containers/bottles and labels. Shipping costs will be included in the pricing.**

4.1.2 Vendor must comply with all applicable medical standards; federal, state and local government safety codes, laws and regulations relating to drug and alcohol testing available at: <http://www.samhsa.gov/workplace/drug-testing>.

**As a SAMHSA certified laboratory, Phamatech is very familiar with all drug-testing guidelines, regulations and standards.**

**Dr. Thomas G. Aucoin, VP Laboratory Director, will be responsible for the development and ongoing surveillance of the quality assurance program. This is accomplished in part by constant Quality Control inspections and the maintenance of records. Mr. Justin Pham, Laboratory Manager will also be involved with the review. Both Mr. Pham and Dr. Aucoin will review all internal laboratory personnel records per SAMHSA guidelines to ensure that the proper personnel are processing the specimens per SAMHSA/CAP-FUDT guidelines. Additionally, Dr. Aucoin works very closely with all client account managers to discuss the progress of any of our clients' drug testing programs and to resolve any issues. It is standard practice to hold weekly meetings with all staff to review all accounts and resolve any issues and provide improvement in servicing our clients.**

**Any tests which are not tested in an inter-laboratory proficiency testing program (CAP UDC) 493.801 must establish and maintain the accuracy of the testing procedures in accordance with CLIA493.1236 (c) (1). Such tests must have during method validation acceptable comparison with specimens sent to other laboratories, and at least twice yearly ongoing assessment of the accuracy of the method using blind reference materials or other inter-laboratory comparison (material send out).**

**To further solidify the quality of PHAMATECH's program, PHAMATECH participates and passes proficiency testing for both SAMHSA and CAP-FUDT, exceeding the proficiency testing requirements of this CRFQ.**

4.1.3 Vendor must follow the US Department of Transportation collection protocols provided in 49 CFR Part 40.

**Phamatech acknowledges and agrees; specimen collection personnel will be trained to perform DOT collections.**

4.1.4 Vendor must provide for the collection of specimens to meet the requirements of 49 CFR Part 40 with respect to conducting workplace drug and alcohol testing, for collecting and storing urine specimens, testing for drugs and alcohol, and ensuring confidentiality. The vendor may use a mobile collection vehicle, or off-site collection facilities, provided all conditions of privacy, confidentiality and chain of custody are met for all collection locations.

**Phamatech will ensure that collection site personnel will be trained in compliance with Title 49 CFR Part 40 and shall be regularly engaged in the business of providing the required drug and alcohol testing and specimen collection to include "split" sample collection.**





Phamatech will subcontract to provide both mobile urine specimen collection and collection sites (at least 15 facilities will be provided) to ensure drug testing services statewide. Phamatech is always working to expand and add additional approved collection site facilities to our network as needed.

Please see TAB C – Mobile Collection & Fixed Collection Site Information

Upon receipt of urine specimens and while undergoing initial testing, the specimens are maintained in a secure location within the forensic laboratory. After initial test is performed, specimens that are negative on the initial test are stored for 10 working days pending additional testing or additional test requests. Specimens that are presumptive positives and undergo confirmatory testing are transferred to and stored in a locked walk-in freezer for long term frozen storage for one (1) year.

Temporary Storage Space for negative results: 2,000 square feet

Long Term Storage Space for confirmed positive results: Freezer 12x53x43 square feet – estimated storage of 1M specimens

A) The collection facilities and individuals will be trained on how to complete the Phamatech electronic or paper requisition, based on the scope of work requirements, on how to fill out a chain of custody form, collect a specimen, trouble specimens, shy bladder syndrome and proper shipping. The chain of custody is initiated with the donor and the collector. This step is critical for the initiation of the chain of custody and training will be a priority. Once the specimens are collected and sealed under chain of custody requirements as established by DHHR, the specimen are send by commercial carrier direct to the laboratory.

B) The shipping vendor is UPS and provides over half of the licensed drug testing laboratories in the United States. The shipping containers (lab-packs) are all uniquely identified and tracked as described above. The specimens are sealed individually by the collector and placed into a lab-pack. The lab-pack has an additional tamper evident seal on it which is not broken until it arrives in the laboratory. The shipping supplies are provided by our customer service team. Supplies include shipping bags or boxes, unique pre-printed shipping labels that only allow a single destination, to prevent shipping errors and tamper evident embedded seal.

C) Once a specimen arrived in the laboratory it is opened one at a time and the barcode on the requisition is scanned and then the bottle(s) is/are scanned. The specimen identification numbers must match, if they do not the specimens is rejected. During accessioning, the specimen is assigned an additional unique barcode. This barcode is attached to the original requisition, all bottles received and all documents, aliquots within the laboratory for each and every step of the processing. The laboratory used strict chain of custody guidelines established by DHHR. Every person which touches the specimen is documented in real time, each testing process with new aliquots is documented in real time. Each testing area is unique and secure. Accessioning is performed in a secure room with limited access, screening and confirmation are performed in a secure room with limited access and certification and reporting are performed in a secure room with limited access. Each person only has access to the areas that are critical for their job function. All process the specimen takes is under



**chain of custody. Chain of custody documents are kept with each batch of specimens. Each and every step is documented by the individual handling it or performing the testing.**

**D) The specimens are only stored during periods of testing or awaiting additional testing by client request as described below. Specimens are stored in "temporary storage" after they are accessioned awaiting the initial screening results. This is all documented under chain of custody. After the initial testing the specimen are either discarded, or placed in a "temporary hold" due to scope of work or client request, or sent for additional testing is a presumptive positive. During confirmation testing the specimens are placed in "temporary storage awaiting confirmation testing. Following all testing, a specimen is either discarded under chain of custody, held for additional testing, under chain of custody or placed into long term storage (-20 Degrees Celsius) for one year, under chain of custody.**

**E) As described above, the laboratory performs screening from 4:00AM until 5:00PM, reporting negative specimens throughout the day. If a specimen upon initial testing is positive, it is aliquoted from 12:00 Noon until 7:00PM, extracted from 1:00PM until 12:00 Midnight, placed on GCMS or LCMSMS from 9:00PM until 9:00AM, with positive being reported from 8:30AM until 5:00PM**

**Maintaining SAMHSA certification guarantees HIPAA compliance; this certification dictates the regulations that must be followed for workplace drug and alcohol testing.**

4.1.5 Vendor must provide scheduled service Monday through Friday, between 7:00 am EST and 5:00 pm EST, excluding West Virginia State Holidays, see <http://www.personnel.wv.gov/employees/benefits/Pages/Holidays.aspx> for more information on State Holidays.

Vendor must arrive on location and be ready to conduct testing within two (2) hours of the request for testing.

**Acknowledged and agreed; Phamatech will provide scheduled specimen collection services during the days and hours as stated in ADDENDUM #3.**

4.1.6 Vendor must ensure that collection site personnel will be trained in compliance with 49 CFR Part 40 which and shall be engaged in the business of providing the required controlled substances and alcohol testing.

**Phamatech will ensure that collection site personnel will be trained in compliance with Title 49 CFR Part 40 and shall be regularly engaged in the business of providing the required drug and alcohol testing.**

4.1.7 Vendor must provide for transportation for all specimens to the testing laboratory in accordance with 49 CFR Part 40.

**Acknowledged and agreed; strict chain of custody procedure will be followed at all times in order to maintain legally defensible test results.**



State of West Virginia  
CRFQ BCF1700000005  
Drug and Alcohol Testing Services

4.1.8 Vendor must provide for testing of urine in compliance with 49 CFR Part 40. This includes necessary collection and identification supplies and transportation costs from the collection site to a Substance Abuse and Mental Health Services Administration (SAMHSA) certified laboratory. The split sample method of collection, handling, and storage is to be utilized. The split sample method is a collection in which the urine collected is divided into two separate specimen bottles, the primary specimen and the split specimen.

**All handling and testing of urine specimens will be regulated by 49 CFR Part 40 as previously described in response to 4.1.4. Phamatech is very familiar with DOT collections and administers several transportation authority contracts including (but not limited to):**

**1. San Francisco Municipal**

**Contract Term: 2009- current**

**Our services for this contract include:**

- **Specimen pick up and transportation**
- **Laboratory screening and confirmation tests**
- **MRO Services as needed**
- **Provide results reporting as well as statistical and summary reports**
- **Urine Drug Screen Collections (DOT) with contracted collection sites**

**Annual test volume: approximately 3,500 year**

**2. Santa Clara Valley Transportation Authority**

**Contract Term: 2009-current**

**Our services for this contract include:**

- **Specimen pick up and transportation**
- **Laboratory screening and confirmation tests**
- **MRO Services as needed**
- **Provide results reporting as well as statistical and summary reports**
- **Urine Drug Screen Collections (DOT & nonDOT) with contracted collection sites**

**Annual test volume: approximately 2,000 year**

**3. Pennsylvania Turnpike Commission**

**Contract Term: 2010-current**

**Our services for this contract include:**

- **Quarterly/Monthly Randomization Program from PA Turnpike Commission selected pool of participants**
- **Breath Alcohol Testing**
- **Specimen pick up and transportation**
- **Laboratory screening and confirmation tests**
- **MRO Services as needed**
- **Provide results reporting as well as statistical and summary reports**
- **Urine Drug Screen Collections (DOT) with contracted collection sites**



State of West Virginia  
CRFQ BCF1700000005  
Drug and Alcohol Testing Services

**Annual test volume: approximately 2,500 year**

#### **4. Los Angeles Metropolitan Transportation Authority**

**Contract Term: 2015-current**

**Our services for this contract include:**

- **Specimen pick up and transportation**
- **Laboratory screening and confirmation tests**
- **MRO Services as needed**
- **Provide results reporting as well as statistical and summary reports**
- **Urine Drug Screen Collections (DOT & nonDOT) with contracted collection sites**

**Annual test volume: approximately 8,500 year**

4.1.9 Vendor must utilize a laboratory that is certified by DHHR/SAMHSA (Department of Health and Human Services). The laboratory shall test and store specimens (primary and split specimens) and have in place equipment that meets applicable regulations which can be found at <http://www.gpo.gov/fdsys/pkg/FR-2012-06-14/pdf/2012-14582.pdf>. Additionally, the laboratory shall have a quality control program in place that complies with 49 CFR Part 40.

**Our SAMHSA certified laboratory is located at 15175 Innovation Drive, San Diego, CA 92128. The laboratory is a state of the art facility comprising 68,000 square feet. The laboratory is divided into secured rooms to limit authorized access as required by DHHR/SAMHSA. Only individuals with primary job functions are allowed into a given secured room.**

#### **Equipment used:**

**Initial Screen: EMIT (Enzyme Multiplied Immunoassay Technique, Siemens Corporation)**

#### **Confirmation:**

**GC: Gas Chromatograph: Shimadzu Corporation**

**GCMS: Gas Chromatograph Mass Spectrometer: Shimadzu Corporation**

**LCMSMS: Liquid Chromatograph Mass Spectrometer Mass Spectrometer: Thermofisher Corporation and Shimadzu Corporation**

**The quality control and calibration follows DHHR guidelines as follows:**

**For the AU640; AU2700, AU5821 and AU5831: Calibration is performed once per day prior to testing using all applicable drugs and cutoffs analyzed in triplicate and averaged for batches run the remainder of the day. Controls are included with each and every batch for all drugs including a negative control, a below the cutoff and a positive control. The controls average about 20% of the donor specimens.**

**For GC: Calibration is performed for each batch of specimens at the cutoff. Controls include a negative, low control and a high control. All calibrators and controls are recorded in a chart for review and approval.**



**For GCMS: Calibration is performed for each batch of specimens at the cutoff. Controls include a negative, low control and a high control. All calibrators and controls are recorded in a chart for review and approval.**

**For LCMSMS: Calibration is performed for each batch of specimens at the cutoff. Controls include a negative, low control and a high control. All calibrators and controls are recorded in a chart for review and approval.**

4.1.10 Vendor must perform chemical analyses of urine specimens to determine whether the person from whom the specimen was taken has been using any of the drugs listed:

- A. Amphetamines (amphetamine and methamphetamine)
- B. Cocaine
- C. Marijuana
- D. Opiates (codeine and morphine)
- E. Phencyclidines (PCP)
- F. Barbiturates
- G. Benzodiazepines
- H. Methadone
- I. Propoxyphene
- J. Expanded Opiates (oxycodone, hydromorphone, hydrocodone, oxymorphone)

**Phamatech has the ability to perform chemical analyses of urine specimens for the above stated substances and more.**

4.1.11 Vendor must submit blind performance test specimens to the laboratory as mentioned in 4.1.9 in accordance with 49 CFR Part 40.

**Phamatech acknowledges and agrees; blind specimens are routinely run with all batches of DOT testing for our current DOT accounts**

**Any tests which are not tested in an inter-laboratory proficiency testing program (CAP UDC) 493.801 must establish and maintain the accuracy of the testing procedures in accordance with CLIA493.1236 (c) (1). Such tests must have during method validation acceptable comparison with specimens sent to other laboratories, and at least twice yearly ongoing assessment of the accuracy of the method using blind reference materials or other inter-laboratory comparison (material send out).**

**To further solidify the quality of PHAMATECH's program, PHAMATECH participates and passes proficiency testing for both SAMHSA and CAP-FUDT, exceeding the proficiency testing requirements of this CRFQ.**

4.1.12 Vendor must provide for alcohol testing that is to be conducted using equipment approved by the US Department Transportation and found on its Conforming Products List available at:



<http://www.gpo.gov/fdsys/pkg/FR-2012-06-14/pdf/2012-14582.pdf> using the collection protocols found in 49 CFR Part 40.

**Phamatech will ensure that specimen collection personnel will be trained in compliance with Title 49 CFR Part 40 and shall be regularly engaged in the business of providing the required drug and alcohol testing. All Evidential Breath Testing (EBT) devices used will be included on the DOT Federal Register 2012-14582 Conforming Products List.**

4.1.13 Vendor must provide, as part of its services, a Certified Medical Review Officer (MRO). The MRO shall be a West Virginia Medical licensed physician with knowledge of substance abuse disorders and have appropriate medical training necessary, which can be found at <http://www.gpo.gov/fdsys/pkg/FR-2012-06-14/pdf/2012-14582.pdf>, to interpret and evaluate controlled substances test results. The MRO shall be certified in accordance with 49 CFR Part 40.

**Phamatech will be using fully licensed Medical Review Officers to review all results. Doctors Review Service (DRS) group is certified by the American Association of Medical Review Offices (AAMRO) and/or Medical Review Officer Certification Council.**

**Phamatech's confidence in DRS's ability is based on current and past relationship, in addition to:**

- DRS's experience in providing similar services**
- DRS's reputation**
- Hours of operation**
- Number of employees**

**For over 28 years D.R.S. has provided medical review services for federal, state, and local client specifically in drug testing and safety programs. Using state of the art methodologies, DRS provides clients with the latest technologies and expeditious reporting. D.R.S. provides multiple reporting options for clients using telephone, secured web, e-mail, fax and upload for large end users.**

**Each client will have an opportunity to select the methods of reporting that complement their individual program. DRO serves more than 20,000 clients nationwide and over one million tests a year with DOT and Drug Free Workplace programs.**

**Phamatech has no other relationship with the MRO, other than we have the ability to report electronically to the MRO. Phamatech adheres to the NLCP regulations to not have any financial relationship with any MRO nor does any MRO own any part of Phamatech. There will be no conflict of interest.**

**A partial listing of existing DRS' MRO clients:**

- APS**
- Comprehensive Medical**



State of West Virginia  
CRFQ BCF1700000005  
Drug and Alcohol Testing Services

- HPC Testing Services
- MC Consultant
- Citrus Valley Health Partners

**MRO will perform these services for Phamatech:**

- Receive Lab Reports from the Laboratory
- Electronically Review lab reports for integrity, authenticity
- Interpret lab results, which includes verification of lab positives
- Report the lab reports to the Agency
- MRO's single most important function is to manage the process of integrity of drug testing.

**DRS usually receives our test results electronically via FTP. Now depending on the preferences of the client, DRS can report test results via the following methods:**

- Secured email
- Web based
- Fax

**Options apply to both positive and negative results.**

**DRS usually requires 5 business days to attend a hearing. Phamatech's expert witnesses, Dr. Tom Aucoin or Justin Pham at Phamatech, usually provide most onsite legal support.**

**DRS is a group of seven (7) doctors certified in accordance with 49 CFR Part 40 – Neil Dash, MD / Joseph Karamikian, DO / Linda Katz, MD / Gloria Dunnder-Leacock, MD / Janet Widerspan, MD / Dana Carsig, MD / Anthony Carlisi, MD**

**See TAB F – MRO Certifications**

4.1.14 Vendor must provide confirmed test results, of both negative results and positive test results for nonprescription drugs are made available, in writing, to DHHR's Bureau Community Service Manager or his/her designee via confidential means, immediately upon confirmation by the MRO, but not later than 72 hours after receipt of the specimen by the laboratory. The vendor must inform the state agency contact if turnaround time for positive test result confirmation will exceed 72 hours.

**Phamatech acknowledges and concurs.**

4.1.15 Vendor must ensure that all laboratory records are maintained for the appropriate period of time to comply with 49 CFR Part 40 which can be found at <http://www.gpo.gov/fdsys/pkg/FR-2012-06-14/pdf2012-14582.pdf> and that those records are provided, in written report format, to the DHHR upon written request within 120 hours.



**Phamatech acknowledges and concurs.**

4.1.16 Vendor must provide for an account manager (or designee) to be available during normal business hours (Monday through Friday between 7:00 am EST and 5:00 pm EST excluding State Holidays) to answer questions and resolve problems.

**Phamatech will provide a senior account manager to be available 24/7 to answer questions and resolve problems. The State will be given a cell number for after-hours contact with the senior account manager as needed.**

**Please see TAB G – Key Personnel (Jemie Tolentino – Senior Account Manager)**

4.1.17 Vendor must provide each Facility/ Bureau / Office (as appropriate) with a written recapitulation of the testing program activity on a monthly basis and provide by US mail a comprehensive listing within ten (10) calendar days to each respective thirty (30) Community Services Managers.

**By the 10<sup>th</sup> calendar day, PHAMATECH will submit a hard copy monthly invoice to each respective thirty (30) Community Service Managers that will be formatted per the Agency's requirements. The monthly statistical report will be submitted with PHAMATECH's invoice and the invoice will be paid after the Agency grants approval.**

**PHAMATECH's comprehensive monthly statistical reports can include the following:**

- **Number of actual tests performed for the current and prior months for all participants; with percentage breakdown for both negative and positive drug/alcohol test results.**
- **Number of actual tests performed for- (alcohol only) and (drug and alcohol).**
- **Monthly reports of each test performed by site in alphabetical order.**
- **Monthly reports summarizing each type of test performed.**
- **Annual report in alphabetical order listing total number of each test type by site and program.**
- **Assign an account manager to visit the Agency to personally discuss any additional report needs.**

4.1.18 Vendor must, upon written request, prepare a litigation package within 120 hours of the request. The litigation package will be provided to the DHHR's Bureau Community Service Manager or his/her designee via confidential means and will include copies of all chain of custody documents, batch specimen review sheets, data review files (graphic charts), resumes and credentials of all technicians involved in testing of specimens, laboratory testing reports to include the initial immunoassay screen and the confirmation gas chromatography/mass spectrometry test.

**Phamatech acknowledges and agrees.**





4.1.19 Vendor must provide within seven (7) calendar days, upon request, expert witness testimony regarding the accuracy of specific client/applicant testing should the results and subsequent actions be challenged by client/applicant.

**Phamatech acknowledges and agrees.**

4.1.19.1 Expert witness testimony includes a collection expert to testify in court to the procedures followed in collecting the client/applicant's specimen(s).

**Phamatech acknowledges and agrees.**

4.1.19.2 Expert witness testimony includes a laboratory expert to testify in court to the procedures followed in testing the client/applicant's specimen(s).

**Phamatech acknowledges and agrees.**

4.1.19.3 Expert witness testimony includes MRO expert to testify in court to the test results of the client/applicant's specimen(s).

**Phamatech acknowledges and agrees.**

4.1.19.4 Expert testimony includes that provided by a collection expert at deposition in person.

**Phamatech acknowledges and agrees.**

4.1.19.5 Expert testimony includes that provided by a laboratory expert at deposition in person.

**Phamatech acknowledges and agrees.**

4.1.19.6 Expert testimony includes that provided by a MRO at deposition in person.

**Phamatech acknowledges and agrees.**

**For court appearances PHAMATECH offers: in person expert witness, teleconferencing, and pretrial litigation packages to defend any legally challenged drug test results. PHAMATECH will provide to DHHR, top notch in person expert witness testimony upon request. Additionally, PHAMATECH will provide, at no cost to DHHR, testimony by telephone, video conferencing, or through sworn affidavit. At all times the following expert witnesses will be available to DHHR: Dr. Thomas Aucoin (VP of laboratory) and Justin Pham (Laboratory Manager). PHAMATECH currently and regularly provides expert witness testimony services by in house personnel for several of our current contractual clients; unlike our competitors that hire outside help to provide expert witness testimony. Our in house expert witnesses will defend the verity of PHAMATECH's laboratory procedures and certified accurate drug test results for any court challenged drug test. To date PHAMATECH has not lost one case in defending the integrity of any confirmed positive drug test results. PHAMATECH also offers comprehensive litigation packages that are rarely challenged in a court of law.**

**As expert witnesses at Phamatech, Tom Aucoin (VP LAB) or Justin Pham (LAB MANAGER) usually provide most onsite legal support.**



State of West Virginia  
CRFQ BCF1700000005  
Drug and Alcohol Testing Services

4.1.20 Vendor must maintain records, documents and other files directly related to the performance of work under this agreement in accordance with 49 CFR Part 40 and accepted professional practice and appropriate accounting procedures.

**Phamatech acknowledges and agrees.**

4.1.20.1 Vendor shall maintain records pertaining to the contract for five (5) years following the end of the contract period. Should there be any litigation or issues related to the contract vendor shall maintain the records for five (5) years following the termination of any litigation that has not terminated within the above five (5) year period.

**Phamatech acknowledges and agrees; records pertaining to the contract will be maintained for five (5) years following the end of the contract period or five (5) years following the termination of any litigation that has not terminated within the above state five (5) year period.**

4.1.21 Vendor must provide any or all records produced or held in execution of this agreement within 10 calendar days of written notice by DHHR's Bureau Community Service Manager or his/her designee.

**Phamatech acknowledges and agrees.**

**4.2 Department of Health and Human Resources Requirements**

4.2.1 Upon contract award, DHHR's Bureau Community Service Manager will provide a comprehensive list of individuals from each Facility/Bureau/Office authorized to request testing and receive results.

4.2.2 DHHR will not reimburse the vendor for initial set-up fee or for any renewal fees if the contract is renewed.

4.2.3 DHHR will not reimburse vendor for specimen adulteration assays.

4.2.4 DHHR will not reimburse vendor for handling of rejected specimens or those otherwise unfit for testing.

4.2.5 DHHR will not reimburse vendor for collection time. A collection is complete only after every client/applicant has met his/her testing obligations.

4.2.6 DHHR will reimburse the vendor a "no show" fee of the amount equal to the scheduled procedure in the event that vendor is called to a location for a scheduled collection/testing procedure and the client/applicant fails to appear for the collection/testing procedure after a reasonable waiting period of at least forty-five (45) minutes, provided that Vendor acquires written documentation from the authorized individual at the location or his/her designee.

**Phamatech understands and concurs with the Department of Health and Human Resources requirements as noted in Items 4.2.1 through 4.2.6.**



State of West Virginia  
CRFQ BCF1700000005  
Drug and Alcohol Testing Services

5. **CONTRACT AWARD:**

5.1 Contract Award: The Contract is intended to provide Agency with a purchase price for the Contract Services. The Contract shall be awarded to the Vendor that provides the Contract Services meeting the required specifications for the lowest overall total cost as shown on the Pricing Pages.

5.2 Pricing Page: Vendor should complete the Pricing Page entering the Unit Price for each item/Commodity Line on Exhibit A Pricing page as follows:

Section 4.1 All costs are to be based upon an all-inclusive per-test collection rate as seen through the entire process of analysis, culminating with the certification of results and proper reporting of such results to appropriate DHHR personnel.

Section 4.1 Selected TANF clients Drug and Alcohol Testing Section 4.1 Selected Other clients Drug and Alcohol Testing

Section 4.1.19.1 through 4.1.19.6 All costs are to be based upon an all- inclusive hourly rate including travel and preparation time.

Section 4.1.19.1 Collection Expert Witness Testimony Section 4.1.19.2 Laboratory Expert Witness Testimony Section 4.1.19.3 MRO Expert Witness Testimony

Section 4.1.19.4 Collection Expert Testimony at Deposition Section 4.1.19.5 Laboratory Expert Testimony at Deposition Section 4.1.19.6 MRO Expert Testimony at Deposition

(NOTE: Section 4.1.19.4 through 4.1.19.6 should be bid as the amount to be billed INSTEAD OF the hourly rate to be billed for Section 4.1.19.1 though Section 4.1.19.3, respectively, NOT IN ADDITION TO, when testimony is given at Deposition. Vendors are not required to provide different rates for these two distinct services, but may do so.)

Vendor should complete the Pricing Page in full as failure to complete the Pricing Page in its entirety may result in Vendor's bid being disqualified.

If responding with a paper bid, vendors should use the assembled CRFQ form (of the latest version), provided either with a mailed or faxed copy of the solicitation, or by downloading/printing from the Vendor Self Service (VSS) portal of wvOASIS, and insert the Unit Prices as instructed above. Then, they should multiply the Unit Price for each line by the provided Quantity (Qty) to calculate and enter a Total Price for each line. Vendors should not enter Total Prices without corresponding Unit Prices. Vendors should add all Total Price lines to arrive at their Total Bid.

If responding electronically through VSS, the Total Price is calculated by the system automatically; vendors should only need to enter a Unit Price for each line.

If encountering issues with using wvOASIS to access the Pricing Page or other documentation, or with entering bid data electronically in general, bidders should contact the wvOASIS HelpDesk at (304) 558-6708.



**Phamatech understands and concurs with the CONTRACT AWARD requirements as listed in Items 5.1 through 5.2.**

**6. PERFORMANCE:**

Vendor and Agency shall agree upon a schedule for performance of Contract Services and Contract Services Deliverables, unless such a schedule is already included herein by Agency. In the event that this Contract is designated as an open-end contract, Vendor shall perform in accordance with the release orders that may be issued against this Contract.

**Phamatech understands and concurs with the PERFORMANCE requirements as stated.**

**7. PAYMENT:**

Agency shall pay per test or other unit, as shown on the Pricing Pages, for all Contract Services performed and accepted under this Contract. Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.

The vendor shall submit monthly invoices, in arrears, to each Bureau/Office according to usage for all services provided pursuant to the terms of the contract. Each invoice will contain documentation to determine the dates, type of tests, and cost per test; hours of expert testimony; or training materials, as applicable. DHHR reserves the right to reject any or all invoices for which proper documentation has not been provided. The vendor will be notified within ten (10) working days from the date of receipt of any invoice deficiencies.

State law forbids payment of invoices prior to receipt of services.

**Phamatech understands and concurs with the PAYMENT requirements as stated; all invoices will be formatted to include the required information and documentation as required by the DHHR.**

**8. TRAVEL:**

Vendor shall be responsible for all mileage and travel costs, including travel time, associated with performance of this Contract. Any anticipated mileage or travel costs may be included in the flat fee or hourly rate listed on Vendor's bid, but such costs will not be paid by the Agency separately.

**Phamatech understands and concurs with the TRAVEL requirements as stated.**

9. FACILITIES ACCESS: Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities. In the event that access cards and/or keys are required:

9.1. Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.

9.2. Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.

9.3. Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.



State of West Virginia  
CRFQ BCF1700000005  
Drug and Alcohol Testing Services

9.4. Anyone performing under this Contract will be subject to Agency's security protocol and procedures.

9.5. Vendor shall inform all staff of Agency's security protocol and procedures.

**Phamatech understands and concurs with the PERFORMANCE requirements as listed in Items 9.1 through 9.5; however, under the requirements of this CRFQ, does not anticipate an occurrence where one of our employees or subcontractors will require an issuance of an access card and/or key to gain entrance to any Agency facility.**

**10. VENDOR DEFAULT:**

10.1. The following shall be considered a vendor default under this Contract.

10.1.1. Failure to perform Contract Services in accordance with the requirements contained herein.

10.1.2. Failure to comply with other specifications and requirements contained herein.

10.1.3. Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.

10.1.4. Failure to remedy deficient performance upon request.

10.2. The following remedies shall be available to Agency upon default.

10.2.1. Immediate cancellation of the Contract.

10.2.2. Immediate cancellation of one or more release orders issued under this Contract.

10.2.3. Any other remedies available in law or equity.

**Phamatech understands and concurs with the VENDOR DEFAULT criteria as listed in Items 10.1 through 10.2.3.**

**11. MISCELLANEOUS:**

11.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: **Jemie Tolentino, Senior Account Manager**

Telephone Number: **888-635-5840 X 297**

Fax Number: **858-643-5843**

Email Address: **[jtolentino@phamatech.com](mailto:jtolentino@phamatech.com)**

# Certificate of Accreditation



The Substance Abuse and Mental Health  
Services Administration  
*certifies that*

**Phamatech, Inc.**

**San Diego, CA**  
NLCP Laboratory Number: 0437

has successfully completed the requirements  
of the National Laboratory Certification Program for urine laboratories in accordance  
with the Mandatory Guidelines for Federal Workplace Drug Testing Programs.

*Effective June 7, 2007*

A handwritten signature in black ink, appearing to read 'Pamela S. Hyde'.

Pamela S. Hyde, J.D.  
Administrator  
Substance Abuse and Mental Health Services Administration



A handwritten signature in black ink, appearing to read 'Frances M. Harding'.

Frances M. Harding  
Director  
Center for Substance Abuse Prevention



DEPARTMENT OF HEALTH & HUMAN SERVICES

Substance Abuse and Mental  
Health Services Administration

Center for Mental Health Services  
Center for Substance Abuse  
Prevention  
Center for Substance Abuse  
Treatment  
Rockville MD 20857

JUN 04 2007

Thomas G. Aucoin, Ph.D.  
Mr. Ken Kodama  
Phamatech, Inc.  
10151 Barnes Canyon Road  
San Diego, California 92121

Dear Dr. Aucoin and Mr. Kodama:

I am pleased to inform you that Phamatech, Inc., San Diego, California, has successfully met all of the requirements for laboratory certification as specified in the Department of Health and Human Services' (HHS) Mandatory Guidelines for Federal Workplace Drug Testing Programs (69 FR 19644).

Phamatech, Inc., San Diego, California, will be placed on the list of laboratories certified as eligible to bid on contracts to perform drug testing for Federal Drug-Free Workplace Programs. The list of laboratories certified by the Substance Abuse and Mental Health Services Administration on behalf of the Department are sent to all Federal agencies. Updates to this list are published every month in the Federal Register, and made available to the general public upon request.

To maintain certification from HHS, Phamatech, Inc., San Diego, California, must continue to meet all the requirements of the Federal Guidelines as specified in Subpart C - Certification of Laboratories Engaged in Urine Drug Testing for Federal Agencies. Maintenance of certification requires participation in a quarterly performance testing program plus periodic, on-site inspections (see sections 3.2(b), 3.17, 3.18, 3.19, and 3.20).

If you have any questions concerning the HHS National Laboratory Certification Program, please contact the Division of Workplace Programs at (240) 276-2600.

The HHS laboratory standards for urine drug testing certification were designed to assure Federal agencies and their employees that the laboratories and the scientific and methodological procedures used are of the highest quality. Your laboratory is to be congratulated for meeting all the requirements of the Department's program.

Sincerely,

Terry L. Cline, Ph.D.  
Administrator

**CENTERS FOR MEDICARE & MEDICAID SERVICES**  
**CLINICAL LABORATORY IMPROVEMENT AMENDMENTS**  
*CERTIFICATE OF COMPLIANCE*

**LABORATORY NAME AND ADDRESS**  
PHAMATECH, INC  
15175 INNOVATION DR  
SAN DIEGO, CA 92128-3401

**CLIA ID NUMBER**  
05D1078844

**EFFECTIVE DATE**  
10/09/2016

**LABORATORY DIRECTOR**  
NOEMI AMITINA MD DIRECTOR

**EXPIRATION DATE**  
10/08/2018

Pursuant to Section 353 of the Public Health Services Act (42 U.S.C. 263a) as revised by the Clinical Laboratory Improvement Amendments (CLIA), the above named laboratory located at the address shown hereon (and other approved locations) may accept human specimens for the purposes of performing laboratory examinations or procedures.

This certificate shall be valid until the expiration date above, but is subject to revocation, suspension, limitation, or other sanctions for violation of the Act or the regulations promulgated thereunder.



*Karen W. Dyer*

Karen W. Dyer, Acting Director  
Division of Laboratory Services  
Survey and Certification Group  
Center for Clinical Standards and Quality



State of California Department of Public Health

CLINICAL LABORATORY LICENSE

In accordance with the provisions of Chapter 3, Division 2 of the Business and Professions Code, the persons named below are hereby issued a license authorizing operation of a clinical laboratory at the indicated address or other site(s) on file with the department.

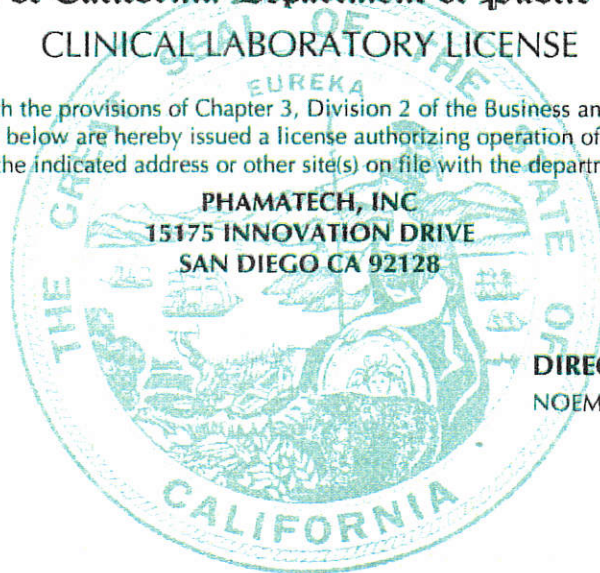
PHAMATECH, INC  
15175 INNOVATION DRIVE  
SAN DIEGO CA 92128

**OWNER(S):**

PHAMATECH, INC  
TUAN H PHAM

**DIRECTOR(S):**

NOEMI AMITINA MD



**Lab ID Number:** CLF 00336862

**Effective Date:** February 01, 2017

**Valid Until:** January 31, 2018

**CLIA Number:** 05D1078844

*Robert J. Thomas*

Robert J. Thomas, Chief  
Laboratory Field Services

**State of California**  
**Secretary of State**

CERTIFICATE OF STATUS

ENTITY NAME:

PHAMATECH, INCORPORATED

FILE NUMBER: C2041608  
FORMATION DATE: 12/29/1998  
TYPE: DOMESTIC CORPORATION  
JURISDICTION: CALIFORNIA  
STATUS: ACTIVE (GOOD STANDING)

I, ALEX PADILLA, Secretary of State of the State of California,  
hereby certify:

The records of this office indicate the entity is authorized to  
exercise all of its powers, rights and privileges in the State of  
California.

No information is available from this office regarding the financial  
condition, business activities or practices of the entity.



IN WITNESS WHEREOF, I execute this certificate  
and affix the Great Seal of the State of  
California this day of May 11, 2017.

A handwritten signature in black ink, appearing to read "Alex Padilla".

**ALEX PADILLA**  
Secretary of State



PHAMAT1

OP ID: AL

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/26/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Wateridge Insurance Services 10717 Sorrento Valley Rd. San Diego, CA 92121 George J. Sports	858-452-2200	CONTACT NAME: George J. Sports PHONE (A/C, No, Ext): 858-452-2200 E-MAIL ADDRESS:	FAX (A/C, No): 858-452-6004
INSURED Phamatech, Inc. 15175 Innovation Drive San Diego, CA 92128		INSURER(S) AFFORDING COVERAGE INSURER A: Hartford Casualty Insurance Co NAIC # 29424 INSURER B: Twin City Fire Insurance Co. 29459 INSURER C: Medmarc Casualty Ins. Company INSURER D: Chubb Group of Ins Companies 20281 INSURER E: Certain Underwriters at Lloyds INSURER F:	

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			72UUNTR9588	06/01/2017	06/01/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
C	<input checked="" type="checkbox"/> Product Liability <input type="checkbox"/> CLAIMSMADE/10KSIR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			17CA380062	06/01/2017	06/01/2018	MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Excluded
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> COMP/COLLI <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> \$1000 ded			72UUNTR9588	06/01/2017	06/01/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			72RHUTR9385	06/01/2017	06/01/2018	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	72WFO4109	03/15/2017	03/15/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	<input type="checkbox"/> Professional Liab			G46618992001	03/17/2017	03/17/2018	Claim/Agg \$2M/\$4M
E	<input type="checkbox"/> Cyber Liability			ESF00244680	03/28/2017	03/28/2018	Claim/Agg 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

PROOF10

Proof of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



State of West Virginia  
CRFQ BCF1700000005  
Drug and Alcohol Testing Services

**REFERENCES:**

1. The Sheriff of Broward County, Florida  
4200 NW 16th Street, Lauderhill, FL 33313  
Contact Person: Daniel Sokol  
Phone: 954-535-2390  
Email: [Daniel\\_Sokol@sheriff.org](mailto:Daniel_Sokol@sheriff.org)

This consortium includes numerous agencies within Department of Probation and Parole and the Drug Court of Broward County. Our services include:

- Randomization Program
- Phone-In IVR system
- Urine collection, non-DOT, using 6 collection sites
- Scheduling courier pickup and transporting samples to Phamatech Laboratory
- Laboratory screening and confirmation test
- Provide results reporting as well as statistical and summary reports

The program serves more than 10,000 clients with an annual test volume of more than 60,000 (01-2009 to present)

2. State of New Jersey Judiciary  
Address: 25 Market Street, Trenton, NJ 08625  
Contact: Jennifer Rible  
Phone: (609) 292-0352  
Email: [Jennifer.rible@njcourts.gov](mailto:Jennifer.rible@njcourts.gov)

This consortium includes numerous statewide agencies including Drug Treatment Court, Adult & Juvenile Probation, ISP, JISP and Family Court. Our services include:

- Scheduling courier pickup and transporting samples to Phamatech Laboratory from 40 plus sites
- Laboratory screening and confirmation test (Saliva)
- Provide results reporting as well as statistical and summary reports

The program serves more than 6,000 clients with an annual test volume of more than 38,000 (03-2015 to present)

3. County of Lucerne Probation Department  
Address: 20 N Pennsylvania AVE, Wilkes-Barre, PA 18701  
Contact Person: Carmen Lopresto  
Email: [carmenlopresto@luzcoadultprobation.com](mailto:carmenlopresto@luzcoadultprobation.com)

This consortium includes numerous agencies within the Department including Adult Probation, Juvenile Probation, IPP and Drug Treatment Court. Our services for this contract include:

- Provide small quantity of On-Site Screening devices
- Scheduling courier pickup and transporting samples to Phamatech Laboratory
- Laboratory screening and confirmation tests
- Provide results reporting as well as statistical and summary reports



State of West Virginia  
CRFQ BCF1700000005  
Drug and Alcohol Testing Services

The program serves more than 1,500 clients with an annual test volume of more than 4,600 (08-2009 to present)

4. San Bernardino Child Welfare Services

Address: 150 S. Lena Rd., San Bernardino, CA 92415

Contact Person: Jennifer Lei

Phone: (909) 383-9750

Email: jennifer.lei@hss.sbcounty.gov

This consortium includes numerous agencies within the Department of Children & Family Services. Our services for this contract include:

- Urine collection, non-DOT, using a collection site network more than 70 sites
- Randomization Program
- Phone-In IVR system
- Laboratory screening and confirmation tests
- MRO Services as needed
- Provide results reporting as well as statistical and summary reports
- Urine Drug Screen Collections (NON DOT) with contracted collection sites

The program serves more than 7,000 clients with an annual test volume of more than 15,000 (09-2014 to present)

5. Contra Costa Children and Family Services

Address: 40 Douglas Dr., Martinez, CA 94553

Contact Person: Amrita Kaur

Phone: (925) 313-1760

Email: kaura@ehsd.cccounty.us

This consortium includes numerous agencies within the Department of Children & Family Services. Our services for this contract include:

- Randomization Program
- Phone-In IVR system
- Laboratory screening and confirmation tests
- MRO Services as needed
- Provide results reporting as well as statistical and summary reports
- Urine Drug Screen Collections (NON DOT) with contracted collection sites

The program serves more than 600 clients with an annual test volume of more than 5,500 (12-2015 to present)

6. Clark County Department of Family Services

Address: 522 E. Lake Mead Suite 4, Henderson, NV 89015

Contact Person: Lisa McKay

Phone: (702) 455-6986

Email: lisa.mckay@clarkcountynv.gov



**State of West Virginia**  
**CRFQ BCF1700000005**  
**Drug and Alcohol Testing Services**

This consortium includes numerous regions within Clark County Department of Family Services. Our services include:

- Urine Drug Screen Collections (NON DOT) with contracted collection sites
- Scheduling courier pickup and transporting samples to Phamatech Laboratory
- Laboratory screening and confirmation test (Urine and Hair)
- MRO Services
- Provide results reporting as well as statistical and summary reports.

The program serves more than 1,000 clients with an annual test volume of more than 5,000 (10-2013 to present)

**7. Commonwealth of Pennsylvania DOC, Probation & Parole**

555 Walnut St., Harrisburg, PA 17101

Contact Person: Jan Braxton

Phone: 717-703-2943

Email: [jabraxton@state.pa.us](mailto:jabraxton@state.pa.us)

This consortium includes numerous statewide agencies within the Department of Correction, Department of Probation and Parole, Department of Transportation, and Turnpike Transit. Our services include:

- Urine collection, DOT and non-DOT, using a collection site network more than 150 sites and mobile collection throughout the entire state of Pennsylvania
- Breath alcohol testing, DOT and non-DOT, using a collection site network more than 150 sites and mobile collection throughout the entire state of Pennsylvania
- Scheduling courier pickup and transporting samples to Phamatech Laboratory
- Laboratory screening and confirmation test
- MRO
- Provide results reporting as well as statistical and summary reports.

The program serves more than 50,000 clients with an annual test volume of more than 200,000 (01-2009 to present)



Theodore F. Shults, MS, JD  
Chairman  
(919) 489-5407

## American Association of Medical Review Officers

March 28, 2013

**Verification of Certification for:** Neil Dash, M.D.  
Doctors Review Services  
546 Franklin Ave  
Massapequa NY 11758

**Certification Number:** [REDACTED]

**Most Recent Certification  
or Recertification Date:**

March 17, 2013

**Certification Expires Five Years From This Date**

This notice serves as verification that the above-referenced physician has been certified as a Medical Review Officer (MRO) through the American Association of Medical Review Officers (AAMRO). Recertification is required every five years to remain in good standing.

The referenced physician is listed in the AAMRO registry of Certified Medical Review Officers ([www.aamro.com](http://www.aamro.com)).

Theodore F. Shults, J.D., M.S.  
Chairman

## Medical Review Officer Certification Council

836 Arlington Heights Road, #327, Elk Grove Village, IL 60007\*847-631-0599\*FAX 847-483-1282\*mrocc@mrocc.org

### VERIFICATION OF CERTIFICATION

The Physician Named Below is Certified through the  
Medical Review Officer Certification Council:



Verification of Certification for: Joseph Karamikian, D.O.

Certification Number: [REDACTED]

Expiration Date: 2/20/2019

This notice serves as verification that the above referenced physician is a certified Medical Review Officer (MRO) through the Medical Review Officer Certification Council (MROCC).

MROCC certifies, through an eligibility process and written examination, licensed physicians who have had appropriate CME training and experience in performing the essential duties of the MRO. Certification is intended to ensure the public of quality services and the maintenance of ethical conduct by qualified physicians involved in drug and alcohol testing review.

MROCC's certification examination is annually reviewed and approved by the Department of Health and Human Services, and fulfills the requirement for certification of Medical Review Officers as established by the Department of Transportation in its Procedures for Transportation Workplace Drug and Alcohol Testing Programs 49 CFR Part 40 of the Federal Register.

The referenced physician is listed in the MROCC registry of Certified MROs located on the MROCC website on the Internet. A listing of all currently-certified MROs may be viewed and their verification letters printed from the web site.

Elizabeth E. Gresch, MD  
Chairman of the Board

Michael G. Holland, MD  
Secretary-Treasurer

Brian L. Compney  
Executive Director





Theodore F. Shults, MS, JD  
Chairman  
(919) 489-5407

## American Association of Medical Review Officers

October 8, 2012

Linda Katz M.D.  
Doctors Review Service  
546 Franklin Ave  
Massapequa NY 11758

Dear Dr. Katz:

Thank you for participating in the AAMRO recertification examination. I am pleased to inform you that based on your examination results, you have met AAMRO's criteria for recertification.

Your AAMRO number is the same: 020414118.

Your new certification date is October 08, 2012.

Your subscription to the online MRO Center at <http://www.aamro.com/center> has been activated! You will find a searchable database with back issues of MRO ALERT, state laws, federal regulations and guidance. This will be a valuable resource for your MRO practice.

If you did not receive an email with a Username and Password to access the MRO Center, please send an email to [bbrandon@aamro.com](mailto:bbrandon@aamro.com) or call 800-489-1839.

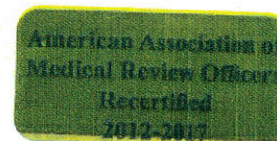
Your name, phone number, and MRO services you provide are listed in the AAMRO Registry of Certified MROs on our website at [www.aamro.com](http://www.aamro.com). Enclosed is an information sheet showing how we have you listed in our database. If you wish to make changes, you can return the corrected sheet to us or change your record online using your MRO Center sign-in information.

An update sticker for your AAMRO wall certificate is attached to this letter. The enclosed verification sheet, showing the dates of your certification and recertification, will be useful to present to employers, laboratories, and others who need to verify your MRO status.

Sincerely,

Theodore F. Shults, J.D., M.S.  
Chairman

Enclosures





Currently Certified as a Medical Review Officer by MROCC

Name:	Gloria Dunbar-Leacock, M.D.
Certification Number:	[REDACTED]
Certification Cycle:	September 23, 2015 to September 23, 2020
Company:	
Address Line 1:	
Address Line 2:	
City:	
State:	
Country:	
Email:	gloria@drsmro.com
Date Printed:	October 15, 2015
Source:	MROCC website. The verification of certification using this web site meets primary source requirements as defined by JCAHO and NCQA.

This notice serves as verification that the above referenced physician is a certified Medical Review Officer (MRO) through the Medical Review Officer Certification Council (MROCC). MROCC certifies, through an eligibility process and written examination, licensed physicians who have had appropriate CME training and experience in performing the essential duties of the MRO. Certification is intended to ensure the public of quality services and the maintenance of ethical conduct by qualified physicians involved in drug and alcohol testing review.

MROCC's certification examination is annually reviewed and approved by the Department of Health and Human Services, and fulfills the requirement for certification of Medical Review Officers as established by the Department of Transportation in its Procedures for Transportation Workplace Drug and Alcohol Testing Programs 49 CFR Part 40 of the Federal Register.



Theodore F. Shults, MS, JD  
Chairman  
(919) 489-5407

## American Association of Medical Review Officers

December 23, 2015

**Verification of Certification for:** Janet Widerspan, MD  
D.R.S.  
546 Franklin Ave  
Massapequa NY 11758

**Certification Number:** [REDACTED]

**Current Certification Date:** December 06, 2015

**Certification Expiration Date:** December 06, 2020

This notice serves as verification that the above-referenced physician has been certified as a Medical Review Officer (MRO) through the American Association of Medical Review Officers (AAMRO).

For all physicians certified or recertified by AAMRO after October 1, 2010 will have to attend an MRO training program and take the exam. Recertification is required every five years to remain in good standing.

The referenced physician is listed in the AAMRO registry of Certified Medical Review Officers ([www.aamro.com](http://www.aamro.com)).

Theodore F. Shults, J.D., M.S.  
Chairman



Theodore F. Shults, MS, JD  
Chairman  
(919) 489-5407

American Association of Medical Review Officers

October 20, 2014

**Verification of Certification for:** Dana Carasig, MD  
D.R.S.  
70 Rustic Avenue  
Medford, NY 11763

**Certification Number:** [REDACTED]

**Current Certification Date:** September 28, 2014

**Certification Expiration Date:** September 28, 2019

This notice serves as verification that the above-referenced physician has been certified as a Medical Review Officer (MRO) through the American Association of Medical Review Officers (AAMRO).

For all physicians certified or recertified by AAMRO after October 1, 2010 will have to attend an MRO training program and take the exam. Recertification is required every five years to remain in good standing.

The referenced physician is listed in the AAMRO registry of Certified Medical Review Officers ([www.aamro.com](http://www.aamro.com)).

Theodore F. Shults, J.D., M.S.  
Chairman



Theodore F. Shults, MS, JD  
Chairman  
(919) 489-5407

## American Association of Medical Review Officers

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April 4, 2013

**Verification of Certification for:** Anthony Carlisi, M.D.  
Doctor's Review Services  
546 Franklin Avenue  
Massapequa NY 11758

**Certification Number:** [REDACTED]

**Current Certification Date:** March 17, 2013

**Certification Expiration Date:** March 17, 2018

This notice serves as verification that the above-referenced physician has been certified as a Medical Review Officer (MRO) through the American Association of Medical Review Officers (AAMRO).

For all physicians certified or recertified by AAMRO after October 1, 2010 will have to attend an MRO training program and take the exam. Recertification is required every five years to remain in good standing.

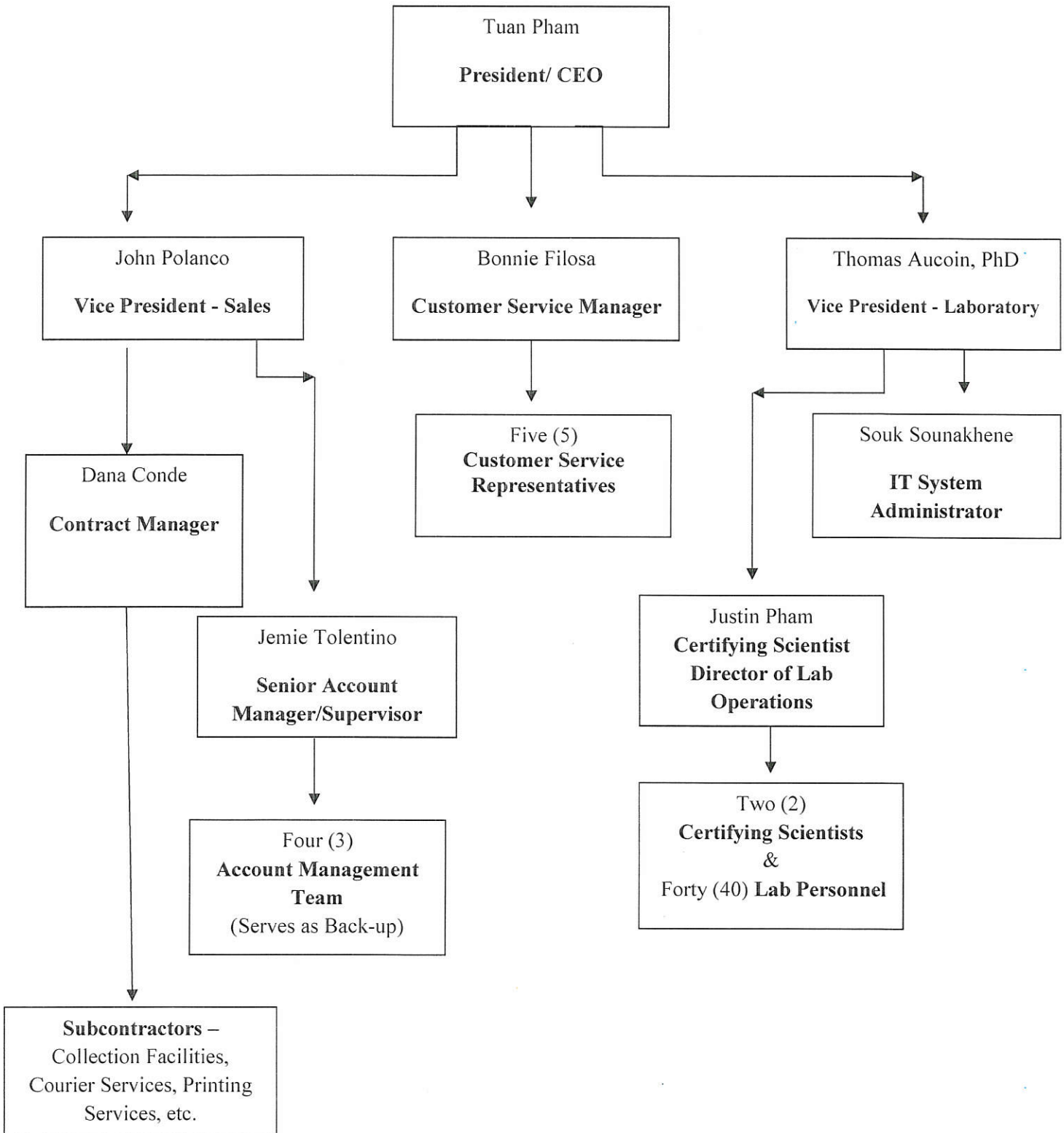
The referenced physician is listed in the AAMRO registry of Certified Medical Review Officers ([www.aamro.com](http://www.aamro.com)).

Theodore F. Shults, J.D., M.S.  
Chairman

**Organizational Chart** – rev. 04-2017

PHONE: 858.643.5555

FAX: 858.635.5843





State of West Virginia  
CRFQ BCF1700000005  
Drug and Alcohol Testing Services

KEY PERSONNEL

Phamatech will utilize an account manager to oversee the account and to act as a liaison between Phamatech and the client. Phamatech will assign a single point of contact and that person will disseminate information to the appropriate department(s). The account manager will oversee operations and ensure that all needs and issues are being handled accordingly. The account manager will be involved in account transitions, set-up, training, billing, and all facets of adapting to your program in a timely and efficient manner; fulfilling all of the statement of work. Phamatech will use its knowledge and experience to meet and exceed the current needs and qualifications for this RFP.

**Jemie Tolentino – Senior Account Manager**

**Phone: 888 635 5840 X 297 Fax: 858 635 5843**

POINTS OF CONTACT

All of PHAMATECH's project team members have between 5-25 years of experiences in providing drug testing services. The following individuals will be responsible for supervision in their respective areas of expertise:

- Dr. Tuan Pham, President and Owner/CEO
- Dr. Tom Aucoin, Vice President of Laboratory
- Justin Pham, Laboratory Manager
- Jemie Tolentino, Executive Account Manager Supervisor
- John Polanco, Sales Director – Contract Management
- Bonnie Filosa, Customer Service Manager
- Souk Sounakhene – IT Systems Administrator
- Jodee Callaghan - Finance Manager

President/CEO – Tuan Pham, PhD

Mr. Tuan Pham founded Phamatech in 1992 and currently is the Company's President and Chief Executive Officer. Prior to founding Phamatech, he held various positions in manufacturing, operation, research, and management with Brunswick Biotechnetics and BD Pharmingen. Mr. Tuan Pham holds a doctorate degree in Biochemistry from the University of California, San Diego and has been awarded numerous US and international patents in biotechnology. He also serves on the board of various local non-profit organizations.

Laboratory Director

Dr. Thomas Aucoin – Vice President of Laboratory

Dr. Aucoin is currently responsible for the overall operation of Phamatech Laboratory drug testing services. He has been in the drug testing industry for more than 25 years, the last 10 years with Phamatech. Prior to joining Phamatech, Dr. Aucoin served as Vice President of Laboratory at LabCorp for more than 15 years. He is a certifying scientist and qualifies as an expert witness in the field of Toxicology. Dr. Aucoin holds a Ph.D. degree and is an inventor of numerous patents. Dr. Aucoin is responsible for ongoing consultation with the Laboratory Department regarding technical issues,



State of West Virginia  
CRFQ BCF1700000005  
Drug and Alcohol Testing Services

changes in testing processes or regulations, and special test requests. (Complete resume provided upon request)

Certifying Scientist

Justin Pham – Director of Lab Operations

Justin Pham manages all of PHAMATECH laboratory day-to-day functions and holds a B.S. degree from the University of California, San Diego. He has more than 15 years of laboratory experience, the last 9 years with PHAMATECH. He has previously worked in managerial positions in the Toxicology department at LabCorp and Scripps Research. Justin Pham is also qualified as a certifying Scientist. Mr. Pham will be responsible for certifying all laboratory results and answering client's questions regarding interpretation of results. (Complete resume provided upon request)

Account Manager Supervisor

Jemie Tolentino – Senior Account Manager

Jemie has been employed at Phamatech since 2015 and interfaces with clients on a daily basis. Her duties include: updating client profiles; setting up clients' accounts and testing parameters; random selection; preparing statistical reports; verify invoices; communicate with clients regarding both new accounts and modifications to existing accounts. Jemie will serve as the Account Manager for this contract and can be reached 24/7 for urgent account situations should any arise. Prior to Phamatech, Jemie worked with AltheaDX and Optum RX functioning as lead customer service representative and sales support specialist. She graduated with a BA from University of California, Santa Cruz. (Complete resume provided upon request)

Sales Director

John Polanco – Vice President Sales

John Polanco has been involved in the drug testing industry for more than 19 years and under Phamatech employment for 14 years. He currently serves as Vice President of Sales at Phamatech, responsible for some of the company's largest customers including the U.S. Federal Bureau of Prisons, the Salvation Army and numerous Probation Departments in Texas and throughout the country. Before merging his company Elite Health Services with Phamatech, he had won several competitive bids; Harris County CSCD, Travis County Juvenile, El Paso Juvenile, El Paso CSCD, Angelina County, Smith County, Jefferson County, Tarrant County, Fort Bend County, American Airlines etc. He also operated his own collection site in Dallas, Texas. Additionally, Mr. Polanco holds B.S. and M.A. graduate degrees. Mr. Polanco will be the initial main contact for this contract and is responsible for ongoing consultation to the Department on issues concerning testing, reports, customer services, complaints and any other contractual matters. He will provide account management support to the Senior Account Manager when necessary. (Complete resume provided upon request)

Customer Service Manager

Bonnie Filosa – Customer Service Manager





State of West Virginia  
CRFQ BCF1700000005  
Drug and Alcohol Testing Services

Bonnie has been with Phamatech for more than 17 years. She manages a team of customer service representatives that interact with clients daily. Prior to working at Phamatech, Bonnie works in the customer service department at American Airlines. Bonnie holds a B.S. degree. Bonnie and her team is responsible for coordinating all daily functions related to supplies, logistics, specimen collection, courier schedule, laboratory analysis, and reporting of results to the MRO or clients. They can be reached 24/7 by contacting our toll-free telephone. (Complete resume provided upon request)

IT System Coordinator

Souk Sounakhene – Information Systems Administrator /LIMS Specialist

Souk is a Systems Administrator with more than 10 years of experience in system analysis, laboratory LIMS management and support and has worked in this capacity for Phamatech for over 8 years. He has extensive knowledge on lab functionality and workflow from start to finish. He also has extensive knowledge of the lab system and administration, enabling him to perform tasks as an effective member of the information systems and laboratory support team. Souk is responsible for programming testing parameters, results and reporting format, as well as all web related functions.

- Knowledge in Microsoft Windows 9x/2000/XP O.S., Microsoft Office Products, Microsoft DOS, Microsoft Group Policies, Novell Client, Local Area Network (LAN), proxy server, system backup, internet, DHCP, TCP/IP, FTP, Anti-Virus software, and software installation and configuration.
- Knowledge in IBM compatible computers, Wi-Fi network, Cisco VPN, routers, switches, VPN, firewalls, network setup, network printer and hard drive sharing, network security, cable routing, VT terminal setup, hardware installation and configuration.
- Troubleshoot PC hardware/software problems and assemble computers. Perform PC repair and upgrades when necessary. PC lockdown and security. Configure and setup new PCs.

EDUCATION: San Diego State University, CA Computer Science Field (Complete resume provided upon request)

Billing Finance Manager

Jodee Callahan – Finance Manager

Jodee has more than 20 years of experience in different accounting responsibilities, including purchasing, receivables, payables, billing, inventory control, and financing. She has been with Phamatech for more than 17 years and holds a B.S. degree in accounting. Jodee is responsible for all issues related to billing, payments, and credits.

Service	Estimated Qty	Unit	Cost	Extension
4.1 Selected TANF clients Drug Testing	5000	tests	<u>\$44.00</u>	<u>\$220,000.00</u>
4.1 Selected TANF clients Alcohol Testing	1000	tests	<u>\$37.00</u>	<u>\$37,000.00</u>
4.1 Selected Other clients Drug Testing	35000	tests	<u>\$44.00</u>	<u>\$1,540,000.00</u>
4.1 Selected Other clients Alcohol Testing	5000	tests	<u>\$37.00</u>	<u>\$185,000.00</u>
4.1.19.1 Collection Expert Witness Testimony	10	hours	<u>\$100.00</u>	<u>\$1,000.00</u>
4.1.19.2 Laboratory Expert Witness Testimony	10	hours	<u>\$100.00</u>	<u>\$1,000.00</u>
4.1.19.3 MRO Expert Witness Testimony	10	hours	<u>\$100.00</u>	<u>\$1,000.00</u>
4.1.19.4 Collection Expert Testimony at Deposition	10	hours	<u>\$100.00</u>	<u>\$1,000.00</u>
4.1.19.5 Laboratory Expert Testimony at Deposition	10	hours	<u>\$100.00</u>	<u>\$1,000.00</u>
4.1.19.6 MRO Expert Testimony at Deposition	10	hours	<u>\$100.00</u>	<u>\$1,000.00</u>
			<b>Total Bid</b>	<b><u>\$1,988,000.00</u></b>

CONTACT INFORMATION

Vendor Name: Phamatech, Inc.

Vendor Address: 15175 Innovation Drive  
San Diego, CA 92128

Vendor Contact Name: Dana M Conde

Vendor Phone Number: (888) 635-5840 X 276

Vendor Fax Number: (858) 635-5843

Vendor Email Address: dconde@phamatech.com

Signature of Authorized Vendor Agent:  Date: June 1, 2017

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.:** CRFQ 0511 BCF170000005

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Phamatech, Inc. / Dana M Conde / Contract Manager

Company



Authorized Signature

June 2, 2017

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



**State of West Virginia**  
**CRFQ BCF1700000005**  
**Drug and Alcohol Testing Services**

**Mobile Collection & Fixed Collection Site Information**

Phamatech will ensure that specimen collection personnel will be trained in compliance with Title 49 CFR Part 40 and shall be regularly engaged in the business of providing the required drug and alcohol testing. Phamatech will be subcontracting to provide mobile specimen collection as well as specimen collection at collection facilities throughout the state of West Virginia. All staff will be trained in split specimen collection and chain of custody documentation to maintain the legal defensibility of each sample collected.

**Mobile Collection:**

Wv Mobile Drug Testing  
 1370 Johnson Ave, Bridgeport, WV 26330  
**Phone:** (304) 933-3654  
**Hours:** 24/7

**Back up Mobile Collection:**

Health Research Systems, Inc. / EMSI  
**Charleston Office:** 821 6<sup>th</sup> AVE, Huntington, WV 25704  
**Phone:** (304) 529-4453  
**Hours:** 24/7  
**Dunbar Office:** 337 12<sup>th</sup> Street, Dunbar, WV 25064  
**Phone:** (304) 766-1680  
**Hours:** 24/7

**Fixed Collection Sites:**

After researching collection site facilities with the required training and experience in the state of West Virginia, we found that MedExpress was one of the most qualified and also had the most statewide coverage with their network of collection sites.

**The hours of operation for all facilities are from 8:00am. to 5:00pm unless otherwise noted.**

The following represents a listing of fifteen (15) approved specimen collection facilities. Additional locations are available; the location and contact information for these facilities will be made available if needed. Phamatech is always working to expand our approved collection site network and if the situation arises where a donor cannot locate a facility, we can usually locate a collection site for them within 24 hours.

Beckley, WV MedExpress Urgent Care  
 520 Beckley Crossing Shopping Center  
 Beckley, WV 25801  
 304-252-6639

Clarksburg, WV MedExpress Urgent Care  
 101 Emily Drive  
 Clarksburg, WV 26301  
 304-623-5094

Charleston, WV MedExpress Urgent Care  
 5430 Maccorkle Ave. SE  
 Charleston, WV 25304  
 304-925-3627

Elkins, WV MedExpress Urgent Care  
 613 Randolph Ave.  
 Elkins, WV 26241  
 304-636-8422



State of West Virginia  
CRFQ BCF1700000005  
Drug and Alcohol Testing Services

Elm Grove, WV MedExpress Urgent Care  
10 Elm Grove Crossing Mall  
Wheeling, WV 26003  
304-242-4228

Fayetteville, WV MedExpress Urgent Care  
5447 Maple Lane  
Fayetteville, WV 25840  
304-658-9397

Huntington, WV MedExpress Urgent Care  
3120 US Route 60  
Huntington, WV 25705  
304-522-3627

Logan, WV MedExpress Urgent Care  
123 Enterprise Drive  
Logan, WV 25601  
304-752-0183

Martinsburg Commons, WV MedExpress  
Urgent Care  
83 Retail Commons Parkway  
Martinsburg, WV 25403  
304-264-9730

Morgantown, WV MedExpress Urgent Care  
956 Maple Drive  
Morgantown, WV 26505  
304-291-5805

Parkersburg, WV MedExpress Urgent Care  
2832 Pike Street  
Parkersburg, WV 26101  
304-489-3815

Summersville, WV MedExpress Urgent Care  
5870 Webster Rd.  
Summersville, WV 26651  
304-872-3709

Teays Valley, WV MedExpress Urgent Care  
563 State Route 34  
Hurricane, WV 25526  
304-757-5063

Weirton, WV MedExpress Urgent Care  
218 Three Springs Drive  
Weirton, WV 26062  
304-723-3627

Wheeling, WV MedExpress Urgent Care  
620 National Road  
Wheeling, WV 26003  
304-233-3627

Phamatech will monitor all subcontractors to be sure required certifications are maintained during the course of any contract including background checks, HIPAA compliance, etc.

*If warranted, Phamatech, Inc. reserves the right to change collection subcontractors and facilities with prior notification to DHHR to continue to meet the requirements of either DHHR and/or Phamatech or due to non-conformance.*