



# West Virginia Purchasing Division

2019 Washington Street, East  
Charleston, WV 25305  
Telephone: 304-558-2306  
General Fax: 304-558-6026  
Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header

List View

General Information | Contact | Default Values | Discount | Document Information

Procurement Folder: 224519

SO Doc Code: CRFQ

Procurement Type: Central Purchase Order

SO Dept: 0432

Vendor ID: 000000192964

SO Doc ID: DCH1700000003

Legal Name: JOHNSON MIRMIRAN & THOMPSON

Published Date: 8/10/16

Alias/DBA:

Close Date: 9/15/16

Total Bid: \$42,663.79

Close Time: 13:30

Response Date: 09/15/2016

Status: Closed

Response Time: 13:05

Solicitation Description: To conduct a Reconnaissance-Level Survey.

Total of Header Attachments: 0

Total of All Attachments: 0



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder :** 224519

**Solicitation Description :** To conduct a Reconnaissance-Level Survey.

**Proc Type :** Central Purchase Order

Date issued	Solicitation Closes	Solicitation Response	Version
	2016-09-15 13:30:00	SR 0432 ESR09151600000001099	1

VENDOR
000000192964 JOHNSON MIRMIRAN & THOMPSON

**Solicitation Number:** CRFQ 0432 DCH1700000003

**Total Bid :** \$42,663.79      **Response Date:** 2016-09-15      **Response Time:** 13:05:48

**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
 Michelle L Childers  
 (304) 558-2063  
 michelle.l.childers@wv.gov

<b>Signature on File</b>	<b>FEIN #</b>	<b>DATE</b>
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	To conduct a Reconnaissance-Level Survey.				\$42,663.79

Comm Code	Manufacturer	Specification	Model #
71112107			

<b>Extended Description :</b>	To conduct a Reconnaissance-Level Survey.
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**Comments:** N/A



September 15, 2016

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**TECHNICAL PROPOSAL**

# **ARCHITECTURAL RECONNAISSANCE-LEVEL SURVEY**

**Lincoln, Wayne, Jackson, Mason and Pleasants Counties West Virginia**

CRFQ 0432 DCH1700000003

**Submitted to:**

The West Virginia Purchasing Division

on behalf of the West Virginia Division of Culture and History State Historic Preservation Office





Creating A Brighter Future®

September 15, 2016

Receiving Department  
Division of Culture & History  
Cultural Center  
1900 Kanawha Blvd E  
Charleston, WV 25305  
Michelle L Childers  
(304) 558-2063  
michelle.l.childers@wv.gov

RE: Request for Qualifications | Architectural Reconnaissance-Level Survey  
JMT Job No. 16-1632-999

Dear Ms. Childers,

**Johnson, Mirmiran & Thompson, Inc.** (JMT) is pleased to submit our proposal in response to the Request for Proposals (RFP) for the above referenced contract.

Established in 1971, JMT is a locally owned, multi-disciplined consulting firm providing cultural resources (including environmental), engineering, planning, architectural, GIS, surveying, construction management/inspection and related services.

For over 44 years, we have provided engineering and environmental services to clients throughout the region resulting in the establishment of a reputation as a first-class engineering firm providing user-friendly and innovative services.

Currently, JMT is ranked #67 in Engineering News-Record's (ENR) List of Top 500 Design Firms. JMT offers the staff, capabilities and resource of a "big" firm, while maintaining the personal touch and services of a "small" firm.

We thank you for the opportunity to provide our qualifications, and we look forward to working with the West Virginia Division of Culture and History on this contract.

Sincerely,  
JOHNSON, MIRMIRAN & THOMPSON, INC.

A handwritten signature in black ink that reads "James Maloney". The signature is written in a cursive, flowing style.

James E. Maloney, PE  
Deputy Chief Marketing Officer / Vice President



## UNDERSTANDING OF SCOPE

The purpose of this project is to successfully complete a Reconnaissance level survey of 750 resources located in a combination of the unincorporated areas of the following five counties in West Virginia: Pleasants, Lincoln, Mason, Jackson and Wayne. The survey will identify and document properties that are at least 50-years old and that retain historic architectural integrity. The survey will follow the counties in the order listed, ending when a total of 750 potentially eligible resources are identified. The purpose of this Reconnaissance Study is to document historic structures which retain a high level of integrity and to provide an overview history of these counties.

JMT's Cultural Resources staff have previously conducted large scale county survey projects; the most recent of which is being done in Preston and Taylor Counties, West Virginia. This experience has given us a clear understanding of the nature of the work, as well as an understanding of the most effective methods of completing the work on time and within budget to meet the WV SHPO's overall performance expectations. Our Cultural Resources Manager (Mary Alfson Tinsman) and Senior Architectural Historian (Sara McLaughlin) understand the demands of this project and have successfully crafted this proposal to address the requirements of the WV SHPO.

## TECHNICAL APPROACH

JMT will complete the Reconnaissance Level Survey of 750 Historic Property Inventory Forms (HPI Form), per the guidelines and conditions established in the Request for Proposals (RFP). The following is a narrative discussion of the proposed work which clearly illustrates our commitment to providing the WV SHPO the highest quality product.

JMT Architectural Historians will complete the survey in compliance with the WV SHPO's standards. This work will begin with a kick-off meeting and project orientation to be held at the WV SHPO. At this meeting JMT will obtain any available information of all previous surveyed resources from the SHPO staff and will discuss with staff their expectations for this project. It is anticipated that staff will direct JMT to areas of these counties of particular note or concern to them. This will aid in focusing efforts for the survey work. JMT staff will also conduct research at the state archives relating to the history and development of the counties to be surveyed. Additional research will be done at local repositories (as appropriate) during the course of the project. This information will be used to draft the brief history of each county that is being surveyed.

After the kick-off meeting and initial background research, JMT Architectural Historians will complete the survey utilizing public roads (rural and urban). As a result of prior experience working on similar county-wide surveys, JMT has an established survey approach that has been tested and refined. This methodology utilizes USGS maps as base field maps. The majority of the USGS maps for this area were created in the mid-1960s and 1970s, allowing for ease of identification of properties constructed prior to that time. All structures will be surveyed from the public right of way, therefore only those properties that can be evaluated from the public right-of-way will be documented. JMT staff will not conduct any work from private property during this survey. If any potentially historic properties cannot be surveyed (due to poor visibility, impassable roads, etc.) they will be identified on a map that will be included in the final survey report. Addresses for these properties will be obtained where possible.

JMT has examined aerials, both historic and modern for these five counties. Based on a preliminary examination of these maps combined with experience from other similar sized, county-wide projects, we are estimating that it will be necessary to complete survey work in all five counties.



Fieldwork and documentation will comply with the standards of the West Virginia State Historic Preservation Office as outlined and specified in the Request for Proposals. This will include documenting the main resources on separate HPI Forms (outbuildings will be documented as ancillary resources on the same inventory form). All of the HPI forms will be submitted in either an Access or Approach database, and in a PDF format. Each HPI form will be saved as a separate PDF file accompanied by at least one-two current photographs (depending on each property and its respective visibility from the public right-of-way). Photographs will be taken digitally and embedded in black and white on the HPI forms and continuation sheets. Digital photographs will meet the National Park Service's Standards for electronic images.

In addition to the HPI Forms, JMT will provide the WV SHPO with complete USGS topographic maps detailing resource locations. Maps will be labeled with the name of the county, quadrangle name and resource site numbers. Also provided to the WV SHPO will be an ESRI Shape file with all resource locations.

JMT will also complete Reconnaissance Survey Reports for each county surveyed and documented. The reports will include a brief historic overview, survey methodology, property types, USGS maps, Table of resources and recommendations. The final survey reports will be submitted as PDF files.

## HIGHLY QUALIFIED PROJECT TEAM

For JMT, the quality assurance process has already started for this contract with the selection of our well-qualified, professional staff proposed for this contract. We have carefully designated our project manager and key staff members who can be dedicated to the WV SHPO. Our Project Manager, Ms. Sara McLaughlin, will serve as the liaison and point-of-contact. She will work under the direction of our Project Administrator, Ms. Mary Alfson Tinsman. Ms. McLaughlin will maintain contact with the WV SHPO to sustain an understanding of the overall goals and expectations, and communicate them to the JMT Team. Ms. McLaughlin will be responsible for all contractual matters with the WV SHPO and will ensure that the project team is adequately staffed for this contract to guarantee that each assignment is completed on time. Ms. McLaughlin will be the single point of contact for the WV SHPO's Project Manager, simplifying the management process.

Resumes of our key staff are provided on the following pages.





# MARY ALFSON TINSMAN

## Project Administrator

Ms. Alfson Tinsman is JMT's Cultural Resources Manager with a successful track record of completing a variety of preservation projects and exceeds the qualifications for Architectural Historian and Historian under the standards set forth by the Secretary of the Interior. Ms. Alfson Tinsman began her career working in Pennsylvania and she has completed projects in all of Pennsylvania's Counties. Ms. Alfson Tinsman has successfully managed projects in 48 states including Pennsylvania involving all levels of Cultural Resource efforts. Her extensive historic preservation experience includes Eligibility determinations, Effects findings, Memorandums of Agreement, Programmatic Agreements, NEPA, Phase I-III Archaeological Surveys and extensive public involvement. Ms. Alfson Tinsman serves on the Board of Directors of Preservation Pennsylvania and is a member of the Transportation Research Board's ADC50 Committee (Historic and Archaeological Preservation in Transportation).

### Years of Experience:

17

### Education:

MS / Historic Preservation  
MBA / Business Management  
BA / Anthropology

### Registrations and Certifications:

Qualified under 36 CFR 61

### Additional Criteria:

Previous National Register and HAER documentation experience; large scale survey experience / I Engineering

**Historic Preservation Services (HARB Support), York, PA:** Cultural Resources Project Manager. Ms. Alfson Tinsman is providing historic preservation support to the City of York's Historic Architectural Review Board as well as providing general Section 106 support to the City for all HUD/DCED projects.

**Cheltenham Township Survey, Montgomery County, PA:** Cultural Resources Manager. Coordinated and conducted a survey of 100 resources located in Cheltenham Township as part of their Certified Local Government Program. The project involved documentation and research, and culminated in the completion of 100 Pennsylvania Historic Resource Survey Forms, a final report and a presentation to the Historical Commission.

**S.R. 78 Section 12M, Berks County, PA:** Cultural Resources Manager. This project consisted of the survey and documentation of over 30 resources including farms, historic districts, vernacular dwellings and roadside architecture. Included in the properties that were surveyed was the Grimsville Historic District, a small cross roads community dating to the late-19th century.

**Pennsylvania Historic Schools Survey, PA:** Cultural Resources Project Manager. This was a two-part undertaking. The first part included the survey of fifty (50) schools located throughout the state. A survey of each of the schools (including the exterior and the interior) resulted in Abbreviated Pennsylvania Historic Resource Survey Forms being completed for each school. The forms include detailed digital photography, site plans, maps and floor plans. Five of the schools were selected for further research, complete Pennsylvania Historic Resource Survey Forms and possible National Register nominations.

**Harford Historic District, Town of Harford, Susquehanna County, PA:** Cultural Resources Manager. This project entailed a detailed survey and extensive historical research of this small agricultural town. Resources within the study included vernacular dwellings, high-style residential dwellings, commercial and religious buildings, and cultural resource landscapes. Public involvement played a key role in developing the historical context for this project.

**Comprehensive Historic Resource Plan for Plumstead Township, Bucks County, PA:** Cultural Resources Project Manager. Plumstead Township villages and historic resources are important physical links to the past. Each community contains its own blend of architectural, historical, and cultural life that is represented in the built environment. Ms. Tinsman developed the Comprehensive Historic Resource Plan which defined those characteristics that make the communities unique, reviewed existing preservation tools within the Township and provided a mechanism to help protect these significant resources through proposed historic preservation regulations.



**Church Street Bridge Project, Honesdale Borough, Wayne County, PennDOT District 4-0:** Cultural Resources Manager. The project entailed the survey of over 30 resources including residential, commercial, educational, religious, industrial, government, transportation, and recreational resources located within or near the two historic districts in Honesdale. In order to mitigate the Adverse Effect to various resources a 50-page four-part walking tour booklet was prepared.

**SEPTA Ardmore Transit Center Project, Ardmore PA:** Cultural Resources Manager. As part of the cultural resources work, the Ardmore Commercial Historic District was documented. The historic district was determined eligible under Criterion A and Criterion C. The work also included an archaeological assessment that identified a small area within the APE that possessed archaeological potential.

**Sanborn and Jerauld County Surveys, SD:** Cultural Resources Manager. This project was carried out for the South Dakota State Historic Preservation Office. The work consisted of the comprehensive architectural survey of both Sanborn and Jerauld Counties. The end result was a final report, including a regional and local context that evaluated resources for eligibility for listing in the National Register of Historic Places. The report further analyzed architecture by trends and provided recommendations for additional work in the area. A public presentation was made to the county residents.

**Edmunds County Surveys, SD:** Cultural Resources Manager. This project was carried out for the South Dakota State Historic Preservation Office. The work consisted of the comprehensive architectural survey of Edmunds County. The end result was a final report, including a regional and local context that evaluated resources for eligibility for listing in the National Register of Historic Places. The report further analyzed architecture by trends and provided recommendations for additional work in the area.



# CHRISTINE LEGGIO

## Architectural Historian

Ms. Leggio has a wide range of professional and academic experience relating to architectural history, architectural conservation, and documentation of historic structures. She has experience in completing a variety of Environmental Review documents including Historic Resource Surveys/Determination of Eligibility Reports, Determination of Effect Reports, and National Register Nominations. Ms. Leggio has also been responsible for managing projects involving Cultural Resources work, including historic structures and archaeology survey and research, and writing Historic Resource Survey/Determination of Eligibility as part of the Section 106 process.

**Lycoming County Historic Preservation Consultant, PA:** Project Manager and Senior Architectural Historian. JMT is currently working with Lycoming County and the City of Williamsport, Pennsylvania to update their existing historic resource inventory and to provide guidance for future historic preservation activities as part of the County's ongoing Master Plan efforts.

**Bivouac Swine Farm Project, Ayr Township, Fulton County, PA:** Architectural Historian. JMT completed a full PHRS Form for the Benjamin Fisher Farm in Fulton County. The form utilized Pennsylvania's Agricultural Context in the evaluation of this property.

**Montgomery Hospital Re-Use Project, Norristown, PA:** Architectural Historian. This project involves the management and coordination of the Section 106 process for Einstein Healthcare Network as they work to replace the former Montgomery Hospital in Norristown, Pennsylvania. The Hospital is eligible for the National Register and the proposed demolition and redevelopment will utilize HOME funds through DCED. Ms. Leggio is responsible for the general management of the Section 106 process, working with Einstein, the PHMC and DCED to achieve appropriate and meaningful mitigation as a result of the project. Ms. Leggio has also assisted in soliciting consulting parties and in holding consulting party meetings.

**Cultural Resources Services for Cell Towers throughout the US, Throughout the US:** Architectural Historian. This project involved managing and conducting Section 106 compliance for telecommunications projects throughout the United States including recent work in Pennsylvania, Maryland, Virginia, Wisconsin, and Massachusetts. This fast-paced work involves coordination with multiple SHPOs and completion of 621 Forms in compliance with the Federal Communications Commission's Programmatic Agreement for collocations and raw land sites.

**New Windsor Quarry Expansion - Cultural Resources, New Windsor, MD:** Architectural Historian. Ms. Leggio completed Determination of Eligibility Reports for three farmhouses located in Old New Windsor, Maryland. Ms. Leggio did the field survey and documentation of the properties, performed deed research, and evaluated the structures for eligibility for listing in the National Register of Historic Places. The project was done utilizing an expedited schedule in order to help the Lehigh Cement Company (the property owner) obtain their permit for construction from the U.S. Army Corps of Engineers.

**Conditions Assessment of the New Jersey Statehouse, Trenton, NJ:** Project Manager, Surveyor, Conservator. Ms. Leggio managed and coordinated large-scale exterior condition survey of the masonry elements of the New

### Years of Experience:

5

### Education:

MS / Historic Preservation  
BA / Painting & Drawing

### Registrations and Certifications:

Qualified under 36 CFR 61  
American Institute for Conservation of Historic and Artistic Works – Associate Member, Architecture Specialty Group

### Additional Criteria:

Previous National Register documentation experience



Jersey Statehouse. The project included comprehensive documentation of all existing conditions as well as treatment recommendations and cost estimation for a multi-million-dollar rehabilitation project.

**Bureau of Public Transportation – Cultural Resources, Multiple Locations, PA:** Architectural Historian. Ms. Leggio provided cultural resources services to the Pennsylvania Department of Transportation’s Bureau of Public Transportation for multiple train station redevelopment projects along the Pennsylvania Keystone Line. The projects involved a comprehensive cultural resources survey and the preparation Determination of Eligibility Reports for 22 properties, Determination of Effect Reports and Memorandum of Agreements.

**Huntington, West Virginia Educational Brochure, Huntington, WV:** Architectural Historian. This project was completed as the outcome of a Memorandum of Agreement for a telecommunications project. Ms. Leggio worked with the Cabell-Huntington Convention and Visitors Bureau and local historical organizations to develop and design an informational brochure on the role of the railroad in the development of the City of Huntington, West Virginia.



# LINDSEY ALLEN

## Architectural Historian

Ms. Allen has a successful track record completing a variety of Cultural Resource Management projects and exceeds the qualifications for Architectural Historian under the standards set forth by the Secretary of the Interior. Her experience includes a wide range of professional and academic experiences relating to architectural history, transportation planning, public consultation, and neighborhood planning. She has prepared Environmental Review documents including Historic Resource Surveys, Determination of Eligibility Reports, Determination of Effect Reports, Section 4(f) Evaluations, and Memoranda of Agreement.

**PennDOT Environmental and Cultural Resources Open-End Contract, Central Office, PA:** Cultural Resources Professional. Ms. Allen serves as an on-call Cultural Resource Professional for PennDOT. Specific tasks included attending project scopings, completing the cultural resource portion of the Scoping Field View Forms, determining the level of cultural resource effort necessary for projects, reviewing consultant scopes and products, submitting findings to FHWA and the Pennsylvania Historical and Museum Commission (PHMC). She is also responsible for preparing Pennsylvania Historic Resource Survey (PHRS) Forms and Determination of Effects Memorandum, and coordinating consulting party meetings and public involvement.

**I-95 Section AFC, Philadelphia County, PA:** Cultural Resource Manager. As part of this large-scale highway project the Port Richmond Historic District in Philadelphia was evaluated. Ms. Allen completed the Historic Resource Survey Form for the Historic District in coordination with PennDOT and the PHMC.

**Auburn Historic District, National Register Nomination, Nemaha County, NE:** Project Manager and Architectural Historian. JMT was contracted to complete a commercial district National Register nomination for the City of Auburn. Ms. Allen was responsible for all project tasks, including client coordination, survey and documentation, research, and report writing. The Nebraska State Historical Society successfully listed the Auburn Historic District to the National Register of Historic Places in July 2014.

**Violet Bank Historic District, National Register Nomination, Colonial Heights, VA:** Project Manager and Architectural Historian. JMT was contracted to complete a National Register nomination for the Violet Bank Neighborhood in Colonial Heights, Virginia. Ms. Allen was responsible for all project tasks, including client coordination, survey and documentation, research, and report writing. The Nomination is on the July 2015 agenda for approval by the Virginia Department of Historic Resources.

**George Washington Rader House National Register Nomination, Washington, DC:** Cultural Resources Project Manager. This project was completed as the outcome of a Memorandum of Agreement for a telecommunications project. This project consisted of writing the National Register Nomination for the George Washington Rader House, an early nineteenth-century farmhouse in Botetourt County, Virginia. Ms. Allen managed the project in its entirety, including archival research, coordination with the property owner and state agency, fieldwork, and report writing. The resource was successfully listed in the National Register of Historic Places in September 2014.

**Edmunds County Survey, SD:** Cultural Resources Project Manager. This project was carried out for the South Dakota SHPO. The work consisted of the comprehensive architectural survey of Edmunds County. The end result

### Years of Experience:

6

### Education:

MS / Historic Preservation  
BA / Architecture and Urbanism

### Registrations and Certifications:

Qualified under 36 CFR 61

### Additional Criteria:

Previous National Register documentation experience



was a final report, including a regional and local context that evaluated resources for eligibility for listing in the NRHP. The report further analyzed architecture by trends and provided recommendations for additional work in the area. Ms. Allen was critical to conducting the survey, background research, and National Register eligibility evaluations of the surveyed properties.

**Marian Anderson House and Museum National Register Nomination:** Architectural Historian. Ms. Allen revised a previously prepared National Register nomination, including updating the history and significance section, as well as the physical description. Ms. Allen completed the appropriate National Register form and worked with the Pennsylvania State Historic Preservation Office staff to ensure all documentation was prepared and delivered. The Marian Anderson House and Museum was successfully listed in the National Register of Historic Places in April 2011.

**NEPA Environmental Impact Statement, US FDA, Nationwide:** Architectural Historian. Ms. Allen is working with the team on completing the Tribal Coordination and Environmental Justice components of the EIS. She is assisting the FDA in their consultation with Federally- recognized Native American Tribal organizations, and is providing QA/QC support as the team drafts the EIS.

**S.R. 78 Section 12M, Berks County, PA:** Architectural Historian. This project consisted of the survey and documentation of over 30 resources including farms, historic districts, vernacular dwellings and roadside architecture. Included in the properties that were surveyed was the Grimsville Historic District, a small cross roads community dating to the late-19th century.



# LYCOMING COUNTY HISTORIC PRESERVATION CONSULTANT

## Lycoming County, PA

**Owner:**

Lycoming County Planning & Community Development

**Contact:**

Jenny Picciano  
Community & Economic Development Planner (570) 320-2136

**Fee:**

\$31,500.00

**Completion Date:**

Ongoing

JMT is currently working with Lycoming County and the City of Williamsport, Pennsylvania to update their existing historic resource inventory and to provide guidance for future historic preservation activities as part of the County’s ongoing Master Plan efforts.

JMT Architectural Historians have conducted background research in order to establish a brief historical context of each of the three settlements targeted for survey: Williamsport, Jersey Shore and Muncy. This phase included research through the PHMC, county repositories, libraries and local museums and historical societies. From this research, historic contexts will be developed for each survey area.

JMT’s Architectural Historians are using their adaptable portable survey application to complete reconnaissance level surveys of three communities

in Lycoming County: Williamsport, Jersey Shore, and Muncy. After completing these surveys, JMT will provide Lycoming County with a list of resources that warrant further study and documentation as the next part of their planning efforts. Additionally, our Architectural Historians will assess existing historic preservation regulations and provide recommendations to the county based on their specific goals, while prioritizing the preservation of the best examples of surveyed historic resources.

Using our customizable digital survey application not only allows for real time data transmission to streamline field work but also provides the County with a manageable database, interactive map of inventoried historic resources and photographs and eliminates the need for paper forms. JMT’s Technology Group created the application to merge seamlessly and import data into CRGIS.





# RECONNAISSANCE LEVEL ARCHITECTURAL SURVEY

## Pierre, SD

**Owner:**

South Dakota State Historical Society

**Contact:**

Jennifer Brosz  
Historic Preservation Specialist  
(605) 773-2906

**Fee:**

\$19,000.00

**Completion Date:**

May 30, 2016

This project consists of a comprehensive architectural survey of Clark County, located in eastern South Dakota. The project is being carried out for the South Dakota State Historic Preservation Office as the next step in a series of County Surveys being completed by the South Dakota State Historic Preservation Office. Survey work was coordinated among a team of two Architectural Historians. Consistent survey methods, developed prior to the fieldwork, were critical to the successful completion of the project. The survey required two weeks of fieldwork, traversing public roads in order to record those properties older than forty years of age that retain a sufficient amount of physical integrity for consideration to the National Register of Historic Places. Historic properties recorded more than five years prior to the fieldwork were re-examined to confirm National Register eligibility. Research conducted at the State Archives and at local repositories was used to develop a regional and local context with which the historic properties were evaluated for National

Register eligibility.

Fieldwork has been completed and the project will culminate with a final report which will include project methodology; the regional and local context; and descriptions, site plans and photographs of the recorded historic properties. The report further analyzes architecture by trends and provided recommendations for additional work in the area. JMT coordinated and conducted the survey, background research, and National Register eligibility evaluations of the surveyed properties.

Challenges of the project included the intemperate weather conditions that can be present in South Dakota during fall months when the survey work were completed. Other challenges involved the rural road conditions that were encountered requiring the use of 4-wheel drive vehicles.





**Exhibit A**

West Virginia Division of Culture and History,  
State Historic Preservation Office  
Lincoln, Pleasants, Mason, Jackson & Wayne Historic Resource Survey

**Date:** September 15, 2016

**Name of Vendor:** Johnson, Mirmiran & Thompson, Inc.

**LUMP SUM BID FOR 750 HPI FORMS:** \$ 42,663.79

Forty Two Thousand Six Hundred Sixty Three Dollars and Seventy Nine Cents  
(Show amount in both words and numbers)

**Submitted in the name of:**

**Firm or Individual:** Johnson, Mirmiran & Thompson, Inc.

By:   
(Signature)

Deputy Chief Marketing Officer / Vice President  
(Title)

**Date:** September 15, 2016



<u>Task 1</u>	Sr. AH	AH1	AH2		TOTAL
<b>Cultural Resource Survey - 750 HPI Forms</b>					
A. Background Research	16	8	160		184
B. Fieldwork - Reconnaissance Survey	40	80	200		320
C. Report and HPI Forms	8	8	96		112
D. Revisions	4		16		20
<b>Subtotal 1</b>	68	96	472		636
<u>Task 1</u>	<u>Hours</u>			<u>Hourly Rate</u>	
Senior Architectural Historian	68		x	\$32.00	\$5,265.92
Architectural Historian 1	96		x	\$26.60	\$6,179.71
Architectural Historian 2	472		x	\$21.50	\$24,558.16
<b>Total Direct Labor</b>	636				<b>\$36,003.79</b>
<i>Hotel Plus per diem</i>	32		x	\$130.00	\$4,160.00
<i>Tolls/Car Rentals/Printing/Misc</i>					\$2,500.00
<b>Total Indirect Cost</b>					<b>\$6,660.00</b>

**Total Cost** \$42,663.79



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 27 – Miscellaneous

Proc Folder: 224519

Doc Description: To conduct a Reconnaissance-Level Survey.

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2016-08-10	2016-09-15 13:30:00	CRFQ 0432 DCH1700000003	1

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

**FOR INFORMATION CONTACT THE BUYER**

Michelle L Childers  
 (304) 558-2063  
 michelle.l.childers@wv.gov

Signature X

FEIN # 52-0963531

DATE 9/15/2016

All offers subject to all terms and conditions contained in this solicitation

REQUEST FOR QUOTATION  
Pleasants, Lincoln, Mason, Jackson and Wayne County Historic Resources Survey

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**11. MISCELLANEOUS:**

**11.1. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Mary Alfson

**Vendor's Address:** 1600 Market Street, Suite 520

Philadelphia, PA 19103

**Telephone Number:** 267-256-0300

**Fax Number:** 267-256-0395

**Email Address:** malfson@jmt.com

ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

*(Check the box next to each addendum received)*

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Johnson, Mirmiran & Thompson, Inc.

Company

*H. C. [Signature]* Vice President

Authorized Signature

9/15/16

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

\_\_\_\_\_  
 (Name, Title)  
 Mary Alfson Tinsman, Senior Associate  
 \_\_\_\_\_  
 (Printed Name and Title)  
 1600 Market Street, Suite 520  
 \_\_\_\_\_  
 (Address)  
 215-496-4728 / 267-256-0395  
 \_\_\_\_\_  
 (Phone Number) / (Fax Number)  
 malfson@jmt.com  
 \_\_\_\_\_  
 (email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Johnson, Mirmiran & Thompson, Inc.

\_\_\_\_\_  
 (Company)

*K.A. McDonald* VICE PRESIDENT  
 \_\_\_\_\_  
 (Authorized Signature) (Representative Name, Title)

*K.A. McDonald Jr*  
 \_\_\_\_\_  
 (Printed Name and Title of Authorized Representative)

*9/15/16*  
 \_\_\_\_\_  
 (Date)

*410 316 2432* *410 472 2200*  
 \_\_\_\_\_  
 (Phone Number) (Fax Number)

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code §61-5-3*) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Johnson, Mirmiran & Thompson, Inc.

Authorized Signature: *[Handwritten Signature]* Date: 9/15/16

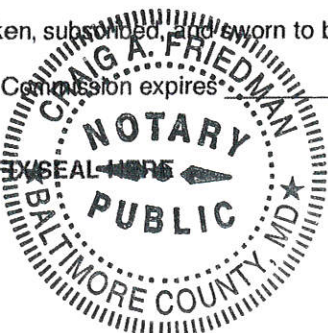
State of Maryland

County of Baltimore, to-wit:

Taken, subscribed, and sworn to before me this 15<sup>th</sup> day of September, 2016.

My Commission expires 6/6, 2018.

AFFIDAVIT SEAL



NOTARY PUBLIC

*[Handwritten Signature]*

*Purchasing Affidavit (Revised 08/01/2015)*

