



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 1

General Information

Contact

Default Values

Discount

Document Information

Procurement Folder: 317804

SO Doc Code: CRFQ

Procurement Type: Central Purchase Order

SO Dept: 0310

Vendor ID: 000000202582

SO Doc ID: DNR1700000049

Legal Name: MIDDLETOWN TRACTOR SALES

Published Date: 4/27/17

Alias/DBA:

Close Date: 5/9/17

Total Bid: \$0.00

Close Time: 13:30

Response Date: 05/09/2017

Status: Closed

Response Time: 11:24

Solicitation Description: Addendum1-Wildlife Resources-Misc.Equipment Purchase-

Total of Header Attachments: 1

Total of All Attachments: 1



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder : 317804

Solicitation Description : Addendum1-Wildlife Resources-Misc.Equipment Purchase-OneTime

Proc Type : Central Purchase Order

Date issued	Solicitation Closes	Solicitation Response	Version
	2017-05-09 13:30:00	SR 0310 ESR05091700000005451	1

VENDOR

000000202582

MIDDLETOWN TRACTOR SALES

Solicitation Number: CRFQ 0310 DNR1700000049

Total Bid : \$0.00

Response Date: 2017-05-09

Response Time: 11:24:54

Comments:

FOR INFORMATION CONTACT THE BUYER

Brittany E Ingraham

(304) 558-2157

brittany.e.ingraham@wv.gov

Signature on File

FEIN #

DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Misc. Equipment	0.00000	EA	\$94,251.580000	\$0.00

Comm Code	Manufacturer	Specification	Model #
20101500			

Extended Description :	Please see Exhibit A Pricing Page. Vendor must submit pricing page with their submitted bid response.
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Comments: REFER TO ATTACHED LINE PRICE SHEET FOR INDIVIDUAL PRICES.



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Request for Quotation
13 – Equipment

Proc Folder: 317804

Doc Description: Addendum1-Wildlife Resources-Misc.Equipment Purchase-OneTime

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2017-04-27	2017-05-09 13:30:00	CRFQ 0310 DNR1700000049	2

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

VENDOR

Vendor Name, Address and Telephone Number:

Middletown Tractor Sales
2050 Boyers Drive
Fairmont, WV 26554
304-366-4690

FOR INFORMATION CONTACT THE BUYER

Brittany E Ingraham

(304) 558-2157

brittany.e.ingraham@wv.gov

Signature X

FEIN #

55-054-7175

DATE

9 May 2017

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:**Addendum**

Addendum No.01 issued to publish and distribute the attached information to the vendor community.

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Division of Natural Resources (WVDNR) to establish a contract for the one-time purchase of sprayers, grading scraper, tillers, rotary cutters, lime spreader, seed drill, off-set disc, and mowers per the bid requirements, specifications, terms and conditions attached to this solicitation.

The award of this solicitation may be split if it is in the best interest of the WVDNR.

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION ELKINS OPERATIONS CENTER PO BOX 67		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
ELKINS	WV26241	No City	WV 99999
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Misc. Equipment	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
20101500			

Extended Description :

Please see Exhibit A Pricing Page. Vendor must submit pricing page with their submitted bid response.

SOLICITATION NUMBER: CRFQ DNR1700000049

Addendum Number: No.01

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☐ | Modify bid opening date and time
- ☐ | Modify specifications of product or service being sought
- ☒ | Attachment of vendor questions and responses
- ☐ | Attachment of pre-bid sign-in sheet
- ☐ | Correction of error
- ☐ | Other

Description of Modification to Solicitation:

This addendum is issued to modify the solicitation per the attached documentation and the following:

1. The purpose of this addendum is to publish vendor questions and agency responses.

No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

Misc. Heavy Equipment
CRFQ DNR1700000049
Vendor Questions and Agency Answers

Q1.) I would like to request a change of spec requiring a pull type hitch on the seeder to a three point hitch style. Is there a specific reason to have the pull type hitch? The tractor you are listing for use of the attachments should handle the planter on the three point hitch style.

A.1) No. The specified equipment is necessary to perform the planting tasks needed on our Wildlife Management Areas which includes a variety of slopes and soil conditions. Weight is absolutely critical for planting in this environment. Many of our areas do utilize three-point seeders, but that Will Not work for us in this setting. If you do not have equipment that matches those specifications then your equipment does not meet our needs.

Q2.) I would also request the offset disc set spacing be changed from 10" to 10 1/2" to 9 1/2" to 10 1/2".

A2.) No. These specifications were developed to describe an offset disc that has the weight and rigidity to chop up small saplings and other brush in a wildland setting. A narrower spacing will fill up with debris making the implement of questionable utility.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: _____

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

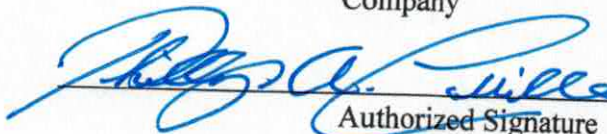
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

 Middletown Tractor Sales

 Company



 Authorized Signature

9 May 2017

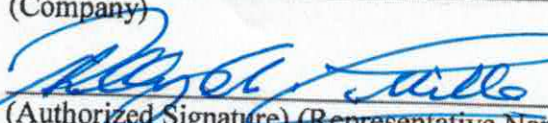
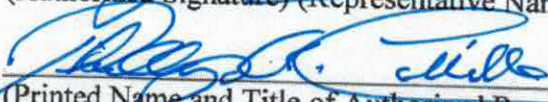
 Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
 Revised 6/8/2012

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Phillip A. Cottrille, Sales Consultant
 (Name, Title)
 Sales Consultant
 (Printed Name and Title)
 2050 Boyers Drive Fairmont, WV 26554
 (Address)
 304-366-4690 304-366-4698
 (Phone Number) / (Fax Number)
 phil@middletowntractor.com
 (email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Middletown Tractor Sales
 (Company)
 Phillip A. Cottrille, Sales Consultant
 (Authorized Signature) (Representative Name, Title)
 Phillip A. Cottrille, Sales Consultant
 (Printed Name and Title of Authorized Representative)

9 May 2017

(Date)
 304-366-4690 304-366-4698
 (Phone Number) (Fax Number)

Exhibit A - Pricing Page
 West Virginia Division of Natural Resources Wildlife Resources Game Management Section
 Equipment Purchases

Item No.	Description	Year, Make, and Model	Quantity	Unit Price	Extended Price
3.1.1	Land Pride HR3584 Box Scraper or equal	2017 John Deere/Frontier LL1384	1	\$9,259.05	\$9,259.05
3.1.2	Tufline BCP2416 cultipacker or equal	2017 Tufline BCP2416 Per Specifications	2	3,334.06	6,668.12
3.1.3	175-gallon three-point sprayer	AgSpray AG-RM200BXT43L Exceeds Specifications	4	2,159.88	8,639.53
3.1.4	Tufline Model 38/101424 offset disc or equal	2017 Tufline 38/101424 Per Specifications	3	7,698.67	23,096.00
3.1.5	Great Plains Model 606NT no till seed drill or equal.	2017 Great Plains Per Specifications	2	20,504.76	41,009.52
3.1.6	Bush Hog 26 rotary cutter or equal	John Deere MX6, 2017 Per Specifications	1	3,002.20	3,002.20
3.1.7	Bush Hog BH-15 rotary cutter or equal	2017 John Deere MX5 Per Specifications	1	2,577.16	2,577.16
TOTAL BID AMOUNT:					\$94,251.58

Vendor must identify Brand, Model and Year equipment being bid and include it with their submitted bid response. Any product brochures to support vendor's product should be submitted with vendor's bid response. These brochures and any supporting documentation may be required before award of contract.

State of West Virginia
VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. **Application is made for 2.5% vendor preference for the reason checked:**

- ☐ Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
☒ Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification;
☐ Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; or,
☐ Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,

2. **Application is made for 2.5% vendor preference for the reason checked:**

- ☒ Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

3. **Application is made for 2.5% vendor preference for the reason checked:**

- ☐ Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; or,

4. **Application is made for 5% vendor preference for the reason checked:**

- ☒ Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,

5. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**

- ☐ Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,

6. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**

- ☐ Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.**

- ☐ Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Middletown Tractor Sales

Date: 9 May 2017

Signed: 

Title: Sales Consultant

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Middletown Tractor Sales

Authorized Signature: [Signature] Date: 9 May 2017

State of West Virginia

County of Marion, to-wit: 9th

Taken, subscribed, and sworn to before me this 9th day of May, 2017

My Commission expires August 4, 2020

AFFIX SEAL HERE

NOTARY PUBLIC Penny S. Merrifield

Purchasing Affidavit (Revised 08/01/2015)

