



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 07 - Chemicals

Proc Folder: 267029

Doc Description: Open-End Contract for Formaldehyde-55 Gallon Drums

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2016-11-28	2016-12-20 13:30:00	CRFQ 0310 DNR17C0000023	1

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

VENDOR

Vendor Name, Address and Telephone Number:

BL Mitchell, Inc.
 295 St Christopher Rd
 Leland MS 38756
 662-332-1951

12/20/16 09:56:33
 WV Purchasing Division

FOR INFORMATION CONTACT THE BUYER

Brittany E Ingraham
 (304) 558-2157
 brittany.e.ingraham@wv.gov

Signature X

FEIN #

640836880

DATE

12-19-16

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of WV Division of Natural Resources, Wildlife Resources Fisheries Management to establish an open-end contract for the purchase of formaldehyde, per the bid requirements, specifications, terms, and conditions attached to this solicitation.

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION ELKINS OPERATIONS CENTER PO BOX 67 ELKINS WV26241 US		DIVISION OF NATURAL RESOURCES PETERSBURG HATCHERY 126 GRAHAMS WAY PETERSBURG WV 26847 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Formaldehyde-55 Gallon Drum for Petersburg Hatchery	1.00000	EA	500 ⁰⁰	500 ⁰⁰

Comm Code	Manufacturer	Specification	Model #
12352501			

Extended Description :

Formaldehyde-55 Gallon Drum for Petersburg Hatchery

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION ELKINS OPERATIONS CENTER PO BOX 67 ELKINS WV26241 US		DIVISION OF NATURAL RESOURCES REEDS CREEK HATCHERY 41 HATCHERY LN FRANKLIN WV 26807 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Formaldehyde-55 Gallon Drum for Reeds Creek Hatchery	28.00000	EA	410 ⁰⁰	11480 ⁰⁰

Comm Code	Manufacturer	Specification	Model #
12352501			

Extended Description :

Formaldehyde-55 Gallon Drum for Reeds Creek Hatchery

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION ELKINS OPERATIONS CENTER PO BOX 67 ELKINS WV26241 US		DIVISION OF NATURAL RESOURCES RIDGE HATCHERY 12051 VALLEY RD BERKELEY SPRINGS WV 25411 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Formaldehyde-55 Gallon Drum for Ridge Hatchery	1.00000	EA	500 ⁰⁰	500 ⁰⁰

Comm Code	Manufacturer	Specification	Model #
12352501			

Extended Description :
Formaldehyde-55 Gallon Drum for Ridge Hatchery

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION ELKINS OPERATIONS CENTER PO BOX 67 ELKINS WV26241 US		DIVISION OF NATURAL RESOURCES SPRING RUN HATCHERY 1988 SPRING RUN RD, UNIT 1 PETERSBURG WV 26847 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Formaldehyde-55 Gallon Drum for Spring Run Hatchery	3.00000	EA	500 ⁰⁰	500 ⁰⁰

Comm Code	Manufacturer	Specification	Model #
12352501			

Extended Description :
Formaldehyde-55 Gallon Drum for Spring Run Hatchery

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION ELKINS OPERATIONS CENTER PO BOX 67 ELKINS WV26241 US		DIVISION OF NATURAL RESOURCES TATE LOHR HATCHERY 4065 PIGEON CREEK RD PRINCETON WV 24740 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Formaldehyde-55 Gallon Drum for Tate Lohr Hatchery	1.00000	EA	500 ⁰⁰	500 ⁰⁰

Comm Code	Manufacturer	Specification	Model #
12352501			

Extended Description :

Formaldehyde-55 Gallon Drum for Tate Lohr Hatchery

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION ELKINS OPERATIONS CENTER PO BOX 67 ELKINS WV26241 US		DIVISION OF NATURAL RESOURCES APPLE GROVE HATCHERY 743 HATCHERY LN GALLIPOLIS FERRY WV 25515 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Formaldehyde-55 Gallon Drum for Apple Grove Hatchery	1.00000	EA	500 ⁰⁰	500 ⁰⁰

Comm Code	Manufacturer	Specification	Model #
12352501			

Extended Description :

Formaldehyde-55 Gallon Drum for Apple Grove Hatchery

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION ELKINS OPERATIONS CENTER PO BOX 67 ELKINS WV26241 US		DIVISION OF NATURAL RESOURCES PALESTINE HATCHERY ELIZABETH WV 26143 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Formaldehyde-55 Gallon Drum for Palestine Hatchery	1.00000	EA	500 ⁰⁰	500 ⁰⁰

Comm Code	Manufacturer	Specification	Model #
12352501			

Extended Description :

Formaldehyde-55 Gallon Drum for Palestine Hatchery

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION ELKINS OPERATIONS CENTER PO BOX 67 ELKINS WV26241 US		DIVISION OF NATURAL RESOURCES BOWDEN HATCHERY RT 1, BOX 80 ELKINS WV 26241 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Formaldehyde-55 Gallon Drum for Bowden Hatchery	20.00000	EA	425 ⁰⁰	8500 ⁰⁰

Comm Code	Manufacturer	Specification	Model #
12352501			

Extended Description :
 Formaldehyde-55 Gallon Drum for Bowden Hatchery

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES WILDLIFE RESOURCES SECTION ELKINS OPERATIONS CENTER PO BOX 67 ELKINS WV26241 US		DIVISION OF NATURAL RESOURCES EDRAH HATCHERY 753 WOODROW RD MARLINTON WV 24954 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Formaldehyde-55 Gallon Drum for Edray Hatchery	1.00000	EA	500 ⁰⁰	500 ⁰⁰

Comm Code	Manufacturer	Specification	Model #
12352501			

Extended Description :
 Formaldehyde-55 Gallon Drum for Edray Hatchery

DNR170000023	Document Phase Draft	Document Description Open-End Contract for Formaldehyde-55 Gallon Drums	Page 6
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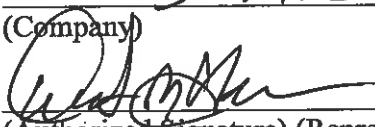
ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Dusty M Henson manager
 (Name, Title)
Dusty M. Henson manager
 (Printed Name and Title)
295 St Christopher Rd Leland MS 38756
 (Address)
662 332 1951 - Fax 662 332 5447
 (Phone Number) / (Fax Number)
blmitchell1.pay@gmail.com
 (email address)
dustymckhenson@gmail.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

BL Mitchell Inc
 (Company)
 manager
 (Authorized Signature) (Representative Name, Title)
Dusty M Henson manager
 (Printed Name and Title of Authorized Representative)
12-19-16
 (Date)
662 332 1951 662 332 5447
 (Phone Number) (Fax Number)

REQUEST FOR QUOTATION

West Virginia Division of Natural Resources-Wildlife Resources Fisheries Management
Open-End Formaldehyde Contract

8.3 Reports: Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.

8.4 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Dusty M. Henson
Telephone Number: 662 332 1951
Fax Number: 662 332 5447
Email Address: dusty.mackhenson@gmail.com

WV-10
Approved / Revised
12/16/15

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with **West Virginia Code, §5A-3-37**. (Does not apply to construction contracts). **West Virginia Code, §5A-3-37**, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

- 1. **Application is made for 2.5% vendor preference for the reason checked:**
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or,**
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification;
 Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; **or,**
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or,**
- 2. **Application is made for 2.5% vendor preference for the reason checked:**
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or,**
- 3. **Application is made for 2.5% vendor preference for the reason checked:**
 Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; **or,**
- 4. **Application is made for 5% vendor preference for the reason checked:**
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or,**
- 5. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or,**
- 6. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
- 7. **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.**
 Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: BL Mitchell Signed: [Signature]
Date: 12-19-16 Title: MANAGER

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: BL Mitchell Inc

Authorized Signature: [Signature] Date: 12-14

State of Mississippi

County of Washington, to-wit:

Taken, subscribed, and sworn to before me this 14 day of December, 2016.

My Commission expires 12/20, 2019.



NOTARY PUBLIC [Signature]