



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation
 21 - Info Technology

Proc Folder: 132826

Doc Description: Addendum 1 - Microsoft Surface Pro 3 Tablets

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2015-11-16	2015-12-10 13:30:00	CRFQ 1400 AGR1600000002	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Name, Address and Telephone Number:

Woodgate Sales LLC, 920 Woodgate Avenue Long Branch, NJ 07740, 732-357-2439

12/03/15 09:35:34
 WV Purchasing Division

FOR INFORMATION CONTACT THE BUYER

Frank Whittaker
 (304) 558-2316
 frank.m.whittaker@wv.gov

Signature X

FEIN # 47-3850537

DATE 11/20/2015

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

Addendum 1 - to correct the quantity in the wvOasis commodity line from eighteen (18) to fifteen (15)

To obtain bids for the one-time purchase of (15) fifteen Microsoft Surface Pro 3 Tablets.

INVOICE TO		SHIP TO	
FISCAL SERVICES MANAGER 304-558-2204 WEST VIRGINIA CONSERVATION AGENCY 1900 KANAWHA BLVD E		ADMINISTRATIVE SERVICES 304-558-2204 WEST VIRGINIA CONSERVATION AGENCY WEST VIRGINIA CONSERVATION AGENCY 255 GUS R DOUGLASS LN	
CHARLESTON	WV25305	CHARLESTON	WV 25305-0193
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Microsoft Surface Pro 3 Tablets	15.00000	EA 15	\$1,239.00	\$18,585.00

Comm Code	Manufacturer	Specification	Model #
43211509	Microsoft	Microsoft 12.3" Surface Pro 4 256GB	CR3-00001

Extended Description :

One-time purchase of fifteen (15) Microsoft Surface Pro 3 Tablets

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Technical question deadline	2015-11-30

AGR160000002	Document Phase Final	Document Description Addendum 1 - Microsoft Surface Pro 3 Tablets	Page 3 of 3
---------------------	--------------------------------	--	------------------------------

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

REQUEST FOR QUOTATION
Microsoft Surface Pro 3 Tablets

SPECIFICATIONS

- 1. PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of WV Conservation Agency to establish a contract for the one time purchase of Tablets and Accessories.
- 2. DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
 - 2.1 "Contract Item"** means Microsoft Surface Pro 3 Tablet or equal.
 - 2.2 "Pricing Page"** means the pages upon which Vendor should list its proposed price for the Contract Items in the manner requested. The Pricing Page is either included on the last page of this RFQ or attached hereto as Exhibit A.
 - 2.3 "RFQ"** means the official request for quotation published by the Purchasing Division and identified as.
 - 2.4 "GB"** means Gigabyte.
 - 2.5 "RAM"** means Random Access Memory.
 - 2.6 "HD"** means High Definition.
 - 2.7 "TPM"** means Trusted Platform Module.
 - 2.8 "WI-FI"** means technology that allows an electronic device to exchange data or connect to the internet wirelessly using microwaves in the 2.4 GHz and 5 GHz bands.
 - 2.9 "USB"** means Universal Serial Bus.
 - 2.10 "MICROSD"** means memory cards that are 15mm x 11mm x 1mm that are Secure Digital.
 - 2.11 "DC"** means direct current.
 - 2.12 "AC"** means alternating current.
 - 2.13 "HDMI"** means High Definition Multimedia Interface.

REQUEST FOR QUOTATION
Microsoft Surface Pro 3 Tablets

- 2.14 “DVI” means Digital Visual Interface.
- 2.15 “VGA” means Video Graphics Array.
- 2.16 “SDK” means Software Development Kit
- 2.17 “ACCELEROMETER” means a device that detects acceleration and tilt.
- 2.18 “GYROSCOPE” means a feature that measures the orientation of the device. It can sense motion including vertical and horizontal rotation.
- 2.19 “MAGNETOMETER” means a device that detects magnetic fields.
- 2.20 “REMOTE DESKTOP PROTOCOL” means a protocol that provides a user with a graphical interface to connect to another computer over a network connection.

3. GENERAL REQUIREMENTS:

3.1 Mandatory Contract Item Requirements: Contract Item must meet or exceed the mandatory requirements listed below.

3.1.1 Microsoft Surface Pro 3 Tablet or equal.

3.1.1.1 Must have Windows 8.1 Pro operating system installed or equal.

3.1.1.2 Must have internal 256 GB SSD.

3.1.1.3 Must have 8 GB RAM.

3.1.1.4 Must have 12” ClearType Full HD or larger display, Resolution: 2160x1440, Aspect Ratio: 3:2, Multi-touch Display or equal.

3.1.1.5 Must have Intel Core i5 Processor or equal.

3.1.1.6 Must have built-in 802.11ac/802.11 a/b/g/n Wi-Fi or equal.

3.1.1.7 Must have built-in Bluetooth 4.0 Low Energy Technology or equal.

REQUEST FOR QUOTATION
Microsoft Surface Pro 3 Tablets

- 3.1.1.8** Must have up to 9 hours web browsing battery life.
- 3.1.1.9** Must have two built-in 5.0 megapixel cameras, front and rear facing, minimum.
- 3.1.1.10** Must have built-in microphone.
- 3.1.1.11** Must have built-in stereo speakers.
- 3.1.1.12** Must have a minimum of one built-in full-size USB 3.0 port.
- 3.1.1.13** Must have a minimum of one built-in microSD card reader.
- 3.1.1.14** Must have a minimum of one built-in headset jack.
- 3.1.1.15** Must have built-in Mini DisplayPort or equal.
- 3.1.1.16** Must have built-in ambient light sensor.
- 3.1.1.17** Must have built-in accelerometer.
- 3.1.1.18** Must have built-in gyroscope.
- 3.1.1.19** Must have built-in magnetometer.
- 3.1.1.20** Must have minimum one year Microsoft Surface Pro 3 limited hardware warranty included or equal.
- 3.1.1.21** Must have Microsoft Surface Pro 3 digital pen or equal.
- 3.1.1.22** Must include 36 watt AC power supply.
- 3.1.1.23** Must have Domain Support.
- 3.1.1.24** Must have Remote Desktop Protocol functionality.

REQUEST FOR QUOTATION
Microsoft Surface Pro 3 Tablets

3.1.1.25 Must have manufacturer's SDK for programming hardware.

3.1.1.26 Must have a maximum weight with no accessories of two pounds.

4. CONTRACT AWARD:

4.1 Contract Award: The Contract is intended to provide Agencies with a purchase price for the Contract Items. The Contract shall be awarded to the Vendor that provides the Contract Items meeting the required specifications for the lowest overall total cost as shown on the Pricing Pages.

4.2 Pricing Page: Vendor should complete the Pricing Page by reviewing the Pricing Page and completing Unit Price, Extended Amount, Grand Total, Bidder/Vendor Information, Name, Address, Phone, Email address, and Authorized signature. Vendor should complete the Pricing Page in full as failure to complete the Pricing Page in its entirety may result in Vendor's bid being disqualified.

Notwithstanding the foregoing, the Purchasing Division may correct errors as it deems appropriate. Vendor should enter the information into the Pricing Page to prevent errors in the evaluation.

5. PAYMENT:

5.1 Payment: Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.

REQUEST FOR QUOTATION
Microsoft Surface Pro 3 Tablets

6. DELIVERY AND RETURN:

6.1 Shipment and Delivery: Vendor shall ship the Contract Items immediately after being awarded this Contract and receiving a purchase order. Vendor shall deliver the Contract Items within 30 working days after receiving a purchase order. Contract Items must be delivered to Agency at WV Conservation Agency, Attn: JB Brown, at 255 Gus R. Douglass lane, Charleston, WV 25312.

6.2 Late Delivery: The Agency placing the order under this Contract must be notified in writing if the shipment of the Contract Items will be delayed for any reason. Any delay in delivery that could cause harm to an Agency will be grounds for cancellation of the Contract, and/or obtaining the Contract Items from a third party.

Any Agency seeking to obtain the Contract Items from a third party under this provision must first obtain approval of the Purchasing Division.

6.3 Delivery Payment/Risk of Loss: Vendor shall deliver the Contract Items F.O.B. destination to the Agency's location.

6.4 Return of Unacceptable Items: If the Agency deems the Contract Items to be unacceptable, the Contract Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable, or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. If the original packaging cannot be utilized for the return, Vendor will supply the Agency with appropriate return packaging upon request. All returns of unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive a full credit or refund for the purchase price, at the Agency's discretion.

6.5 Return Due to Agency Error: Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

SOLICITATION NUMBER: AGR1600000002

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

To correct the quantity from (18) to (15) in the Oasis commodity line.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: AGR1600000002

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid, I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Woodgate Sales LLC

Company



Authorized Signature

11/20/2015

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Revised 6/8/2012

WOODGATE SALES LLC

Leonel Jose Hogan | Senior Sales, Public Sector

920 Woodgate Avenue, Long Branch, NJ 07740

Office: 732-357-2439 | Fax: 732-357-1843

Email: LeonelH@fetradng.com

Quoted on: 11/20/2015

Quoted to: State Of West Virginia

Purchasing Division

Attr: Frank Whittaker

2019 Washington ST E

Charleston, WV 25305

Tel: 304-558-2316

Bid Due Date:	12/10/2015
Bid Due Via:	Post Mail
Bid/ITB/RFB #:	132826
<i>Price Quoted Good For 60 DAYS</i>	

Line #	Part #	Product Description	Qty	Price to Quote
1	CR3-00001	Microsoft 12.3" Surface Pro 4 256GB Multi-Touch Tablet (Silver)	15	\$1,239.00
<input checked="" type="checkbox"/>	Shipping	Ground Shipping		\$0.00

Total QTY of Units Quoted 15 \$18,585.00