



Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Request for Quotation
09 - Construction

Proc Folder: 125443

Doc Description: Addendum 2 HVAC RENOVATIONS

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2016-11-09	2016-11-19 13:30:00	CRFQ 0803 DOT1600000038	3

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Name, Address and Telephone Number:

HRANEC SHEET METAL, INC. (724) 437-2211
763 ROUTE 21
UNIONTOWN, PA 15401

11/19/15 11:36:44
WV Purchasing Division

FOR INFORMATION CONTACT THE BUYER

Misty DeLong
(304) 558-8802
misty.m.delong@wv.gov

Signature X

FEIN # 25-1758526

DATE 11/19/2015

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

Addendum 2 - 1. Extend Bid opening from 11/12/2015 to 11/19/2015 at 1:30 PM, EST.
 2. To extend the contract term requirements in Section 3 of the Terms and Conditions from 100 days to 150 days.
 No other changes made.

Addendum 1- To attach pre-bid sign in sheet. No other changes made.

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Division of Highways to establish a contract for the one time purchase of a replacement heating, ventilation and air conditioning (HVAC) system for the District Four Headquarters building in Bridgeport, Harrison County, West Virginia.
 Mandatory Pre-bid meeting will be - October 21, 2015 at 10:00 AM, EST at the District 4 Headquarters(2460 Murphy's Run Road Bridgeport, WV 26330)

INVOICE TO		SHIP TO	
DIVISION OF HIGHWAYS DISTRICT FOUR P O BOX 4220 CLARKSBURG US	WV26302-4220	DIVISION OF HIGHWAYS DISTRICT FOUR HQ 2460 MURPHYS RUN RD BRIDGEPORT US	WV 26330

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	HVAC BASE BID	1.00000	LS	158,500.00	158,500.00

Comm Code	Manufacturer	Specification	Model #
72151200			

Extended Description :

INCLUDES THE BASE HVAC SYSTEM, IDENTIFIED AS "BASE BID" IN CONTRACT DRAWING. BOTH CONTRACT ITEMS MUST BE BID IN ORDER TO AWARD THIS CONTRACT. THE "EVALUATION AMOUNT" IS THE SUM OF CONTRACT ITEM #1 AND CONTRACT #2 WHICH WILL BE USED FOR THE OVERALL EVALUATION OF THE BID. CONTRACT ITEM #1 MAY BE AWARDED. CONTRACT ITEM #2 MAYBE BE AWARDED. PAYMENT WILL NOT BE MADE TO THE SUCCESFULL BIDDER FOR CONTRACT ITEM #1 AND CONTRACT ITEM #2 UNLESS BOTH CONTRACT ITEMS ARE AWARDED.

INVOICE TO		SHIP TO	
DIVISION OF HIGHWAYS DISTRICT FOUR P O BOX 4220 CLARKSBURG US	WV26302-4220	DIVISION OF HIGHWAYS DISTRICT FOUR HQ 2460 MURPHYS RUN RD BRIDGEPORT US	WV 26330

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	CONTRACT ITEM #2 - ALTERNATE ITEM #1	1.00000	LS	72,000.00	72,000.00

Comm Code	Manufacturer	Specification	Model #
72151200			

Extended Description :

INCLUDES THE ADDITIONAL DUCTWORK, IDENTIFIED AS ALTENATE #1 IN THE CONTRACT DRAWINGS. BOTH CONTRACT ITEMS MUST BE BID IN ORDER TO AWARD THIS CONTRACT. THE "EVALUATION AMOUNT" IS THE SUM OF CONTRACT ITEM #1 AND CONTRACT #2 WHICH WILL BE USED FOR THE OVERALL EVALUATION OF THE BID. CONTRACT ITEM #1 MAY BE AWARDED. CONTRACT ITEM #2 MAYBE BE AWARDED. PAYMENT WILL NOT BE MADE TO THE SUCCESFULL BIDDER FOR CONTRACT ITEM #1 AND CONTRACT ITEM #2 UNLESS BOTH CONTRACT ITEMS ARE AWARDED.

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Mandatory Pre-bid 10:00AM	2015-10-21
2	Technical Questions Due	2016-10-28

RECEIVED TIME NOV. 19. 11:32AM

PRINT TIME NOV. 19. 11:35AM

SOLICITATION NUMBER: CRFQ DOT1600000038
Addendum Number: 2

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. Extend Bid opening from 11/12/2015 to 11/19/2015 at 1:30 PM, EST.
2. To extend the contract term requirements in Section 3 of the Terms and Conditions from 100 days to 150 days, see Attachment A.

No other changes made.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

Revised 6/8/2012

RECEIVED TIME NOV. 19. 11:32AM

PRINT TIME NOV. 19. 11:35AM

Addendum No. 1

Change from:

General Terms and Conditions

3. CONTRACT TERM; RENEWAL; EXTENSION:

Fixed Period Contract: This Contract becomes effective upon Vendors' receipt of the notice to proceed and must be completed within 100 days.

Changed to read:

General Terms and Conditions

3. CONTRACT TERM; RENEWAL; EXTENSION:

Fixed Period Contract: This Contract becomes effective upon Vendors' receipt of the notice to proceed and must be completed within 150 days.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DOT1600000038

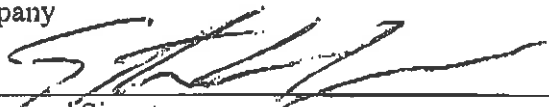
Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|----------------------------------------------------|------------------------------------------|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

HRANEC SHEET METAL, INC.
Company

Authorized Signature

NOVEMBER 19, 2015
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Revised 08/01/2015

FROM :PBC INC

FAX NO. :

Nov. 19 2015 10:11AM P1



Professional Balance Company, Inc.

AABC Certified

PBC, Inc.

Telephone (440) 975-9494
Fax (440) 975-9080

37903 Euclid Avenue
Willoughby, OH 44094

HVAC TEST AND BALANCE QUOTATION

Date: 11/19/15

Company: Hranec Corporation

Attention: Warren

FAX No.: (724) 437-2233

Project: WVDOH / District 4 Headquarters

Bridgeport, WV

Due date: 11-19-15

Price*: \$2,375.00

PRICE IS BASED ON DRAWINGS DATED 12-23-13 AND SPECIFICATIONS DATED **

BY: Joe Rinaldi

* Price does not include lift if applicable to project.

** Spec./drwg. not provided. Special, specific spec. items may not be included in price.

RECEIVED TIME NOV. 19. 11:32AM

PRINT TIME NOV. 19. 11:36AM

Agency _____
REQ.P.O# _____

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Hranec Sheet Metal, Inc.
of Uniontown PA, as Principal, and **
of Hartford CT, a corporation organized and existing under the laws of the State of CT
with its principal office in the City of Hartford, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of Five Percent (\$ 5%) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
WVDOH- District 4 Headquarters
HVAC Renovations

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and
Surety, or by Principal individually if Principal is an individual, this 30 day of October, 2015.

Principal Seal

Hranec Sheet Metal, Inc.
(Name of Principal)
By [Signature]
(Must be President, Vice President, or
Duly Authorized Agent)

Surety Seal

(Title)
Travelers Casualty and Surety
Company of America
(Name of Surety)

[Signature]
Attorney-in-Fact

IMPORTANT - Surety, executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and
must attach a power of attorney with its seal affixed.

** Travelers Casualty and Surety Company of America

WARNING: THIS POWER OF ATTORNEY IS INVALID WITHOUT THE RED BORDER



POWER OF ATTORNEY

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company

Attorney-In Fact No. 229515

Certificate No. 006522708

KNOW ALL MEN BY THESE PRESENTS: That Farmington Casualty Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company are corporations duly organized under the laws of the State of Connecticut, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc., is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

Cristen A. Ross, Charlotte I. Molek, and Trissa D. Newhouse

of the City of Chalk Hill, State of Pennsylvania, their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 22nd day of September, 2015.

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company



State of Connecticut
City of Hartford ss.

By: [Signature]
Robert L. Raney, Senior Vice President

On this the 22nd day of September, 2015, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal. My Commission expires the 30th day of June, 2016.



[Signature]
Marie C. Tetreault, Notary Public

WV-73
Approved / Revised 08/01/15



**State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5**

STATE OF ~~WEST VIRGINIA~~, PENNSYLVANIA

COUNTY OF FAYETTE, TO-WIT:

I, STEVE HRANEC, after being first duly sworn, depose and state as follows:

- 1. I am an employee of HRANEC SHEET METAL, INC.; and,
(Company Name)
- 2. I do hereby attest that HRANEC SHEET METAL, INC.
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D.**

The above statements are sworn to under the penalty of perjury.

Printed Name: STEVE HRANEC
 Signature:
 Title: PRESIDENT
 Company Name: HRANEC SHEET METAL, INC.
 Date: NOVEMBER 19, 2015

Taken, subscribed and sworn to before me this 19TH day of NOVEMBER, 15.

By Commission expires MARCH 08, 2016

(Seal)

NOTARIAL SEAL AMANDA HUTSON Notary Public GERMAN TWP. FAYETTE COUNTY My Commission Expires Mar 8, 2018

(Notary Public)

THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.

Rev. August 1, 2015

ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)

1. **CONTRACTOR'S LICENSE:** West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. Failure to include a contractor's license number on the bid shall result in Vendor's bid being disqualified. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: HRANEC SHEET METAL, INC.

Contractor's License No. WV026310

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a Award Document.

2. **DRUG-FREE WORKPLACE AFFIDAVIT:** W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit at the same time an affidavit that the Vendor has a written plan for a drug-free workplace policy. To comply with this law, Vendor must either complete the enclosed drug-free workplace affidavit and submit the same with its bid or complete a similar affidavit that fulfills all of the requirements of the applicable code. Failure to submit the signed and notarized drug-free workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, with the bid shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

2.1. **DRUG-FREE WORKPLACE POLICY:** Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

3. **DRUG FREE WORKPLACE REPORT:** Pursuant to W. Va. Code § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. For contracts over \$25,000, the

Revised 08/01/2015

CERTIFICATION AND SIGNATURE PAGE

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

HRANEC SHEET METAL, INC.
(Company)


(Authorized Signature) (Representative Name, Title)
STEVE HRANEC, PRESIDENT

724-437-2211 724-437-2233 11/19/2015
(Phone Number) (Fax Number) (Date)

Revised 08/01/2015