



West Virginia Purchasing Division

2019 Washington Street, East
Charleston, WV 25305
Telephone: 304-558-2306
General Fax: 304-558-6026
Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header

List View

General Information | [Contact](#) | [Default Values](#) | [Discount](#) | [Document Information](#)

Procurement Folder: 142805

Procurement Type: Central Master Agreement

Vendor ID: 000000170940

Legal Name: DESCENDERS WINDOW CLEANING

Alias/DBA:

Total Bid: \$11,787.00

Response Date: 12/07/2015

Response Time: 15:13

SO Doc Code: CRFQ

SO Dept: 0705

SO Doc ID: LOT1600000003

Published Date: 11/24/15

Close Date: 12/8/15

Close Time: 13:30

Status: Closed

Solicitation Description: Addendum #1 WINDOW CLEANING

Total of Header Attachments: 0

Total of All Attachments: 0



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder : 142805
Solicitation Description : Addendum #1 WINDOW CLEANING
Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation No	Version
	2015-12-08 13:30:00	SR 0705 ESR12071500000002544	1

VENDOR
000000170940 DESCENDERS WINDOW CLEANING

FOR INFORMATION CONTACT THE BUYER
 Stephanie L Gale
 (304) 558-7023
 stephanie.l.gale@wv.gov

Signature X **FEIN #** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	CLEAN WINDOWS INTERIOR OF BUILDING				\$1,256.00

Comm Code	Manufacturer	Specification	Model #
76111504			

Extended Description : BIDDING PRICE PER JOB FOR MATERIALS AND LABOR TO CLEAN ALL INTERIOR WINDOWS AT 900 PENNSYLVANIA AVENUE, CHARLESTON, WV.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	CLEAN WINDOWS EXTERIOR OF BUILDING				\$8,052.00

Comm Code	Manufacturer	Specification	Model #
76111504			

Extended Description : BIDDING PRICE PER JOB FOR MATERIALS AND LABOR TO CLEAN ALL EXTERIOR WINDOWS AT 900 PENNSYLVANIA AVENUE, CHARLESTON, WV.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	CLEAN BLUE ROOF TILES EXTERIOR OF BUILDING				\$2,479.00

Comm Code	Manufacturer	Specification	Model #
76111504			

Extended Description : BIDDING PRICE PER JOB FOR MATERIALS AND LABOR TO CLEAN ALL EXTERIOR BLUE ROOF TILES AT 900 PENNSYLVANIA AVENUE, CHARLESTON, WV.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Peele, Inc. d.b.a. The Descenders Window Cleaning

Authorized Signature: *Barbara A. Peele* Date: 12/03/2015

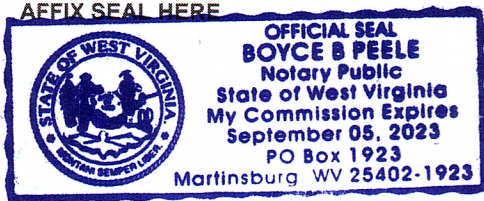
State of West Virginia

County of Berkeley, to-wit:

Taken, subscribed, and sworn to before me this 4th day of December, 2015.

My Commission expires Sept. 5, 2023.

AFFIX SEAL HERE



NOTARY PUBLIC

Bo B. Peele
Purchasing Affidavit (Revised 07/01/2012)

State of West Virginia VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. Application is made for 2.5% vendor preference for the reason checked:

Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,

Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,

Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,

2. Application is made for 2.5% vendor preference for the reason checked:

Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,

3. Application is made for 2.5% vendor preference for the reason checked:

Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,

4. Application is made for 5% vendor preference for the reason checked:

Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,

5. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,

6. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.

Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: The Descenders Window Cleaning

Signed: Barbara A. Peele

Date: 12/04/2015

Title: President



Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Request for Quotation

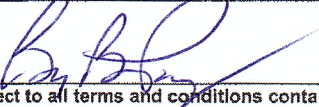
Proc Folder: 142805
 Doc Description: Addendum #1 WINDOW CLEANING
 Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2015-11-24	2015-12-08 13:30:00	CRFQ 0705 LOT1600000003	2

BID RECEIVING LOCATION
 BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR
 Vendor Name, Address and Telephone Number:
 Peele, Inc d.b.a.
 The Descenders Window Cleaning
 PO Box 1923
 Martinsburg, WV 25402-1923
 Tel. 304-616-9027

FOR INFORMATION CONTACT THE BUYER
 Stephanie L Gale
 (304) 558-7023
 stephanie.l.gale@wv.gov

Signature X  FEIN # 30-0158975 DATE 12/04/2015
 All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION:

Addendum #1 issued to:

Attach copy of pre-bid sign in sheet

Provide technical questions and responses

End of Addendum #1

INVOICE TO		SHIP TO	
ACCOUNTS PAYABLE LOTTERY PO BOX 2067		PURCHASING LOTTERY 900 PENNSYLVANIA AVE	
CHARLESTON	WV25327-2067	CHARLESTON	WV 25302
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	CLEAN WINDOWS INTERIOR OF BUILDING				\$1,256

Comm Code	Manufacturer	Specification	Model #
76111504			

Extended Description :

BIDDING PRICE PER JOB FOR MATERIALS AND LABOR TO CLEAN ALL INTERIOR WINDOWS AT 900 PENNSYLVANIA AVENUE, CHARLESTON, WV.

INVOICE TO		SHIP TO	
ACCOUNTS PAYABLE LOTTERY PO BOX 2067		PURCHASING LOTTERY 900 PENNSYLVANIA AVE	
CHARLESTON	WV25327-2067	CHARLESTON	WV 25302
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	CLEAN WINDOWS EXTERIOR OF BUILDING				\$8,052

Comm Code	Manufacturer	Specification	Model #
76111504			

Extended Description :

BIDDING PRICE PER JOB FOR MATERIALS AND LABOR TO CLEAN ALL EXTERIOR WINDOWS AT 900 PENNSYLVANIA AVENUE, CHARLESTON, WV.

INVOICE TO		SHIP TO	
ACCOUNTS PAYABLE LOTTERY PO BOX 2067		PURCHASING LOTTERY 900 PENNSYLVANIA AVE	
CHARLESTON	WV25327-2067	CHARLESTON	WV 25302
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	CLEAN BLUE ROOF TILES EXTERIOR OF BUILDING				\$2,479

Comm Code	Manufacturer	Specification	Model #
76111504			

Extended Description :

BIDDING PRICE PER JOB FOR MATERIALS AND LABOR TO CLEAN ALL EXTERIOR BLUE ROOF TILES AT 900 PENNSYLVANIA AVENUE, CHARLESTON, WV.

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Mandatory Pre Bid Meeting	2015-11-17
2	Technical Questions Due	2015-11-20

SOLICITATION NUMBER: CRFQ LOT1600000003

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum #1 issued to:

Attach copy of pre-bid sign in sheet

Provide technical questions and responses

End of Addendum #1

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number:

CRFQ LOT16-3

Date:

11-17-2015

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	WV LOTTERY
Firm Address:	900 PENNSYLVANIA AVENUE CHARLESTON WV 25302
Representative Attending:	BEGIE JONES Crystal Crouch
Phone Number:	(304)558-0500 EXT 242
Fax Number:	(304)558-4183
Email Address:	bjones@wvlottery.com

Firm Name:	
Firm Address:	Smith Brothers Window Cleaning
Representative Attending:	Robert Smith
Phone Number:	304-419-3471
Fax Number:	304-205-7988
Email Address:	SmithBrothersWV@gmail.com

Firm Name:	Commercial High Rise Window Cleaning Inc
Firm Address:	
Representative Attending:	Tom Harrison
Phone Number:	755-9437
Fax Number:	Cell 419-6635
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	THE DESCENDERS Window Cleaning
Firm Address:	P.O. Box 1923 MARTINSBURG WV
Representative Attending:	Phil Carcen
Phone Number:	888-843-7619
Fax Number:	866-746-5774
Email Address:	WindowTheDescenders.com

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

The Descenders Window Cleaning
High Rise Window Cleaning Specialists

Boyce Peele
Manager

Office 888.843.7619 Fax 866.746.5774 Cell 304.616.9027
manager@TheDescenders.com www.TheDescenders.com

PO Box 1923 Martinsburg, WV 25402-1923



The Descenders Window Cleaning is a trade name for Peele, Inc
Barbara Peele, President / Owner

BBF

WEST VIRGINIA LOTTERY
CRFQ LOT16*3
ADDENDUM #1

SPECIFICATION CLARIFICATION

Vendor shall clean windows above and below blue tiles if Lottery chooses only the tiles to be cleaned.
Vendor shall clean soffit under the blue tiles with a soft bristle brush when the tiles are cleaned.

BBD

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: LOT1600000003

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Peele, Inc. d.b.a.

The Descenders Window Cleaning

Company

Boyce B. Peele, VP

Authorized Signature

12/04/2015

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

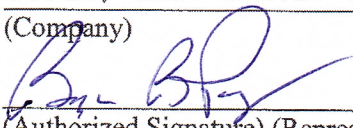
Revised 6/8/2012

CERTIFICATION AND SIGNATURE PAGE

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Peele, Inc. d.b.a. The Descenders Window Cleaning

(Company)



Boyce B. Peele, VP

(Authorized Signature) (Representative Name, Title)

Cell 304-616-9027 Fax 866-746-5774 12/04/2015

(Phone Number) (Fax Number) (Date)

REQUEST FOR QUOTATION
CRFQ LOT1600000003 - WINDOW CLEANING

10. VENDOR DEFAULT:

10.1. The following shall be considered a vendor default under this Contract.

10.1.1. Failure to perform Contract Services in accordance with the requirements contained herein.

10.1.2. Failure to comply with other specifications and requirements contained herein.

10.1.3. Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.

10.1.4. Failure to remedy deficient performance upon request.

10.2. The following remedies shall be available to Agency upon default.

10.2.1. Cancellation of the Contract.

10.2.2. Cancellation of one or more release orders issued under this Contract.

10.2.3. Any other remedies available in law or equity.

11. MISCELLANEOUS:

11.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Boyce Peele
Telephone Number: 304-616-9027
Fax Number: 866-746-5774
Email Address: manager@thedescenders.com

The Descenders Window Cleaning

Reference list

<i>Customer</i>	<i>Work Description</i>	<i>Bldg Hgt.</i>	<i>Length of Service</i>	<i>Point of Contact</i>	<i>Point of Contact Tel.#</i>	<i>Point of Contact Address</i>	<i>Point of Contact Email</i>
WVUHS – East Berkeley Medical Center	Medical complex	9 Flrs.	8 years	Andy Roles Scott Mathis	304-264-1204 304-260-1453	2500 Hospital Drive, Martinsburg, WV	aroles@wvuhealthcare.com smathis@cityhospital.org
Western Maryland Health System	Medical complex	10 Flrs.	3 years	Mickey McGuire	240-964-4742	12500 Willowbrook Rd Cumberland, MD 21502	jmcguire@wmhs.com
Valley Health	Medical hospitals	11 Flrs.	10 years	Ron Anderson	540-536-8160	Winchester Medical Center 1840 Amherst St Winchester, Virginia	randers4@valleyhealthlink.com
WVUHS – East Jefferson Medical Center	Medical hospital	3 Flrs.	3 years	Linda Semashko	304-728-1603	300 S. Preston St Ranson, WV	lsemashk@wvuhealthcare.com
The State of West Virginia	State Capitol Complex	Various	4 years	Dave Parsons	304-558-0689	1900 Kanawha Blvd. E. Bldg 1, Room MB-60 Charleston WV	David.k.parsons@wv.gov
Holiday Inn – 17 th Street Ocean City	Hotel	14 Flrs.	9 years	Chris Beebe	410-289-7263	1701 Baltimore Ave. Ocean City, MD	ocsuites17@gmail.com
The State of Maryland	State Capitol Complex	Various	2 nd year Multi-year Contract	Sam Cook	410-260-2981	29 St. John's Street Annapolis, MD	sam.cook@maryland.gov
U.S. Dept. of Energy	Office buildings	4 Flrs.	3 rd year Multi-year Contract	Mike Watkins	301-903-5418	U.S. DOE 19901 Germantown Rd Germantown, MD	Michael.Watkins@hq.doe.gov
U.S. Dept. of Veterans Affairs	Medical Center	Various	3 rd year Multi-year Contract	John Karnbach	717-272-6621 Ext. 5409	Lebanon VAMC 1700 South Lincoln Ave Lebanon, PA	John.Karnbach@va.gov
Star of The Sea	Condos	9 Flrs	3 years	Brian Hancock	302-236-8803	307 South Boardwalk Rehoboth Beach, DE	brianhancock@verizon.net
Summer Beach Condominium	Condos	9 Flrs	9 years	John Quinn	410-289-0727	#3 35 th Street Ocean City, MD	Johnquinn.oc@gmail.com