

VALLEY BOILE & MECHANICAL, INC.
1129 SHENANDOAH AVENUE NW
ROANOKE, VA 24017

FACSIMILE TRANSMITTAL SHEET

| | |
|--------------------------|-------------------------------------|
| TO: | FROM: |
| APRIL BATTLE | Gary W. Jarrell |
| COMPANY: | DATE: |
| WV Purchasing Division | 01/26/2016 |
| FAX NUMBER: | TOTAL NO. OF PAGES INCLUDING COVER: |
| 304-558-3970 | 13 |
| PHONE NUMBER: | SENDER'S REFERENCE NUMBER: |
| 304-558-0067 | |
| RE: | YOUR REFERENCE NUMBER: |
| BID SUBMISSION | |
| CRFQ #0506-JWH1600000006 | |

☒ URGENT ☒ FOR REVIEW ☐ PLEASE COMMENT ☐ PLEASE REPLY

NOTES/COMMENTS:

Ms. Battle,

Attached are Bid Documents submitted for the project at Jackie Withrow Hospital – Maintenance & Repair for your review and consideration. Should you have questions, please feel free to contact my office for clarification.

Thank you for the opportunity to quote this project for you. We hope to hear from you soon.

Sincerely,

Gary W. Jarrell
President

01/26/16 12:34:28
WV Purchasing Division

Phone: (540) 342-3995

Fax: (540) 342-0755

****If you have received this fax in error, please notify us at either of the numbers listed above.****





Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Request for Quotation
33 - Service - Misc

Proc Folder: 160745

Doc Description: Preventative and Corrective Maintenance to JWH boilers

Proc Type: Central Master Agreement

| Date Issued | Solicitation Closes | Solicitation No | Version |
|-------------|------------------------|-------------------------|---------|
| 2015-12-23 | 2016-01-26 13:30:00 | CRFQ 0506 JWH1600000006 | 1 |

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV

25305

US

VENDOR

Vendor Name, Address and Telephone Number:

VALLEY BOILER & MECHANICAL, Inc.

1129 Shenandoah Ave NW

Roanoke, VA 24017

(p) 540-342-3995

FOR INFORMATION CONTACT THE BUYER

April Battle

(304) 558-0067

april.e.battle@wv.gov

Gary W. Jarrell, President

Signature X

FEIN # 54-1889177

DATE 1/22/2016

All offers subject to all terms and conditions contained in this solicitation

INVOICE TO

US

SHIP TO

BECKLEY

WV 25801

US

Section 4.1.1 in the specifications

INVOICE TO

US

SHIP TO

BECKLEY

WV 25801

US

Section 4.1.2 in the specifications

INVOICE TO

US

SHIP TO

BECKLEY

WV 25801

US

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|-----------|---|---------------|------------|------------|-------------|
| 3 | Quarterly Preventative Maintenance to 1 Boiler in B Unit | 4.00000 | QTR | \$1,420.00 | 5,680.00 |
| Comm Code | Manufacturer | Specification | Model # | | |
| 72151001 | | | | | |

Extended Description :

Section 4.1.3 in the specifications

| INVOICE TO | | | SHIP TO | | |
|---|--|--|------------------------------------|--|--|
| PROCUREMENT OFFICER - 304-256-6600 | | | PROCUREMENT OFFICER - 304-256-6600 | | |
| HEALTH AND HUMAN RESOURCES | | | HEALTH AND HUMAN RESOURCES | | |
| JACKIE WITHROW HOSPITAL 105 SOUTH EISENHOWER DR | | | JACKIE WITHROW HOSPITAL | | |
| | | | 105 SOUTH EISENHOWER DR | | |
| BECKLEY WV25801 | | | BECKLEY WV 25801 | | |
| US | | | US | | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|-----------|--|---------------|------------|------------|-------------|
| 4 | Corrective Maintenance for all boilers normal hours | 100.00000 | HOUR | \$120.00 | 12,000.00 |
| Comm Code | Manufacturer | Specification | Model # | | |
| 72151001 | | | | | |

Extended Description :

Section 4.1.4.2 in the specifications

| INVOICE TO | | | SHIP TO | | |
|---|--|--|------------------------------------|--|--|
| PROCUREMENT OFFICER - 304-256-6600 | | | PROCUREMENT OFFICER - 304-256-6600 | | |
| HEALTH AND HUMAN RESOURCES | | | HEALTH AND HUMAN RESOURCES | | |
| JACKIE WITHROW HOSPITAL 105 SOUTH EISENHOWER DR | | | JACKIE WITHROW HOSPITAL | | |
| | | | 105 SOUTH EISENHOWER DR | | |
| BECKLEY WV25801 | | | BECKLEY WV 25801 | | |
| US | | | US | | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|-----------|--|---------------|------------|------------|-------------|
| 5 | Corrective Maintenance all boilers outside normal hours | 10.00000 | HOUR | \$180.00 | 1,800.00 |
| Comm Code | Manufacturer | Specification | Model # | | |
| 72151001 | | | | | |

Extended Description :

Section 4.1.4.3 in the specifications

| | | | |
|---------------|--------------------------------|--|-----------------------|
| JWH1600000006 | Document Phase Final | Document Description Preventative and Corrective Maintenance to JWH boilers | Page 5 of 5 |
|---------------|--------------------------------|--|-----------------------|

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

| INVOICE TO | | SHIP TO | |
|---|---------|------------------------------------|----------|
| PROCUREMENT OFFICER - 304-256-6600 | | PROCUREMENT OFFICER - 304-256-6600 | |
| HEALTH AND HUMAN RESOURCES | | HEALTH AND HUMAN RESOURCES | |
| JACKIE WITHROW HOSPITAL 105 SOUTH EISENHOWER DR | | JACKIE WITHROW HOSPITAL | |
| | | 105 SOUTH EISENHOWER DR | |
| BECKLEY | WV25801 | BECKLEY | WV 25801 |
| US | | US | |

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|---------|------------|------------|-------------|
| 6 | Percentage Markup on any parts/materials | 1.00000 | EA | 15% | 28,750.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 72151001 | | | |

Extended Description :

Section 4.1.5 in the specifications.
The example is \$25,000.00 + 20% markup would equal \$30,000.00

| SCHEDULE OF EVENTS | | |
|--------------------|--------------------|------------|
| Line | Event | Event Date |
| 1 | Pre-Bid Conference | 2016-01-07 |
| 2 | TQ Due | 2016-01-08 |

GRAND TOTAL \$76,210.00

CRFQ 0506 JWH1600000006 Pricing Page

Exhibit A

| Item | Quantity | Description | Unit Price | Total Amount |
|------|--|--|-------------------|---------------------|
| 1 | 4qtrs | Quarterly Preventative Maintenance to 4 boilers in C Unit (Section 4.1.1) | <u>\$4,200.00</u> | <u>\$ 16,800.00</u> |
| 2 | 4qtrs | Quarterly Preventative Maintenance to 2 boilers in A Unit (Section 4.1.2) | <u>\$2,795.00</u> | <u>\$ 11,180.00</u> |
| 3 | 4qtrs | Quarterly Preventative Maintenance to 1 boiler in B Unit (Section 4.1.3) | <u>\$1,420.00</u> | <u>\$ 5,680.00</u> |
| 4 | 100ea | Hourly cost for Corrective Maintenance during normal business hours (Section 4.1.4.2) | <u>\$ 120.00</u> | <u>\$ 12,000.00</u> |
| 5 | 10ea | Hourly cost for Corrective Maintenance outside normal business hours (Section 4.1.4.3) | <u>\$ 180.00</u> | <u>\$ 1,800.00</u> |
| 6 | Percentage markup on parts and materials based on \$25,000.00 (Section 4.1.5) (Example, if your markup is 20 % take \$25,000.00 X 1.20 and that would equal \$30,000.00) | | | |
| | | \$25,000.00 X <u>15%</u> % markup = | | <u>\$ 28,750.00</u> |

Grand Total Bid (Add the total amounts of items 1-6 to equal grand total) \$ 76,210.00

Items 4, 5, and 6 are estimates only based on prior usage. The vendor must provide actual quantities needed whether more or less than the estimate.

Vendor: VALLEY BOILER & MECHANICAL, Inc.

Contact person and Title: Gary W. Jarrell, President

Address: 1129 Shenandoah Ave NW Roanoke, VA 24017

Remit to Address: (Same)

Phone: 540-342-3995

Fax: 540-342-0755

Email: solutions@valleyboiler.net

Signature and Date: Gary W. Jarrell 1/22/2016

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: JWH160000000b

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
 (Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

VALLEY BOILER & MECHANICAL, Inc.
 Company

Gary W. Jarrell
 Authorized Signature Gary W. Jarrell, Pres.

1/22/2016
 Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 10/27/2015

CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

Number:

WV031560

Classification:

PIPING

VALLEY BOILER & MECHANICAL INC
DBA VALLEY BOILER & MECHANICAL INC
1129 SHENANDOAH AVE NW
ROANOKE, VA 24017

Date Issued

Expiration Date

MARCH 12, 2015

MARCH 12, 2016

Mary W. Farrell
Authorized Company Signature

Michael A. Carl
Chair, West Virginia Contractor
Licensing Board

**WEST VIRGINIA
CONTRACTOR
LICENSING
BOARD**

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 01/21/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|---|--|---|--|
| PRODUCER Commercial Insurance Services, Inc. P. O. Box 21829 5007 Carriage Drive Roanoke, VA 24018 | | CONTACT NAME: STEPHEN T. HAMILTON PHONE (A/C, No, Ext): (540) 343-4309 FAX (A/C, No): (540) 343-0257 E-MAIL ADDRESS: comminsvc@rbnet.com | |
| INSURED VALLEY BOILER & MECHANICAL, INC. 1129 SHENANDOAH AVE., NW ROANOKE VA 24017 | | INSURER(S) AFFORDING COVERAGE INSURER A: BRIT GLOBAL SPECIALTY USA INSURER B: CONTINENTAL CASUALTY INS. INSURER C: CCGSIA INSURER D: SELECTIVE WAY INSURANCE INSURER E: INSURER F: | |

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-------------------------------------|-------------------------------------|---------------|-------------------------|-------------------------|--|
| A | GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | GLL-10019-00 | 09/20/2015 | 09/20/2016 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000 |
| D | AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS | | <input checked="" type="checkbox"/> | S 1627891 | 09/20/2015 | 09/20/2016 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| B | UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0 | | | L4024074987 | 09/20/2015 | 09/20/2016 | EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 |
| C | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | <input checked="" type="checkbox"/> | 602-2875 | 04/01/2015 | 04/01/2016 | <input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E.I. EACH ACCIDENT \$ 500,000 E.I. DISEASE - EA EMPLOYEE \$ 500,000 E.I. DISEASE - POLICY LIMIT \$ 500,000 |
| D | LEASED/RENTED EQUIPMENT | | | S1627891 | 09/20/2015 | 09/20/2016 | LIMIT 200,000 |
| D | BOILER & MACHINERY | | | S1627891 | 09/20/2015 | 09/20/2016 | REPLACEMENT COST 1,202,583 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

() - () -
 JACKIE WITHROW HOSPITAL
 105 S EISENHOWER DRIVE
 BECKLEY WV 25801

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Robert B. Lawrence

CERTIFICATION AND SIGNATURE PAGE

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

VALLEY BOILER & MECHANICAL, Inc.
(Company)

Gary W. Jarrell
(Authorized Signature) (Representative Name, Title)

Gary W. Jarrell, President
(p) 540-342-3995 (f) 540-342-0755
(Phone Number) (Fax Number) (Date) 1/22/2016

Revised 10/27/2015

STATE OF WEST VIRGINIA
Purchasing Division**PURCHASING AFFIDAVIT**

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:Vendor's Name: VALLEY BOILER & MECHANICAL, Inc.Authorized Signature: Mary W. Farrell Date: 1/22/2016State of VirginiaCounty of Roanoke, to-wit:Taken, subscribed, and sworn to before me this 22 day of January, 2016.My Commission expires December 31, 2020.

AFFIX SEAL HERE

NOTARY PUBLIC

Teresa L. Adkins Reg #322986
Purchasing Affidavit (Revised 08/01/2015)

WV-10
Approved / Revised
08/01/15

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. Application is made for 2.5% vendor preference for the reason checked:

- ☐ Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
- ☐ Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
- ☐ Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,

2. Application is made for 2.5% vendor preference for the reason checked:

- ☐ Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

3. Application is made for 2.5% vendor preference for the reason checked:

- ☐ Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

4. Application is made for 5% vendor preference for the reason checked:

- ☐ Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,

5. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

- ☐ Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,

6. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

- ☐ Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with *West Virginia Code* §5A-3-59 and *West Virginia Code of State Rules*.

- ☐ Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (*West Virginia Code*, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Valley Boiler & Mechanical, Inc.

Signed: *Gary W. Jarrell*

Date: 1/22/2016

Title: Gary W. Jarrell, Pres.