



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 15 - Food

Proc Folder: 109704

Doc Description: DAIRY PRODUCTS

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2015-08-04	2015-09-01 13:30:00	CRFQ 0506 HOP1600000002	1

**BID CLERK**

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

**Vendor Name, Address and Telephone Number:**

Potomac Farms Dairy  
 300 West Industrial Boulevard  
 Cumberland, MD 21502  
 1-800-356-6308

08/25/15 10:10:40

WV Purchasing Division

**FOR INFORMATION CONTACT THE BUYER**

April Battle  
 (304) 558-2566  
 april.e.battle@wv.gov

Signature X

FEIN # 25-0496620

DATE 8/24/2015

All offers subject to all terms and conditions contained in this solicitation

PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR TERRA ALTA                      WV26764-7728 US	PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR TERRA ALTA                      WV 26764-7728 US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	WHOLE HOMOGENIZED MILK, 1/2 PINT, CARDBOARD CONTAINER	14000.00000	EA	.1838	2,573.20

Comm Code	Manufacturer	Specification	Model #
50130000			

Extended Description :  
 WHOLE HOMOGENIZED MILK, 1/2 PINT, CARDBOARD CONTAINER-3.1.1.1

PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR TERRA ALTA                      WV26764-7728 US	PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR TERRA ALTA                      WV 26764-7728 US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	SKIM WHITE MILK, 1/2 PINT, CARDBOARD CONTAINER	30000.00000	EA	.1411	4,233.00

Comm Code	Manufacturer	Specification	Model #
50130000			

Extended Description :  
 SKIM WHITE MILK, 1/2 PINT, CARDBOARD CONTAINER-3.1.1.2

PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR TERRA ALTA                      WV26764-7728 US	PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR TERRA ALTA                      WV 26764-7728 US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	BUTTERMILK, 1/2 PINT, CARDBOARD CONTAINER	2500.00000	EA	.2664	666.00

Comm Code	Manufacturer	Specification	Model #
50130000			

**Extended Description :**  
 BUTTERMILK, 1/2 PINT, CARDBOARD CONTAINER-3.1.1.3

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR TERRA ALTA US	WV26764-7728	PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR TERRA ALTA US	WV 26764-7728

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	BUTTERMILK, 1 QUART, CARDBOARD CONTAINER	2500.00000	EA	1.0902	2,725.50

Comm Code	Manufacturer	Specification	Model #
50130000			

**Extended Description :**  
 BUTTERMILK, 1 QUART, CARDBOARD CONTAINER-3.1.1.4

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR TERRA ALTA US	WV26764-7728	PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR TERRA ALTA US	WV 26764-7728

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	CHOCOLATE MILK, 1/2 PINT, CARDBOARD CONTAINER	5000.00000	EA	.1624	812.00

Comm Code	Manufacturer	Specification	Model #
50130000			

**Extended Description :**  
 CHOCOLATE MILK, 1/2 PINT, CARDBOARD CONTAINER-3.1.1.5

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR  TERRA ALTA                      WV26764-7728  US		PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR  TERRA ALTA                      WV 26764-7728  US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	LACTAID, 1/2 PINT, CARDBOARD CONTAINER	1750.00000	EA	.5200	910.00

Comm Code	Manufacturer	Specification	Model #
50130000			

**Extended Description :**  
LACTAID, 1/2 PINT, CARDBOARD CONTAINER OR EQUAL-3.1.1.6

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR  TERRA ALTA                      WV26764-7728  US		PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR  TERRA ALTA                      WV 26764-7728  US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	LACTAID, 1 QUART, CARDBOARD CONTAINER	1750.00000	EA	1.7700	3,097.50

Comm Code	Manufacturer	Specification	Model #
50130000			

**Extended Description :**  
LACTAID, 1 QUART, CARDBOARD CONTAINER OR EQUAL-3.1.1.7

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR  TERRA ALTA                      WV26764-7728  US		PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR  TERRA ALTA                      WV 26764-7728  US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	2% WHITE MILK, GALLON, PLASTIC JUG	150.00000	EA	2.8256	423.84

Comm Code	Manufacturer	Specification	Model #
50130000			

**Extended Description :**

2% WHITE MILK, GALLON, PLASTIC JUG-3.1.1.8

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR TERRA ALTA US	WV26764-7728	PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR TERRA ALTA US	WV 26764-7728

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	SKIM WHITE MILK, GALLON, PLASTIC JUG	1800.00000	EA	2.6065	4,691.70

Comm Code	Manufacturer	Specification	Model #
50130000			

**Extended Description :**

SKIM WHITE MILK, GALLON, PLASTIC JUG-3.1.1.9

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR TERRA ALTA US	WV26764-7728	PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR TERRA ALTA US	WV 26764-7728

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	WHOLE HOMOGENIZED MILK, GALLON, PLASTIC JUG	900.00000	EA	3.0279	2,725.11

Comm Code	Manufacturer	Specification	Model #
50130000			

**Extended Description :**

WHOLE HOMOGENIZED MILK, GALLON, PLASTIC JUG-3.1.1.10

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR  TERRA ALTA                      WV26764-7728  US		PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR  TERRA ALTA                      WV 26764-7728  US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	HALF AND HALF, 1 QUART, CARDBOARD CONTAINER	100.00000	EA	1.7000	170.00

Comm Code	Manufacturer	Specification	Model #
50130000			

**Extended Description :**  
 HALF AND HALF, 1 QUART, CARDBOARD CONTAINER-3.1.1.11

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR  TERRA ALTA                      WV26764-7728  US		PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR  TERRA ALTA                      WV 26764-7728  US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	SOY MILK, 1 QUART, CARDBOARD CONTAINER	100.00000	EA	N/A	

Comm Code	Manufacturer	Specification	Model #
50130000			

**Extended Description :**  
 SOY MILK, 1 QUART, CARDBOARD CONTAINER-3.1.1.12

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR  TERRA ALTA                      WV26764-7728  US		PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR  TERRA ALTA                      WV 26764-7728  US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	RICOTTA CHEESE, 5 LB., PLASTIC CONTAINER (Available in a 24 oz Container)	100.00000	EA	2.9900	299.00

Comm Code	Manufacturer	Specification	Model #
50130000			

**Extended Description :**

RICOTTA CHEESE, 5 LB., PLASTIC CONTAINER-3.1.1.13

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR TERRA ALTA US	WV26764-7728	PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR TERRA ALTA US	WV 26764-7728

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	SOUR CREAM, 1 LB., PLASTIC CONTAINER	160.00000	EA	1.5200	243.20

Comm Code	Manufacturer	Specification	Model #
50130000			

**Extended Description :**

SOUR CREAM, 1 LB., PLASTIC CONTAINER-3.1.1.14

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR TERRA ALTA US	WV26764-7728	PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR TERRA ALTA US	WV 26764-7728

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
15	COTTAGE CHEESE, 5 LB., PLASTIC CONTAINER	3000.00000	EA	5.9200	17,760.00

Comm Code	Manufacturer	Specification	Model #
50130000			

**Extended Description :**

COTTAGE CHEESE, 5 LB., PLASTIC CONTAINER-3.1.1.15

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR TERRA ALTA US	WV26764-7728	PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR TERRA ALTA US	WV 26764-7728

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
16	ICE CREAM 4 OZ CUPS, CARDBOARD CONTAINER	700.00000	EA	.2383	166.81

Comm Code	Manufacturer	Specification	Model #
50130000			

Extended Description :  
ICE CREAM, (CHOCOLATE, VANILLA, AND STRAWBERRY), 4 OZ CUPS, CARDBOARD OR STYROFOAM CONTAINERS-3.1.1.16

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR TERRA ALTA US	WV26764-7728	PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR TERRA ALTA US	WV 26764-7728

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
17	ICE CREAM SUGAR FREE 4 OZ CUPS, CARDBOARD (No Sugar Added)	700.00000	EA	.2383	166.81

Comm Code	Manufacturer	Specification	Model #
50130000			

Extended Description :  
ICE CREAM, SUGAR FREE (CHOCOLATE, VANILLA, AND STRAWBERRY), 4 OZ CUPS, CARDBOARD OR STYROFOAM CONTAINERS-3.1.1.17

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR TERRA ALTA US	WV26764-7728	PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR TERRA ALTA US	WV 26764-7728

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
18	SHERBET, (LIME, ORANGE, AND RASPBERRY), 4 OZ CUPS,	100.00000	EA	.1858	18.58



Comm Code	Manufacturer	Specification	Model #
50130000			

**Extended Description :**

SHERBET, (LIME, ORANGE AND RASPBERRY) 4 OZ CUPS, CARDBOARD OR STYROFOAM CONTAINERS-3.1.1.18

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR TERRA ALTA US	WV26764-7728	PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR TERRA ALTA US	WV 26764-7728

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
19	ICE CREAM PAILS, ASSORTED FLAVORS, 4 QT, PLASTIC	100.00000	EA	5.00	500.00

Comm Code	Manufacturer	Specification	Model #
50130000			

**Extended Description :**

ICE CREAM PAILS, (CHOCOLATE, VANILLA, STRAWBERRY, NEAPOLITAN, BLK RASPBERRY, CARAMEL SWIRL, CHOCOLATE MARSHMALLOW, COOKIES AND CREAM, FUDGE RIPPLE,) 4 QT, PLASTIC CONTAINER-3.1.1.19

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR TERRA ALTA US	WV26764-7728	PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR TERRA ALTA US	WV 26764-7728

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
20	SHERBET PAILS (LIME, ORANGE, RASPBERRY & RAINBOW) 4 (Available in 3 Gallon Bulk)	75.00000	EA	14.22	1,066.50

Comm Code	Manufacturer	Specification	Model #
50130000			

**Extended Description :**

SHERBET PAILS (LIME, ORANGE, RASPBERRY AND RAINBOW) 4 QUART, PLASTIC CONTAINER-3.1.1.20

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR  TERRA ALTA                      WV26764-7728  US		PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR  TERRA ALTA                      WV 26764-7728  US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
21	SUGAR FREE ICE CREAM PAILS ASSORTED FLAVORS 4 QUART	15.00000	CASE	N/A	

Comm Code	Manufacturer	Specification	Model #
50130000			

**Extended Description :**  
 SUGAR FREE ICE CREAM PAILS (CHOCOLATE, VANILLA, STRAWBERRY, NEAPOLITAN, CARAMEL, MARBLE) 4 QUART, PLASTIC CONTAINER-3.1.1.21

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR  TERRA ALTA                      WV26764-7728  US		PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR  TERRA ALTA                      WV 26764-7728  US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
22	ICE CREAM SANDWICHES, VANIL.ICE CREAM W.CHOCO.	15.00000	CASE	6.8500	102.75

Comm Code	Manufacturer	Specification	Model #
50130000			

**Extended Description :**  
 ICE CREAM SANDWICHES, VANILLA ICE CREAM, CHOCOLATE COOKIE, 24 PER CASE, WRAPPED IN PAPER-3.1.1.22

INVOICE TO		SHIP TO	
PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL ACCOUNTS PAYABLE 150 HOPEMONT DR  TERRA ALTA                      WV26764-7728  US		PROCUREMENT OFFICER - 304-789-2411 HEALTH AND HUMAN RESOURCES HOPEMONT HOSPITAL CENTRAL RECEIVING 150 HOPEMONT DR  TERRA ALTA                      WV 26764-7728  US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
23	POPSICLE, SUGAR FREE, ASSORTED FLAVORS	15.00000	CASE	4.0000	60.00

Comm Code	Manufacturer	Specification	Model #
50130000			

**Extended Description :**

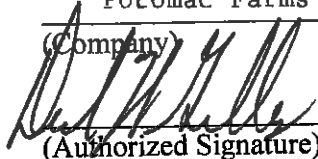
POPSICLE, SUGAR FREE (CHERRY, GRAPE, LIME, STRAWBERRY, BANANA, BLUEBERRY, ETC), 24 PER CASE, SINGLE POP WITH ONE STICK, ANY SHAPE, WRAPPED IN PAPER-3.1.1.23

**CERTIFICATION AND SIGNATURE PAGE**

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Potomac Farms Dairy

(Company)



, David W. Gilles, Vice President

(Authorized Signature) (Representative Name, Title)

800-356-6308, (301) 722-8433, 8/24/2015

(Phone Number) (Fax Number) (Date)

**REQUEST FOR QUOTATION  
CRFQ 0506 HOP1600000002  
DAIRY PRODUCTS**

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7.2 The following remedies shall be available to Agency upon default.

7.2.1 Immediate cancellation of the Contract.

7.2.2 Immediate cancellation of one or more release orders issued under this Contract.

7.2.3 Any other remedies available in law or equity.

**8. MISCELLANEOUS:**

- 8.1 No Substitutions:** Vendor shall supply only Contract Items submitted in response to the Solicitation unless a contract modification is approved in accordance with the provisions contained in this Contract.
- 8.2 Vendor Supply:** Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.
- 8.3 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
- 8.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Pat Fisher  
**Telephone Number:** (301) 697-4412  
**Fax Number:** (301) 722-8433  
**Email Address:** pfisher@gallikers.com

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Potomac Farms Dairy

Authorized Signature:  Date: 8/24/2015

State of Maryland

County of Allegany, to-wit:

Taken, subscribed, and sworn to before me this 24 day of August, 2015.

My Commission expires August 8, 2017.

**AFFIX SEAL HERE**

**NOTARY PUBLIC**

