



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation  
 36 – Vehicles

Proc Folder: 148130

Doc Description: SBUS16 - VARIOUS SCHOOL BUSES

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2015-10-08	2015-11-12 13:30:00	CRFQ 0402 EDD1600000003	1

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

Matheny Motor Truck Company  
 PO Box 1304  
 Parkersburg, WV 26102-1304

11/19/15 12:44:51  
 WV Purchasing Division

**FOR INFORMATION CONTACT THE BUYER**

Misty DeLong  
 (304) 558-8802  
 misty.m.delong@wv.gov

Signature X

FEIN # 55-032-0770

DATE 11/18/15

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Education to establish an open-end contract for School Buses. The Contract may be utilized by West Virginia State agencies and all political subdivisions of the State in all 55 counties.

INVOICE TO		SHIP TO	
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
No City	WV99999	No City	WV 99999
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	SBUS16 - VARIOUS SCHOOL BUSES	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
25101500			

**Extended Description :**

SBUS16 - VARIOUS SCHOOL BUSES

If submitting an online bid enter the cost of the first line bid on the attached pricing page in the Oasis Commodity Line. The Oasis Commodity line will not be evaluated. Vendor must enter pricing on the attached Pricing Page.

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Technical Questions Due	2015-10-23

<b>EDD1600000003</b>	<b>Document Phase</b> Final	<b>Document Description</b> SBUS16 - VARIOUS SCHOOL BUSES	<b>Page 3</b> <b>of 3</b>
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**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: EDD1600000003**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

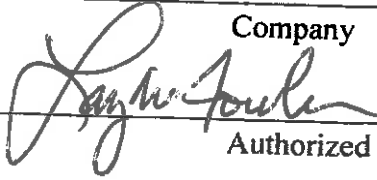
**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

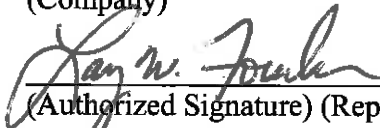
Matheny Motor Truck Company  
\_\_\_\_\_  
Company  
  
\_\_\_\_\_  
Authorized Signature  
11/18/15  
\_\_\_\_\_  
Date

**NOTE:** This addendum acknowledgment should be submitted with the bid to expedite document processing.  
Revised 6/8/2012

**CERTIFICATION AND SIGNATURE PAGE**

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Matheny Motor Truck Company  
(Company)

 Larry Fowler / Sales Manager  
(Authorized Signature) (Representative Name, Title)

(304) 485-4418 (304) 489-0061  
(Phone Number) (Fax Number) (Date)

# EXHIBIT B

## SBUS16 Pricing Pages

### 1. TRANSIT UNITS

#### 71 Passenger:

230HP, FE  
230HP, RE  
Delivery to Charleston, WV

\$ 89,185  
\$ 96,678  
\$ 650

#### 77 Passenger:

230HP, FE  
230HP, RE  
Delivery to Charleston, WV

\$ 93,177  
\$ 99,688  
\$ 650

#### 84 Passenger:

245HP, FE  
245HP, RE  
Delivery to Charleston

\$ 94,476  
\$ 102,817  
\$ 650

#### 89 Passenger:

245HP, FE  
245HP, RE  
Delivery to Charleston, WV

\$ 94,751  
\$ 104,579  
\$ 650

# EXHIBIT B

## SBUS16 Pricing Pages

### 2. CONVENTIONAL UNITS

#### 24 Passenger:

Type A – 130HP  
 Type A – LPG fueled  
 Type A – Gasoline  
 Type B – 130HP  
 Delivery to Charleston, WV

\$     NB      
 \$     NB      
 \$   49,352    
 \$     NB      
 \$       650   

#### 30 Passenger:

Type A – 130HP  
 Type A – LPG fueled  
 Type A – Gasoline  
 Type B – 130HP  
 Delivery to Charleston, WV

\$     NB      
 \$     NB      
 \$   49,503    
 \$     NB      
 \$       650   

#### 35 Passenger:

Regular - 200HP  
 Regular – LPG fueled  
 Delivery to Charleston, WV

\$   76,313    
 \$     NB      
 \$       650   

#### 47 Passenger:

Regular - 200HP  
 Regular – LPG fueled  
 Regular - 210HP  
 Delivery to Charleston, WV – F/47 Passenger, Conv. Unit Diesel  
 Delivery to Charleston, WV – F/47 Passenger, Conv. Unit Propane

\$   76,950    
 \$   86,676    
 \$   77,268    
 \$       650     
 \$       650   

#### 53 Passenger:

Regular - 220HP  
 Regular – LPG fueled  
 Regular - 210HP  
 Delivery to Charleston, WV – F/53 Passenger, Conv. Unit Diesel  
 Delivery to Charleston, WV – F/53 Passenger, Conv. Unit Propane

\$   79,606    
 \$   87,190    
 \$   78,688    
 \$       650     
 \$       650

## EXHIBIT B

### SBUS16 Pricing Pages

#### 59 Passenger:

Regular - 220HP	\$ <u>79,181</u>
Regular - LPG fueled	\$ <u>88,164</u>
Delivery to Charleston, WV - F/59 Passenger, Conv. Unit Diesel	\$ <u>650</u>
Delivery to Charleston, WV - F/59 Passenger, Conv. Unit Propane	\$ <u>650</u>

#### 65 Passenger:

Regular - 230HP	\$ <u>80,281</u>
Regular - LPG fueled	\$ <u>89,024</u>
Delivery to Charleston, WV - F/65 Passenger, Conv. Unit Diesel	\$ <u>650</u>
Delivery to Charleston, WV - F/65 Passenger, Conv. Unit Propane	\$ <u>650</u>

#### 71 Passenger:

Regular - 230HP	\$ <u>80,952</u>
Regular - LPG fueled	\$ <u>89,763</u>
Delivery to Charleston, WV - F/71 Passenger, Conv. Unit Diesel	\$ <u>650</u>
Delivery to Charleston, WV - F/71 Passenger, Conv. Unit Propane	\$ <u>650</u>

#### 77 Passenger:

Regular - 230HP	\$ <u>84,425</u>
Regular - LPG fueled	\$ <u>91,215</u>
Delivery to Charleston, WV - F/77 Passenger, Conv. Unit Diesel	\$ <u>650</u>
Delivery to Charleston, WV - F/77 Passenger, Conv. Unit Propane	\$ <u>650</u>



# EXHIBIT B

## SBUS16 Pricing Pages

### 3. SPECIAL NEEDS - CONVENTIONAL

35 Passenger:  
200HP  
LPG fueled

\$ 80,137  
\$ NB

47 Passenger:  
220HP  
LPG fueled

\$ 80,820  
\$ 89,994

53 Passenger:  
220HP  
LPG fueled

\$ 81,674  
\$ 90,255

59 Passenger:  
220 HP  
LPG fueled

\$ 82,705  
\$ 91,312

65 Passenger:  
230 HP  
LPG fueled

\$ 85,372  
\$ 92,506

71 Passenger:  
230 HP  
LPG fueled

\$ 85,030  
\$ 93,677

77 Passenger:  
230HP  
LPG fueled

\$ 89,274  
\$ 95,079

# EXHIBIT B

## SBUS16 Pricing Pages

### DELIVERY:

Bidders must state number of days after receipt of order (ARO) for bus delivery. Number of days for delivery shall be no greater than 120 days. This does include "letters of intent".

Buses will be delivered within 120 days ARO.

Vendor Name: Matheny Motor Truck Company

Address: PO Box 1304

Parkersburg, WV 26102-1304

Phone: (304) 485-4418

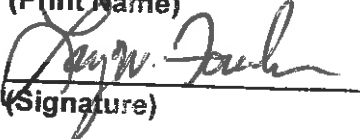
Toll Free Phone Number: (800) 284-4418

Fax: (304) 489-0061

Email: lfowler@mathenymotors.com

### Vendor's Representative:

Larry Fowler  
(Print Name)

  
(Signature)

11/18/15  
(Date)

**REQUEST FOR QUOTATION  
SBUS16 FOR SCHOOL BUSES**

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**6.5 Return Due to Agency Error:** Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

**7. MISCELLANEOUS:**

**7.1 No Substitutions:** Vendor shall supply only Desired Items submitted in response to the RFQ. Vendor shall not supply substitute items without Purchasing Division approval.

**7.2 Vendor Supply:** Vendor must carry sufficient inventory of the Desired Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Desired Items contained in its bid response.

**7.3 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.

**7.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract.

**Contract Manager:** Larry Fowler

**Vendor's Address:** PO Box 1304  
Parkersburg, WV 26102

**Telephone Number:** (304) 485-4418

**Fax Number:** (304) 489-0061

**Email Address:** lfowler@mathenymotors.com

State of West Virginia  
**VENDOR PREFERENCE CERTIFICATE**

Certification and application is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

**1. Application is made for 2.5% vendor preference for the reason checked:**

- Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,  
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,  
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,

**2. Application is made for 2.5% vendor preference for the reason checked:**

- Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,

**3. Application is made for 2.5% vendor preference for the reason checked:**

- Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,

**4. Application is made for 5% vendor preference for the reason checked:**

- Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,

**5. Application is made for 3.5% vendor preference who is a veteran for the reason checked:**

- Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,

**6. Application is made for 3.5% vendor preference who is a veteran for the reason checked:**

- Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

**7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.**

- Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

**Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.**

Bidder: Matheny Motor Truck Company

Signed: 

Date: 11/18/15

Title: Sales Manager

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Matheny Motor Truck Company

Authorized Signature: *[Signature]* Date: 11/18/15

State of West Virginia

County of Wood, to-wit:

Taken, subscribed, and sworn to before me this 18 day of November, 2015.

My Commission expires Dec 8, 2018.

**AFFIX SEAL HERE**

**NOTARY PUBLIC**

*[Signature]*

*Purchasing Affidavit (Revised 08/01/2015)*

