



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation

1

Proc Folder: 132914

Doc Description: Addendum 01 Inorganic Analysis of Water and Soil Open End

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2015-09-30	2015-10-28 13:30:00	CRFQ 0313 DEP1600000011	2

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:

STURM ENVIRONMENTAL SERVICES  
 P.O. BOX 650  
 BRIDGEPORT, WV 26330  
 (304) 623-6549

10/28/15 09:12:23  
 WV Purchasing Division

**FOR INFORMATION CONTACT THE BUYER**

Beth Collins  
 (304) 558-2157  
 beth.a.collins@wv.gov

Signature X

*U.L. Hoops, Vice Pres*

FEIN #

55-0606888

DATE

9/26/15

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

2

**Addendum No. 01**

This addendum is issued to modify the solicitation per the attached documentation and the following:

1. To modify the bid opening date to October 28, 2015 at 1:30PM, EST.

No other changes.

**CRFQ**

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Environmental Protection to establish an open-end contract for inorganic analysis of water and soil, per the attached specifications.

INVOICE TO		SHIP TO	
ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV25304 US		ENVIRONMENTAL PROTECTION 601 57TH ST CHARLESTON WV 25304 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Analysis of Soil and Water Samples	1.00000	LS		\$598,275.00

Comm Code	Manufacturer	Specification	Model #
81102600			

**Extended Description :**

Analysis of Soil and Water Samples as outlined on the attached bid sheet.  
Do not enter prices on commodity line.

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Tech Question Deadline at 5:00 PM, EST	2015-09-08

DEP1600000011	<b>Document Phase</b> Final	<b>Document Description</b> Addendum 01 Inorganic Analysis of Water and Soil Open End	<b>Page 3 of 3</b>
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**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

**CERTIFICATION AND SIGNATURE PAGE**

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Sturm Environmental Services  
(Company)

V.L. Hoops (V.L. Hoops, Vice Pres)  
(Authorized Signature) (Representative Name, Title)

304623-6549 304623-6552 9/30/15  
(Phone Number) (Fax Number) (Date)

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.:** \_\_\_\_\_

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Sturm Environmental Services  
 Company

V. L. Hoop  
 Authorized Signature

9-30-15  
 Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012





Item No.	Est. Quantity	Description	Method #	Method Detection Limit*	Practical Quantitation Limit	Unit Price	Amount
32A	10	COD Alt. Method					
33	25	TOC	SM5310 B	1 mg/L	5	30	750
33A	10	TOC Alt. Method					
34	25	MBAS	SM5540 C	.01 mg/L	.01	25	625
34A	10	MBAS Alt. Method					
35	25	Phenolics	EPA 420.4	.004 mg/L	.010	25	625
35A	10	Phenolics Alt. Method					
35B	10	Phenolics (Solid)					
36	25	Total Cyanide	EPA 335.4	.002 mg/L	.005	20	500
36A	10	Total Cyanide Alt. Method					
36B	10	Total Cyanide (Solid)					
37	200	Hexavalent Chromium	SM3500CrB	.007 mg/L	.02	20	4000
37A	10	Hexavalent Chromium Alt. Method					
37B	10	Hexavalent Chromium (Solid)					
38	25	Oil-Grease	EPA 1664A	3.0 mg/L	5.0	45	1125
38A	10	Oil-Grease Alt. Method					
38B	10	Oil-Grease (Solid)					
39	100	Chlorophyll A					
39A	20	Chlorophyll A Alt. Method					
40	25	Color (APHA)					
40A	10	Color (APHA) Alt. Method					
41	25	Color (ADMI)					
41A	10	Color Alt. Method					
42	25	Cyanide, Amenable	EPA 335.4	.002	.005	25	625
42A	10	Cyanide, Amenable Alt. Method					
43	25	Cyanide, Free (ASTM)					
43A	10	Cyanide, Free Alt. Method					
44	25	Mineral Acidity	SM2310 B	1 mg/L		5	125
44A	10	Mineral Acidity Alt. Method					
45	25	Total Acidity	SM2310B (4A)	1 mg/L	20	5	125
45A	10	Total Acidity Alt. Method					
46	25	Tot Petroleum Hydrocarbons GRO/DRO (8015)	SW8015C			130	3250
46A	10	Tot Petroleum Hydrocarbons GRO/DRO (8015) Alt. Method					
46B	10	Tot Petroleum Hydrocarbons GRO/DRO (8015) (Solid)					
47	25	Fecal Streptococci					
47A	10	Fecal Streptococci Alt. Method					
47B	10	Fecal Streptococci (Solid)	SM9223B				
48	25	Escherichia Coli (Numeric Result)					
48A	10	E. Coli (Numeric Result) Alt. Method					
49	100	Enterococci					
50	20	Iron Bacteria	BART			45	900
51	20	Sulfate Reducing Bacteria	BART			45	900
52	25	Bicarbonate (Standard Methods)	SM2320B	1 mg/L	20	8	200
52A	10	Bicarbonate Alt. Method					



Item No.	Est. Quantity	Description	Method #	Method Detection Limit*	Practical Quantitation Limit	Unit Price	Amount
53	25	Ferrous Iron (Standard Methods)	SM3500FE-D	.02 mg/L	.60	10	250
53A	10	Ferrous Iron Alt. Method					
54	25	Dissolved Organic Carbon	SM5310B	1 mg/L	5	35	875
54A	10	Dissolved Organic Carbon Alt. Method					
55	4000	Aluminum	EPA 200.7	.02 mg/l	.25	10	40000
55A	100	Aluminum Alt. Method					
55B	10	Aluminum (Solid)					
56	20	Antimony	SM3113B	.0007 mg/L	.0025	20	400
56A	10	Antimony Alt. Method	EPA 200.9	.0004 mg/L	.0025	25	250
56B	10	Antimony (Solid)	3050BSW7010				
57	20	Arsenic	SM3113B	.0005 mg/L	.005	20	400
57A	10	Arsenic Alt. Method	EPA 200.7	.02 mg/L	.05	25	250
57B	10	Arsenic (Solid)	3050B/SW7010	.05 mg/L	.5		
58	20	Barium	EPA 200.7	.002 mg/L	.05	10	200
58A	10	Barium Alt. Method	SW7010				
58B	10	Barium (Solid)	3050B16010B				
59	20	Beryllium	SM3113B	.0001 mg/L	.0005	20	400
59A	10	Beryllium Alt. Method	EPA 200.7	.001 mg/L	.05	25	250
59B	10	Beryllium (Solid)					
60	20	Boron	EPA 200.7	.03 mg/L	.05	10	200
60A	10	Boron Alt. Method					
60B	10	Boron (Solid)	3050B16010B	0.0002			
61	200	Cadmium	SM3113B	.0001 mg/L	.0005	20	4000
61A	20	Cadmium Alt. Method	EPA 200.7	.001 mg/L	.05	25	500
61B	10	Cadmium (Solid)	3050B/SW6010B	.1 mg/kg	5	25	250
62	500	Calcium	EPA 200.7	.1 mg/L	.50	10	5000
62A	20	Calcium Alt. Method					
62B	10	Calcium (Solid)	SW6010B	1.0 mg/L	50	15	150
63	20	Chromium	SM3113B	.0002 mg/L	.001	20	400
63A	10	Chromium Alt. Method	EPA 200.7	.003 mg/L	.05	25	250
63B	10	Chromium (Solid)	3050B/SW6010B	.3 mg/kg	5.	25	250
64	20	Cobalt	EPA 200.7	.01 mg/L	.05	10	200
64A	10	Cobalt Alt. Method		0.005			
64B	10	Cobalt (Solid)	3050B/SW6010B	1.0mg/kg			
65	200	Copper	SM3113B	.0006 mg/L	.002	20	4000
65A	20	Copper Alt. Method	EPA200.7	.003 mg/L	.05	25	500
65B	10	Copper (Solid)	3050B170106010B				
66	3000	Iron	EPA 200.7	.02 mg/L	.25	10	30000
66A	100	Iron Alt. Method					
66B	10	Iron (Solid)	3050B16010B	2.0 mg/kg			
67	200	Lead	SM3113B	.0005 mg/L	.005	20	4000
67A	10	Lead Alt. Method	EPA 200.7	.02 mg/L	.10	25	250
67B	10	Lead (Solid)	3050B/SW7010	.05 mg/kg	.5	25	250
68	500	Magnesium	EPA 200.7	.01 mg/L	.50	10	5000

Item No.	Est. Quantity	Description	Method #	Method Detection Limit*	Practical Quantitation Limit	Unit Price	Amount
68A	20	Magnesium Alt. Method					
68B	10	Magnesium (Solid)	3050B/SW6010B	1.0 mg/kg	50	15	150
69	3000	Manganese	EPA 200.7	.002 mg/L	.25	10	3000
69A	100	Manganese Alt. Method					
69B	10	Manganese (Solid)	3050B/SW6010B	.10 mg/kg			
70	200	Mercury	EPA 245.1	.0002 mg/L	.001	25	5000
70A	200	Mercury / Method 1631E					
70B	10	Mercury (Solid)	SW7471A	.03 mg/kg	.16	35	350
71	20	Molybdenum	EPA 200.7	.005 mg/L	.05	10	2000
71A	10	Molybdenum Alt. Method					
71B	10	Molybdenum (Solid)	SW6010B	.5 mg/kg	5.	15	150
72	200	Nickel	EPA 200.7	.005 mg/L	.05	10	2000
72A	20	Nickel Alt. Method					
72B	10	Nickel (Solid)	SW6010B	3.0 mg/kg	5.	15	150
73	500	Potassium	EPA 200.7	.01 mg/L	.50	10	5000
73A	20	Potassium Alt. Method					
73B	10	Potassium (Solid)	SW6010B	1.0 mg/kg	50.	15	150
74	500	Selenium	SM3113B	.0006	.001	25	12500
74A	20	Selenium Alt. Method	EPA 200.7	.02 mg/L	.20	30	600
74B	10	Selenium (Solid)	SW7010	.06	.2	30	300
75	200	Silver	SM3113B	.0002	.001	10	2000
75A	20	Silver Alt. Method	EPA 200.7	.001 mg/L	.02	15	300
75B	10	Silver (Solid)	3050B17010	.02 mg/L			
76	500	Sodium	EPA 200.7	.03 mg/L	.50	10	5000
76A	20	Sodium Alt. Method					
76B	10	Sodium (Solid)	SW6010B	3.0 mg/kg	50	15	150
77	200	Strontium	EPA 200.7	.001 mg/L	.01	20	4000
77A	20	Strontium Alt. Method	SW6010B				
78	200	Thallium	SM3113B	.0003 mg/L	.0025	20	400
78A	10	Thallium Alt. Method	EPA 200.9	.0003 mg/L	.0025	25	250
78B	10	Thallium (Solid)					
79	20	Tin	EPA 200.7	.005 mg/L	.05	10	200
79A	10	Tin Alt. Method					
79B	10	Tin (Solid)					
80	20	Vanadium	EPA 200.7	.003 mg/L	.05	10	200
80A	10	Vanadium Alt. Method					
80B	10	Vanadium (Solid)					
81	200	Zinc	EPA 200.7	.004 mg/L	.05	10	2000
81A	20	Zinc Alt. Method					
81B	10	Zinc (Solid)	SW6010B	.4 mg/kg	5	15	150
82	200	Metals Prep Cost					
82A	10	Metals Prep Cost (Solid)					
83	20	Gross Alpha					
83A	10	Gross Alpha (Solid)					



**Appendix A - Bid Tables**

Collection of Samples- Cost associated with sample pickup from the following locations

ITEM #	Est. Quantity		Unit Price	
98	24	Bridgeport Office, 101 Cambridge Place, Bridgeport, WV 26330	10	240
99	24	Charleston Office, 601 57 <sup>th</sup> St E. Charleston, 25304	20	480
100	24	Fairmont Office, 2031 Pleasant Valley Rd., Fairmont, WV 26554	25	600
101	24	French Creek Office, P.O. Box 38, French Creek, WV 26218	40	960
102	24	Logan Office, 1101 George Kostas Drive, Logan, WV 25601	50	1200
103	24	Oak Hill Office, 116 Industrial Dr., Oak Hill, WV 25901	50	1200
104	24	Parkersburg Office, 2311 Ohio Ave., Parkersburg, WV 26010	50	1200
105	24	Philippi Office, 105 South Railroad Street, Philippi, WV 26416	40	960
106	24	Romney Office, HC 63, Box 2545, Romney, WV 26757	75	1800
107	24	Teays Office, P.O. Box 662, Teays, WV 25596	40	960
108	24	Welch Office, 311 Court St., Welch, WV 24801	75	1800
109	24	Wheeling Office, 131A Peninsula St., Wheeling, WV 26003	75	1800
110	5000	Other locations as Cost Per Mile to pickup site	.75	1800
111	10	24 Hour Turn-Around Rush Order fee per sample	100%	
112	10	48 Hour Turn-Around Rush Order fee per sample	50%	
113	10	72 Hour Turn-Around Rush Order fee per sample	25%	

Quantities listed on the bid schedule are for bid evaluation purposes only are not a guarantee of quantities to be ordered over the life of the contract.

Actual quantities may be more or less than those stated on this schedule.

Company: Sturm Environmental Services

Name: V.L. Hoops

Signature: V.L. Hoops, Vice Pres Date: 9-30-15

**LABORATORY  
CERTIFICATION**

Attachment I

WEST VIRGINIA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
DIVISION OF WATER AND WASTE MANAGEMENT

List of Certified Parameters  
for

**STURM ENVIRONMENTAL SERVICES**  
**BRIDGEPORT, WEST VIRGINIA**

PARAMETERS CERTIFIED

NONPOTABLE WATER INORGANIC NONMETALS

<u>ANALYTE</u>	<u>METHOD</u>	<u>TECHNOLOGY</u>
Acidity, Hot	SM2310 B(4a)-11	Titrimetric
Alkalinity	SM2320 B-11	Titrimetric
Ammonia	SM4500-NH3 B-11	Distillation
Ammonia	SM4500-NH3 C-11	Titrimetric
Bromide	EPA300.0 Rev 2.1-1993	IC
Carbon, Total Organic (TOC)	SM5310 B-11	Combustion
Chloride	EPA300.0 Rev 2.1-1993	IC
Chloride	SM4500-Cl E-11	Spectrophotometric
Chlorine, Residual	SM4500-Cl G-11	Spectrophotometric
Chromium, Hexavalent	SM3500-Cr B-11	Spectrophotometric
Conductance, Specific	EPA120.1 Rev 1982	Probe
Cyanide, Total	EPA335.4 Rev 1.0-1993	Spectrophotometric
Fluoride	EPA300.0 Rev 2.1-1993	IC
Hardness, Total	SM2340 B-11	Calculation
Nitrate	EPA300.0 Rev 2.1-1993	IC
Nitrate	EPA353.2 Rev 2.0-1993	Calculation
Nitrate-Nitrite	EPA300.0 Rev 2.1-1993	Calculation
Nitrate-Nitrite	EPA353.2 Rev 2.0-1993	Spectrophotometric
Nitrite	EPA300.0 Rev 2.1-1993	IC
Nitrite	EPA353.2 Rev 2.0-1993	Spectrophotometric
Nitrogen, Total Kjeldahl (TKN)	SM4500-NH3 B-11	Distillation
Nitrogen, Total Kjeldahl (TKN)	SM4500-NH3 C-11	Titrimetric
Nitrogen, Total Kjeldahl (TKN)	SM4500-Norg B-11	Digestion
Oil & Grease	EPA1664 A	Gravimetric
Oxygen Demand, Biochemical (BOD)	SM5210 B-11	Probe
Oxygen Demand, Carbonaceous Biochemical (CBOD)	SM5210 B-11	Probe
Oxygen Demand, Chemical (COD)	SM5220 D-11	Spectrophotometric
Oxygen, Dissolved	SM4500-O G-11	Probe
pH (Hydrogen Ion)	SM4500-H B-11	Electrode
Phenolics, Total	EPA420.4 Rev 1.0-1993	Spectrophotometric
Phosphorus, Ortho	EPA300.0 Rev 2.1-1993	IC
Phosphorus, Total	SM4500-P B(5)-11	Digestion



<u>METAL</u>	<u>METHOD</u>	<u>TECHNOLOGY</u>
Selenium	SM3113 B-11	GFAA
Silicon	EPA200.7 Rev 4.4-1994	ICP
Silver	EPA200.7 Rev 4.4-1994	ICP
Silver	EPA200.9 Rev 2.2-1994	STGFAA
Silver	SM3113 B-11	GFAA
Sodium	EPA200.7 Rev 4.4-1994	ICP
Strontium	EPA200.7 Rev 4.4-1994	ICP
Thallium	EPA200.9 Rev 2.2-1994	STGFAA
Thallium	SM3113 B-11	GFAA
Tin	EPA200.7 Rev 4.4-1994	ICP
Titanium	EPA200.7 Rev 4.4-1994	ICP
Vanadium	EPA200.7 Rev 4.4-1994	ICP
Zinc	EPA200.7 Rev 4.4-1994	ICP

### NONPOTABLE WATER MICROBIOLOGY

<u>GROUP</u>	<u>METHOD</u>	<u>TECHNOLOGY</u>
Coliform, Fecal (MF)	SM9222 D-97	Membrane Filter
Coliform, Fecal (MPN)	Colilert	Multiple Well
Coliform, Fecal (MPN)	Colilert 18	Multiple Well
Coliform, Total (MPN)	Colilert	Multiple Well

### WHOLE EFFLUENT TOXICITY

<u>GROUP</u>	<u>METHOD</u>	<u>TECHNOLOGY</u>
Acute - Ceriodaphnia dubia	EPA821-R-02-012 2002.0	Acute
Acute - Fathead Minnow	EPA821-R-02-012 2000.0	Acute
Chronic - Ceriodaphnia dubia	EPA821-R-02-013 1002.0	Chronic
Chronic - Fathead Minnow	EPA821-R-02-013 1000.0	Chronic

### HAZARDOUS WASTE CHARACTERISTICS

<u>PROCEDURE</u>	<u>METHOD</u>	<u>TECHNOLOGY</u>
Corrosivity	SW9045D	Electrode
EP Tox- Metals	SW1310A	Extraction
TCLP- Metals	SW1311	Extraction

### SOLID AND CHEMICAL INORGANIC NONMETALS

<u>ANALYTE</u>	<u>METHOD</u>	<u>TECHNOLOGY</u>
Ammonia	SM4500-NH3 B-11	Distillation
Ammonia	SM4500-NH3 C-11	Titrimetric
Chloride	EPA300.0 Rev 2.1-1993	IC
Nitrogen, Total Kjeldahl (TKN)	SM4500-NH3 B-11	Distillation
Nitrogen, Total Kjeldahl (TKN)	SM4500-NH3 C-11	Titrimetric
Nitrogen, Total Kjeldahl (TKN)	SM4500-NH3 Norg B-11	Digestion
pH (Hydrogen Ion)	SW9045D	Electrode
Phosphorus, Total	SM4500-P E-11	Spectrophotometric
Sulfate	EPA300.0 Rev 2.1-1993	IC



SOLID AND CHEMICAL TRACE METALS

<u>METAL</u>	<u>METHOD</u>	<u>TECHNOLOGY</u>
Arsenic	SW7010	GFAA
Cadmium	EPA200.7 Rev 4.4-1994	ICP
Cadmium	SW6010B	ICP
Calcium	SW6010B	ICP
Chromium	EPA200.7 Rev 4.4-1994	ICP
Chromium	SW6010B	ICP
Copper	SW6010B	ICP
Lead	EPA200.7 Rev 4.4-1994	ICP
Lead	SW7010	GFAA
Magnesium	SW6010B	ICP
Mercury	SW7471A	CVAA
Metals	SW3050B	Digestion
Molybdenum	SW6010B	ICP
Nickel	SW6010B	ICP
Potassium	SW6010B	ICP
Selenium	EPA200.7 Rev 4.4-1994	ICP
Selenium	SW7010	GFAA
Sodium	SW6010B	ICP
Zinc	SW6010B	ICP

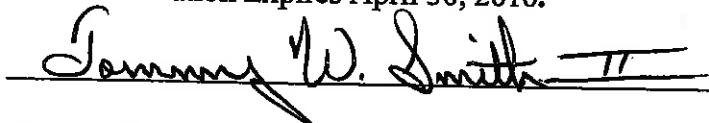
SOLID AND CHEMICAL MICROBIOLOGY

<u>GROUP</u>	<u>METHOD</u>	<u>TECHNOLOGY</u>
Coliform, Fecal (MF)	SM9222 D-97	Membrane Filter

This laboratory may test **ONLY** for those environmental parameters listed above for compliance reporting purposes. All testing must be by the test method cited in the current application for certification.

This Certification Expires April 30, 2016.

Certificate No 157

 Issued on April 10, 2015

Tommy W. Smith II  
Quality Assurance Officer

*NOTE: This Attachment I supersedes & voids all previous Attachment I documents issued by WV DEP.*



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Earl Ray Tomblin  
Governor

**ENVIRONMENTAL MICROBIOLOGY**

Karen L. Bowling  
Cabinet Secretary

August 24, 2015

Sturm Environmental Services  
Morgan Miller  
Brushy Fork Road  
Bridgeport, WV 26330

Dear Morgan Miller,

Recent documentation in support of corrective actions cited during the July 2, 2015 On-site Evaluation was received on August 12, 2015. After a thorough review of the records, it was determined that all deviations cited during the July 2, 2015 on-site evaluation have been adequately addressed and corrected. Therefore, the laboratory's status will be listed as:

**Fully Certified for the Microbiological Analysis of Drinking Water: Total Coliforms by SM 9223 Colilert; and *E. coli* by SM 9223 Colilert and SM 9223 Colilert QT.**

This certification will remain valid until July 2, 2018 pending successful participation in annual proficiency testing, submission of the annual renewal packet and successful performance during any on-site evaluations that may occur during that time period. Please provide electronic copies of the updated revisions of the Quality Assurance Plan / Standard Operating Procedures as they become available.

If there are any questions, or further assistance is needed, please do not hesitate to contact this office. The next scheduled on-site evaluation will be on or before July 2, 2018.

Sincerely,

  
\_\_\_\_\_  
Tracy Goodson, Microbiologist III  
Laboratory Certification Officer

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BUREAU FOR PUBLIC HEALTH  
OFFICE OF LABORATORY SERVICES  
167 11<sup>th</sup> Avenue  
South Charleston, West Virginia 25303-1134

Phone: (304) 558-3530

FAX: (304) 558-2006

**INSURANCE  
CERTIFICATE**



STURENV-01

VEVANS

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
9/29/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> United Security Agency, Inc. PO Box 1023 Bridgeport, WV 26330	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (304) 842-3314      FAX (A/C, No): (304) 842-7321 E-MAIL ADDRESS: usa@unitedsecurityagency.com	
	<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A : CINCINNATI INSURANCE CO. INSURER B : ERIE INSURANCE GROUP INSURER C : INSURER D : INSURER E : INSURER F :	<b>NAIC #</b> 10677 26830
<b>INSURED</b>  Sturm Environmental Services P O Box 650 Bridgeport, WV 26330		

COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			EPP0256331	06/12/2015	06/12/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			EBA0256331	06/12/2015	06/12/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			EPP0256331	06/12/2015	06/12/2016	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	Q92-6000167	08/10/2015	08/10/2016	PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Re: CRFQ DEP1500000109

<b>CERTIFICATE HOLDER</b>  WV Department of Environmental Protection 2019 Washington St Charleston, WV 25035	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <i>Victoria Evans</i>
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**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: 02**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input type="checkbox"/> Addendum No. 1            | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

11/12/15 09:14:20  
WU Purchasing Division

Sturm Environmental Services  
Company

V. L. Hoops  
Authorized Signature

11-10-15  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.  
Revised 6/8/2012

# State of West Virginia VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with **West Virginia Code, §5A-3-37**. (Does not apply to construction contracts). **West Virginia Code, §5A-3-37**, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

- 1.  **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or,**  
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or 80%** of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or,**  
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or,**
- 2.  **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or,**
- 3.  **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or,**
- 4.  **Application is made for 5% vendor preference for the reason checked:**  
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or,**
- 5.  **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**  
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or,**
- 6.  **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**  
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
- 7.  **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.**  
 Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: Sturm Environmental Services Signed: V. L. Hoops  
 Date: 9-30-15 Title: Vice President

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Sturm Environmental Services

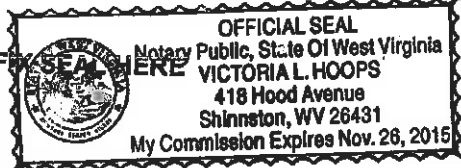
Authorized Signature: [Signature] Date: 9-30-15

State of West Virginia

County of Harrison, to-wit:

Taken, subscribed, and sworn to before me this 30 day of September, 2015.

My Commission expires Nov. 26 2015, 20  .



NOTARY PUBLIC [Signature]