



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Request for Quotation

Proc Folder: 112830

Doc Description: Addendum 01 Open-end to collect and conduct water sample

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2015-06-25	2015-07-16 13:30:00	CRFQ 0313 DEP1500000109	2

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Name, Address and Telephone Number:  
 Reliance Laboratories, Inc.  
 P.O. Box 4657  
 2044 Meadowbrook Road  
 Bridgeport, WV 26330  
 304-842-5285

07/16/15 09:22:48  
 WV Purchasing Division

**FOR INFORMATION CONTACT THE BUYER**

Beth Collins  
 (304) 558-2157  
 beth.a.collins@wv.gov

Signature X

FEIN # 55-0580040

DATE

7/15/2015

All offers subject to all terms and conditions contained in this solicitation

INVOICE TO		SHIP TO	
ENVIRONMENTAL PROTECTION DIV OF MINING & RECLAMATION 601 57TH STSE CHARLESTON WV25304 US		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Item 1.0 Ph	3000.00000	EA	\$2.00	\$6000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 1.0 Ph

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Item 2.0 Temperature	3000.00000	EA	\$0.00	\$0.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 2.0 Temperature

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Item 3.0 Flow	3000.00000	EA	\$0.00	\$0.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 3.0 Flow

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Item 4.0 Total Hot Acidity	3000.00000	EA	\$2.00	\$6000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 4.0 Total Hot Acidity

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Item 5.0 Mineral Acidity	3000.00000	EA	\$2.00	\$6000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 5.0 Mineral Acidity

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Item 6.0 Total Alkalinity	3000.00000	EA	\$2.00	\$6000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 6.0 Total Alkalinity

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Item 7.0 Total Fe	3000.00000	EA	\$4.00	\$12000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 7.0 Total Fe

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Item 8.0 Dissolved Fe	3000.00000	EA	\$4.00	\$12000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 8.0 Dissolved Fe

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Item 9.0 Total Mn	3000.00000	EA	\$4.00	\$12000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 9.0 Total Mn

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Item 10.0 Dissolved Mn	3000.00000	EA	\$4.00	\$12000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 10.0 Dissolved Mn

INVOICE TO		SHIP TO	
ENVIRONMENTAL PROTECTION DIV OF MINING & RECLAMATION 601.57TH STSE CHARLESTON WV25304 US		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	Item 11.0 TSS	3000.00000	EA	\$4.00	\$12000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 11.0. TSS

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Item 12.0 TDS	3000.00000	EA	\$4.00	\$12000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 12.0 TDS

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	Item 13.0 Specific Conductance	3000.00000	EA	\$2.00	\$6000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 13.0 Specific Conductance

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	Item 14.0 Sulfates	3000.00000	EA	\$5.00	\$15000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 14.0 Sulfates

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
15	Item 15.0 Total Al	3000.00000	EA	\$4.00	\$12000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 15.0 Total Al

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
16	Item 16.0 Dissolved Al	3000.00000	EA	\$4.00	\$12000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 16.0 Dissolved Al

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
17	Item 17.0 Total Antimony	1000.00000	EA	\$7.00	\$7000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 17.0 Total Antimony

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
18	Item 18.0 Total Arsenic	1000.00000	EA	\$7.00	\$7000.00



Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 18.0 Total Arsenic

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
19	Item 19.0 Total Beryllium	1000.00000	EA	\$7.00	\$7000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 19.0 Total Beryllium

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
20	Item 20.0 Total Cadmium	1000.00000	EA	\$7.00	\$7000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 20.0 Total Cadmium

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
21	Item 21.0 Total Chromium	1000.00000	EA	\$7.00	\$7000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 21.0 Total Chromium

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
22	Item 22.0 Total Copper	1000.00000	EA	\$7.00	\$7000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 22.0 Total Copper

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
23	Item 23.0 Total Lead	1000.00000	EA	\$7.00	\$7000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 23.0 Total Lead

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
24	Item 24.0 Total Mercury	1000.00000	EA	\$10.00	\$10000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 24.0 Total Mercury

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
25	Item 25.0 Total Nickle	1000.00000	EA	\$7.00	\$7000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 25.0 Total Nickle

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
26	Item 26.0 Total Selenium	1000.00000	EA	\$7.00	\$7000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 26.0 Total Selenium

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
27	Item 27.0 Total Silver	1000.00000	EA	\$7.00	\$7000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 27.0 Total Silver

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
28	Item 28.0 Total Zinc	1000.00000	EA	\$7.00	\$7000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 28.0 Total Zinc

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
29	Item 29.0 Total Thallium	1000.00000	EA	\$7.00	\$7000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 29.0 Total Thallium

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
30	Item 30.0 Total Cyanide	1000.00000	EA	\$10.00	\$10000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 30.0 Total Cyanide

INVOICE TO:		SHIP TO:	
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
31	Item 31.0 Total Phenols	1000.00000	EA	\$15.00	\$15000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 31.0 Total Phenols

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
32	Item 32.0 Total Nitrates/Nitrites	1000.00000	EA	\$12.00	\$12000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 32.0 Total Nitrates/Nitrites

INVOICE TO:		SHIP TO:	
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
33	Item 33.0 Total Sodium	1000.00000	EA	\$7.00	\$7000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 33.0 Total Sodium

INVOICE TO	SHIP TO
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
34	Item 34.0 Dissolved Calcium	1000.00000	EA	\$7.00	\$7000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 34.0 Dissolved Calcium

INVOICE TO	SHIP TO
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
35	Item 35.0 Dissolved Magnesium	1000.00000	EA	\$7.00	\$7000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 35.0 Dissolved Magnesium

INVOICE TO		SHIP TO	
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
36	Item 36.0 Dissolved Potassium	1000.00000	EA	\$7.00	\$7000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 36.0 Dissolved Potassium

INVOICE TO		SHIP TO	
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
37	Item 37.0 Dissolved Bicarbonate	1000.00000	EA	\$2.00	\$2000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 37.0 Dissolved Bicarbonate

INVOICE TO		SHIP TO	
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
38	Item 38.0 Dissolved Carbonate	1000.00000	EA	\$2.00	\$2000.00



Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 38.0 Dissolved Carbonate

INVOICE TO	SHIP TO
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
39	Item 39.0 Dissolved Phosphate	1000.00000	EA	\$6.00	\$6000.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 39.0 Dissolved Phosphate

INVOICE TO	SHIP TO
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
40	Item 41.0 Labor per site visit	500.00000	HOUR	\$75.00	\$37500.00

Comm Code	Manufacturer	Specification	Model #
70171602			

Extended Description :  
Item 41.0 Labor per site visit

	<b>Document Phase</b>	<b>Document Description</b>	<b>Page</b>
DEP1500000108	Final	Addendum 01 Open-end to collect and conduct water sample	18 of 18

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

**REQUEST FOR QUOTATION**  
**Water Sampling**

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**SPECIFICATIONS**

1. **PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Environmental Protection to establish an open-end contract for water testing services at trend stations throughout coal regions as listed on Attachment A and other locations that may be added at a later date.
  
2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
  - 2.1 **“Contract Item” or “Contract Items”** means the list of items identified in Section 3.1 below and on the Pricing Pages.
  
  - 2.2 **“Pricing Pages”** means the schedule of prices, estimated order quantity, and totals contained in wvOASIS or attached hereto as Exhibit A and used to evaluate the Solicitation responses.
  
  - 2.3 **“Solicitation”** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.
  
  - 2.4 **“DEP”** means the West Virginia Department of Environmental Protection.
  
3. **GENERAL REQUIREMENTS:**
  - 3.1 **Contract Items and Mandatory Requirements:** Vendor shall provide Agency with the Contract Items listed below on an open-end and continuing basis. Contract Items must meet or exceed the mandatory requirements as shown below.
    - 3.1.1 **Collect and conduct laboratory analysis of water samples at approximately 250 site locations throughout the state of West Virginia.**
      - 3.1.1.1 **Sampling must be conducted on a monthly basis for Items 1 through 16 on the bid schedule and on a quarterly basis for items 17 through 39.**
  
      - 3.1.1.2 **Item 41 includes all costs to collect sample from each site. A list of sites is referenced in Attachment A and sampling sites may be viewed at the DEP Website:**

REQUEST FOR QUOTATION  
**Water Sampling**

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<http://tagis.dep.wv.gov/mining/> Other sites may be added at a later date by formal written change order.

- 3.1.1.3 All test results are to be submitted monthly electronically via e-mail to DEP, 601 57<sup>th</sup> Street, SE, Charleston WV 25304. The protocol for these submissions will be provided by DEP.
- 3.1.1.4 The vendor must be a West Virginia Certified laboratory. Only WV Certified Labs may bid. Proof of certification must be provided prior to award, but preferably with the bid.
- 3.1.1.5 All required methods for the parameter analysis in the monthly and quarterly basis groups must be EPA approved methods.
- 3.1.1.6 Vendor must detect lowest water quality standards as contained in 46CSR1. 46CSR1 can be found at: <http://apps.sos.wv.gov/adlaw/csr/readfile.aspx?DocId=7120&Format=PDF>

**4. CONTRACT AWARD:**

- 4.1 **Contract Award:** The Contract is intended to provide Agencies with a purchase price on all Contract Items. The Contract shall be awarded to the Vendor that provides the Contract Items meeting the required specifications for the lowest overall total cost as shown on the Pricing Pages.
- 4.2 **Pricing Pages:** Vendor should complete the Pricing Pages by indicating their unit price for each item noted 1-41 and extend those unit prices by multiplying the unit price by the quantity listed and inserting that extended price in the column titled "Total". The total at the bottom of the schedule should be the total extended sum of the lines 1-41. Vendors are to make no other calculations on this bid schedule (i.e. Monthly, quarterly, of yearly

REQUEST FOR QUOTATION  
**Water Sampling**

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costs). Vendor should complete the Pricing Pages in their entirety as failure to do so may result in Vendor's bids being disqualified.

The Pricing Pages contain a list of the Contract Items and estimated Purchase volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

Vendor should type or electronically enter the information into the Pricing Pages through wvOASIS, if available, or as an electronic document. In most cases, the Vendor can request an electronic copy of the Pricing Pages for bid purposes by sending an email request to the following address:

**5 Ordering Procedure:**

- 5.1 Ordering:** Vendor shall accept orders through wvOASIS, regular mail, facsimile, e-mail, or any other written form of communication. Vendor may, but is not required to, accept on-line orders through a secure internet ordering portal/website. If Vendor has the ability to accept on-line orders, it should include in its response a brief description of how Agencies may utilize the on-line ordering system. Vendor shall ensure that its on-line ordering system is properly secured prior to processing Agency orders on-line.
- 5.2 Payment:** Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.

**6. DELIVERY AND RETURN:**

- 6.1 Delivery Time:** Vendor shall deliver standard orders within 20 working day after orders are received. Vendor shall deliver emergency orders within N/A after orders are received. Vendor shall ship all orders in accordance with the above schedule and shall not hold orders until a minimum delivery quantity is met.
- 6.2 Late Delivery:** The Agency placing the order under this Contract must be notified in writing if orders will be delayed for any reason. Any delay in delivery that could cause harm to an Agency will be grounds for cancellation of the delayed order, and/or obtaining the items ordered from a third party.

Any Agency seeking to obtain items from a third party under this provision must

REQUEST FOR QUOTATION  
**Water Sampling**

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first obtain approval of the Purchasing Division.

- 6.3 Delivery Payment/Risk of Loss:** Standard order delivery shall be F.O.B. destination to the Agency's location. Vendor shall include the cost of standard order delivery charges in its bid pricing/discount and is not permitted to charge the Agency separately for such delivery. The Agency will pay delivery charges on all emergency orders provided that Vendor invoices those delivery costs as a separate charge with the original freight bill attached to the invoice.
- 6.4 Return of Unacceptable Items:** If the Agency deems the Contract Items to be unacceptable, the Contract Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable, or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. If the original packaging cannot be utilized for the return, Vendor will supply the Agency with appropriate return packaging upon request. All returns of unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive a full credit or refund for the purchase price, at the Agency's discretion.
- 6.5 Return Due to Agency Error:** Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

**7. VENDOR DEFAULT:**

7.1 The following shall be considered a vendor default under this Contract.

- 7.1.1 Failure to provide Contract Items in accordance with the requirements contained herein.
- 7.1.2 Failure to comply with other specifications and requirements contained herein.
- 7.1.3 Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.
- 7.1.4 Failure to remedy deficient performance upon request.

REQUEST FOR QUOTATION  
Water Sampling

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7.2 The following remedies shall be available to Agency upon default.

7.2.1 Immediate cancellation of the Contract.

7.2.2 Immediate cancellation of one or more release orders issued under this Contract.

7.2.3 Any other remedies available in law or equity.

**8. MISCELLANEOUS:**

**8.1 No Substitutions:** Vendor shall supply only Contract Items submitted in response to the Solicitation unless a contract modification is approved in accordance with the provisions contained in this Contract.

**8.2 Vendor Supply:** Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.

**8.3 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.

**8.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Tenley Miller  
Telephone Number: 304-842-5285  
Fax Number: 304-842-5351  
Email Address: tmillerewvds@net

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.:** \_\_\_\_\_

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Reliance Laboratories, Inc.  
Company

  
Authorized Signature

7/15/2015  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.  
Revised 6/8/2012



Attachment I

WEST VIRGINIA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
DIVISION OF WATER AND WASTE MANAGEMENT

List of Certified Parameters  
for

**RELIANCE LABORATORIES - BRIDGEPORT**  
**BRIDGEPORT, WEST VIRGINIA**

PARAMETERS CERTIFIED

NONPOTABLE WATER INORGANIC NONMETALS

<u>ANALYTE</u>	<u>METHOD</u>	<u>TECHNOLOGY</u>
Acidity	SM2310 B-97	Titrimetric
Alkalinity	SM2320 B-97	Titrimetric
Ammonia	ASTM D6919-03	IC
Ammonia	SM4500-NH3 B-97	Distillation
Ammonia	SM4500-NH3 C-97	Titrimetric
Bromide	EPA300.0 Rev 2.1-1993	IC
Carbon, Total Organic (TOC)	SM5310 C-00	Oxidation
Chloride	EPA300.0 Rev 2.1-1993	IC
Chloride	SM4500-Cl B-97	Titrimetric
Chlorine, Residual	HACH 8167	Spectrophotometric
Chlorine, Residual	SM4500-Cl G-00	Spectrophotometric
Chromium, Hexavalent	SM3500 Cr B-09	Spectrophotometric
Color	SM2120 B-01	Visual Comparison
Conductance, Specific	EPA120.1 Rev 1982	Probe
Cyanide	SM4500-CN C-99	Distillation
Cyanide, Amenable to Chlorination	SM4500-CN G-99	Distillation
Cyanide, Total	SM4500-CN E-99	Spectrophotometric
Cyanide, Weak Acid Dissociable	SM4500-CN I-99	Distillation
Fluoride	EPA300.0 Rev 2.1-1993	IC
Hardness, Calcium	SM2340 B-97	Calculation
Hardness, Total	SM2340 B-97	Calculation
Hardness, Total	SM2340 C-97	Titrimetric
Nitrate	EPA300.0 Rev 2.1-1993	IC
Nitrate-Nitrite	EPA300.0 Rev 2.1-1993	Calculation
Nitrite	EPA300.0 Rev 2.1-1993	IC
Nitrogen, Total Kjeldahl (TKN)	SM4500-NH3 B-97	Distillation
Nitrogen, Total Kjeldahl (TKN)	SM4500-NH3 C-97	Titrimetric
Nitrogen, Total Kjeldahl (TKN)	SM4500-Norg B-97	Digestion
Oil & Grease	EPA1664 A	Gravimetric
Oxygen Demand, Biochemical (BOD)	SM5210 B-01	Probe
Oxygen Demand, Chemical (COD)	EPA410.4 Rev 2.0-1993	Spectrophotometric
Oxygen, Dissolved	HACH 10360	LDO Probe
Oxygen, Dissolved	SM4500-O G-01	Probe

ANALYTE

pH (Hydrogen Ion)  
 Phenolics, Total  
 Phosphorus, Ortho  
 Phosphorus, Total  
 Phosphorus, Total  
 Phosphorus, Total  
 Solids, Dissolved  
 Solids, Settleable  
 Solids, Suspended  
 Solids, Total  
 Solids, Volatile  
 Sulfate  
 Sulfate  
 Sulfide  
 Sulfite  
 Surfactants (MBAS)  
 Temperature  
 Turbidity

METHOD

SM4500-H B-00  
 EPA420.1 Rev 1978  
 EPA300.0 Rev 2.1-1993  
 HACH 10210  
 SM4500-P B(5)-99  
 SM4500-P E-99  
 SM2540 C-97  
 SM2540 F-97  
 SM2540 D-97  
 SM2540 B-97  
 EPA160.4  
 ASTM D516-02  
 EPA300.0 Rev 2.1-1993  
 SM4500-S F-00  
 SM4500-SO3 B-00  
 SM5540 C-00  
 SM2550 B-00  
 SM2130 B-01

TECHNOLOGY

Electrode  
 Spectrophotometric  
 IC  
 Spectrophotometric  
 Digestion  
 Spectrophotometric  
 Gravimetric  
 Imhoff  
 Gravimetric  
 Gravimetric  
 Gravimetric  
 Turbidimetric  
 IC  
 Titrimetric  
 Titrimetric  
 Spectrophotometric  
 Thermometric  
 Turbidimetric

NONPOTABLE WATER TRACE METALS

METAL

Aluminum  
 Aluminum  
 Antimony  
 Antimony  
 Arsenic  
 Arsenic  
 Barium  
 Barium  
 Beryllium  
 Beryllium  
 Boron  
 Boron  
 Cadmium  
 Cadmium  
 Calcium  
 Calcium  
 Chromium  
 Chromium  
 Cobalt  
 Cobalt  
 Copper  
 Copper  
 Iron  
 Iron  
 Lead  
 Lead  
 Magnesium  
 Magnesium  
 Manganese

METHOD

EPA200.7 Rev 4.4-1994  
 EPA200.8 Rev 5.4-1994  
 EPA200.7 Rev 4.4-1994  
 EPA200.8 Rev 5.4-1994  
 EPA200.7 Rev 4.4-1994  
 EPA200.8 Rev 5.4-1994  
 EPA200.7 Rev 4.4-1994  
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 EPA200.8 Rev 5.4-1994  
 EPA200.7 Rev 4.4-1994  
 EPA200.8 Rev 5.4-1994  
 EPA200.7 Rev 4.4-1994  
 EPA200.8 Rev 5.4-1994  
 EPA200.7 Rev 4.4-1994

TECHNOLOGY

ICP  
 ICP-MS  
 ICP  
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 ICP

<u>METAL</u>	<u>METHOD</u>	<u>TECHNOLOGY</u>
Manganese	EPA200.8 Rev 5.4-1994	ICP-MS
Mercury	EPA1631 E	CVAF
Mercury	EPA200.8 Rev 5.4-1994	ICP-MS
Mercury	EPA245.1 Rev 3.0-1994	CVAA
Molybdenum	EPA200.7 Rev 4.4-1994	ICP
Molybdenum	EPA200.8 Rev 5.4-1994	ICP-MS
Nickel	EPA200.7 Rev 4.4-1994	ICP
Nickel	EPA200.8 Rev 5.4-1994	ICP-MS
Potassium	EPA200.7 Rev 4.4-1994	ICP
Potassium	EPA200.8 Rev 5.4-1994	ICP-MS
Selenium	EPA200.7 Rev 4.4-1994	ICP
Selenium	EPA200.8 Rev 5.4-1994	ICP-MS
Silicon	EPA200.7 Rev 4.4-1994	ICP
Silver	EPA200.7 Rev 4.4-1994	ICP
Silver	EPA200.8 Rev 5.4-1994	ICP-MS
Sodium	EPA200.7 Rev 4.4-1994	ICP
Sodium	EPA200.8 Rev 5.4-1994	ICP-MS
Strontium	EPA200.7 Rev 4.4-1994	ICP
Strontium	EPA200.8 Rev 5.4-1994	ICP-MS
Thallium	EPA200.7 Rev 4.4-1994	ICP
Thallium	EPA200.8 Rev 5.4-1994	ICP-MS
Tin	EPA200.7 Rev 4.4-1994	ICP
Tin	EPA200.8 Rev 5.4-1994	ICP-MS
Vanadium	EPA200.7 Rev 4.4-1994	ICP
Vanadium	EPA200.8 Rev 5.4-1994	ICP-MS
Zinc	EPA200.7 Rev 4.4-1994	ICP
Zinc	EPA200.8 Rev 5.4-1994	ICP-MS

#### NONPOTABLE WATER MICROBIOLOGY

<u>GROUP</u>	<u>METHOD</u>	<u>TECHNOLOGY</u>
Coliform, Fecal (MF)	SM9222 D-97	Membrane Filter
Heterotrophic Plate Count (HPC)	SM9215 B-00	Pour Plate

#### NONPOTABLE WATER VOLATILE ORGANIC CHEMICALS

<u>GROUP</u>	<u>METHOD</u>	<u>TECHNOLOGY</u>
Halogenated & Aromatic Volatiles	SW8021B	GC
Purge & Trap For Aqueous Samples	SW5030B	Extraction
Purgeables	EPA624	GC/MS
Total Petroleum Hydrocarbons (GRO)	SW8015B	GC/FID
Volatile Organic Compounds	SW8260B	GC/MS

#### NONPOTABLE WATER EXTRACTABLE AND SEMI-VOLATILE ORGANIC CHEMICALS

<u>GROUP</u>	<u>METHOD</u>	<u>TECHNOLOGY</u>
Separatory Funnel Liquid-Liquid	SW3510C	Extraction
Solid Phase Extraction	SW3535A	Extraction
Total Petroleum Hydrocarbons (DRO)	SW8015B	GC/FID

### HAZARDOUS WASTE CHARACTERISTICS

<u>PROCEDURE</u>	<u>METHOD</u>	<u>TECHNOLOGY</u>
Corrosivity	SW9040C	Electrode
Ignitability	SW1010A	Closed Cup
Paint Filter Test	SW9095B	Gravimetric
TCLP- Metals & Organics	SW1311	Extraction

### SOLID AND CHEMICAL INORGANIC NONMETALS

<u>ANALYTE</u>	<u>METHOD</u>	<u>TECHNOLOGY</u>
Ammonia	SM4500-NH3 B-97	Distillation
Ammonia	SM4500-NH3 C-97	Titrimetric
Cyanide, Total	SW9010B	Distillation
Cyanide, Total	SW9013	Extraction
Cyanide, Total	SW9014	Titrimetric
Nitrogen, Total Kjeldahl (TKN)	SM4500-NH3 B-97	Distillation
Nitrogen, Total Kjeldahl (TKN)	SM4500-NH3 C-97	Titrimetric
Nitrogen, Total Kjeldahl (TKN)	SM4500-Norg B-97	Digestion
pH (Hydrogen Ion)	SW9045D	Electrode
Phosphorus, Total	SM4500-P B(5)-99	Digestion
Phosphorus, Total	SM4500-P E-99	Spectrophotometric
Solids, Total, Fixed, & Volatile	SM2540 G-97	Gravimetric

### SOLID AND CHEMICAL TRACE METALS

<u>METAL</u>	<u>METHOD</u>	<u>TECHNOLOGY</u>
Aluminum	SW6010C	ICP
Antimony	SW6010C	ICP
Arsenic	SW6010C	ICP
Barium	SW6010C	ICP
Beryllium	SW6010C	ICP
Boron	SW6010C	ICP
Cadmium	SW6010C	ICP
Calcium	SW6010C	ICP
Chromium	SW6010C	ICP
Cobalt	SW6010C	ICP
Copper	SW6010C	ICP
Iron	SW6010C	ICP
Lead	SW6010C	ICP
Magnesium	SW6010C	ICP
Manganese	SW6010C	ICP
Mercury	SW7471A	CVAA
Metals	SW3050B	Digestion
Molybdenum	SW6010C	ICP
Nickel	SW6010C	ICP
Potassium	SW6010C	ICP
Selenium	SW6010C	ICP
Silver	SW6010C	ICP
Sodium	SW6010C	ICP
Thallium	SW6010C	ICP
Vanadium	SW6010C	ICP
Zinc	SW6010C	ICP

SOLID AND CHEMICAL MICROBIOLOGY

<u>GROUP</u>	<u>METHOD</u>	<u>TECHNOLOGY</u>
Coliform, Fecal (MF)	SM9222 D-97	Membrane Filter

SOLID AND CHEMICAL VOLATILE ORGANIC CHEMICALS

<u>GROUP</u>	<u>METHOD</u>	<u>TECHNOLOGY</u>
Closed System Purge & Trap	SW5035	Extraction
Halogenated & Aromatic Volatiles	SW8021B	GC
Total Petroleum Hydrocarbons (GRO)	SW8015B	GC/FID

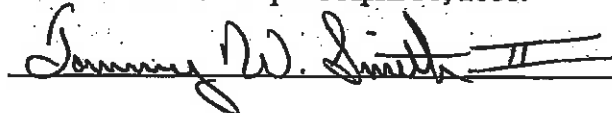
SOLID AND CHEMICAL EXTRACTABLE AND SEMI-VOLATILE ORGANIC CHEMICALS

<u>GROUP</u>	<u>METHOD</u>	<u>TECHNOLOGY</u>
Total Petroleum Hydrocarbons (DRO)	SW8015B	GC/FID
Ultrasonic	SW3550C	Extraction

This laboratory may test **ONLY** for those environmental parameters listed above for compliance reporting purposes. All testing must be by the test method cited in the current application for certification.

This Certification Expires April 30, 2016.

Certificate No 158



Issued on May 01, 2015

Tommy W. Smith II  
Quality Assurance Officer

*NOTE: This Attachment I supersedes & voids all previous Attachment I documents issued by WV DEP.*

# West Virginia

## Department of Environmental Protection

hereby certifies

### Reliance Laboratories, Inc. Bridgeport

to perform analyses for the purpose of determining compliance with the requirements of the state's natural resources and environmental programs when required by an order issued by the agency or required by statute.

This certificate does not guarantee the validity of data generated, but indicates the methodology, equipment, quality control procedures, records, and proficiency of the laboratory have been examined and found to be acceptable.

This certificate is the property of the Department of Environmental Protection

158

Certificate number

*Carl S. Caldwell*

Quality Assurance Officer



February 17, 2006

Date issued

Certification originally granted 3/22/1994

*David C. McElroy*

Director

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Reliance Laboratories, Inc.

Authorized Signature: [Signature] Date: 7/15/2015

State of West Virginia

County of Harrison, to-wit:

Taken, subscribed, and sworn to before me this 15 day of July, 2015.

My Commission expires March 12, 2024, 20  .

AFFIX SEAL HERE



NOTARY PUBLIC Connie S. Hamilton

State of West Virginia

**VENDOR PREFERENCE CERTIFICATE**

Certification and application\* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,  
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,  
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
2. **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
3. **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
4. **Application is made for 5% vendor preference for the reason checked:**  
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
5. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**  
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
6. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**  
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
7. **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.**  
 Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

**Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.**

Bidder: Reliance Laboratories, Inc.  
 Date: 7/15/2015

Signed: [Signature]  
 Title: President